



City of Rochester, New Hampshire

Office of the City Manager

31 Wakefield Street • Rochester, NH 03867-1917

(603) 332-1167 Fax (603) 335-7565

April 17, 2018

Rochester City Council
Rochester, New Hampshire

RE: City Manager's Proposed Fiscal Year 2019 Operational and Capital Budgets

Dear Honorable Members of the City Council:

I am pleased to present the City Manager's proposed fiscal year 2019 Operational and Capital Budgets for your consideration. This budget document is submitted in accordance with the City Charter, Section 40 which stipulates:

The City Manager shall submit the proposed budget to the City Council at least sixty (60) days before the start of the fiscal year of the budget.

This budget proposal was also prepared in accordance with the General Ordinances of the City of Rochester, Section 11.14 "Preparation of City Budget."

The proposed budget contained herein has been crafted to generally sustain the current level of municipal services while at the same time complying with the Tax Cap.

The proposed fiscal year 2019 budget is the product of a rigorous and inclusive process. As stewards of the budget development and implementation process, I met with the various department heads individually to review their respective budget requests. This was done in an effort to ensure that requests are justified and reflect actual and meaningful efforts to provide the residents and taxpayers of Rochester the most value for the resources available. My effort here with this budget document is intended to provide the City Council with appropriate documentation and budget data in a useful format, thereby allowing the Council to focus its limited time on broader budgetary and policy issues impacting the overall community.

The chart below summarizes the proposed budget changes by fund.

CHART 1

Operations	FY18 Revised	FY19 Proposed	\$ Change	% Change
General Fund				
City Operations	24,327,959	25,078,715	750,756	3.09%
County Taxes	6,370,876	6,551,172	180,296	2.83%
Debt Service	4,090,020	4,295,199	205,179	5.02%
Capital & Other Project Transfers	<u>3,481,326</u>	<u>3,282,630</u>	<u>-198,696</u>	<u>-5.71%</u>
Total City	38,270,181	39,207,716	937,535	2.45%
School	<u>60,607,020</u>	<u>60,292,493</u>	<u>-314,527</u>	-0.52%
Total General Fund	98,877,201	99,500,209	623,008	0.63%
Enterprise, Grants and Special Revenue Funds				
City Grants	610,927	655,070	44,143	7.23%
Tax Incremental Financing Funds	1,234,033	1,203,129	-30,904	-2.50%
School Grants & Special Rev Funds	5,371,000	5,371,000	0	0.00%
Water Fund	6,177,568	6,965,868	788,300	12.76%
Sewer Fund	8,057,073	8,776,305	719,232	8.93%
Arena Special Revenue	601,492	393,979	-207,513	-34.50%
Community Center	<u>816,655</u>	<u>841,000</u>	<u>24,345</u>	<u>2.98%</u>
Total Grant, Enterprise & Sp Rev	22,868,748	24,206,351	1,337,603	5.85%
Total Operations all Funds	121,745,949	123,706,560	1,960,611	1.61%
Capital Improvements				
City	13,683,036	5,758,210	-7,924,826	-57.92%
School	2,058,023	2,160,000	101,977	4.96%
Water	4,855,980	2,045,000	-2,810,980	-57.89%
Sewer	7,940,660	5,536,500	-2,404,160	-30.28%
Arena	305,000	1,075,000	770,000	252.46%
Community Center	0	640,000	640,000	-
Tax Incremental Financing Funds	175,000	200,000	25,000	14.29%
Total CIP all Funds	29,017,699	17,414,710	-11,602,989	-39.99%

CHART 2

The following chart details the major City General Fund budget changes.

	FY18	FY19		%
Operations	Revised	Proposed	\$ Change	Change
City Operations Without County Taxes, Debt Service & Transfer to Capital:				
Wages	13,027,413	13,577,806	550,393	4.22%
Health Insurance	2,340,625	2,054,716	-285,909	-12.22%
Retirement	2,548,430	2,670,365	121,935	4.78%
Other Benefits	900,496	945,693	45,197	5.02%
Contingency	74,031	223,500	149,469	-
Direct Assistance	173,000	173,000	0	0.00%
Energy Related Items	700,321	706,180	5,859	0.84%
Technical/Professional Services	1,095,481	1,091,577	-3,904	-0.36%
New & Replacement Equipment	113,562	182,610	69,048	60.80%
All Other Items	<u>3,360,432</u>	<u>3,453,268</u>	<u>92,836</u>	2.76%
Total City Without Debt Service County Taxes and Transfer to CIP	24,333,791	25,078,715	744,924	3.06%
	FY18	FY19		%
	Revised	Proposed	\$ Change	Change
County Tax and Debt Service:				
County Taxes	6,370,876	6,551,172	180,296	2.83%
Interest	852,730	946,449	93,719	10.99%
Principal	3,237,290	3,348,750	111,460	3.44%
Transfer to Capital & Other Funds	<u>3,475,494</u>	<u>3,282,630</u>	<u>-192,864</u>	-5.55%
Total County Tax, Debt Service and Transfer to CIP	13,936,390	14,129,001	192,611	1.38%
Total All City General Fund Operations	38,270,181	39,207,716	937,535	2.45%

Proposed Budget (overview)

The proposed fiscal year 2019 budget has resulted in a City General Fund amount of \$39,207,716. A increase of \$937,535, or 2.45%, as compared to fiscal year 2018. The School proposed budget total is \$60,292,493 which is a decrease of 314,527, or .52%, below last year. Enterprise and Special Revenue Funds are proposed at a total of \$24,206,351 an increase of

\$1,337,603 or 5.85% from FY 2018. The proposed FY 2019 budget for all funds is \$123,706,560 an increase of \$1,960,611 or 1.61% increase from FY 2018.

Proposed Budget (overview – insight)

This budget contains several areas of departure from previous budgets. Page 10, General Fund Revenues, line 400000 has been increased by \$ 700,000. This represents the city's successful negotiated amendment to the Waste Management Host Agreement. Personnel Adjustments from FY2018 include; (1) Patrol Officer, page 101, (1) Firefighter, page 113, upgrade Fire Department Secretary II to Executive Secretary, page 113, (1) Assistant City Engineer position, page 127, Tax Collector, part time staff additional hours, pages 81, upgrade Welfare Intake Worker from part time to full time, page 134. In addition, Health Insurance has decreased 12.2% which is the result of collective bargaining groups selecting the site of service health plans, decreased claims, and increased employee cost sharing.

Arena Fund

The Arena Enterprise Fund is presented in this FY19 budget as Special Revenue Fund. Thorough financial analysis, supported by annual audit results, indicate the Arena can no longer meet the self supporting model of an enterprise fund. The Arena's debt service, assets and related depreciation will need to be transferred to the General Fund. The Arena's special revenue of Contract Ice Sales can support its direct operating expenses.

Issues & Options

Following the practice I initiated in 2012, an Issues and Options Report is published as a companion document. The Issues & Options Report includes areas of potential change from the previous budget year and as such, worthy of additional review. The issues vary ranging from items included in the budget and others submitted by department, but not funded in this proposed budget.

School Budget

The Superintendent of Schools, Michael Hopkins, submitted on March 22, 2018 to my office the Rochester School Department's FY2019 Operating Budget, Grants Budget, School Lunch Fund Budget, and Capital Improvements Program Budget as adopted by the School Board at the March 22, 2018 Special School Board Meeting. As per Section 29 of the City Charter, the School Department's proposed budget is incorporated herein.

In order to adhere to the tax cap provisions the school budget submission has been reduced by \$ 3,156,345. This adjustment is outlined on page 1, "Reconciliation Tax Cap Calcs vs FY 19 Proposed Budget".

Although the city administration has functional control of the bottom line school appropriation only, it should be noted that as the school budget currently stands, it is out of balance by \$3.15 million dollars. To bring the school budget into balance the school department will need to find \$3.15 million worth of increased revenues, expenditure cuts or combination of the two. I will discuss the school budget further, toward the end of this message.

Tax Cap

The City budget contained herein was crafted in accordance with the limits imposed by City Charter Section 43-a Limitation On Budget Increase (Tax Cap). Rochester's tax cap stipulates:

The real estate taxes raised (TAX COMMITMENT) from the prior year shall be increased by a factor of no more than the change in the National Consumer Price Index – Urban as published by the United States Department of Labor for the calendar year immediately preceding budget adoption, plus real estate taxes calculated by applying the prior year real estate tax rate to the net increase in new construction. “Net increase in new construction” is defined as the total dollar value of building permits less total dollar value of demolition permits issued for the period of April 1 – March 31 preceding budget adoption.

The FY 2019 Tax Cap Calculation is shown in detail in Chart “A” on page 1. The calendar year 2017 CPI – U “All Urban Consumers” as published by the U.S. Bureau of Labor Statistics is 2.13% and can be verified at www.bls.gov/cpi/#data.

The Net New Construction for this year's tax cap calculation is calculated as follows:

New Construction Value	\$39,581,959 (Excludes Tax Incremental Financing Districts)
Demolition Value	(\$168,937)
Net New Construction	\$39,413,022

Fund Balance

The Budgetary Fund Balance is what is available to manage the City's tax rate. It is also a measure of a City's overall fiscal health. The budget proposed here includes using a revenue offset in the amount of \$1,275,000 from this fund balance.

Debt Service

The total City General Fund debt service (principal and interest) for FY 2018-Revised and proposed 2019 is \$4,090,020 and \$4,295,199 respectively. This is an increase of \$205,179 (page 150) of the *Proposed Budget Fiscal Year 2019* book.

Capital Project and Other Funds Transfers

The proposed General Fund transfer to the Capital Fund is \$3,282,630 which is \$192,864 less than the revised FY2018 budget of \$ 3,475,494 (page 152) of the *Proposed Budget Fiscal Year 2019* book.

Water & Sewer Rates

As you know, the water & sewer rates have been recently reviewed and/or adjusted, in a process separate from this budget presentation.

Budget Philosophy - Understanding Solvency

All municipal budgets can be analyzed in terms of solvency. The four relevant types of solvency are:

Cash Solvency:	Having adequate cash on hand to pay expenses.
Budget Solvency:	Estimated budgeted revenues are adequate to finance the budgets' appropriations and programs.
Long Range Solvency:	The municipality has the tools to finance its services on a perennial basis.
Services Delivery Solvency:	The funds budgeted for expenses are adequate to meet the demands for services.

Cash Solvency - Cash insolvency occurs when a municipality has a repeated history of Budgetary Insolvency. In Rochester's recent history budgets have been solvent. Therefore this budget as presented is cash solvent.

Budget Solvency - The proposed FY 2018-2019 budget does meet the test of budget solvency. Operating expenditures are supported by operating revenues.

Long-Range Solvency - All budgets must be prepared with the next fiscal year in mind. This year's presentation was made more manageable by past policies of the governing body, particularly in the area of labor negotiations and fringe benefits. There is always a trade off between reduced expenditures and service delivery. With that in mind this city services budget meets the demands of long range solvency as the City will expect to benefit from continuing cost savings in the area of fringe benefits.

Long range solvency issues revolve around the storm water and wastewater sewer issues. The Federal EPA and State DES have begun mandating expenses that will be difficult for all municipalities to meet. I expect these service issues to be the most pressing issues for the near future. Of particular note is the need for the city to develop an enterprise fund for future storm water mandated services.

Last year's budget message contained the following: "Given the restrictions of the tax cap, the school department budget does not meet the demands of long range solvency. Projecting current

information into future years, it is inconceivable that the school department can maintain its level of service without a major input of revenue. “

The future of this long range solvency forecast has arrived. The school department’s business plan is broken. The last few fiscal years have proven that the school department does not have the tools to finance its services in on a perennial basis.

A close look at school financing indicates that the non-property tax revenues are in steady decline: revenues such as State Adequacy Aid, Local and Federal Revenue and Building Aid have declined while expenses such as NHRS portion 35% and special education have increased; this equation leaves the school departments cash starved.

Although the school department is independently governed, its annual operations have a direct impact in the city’s overall financial health. Continuing school deficits will eventually undermine the city’s financial standing and eventually its bond rating.

At this time the only other source of revenue to support the schools are property taxes. To increase property taxes a property tax override must be seriously considered.

It should be noted, that an override this year, even to the full amount, will not solve the school’s long range solvency issues. An override will protect the city’s balance sheet and enable the city to continue to support school deficits but the prevailing issue will not be resolved.

As I see it, only a state-wide resolution to school financing will resolve this issue. In the meantime, it is imperative to keep the overall city finances strong. In that way the city council will be in a position to protect its school assets.

Any attempt to cut expenses to avoid an override will not resolve the overriding issue. The reduction in revenue will weaken the city’s financial position while leaving the long range deficit in place.

Service Delivery Solvency – The city operations portion of this budget meets the criteria for service delivery solvency.

The School Department’s structural deficit has and will continue to be a threat to the service delivery of both the school and city service side of the budget.

Attempts to cut school expenses to the degree needed to meet the tax cap will have a negative impact to school services.

If non-school expenditures are reduced to support school services, than that side of the budget will not meet the demands of service delivery solvency.

To reiterate, this problem will persist as long as the school business plan is invalid. There are no easy choices; raise taxes or reduce services.

I am not thrilled that my last budget message to you, as your city manager, makes me the bearer of bad news. However, my fiduciary responsibility makes it impossible for me to gloss over hard choices.

Conclusion

This proposed budget would not have been possible without the work of many key members of staff. Special thanks to Deputy City Manager Blaine Cox, Deputy Finance Director Roland Connors, Senior Accountant Mark Sullivan, Accountant Samantha Kelley, HR Manager Diane Hoyt, Accountant Ann Arsenault, Account Clerk Angie Gray, and Senior Executive Assistant Samantha Rodgerson.

On behalf of all City departments; we look forward to working with the City Council to review the FY2019 budget.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Fitzpatrick", with a long horizontal flourish extending to the right.

Daniel Fitzpatrick, ICMA-CM
City Manager

TABLE OF CONTENTS

SECTION 1

Budget Message

Message to the City Council by the City Manager	i
---	---

Charts

Tax Cap Calculation & Estimated Tax Rate Calculation (Chart A)	1
Employee Prorated Positions Between Departments (Chart B).....	2
Explanation of Changes City General Fund (Chart C)	7

SECTION 2 – SUMMARIES

Revenue Summaries

City General Fund Revenue by Account	9
School Department General Fund Revenue Summary	14
Capital Improvements Revenue Summary	15
Water Fund Revenue by Account	16
Sewer Fund Revenue by Account.....	17
Arena Fund Revenue by Account	18
Community Center Revenue by Account	19
Economic Development Fund Revenue by Account	20
City Grants Revenue Summary	21
School Lunch and School Grants Revenue Summary	22
Tax Incremental Financing Revenue Granite State Business Park 162K	23
Tax Incremental Financing Revenue Granite State Business Park 205C	24
Tax Incremental Financing Revenue Granite Ridge Development162K	25

Appropriation Summaries

City General Fund Expenditures by Department.....	26
School Department Expenditure Summary.....	28
Capital Improvements Expenditure Summary.....	29
Enterprise & Special Revenue Funds Expenditure Summary.....	30
City Grants Expenditure Summary	31
School Lunch and School Grants Expenditure Summary.....	32
City General Fund Expenditure Summary by Government Type.....	33
City General Fund Expenditure Summary by Category	34
City General Fund Summary Expenditure by Object	35

SECTION 3 – DETAIL

General Government

Council/Manager Organizational Chart	41
Council/Manager Employee Positions and Salary	42
Council/Manager Narrative	43
Council/Manager Expenditures by Account	44
Legal Office Organizational Chart.....	46
Legal Office Employee Positions and Salary	47
Legal Office Narrative	48
Legal Office Expenditures by Account.....	49
Economic Development Organizational Chart	51
Economic Development Employee Positions and Salary	52
Economic Development Narrative.....	53

Economic Development Expenditures by Account	54
MIS Organizational Chart.....	56
MIS Employee Positions and Salary.....	57
MIS Narrative	58
MIS Expenditures by Account.....	60
City Clerk Organizational Chart	62
City Clerk Employee Positions and Salary	63
City Clerk & Elections Narrative.....	64
City Clerk Expenditures by Account	66
Elections Expenditures by Account	68
Assessing Organizational Chart.....	69
Assessing Employee Positions and Salary.....	70
Assessing Narrative	71
Assessing Expenditures by Account.....	72
Finance-Business Office Organizational Chart.....	74
Finance-Business Office Positions and Salary.....	75
Finance-Business Office Narrative	76
Finance-Business Office Expenditures by Account.....	78
Tax Collector Organizational Chart.....	80
Tax Collector Positions and Salary	81
Tax Collector Narrative	82
Tax Collector Expenditures by Account.....	83
General Overhead Narrative	85
General Overhead Expenditures by Account.....	86
Public Buildings Organizational Chart	88
Public Buildings Positions and Salary	89
Public Buildings Narrative.....	90
Public Buildings Expenditures by Account	91
Planning Organizational Chart.....	93
Planning Positions and Salary.....	94
Planning Narrative	95
Planning Expenditures by Account.....	97
 Public Safety	
Police & Dispatch Organizational Charts	99
Police Positions and Salary	100
Police & Dispatch Narrative	102
Police Expenditures by Account	106
Dispatch Positions and Salary	109
Dispatch Center Expenditures by Account	110
Fire Organizational Chart	112
Fire Positions and Salary	113
Fire Narrative	114
Fire Expenditures by Account	116
Emergency Management Expenditures by Account.....	119
Building Zoning and Licensing Services Organizational Chart	120
Building Zoning and Licensing Services Positions and Salary	121
Building Zoning and Licensing Services Narrative	122
Building Zoning and Licensing Services Expenditures by Account	123
Ambulance Contract Expenditures by Account.....	125

Public Works

Public Works Organizational Chart	126
Public Works Positions and Salary	127
Public Works Narrative.....	128
Public Works Expenditures by Account	129
City Lights Expenditures by Account.....	132

Social Services/Leisure

Welfare Organizational Chart	133
Welfare Positions and Salary	134
Welfare Narrative.....	135
Welfare Expenditures by Account	137
Recreation Organizational Chart.....	139
Recreation Positions and Salary.....	140
Recreation Narrative	141
Recreation Expenditures by Account.....	142
Library Organizational Chart.....	144
Library Positions and Salary	145
Library Narrative	146
Library Expenditures by Account	147

County Tax

County Tax Expenditures by Account	149
--	-----

Transfers & Payments

Debt Service Expenditures by Account	150
Tax Abatements Expenditures by Account.....	151
Capital Projects Transfers Expenditures by Account	152

SECTION 4 – OTHER FUNDS & GRANTS**Enterprise Funds**

Water Works Organizational Chart	153
Water Works Positions and Salary	154
Water Works Narrative.....	155
Water Works Expenditures by Account.....	156
Sewer Works Organizational Chart	159
Sewer Works Positions and Salary	160
Sewer Works Narrative.....	161
Sewer Works Expenditures by Account	162
Arena Organizational Chart	165
Arena Positions and Salary	166
Arena Works Narrative	167
Arena Expenditures by Account	168

Special Revenue Funds

Community Center Organizational Chart	170
Community Center Positions and Salary	171
Community Center Works Narrative	172
Community Center Expenditures by Account	173
Economic Development Fund Expenditures by Account	175
Community Development Block Grant Positions and Salary	176
Community Development Block Grant Expenditures by Account	177
Bridging the GAPS Grant Positions and Salary.....	178

Bridging the GAPS Grant Expenditures by Account.....	179
HUD Officer Expenditures by Account.....	180
ICAC Officer Expenditures by Account.....	181
DOJ Officer Grant Expenditures by Account.....	182
VOCA Grant Expenditures by Account.....	183
Tax Incremental Financing Expenditures Granite State Business Park 162K.....	184
Tax Incremental Financing Expenditures Granite State Business Park 205C	185
Tax Incremental Financing Expenditures Granite Ridge Development162K	186

SECTION 5 – CAPITAL IMPROVEMENTS PROGRAM & DEBT

CIP Program Schedule	187
20 Year Long Term Debt Schedule	193
Debt Limit Analysis by Fund.....	194

SECTION 6 – SCHOOL BUDGET REPORT

FY18 School Board Adopted Budget Detail.....	195
--	-----

APPENDIX

City Events Summary Spreadsheet.....	209
--------------------------------------	-----

CITY OF ROCHESTER
FY19 Proposed Tax Cap Calculation-Tax Rate Estimate
Chart A

Tax Cap Yield & Override Provision	City	County	City and County	School	State Ed Tax	School and State Ed Tax	Total
FY18/TY17 Approved Tax Effort from DRA 11-28-17	\$20,118,251	\$6,370,876	\$26,489,127	\$28,117,281	\$4,891,902	\$33,009,183	\$59,498,310
TY17 Valuation from DRA 11-28-17	\$2,267,598,089	\$2,267,598,089	\$2,267,598,089	\$2,267,598,089	\$2,175,354,689	\$2,267,598,089	
TY17 Total Tax Rate-from DRA 11-28-17	\$8.87	\$2.81	\$11.68	\$12.40	\$2.25	\$14.65	\$26.33
New Construction Values	\$39,581,959	\$39,581,959	\$39,581,959	\$39,581,959	\$39,581,959	\$39,581,959	
Less: Demolition	(\$168,937)	(\$168,937)	(\$168,937)	(\$168,937)	(\$168,937)	(\$168,937)	
Net New Construction	\$39,413,022	\$39,413,022	\$39,413,022	\$39,413,022	\$39,413,022	\$39,413,022	
Additional tax effort base due to New Construction	\$349,594	\$110,751	\$460,344	\$488,721	\$88,679	\$577,401	\$1,037,744.87
	1.74%	1.74%	1.74%	1.74%	1.81%	1.75%	
Consumer Price Index							
2017 CPI "CUUR0000SA0"-Estimate	2.13%	2.13%	2.13%	2.13%	2.13%	2.13%	
Additional tax effort due to CPI	\$428,519	\$135,700	\$564,218	\$598,898	\$104,198	\$703,096	\$1,267,314
Total Additional Tax Effort- New Construction & CPI	\$778,112	\$246,450	\$1,024,563	\$1,087,620	\$192,877	\$1,280,496	\$2,305,059
Total Allowable Tax Effort	\$20,896,364	\$6,617,327	\$27,513,690	\$29,204,901	\$5,084,779	\$34,289,680	\$61,803,370

Reconciliation Tax Cap Calcs vs FY19 Proposed Budget	City	County	City and County	School	State Ed Tax	School and State Ed Tax	Total
FY19 Proposed Budget	\$32,656,544	\$6,551,172	\$39,207,716	\$63,448,838	\$5,008,499	\$68,457,337	\$107,665,053
Less Estimated Revenues	\$11,561,085		\$11,561,085	\$31,011,312		\$31,011,312	\$42,572,397
Use of Fund Balance	\$1,275,000		\$1,275,000				\$1,275,000
Additional Overlay	\$460,000		\$460,000				\$460,000
Net Budget	\$20,280,459		\$26,831,631	\$32,437,526	\$5,008,499	\$37,446,025	\$64,277,656
Veteran Credit Adjustment DRA 11-28-17, plus \$50 Additional	\$682,059		\$682,059				\$682,059
Tax Cap Compliant Adjustment	\$0		\$0	(\$3,156,345)	\$0	(\$3,156,345)	(\$3,156,345)
Tax Cap Compliant Budget	\$20,962,518	\$6,551,172	\$27,513,690	\$29,281,181.00	\$5,008,499.00	\$34,289,680.00	\$61,803,370

Additional Increase (Decrease)	\$0	(\$76,280)	\$76,280	\$0	\$0
---------------------------------------	------------	-------------------	-----------------	------------	------------

2018 Tax Rate Estimate-FY19 Proposed Budget Excludes Override	City	County	City and County	School	State Ed Tax	School and State Ed Tax	Total
FY19 Proposed Budget Totals	\$20,962,518.00	\$6,551,172.00	\$27,513,690.00	\$29,281,181.00	\$5,008,499.00	\$34,289,680.00	\$61,803,370.00
Assessed Valuations Updated Nov-2017	\$2,267,598,089	\$2,267,598,089	\$2,267,598,089	\$2,267,598,089	\$2,175,354,689	\$2,267,598,089	
TY2017 Actual DRA Rate-11-21-17	\$8.87	\$2.81	\$11.68	\$12.40	\$2.25	\$14.65	\$26.33
TY2018-FY19 Proposed Budget Tax Rate	\$9.24	\$2.89	\$12.13	\$12.91	\$2.30	\$15.22	\$27.35
Change	\$0.374	\$0.079	\$0.453	\$0.513	\$0.052	\$0.565	\$1.019

