

**LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING  
November 21, 2023  
Community Room  
6:30 PM  
MINUTES**

1. Meeting Call to Order at 6:30 PM

Peg Higgins, Ward 1  
Samantha Gee, Ward 2  
Candy Bailey, Ward 3  
Kath Noble, Ward 4  
Bruce Jolin, Ward 6  
Nat Goodspeed, City Manager's Designee  
Marie LeJeune, Library Director  
Katherine Parker-Wright, Patron Services Supervisor

Not present  
Pam Hubbard, Ward 5

2. Acceptance of the Minutes of the October 17, 2023 Regular Meeting  
CB motioned, BJ2  
Minutes were accepted unanimously.

3. Treasurer's Report  
Spending a little below percent from previous years. Postage is down and salaries are a bit down as well.

A significant amount from an unrestricted Trust Fund will be spent next month. A speaker was hired to present a First Amendment Audit Training for Libraries for the Staff Training Day.

4. Friends of the Library Report  
The Friends put together a raffle basket for the Festival of Trees. Their next meeting will be in January or February.

5. Communications from the Library Director

a. Building and Grounds

- i. In the Spring, the Pavers will be replaced with poured and stamped concrete.
  1. We will look into the cost of replacing the book drop after this is done
- ii. The Café and Teen Room are still being organized. They will be done soon.

- iii. New mats with the new logo have been ordered and will be placed at each entrance.
6. Old Business
    - a. Patron Conduct and Use Policy  
PegH motioned to adopt this policy as written. BJ motioned, SG2.  
Policy was adopted unanimously.
  7. New Business
    - a. Temporary Card Policy  
This policy passed pending a minor edit. BJ1, CB2  
Policy passed unanimously.
    - b. Staff Training Day  
Staff Development Day will be on December 7, 2023 from 8:30 to 3:30.
    - c. December Treats  
The Trustees signed up to deliver treats to the Library Staff
    - d. Trustee Terms expiring January 2024  
The Trustees whose terms are to expire were notified to fill out the appropriate paperwork at City Hall.
  8. Non-Public Session: RSA 91-A:3 II-c  
Peg H motioned to go into Non-Public Session and BJ2.  
Vote was unanimous to enter Non-Public Session
  9. Other  
There was no other
  10. Adjourn  
Meeting adjourned at 7:43 PM, CB1, SG2  
Vote was unanimous to adjourn

Next meeting will be December 19, 2023 at 6:30 PM in the Community Room