



City of Rochester, New Hampshire

Building & Licensing Services

Mechanical Permit Application

Location of Construction (Address): _____

Primary Use of Property: Residential Commercial Municipal Other _____

Property Owner: _____ Phone #: _____

E-mail: _____

Contractor: _____ Phone #: _____

Mailing Address: _____

License Holder: _____ NH Gas Fitter License #: _____ Exp: _____

E-mail: _____

Applicant information: Owner Contractor Other authorized agent. **IF OTHER** please fill in the info below.

Name: _____ Phone #: _____ E-mail: _____

FIXTURE	TYPE	#	FIXTURE	TYPE	#
Air Conditioners			Propane Tanks		
Dryers			Ranges		
Furnaces			Unit Heaters		
Gas Generators			Water Heaters (GAS or OIL)		
Grilles			Other		
Heater Range			Other		
Heating Boilers			Other		
Ovens			Other		

Description of work to be performed: _____

Note: It is the responsibility of all contractors, electricians, plumbers, and mechanics to obtain the necessary permits from the Building and Licensing Services office at City Hall before ANY work has begun. Work must begin within six months of the issuance of any permit.

If this is an "After the Fact" permit, it will be subject to a fee two times the normal permit fee.

Gas fitters must have a valid license from the State of New Hampshire to obtain a permit. Permits are not transferable.

It is the responsibility of the contractor to obtain all inspections required. A rough-in inspection is required before any work is covered, and a final inspection is required when all work is complete. A forty-eight (48) hr notice is required for any inspection.

This signed application constitutes consent on the applicant's part to allow for all inspections at the property location listed.

No permit will be issued until all of the above information is furnished, and all the above conditions met. It is the responsibility of the property owner and/ or the contractor to contact UNITIL after City approval to schedule connection.

INSPECTIONS REQUIRED: (48 hours' notice required)

1. When rough-in is complete and visible (Rough)
2. When job is complete, but before occupancy (Final)

The Department of Building and Licensing Services approval would certify that the applicant could proceed with certain mechanical work in accordance with the specifications submitted. Any deviation from the specifications submitted will require an amendment to this permits or additional permits. If you have any questions, feel free to contact the Department of Building and Licensing Services office at 603-332-3508.

Statement of Compliance: I have read and understand the statement and hereby agree to all of the terms stated therein. I agree to abide by any and all codes relating to my field of work, including all national, state and local codes. I also realize that any false statement made in the application for permit may be grounds for revocation of said permit.

40.15 Permits. (a) (4) Fees for building permits shall be waived for honorably discharged veteran of an active duty, National Guard or reserve member of the United States Armed Forces, who plans to construct or have constructed for himself/herself a home or appurtenance to a home already owned by him/her for exclusive occupancy by himself/herself and his/her immediate family.

IF THIS APPLIES, PLEASE CHECK THE BOX. (VERIFICATION MAY BE REQUIRED) ☐

****Guest Approval on Permit for:** Owner Contractor Other Email(s) _____

Cost of Construction: _____ **Permit Fee:** _____

Permit fee is based on \$9.00 per \$1,000.00 of Construction Cost (Rounded Up Nearest \$1,000.00) plus a \$10.00 application fee.
Minimum Permit Fee is \$20.00.

Applicant Signature

Date