FY19 EMPLOYEE PRORATED POSITION- PERCENTAGES BETWEEN DEPARTMENTS-CHART B

Name	Title	Department	Salary Allocation	BiWkly Hours	FTE
Arsenault	Staff Accountant	Finance-Business Office	80.0%	NA	0.80
Arsenault	Staff Accountant	Water	10.0%	NA	0.10
Arsenault	Staff Accountant	Sewer	10.0%	NA	0.10
Total					1.00
Bezanson	City Engineer	Public Works & Highways	33.3%	NA	0.33
Bezanson	City Engineer	Water	33.3%	NA	0.33
Bezanson	City Engineer	Sewer	33.3%	NA	0.33
Total					1.00
Blanchette	Secretary II	Public Buildings & Grounds	50.0%	70	0.50
Blanchette	Secretary II	Community Center	50.0%	70	0.50
Total					1.00
Bonneau	Utility Billing Administrator	Water	50.0%	70	0.50
Bonneau	Utility Billing Administrator	Sewer	50.0%	70	0.50
Total					1.00
Bowlen	Recreation/Arena Director	Recreation	85.0%	NA	0.85
Bowlen	Recreation/Arena Director	Ice Arena	15.0%	NA	0.15
Total					1.00
Brisson	PW Mechanic	Public Works & Highways	33.3%	80	0.33
Brisson	PW Mechanic	Water	33.3%	80	0.33
Brisson	PW Mechanic	Sewer	33.3%	80	0.33
Total					1.00
Camara	GIS Coordinator	MIS	40.0%	80	0.40
Camara	GIS Coordinator	Water	30.0%	80	0.30
Camara	GIS Coordinator	Sewer	30.0%	80	0.30
Total					1.00
Clark	Office Manager	Public Works & Highways	33.3%	80	0.33
Clark	Office Manager	Water	33.3%	80	0.33
Clark	Office Manager	Sewer	33.3%	80	0.33
Total					1.00
Colanto	Assistant Director RAYS	Recreation	88.0%	NA	0.88

FY19 EMPLOYEE PRORATED POSITION- PERCENTAGES BETWEEN DEPARTMENTS-CHART B

Name	Title	Department	Salary Allocation	BiWkly Hours	FTE
Colanto	Assistant Director RAYS	Ice Arena	12.0%	NA	0.12
Total					1.00
Connors	Assistant Finance Director	Finance-Business Office	70.0%	NA	0.70
Connors	Assistant Finance Director	Water	15.0%	NA	0.15
Connors	Assistant Finance Director	Sewer	15.0%	NA	0.15
Total					1.00
Cox	Deputy City Manager-Finance Director	Finance-Business Office	80.0%	NA	0.80
Cox	Deputy City Manager-Finance Director	Water	10.0%	NA	0.10
Cox	Deputy City Manager-Finance Director	Sewer	10.0%	NA	0.10
Total					1.00
Dashnaw	Maintenance Tech	Public Buildings & Grounds	60.0%	80	0.60
Dashnaw	Maintenance Tech	Community Center	40.0%	80	0.40
Total					1.00
Dixon	Lead Water/Sewer	Water	50.0%	80	0.50
Dixon	Lead Water/Sewer	Sewer	50.0%	80	0.50
Total					1.00
Lamie	Program Coordinator	Recreation	62.0%	64	0.62
Lamie	Program Coordinator	Ice Arena	38.0%	64	0.38
Total					1.00
Fitzpatrick	City Manager	City Manager Office	80.0%	NA	0.80
Fitzpatrick	City Manager	Water	10.0%	NA	0.10
Fitzpatrick	City Manager	Sewer	10.0%	NA	0.10
Total					1.00
Friend-Gray	Assistant City Engineer	Public Works & Highways	33.3%	NA	0.33
Friend-Gray	Assistant City Engineer	Water	33.3%	NA	0.33
Friend-Gray	Assistant City Engineer	Sewer	33.3%	NA	0.33
Total					1.00
Gray	Account Clerk II	Finance-Business Office	80.0%	70	0.80
Gray	Account Clerk II	Water	10.0%	70	0.10

FY19 EMPLOYEE PRORATED POSITION- PERCENTAGES BETWEEN DEPARTMENTS-CHART B

Name	Title	Department	Salary Allocation	BiWkly Hours	FTE
Gray	Account Clerk II	Sewer	10.0%	70	0.10
Total					1.00
Henderson, K	Municipal Services Supervisor	Public Works & Highways	33.0%	NA	0.33
Henderson, K	Municipal Services Supervisor	Water	33.0%	NA	0.33
Henderson, K	Municipal Services Supervisor	Sewer	33.0%	NA	0.33
Total					0.99
Hoyt	Human Resources Director	Human Resources	80.0%	80	0.80
Hoyt	Human Resources Director	Water	10.0%	80	0.10
Hoyt	Human Resources Director	Sewer	10.0%	80	0.10
Total					1.00
Juneau	Utility Billing Administrator	Water	50.0%	70	0.50
Juneau	Utility Billing Administrator	Sewer	50.0%	70	0.50
Kelley	Accountant 1	Finance-Business Office	80.0%	NA	0.80
Kelley	Accountant 1	Water	10.0%	NA	0.10
Kelley	Accountant 1	Sewer	10.0%	NA	0.10
Total					1.00
Long	CD Specialist	Economic Development	15.0%	70	0.15
Long	CD Specialist	CommunityDevelopment	78.0%	70	0.78
Long	CD Specialist	Bridging the Gaps	7.0%	70	0.07
Total					1.00
Cryer	PW Mechanic	Public Works & Highways	33.3%	80	0.33
Cryer	PW Mechanic	Water	33.3%	80	0.33
Cryer	PW Mechanic	Sewer	33.3%	80	0.33
Total					1.00
Miller	Secretary II	Public Buildings & Grounds	6.0%	80	0.06
Miller	Secretary II	Public Works & Highways	30.0%	80	0.30
Miller	Secretary II	Water	29.0%	80	0.29
Miller	Secretary II	Sewer	29.0%	80	0.29
Miller	Secretary II	Community Center	6.0%	80	0.06
Total					1.00

FY19 EMPLOYEE PRORATED POSITION- PERCENTAGES BETWEEN DEPARTMENTS-CHART B

Name	Title	Department	Salary Allocation	BiWkly Hours	FTE
Mears	Municipal Services Supervisors	Water	50.0%	80	0.33
Mears	Municipal Services Supervisors	Sewer	50.0%	80	0.33
Total					0.67
Petropoulos	Secretary I	Public Works & Highways	33.3%	70	0.33
Petropoulos	Secretary I	Water	33.3%	70	0.33
Petropoulos	Secretary I	Sewer	33.3%	70	0.33
Total					1.00
Prentice	LEO	Public Works & Highways	33.3%	80	0.33
Prentice	LEO	Water	33.3%	80	0.33
Prentice	LEO *	Sewer	33.3%	80	0.33
Total					1.00
Plante	Maintenance Tech	Public Buildings	60.0%	NA	0.60
Plante	Maintenance Tech	Community Center	40.0%	NA	0.40
Total					1.00
Phillips	HEO	Public Works & Highways	33.3%	80	0.33
Phillips	HEO	Water	33.3%	80	0.33
Phillips	HEO	Sewer	33.3%	80	0.33
Total					1.00
Riley	Municipal Services Supervisor	Public Buildings & Grounds	60.0%	NA	0.60
Riley	Municipal Services Supervisor	Community Center	40.0%	NA	0.40
Total					1.00
Silvia	Lead Mechanic	Public Works & Highways	33.3%	80	0.33
Silvia	Lead Mechanic	Water	33.3%	80	0.33
Silvia	Lead Mechanic	Sewer	33.3%	80	0.33
Total					1.00
Snyder	PR/HR Specialist	Finance & Human Resources	80.0%	80	0.80
Snyder	PR/HR Specialist	Water	10.0%	80	0.10
Snyder	PR/HR Specialist	Sewer	10.0%	80	0.10
Total					1.00
Nourse	Director of City Services	Public Buildings & Grounds	11.0%	NA	0.11

FY19 EMPLOYEE PRORATED POSITION- PERCENTAGES BETWEEN DEPARTMENTS-CHART B

Name	Title	Department	Salary Allocation	BiWkly Hours	FTE
Nourse	Director of City Services	Public Works & Highways	22.0%	NA	0.22
Nourse	Director of City Services	Water	28.0%	NA	0.28
Nourse	Director of City Services	Sewer	28.0%	NA	0.28
Nourse	Director of City Services	Community Center	11.0%	NA	0.11
Total					1.00
Sullivan	Senior Accountant	Finance-Business Office	75.0%	NA	0.75
Sullivan	Senior Accountant	Water	10.0%	NA	0.10
Sullivan	Senior Accountant	Sewer	10.0%	NA	0.10
Sullivan	Senior Accountant	Bridging the GAPS	5.0%	NA	0.05
Total					1.00
Trepanier, S	Arena Supervisor	Recreation	23.0%	NA	0.23
Trepanier, S	Arena Supervisor	Ice Arena	77.0%	NA	0.77
Total					1.00
Trepanier, R	Arena Attendant	Recreation	23.0%	80	0.23
Trepanier, R	Arena Attendant	Ice Arena	77.0%	80	0.77
Total					1.00
Tufts	Lead Grounds Laborer	Public Buildings & Grounds	80.0%	80	0.80
Tufts	Lead Grounds Laborer	Community Center	20.0%	80	0.20
Total					1.00
Ward	Secretary II	Recreation	85.0%	75	0.85
Ward	Secretary II	Ice Arena	15.0%	75	0.15
Total					1.00
Vacant	GIS Asset Management Specialist	Public Works & Highways	33.3%	80	0.33
Vacant	GIS Asset Management Specialist	Water	33.3%	80	0.33
Vacant	GIS Asset Management Specialist	Sewer	33.3%	80	0.33
Total					1.00
Vacant	Assistant City Engineer	Public Works & Highways	33.3%	80	0.33
Vacant	Assistant City Engineer	Water	33.3%	80	0.33
Vacant	Assistant City Engineer	Sewer	33.3%	80	0.33
Total					1.00

Explanation of Changes \geq \$10,000 General Fund - Chart C

OBJECT	ACCOUNT NAME	COMMENTS	AMOUNT	PAGE
		Wages:		
Various	FT Salaries	City Manager-increase related to Non Union Merit adjustment	3,298	42
Various	FT Salaries	Legal Office-increase related to Non Union Merit adjustment & other staff wage adjustments	12,773	49
Various	FT Salaries	Economic Development-increase related to collective bargaining contracts	2,301	54
Various	FT Salaries	MIS-increase related to Position Reclass -Systems Administrator	10,200	60
Various	FT Salaries	MIS-increase related to collective bargaining contracts	9,909	60
Various	FT Salaries	City Clerk-increase related to collective bargaining contracts	3,916	66
Various	FT Salaries	Assessor-decrease related to Chief Assessor starting salary	(7,000)	72
Various	FT Salaries	Assessor-increase related to collective bargaining contracts	4,676	72
Various	FT Salaries	Finance Business Office-increase related to collective bargaining and NU Merit adjustments	24,194	78
Various	FT Salaries	Tax Collector-increase related to collective bargaining contracts & additional FT Hours	10,601	83
Various	FT Salaries	Public Buildings-increase related to collective bargaining contracts	8,207	91
Various	FT Salaries	Planning-increase related to collective bargaining contracts	6,398	97
Various	FT Salaries	Police-increase related to collective bargaining contracts & NU merit increases	97,152	106
Various	FT Salaries	Dispatch-increase related to collective bargaining contracts	16,621	110
Various	FT Salaries	Fire-increase related to FY18 add of one (1) FT Firefighter funded from FT salary surplus	38,925	116
Various	FT Salaries	Fire-increase related to FY19 add of one (1) FT Firefighter	38,925	116
Various	FT Salaries	Fire-FY18 Transfer Out for new Fire Chief relocation & physical	12,625	116
Various	FT Salaries	Fire-increase related to FY19 upgrade of Sec II position to Executive Secretary	16,226	116
Various	FT Salaries	Fire-increase related to FY18 & FY19 collective bargaining contract	93,750	116
		(Fire-FT salary surplus was used as funding for FY18 collective bargaining increases)	-	
Various	FT Salaries	Emergency Management-increase related to retirements and promotions	5,500	119
Various	FT Salaries	Building Zoning & Licensing-increase related to collective bargaining contracts	8,983	123
Various	FT Salaries	Building Zoning & Licensing-decrease related to Sec II retirement and new Sec II starting salary	(9,817)	123
Various	FT Salaries	Public Works-increase related to collective bargaining contracts	36,664	129
Various	FT Salaries	Public Works-increase related to 1/3 allocation of new Assistant City Engineer position	23,667	129
Various	FT Salaries	Welfare-increase related to collective bargaining contracts	1,531	137
Various	FT Salaries	Welfare-increase related to reclass PT Intake Coordinator to FT	33,107	137
Various	FT Salaries	Recreation-decreased to labor negotiations, RMMG merits budgeted in General OH contingency	(144)	142
Various	FT Salaries	Library-increase related to collective bargaining contracts	12,169	147
		Net Change in FT Salaries	515,357	
Various	PT Salaries	City Manager-remove additional PT hours for office coverages	(500)	42
Various	PT Salaries	City Clerk-increase related to collective bargaining contracts	852	66
Various	PT Salaries	Elections-FY18 transfers out for equipment	4,000	68
Various	PT Salaries	Assessor-increase related to collective bargaining contract	832	72
Various	PT Salaries	Tax Collector-increase related to collective bargaining contract & additional PT Hours	4,887	83
Various	PT Salaries	Public Buildings increase related to collective bargaining agreements	3,667	91
Various	PT Salaries	Police-increase related to collective bargaining contracts	8,453	106
Various	PT Salaries	Dispatch- discontinue additional PT Hours	(2,000)	110
Various	PT Salaries	Public Works-increase related to PT Winter Maintenance hours	3,000	129
Various	PT Salaries	Welfare-reclass PT Intake Coordinator and additional PT hours to FT	(31,529)	137
Various	PT Salaries	Recreation-increase related to programs	2,959	142
Various	PT Salaries	Library-increase related to collective bargaining contracts & upgrade of Library Assistant	1,466	147
Various	PT Salaries	All Other Net Changes	0	Various
		Net Change in PT Salaries	(3,913)	
511009	Salaries Elected Officials	Increase related to election cycles	6,240	68
511009	Salary Adjustment	Increase related to anticipated Non Union Merit increases	18,432	Various
Various	Various	All Other Net Changes	14,277	Various
		Net Change in All Other Salary Related Items	38,949	
		Benefits: (All Departments)		
521100	Health Insurance	Rates decreased negative 9% over FY18, plus increase in employee cost sharing	(285,909)	Various
522000	Social Security & Medicare	Increase related to FT & PT salary changes	26,999	Various
523000	Retirement	No change to NHRS rates, change related to FT salaries	121,935	Various
Various	Various	All Other Net Changes	18,198	Various
		Net Change In Benefits	(118,777)	

Explanation of Changes \geq \$10,000 General Fund - Chart C

OBJECT	ACCOUNT NAME	COMMENTS	AMOUNT	PAGE
		Energy Items: (All Departments)		
541000	Utility Service	No anticipated change from FY18	0	Various
562200	Electricity	Anticipated increase	7,055	Various
562400	Heating Fuel	Anticipated decrease	(1,416)	Various
562600	Vehicle Fuel	Anticipated increase	220	Various
		Net Change Energy Items	5,859	
		City Manager's Office		
534006	Consulting Other	Public Relations initiatives budgetary decrease related to actuals	(13,000)	44
		MIS		
532200	Contracted Services	FY18 Transfer "In" temp staffing agency	(15,000)	60
553000	Communication	Increase in internet bandwidth and second internet connection	20,880	60
		Public Buildings		
543000	Repair and Maintenance	City Hall Fire Safety Assessment requested by Fire Department	10,000	91
543000	Repair and Maintenance	City Hall flooring and other projects net increase	11,576	91
		General Overhead:		
533000	Other Professional Services	Decrease related to majority completion of pictometry mapping project	(22,600)	86
556000	Tuition	Anticipated additional requests	18,000	86
584000	Contingency	FY18 Transfers "Out" for collective bargaining settlements and other general contingencies	149,469	86
589028	Special Events	New account related to various City special events	40,000	86
589200	Tax Deed Process	Additional funding for anticipated increases in amount of Tax Deed cases	10,000	86
591100	Patriotic Services	Funding for Fourth of July fireworks	30,000	86
		Fire		
532200	Contracted Services	Decrease related to FY18 new Fire Chief relocation expenses	(12,125)	116
543001	Vehicle Maint & Repairs	Increase related to anticipated vehicle and apparatus repairs	13,400	116
573900	Other Equipment	Increase related to various equipment purchases and upgrades	38,437	117
		Emergency Management		
532001	Staff Development	Increase related to specific Emergency Management training	14,500	119
573900	Other Equipment	Increase related to various equipment purchases and upgrades	11,500	119
		Public Works		
542101	Rubbish Collections	Increased related to Waste Management collection contract escalator	19,730	129
		Recreation		
589007	City Wide Programs	Increased related to new and expanded programs	13,350	143
		Library		
543002	Equipment Maintenance	Increase related to Sierra Upgrade maintenance	10,597	147
		Capital Project Transfers & Payments:		
593003	Transfer to Capital Fund	FY19 Proposed cash CIP request less than FY18 Adopted & Supplemental Appropriations total	(192,864)	152
		County Tax:		
589033	County Tax	Anticipated County Tax Increase of 2.8%	180,296	149
			-	
589032	Tax Abatements	FY18 Transfers "In" to fund abatements	(140,374)	151
		Debt Service:		
583000	Interest Expense	Increase related to 2018 New Bond Issue	93,719	150
591000	Redemption of Principal	Increase related to 2018 New Bond Issue	111,460	150
		Sub-Total Debt Service	205,179	
		Net All Other Changes	99,109	Various
		Total Changes including County Tax and Debt Service	937,535	

CITY GENERAL FUND REVENUE BY ACCOUNT

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>ECONOMIC DEVELOPMENT</u>						
406201 MISCELLANEOUS	32	0	0	0	0	0
TOTAL ECONOMIC DEVELOPMENT	32	0	0	0	0	0
<u>CITY CLERK</u>						
400408 MARRIAGE LICENSES	1,646	1,820	2,000	2,000	2,000	180
400409 DOG LICENSES	29,000	26,000	27,000	27,000	27,000	1,000
400416 E-REGISTRATION FEES	165	500	300	300	300	(200)
400423 LANDLORD REGISTRATIONS	15	100	60	60	60	(40)
400428 POSTAGE	405	400	450	450	450	50
402101 UCC FILINGS FEES	5,805	1,000	1,000	1,000	1,000	0
402109 VITAL RECORDS	27,913	17,000	22,000	22,000	22,000	5,000
402139 DOG LICENSES STATE	12,815	12,600	12,500	12,500	12,500	(100)
402140 MARRIAGE LICENSES STATE	9,761	10,000	12,000	12,000	12,000	2,000
402141 VITAL RECORDS STATE	30,736	31,900	31,900	31,900	31,900	0
406201 MISCELLANEOUS	2,450	4,000	4,000	4,000	4,000	0
TOTAL CITY CLERK	120,710	105,320	113,210	113,210	113,210	7,890
<u>ASSESSORS</u>						
406201 MISCELLANEOUS	390	0	0	0	0	0
TOTAL ASSESSORS	390	0	0	0	0	0
<u>BUSINESS OFFICE</u>						
400302 INTEREST INCOME	133,911	55,000	55,000	100,000	100,000	45,000
406201 MISCELLANEOUS	250	1,000	1,000	1,000	1,000	0
TOTAL BUSINESS OFFICE	134,161	56,000	56,000	101,000	101,000	45,000
<u>TAX COLLECTOR</u>						
400101 PROPERTY TAX	25,281,881	25,889,752	27,521,151	26,778,859	26,371,631	481,879
400102 TIMBER AND GRAVEL TAX	30,750	4,000	4,000	4,000	4,000	0
400103 CHARGE FOR CURRENT USE	169,805	35,000	35,000	35,000	35,000	0
400301 INT ON DELINQ TAXES	601,048	525,000	525,000	525,000	525,000	0
400406 MOTOR VEHICLE PERMITS	4,817,302	4,000,000	4,000,000	4,000,000	4,000,000	0
400413 TRANSPORTATION TAX FEES	175,055	170,000	180,000	180,000	180,000	10,000
400416 E-REGISTRATION FEES	2,504	7,500	7,500	7,500	7,500	0
402142 TAX SALE REIMBURSEMENT	18,336	24,000	24,000	24,000	24,000	0

CITY GENERAL FUND REVENUE BY ACCOUNT

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL TAX COLLECTOR	31,096,682	30,655,252	32,296,651	31,554,359	31,147,131	491,879
<u>GENERAL OVERHEAD</u>						
400000 HOST COMMUNITY FEES	859,819	2,000,000	2,000,000	2,000,000	2,700,000	700,000
400104 PAYMENT IN LIEU OF TAXES	401,280	402,275	402,275	402,275	402,275	0
401603 ROOMS AND MEALS TAX	1,544,821	1,547,810	1,547,810	1,547,810	1,547,810	0
401605 CABLEVISION	252,125	230,000	230,000	230,000	230,000	0
406101 TRANSFER FROM FUND BALANCE	0	2,208,031	1,250,000	1,250,000	1,275,000	(933,031)
406102 TRANSFER FROM CIP	15,617	0	0	0	0	0
406106 TRANSFER FROM OTHER FUNDS	23,068	4,100	4,000	4,000	4,000	(100)
406201 MISCELLANEOUS	464,334	5,000	5,000	5,000	5,000	0
406450 ADVERTISING	0	0	4,000	4,000	4,000	4,000
451900 RENTAL INCOME	18,458	17,457	17,457	17,457	17,457	0
TOTAL GENERAL OVERHEAD	3,579,523	6,414,673	5,460,542	5,460,542	6,185,542	(229,131)
<u>PUBLIC BUILDINGS</u>						
406201 MISCELLANEOUS	903	0	0	0	0	0
TOTAL PUBLIC BUILDINGS	903	0	0	0	0	0
<u>PLANNING</u>						
400424 POSTAGE - ABUTTER NOTICES	2,927	2,000	0	2,000	2,000	0
402102 SITE REVIEW APPLICATIONS	15,679	12,000	0	12,000	12,000	0
402104 SUB DIVISION APPLICATIONS	34,671	2,000	0	2,000	2,000	0
406201 MISCELLANEOUS	109	250	0	250	250	0
TOTAL PLANNING	53,386	16,250	0	16,250	16,250	0
<u>LEGAL</u>						
406106 TRANSFER FROM OTHER FUNDS	50,000	50,000	50,000	50,000	50,000	0
TOTAL LEGAL	50,000	50,000	50,000	50,000	50,000	0
<u>POLICE</u>						
400407 PISTOL PERMITS	4,740	5,816	2,000	2,000	2,000	(3,816)
402110 COPY MACHINE	3,835	1,323	3,700	3,700	3,700	2,377
402111 O/S SECURITY SERVICES	255,110	220,000	212,500	212,500	212,500	(7,500)
402115 ALARM FEES	4,945	5,500	5,000	5,000	5,000	(500)
402120 WRECKER SERVICE	1,650	0	1,650	1,650	1,650	1,650
402121 DOG SHELTER & TRANSPORT	2,881	1,500	1,500	1,500	1,500	0

CITY GENERAL FUND REVENUE BY ACCOUNT

		FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
402122	DOG FINES	18,212	14,000	14,000	14,000	14,000	0
405201	COURT FINES	6,717	10,000	8,000	8,000	8,000	(2,000)
405202	PARKING TICKETS	5,460	4,000	4,000	4,000	4,000	0
405203	EXCESS ALARM PENALTY	800	2,000	1,500	1,500	1,500	(500)
406201	MISCELLANEOUS	10,506	4,000	5,000	5,000	5,000	1,000
406209	POLICE RESTITUTION	1,347	1,000	1,000	1,000	1,000	0
406210	WITNESS FEES	10,836	7,000	7,000	7,000	7,000	0
406216	HOST TRAINING FEES	0	6,000	6,000	6,000	6,000	0
406299	INSURANCE CLAIM REIMBURSEME	71	5,000	5,000	5,000	5,000	0
TOTAL POLICE		327,109	287,139	277,850	277,850	277,850	(9,289)
<u>FIRE</u>							
400417	RERP	6,228	26,197	51,668	51,668	51,668	25,471
400430	EMERGENCY MANAGEMENT PROG	0	0	1,000	1,000	1,000	1,000
402111	O/S SECURITY SERVICES	15,938	15,000	15,000	15,000	15,000	0
402147	HOME LAND SECURITY GRANT	0	0	0	0	0	0
402157	FIRE PREVENTION FEES	7,509	1,850	3,000	3,000	3,000	1,150
402179	FEDERAL GRANTS	6,000	0	0	0	0	0
406201	MISCELLANEOUS	14,347	0	0	0	0	0
406205	FIRE DONATIONS	0	1,500	5,000	5,000	5,000	3,500
TOTAL FIRE		50,022	44,547	75,668	75,668	75,668	31,121
<u>DISPATCH CENTER</u>							
400303	CONTRACT REVENUE	58,785	60,290	0	60,290	60,290	0
TOTAL DISPATCH CENTER		58,785	60,290	0	60,290	60,290	0
<u>CODE ENFORCEMENT</u>							
400401	FOOD ESTABLISHMENT LICENSE	36,453	29,000	29,000	29,000	29,000	0
400402	TAXI LICENSE	1,560	1,000	1,000	1,000	1,000	0
400403	AMUSEMENT LICENSE	2,360	4,000	4,000	4,000	4,000	0
400404	BUILDING PERMITS	573,142	349,035	350,000	350,000	350,000	965
400411	HAWKERS & PEDDLERS LICENSE	475	500	500	500	500	0
400424	POSTAGE - ABUTTER NOTICES	1,136	1,000	1,000	1,000	1,000	0
400425	SECOND HAND DEALER LICENSE	1,750	1,000	1,000	1,000	1,000	0
400426	PAWNBROKER LICENSE	250	250	200	200	200	(50)
400427	JUNK YARD & DEALER LICENSE	175	175	175	175	175	0

