



# City of Rochester, New Hampshire

## Board of Health

### MINUTES OF THE ROCHESTER BOARD OF HEALTH MEETING HELD ON March 23<sup>rd</sup>, 2023

The Vice-Chair Toni McLellan called the meeting to order at 5:40 p.m. in the council chamber's conference room.

#### **Roll Call:**

##### **Members Present**

Jackie Fitzpatrick  
Toni McLellan  
Dr. Archana Bhargava

##### **Members Excused**

Thomas Moon  
Jim Grant

Also present:

Jessica Chavez, Secretary of Building and Licensing Services  
Bob Veno, Health Inspector for Building and Licensing Services

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*These minutes are the legal record of the meeting and are in the format of an overview of the Board of Health meeting. It is neither intended nor is it represented that this is a full transcription.*

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#### **Approval of Minutes:**

The board reviewed the minutes of the March 7<sup>th</sup> meeting; Ms. Fitzpatrick motioned to approve the minutes, Dr. Bhargava seconded, and the motion passed with a unanimous voice vote.

#### **Review of By-Laws:**

Communication of by-laws was postponed.

#### **New:**

Mr. Veno updated the group with his communications with Beverly Drouin and Gail Gettins. They are willing to attend a meeting to present lead paint safety, and to discuss planning a larger meeting.

A conversation on establishing a response to City Manager Blaine Cox's request begun.

Ms. McLellan suggested that we create a response that includes the Section 48-A:14 Minimum Housing Standards and add verbiage to include lead paint.

Dr. Bhargava suggested we have a lead certified city inspector/official.

The discussion on how to distribute lead paint materials began and the following were suggested:

- Mailing out pamphlets with tax bills
- Providing materials at retail stores that sell paint.
- Providing materials to Rochester childcare centers.
- Post materials on the City's website.
- Post materials at City Hall
- Attend Rochester public events to spread awareness on lead paint.

Ms. McLellan suggested that the group read through the town of Bethlehem, NH and Buffalo, NY ordinances and resources and share at the next meeting the points they would like to include in the response to the city manager.

**Adjournment:**

Ms. McLellan motioned to adjourn the meeting at 7:15pm, Ms. Fitzpatrick seconded, and the motion passed unanimously.

Respectfully Submitted,

*Jessica Chavez*

Jessica Chavez  
Secretary for Building and Licensing Services