CITY GENERAL FUND REVENUE BY ACCOUNT

		FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
400429	OUTDOOR DINING LICENSE	25	50	50	50	50	0
402103	ZONING APPLICATIONS	3,850	7,000	7,000	7,000	7,000	0
406201	MISCELLANEOUS	2,513	100	100	100	100	0
406299	INSURANCE CLAIM REIMBURSEME	0	0	0	0	0	0
TOTAL	CODE ENFORCEMENT	623,689	393,110	394,025	394,025	394,025	915
<u>PUBLIC WORKS</u>							
400405	EXCAVATION PERMITS	6,813	6,700	6,700	6,700	6,700	0
400412	HAZARDOUS WASTE	15,623	19,750	19,000	19,000	19,000	(750)
400414	DRIVEWAY PERMITS FEES	12,300	4,800	6,000	6,000	6,000	1,200
400418	INSPECTION FEES	12,450	0	0	0	0	0
400421	RECYCLE BINS	2,305	0	0	0	0	0
400422	TOTER SYSTEM STICKERS	2,072	0	0	0	0	0
401604	HIGHWAY BLOCK SUBSIDY	609,273	627,145	0	610,000	610,000	(17,145)
406201	MISCELLANEOUS	2,198	10,000	2,000	2,000	2,000	(8,000)
406299	INSURANCE CLAIM REIMBURSEME	17,617	0	0	0	0	0
TOTAL	PUBLIC WORKS	680,650	668,395	33,700	643,700	643,700	(24,695)
<u>WELFARE</u>							
402123	WELFARE REIMBURSEMENT	2,984	6,500	5,000	5,000	5,000	(1,500)
TOTAL	WELFARE	2,984	6,500	5,000	5,000	5,000	(1,500)
<u>RECREATION</u>							
402124	BASKETBALL PROGRAM FEES	25,830	27,000	27,000	27,000	27,000	0
402130	PARKS & PLAYGROUNDS	60,920	61,000	61,000	61,000	61,000	0
402153	POOLS	13,895	14,000	13,000	13,000	13,000	(1,000)
402154	REC PROGRAMS	10,925	9,000	9,000	9,000	9,000	0
406200	OTHER RENTALS & VENDING	12,491	16,000	11,500	11,500	11,500	(4,500)
406201	MISCELLANEOUS	1,951	1,000	500	500	500	(500)
TOTAL	RECREATION	126,011	128,000	122,000	122,000	122,000	(6,000)
<u>LIBRARY</u>							
400419	LIBRARY REGISTRATION FEES	8,034	6,950	7,550	7,550	7,550	600
402110	COPY MACHINE	4,343	4,740	3,900	3,900	3,900	(840)
402180	OVERDUE COLLECTION FEES	0	3,600	3,600	3,600	3,600	0
406217	DONATIONS	800	1,000	1,000	1,000	1,000	0

CITY GENERAL FUND REVENUE BY ACCOUNT

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL LIBRARY	13,177	16,290	16,050	16,050	16,050	(240)
GRAND TOTAL CITY	36,918,213	38,901,766	38,900,696	38,889,944	39,207,716	305,950

SCHOOL DEPARTMENT REVENUE SUMMARY

	FY17 ACTUAL	FY18 REVISED	FY19 DRAFT	FY19 DEPT REQ	FY19 CM PROP	\$ CHANGE
TOTAL SCHOOL GF REVENUES	59,412,129	60,607,020	63,448,838	63,448,838	63,448,838	2,841,818
TAX CAP COMPLIANCE ADJUSTMENT	0	0	0	0	(3,156,345)	(3,156,345)
NET TOTAL SCHOOL GF REVENUES	59,412,129	60,607,020	63,448,838	63,448,838	60,292,493	(314,527)

CAPITAL IMPROVEMENTS REVENUE SUMMARY

	PROJECT AMOUNT	BOND PROCEEDS	O&M CASH	FUND BAL RET EARN	TIF REVENUE	TIF BOND	GRANTS
<u>GENERAL FUND</u>							
CITY*	6,398,210	3,115,580	3,282,630	0	0	0	0
SCHOOL	2,160,000	1,725,000	435,000	0	0	0	0
TOTAL GENERAL FUND	8,558,210	4,840,580	3,717,630	0	0	0	0
<u>ENTERPRISE FUNDS</u>							
WATER	2,045,000	1,615,000	430,000	0	0	0	0
SEWER	5,536,500	5,110,000	426,500	0	0	0	0
AREA	1,075,000	1,075,000	0	0	0	0	0
TOTAL ENTERPRISE FUNDS	8,656,500	7,800,000	856,500	0	0	0	0
<u>TIFS</u>							
GRANITE STATE BUSINESS PARK	200,000	200,000	0	0	0	0	0
GRANITE RIDGE DEVELOPMENT	0	0	0	0	0	0	0
	200,000	200,000	0	0	0	0	0
TOTAL ALL CIP	17,414,710	12,840,580	4,574,130	0	0	0	0

* Includes Community Center CIP's

**WATER WORKS
REVENUES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
400302 INTEREST INCOME	2,500	2,500	2,500	2,500	2,500	0
406105 TRANSFER FROM RET EARNINGS	0	2,364,068	3,011,701	3,011,701	3,048,868	684,800
406201 MISCELLANEOUS	72,842	25,000	25,000	25,000	25,000	0
406600 CONSTRUCTION	90,823	50,000	50,000	50,000	50,000	0
406601 USER FEES	3,740,775	3,700,000	3,800,000	3,800,000	3,800,000	100,000
406602 INTEREST ON DEL ACCTS	13,227	12,000	12,000	12,000	12,000	0
406603 HYDRANT RENTAL	28,680	24,000	24,000	24,000	24,000	0
406826 HOMEOWNER FINANCE REVENUE	0	0	3,500	3,500	3,500	3,500
TOTAL	3,948,847	6,177,568	6,928,701	6,928,701	6,965,868	788,300
 TOTAL WATER WORKS	 3,948,847	 6,177,568	 6,928,701	 6,928,701	 6,965,868	 788,300

**SEWER WORKS
REVENUES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
400302 INTEREST INCOME	2,500	2,500	2,500	2,500	2,500	0
406105 TRANSFER FROM RET EARNINGS	0	2,821,529	3,392,090	3,419,875	3,479,877	658,348
406201 MISCELLANEOUS	143,376	4,000	4,000	4,000	4,000	0
406211 HOMEMAKERS SRF LOAN CS330122	0	16,049	16,049	16,049	16,049	0
406306 STATE AID GRANT C-520	35,670	333,430	285,618	285,618	285,618	(47,812)
406307 STATE AID GRANT C-773	7,290	7,291	5,419	5,419	5,419	(1,872)
406308 STATE AID GRANT C-775	3,021	11,378	8,660	8,660	8,660	(2,718)
406309 STATE AID GRANT C-835	17,421	44,182	27,786	27,786	27,786	(16,396)
406310 STATE AID GRANT C-836	5,116	14,510	9,695	9,695	9,695	(4,815)
406311 STATE AID GRANT C-839	11,875	31,204	20,027	20,027	20,027	(11,177)
406312 STATE AID GRANT C-859	21,396	0	52,506	30,674	30,674	30,674
406600 CONSTRUCTION	3,638	10,000	10,000	10,000	10,000	0
406601 USER FEES	4,380,115	4,600,000	4,700,000	4,700,000	4,700,000	100,000
406602 INTEREST ON DEL ACCTS	11,318	12,000	12,000	12,000	12,000	0
406607 IMPACT FEES	109,587	14,000	14,000	14,000	14,000	0
406701 SEPTIC DISPOSAL PERMIT	103,173	125,000	125,000	125,000	125,000	0
406703 INDUSTRIAL PRE-TREAT	15,618	10,000	10,000	10,000	10,000	0
406826 HOMEOWNER FINANCE REVENUE	0	0	15,000	15,000	15,000	15,000
TOTAL	4,871,113	8,057,073	8,710,350	8,716,303	8,776,305	719,232
 TOTAL SEWER WORKS	 4,871,113	 8,057,073	 8,710,350	 8,716,303	 8,776,305	 719,232

**ARENA
REVENUES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
406103 TRANSFER FROM GEN FUND	0	0	205,000	205,000	0	0
406105 TRANSFER FROM RET EARNINGS	0	176,392	0	0	979	(175,413)
406201 MISCELLANEOUS	2,613	0	0	0	0	0
406202 PRO SHOP & VENDING	31,655	29,100	26,100	26,100	26,100	(3,000)
406450 ADVERTISING	18,800	16,000	12,000	12,000	12,000	(4,000)
406500 LEASE/RENTALS	333,557	345,000	344,900	344,900	344,900	(100)
406805 LEASE RECREATION DEPT.	10,000	35,000	35,000	35,000	10,000	(25,000)
TOTAL	396,626	601,492	623,000	623,000	393,979	(207,513)
 TOTAL ARENA	 396,626	 601,492	 623,000	 623,000	 393,979	 (207,513)

**COMMUNITY CENTER
REVENUES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
406105 TRANSFER FROM RET EARNINGS	0	124,469	115,242	118,814	123,814	(655)
406801 LEASE/RENT GYM & ROOMS	1	0	0	0	0	0
406802 LEASE STATE OF NH	278,003	280,755	280,755	280,755	280,755	0
406803 LEASE SCHOOL MAINT	60,950	60,950	60,950	60,950	60,950	0
406804 LEASE ALT SCHOOL	72,891	72,891	72,891	72,891	72,891	0
406805 LEASE RECREATION DEPT.	60,000	35,000	35,000	35,000	60,000	25,000
406806 STRAF COUNTY HEAD START	63,000	63,000	63,000	63,000	63,000	0
406807 STRAFFORD COUNTY CAP	24,990	24,990	24,990	24,990	24,990	0
406808 LEASE SAU OFFICE	79,608	79,608	79,608	79,608	79,608	0
406813 HOPE SCHOOL	21,007	21,007	21,007	21,007	21,007	0
406816 LEASE ARTS ROCHESTER	0	0	0	0	0	0
406818 STRAFFORD REGION PLANNING CO	30,000	30,000	30,000	30,000	30,000	0
406819 WILLIAMS DRIVING SCHOOL LEASI	5,083	5,083	5,083	5,083	5,083	0
406821 ROCHESTER AREA SENIOR CITIZEN	0	1	1	1	1	0
406824 SHARE	901	901	901	901	901	0
406825 CROSSPOINT CHURCH	18,000	18,000	18,000	18,000	18,000	0
TOTAL	714,433	816,655	807,428	811,000	841,000	24,345
 TOTAL COMMUNITY CENTER	 714,433	 816,655	 807,428	 811,000	 841,000	 24,345

**ECONOMIC DEVELOPMENT FUND
REVENUE BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>ECONOMIC DEVELOPMENT FUND</u>						
406101 TRANSFER FROM FUND BALANCE	0	5,500	0	0	0	(5,500)
406102 TRANSFER FROM CIP	6,592	0	0	0	0	0
406201 MISCELLANEOUS	6,602	0	0	0	0	0
TOTAL ECONOMIC DEVELOPMENT	13,193	5,500	0	0	0	(5,500)
 TOTAL ECONOMIC DEV FUND	 13,193	 5,500	 0	 0	 0	 (5,500)

CITY GRANTS REVENUE SUMMARY

	FY17 ACTUAL	FY18 REVISED	FY19 DRAFT	FY19 DEPT REQ	FY19 CM PROP	\$ CHANGE
<u>GRANT NAME</u>						
CDBG	283,095	265,965	265,965	265,965	265,965	0
HUD OFFICER	60,055	65,000	65,000	65,000	65,000	0
ICAC	1,180	81,000	5,000	5,000	112,643	31,643
BRIDGING THE GAPS	50,757	125,000	125,000	137,500	137,500	12,500
DOJ COPS GRANT	9,954	41,667	41,667	41,667	41,667	0
VOCA GRANT	30,534	32,295	32,295	32,295	32,295	0
TOTAL CITY GRANTS	435,575	610,927	534,927	547,427	655,070	44,143

SCHOOL LUNCH AND SCHOOL GRANTS REVENUE SUMMARY

	FY17 ACTUAL	FY18 APPROP	FY18 REVISED	FY19 DEPT REQ	FY19 CM PROP	\$ CHANGE
<u>SCHOOL DEPARTMENT</u>						
SCHOOL LUNCH	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	0
GRANTS	3,571,000	3,571,000	3,571,000	3,571,000	3,571,000	0
TOTALS	5,371,000	5,371,000	5,371,000	5,371,000	5,371,000	0

TIF 162K -GRANITE STATE BUSINESS PARK REVENUE BY ACCOUNT-FUND 7028

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
400105 TAX INCREMENT	89,506	75,000	0	0	0	(75,000)
TOTAL	89,506	75,000	0	0	0	(75,000)
 TOTAL PUBLIC WORKS	 89,506	 75,000	 0	 0	 0	 (75,000)

TIF 205-C GRANITE STATE BUSINESS PARK REVENUE BY ACCOUNT-FUND 7029

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
400105 TAX INCREMENT	693,920	677,220	714,511	714,511	736,116	58,896
TOTAL	693,920	677,220	714,511	714,511	736,116	58,896
 TOTAL PUBLIC WORKS	 693,920	 677,220	 714,511	 714,511	 736,116	 58,896

TIF 162K- GRANITE RIDGE DEVELOPMENT REVENUE BY ACCOUNT-FUND 7030

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
400105 TAX INCREMENT	386,288	481,813	467,013	467,013	467,013	(14,800)
TOTAL	386,288	481,813	467,013	467,013	467,013	(14,800)
 TOTAL PUBLIC WORKS	 386,288	 481,813	 467,013	 467,013	 467,013	 (14,800)

CITY GENERAL FUND EXPENDITURES BY DEPARTMENT

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>GENERAL GOVERNMENT</u>						
COUNCIL/MANAGER	393,791	443,619	421,361	421,361	438,369	(5,250)
ECONOMIC DEVELOPMENT	443,649	478,569	485,918	485,918	480,918	2,349
MIS	412,407	605,662	598,873	598,873	645,214	39,552
CITY CLERK	287,490	298,925	307,946	307,946	307,946	9,021
ELECTIONS	40,269	32,519	44,277	44,277	44,277	11,758
ASSESSORS	362,398	443,600	438,675	438,675	438,675	(4,925)
BUSINESS OFFICE	668,678	690,780	711,442	711,442	711,442	20,662
TAX COLLECTOR	336,590	349,555	345,813	345,813	359,392	9,837
GENERAL OVERHEAD	473,099	780,958	863,004	863,004	1,011,504	230,546
PUBLIC BUILDINGS	884,223	911,800	920,561	920,561	930,561	18,761
PLANNING	361,349	382,398	385,868	386,048	388,048	5,650
LEGAL	501,400	561,345	569,274	569,274	569,274	7,929
TOTAL GENERAL GOVERNMENT	5,165,343	5,979,730	6,093,012	6,093,192	6,325,620	345,890
<u>PUBLIC SAFETY</u>						
POLICE	6,590,773	7,071,484	7,052,004	7,040,777	7,145,380	73,896
FIRE & EMERGENCY MGT	4,219,394	4,391,226	4,580,984	4,580,984	4,723,629	332,403
DISPATCH CENTER CODE	706,341	752,814	744,829	744,829	744,829	(7,985)
ENFORCEMENT	552,518	579,216	580,962	580,962	580,962	1,746
AMBULANCE	56,468	57,945	59,874	59,874	59,874	1,929
TOTAL PUBLIC SAFETY	12,125,494	12,852,685	13,018,653	13,007,426	13,254,674	401,989
<u>PUBLIC WORKS</u>						
PUBLIC WORKS	2,557,156	2,576,490	2,593,006	2,593,006	2,655,603	79,113
CITY LIGHTS	282,143	239,000	243,000	243,000	243,000	4,000
TOTAL PUBLIC WORKS	2,839,299	2,815,490	2,836,006	2,836,006	2,898,603	83,113
<u>SOCIAL SERVICES/LEISURE</u>						
WELFARE	387,253	467,177	465,723	465,723	483,357	16,180
RECREATION	723,503	776,262	790,069	790,069	790,827	14,565
LIBRARY	1,133,597	1,203,985	1,224,014	1,224,309	1,233,378	29,393
TOTAL SOCIAL SERVICES/LEISURE	2,244,352	2,447,424	2,479,806	2,480,101	2,507,562	60,138
<u>COUNTY TAX</u>						
COUNTY TAX	6,133,368	6,370,876	6,551,172	6,551,172	6,551,172	180,296
TOTAL COUNTY TAX	6,133,368	6,370,876	6,551,172	6,551,172	6,551,172	180,296
<u>OTHER DEPARTMENTS</u>						
DEBT SERVICE	3,323,786	4,090,020	4,881,843	4,881,843	4,295,199	205,179
TAX ABATEMENTS	477,679	232,630	92,256	92,256	92,256	(140,374)
CIP & OTHER TRANSFERS	4,154,921	3,481,326	2,947,948	2,947,948	3,282,630	(198,696)
TOTAL OTHER DEPARTMENTS	7,956,385	7,803,976	7,922,047	7,922,047	7,670,085	(133,891)

CITY GENERAL FUND EXPENDITURES BY DEPARTMENT

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
GRAND TOTAL CITY	36,464,241	38,270,181	38,900,696	38,889,944	39,207,716	937,535

SCHOOL DEPARTMENT EXPENDITURE SUMMARY

	FY17 ACTUAL	FY18 REVISED	FY19 DRAFT	FY19 DEPT REQ	FY19 CM PROP	\$ CHANGE
TOTAL SCHOOL GF EXPENDITURES	59,412,129	60,607,020	63,448,838	63,448,838	63,448,838	2,841,818
TAX CAP COMPLIANCE ADJUSTMENT	0	0	0	0	(3,156,345)	(3,156,345)
NET TOTAL SCHOOL GF EXPENDITURES	59,412,129	60,607,020	63,448,838	63,448,838	60,292,493	(314,527)

CAPITAL IMPROVEMENTS EXPENDITURE SUMMARY

	FY17 ACTUAL	FY18 ADOPTED	FY18 REVISED	FY19 DEPT REQ	FY19 CM PROP	\$ CHANGE
<u>GENERAL FUND</u>						
CITY	9,507,466	12,416,948	13,683,036	5,955,210	5,758,210	(7,924,826)
SCHOOL	2,970,207	587,000	2,058,023	2,160,000	2,160,000	101,977
TOTAL GENERAL FUND	12,477,673	13,003,948	15,741,059	8,115,210	7,918,210	(7,822,849)
<u>ENTERPRISE FUNDS</u>						
WATER	2,698,159	4,850,000	4,855,980	2,025,000	2,045,000	(2,810,980)
SEWER	5,909,859	7,694,500	7,940,660	5,516,500	5,536,500	(2,404,160)
ARENA	159,811	245,000	305,000	1,075,000	1,075,000	770,000
COMMUNITY CENTER	87,092	0	0	670,000	640,000	640,000
TOTAL ENTERPRISE FUNDS	8,854,921	12,789,500	13,101,640	9,286,500	9,296,500	(3,805,140)
<u>TIFS</u>						
GRANITE STATE BUSINESS PARK	4,190	75,000	75,000	200,000	200,000	125,000
GRANITE RIDGE DEVELOPMENT	0	100,000	100,000	0	0	(100,000)
TOTAL TIFS	4,190	175,000	175,000	200,000	200,000	25,000
TOTAL ALL CIP	21,336,784	25,968,448	29,017,699	17,601,710	17,414,710	(11,602,989)

ENTERPRISE AND SPECIAL REVENUE FUNDS EXPENDITURE SUMMARY

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>TAX INCREMENTAL FINANCING FUNDS</u>						
GRANITE STATE BUSINESS PARK-162K	100,500	75,000	0	0	0	(75,000)
GRANITE STATE BUSINESS PARK-205C	656,508	677,220	714,511	714,511	736,116	58,896
GRANITE RIDGE TIF 162K	204,756	481,813	467,013	467,013	467,013	(14,800)
TOTAL TAX INCREMENTAL FINANCING	961,764	1,234,033	1,181,524	1,181,524	1,203,129	(30,904)
<u>ENTERPRISE FUNDS</u>						
WATER WORKS	4,520,545	6,177,568	6,928,701	6,928,701	6,965,868	788,300
SEWER WORKS	4,617,469	8,057,073	8,710,350	8,716,303	8,776,305	719,232
TOTAL ENTERPRISE FUNDS	9,138,014	14,234,641	15,639,051	15,645,004	15,742,173	1,507,532
<u>SPECIAL REVENUE FUNDS</u>						
ECONOMIC DEVELOPMENT	57,934	5,500	0	0	0	(5,500)
COMMUNITY CENTER	766,904	816,655	807,428	811,000	841,000	24,345
ARENA	453,905	601,492	623,000	623,000	393,979	(207,513)
TOTAL SPECIAL REVENUE FUNDS	1,278,743	1,423,647	1,430,428	1,434,000	1,234,979	(188,668)
GRAND TOTAL CITY	11,378,521	16,892,321	18,251,003	18,260,528	18,180,281	1,287,960

CITY GRANTS EXPENDITURE SUMMARY

	FY17 ACTUAL	FY18 REVISED	FY19 DRAFT	FY19 DEPT REQ	FY19 CM PROP	\$ CHANGE
<u>GRANT NAME</u>						
CDBG	283,095	265,965	265,965	265,965	265,965	0
HUD OFFICER	60,055	65,000	65,000	65,000	65,000	0
ICAC	1,180	81,000	5,000	5,000	112,643	31,643
BRIDGING THE GAPS	50,757	125,000	125,000	137,500	137,500	12,500
DOJ COPS GRANT	9,954	41,667	41,667	41,667	41,667	0
VOCA GRANT	30,534	32,295	32,295	32,295	32,295	0
TOTAL CITY GRANTS	435,575	610,927	534,927	547,427	655,070	44,143

SCHOOL LUNCH AND SCHOOL GRANTS EXPENDITURE SUMMARY

	FY17 ACTUAL	FY18 APPROP	FY18 REVISED	FY19 DEPT REQ	FY19 CM PROP	\$ CHANGE
<u>SCHOOL DEPARTMENT</u>						
SCHOOL LUNCH	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	0
GRANTS	3,571,000	3,571,000	3,571,000	3,571,000	3,571,000	0
TOTALS	5,371,000	5,371,000	5,371,000	5,371,000	5,371,000	0

CITY GF EXPENDITURE SUMMARY BY GOVERNMENT TYPE

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>GOVERNMENT TYPE</u>						
GENERAL GOVERNMENT	5,165,343	5,979,730	6,093,012	6,093,192	6,325,620	345,890
PUBLIC SAFETY	12,125,494	12,852,685	13,018,653	13,007,426	13,254,674	401,989
PUBLIC WORKS	2,839,299	2,815,490	2,836,006	2,836,006	2,898,603	83,113
SOCIAL SERVICES/LEISURE	2,244,352	2,447,424	2,479,806	2,480,101	2,507,562	60,138
COUNTY TAX	6,133,368	6,370,876	6,551,172	6,551,172	6,551,172	180,296
OTHER DEPARTMENTS	7,956,385	7,803,976	7,922,047	7,922,047	7,670,085	(133,891)
GRAND TOTAL CITY	36,464,241	38,270,181	38,900,696	38,889,944	39,207,716	937,535

CITY GF EXPENDITURE SUMMARY BY CATEGORY

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>CATEGORY</u>						
PERSONNEL - SALARIES	12,364,519	13,027,413	13,403,487	13,403,487	13,577,806	550,393
PERSONNEL - BENEFITS	5,380,154	5,789,551	5,574,258	5,574,258	5,670,774	(118,777)
TECH/PROF SERVICES	898,891	1,095,481	1,070,397	1,070,577	1,091,577	(3,904)
PROPERTY SERVICES	1,305,044	1,324,149	1,360,830	1,360,830	1,397,429	73,280
ADMINISTRATIVE COSTS	488,890	518,054	540,682	540,977	563,177	45,123
MATERIALS & SUPPLIES	1,199,508	1,307,109	1,301,701	1,301,851	1,330,851	23,742
PROPERTY/FIXED ASSET	117,090	113,562	147,387	136,010	182,610	69,048
OTHER GOODS/SERVICES	7,779,777	8,263,746	8,748,593	8,748,593	8,619,612	355,866
OTHER TRANSACTIONS	6,930,369	6,831,116	6,753,361	6,753,361	6,773,880	(57,236)
GRAND TOTAL CITY	36,464,241	38,270,181	38,900,696	38,889,944	39,207,716	937,535

CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	9,980,139	10,554,246	10,890,684	10,890,684	11,069,603	515,357
511002 SALARIES - PART TIME	1,042,457	1,130,921	1,157,893	1,157,893	1,127,008	(3,913)
511003 SALARIES - EARLY REPORTING	56,954	88,206	88,973	88,973	90,442	2,236
511004 SALARIES - HOLIDAY PAY	225,130	239,514	250,255	250,255	254,263	14,749
511005 SALARIES - OUTSIDE DUTIES	175,746	205,000	180,000	180,000	180,000	(25,000)
511009 SALARIES - ELECTED OFFICIALS	40,123	36,060	42,300	42,300	42,300	6,240
511099 SALARIES - ADJUSTMENT	43,245	47,712	66,144	66,144	66,144	18,432
513001 OVERTIME - REGULAR	655,842	538,933	543,760	543,760	563,760	24,827
513002 OVERTIME - TRAINING	31,921	70,637	58,940	58,940	58,940	(11,697)
514000 EDUCATION INCENTIVE	53,529	55,750	54,900	54,900	55,700	(50)
515001 ON CALL	11,321	11,241	11,241	11,241	11,241	0
516000 LONGEVITY	32,182	33,893	43,105	43,105	43,105	9,212
519000 TRAVEL ALLOWANCE	15,930	15,300	15,292	15,292	15,300	0
PERSONNEL - SALARIES	12,364,519	13,027,413	13,403,487	13,403,487	13,577,806	550,393
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	2,305,819	2,340,625	2,011,631	2,011,631	2,054,716	(285,909)
521200 DENTAL	34,982	36,480	34,589	34,589	35,467	(1,013)
521300 LIFE	11,409	11,420	10,994	10,994	11,149	(271)
522000 SOCIAL SECURITY	524,328	556,270	576,774	576,774	583,269	26,999
523000 RETIREMENT	2,227,826	2,548,430	2,625,762	2,625,762	2,670,365	121,935
525000 UNEMPLOYMENT	604	1,500	1,500	1,500	1,500	0
526000 WORKERS' COMPENSATION	224,275	237,728	251,926	251,926	251,926	14,198
528001 DISABILITY INSURANCE	50,910	57,098	61,082	61,082	62,382	5,284
PERSONNEL - BENEFITS	5,380,154	5,789,551	5,574,258	5,574,258	5,670,774	(118,777)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	60,230	86,769	113,071	113,251	117,251	30,482
532200 CONTRACTED SERVICES	173,701	146,552	111,769	111,769	111,769	(34,783)
533000 OTHER PROF SERVICES	242,297	299,917	292,717	292,717	292,717	(7,200)
533001 AUDIT	19,380	19,665	20,880	20,880	20,880	1,215
533002 ENGINEERING SERVICES	9,270	10,600	9,400	9,400	9,400	(1,200)
533003 PHOTO DEVELOPMENT	0	300	300	300	300	0
533004 MEDICAL SERVICES	10,864	14,473	12,945	12,945	12,945	(1,528)
533005 ANIMAL DISPOSAL	939	1,000	1,000	1,000	1,000	0
533006 LABORATORY SERVICES	0	1,900	1,900	1,900	1,900	0

CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>TECH/PROF SERVICES</u>						
533007 RECYCLING PROGRAM	22,819	24,715	24,715	24,715	24,715	0
533008 LAWN & TREE SERVICE	27,178	28,000	28,000	28,000	28,000	0
533010 LABOR NEGOTIATIONS	11,827	37,000	37,000	37,000	37,000	0
533011 ANIMAL BOARDING	3,650	4,000	4,000	4,000	4,000	0
533012 GOVERNMENT CHANNEL	5,878	6,525	9,525	9,525	9,525	3,000
533015 OVERDUE COLLECTION SVCS	0	3,600	3,600	3,600	3,600	0
534000 TECHNICAL SERVICES	10,012	10,500	10,500	10,500	10,500	0
534001 STATE FEE COMPUTERS	0	4,500	4,500	4,500	4,500	0
534002 CATALOG CARD SERVICE	6,975	7,400	7,450	7,450	7,450	50
534003 SOFTWARE MAINT/LIC	89,520	118,534	125,247	125,247	125,247	6,713
534004 APPRAISALS	0	1,900	5,000	5,000	5,000	3,100
534006 CONSULTING OTHER	87,875	146,400	124,400	124,400	141,400	(5,000)
534007 MARKETING	92,568	96,000	97,350	97,350	97,350	1,350
534008 CONSERVATION COMMISSION	177	500	500	500	500	0
534010 ELECTRONIC SERVICES	23,731	24,731	24,628	24,628	24,628	(103)
TECH/PROF SERVICES	898,891	1,095,481	1,070,397	1,070,577	1,091,577	(3,904)
<u>PROPERTY SERVICES</u>						
541000 UTILITY SERVICE	254,412	214,000	214,000	214,000	214,000	0
541100 WATER & SEWERAGE	14,443	16,098	17,904	17,904	17,904	1,806
541901 HVAC SERVICE CONTRACT	77,733	78,899	76,296	76,296	76,296	(2,603)
542101 RUBBISH COLLECTION	541,275	541,657	549,857	549,857	561,387	19,730
542400 LAWN CARE/LANDSCAPING	9,474	9,000	9,000	9,000	9,000	0
543000 REPAIR AND MAINTENANCE	61,823	92,629	114,205	114,205	114,205	21,576
543001 VEHICLE MAINT & REPAIRS	89,082	90,600	89,450	89,450	105,450	14,850
543002 EQUIPMENT MAINTENANCE	111,689	140,720	145,468	145,468	154,537	13,817
543003 TRANSPORT OF EQUIPMENT	0	500	500	500	500	0
543004 FIREFIGHTER GEAR MAINT	1,244	0	1,250	1,250	1,250	1,250
543500 INSURANCE CLAIM REPAIRS	20,225	4,000	5,000	5,000	5,000	1,000
544000 RENTALS	70,000	70,000	70,000	70,000	70,000	0
544100 RENTAL LAND & BUILDINGS	900	450	600	600	600	150
544200 RENTAL EQUIPMENT	291	1,800	1,800	1,800	1,800	0
544400 RENTAL COMP/COMM EQUIP	1,764	0	0	0	0	0
544500 LEASE COPIER/PRINTERS	49,579	61,736	63,440	63,440	63,440	1,704
549000 OTHER PURCHASED PROPERTY	1,110	2,060	2,060	2,060	2,060	0

CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
PROPERTY SERVICES	1,305,044	1,324,149	1,360,830	1,360,830	1,397,429	73,280
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	44,658	46,892	45,665	45,665	45,665	(1,227)
552002 PROPERTY INSURANCE	18,022	18,924	18,322	18,322	18,322	(602)
552003 GENERAL LIABILITY	71,439	75,012	72,778	72,778	72,778	(2,234)
552004 OFFICER LIABILITY	41,155	43,576	41,955	41,955	41,955	(1,621)
552005 INSURANCE CLAIM DEDUCTIBLE	0	1,500	1,500	1,500	1,500	0
553000 COMMUNICATIONS	115,307	118,106	128,772	129,067	148,267	30,161
553400 POSTAGE FEES	39,153	48,802	43,719	43,719	43,719	(5,083)
554000 ADVERTISING	18,905	18,373	17,493	17,493	17,493	(880)
555000 PRINTING AND BINDING	5,653	18,064	16,014	16,014	16,014	(2,050)
556000 TUITION	34,016	17,000	35,000	35,000	35,000	18,000
558000 TRAVEL	44,114	53,860	59,590	59,590	62,590	8,730
559000 MISC PURCHASED SERVICES	56,468	57,945	59,874	59,874	59,874	1,929
ADMINISTRATIVE COSTS	488,890	518,054	540,682	540,977	563,177	45,123
<u>MATERIALS & SUPPLIES</u>						
561000 GENERAL SUPPLIES	5,439	2,425	2,425	2,425	2,425	0
561001 JANITORIAL SUPPLIES	9,478	9,800	10,000	10,000	10,000	200
561002 BUILDING MAINTENANCE SUPPLIE	24,653	26,643	26,205	26,205	26,205	(438)
561003 OFFICE SUPPLIES	31,998	39,092	40,727	40,727	40,727	1,635
561004 FORMS	4,237	5,361	5,985	5,985	5,985	624
561005 PUBLICATIONS	9,028	11,262	11,747	11,747	11,747	485
561006 AMMUNITION	23,232	23,409	23,409	23,409	23,409	0
561008 VEHICLE SUPPLIES	87,119	82,880	84,230	84,230	84,230	1,350
561009 TRAINING MATERIAL AND SUPPLIE	1,364	3,870	3,355	3,355	3,355	(515)
561010 CLOTHING	65,932	84,074	87,591	87,591	88,591	4,517
561011 DOG LICENSES SUPPLIES	1,808	2,300	2,300	2,300	2,300	0
561013 FIRE PREVENTION SUPPLIES	599	1,200	1,500	1,500	1,500	300
561014 FIRE PREVENTION PUB. EDU. SUPP	6,900	2,000	2,500	2,500	2,500	500
561015 SAFETY EQUIPMENT & TOOLS	8,097	8,198	8,400	8,400	8,400	202
561016 BRUSH CUTTING SUPPLIES	241	650	650	650	650	0
561017 BODY SHOP SUPPLIES	1,432	1,500	1,500	1,500	1,500	0
561018 DRAINS & CULVERTS SUPPLIES	4,291	5,500	5,500	5,500	5,500	0
561019 SHADE TREE & LAWN SUPPLIES	223	225	225	225	225	0
561020 STREET SWEEPING SUPPLIES	4,616	5,000	6,000	6,000	6,000	1,000

CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>MATERIALS & SUPPLIES</u>						
561021 SNOW REMOVAL SUPPLIES	263,414	246,000	229,573	229,573	247,573	1,573
561022 HOT TOP COLD PATCH	61,324	65,500	65,500	65,500	65,500	0
561023 SAND AND GRAVEL	5,884	8,400	8,400	8,400	8,400	0
561024 ROAD SIGN SUPPLIES	8,121	8,000	9,000	9,000	9,000	1,000
561025 STREET MARKING SUPPLIES	7,998	8,000	8,000	8,000	8,000	0
561026 PROCESSING SUPPLIES	8,677	13,000	10,000	10,000	10,000	(3,000)
561027 CHILDREN'S SUPPLIES	1,898	2,000	2,000	2,000	2,000	0
561028 PERIODICALS	8,747	0	0	0	0	0
561029 MICROFORMS	202	600	1,000	1,000	1,000	400
561031 CHEMICALS	6,944	6,975	6,975	6,975	6,975	0
561032 OTHER OPERATIONAL SUPPLIES CC	10,536	19,035	19,685	19,835	19,835	800
561033 INSPECTION SUPPLIES	377	500	500	500	500	0
561034 BUSINESS DIST MAINTENANCE	17,179	16,200	16,200	16,200	16,200	0
561035 MAINTENANCE STOCK MATERIALS	3,119	3,187	3,187	3,187	3,187	0
561038 FIRE FIGHTING SUPPLIES	1,003	2,500	4,500	4,500	4,500	2,000
561040 EQUIPMENT REPAIR SUPPLIES	33,253	34,000	39,000	39,000	39,000	5,000
562200 ELECTRICITY	211,288	199,126	206,181	206,181	206,181	7,055
562400 HEATING FUEL	63,265	71,881	60,465	60,465	70,465	(1,416)
562600 VEHICLE FUEL	133,824	215,314	215,534	215,534	215,534	220
564200 COLLECTION DEVELOPMENT	58,814	67,752	67,752	67,752	67,752	0
565000 SOFTWARE	2,955	3,750	4,000	4,000	4,000	250
MATERIALS & SUPPLIES	1,199,508	1,307,109	1,301,701	1,301,851	1,330,851	23,742
<u>PROPERTY/FIXED ASSET</u>						
571000 LAND&IMPROVEMENT	3,000	0	0	0	0	0
573401 ADMIN EQUIPMENT	23,538	34,312	35,425	35,425	45,425	11,113
573402 SOFTWARE - CAPITAL PURCHASES	0	1,500	1,500	1,500	1,500	0
573900 OTHER EQUIPMENT	85,288	54,150	91,462	80,085	110,685	56,535
573901 FIREFIGHTING GEAR	0	20,100	13,500	13,500	19,500	(600)
573902 TRAINING EQUIPMENT	5,264	3,500	5,500	5,500	5,500	2,000
PROPERTY/FIXED ASSET	117,090	113,562	147,387	136,010	182,610	69,048
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	62,978	70,364	75,886	75,886	75,886	5,522
581001 MUTUAL AID DUES	10,621	11,541	11,541	11,541	11,541	0
581100 DONATIONS	1,218	2,500	6,000	6,000	6,000	3,500

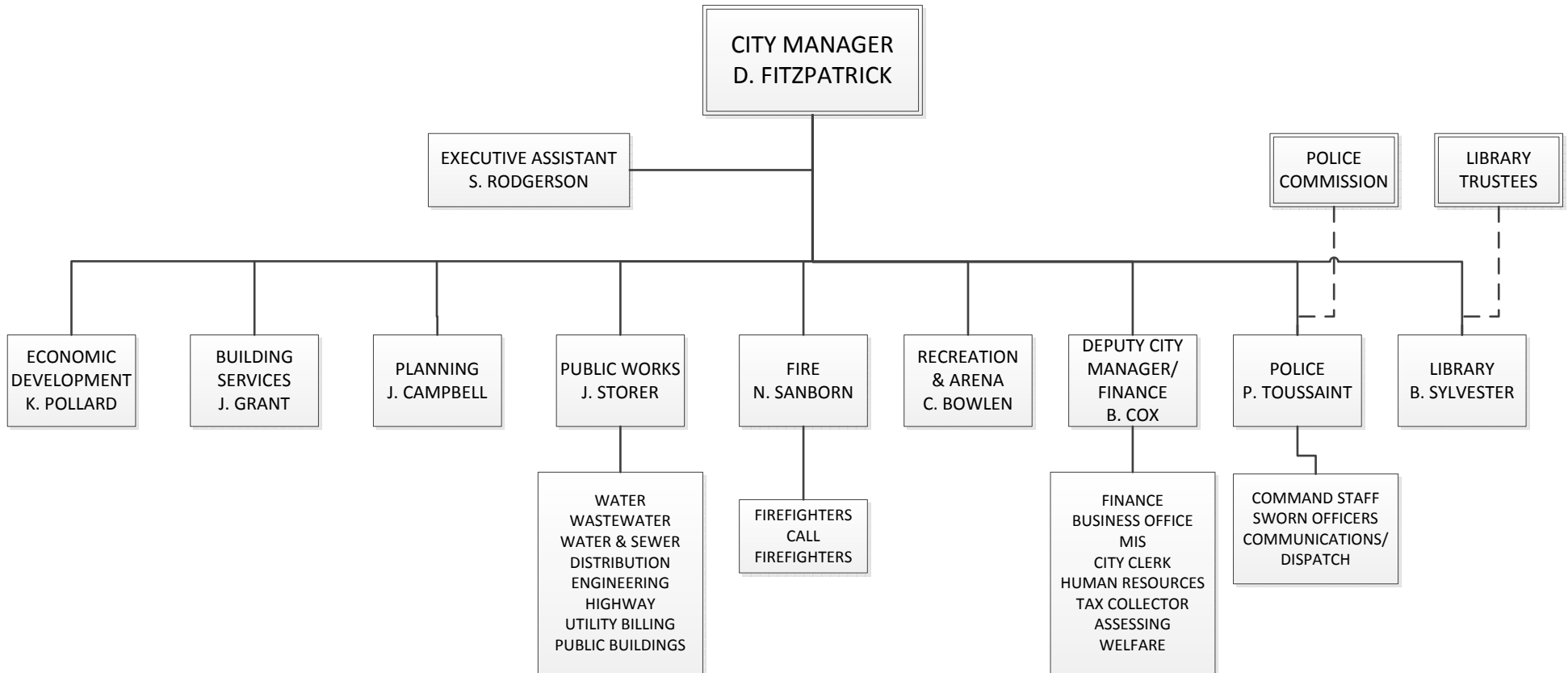
CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>OTHER GOODS/SERVICES</u>						
583000 INTEREST EXPENSE	647,464	852,730	1,188,930	1,188,930	946,449	93,719
584000 CONTINGENCY	0	74,031	220,000	220,000	223,500	149,469
589000 MISCELLANEOUS EXPENDITURES	6,476	12,589	7,500	7,500	7,500	(5,089)
589001 STATE PERMITS & FEES	1,388	1,900	1,850	1,850	1,850	(50)
589007 CITY WIDE PROGRAMS	25,784	38,910	52,260	52,260	52,260	13,350
589013 REGISTRY OF DEEDS	38	200	200	200	200	0
589014 DIRECT ASSISTANCE	118,253	173,000	173,000	173,000	173,000	0
589015 TAX SALE COST	18,336	24,000	24,000	24,000	24,000	0
589017 STATE FEE DOG LICENSE	12,394	12,500	12,500	12,500	12,500	0
589019 STATE FEE MARRIAGE LICENSES	11,165	10,000	12,000	12,000	12,000	2,000
589021 STATE FEE VITAL RECORDS	28,674	31,900	31,900	31,900	31,900	0
589023 COAST SUBSIDY	118,769	118,527	125,000	125,000	125,000	6,473
589024 E-911 IMPLEMENTATION	0	1,500	1,500	1,500	1,500	0
589025 HEALTH/SOCIAL SERVICES	44,326	124,098	49,098	49,098	124,098	0
589026 EAST ROCHESTER LIBRARY	5,000	5,000	5,000	5,000	5,000	0
589028 SPECIAL EVENTS	5,569	8,300	7,350	7,350	47,350	39,050
589032 TAX ABATEMENTS	477,679	232,630	92,256	92,256	92,256	(140,374)
589033 COUNTY TAX	6,133,368	6,370,876	6,551,172	6,551,172	6,551,172	180,296
589034 ABATEMENTS/REFUNDS	1,300	0	0	0	0	0
589044 COMMUNITY SERVICES	40,000	40,000	45,000	45,000	40,000	0
589045 EOC	0	2,500	0	0	0	(2,500)
589070 EMPLOYEE RECOGNITION	8,977	13,150	13,650	13,650	13,650	500
589133 HOMELESS CENTER	0	16,000	16,000	16,000	16,000	0
589200 TAX DEED PROCESS	0	15,000	25,000	25,000	25,000	10,000
OTHER GOODS/SERVICES	7,779,777	8,263,746	8,748,593	8,748,593	8,619,612	355,866
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	2,676,321	3,237,290	3,692,913	3,692,913	3,348,750	111,460
591100 PATRIOTIC SERVICES	1,932	2,500	2,500	2,500	32,500	30,000
593003 TRANSFER TO CAPITAL FUND	3,352,136	3,475,494	2,742,948	2,742,948	3,282,630	(192,864)
593004 TRANSFER TO CONSERVATION COM	97,195	10,000	10,000	10,000	10,000	0
593009 TRANSFER TO OTHER FUNDS	6,459	105,832	100,000	100,000	100,000	(5,832)
593010 TRANSFER TO ARENA FUND	0	0	205,000	205,000	0	0
593011 TRANSFER TO TRUST FUNDS	796,326	0	0	0	0	0
OTHER TRANSACTIONS	6,930,369	6,831,116	6,753,361	6,753,361	6,773,880	(57,236)

CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
GRAND TOTAL CITY	36,464,241	38,270,181	38,900,696	38,889,944	39,207,716	937,535

CITY MANAGER



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-CITY MANAGER'S OFFICE

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
City Manager											
Fitzpatrick	City Manager*	117,966	0	0	0	0	6,300	124,266	80%	NA	0.80
Rodgerson	Sr. Executive Assistant	55,133	400	0	0	0	0	55,533	100%	80	1.00
Plaia	Gov Channel Coordinator	46,863	400					47,263	100%	80	1.00
Subtotal Full Time	<i>Sub Total Full Time</i>	219,962	800	0	0	0	6,300	227,062			
Part Time	Camera Operators	7,400						7,400			
	<i>Sub Total Part Time</i>	7,400	0	0	0	0	0	7,400			
Total City Manager		\$227,362	\$800	\$0	\$0	\$0	\$6,300	\$234,462	\$0	\$0	\$0

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

EMPLOYEE POSITIONS BY DEPARTMENT

OVERVIEW

As the Chief Executive Officer of the City, the City Manager is ultimately responsible for all operations of the municipal governmental corporation. This includes the overall planning and organizing of work for implementing programs and services City Council establishes. This responsibility includes evaluating and recommending these programs and services while keeping current on innovative methods and trends regarding ways to accomplish these responsibilities. The responsibility for selecting and developing staff members also rests with the City Manager.

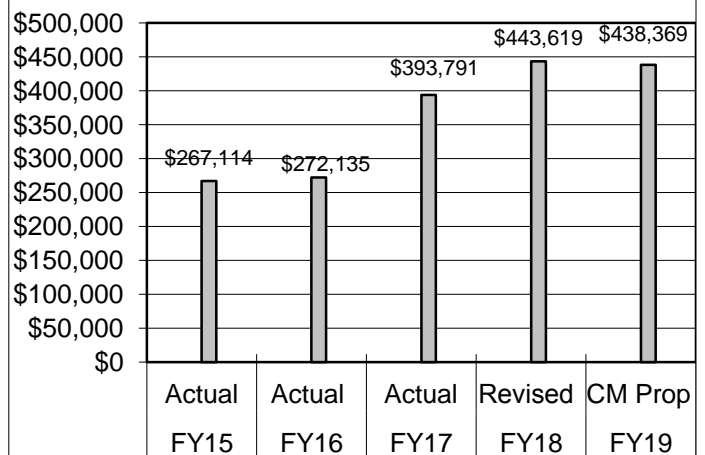
The City Manager is also responsible for the management of City resources. Planning, organizing and presenting the annual budget are followed after Council adoption, by administration of all revenues and expenditures throughout the year.

As the Chief Executive Officer, it is important to maintain effective communications and availability to members of the City Council. This includes carrying out policies as set by action at regularly scheduled Council meetings. Relations with the public are also an important aspect of the office of city management. The perception of professionalism and quality services must be conveyed and maintained.

The City Manager is continuing evaluations of the administrative structure of the City. Also, he is continuing of corrective action to assure a more efficient and effective administrative organization.

The City Manager continues monitoring City Manager/City Council communication to assure alignment between administrative staff and policy makers.

**City Manager and Council
Expenditure History**

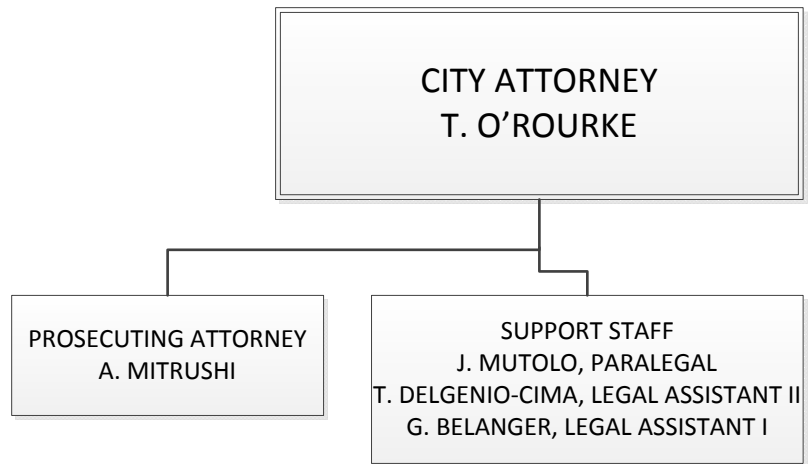


**COUNCIL/MANAGER
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	220,396	216,664	219,962	219,962	219,962	3,298
511002 SALARIES - PART TIME	4,186	7,900	7,400	7,400	7,400	(500)
511009 SALARIES - ELECTED OFFICIALS	19,880	21,300	21,300	21,300	21,300	0
511099 SALARIES - ADJUSTMENT	2,086	1,893	6,176	6,176	6,176	4,283
513001 OVERTIME - REGULAR	809	5,000	5,000	5,000	5,000	0
516000 LONGEVITY	883	889	800	800	800	(89)
519000 TRAVEL ALLOWANCE	6,292	6,300	6,292	6,292	6,300	0
TOTAL PERSONNEL - SALARIES	254,531	259,946	266,930	266,930	266,938	6,992
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	26,224	24,690	19,401	19,401	19,401	(5,289)
521200 DENTAL	541	532	392	392	392	(140)
521300 LIFE	1,646	597	452	452	452	(145)
522000 SOCIAL SECURITY	17,750	18,374	18,750	18,750	18,750	376
523000 RETIREMENT	30,372	26,932	27,746	27,746	27,746	814
526000 WORKERS' COMPENSATION	539	572	607	607	607	35
528001 DISABILITY INSURANCE	2,160	2,328	2,296	2,296	2,296	(32)
TOTAL PERSONNEL - BENEFITS	79,232	74,025	69,644	69,644	69,644	(4,381)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	3,836	4,569	6,945	6,945	6,945	2,376
533012 GOVERNMENT CHANNEL	5,878	6,525	9,525	9,525	9,525	3,000
534006 CONSULTING OTHER	32,602	63,900	33,900	33,900	50,900	(13,000)
TOTAL TECH/PROF SERVICES	42,316	74,994	50,370	50,370	67,370	(7,624)
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	0	500	500	500	500	0
544500 LEASE COPIER/PRINTERS	3,412	2,836	3,189	3,189	3,189	353
TOTAL PROPERTY SERVICES	3,412	3,336	3,689	3,689	3,689	353
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,124	1,180	1,136	1,136	1,136	(44)
553000 COMMUNICATIONS	2,983	2,520	2,940	2,940	2,940	420
553400 POSTAGE FEES	45	175	175	175	175	0
554000 ADVERTISING	0	50	50	50	50	0
555000 PRINTING AND BINDING	470	625	625	625	625	0
558000 TRAVEL	1,276	7,520	7,520	7,520	7,520	0

COUNCIL/MANAGER EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL ADMINISTRATIVE COSTS	5,897	12,070	12,446	12,446	12,446	376
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,326	1,750	1,750	1,750	1,750	0
561005 PUBLICATIONS	1,316	2,530	2,439	2,439	2,439	(91)
TOTAL MATERIALS & SUPPLIES	2,642	4,280	4,189	4,189	4,189	(91)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	351	500	500	500	500	0
TOTAL PROPERTY/FIXED ASSET	351	500	500	500	500	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	2,000	3,268	3,343	3,343	3,343	75
589000 MISCELLANEOUS EXPENDITURES	494	800	800	800	800	0
589028 SPECIAL EVENTS	170	1,950	1,000	1,000	1,000	(950)
589070 EMPLOYEE RECOGNITION	814	5,950	5,950	5,950	5,950	0
TOTAL OTHER GOODS/SERVICES	3,478	11,968	11,093	11,093	11,093	(875)
<u>OTHER TRANSACTIONS</u>						
591100 PATRIOTIC SERVICES	1,932	2,500	2,500	2,500	2,500	0
TOTAL OTHER TRANSACTIONS	1,932	2,500	2,500	2,500	2,500	0
TOTAL COUNCIL/MANAGER	393,791	443,619	421,361	421,361	438,369	(5,250)

LEGAL



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-LEGAL OFFICE

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Legal Office											
O'Rourke	City Attorney	101,726	200	0	0	0	0	101,926	100%	NA	1.00
Mitrushi	Deputy City Attorney	79,857	200	0	0	0	0	80,057	100%	NA	1.00
Mutolo	Executive Assistant - Paralegal	52,687	200	0	0	0	0	52,887	100%	80	1.00
Delgenio-Cima	Legal Assistant II	47,736	0	0	0	0	0	47,736	100%	80	1.00
Belanger	Legal Assistant I	38,792	0	0	0	0	0	38,792	100%	80	1.00
Total Legal Office		\$320,798	\$600	\$0	\$0	\$0	\$0	\$321,398			5.00
Legal Office-VOCA Grant											
Garcia	Victim Witness Advocate	30,000	0	0	0	0	0	30,000	100%	68.00	0.85
Total VOCA		\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000			0.85

OVERVIEW-

It is the mission of the Legal Department to improve the quality, efficiency and cost effectiveness of the legal services provided to the City of Rochester.

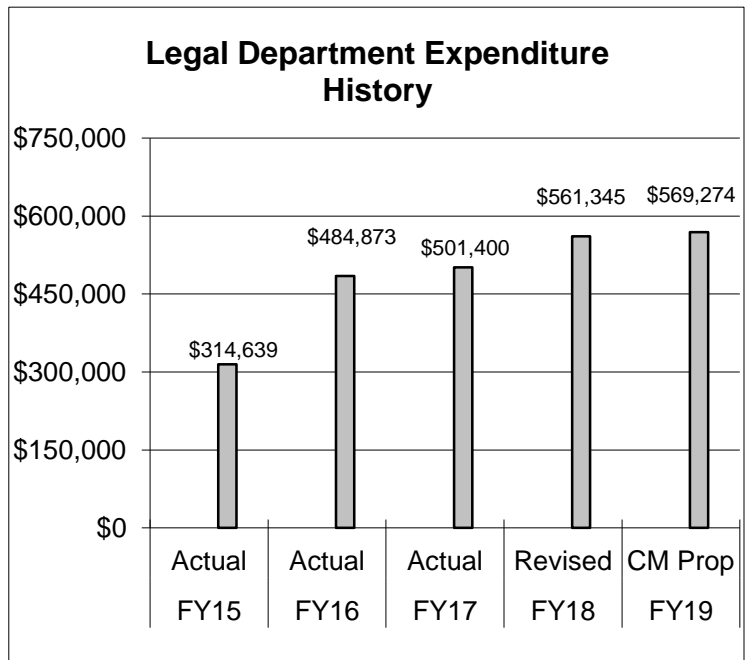
In an every evolving and complex legal landscape, the primary objective of this Department is to limit the liability of the City of Rochester by assisting municipal employees and officials in carrying out their duties and responsibilities in this environment.

PERFORMANCE OBJECTIVES

Goal: To provide the greatest scope of legal services of both an advisory and representative nature to all departments, officials and employees of the City, including providing full spectrum prosecutorial services to the Police Department.

Objectives:

- Continue to provide each department with any legal services which are needed, in the most efficient, timely and cost effective manner possible.
- Increase Department knowledge and expertise in all areas of law affecting the City in order to reduce the need for and cost of outside legal services.
- Provided competent legal advice to employees and officials before issues become lawsuits.
- Prepare or assist with the preparation of Ordinances to ensure legal viability and avoid future legal challenges.
- Represent the City in litigation when necessary and competent to do so.

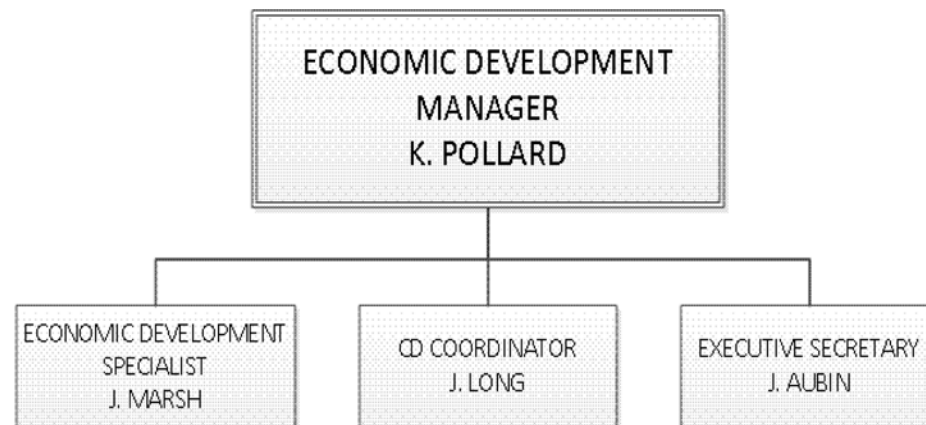


**LEGAL
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	285,352	298,018	310,791	310,791	310,791	12,773
511099 SALARIES - ADJUSTMENT	7,975	9,537	10,007	10,007	10,007	470
513001 OVERTIME - REGULAR	97	0	500	500	500	500
516000 LONGEVITY	11	0	600	600	600	600
TOTAL PERSONNEL - SALARIES	293,434	307,555	321,898	321,898	321,898	14,343
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	66,510	63,374	52,612	52,612	52,612	(10,762)
521200 DENTAL	1,143	1,193	1,136	1,136	1,136	(57)
521300 LIFE	498	541	551	551	551	10
522000 SOCIAL SECURITY	21,833	22,523	23,466	23,466	23,466	943
523000 RETIREMENT	32,439	35,049	36,635	36,635	36,635	1,586
526000 WORKERS' COMPENSATION	94	100	106	106	106	6
528001 DISABILITY INSURANCE	3,045	3,226	3,406	3,406	3,406	180
TOTAL PERSONNEL - BENEFITS	125,562	126,006	117,912	117,912	117,912	(8,094)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	3,525	3,300	3,500	3,500	3,500	200
533000 OTHER PROF SERVICES	53,763	65,000	65,000	65,000	65,000	0
533010 LABOR NEGOTIATIONS	11,827	37,000	37,000	37,000	37,000	0
534003 SOFTWARE MAINT/LIC	2,099	4,000	4,000	4,000	4,000	0
TOTAL TECH/PROF SERVICES	71,215	109,300	109,500	109,500	109,500	200
<u>PROPERTY SERVICES</u>						
544500 LEASE COPIER/PRINTERS	205	2,000	2,000	2,000	2,000	0
TOTAL PROPERTY SERVICES	205	2,000	2,000	2,000	2,000	0
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,794	1,884	1,814	1,814	1,814	(70)
553000 COMMUNICATIONS	3,067	3,000	3,350	3,350	3,350	350
553400 POSTAGE FEES	227	1,000	1,000	1,000	1,000	0
555000 PRINTING AND BINDING	365	2,000	2,000	2,000	2,000	0
558000 TRAVEL	1,109	1,600	2,000	2,000	2,000	400
TOTAL ADMINISTRATIVE COSTS	6,562	9,484	10,164	10,164	10,164	680
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	996	1,000	1,500	1,500	1,500	500
561005 PUBLICATIONS	702	1,000	1,000	1,000	1,000	0

LEGAL EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL MATERIALS & SUPPLIES	1,697	2,000	2,500	2,500	2,500	500
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	1,284	2,500	2,800	2,800	2,800	300
TOTAL PROPERTY/FIXED ASSET	1,284	2,500	2,800	2,800	2,800	300
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,440	2,500	2,500	2,500	2,500	0
TOTAL OTHER GOODS/SERVICES	1,440	2,500	2,500	2,500	2,500	0
TOTAL LEGAL	501,400	561,345	569,274	569,274	569,274	7,929

ECONOMIC DEVELOPMENT



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-ECONOMIC DEVELOPMENT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Economic Development											
Pollard	Economic Development Mgr	89,651	550	0	0	0	5,000	95,201	100%	NA	1.00
Aubin	Executive Secretary	47,528	325	0	0	0	0	47,853	100%	80	1.00
Marsh	Economic Development Specialist	50,087	200	0	0	0	0	50,287	100%	80	1.00
Long	Community Development Coordinat	7,432	30	0	0	0	0	7,462	15%	80	0.15
Total Economic Development		\$194,698	\$1,105	\$0	\$0	\$0	\$5,000	\$200,803			3.15

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

EMPLOYEE POSITIONS BY DEPARTMENT

OVERVIEW

The Mission of the Economic Development Department is -

To provide the highest level of professional assistance and services in these three areas:

Business Services – Connect to the best resources, Develop and deliver outstanding and creative programs, Promote open dialogue between business, government and organizations.

Community Marketing – Identify and market our competitive advantages, Develop and implement individual industry strategies, Utilize the latest tools and methods to communicate.

Strategy Development – Identify opportunities and encourage business diversity, Customize development strategies to Rochester’s unique character, Use cutting-edge best practices.

EXPENDITURES

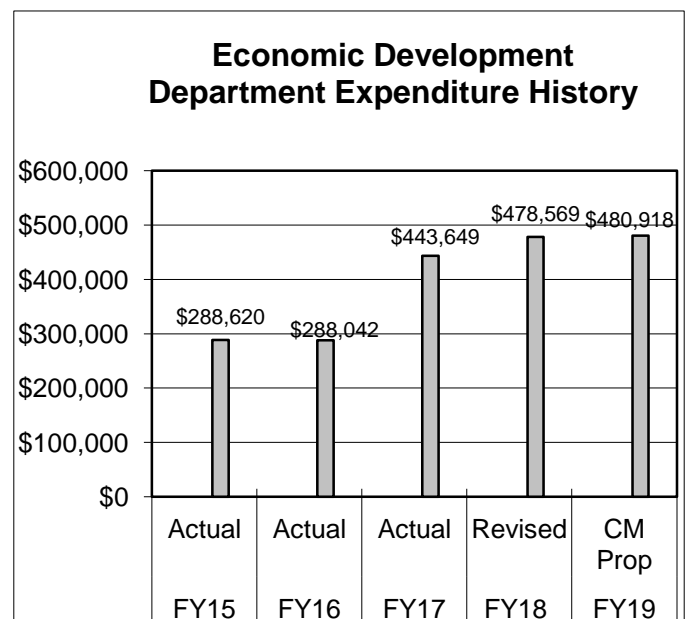
Department operations will have an increase of 1.5%.

PERFORMANCE OBJECTIVES

Actions from the Economic Development Strategic Master Plan

- Implementation of the Granite Ridge Development District Plan
- Business Retention & Expansion Program
- Execute Downtown Revitalization Strategies – Business Attraction Strategies
- Rochester Farmer’s Market
- Economic Development Department Staff Training & Development
- Advocate for Spaulding Turnpike Expansion, Business Revitalization Zones
- Support Community Image Improvement

- Wayfinding Initiative
- Destination Creation – Riverwalk
- Advocate for workforce development activities including partnerships with Creteau Tech Center, Great Bay Advanced Technology & Academic Center & more
- Economic Gardening & Entrepreneur Programs
- Address underperforming properties
- Seacoast Manufacturing Exchange
- Partnership with Rochester Main Street
- Collaborate with Greater Rochester Chamber of Commerce
- Advocacy for “business-friendly” policies, ordinances and programs
 - Business Roundtable
 - Technical Review Group
- Downtown Specific Actions
 - Maintain Vacancy List
 - Support artisans & artists
 - Live, Work, Play diversification
 - Support diversified housing
 - Upper floor redevelopment
 - Participate density & zoning review
 - Public/private partnerships (P3’s)

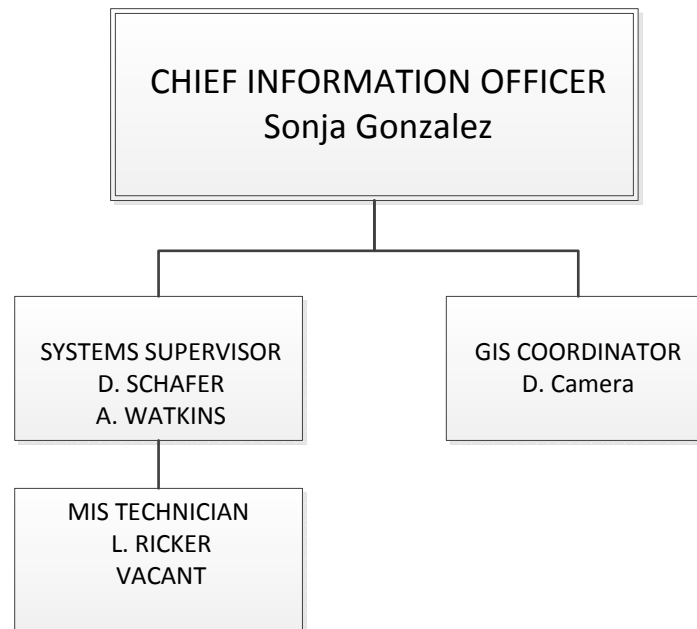


**ECONOMIC DEVELOPMENT
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	176,133	190,914	193,215	193,215	193,215	2,301
511099 SALARIES - ADJUSTMENT	1,393	1,474	1,483	1,483	1,483	9
516000 LONGEVITY	600	830	1,105	1,105	1,105	275
519000 TRAVEL ALLOWANCE	5,638	5,000	5,000	5,000	5,000	0
TOTAL PERSONNEL - SALARIES	183,764	198,218	200,803	200,803	200,803	2,585
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	35,399	35,037	30,727	30,727	30,727	(4,310)
521200 DENTAL	541	559	558	558	558	(1)
521300 LIFE	309	348	349	349	349	1
522000 SOCIAL SECURITY	13,110	13,884	14,213	14,213	14,213	329
523000 RETIREMENT	20,209	21,990	22,284	22,284	22,284	294
526000 WORKERS' COMPENSATION	2,740	2,905	3,079	3,079	3,079	174
528001 DISABILITY INSURANCE	1,933	2,067	2,182	2,182	2,182	115
TOTAL PERSONNEL - BENEFITS	74,240	76,790	73,392	73,392	73,392	(3,398)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	2,629	3,780	4,000	4,000	4,000	220
532200 CONTRACTED SERVICES	13,595	0	0	0	0	0
534006 CONSULTING OTHER	15,258	40,000	40,000	40,000	40,000	0
534007 MARKETING	92,568	96,000	97,350	97,350	97,350	1,350
TOTAL TECH/PROF SERVICES	124,050	139,780	141,350	141,350	141,350	1,570
<u>PROPERTY SERVICES</u>						
544500 LEASE COPIER/PRINTERS	454	1,700	2,000	2,000	2,000	300
TOTAL PROPERTY SERVICES	454	1,700	2,000	2,000	2,000	300
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,106	1,161	1,118	1,118	1,118	(43)
553000 COMMUNICATIONS	3,696	4,000	3,280	3,280	3,280	(720)
553400 POSTAGE FEES	314	450	450	450	450	0
555000 PRINTING AND BINDING	150	250	300	300	300	50
558000 TRAVEL	11,028	10,000	10,000	10,000	10,000	0
TOTAL ADMINISTRATIVE COSTS	16,294	15,861	15,148	15,148	15,148	(713)
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,383	2,400	2,400	2,400	2,400	0
561005 PUBLICATIONS	456	300	300	300	300	0

ECONOMIC DEVELOPMENT EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL MATERIALS & SUPPLIES	1,839	2,700	2,700	2,700	2,700	0
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	0	250	1,250	1,250	1,250	1,000
TOTAL PROPERTY/FIXED ASSET	0	250	1,250	1,250	1,250	1,000
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	3,006	3,270	4,275	4,275	4,275	1,005
589044 COMMUNITY SERVICES	40,000	40,000	45,000	45,000	40,000	0
TOTAL OTHER GOODS/SERVICES	43,006	43,270	49,275	49,275	44,275	1,005
TOTAL ECONOMIC DEVELOPMENT	443,649	478,569	485,918	485,918	480,918	2,349

MIS-IT



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-MANAGEMENT INFORMATION SYSTEMS

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Management Information Systems											
Gonzalez	Chief Information Officer	101,156	0	0	0	0	0	101,156	100%	NA	1.00
Schafer	Systems Administrator	74,358	600	0	0	0	0	74,958	100%	NA	1.00
Watkins	Systems Administrator	59,912	200	0	0	0	0	60,112	100%	80	1.00
Ricker	IT Technician	50,960	550	0	0	0	0	51,510	100%	80	1.00
Vacant	IT Technician	51,563	600	0	0	0	0	52,163	100%	80	1.00
Camara	GIS Coordinator	26,358	0	0	0	0	0	26,358	40%	80	0.40
Total MIS		\$364,307	\$1,950	\$0	\$0	\$0	\$0	\$366,258			5.40

OVERVIEW

The IT Department provides and supports technologies for all City Departments. IT supports over 250 user accounts, 300 computers, 100 printers, and many ancillary peripherals and devices; over 20 servers; fiber connections between 12 City buildings as well as the School; phone system supporting over 250 phones, voicemail, and connections; software applications and services; emergency services applications and hardware; GIS services; and information security and business continuity.

The IT Department currently consists of 6 full time employees including GIS.

EXPENDITURES

IT is focusing capital projects in FY19 on business continuity and disaster recovery (BC/DR) - projects that will allow the City to continue serving the community when disruptive events occur. This includes projects recommended by MRI in their Phase II report: replacement of the phone system and wireless throughout City buildings. Additional projects strengthen our security and business continuity. The Disaster Recovery Site project aims to recover our systems quickly should an event take them out of service.

FY19 CIP funding requests also include hardware replacements for end user computers. This year, we begin a focus on mobility that will increase productivity and act as a component to our BC/DR. The software replacement CIP request will allow the City to maintain our most used software suite, Microsoft Office, at a consistent, current version throughout the City, improving user productivity, easing manageability by the IT staff, and allowing us to upgrade to current versions other software products that integrate with Office.

The IT O&M budget is consistent with previous years and consistent with the City Manager's guidelines.

2017-2018 PROJECTS

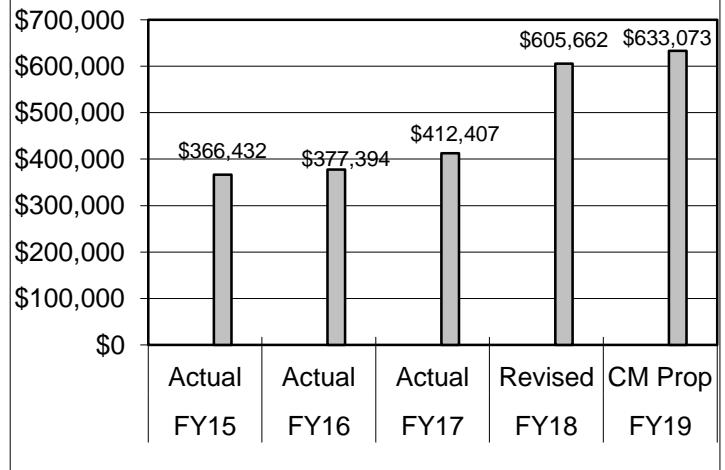
- Replaced switch infrastructure and firewall to consistent, modern platform; implemented networking model with improved performance and security.
- Implemented server virtual environment
- Upgraded Munis to current version (in progress as of this writing).
- Upgraded the Office desktop suite throughout the City to latest version (in progress as of this writing).
- Upgraded mail server to latest version while adding redundancy and improved backup process (in progress as of this writing)
- Implemented CJIS compliant enterprise remote support platform.
- Improved backup services including redundancy.
- Implemented a ticketing system to streamline service to City.
- Replaced and added end user hardware as needed to maintain and improve business processes

PERFORMANCE OBJECTIVES

The goals for FY19 are:

- Replace phone system with a modern system that will maintain an acceptable service level, allow for productivity tools and enhancements typical of new systems, and integrate with other systems in the City.

- Install an enterprise level wireless network throughout the City that includes secure and guest networks.
- Assess City services for business continuity and redundancy requirements, and ensure we are meeting those or create a plan to do so. Select and install disaster recovery environment that will satisfy response time objectives.
- Continue to upgrade the financial system so that all components are at or close to current best practices and utilized to best serve the City.
- Build out security camera systems to have a consistent platform and accessibility throughout the City and as needed to external users.
- Continue to align all City networks to new network model. Implement Network Policy Enforcement to secure environment from attacks initiated from within the network.
- Maintain production environment and replacement cycles for infrastructure and end systems, with a focus on mobility productivity enhancements.

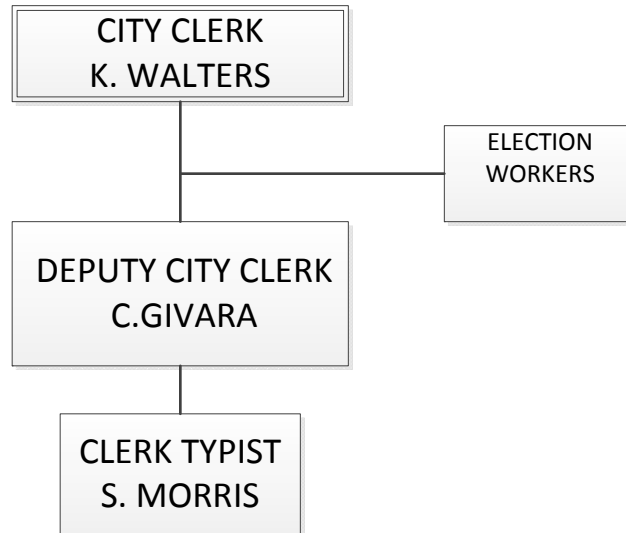
MIS Expenditure History

**MIS
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	215,878	340,221	350,130	350,130	360,330	20,109
511099 SALARIES - ADJUSTMENT	0	0	3,978	3,978	3,978	3,978
513001 OVERTIME - REGULAR	1,265	2,000	2,000	2,000	2,000	0
516000 LONGEVITY	1,700	1,700	1,950	1,950	1,950	250
TOTAL PERSONNEL - SALARIES	218,843	343,921	358,058	358,058	368,258	24,337
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	48,040	66,511	58,449	58,449	58,449	(8,062)
521200 DENTAL	800	1,151	1,127	1,127	1,127	(24)
521300 LIFE	370	795	624	624	624	(171)
522000 SOCIAL SECURITY	16,137	26,928	26,429	26,429	27,209	281
523000 RETIREMENT	24,302	40,847	40,749	40,749	41,910	1,063
526000 WORKERS' COMPENSATION	593	629	667	667	667	38
528001 DISABILITY INSURANCE	2,240	3,403	3,800	3,800	3,800	397
TOTAL PERSONNEL - BENEFITS	92,482	140,264	131,845	131,845	133,786	(6,478)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	8,425	1,450	1,500	1,500	4,500	3,050
532200 CONTRACTED SERVICES	12,143	20,500	5,500	5,500	5,500	(15,000)
534003 SOFTWARE MAINT/LIC	11,529	14,603	14,000	14,000	14,000	(603)
534006 CONSULTING OTHER	40,015	41,500	50,000	50,000	50,000	8,500
TOTAL TECH/PROF SERVICES	72,112	78,053	71,000	71,000	74,000	(4,053)
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	9,127	11,532	11,000	11,000	11,000	(532)
544500 LEASE COPIER/PRINTERS	676	800	800	800	800	0
TOTAL PROPERTY SERVICES	9,803	12,332	11,800	11,800	11,800	(532)
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,464	1,537	1,480	1,480	1,480	(57)
553000 COMMUNICATIONS	11,178	11,160	12,840	12,840	32,040	20,880
553400 POSTAGE FEES	0	100	100	100	100	0
558000 TRAVEL	664	2,000	2,000	2,000	4,000	2,000
TOTAL ADMINISTRATIVE COSTS	13,306	14,797	16,420	16,420	37,620	22,823
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	340	1,000	1,000	1,000	1,000	0
565000 SOFTWARE	2,955	3,750	4,000	4,000	4,000	250

MIS EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL MATERIALS & SUPPLIES	3,295	4,750	5,000	5,000	5,000	250
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	2,566	10,020	3,000	3,000	13,000	2,980
573402 SOFTWARE - CAPITAL PURCHASES	0	1,500	1,500	1,500	1,500	0
TOTAL PROPERTY/FIXED ASSET	2,566	11,520	4,500	4,500	14,500	2,980
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	0	25	250	250	250	225
TOTAL OTHER GOODS/SERVICES	0	25	250	250	250	225
TOTAL MIS	412,407	605,662	598,873	598,873	645,214	39,552

CITY CLERK



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-CITY CLERK

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
<u>City Clerk</u>											
Walters	City Clerk	63,936	400	0	0	0	0	64,336	100%	NA	1.00
Givara	Deputy City Clerk	38,220	0	0	0	0	0	38,220	100%	70	1.00
Morris	Clerk Typist II	34,016	400	0	0	0	0	34,416	100%	70	1.00
<i>Subtotal Full Time</i>		<i>136,172</i>	<i>800</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>136,972</i>			
	Additional PT Hours							-			
Grant	Clerk Typist	18,252	0	0	0	0	0	18,252	100%	40	0.50
<i>Subtotal Part Time</i>		<i>18,252</i>	<i>0</i>					<i>18,252</i>			
Total City Clerk		\$154,424	\$800	\$0	\$0	\$0	\$0	\$155,224			3.00

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

EMPLOYEE POSITIONS BY DEPARTMENT

OVERVIEW

The City Clerk's office is known as the keeper of the records and serves as the local registrar in the issuance of vital records. The office is responsible for recording and issuing certified copies of birth, divorce, death, and marriage certificates. The City Clerk submits reports to the State of New Hampshire and other authorities as required by law. The City Clerk is responsible for the repair, binding, maintenance, and proper storage of all permanent records in compliance with local and state laws. The Clerk's office staff often researches older vital records for customers obtaining genealogical studies.

The City Clerk's office staff prepares the following material for the City Council: agendas, packets, and the permanent record of all meeting minutes.

The City Clerk is the Chief Election Official for all Municipal Elections. The City Clerk's staff registers all new voters and maintains the voter checklist; prepares election material; supervises election workers for each election; processes payroll for Election Officials; prepares election results; certifies elected candidates in writing; and updates voter history. The Chief Election Official conducts and supervises recounts for Municipal Elections and notifies the Department of Public Buildings and all polling locations of the upcoming elections. During the FY 18 budget year, the City Clerk's office held the Municipal Election November 7, 2017.

All of the City Clerk's employees are required to keep an active status of Notary Public, Justice of the Peace or Commissioner of Deeds. The Clerk's staff is also responsible for issuing State dog licenses and landlord permits.

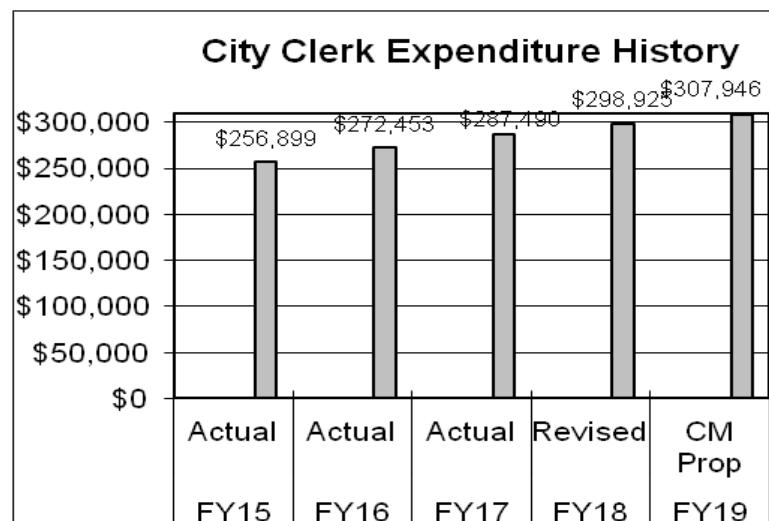
Susan Morris, City Clerk Typist has been tasked with maintaining the Facebook page, while the

City Clerk maintains the section of the City's Website pertaining to the City Clerk's office, including posting City Council meetings, agendas, and minutes.

RESTORING THE HISTORY OF ROCHESTER

The Historic Documents Preservation Committee is still in the process of organizing all aging documents which were not bound inside a book. The City Clerk will be working with the Committee again this year to make a safer environment for all aged documents stored in the City Clerk's vault. Julian L. Long, J.D. Community Development Coordinator/Grants Manager and Co-Chair of the Rochester Historic Documents Preservation Committee assisted in applying for a Moose Plate Grant in March, 2017.. Linda Sargent, member of the Historic Documents Preservation Committee, created an index of said documents. Among some of the findings were original records kept by the Proprietors as far back as 1727 and Town Meeting reports as far back as 1742. It is important to preserve this valuable documentation. The City of Rochester has been awarded this grant and restoration shall begin in early spring of 2018.

EXPENDITURES



PERFORMANCE OBJECTIVES FOR FY 2019

Codification of the City Ordinances:

The City Clerk is nearing completion of the codification process with General Code.

[click here.](#)

Protecting Existing Historic Documents:

The City Clerk will continue to work to create a safer environment for the existing documents stored in the City Clerk's vault.

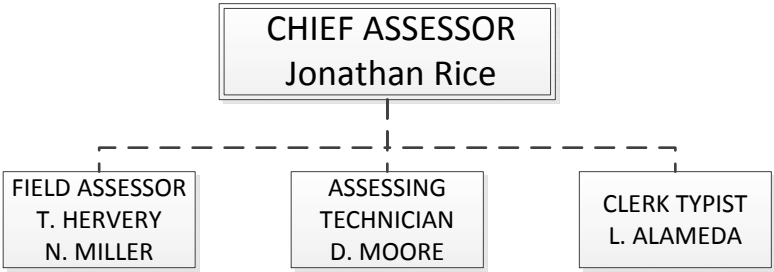
**CITY CLERK
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	131,645	132,256	136,172	136,172	136,172	3,916
511002 SALARIES - PART TIME	13,151	17,400	18,252	18,252	18,252	852
513001 OVERTIME - REGULAR	932	2,000	2,000	2,000	2,000	0
516000 LONGEVITY	1,050	1,125	800	800	800	(325)
TOTAL PERSONNEL - SALARIES	146,779	152,781	157,224	157,224	157,224	4,443
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	37,161	36,662	37,996	37,996	37,996	1,334
521200 DENTAL	691	693	550	550	550	(143)
521300 LIFE	222	240	244	244	244	4
522000 SOCIAL SECURITY	10,358	10,229	11,171	11,171	11,171	942
523000 RETIREMENT	14,734	15,408	15,817	15,817	15,817	409
526000 WORKERS' COMPENSATION	320	339	360	360	360	21
528001 DISABILITY INSURANCE	1,367	1,432	1,471	1,471	1,471	39
TOTAL PERSONNEL - BENEFITS	64,853	65,003	67,609	67,609	67,609	2,606
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	874	3,500	3,500	3,500	3,500	0
532200 CONTRACTED SERVICES	244	5,000	5,000	5,000	5,000	0
TOTAL TECH/PROF SERVICES	1,118	8,500	8,500	8,500	8,500	0
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	0	300	300	300	300	0
544500 LEASE COPIER/PRINTERS	2,603	2,654	2,654	2,654	2,654	0
TOTAL PROPERTY SERVICES	2,603	2,954	2,954	2,954	2,954	0
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	730	767	739	739	739	(28)
553000 COMMUNICATIONS	1,022	500	500	500	500	0
553400 POSTAGE FEES	697	1,710	1,710	1,710	1,710	0
554000 ADVERTISING	5,830	6,000	6,000	6,000	6,000	0
555000 PRINTING AND BINDING	0	1,800	1,800	1,800	1,800	0
558000 TRAVEL	50	400	400	400	400	0
TOTAL ADMINISTRATIVE COSTS	8,329	11,177	11,149	11,149	11,149	(28)
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,295	1,050	1,050	1,050	1,050	0
561011 DOG LICENSES SUPPLIES	1,808	2,300	2,300	2,300	2,300	0

CITY CLERK EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL MATERIALS & SUPPLIES	3,103	3,350	3,350	3,350	3,350	0
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	8,113	100	100	100	100	0
TOTAL PROPERTY/FIXED ASSET	8,113	100	100	100	100	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	360	560	560	560	560	0
589013 REGISTRY OF DEEDS	0	100	100	100	100	0
589017 STATE FEE DOG LICENSE	12,394	12,500	12,500	12,500	12,500	0
589019 STATE FEE MARRIAGE LICENSES	11,165	10,000	12,000	12,000	12,000	2,000
589021 STATE FEE VITAL RECORDS	28,674	31,900	31,900	31,900	31,900	0
TOTAL OTHER GOODS/SERVICES	52,593	55,060	57,060	57,060	57,060	2,000
TOTAL CITY CLERK	287,490	298,925	307,946	307,946	307,946	9,021

ELECTIONS EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511002 SALARIES - PART TIME	4,568	0	4,000	4,000	4,000	4,000
511009 SALARIES - ELECTED OFFICIALS	20,243	14,760	21,000	21,000	21,000	6,240
513001 OVERTIME - REGULAR	1,158	1,000	1,000	1,000	1,000	0
TOTAL PERSONNEL - SALARIES	25,969	15,760	26,000	26,000	26,000	10,240
<u>PERSONNEL - BENEFITS</u>						
522000 SOCIAL SECURITY	2,005	1,513	2,373	2,373	2,373	860
526000 WORKERS' COMPENSATION	32	34	37	37	37	3
TOTAL PERSONNEL - BENEFITS	2,037	1,547	2,410	2,410	2,410	863
<u>TECH/PROF SERVICES</u>						
534003 SOFTWARE MAINT/LIC	3,660	2,300	4,800	4,800	4,800	2,500
TOTAL TECH/PROF SERVICES	3,660	2,300	4,800	4,800	4,800	2,500
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	1,350	1,575	1,575	1,575	1,575	0
544100 RENTAL LAND & BUILDINGS	900	450	600	600	600	150
TOTAL PROPERTY SERVICES	2,250	2,025	2,175	2,175	2,175	150
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	130	137	132	132	132	(5)
553400 POSTAGE FEES	476	380	1,200	1,200	1,200	820
554000 ADVERTISING	1,007	1,000	800	800	800	(200)
555000 PRINTING AND BINDING	0	3,700	1,200	1,200	1,200	(2,500)
558000 TRAVEL	168	170	260	260	260	90
TOTAL ADMINISTRATIVE COSTS	1,782	5,387	3,592	3,592	3,592	(1,795)
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	466	400	1,000	1,000	1,000	600
TOTAL MATERIALS & SUPPLIES	466	400	1,000	1,000	1,000	600
<u>PROPERTY/FIXED ASSET</u>						
573900 OTHER EQUIPMENT	0	100	100	100	100	0
TOTAL PROPERTY/FIXED ASSET	0	100	100	100	100	0
<u>OTHER GOODS/SERVICES</u>						
589000 MISCELLANEOUS EXPENDITURES	4,106	5,000	4,200	4,200	4,200	(800)
TOTAL OTHER GOODS/SERVICES	4,106	5,000	4,200	4,200	4,200	(800)
TOTAL ELECTIONS	40,269	32,519	44,277	44,277	44,277	11,758

ASSESSING



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-ASSESSORS

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
<u>Assessor</u>											
Rice	Chief Assessor	93,000	0	0	0	0	0	93,000	100%	NA	1.00
Hervey	Field Assessor	50,433	600	0	0	0	0	51,033	100%	70	1.00
Miller	Field Assessor	53,311	400	0	0	0	0	53,711	100%	80	1.00
Moore	Assessing Technician	38,668	0	0	0	0	0	38,668	100%	80	1.00
<i>Subtotal Full Time</i>		<i>235,412</i>	<i>1,000</i>	0	0	0	0	<i>236,412</i>			
Alameda	Clerk Typist I	27,107	100	0	0	0	0	27,207	100%	64	0.80
<i>Subtotal Part Time</i>		<i>27,107</i>	<i>100</i>	\$0	\$0	\$0	\$0	<i>27,207</i>			
Total Assessor		\$262,519	\$1,100	\$0	\$0	\$0	\$0	\$263,619			4.80

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

OVERVIEW

Annually, and in accordance with state assessing guidelines, the assessors and selectmen shall adjust assessments to reflect changes so that all assessments are reasonably proportional within that municipality.

(RSA 75:8)

Rochester's real estate inventory is in a constant state of flux. These constant changes are caused by such things as renovations, new construction, deferred maintenance, natural aging and economic forces. To keep accurate records and stay current with these constant changes, the department performs a systematic cyclical review of all properties and an annual review of properties that have been issued building permits. Changes caused by economic (market) forces are measured by analyzing qualified fair market sales within the community. When these sales indicate that disproportionate assessments exist, the City Council is informed and at their direction a City wide Statistical Update is performed to regain proportional assessments.

In addition to maintaining the City's property inventory and among our responsibilities, the department updates ownership records, mailing addresses, exemptions, credits, records on charitable, educational and religious properties, timber tax and gravel operations and submits numerous reports to the NH Department of Revenue Administration.

REVENUE ASSUMPTIONS

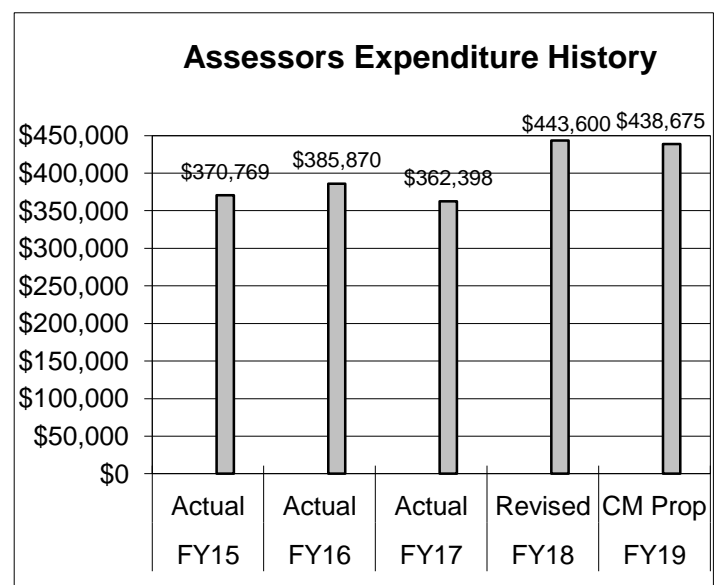
Typically the annual revenue attributed to this department is less than \$1,000. The objectives of the Department are more service oriented. The only funds received are from selling copies of our data, maps and property record cards. We encourage all owners to review their records on an annual basis and we provide copies of property record cards to owners at no charge.

EXPENDITURES

The Assessing Department has strived to keep costs at a minimum throughout the 2018 fiscal year, and has made every attempt to level-fund the department for fiscal year 2019. The overall budget has decreased by 1.33%.

PERFORMANCE OBJECTIVES

The NH Department of Revenue Administration performs periodic reviews of the assessing office & field work. On April 1, 2016 we received a letter from the Director of the Property Appraisal Division of the Department of Revenue Administration that stated, "You stand out as an excellent example for other communities to follow." This was an endorsement of our past performance and we seek to constantly improve our knowledge and skills to better serve the Citizens of Rochester.

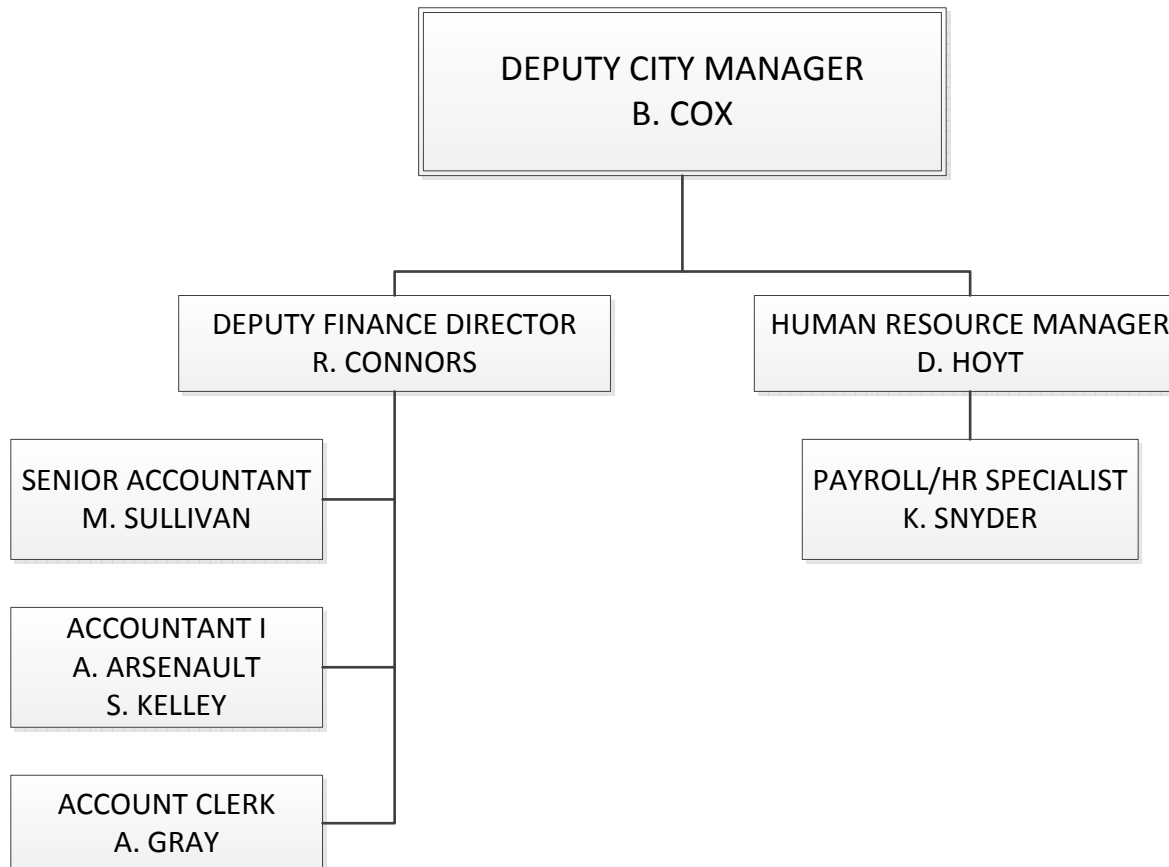


**ASSESSORS
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	161,864	237,736	235,412	235,412	235,412	(2,324)
511002 SALARIES - PART TIME	25,273	26,275	27,107	27,107	27,107	832
513001 OVERTIME - REGULAR	2,515	1,800	800	800	800	(1,000)
516000 LONGEVITY	1,455	1,100	1,100	1,100	1,100	0
TOTAL PERSONNEL - SALARIES	191,107	266,911	264,419	264,419	264,419	(2,492)
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	47,037	57,645	54,486	54,486	54,486	(3,159)
521200 DENTAL	721	1,000	800	800	800	(200)
521300 LIFE	243	395	417	417	417	22
522000 SOCIAL SECURITY	14,211	19,742	19,294	19,294	19,294	(448)
523000 RETIREMENT	17,403	27,375	26,997	26,997	26,997	(378)
526000 WORKERS' COMPENSATION	5,099	5,405	5,728	5,728	5,728	323
528001 DISABILITY INSURANCE	1,459	2,357	2,573	2,573	2,573	216
TOTAL PERSONNEL - BENEFITS	86,173	113,919	110,295	110,295	110,295	(3,624)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	2,480	4,150	4,000	4,000	4,000	(150)
532200 CONTRACTED SERVICES	43,701	0	0	0	0	0
533000 OTHER PROF SERVICES	10,260	9,300	10,000	10,000	10,000	700
534003 SOFTWARE MAINT/LIC	12,415	14,650	16,500	16,500	16,500	1,850
534004 APPRAISALS	0	1,900	5,000	5,000	5,000	3,100
TOTAL TECH/PROF SERVICES	68,856	30,000	35,500	35,500	35,500	5,500
<u>PROPERTY SERVICES</u>						
543001 VEHICLE MAINT & REPAIRS	134	2,000	1,000	1,000	1,000	(1,000)
543002 EQUIPMENT MAINTENANCE	0	400	400	400	400	0
544500 LEASE COPIER/PRINTERS	1,404	5,100	2,000	2,000	2,000	(3,100)
TOTAL PROPERTY SERVICES	1,537	7,500	3,400	3,400	3,400	(4,100)
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	571	600	578	578	578	(22)
552003 GENERAL LIABILITY	1,319	1,385	1,333	1,333	1,333	(52)
553000 COMMUNICATIONS	3,290	4,150	5,000	5,000	5,000	850
553400 POSTAGE FEES	689	6,300	1,200	1,200	1,200	(5,100)
555000 PRINTING AND BINDING	314	1,500	500	500	500	(1,000)
558000 TRAVEL	1,926	2,000	1,500	1,500	1,500	(500)

ASSESSORS EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL ADMINISTRATIVE COSTS	8,109	15,935	10,111	10,111	10,111	(5,824)
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	979	1,000	1,000	1,000	1,000	0
561005 PUBLICATIONS	1,166	1,270	1,200	1,200	1,200	(70)
561008 VEHICLE SUPPLIES	0	1,000	750	750	750	(250)
561010 CLOTHING	1,189	1,400	1,400	1,400	1,400	0
562600 VEHICLE FUEL	447	800	1,000	1,000	1,000	200
TOTAL MATERIALS & SUPPLIES	3,782	5,470	5,350	5,350	5,350	(120)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	1,273	1,900	6,000	6,000	6,000	4,100
TOTAL PROPERTY/FIXED ASSET	1,273	1,900	6,000	6,000	6,000	4,100
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,522	1,865	3,500	3,500	3,500	1,635
589013 REGISTRY OF DEEDS	38	100	100	100	100	0
TOTAL OTHER GOODS/SERVICES	1,560	1,965	3,600	3,600	3,600	1,635
TOTAL ASSESSORS	362,398	443,600	438,675	438,675	438,675	(4,925)

FINANCE & ADMINISTRATION



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-FINANCE DEPARTMENT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Finance & Human Resources											
Cox	Dep City Manager/Finance Director*	98,999	260	0	0	0	4,000.00	103,259	80%	NA	0.80
Connors	Deputy Finance Director*	58,238	420	0	0	0	0	58,658	70%	NA	0.70
Sullivan	Senior Accountant*	57,574	300	0	0	0	0	57,874	75%	NA	0.75
Arsenault	Accountant I*	51,001	160	0	0	0	0	51,161	80%	NA	0.80
Kelley	Accountant I*	40,589	160	0	0	0	0	40,749	80%	NA	0.80
Gray	Account Clerk II*	33,663	480	0	0	0	0	34,143	80%	70	0.80
Hoyt	Human Resource Manager*	60,861	480	0	0	0	0	61,341	80%	NA	0.80
Snyder	PR/HR Specialist*	36,675	440	0	0	0	0	37,115	80%	70	0.80
Total Finance & Human Resources		\$437,600	\$2,700	\$0	\$0	\$0	\$4,000	\$444,300			6.25

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

EMPLOYEE POSITIONS BY DEPARTMENT

OVERVIEW

The Division of Finance is responsible for several functional areas and departments:

- Assessing
(Property Appraisals, Net Assessed Valuation)
- Business Office
(Accounting, Accounts Payable, Purchasing and Bidding)
- City Clerk
(Vital Statistics, Council Agendas and Meeting Minutes, Elections)
- Finance
(General Ledger, Treasury Cash Management, Debt Financing, Annual Independent Financial Audit, Budget Development and Administration, Monthly Financial Reports, Bank Reconciliations, Preparation and Review of Bids, Preparation of Federal, State and miscellaneous reports and surveys, Tax and Utility Rate Analysis and Setting, Property-Liability Claims Management)
- Human Resources
(Benefits Administration, Payroll, Labor Contracts)
- Tax Collection
(Property Tax Collection, Motor Vehicle Registrations, Water and Sewer Fee Payments)
- Welfare
(General Assistance, Emergency Housing).

The Finance Division is responsible for the collection of revenues, including but not limited to, real estate property taxes, license and permit fees, and fees for services. Revenues that are collected are disbursed to various departments as appropriated by the

City Council during the yearly budget process. The preparation of the Annual Operating Budget, Capital Improvements Plan Budget and the Comprehensive Annual Financial Report (CAFR) is also coordinated by this department.

EXPENDITURES

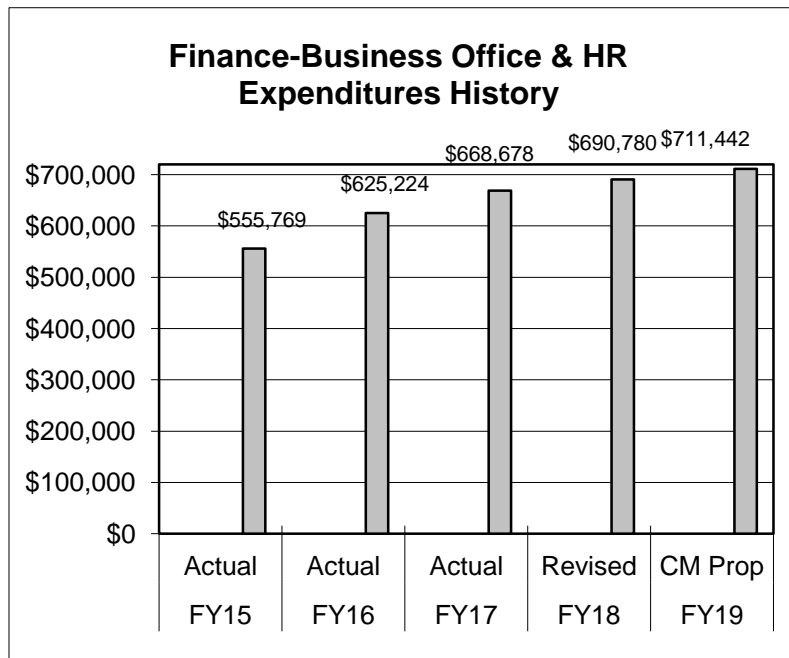
Several of the departments named above have individual department level budgets. Expenditures included under the specific purview of the Finance Department include the Business Office, Human Resources as well as the General Overhead budget.

PERFORMANCE OBJECTIVES

The Mission of the Finance Department

To effectively manage the City's fiscal and human resources through its several functional units in order to ensure the proper utilization, safeguarding and preservation of City assets. The Finance Department accomplishes this mission by ensuring all the human capital and financial operations as well as transactions of the City are properly managed and accounted for in accordance with legally mandated standards as required by Federal, State and City laws.

- Maintain an appropriate financial base to deliver City Manager & Council authorized level of City services
- Collect tax and other revenue and report the expenditure of public funds in accordance with N.H. State statutes and Charter/ Ordinances of the City of Rochester
- Uphold a respected credit rating in the financial community and assure taxpayers that the City of Rochester is well managed by using prudent financial management
- Provide financial and human resource support to all City departments

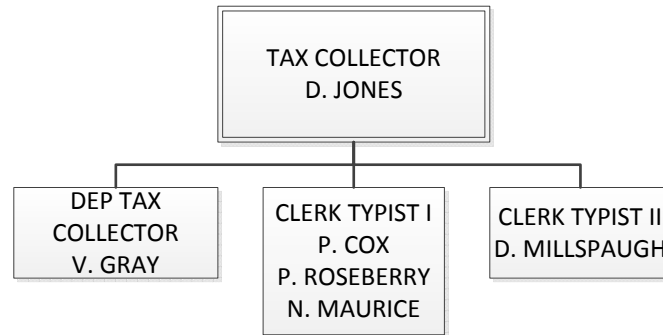


**BUSINESS OFFICE
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	397,807	402,564	426,758	426,758	426,758	24,194
511099 SALARIES - ADJUSTMENT	9,671	10,026	10,842	10,842	10,842	816
513001 OVERTIME - REGULAR	0	250	250	250	250	0
516000 LONGEVITY	2,258	2,292	2,700	2,700	2,700	408
519000 TRAVEL ALLOWANCE	4,000	4,000	4,000	4,000	4,000	0
TOTAL PERSONNEL - SALARIES	413,736	419,132	444,550	444,550	444,550	25,418
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	95,727	88,432	70,239	70,239	70,239	(18,193)
521200 DENTAL	1,441	1,437	1,499	1,499	1,499	62
521300 LIFE	672	726	754	754	754	28
522000 SOCIAL SECURITY	30,472	30,421	32,341	32,341	32,341	1,920
523000 RETIREMENT	44,987	47,243	50,121	50,121	50,121	2,878
526000 WORKERS' COMPENSATION	639	677	718	718	718	41
528001 DISABILITY INSURANCE	4,066	4,344	4,644	4,644	4,644	300
TOTAL PERSONNEL - BENEFITS	178,004	173,280	160,316	160,316	160,316	(12,964)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	2,958	6,550	8,075	8,075	8,075	1,525
532200 CONTRACTED SERVICES	2,155	2,480	2,478	2,478	2,478	(2)
533004 MEDICAL SERVICES	3,730	5,000	4,000	4,000	4,000	(1,000)
534003 SOFTWARE MAINT/LIC	20,758	39,458	40,436	40,436	40,436	978
534006 CONSULTING OTHER	0	500	0	0	0	(500)
TOTAL TECH/PROF SERVICES	29,601	53,988	54,989	54,989	54,989	1,001
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	1,658	1,305	1,395	1,395	1,395	90
544500 LEASE COPIER/PRINTERS	4,590	3,985	5,063	5,063	5,063	1,078
TOTAL PROPERTY SERVICES	6,248	5,290	6,458	6,458	6,458	1,168
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	2,300	2,415	2,324	2,324	2,324	(91)
553000 COMMUNICATIONS	4,651	5,050	4,920	4,920	4,920	(130)
553400 POSTAGE FEES	4,575	4,450	4,860	4,860	4,860	410
554000 ADVERTISING	6,120	3,250	3,000	3,000	3,000	(250)
555000 PRINTING AND BINDING	0	200	250	250	250	50
558000 TRAVEL	9,397	7,600	9,000	9,000	9,000	1,400

BUSINESS OFFICE EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL ADMINISTRATIVE COSTS	27,043	22,965	24,354	24,354	24,354	1,389
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	3,084	3,600	4,500	4,500	4,500	900
561004 FORMS	209	930	1,500	1,500	1,500	570
561005 PUBLICATIONS	80	200	200	200	200	0
TOTAL MATERIALS & SUPPLIES	3,374	4,730	6,200	6,200	6,200	1,470
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	537	2,170	4,600	4,600	4,600	2,430
TOTAL PROPERTY/FIXED ASSET	537	2,170	4,600	4,600	4,600	2,430
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,972	2,025	2,275	2,275	2,275	250
589070 EMPLOYEE RECOGNITION	8,163	7,200	7,700	7,700	7,700	500
TOTAL OTHER GOODS/SERVICES	10,136	9,225	9,975	9,975	9,975	750
TOTAL BUSINESS OFFICE	668,678	690,780	711,442	711,442	711,442	20,662

TAX COLLECTOR



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-TAX COLLECTOR

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
<u>Tax Collector</u>											
Jones	Tax Collector	70,267	600	0	0	0	0	70,867	100%	NA	1.00
Gray	Deputy Tax Collector	37,729	550	0	0	0	0	38,279	100%	70	1.00
Millspaugh	Clerk Typist II	30,977	325	0	0	0	0	31,302	100%	70	1.00
	Additional FT Hours	9,850	0	0	0	0	0	9,850			
Subtotal Full Time		148,823	1,475	0	0	0	0	150,298			
Cox	Clerk Typist I	18,793	200	0	0	0	0	18,993	100%	40	0.57
Roseberry	Clerk Typist I	15,491	200	0	0	0	0	15,691	100%	36	0.51
Dupuis	Clerk Typist I	9,991	100	0	0	0	0	10,091	100%	25	0.35
	Additional PT Hours	1,722	0	0	0	0	0	1,722			
Subtotal PT Time		45,997	500	0	0	0	0	46,497			
								-			
Total Tax Collector		\$194,820	\$1,975	\$0	\$0	\$0	\$0	\$196,795			4.43

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

EMPLOYEE POSITIONS BY DEPARTMENT

OVERVIEW

Our mission in the Tax Collector's Office is to provide professional and courteous service to all of our customers and to collect revenue as accurately as possible.

The department consists of three full time employees and three part time employees.

REVENUE ASSUMPTIONS

All revenue taken in from the Tax Office will be from auto registrations, property taxes, yield & gravel taxes & water & sewer bills. Expect revenue for auto registrations to be approximately \$4,500,000.00 and interest on delinquent taxes to be approximately \$500,000.00.

EXPENDITURES

Software licenses are rising by 3.96%.

PERFORMANCE OBJECTIVES

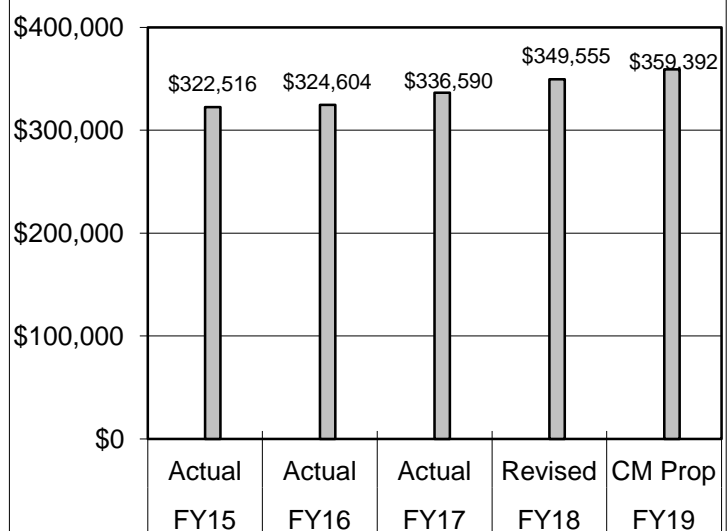
Continue to provide quality customer service to all customers.

Collect revenue as accurately and professional as possible.

Deposit all monies on a daily basis and reconciliation completed in a timely manner.

We are now accepting credit cards for the convenience of our customers. The majority of payments from the credit cards is for auto registrations.

We will soon be providing Customer Self Service through Munis. This means that the taxpayers can look up their tax bill online and can pay online also.

Tax Collector Expenditure History

**TAX COLLECTOR
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	135,749	138,222	138,973	138,973	148,823	10,601
511002 SALARIES - PART TIME	42,610	41,110	44,275	44,275	45,997	4,887
513001 OVERTIME - REGULAR	0	500	500	500	500	0
516000 LONGEVITY	1,565	1,975	1,975	1,975	1,975	0
TOTAL PERSONNEL - SALARIES	179,924	181,807	185,723	185,723	197,295	15,488
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	58,183	56,269	49,371	49,371	49,371	(6,898)
521200 DENTAL	750	750	750	750	750	0
521300 LIFE	235	251	252	252	252	1
522000 SOCIAL SECURITY	12,711	12,692	13,147	13,147	14,033	1,341
523000 RETIREMENT	15,237	15,956	16,042	16,042	17,163	1,207
526000 WORKERS' COMPENSATION	424	450	477	477	477	27
528001 DISABILITY INSURANCE	1,431	1,496	1,502	1,502	1,502	6
TOTAL PERSONNEL - BENEFITS	88,971	87,864	81,541	81,541	83,548	(4,316)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	678	765	250	250	250	(515)
532200 CONTRACTED SERVICES	6,455	6,305	7,500	7,500	7,500	1,195
534003 SOFTWARE MAINT/LIC	14,269	14,737	15,321	15,321	15,321	584
TOTAL TECH/PROF SERVICES	21,402	21,807	23,071	23,071	23,071	1,264
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	0	500	500	500	500	0
544500 LEASE COPIER/PRINTERS	3,542	2,589	3,278	3,278	3,278	689
TOTAL PROPERTY SERVICES	3,542	3,089	3,778	3,778	3,778	689
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,000	1,050	1,011	1,011	1,011	(39)
553000 COMMUNICATIONS	1,234	1,320	1,320	1,320	1,320	0
553400 POSTAGE FEES	14,753	17,002	15,559	15,559	15,559	(1,443)
558000 TRAVEL	734	1,680	1,320	1,320	1,320	(360)
TOTAL ADMINISTRATIVE COSTS	17,721	21,052	19,210	19,210	19,210	(1,842)
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	2,349	3,970	2,855	2,855	2,855	(1,115)
561004 FORMS	4,027	4,431	4,485	4,485	4,485	54
TOTAL MATERIALS & SUPPLIES	6,376	8,401	7,340	7,340	7,340	(1,061)

TAX COLLECTOR EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	278	1,495	1,050	1,050	1,050	(445)
TOTAL PROPERTY/FIXED ASSET	278	1,495	1,050	1,050	1,050	(445)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	40	40	100	100	100	60
589015 TAX SALE COST	18,336	24,000	24,000	24,000	24,000	0
TOTAL OTHER GOODS/SERVICES	18,376	24,040	24,100	24,100	24,100	60
TOTAL TAX COLLECTOR	336,590	349,555	345,813	345,813	359,392	9,837

OVERVIEW

The City of Rochester's General Fund-General Overhead budget is comprised of revenue and expense types that are related to general administrative issues typically not tied to normal day-to-day departmental operations. The City of Rochester provides financial support to several community based organizations in the areas of health and social services, community planning, and transportation, as well as the East Rochester Library. Audit, general insurance liability, and various contingency expenses are all managed from the General Overhead budget.

REVENUE ASSUMPTIONS

Revenues managed within the General Overhead budget include revenue types not related to specific department activities. Revenue recap is as follows;

- Payments in Lieu of Taxes- \$402,275
- NH Rooms and Meals Tax- \$1,547,810
- Cablevision Franchise Fee- \$230,000
- Rental Income-Cell Towers-\$17,457
- Other Miscellaneous Income-\$13,000

Also including in the General Overhead Revenue budget are amounts from the General Fund Retained Fund balance and Host Community Fees. These revenue offsets lower the amount needed to be raised from property taxes.

- Use of Fund Balance- \$1,275,000
- Host Community Fees-\$2,700,000

EXPENDITURES

General Contingency:

- \$ 133,500 –Contingency for unanticipated needs.
- \$ 90,000-Contingency for Collective Bargaining Agreement settlements

Salary Contingency:

- \$ 130,933- Contingency for Retirements in salary & related

Other Professional Services:

- \$ 20,880 - Audit fees
- \$ 50,000-Anticipated Bond Issue fees
- \$ 46,500 - Various banking and trust management fees, Pictometry final payment

Administrative Costs:

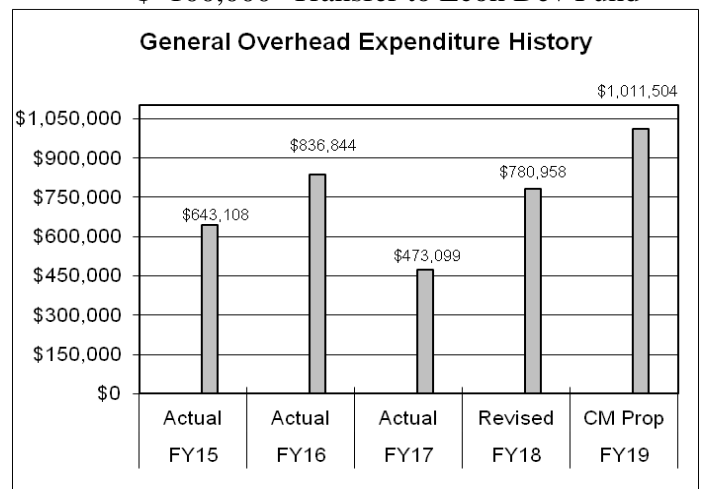
- \$ 30,000 Tuition
- \$ 3,744- other

Other Goods and Services:

- \$ 125,000- Coast Bus Subsidy
- \$ 124,098- Health & Social Services
- \$ 45,349- Dues & Fees
- \$ 40,000- Special Events
- \$ 25,000- Tax Deed Process
- \$ 5,000 - East Rochester Library
- \$ 1,500 - E-911 Implementation

Other Transactions:

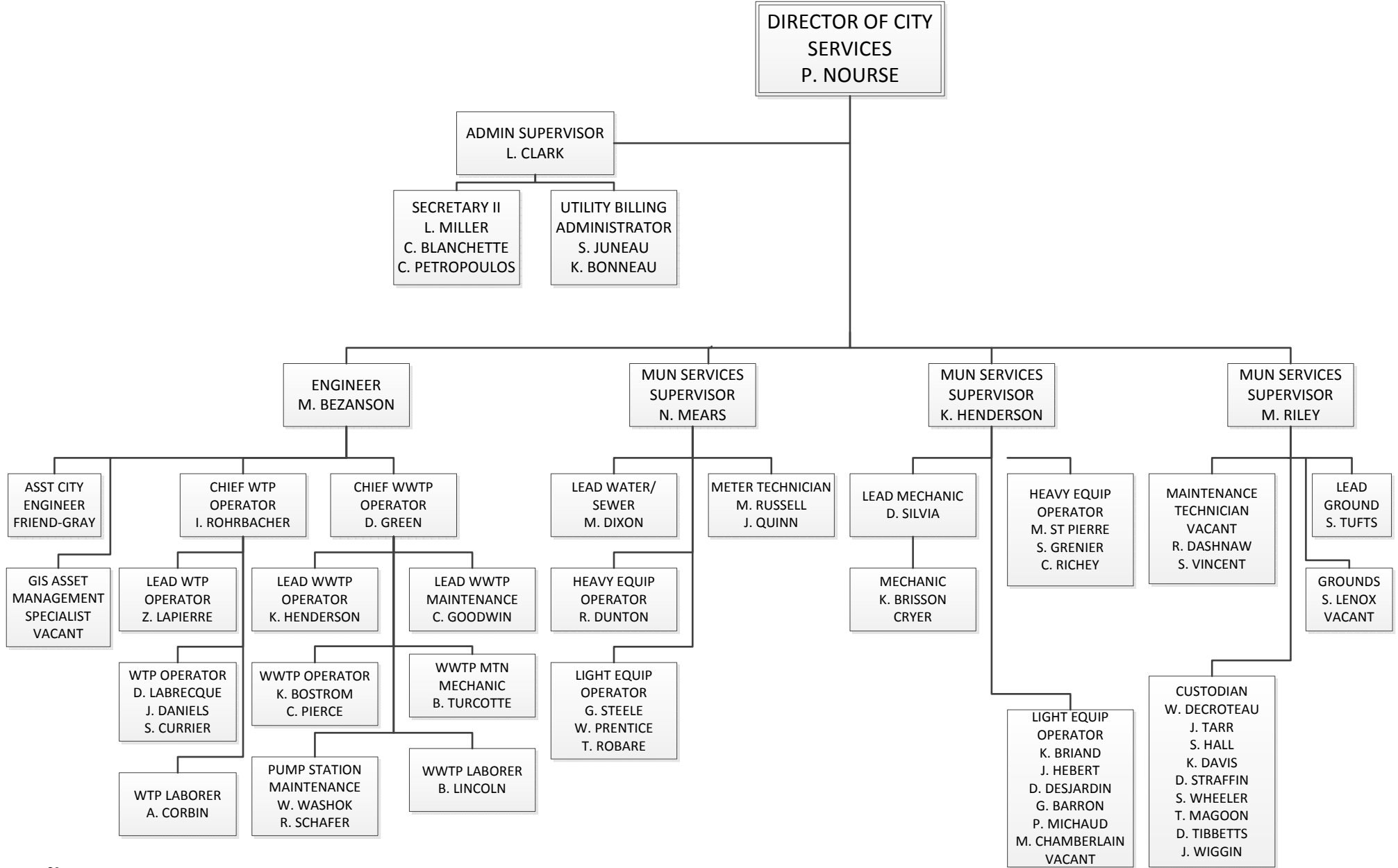
- \$ 30,000- Patriotic Services
- \$ 10,000 - Conservation Committee
- \$ 100,000- Transfer to Econ Dev Fund



**GENERAL OVERHEAD
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	0	110,000	110,000	110,000	110,000	0
TOTAL PERSONNEL - SALARIES	0	110,000	110,000	110,000	110,000	0
<u>PERSONNEL - BENEFITS</u>						
522000 SOCIAL SECURITY	0	8,415	8,415	8,415	8,415	0
523000 RETIREMENT	0	12,518	12,518	12,518	12,518	0
TOTAL PERSONNEL - BENEFITS	0	20,933	20,933	20,933	20,933	0
<u>TECH/PROF SERVICES</u>						
533000 OTHER PROF SERVICES	109,346	119,100	96,500	96,500	96,500	(22,600)
533001 AUDIT	19,380	19,665	20,880	20,880	20,880	1,215
TOTAL TECH/PROF SERVICES	128,726	138,765	117,380	117,380	117,380	(21,385)
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	636	668	644	644	644	(24)
552005 INSURANCE CLAIM DEDUCTIBLE	0	1,500	1,500	1,500	1,500	0
555000 PRINTING AND BINDING	678	1,650	1,600	1,600	1,600	(50)
556000 TUITION	34,016	12,000	30,000	30,000	30,000	18,000
TOTAL ADMINISTRATIVE COSTS	35,329	15,818	33,744	33,744	33,744	17,926
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	43,401	44,786	45,349	45,349	45,349	563
584000 CONTINGENCY	0	74,031	220,000	220,000	223,500	149,469
589000 MISCELLANEOUS EXPENDITURES	353	0	0	0	0	0
589023 COAST SUBSIDY	118,769	118,527	125,000	125,000	125,000	6,473
589024 E-911 IMPLEMENTATION	0	1,500	1,500	1,500	1,500	0
589025 HEALTH/SOCIAL SERVICES	44,326	124,098	49,098	49,098	124,098	0
589026 EAST ROCHESTER LIBRARY	5,000	5,000	5,000	5,000	5,000	0
589028 SPECIAL EVENTS	0	0	0	0	40,000	40,000
589045 EOC	0	2,500	0	0	0	(2,500)
589200 TAX DEED PROCESS	0	15,000	25,000	25,000	25,000	10,000
TOTAL OTHER GOODS/SERVICES	211,849	385,442	470,947	470,947	589,447	204,005
<u>OTHER TRANSACTIONS</u>						
591100 PATRIOTIC SERVICES	0	0	0	0	30,000	30,000
593004 TRANSFER TO CONSERVATION COM	97,195	10,000	10,000	10,000	10,000	0
593009 TRANSFER TO OTHER FUNDS	0	100,000	100,000	100,000	100,000	0
TOTAL OTHER TRANSACTIONS	97,195	110,000	110,000	110,000	140,000	30,000

GENERAL OVERHEAD EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL GENERAL OVERHEAD	473,099	780,958	863,004	863,004	1,011,504	230,546



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-PUBLIC BUILDINGS AND GROUNDS

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Public Buildings & Grounds											
Nourse	Director of City Services*	12,490	0	0	0	0	0	12,490	11%	NA	0.11
Riley	Municipal Services Supervisor*	46,437	120	0	0	0	0	46,557	60%	NA	0.60
Plante	Maintenance Tech *	25,385	240	0	0	0	0	25,625	60%	80	0.60
Dashnaw	Maintenance Tech *	26,570	300	0	0	0	0	26,870	60%	80	0.60
Hall	Custodian	42,765	600	0	0	0	0	43,365	100%	80	1.00
Straffin	Custodian	42,765	600	0	0	0	0	43,365	100%	80	1.00
Wheeler	Custodian	39,853	500	0	0	0	0	40,353	100%	80	1.00
Tufts	Lead Grounds Laborer *	34,795	480	0	0	0	0	35,275	80%	80	0.80
Miller	Secretary II *	2,880	33	0	0	0	0	2,913	6%	80	0.06
Blanchette	Secretary II *	16,299	100	0	0	0	0	16,399	50%	70	0.50
Subtotal Full Time		290,239	2,973	0	0	0	0	293,212			5.71
Wiggin	Custodian	26,194		0	0	0	0	26,194	100%	56	0.70
Tibbetts	Custodian	17,025		0	0	0	0	17,025	100%	40	0.50
Maskel	Custodian	17,181		0	0	0	0	17,181	100%	40	0.50
Lenox	Laborer	15,880		0	0	0	0	15,880	100%	40	0.50
Vacant	Laborer	15,735		0	0	0	0	15,735	100%	40	0.50
Subtotal Part Time		92,015	0	0	0	0	0	92,015			
Total Public Buildings & Grounds		\$382,255	\$2,973	\$0	\$0	\$0	\$0	\$385,228			14.68

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

OVERVIEW

The Buildings and Grounds Division of the Public Works Department is managed by the Director of City Services, Peter C. Nourse, PE. This department is responsible for the maintenance of City buildings and parks. Expenditures by the Buildings and Grounds Division are paid from the general fund.

The Division maintains: 11 buildings totaling over 380,000 square feet; 5 City Parks; 3 Pool Sites with 4 actual pools; and 50 landscaping sites with 25 acres cumulative for mowing.

Other functions that support the Buildings and Grounds Division include administration and vehicle maintenance. Administration is responsible for receiving, distributing and monitoring service requests, accounts receivable, accounts payable, payroll and utility billing.

The Buildings and Grounds Division supports winter maintenance operations and customer service.

EXPENDITURES

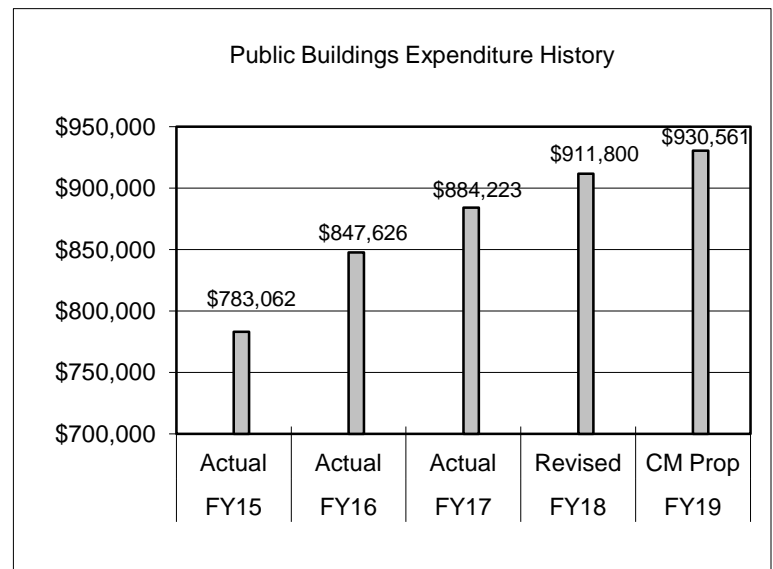
Fiscal Year 2019 will see expenditures maintained near Fiscal Year 2017 and 2018 levels.

PERFORMANCE OBJECTIVES

The Buildings and Grounds Division will continue to endeavor to provide the best customer service given the extremely tight resources.

Mike Riley, continues to oversee this division of the Public Works Department. His leadership skills have made a marked improvement in the maintenance and day-to-day cleanliness of all City buildings.

The Buildings and Grounds Division has focused on keeping up the necessary maintenance in our public buildings and will continue to support the adopt-a-spot program and provide support to the Main Street & Chamber of Commerce programs that work to beautify the City. The downtown weed control program has been expanded and the smaller sidewalk street sweeper has been used to provide weekly upkeep.



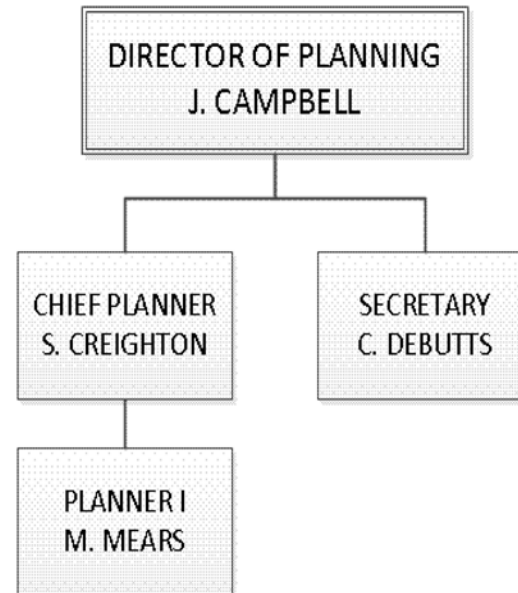
**PUBLIC BUILDINGS
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	280,572	281,642	289,849	289,849	289,849	8,207
511002 SALARIES - PART TIME	77,192	86,096	89,763	89,763	89,763	3,667
511099 SALARIES - ADJUSTMENT	2,163	2,046	2,643	2,643	2,643	597
513001 OVERTIME - REGULAR	18,143	13,700	15,500	15,500	15,500	1,800
515001 ON CALL	6,824	6,744	6,744	6,744	6,744	0
516000 LONGEVITY	33	133	2,973	2,973	2,973	2,840
TOTAL PERSONNEL - SALARIES	384,927	390,361	407,472	407,472	407,472	17,111
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	76,148	72,233	53,950	53,950	53,950	(18,283)
521200 DENTAL	1,507	1,474	1,441	1,441	1,441	(33)
521300 LIFE	489	344	511	511	511	167
522000 SOCIAL SECURITY	28,663	28,929	29,961	29,961	29,961	1,032
523000 RETIREMENT	33,261	34,353	35,129	35,129	35,129	776
526000 WORKERS' COMPENSATION	12,914	13,689	14,507	14,507	14,507	818
528001 DISABILITY INSURANCE	3,016	3,120	3,099	3,099	3,099	(21)
TOTAL PERSONNEL - BENEFITS	155,998	154,142	138,598	138,598	138,598	(15,544)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	785	785	935	935	935	150
532200 CONTRACTED SERVICES	0	4,484	0	0	0	(4,484)
533006 LABORATORY SERVICES	0	400	400	400	400	0
534003 SOFTWARE MAINT/LIC	0	342	143	143	143	(199)
TOTAL TECH/PROF SERVICES	785	6,011	1,478	1,478	1,478	(4,533)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	5,554	3,780	4,795	4,795	4,795	1,015
541901 HVAC SERVICE CONTRACT	77,733	78,899	76,296	76,296	76,296	(2,603)
542400 LAWN CARE/LANDSCAPING	9,474	9,000	9,000	9,000	9,000	0
543000 REPAIR AND MAINTENANCE	61,823	92,629	114,205	114,205	114,205	21,576
543001 VEHICLE MAINT & REPAIRS	347	700	450	450	450	(250)
543002 EQUIPMENT MAINTENANCE	0	1,373	1,373	1,373	1,373	0
544200 RENTAL EQUIPMENT	0	400	400	400	400	0
544500 LEASE COPIER/PRINTERS	952	730	719	719	719	(11)
549000 OTHER PURCHASED PROPERTY	1,110	2,060	2,060	2,060	2,060	0
TOTAL PROPERTY SERVICES	156,993	189,571	209,298	209,298	209,298	19,727

**PUBLIC BUILDINGS
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	2,424	2,545	2,449	2,449	2,449	(96)
552002 PROPERTY INSURANCE	6,829	7,171	6,901	6,901	6,901	(270)
552003 GENERAL LIABILITY	2,074	2,178	2,097	2,097	2,097	(81)
553000 COMMUNICATIONS	8,280	8,262	8,880	8,880	8,880	618
553400 POSTAGE FEES	71	55	75	75	75	20
554000 ADVERTISING	230	230	300	300	300	70
555000 PRINTING AND BINDING	239	239	239	239	239	0
558000 TRAVEL	2	200	200	200	200	0
TOTAL ADMINISTRATIVE COSTS	20,149	20,880	21,141	21,141	21,141	261
<u>MATERIALS & SUPPLIES</u>						
561001 JANITORIAL SUPPLIES	9,478	9,800	10,000	10,000	10,000	200
561002 BUILDING MAINTENANCE SUPPLIE	21,392	21,995	21,405	21,405	21,405	(590)
561003 OFFICE SUPPLIES	464	464	464	464	464	0
561005 PUBLICATIONS	30	30	30	30	30	0
561008 VEHICLE SUPPLIES	4,479	5,250	5,250	5,250	5,250	0
561010 CLOTHING	4,409	4,771	4,771	4,771	4,771	0
561015 SAFETY EQUIPMENT & TOOLS	1,689	1,698	1,900	1,900	1,900	202
561031 CHEMICALS	6,944	6,975	6,975	6,975	6,975	0
561034 BUSINESS DIST MAINTENANCE	9,186	8,000	8,000	8,000	8,000	0
562200 ELECTRICITY	61,761	51,600	55,204	55,204	55,204	3,604
562400 HEATING FUEL	16,754	18,600	7,000	7,000	17,000	(1,600)
562600 VEHICLE FUEL	4,265	7,300	7,300	7,300	7,300	0
TOTAL MATERIALS & SUPPLIES	140,850	136,483	128,299	128,299	138,299	1,816
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	873	3,502	3,500	3,500	3,500	(2)
573900 OTHER EQUIPMENT	23,274	10,150	10,125	10,125	10,125	(25)
TOTAL PROPERTY/FIXED ASSET	24,147	13,652	13,625	13,625	13,625	(27)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	15	50	50	50	50	0
589001 STATE PERMITS & FEES	360	650	600	600	600	(50)
TOTAL OTHER GOODS/SERVICES	375	700	650	650	650	(50)
TOTAL PUBLIC BUILDINGS	884,223	911,800	920,561	920,561	930,561	18,761

PLANNING



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-PLANNING DEPARTMENT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Planning & Development											
Campbell	Director of Planning	84,584	325	0	0	0	0	84,909	100%	NA	1.00
Creighton	Chief Planner	66,522	325	0	0	0	0	66,847	100%	NA	1.00
Mears	Planner I	57,977	325	0	0	0	0	58,302	100%	NA	1.00
Galloway	Secretary II	39,936	400	0	0	0	0	40,336	100%	70	1.00
Total Planning & Development	Total Planning & Development	\$249,019	\$1,375	\$0	\$0	\$0	\$0	\$250,394			4.00

OVERVIEW

The mission of the Planning and Development Department is to promote orderly growth in a manner sensitive to community values and to protect and enhance the environmental resources, economic vitality, and social capital of the City of Rochester. We do this by facilitating the process of establishing Rochester's long-term development goals and the implementation of those goals.

OUR APPROACH

The Planning Board, Historic District Commission, Conservation Commission, Arts & Culture Commission, and staff review a number of applications for various projects each year. The staff and the different Boards and Commissions work hard with applicants to find an approach or design that serves the objectives of the applicant while also supporting the public interest and meeting legitimate concerns of abutters as well as other citizens of Rochester. Most applicants are willing and able to work with city staff, abutters, and concerned citizens in order to get the best project for everyone.

We continue to look for ways to improve the process in order to keep it as simple as possible, efficient as possible, and as pleasant as possible. We strive to be both proactive and reactive in developing and administering the regulatory processes that apply to development to honor our obligation to protect the interests of the City, its residents, and the applicants.

REVENUE ASSUMPTIONS

As with past years, our revenue projections are conservative. The City of Rochester has benefitted from a variety of commercial and

residential developments during the past year. We are expecting this trend to continue into fiscal year 2019. We have made some Zoning changes that we are anticipating will increase the amount of applications we will see in the coming year. As Rochester becomes more attractive for both commercial and residential developments, our revenues will increase.

EXPENDITURES

Our proposed operating budget expenditures for FY19 are consistent with FY18. Over the past several years we have held our budget to as minimal an increase as possible. Outside of personnel costs (salaries and benefits) there are only a few expenditure increases being requested for FY19. Our communications, office supply, staff development, travel, and dues & fees line items are increasing slightly. The cost of doing business continues to rise and we can no longer keep these line items at their present levels. Please see Figure 1 for a comparison of expenditures over the last few years.

PERFORMANCE OBJECTIVES

Our goal is to continue processing applications as expeditiously as possible without sacrificing a thorough and complete review. For the calendar year 2017, the Planning Board and staff processed the following applications:

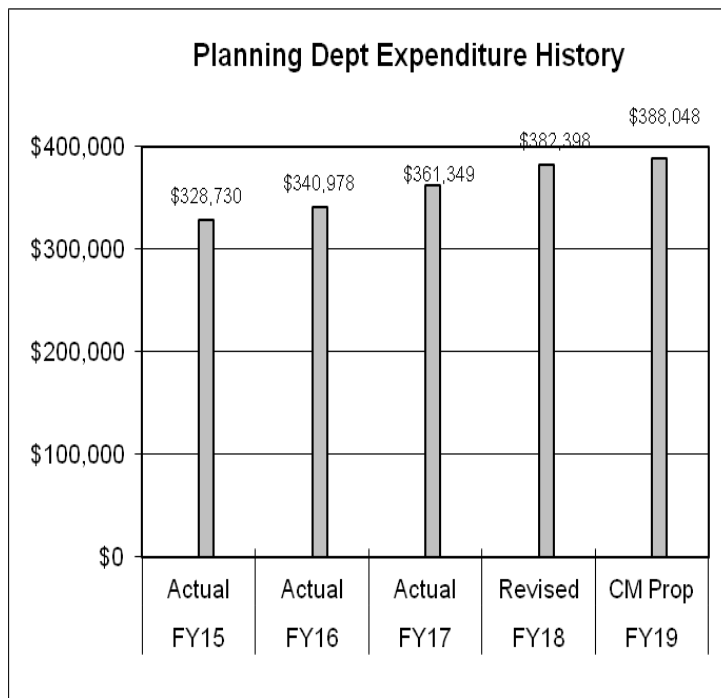
- 1) Subdivisions (minor and major) – 12
- 2) Site Plans – 10
- 3) Amended Plans – 6
- 4) Conditional Use permits – 6
- 5) Lot Line Revisions – 11
- 6) Preliminary Reviews – 2
- 7) Design Review – 1
- 8) Extensions – 9
- 9) Withdrawn applications – 3
- 10) Minor Site Plans – 1
- 11) Special Downtown – 19

12) Home Occupations – 6

In addition to the applications listed above we also reviewed several requests for amendments to the Zoning Ordinance. They are as follows:

- 1) Amended the definition of Tavern
- 2) Amended the Zoning Map to expand the Granite State Business Park
- 3) Amended the voting procedures for Variances
- 4) Reviewed possible amendment to allow for housing in the Granite Ridge District
- 5) Reviewed map amendments in the Gonic area
- 6) Reviewed possible map amendment to the Rochester Country Club

Figure 1 - Expenditures

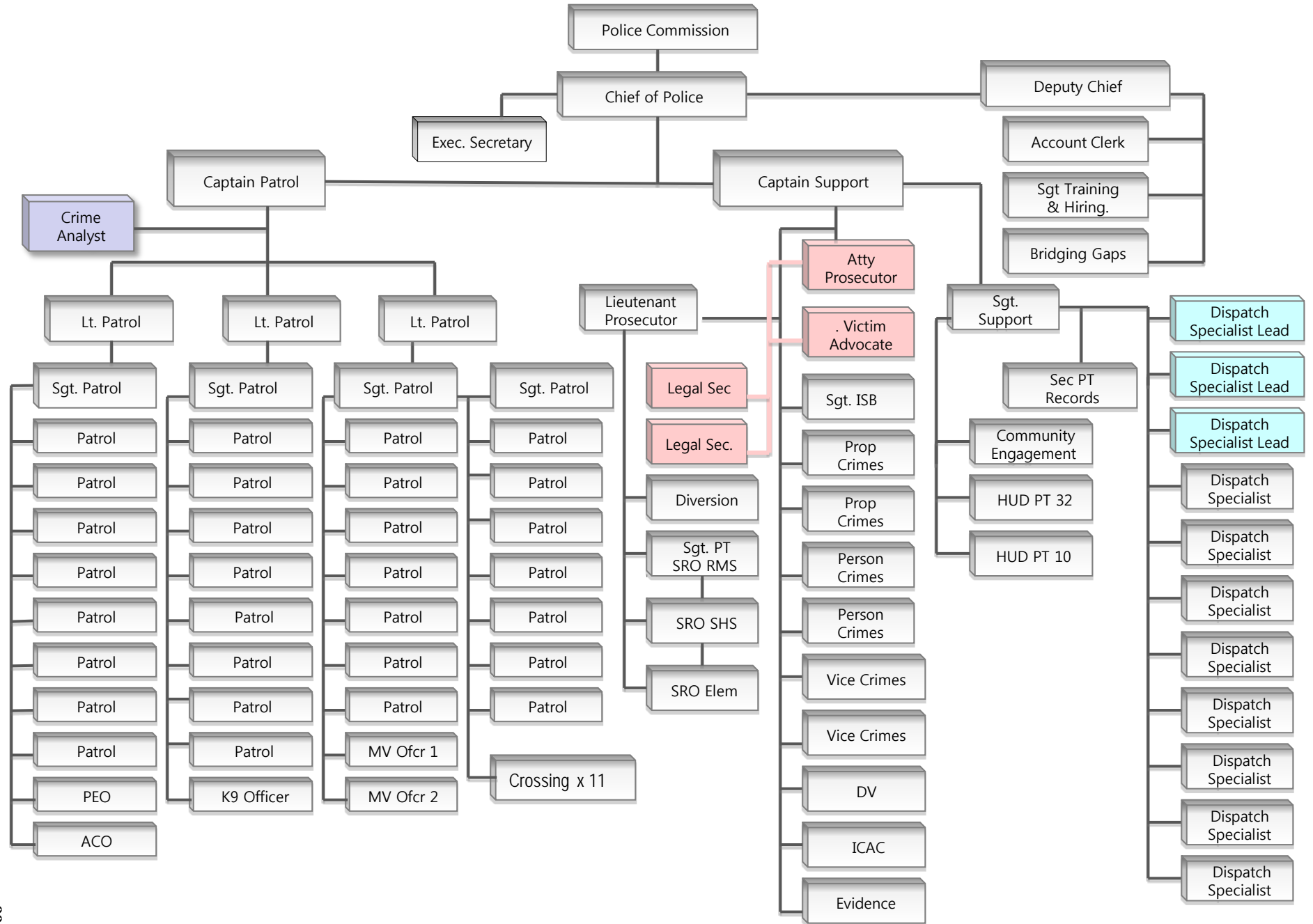


**PLANNING
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	235,816	242,621	249,019	249,019	249,019	6,398
513001 OVERTIME - REGULAR	1,982	2,064	2,064	2,064	2,064	0
516000 LONGEVITY	1,000	1,125	1,375	1,375	1,375	250
TOTAL PERSONNEL - SALARIES	238,798	245,810	252,458	252,458	252,458	6,648
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	51,492	50,728	45,887	45,887	45,887	(4,841)
521200 DENTAL	927	943	943	943	943	0
521300 LIFE	398	443	434	434	434	(9)
522000 SOCIAL SECURITY	17,205	17,549	18,352	18,352	18,352	803
523000 RETIREMENT	26,225	27,997	28,733	28,733	28,733	736
526000 WORKERS' COMPENSATION	659	699	741	741	741	42
528001 DISABILITY INSURANCE	2,442	2,642	2,610	2,610	2,610	(32)
TOTAL PERSONNEL - BENEFITS	99,349	101,001	97,700	97,700	97,700	(3,301)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	2,683	5,165	5,020	5,200	6,200	1,035
533000 OTHER PROF SERVICES	403	4,500	4,000	4,000	4,000	(500)
534008 CONSERVATION COMMISSION	177	500	500	500	500	0
TOTAL TECH/PROF SERVICES	3,263	10,165	9,520	9,700	10,700	535
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	0	500	500	500	500	0
544500 LEASE COPIER/PRINTERS	2,727	5,000	5,000	5,000	5,000	0
TOTAL PROPERTY SERVICES	2,727	5,500	5,500	5,500	5,500	0
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,307	1,372	1,321	1,321	1,321	(51)
553000 COMMUNICATIONS	3,666	2,736	3,000	3,000	3,000	264
553400 POSTAGE FEES	4,532	3,600	3,600	3,600	3,600	0
554000 ADVERTISING	2,712	2,850	2,850	2,850	2,850	0
555000 PRINTING AND BINDING	0	300	500	500	500	200
558000 TRAVEL	2,307	4,640	4,440	4,440	5,440	800
TOTAL ADMINISTRATIVE COSTS	14,524	15,498	15,711	15,711	16,711	1,213
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	837	1,500	2,000	2,000	2,000	500
561005 PUBLICATIONS	269	450	450	450	450	0

PLANNING EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL MATERIALS & SUPPLIES	1,106	1,950	2,450	2,450	2,450	500
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,582	2,474	2,529	2,529	2,529	55
TOTAL OTHER GOODS/SERVICES	1,582	2,474	2,529	2,529	2,529	55
TOTAL PLANNING	361,349	382,398	385,868	386,048	388,048	5,650

ROCHESTER POLICE DEPARTMENT ORGANIZATIONAL CHART



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-POLICE DEPARTMENT

* Salary and Benefits Allocated Between Departments

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

EMPLOYEE POSITIONS BY DEPARTMENT

100

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Police Department - Administration (12010053)											
Toussaint	Chief	111,478	600	1,500	0	0	0	113,578	100%	NA	1.00
Boudreau	Deputy Chief	97,543	600	1,500	0	0	0	99,643	100%	NA	1.00
Pinkham	Captain	88,493	400	1,500	0	0	0	90,393	100%	NA	1.00
Thomas	Captain	88,666	600	1,500	0	0	0	90,766	100%	NA	1.00
Aucoin	Lieutenant	76,383	400	0	0	0	0	76,783	100%	NA	1.00
Bossi	Lieutenant	82,184	550	1,500	0	0	0	84,234	100%	NA	1.00
Swanberry	Lieutenant	78,675	400	1,500	0	0	0	80,575	100%	80	1.00
Subtotal Full Time		623,422	3,550	9,000	0	0	0	635,972			6.00
Gould	PT Lieutenant Prosecutor	55,911	0	0	0	0	0	55,911	100%	60	0.75
Cost	PT Sgt Training Officer	47,268	0	0	0	0	0	47,268	100%	60	0.75
Subtotal Part Time		103,179	0	0	0	0	0	103,179			1.50
Total Administration		\$726,601	\$3,550	\$9,000	\$0	\$0	\$0	739,151			7.50
Police Department - Patrol (12012453)											
Alexander	Patrol	49,033	0	0	2,074	1,532	0	55,040	100%	80	1.00
Bailey	Patrol	48,497	0	0	2,052	1,516	0	52,064	100%	80	1.00
Ball	Patrol	66,971	0	1,000	2,833	2,093	0	72,897	100%	80	1.00
Benjamin	Patrol	50,151	0	0	2,122	1,567	0	53,840	100%	80	1.00
Bentz	Patrol	66,408	0	1,500	2,810	2,075	0	72,793	100%	80	1.00
Bourque, S	Patrol	65,094	0	0	2,754	2,034	0	69,882	100%	80	1.00
Brinkman	Patrol	61,224	0	1,000	2,590	1,913	0	66,728	100%	80	1.00
Brooks	Patrol	47,815	0	0	2,023	1,494	0	52,332	100%	80	1.00
Danie	Patrol	49,031	0	0	2,074	1,532	0	52,637	100%	80	1.00
Flathers	Patrol	63,582	0	2,000	2,690	1,987	0	70,259	100%	80	1.00
Forrest	Patrol	51,509	0	0	2,179	1,610	0	55,298	100%	80	1.00
Frechette	Patrol	66,971	0	1,000	2,833	2,093	0	72,897	100%	80	1.00
Gagnon	Patrol	49,033	0	0	2,074	1,532	0	54,240	100%	80	1.00
Gantert	Patrol	61,677	0	0	2,609	1,927	0	66,213	100%	80	1.00
Garneau	Patrol	61,495	0	1,500	2,602	1,922	0	67,518	100%	80	1.00
Garstin	Patrol	52,792	0	0	2,234	1,650	0	56,676	100%	80	1.00
Hatch	Patrol	50,078	0	0	2,119	1,565	0	53,761	100%	80	1.00
Jackson	Patrol	66,408	0	1,500	2,810	2,075	0	72,793	100%	80	1.00
Kimbrough	Patrol	63,004	0	1,000	2,666	1,969	0	68,638	100%	80	1.00
Krochmal	Patrol	56,724	0	0	2,400	1,773	0	60,897	100%	80	1.00
Lambert	Patrol	65,107	0	1,500	2,755	2,035	0	71,396	100%	80	1.00
Livingstone	Patrol	66,033	0	1,500	2,794	2,064	0	72,390	100%	80	1.00
MacKenzie	Patrol	66,323	0	0	2,806	2,073	0	71,202	100%	80	1.00
Mangum	Patrol	66,033	750	1,000	2,794	2,064	0	72,640	100%	80	1.00
Marvin	Patrol	50,828	0	0	2,150	1,588	0	54,567	100%	80	1.00
Moore	Patrol	51,162	0	0	2,165	1,599	0	54,926	100%	80	1.00
Mundy	Patrol	68,097	750	1,000	2,881	2,128	0	74,856	100%	80	1.00
Murphy, Ja	Patrol	66,596	0	1,500	2,818	2,081	0	74,594	100%	80	1.00
Nance	Patrol	47,683	0	0	2,017	1,490	0	51,191	100%	80	1.00
Oswalt	Patrol	47,815	0	0	2,023	1,494	0	51,332	100%	80	1.00
Pendlebury	Patrol	50,496	0	0	2,136	1,578	0	54,210	100%	80	1.00
Plumb	Patrol	48,360	0	0	2,046	1,511	0	51,918	100%	80	1.00
Porfido	Patrol	51,423	0	1,000	2,176	1,607	0	56,206	100%	80	1.00
Powers	Patrol	51,757	0	0	2,190	1,617	0	55,564	100%	80	1.00
Robinson (DOJ)	Patrol	21,187	0	0	896	662	0	22,745	44%	80	0.44
Rousseau	Patrol	63,916	0	0	2,704	1,997	0	68,618	100%	80	1.00
Roy	Patrol	48,360	0	0	2,046	1,511	0	52,918	100%	80	1.00

FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-POLICE DEPARTMENT

* Salary and Benefits Allocated Between Departments

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Seager	Patrol	47,683	0	0	2,017	1,490	0	51,191	100%	80	1.00
Seckendorf	Patrol	53,741	0	0	2,274	1,679	0	57,694	100%	80	1.00
Turgeon	Patrol	47,815	0	0	2,023	1,494	0	52,332	100%	80	1.00
Turner	Patrol	52,792	0	1,500	2,234	1,650	0	58,176	100%	80	1.00
Watt	Patrol	47,815	0	0	2,023	1,494	0	51,332	100%	80	1.00
Williams-Hurley	Patrol	52,792	0	0	2,234	1,650	0	56,676	100%	80	1.00
Worthley	Patrol	50,098	0	0	2,120	1,566	0	53,783	100%	80	1.00
Babine	Sergeant	75,454	0	1,500	3,192	2,358	0	82,504	100%	80	1.00
Balint	Sergeant	71,318	0	1,500	3,017	2,229	0	78,064	100%	80	1.00
Cilley	Sergeant	65,210	0	0	2,759	2,038	0	70,007	100%	80	1.00
Emerson	Sergeant	73,874	0	1,000	3,125	2,309	0	80,308	100%	80	1.00
Miehle	Sergeant	64,299	0	0	2,720	2,009	0	71,429	100%	80	1.00
Smith	Sergeant	65,584	0	0	2,775	2,050	0	72,809	100%	80	1.00
Vacant	Patrol	47,000	0	0	1,949	1,469	0	50,418	100%	80	1.00
Various	1/2 Time New Years, July 4th, Christmas	0	0	0	6,000	0	0	6,000	100%	80	1.00
Subtotal Full Time		2,894,175	1,500	23,500	128,536	90,442	0	3,151,399			51.44
Deluca	School Resource Officer	48,948	0	0	0	0	0	48,948	100%	60	0.75
Subtotal Part Time		48,948	0	0	0	0	0	48,948			0.75
Total Patrol		2,943,123	1,500	23,500	128,536	90,442	0	3,200,501			52.19
Police Department - Support (12012553)											
Paradis	Animal Control Officer	42,315	600	0	0	0	0	42,915	100%	70	1.00
Warburton	Executive Secretary	54,372	600	0	0	0	0	54,972	100%	80	1.00
Young	Account Clerk II	46,676	600	0	0	0	0	47,276	100%	80	1.00
Subtotal Full Time		143,363.00	1,800	0	0	0	0	145,163			3.00
Rodler	Juvenile Diversion Coordinator	46,959	165	0	0	0	0	47,124	100%	68	0.97
Desjardin	Parking Enforcement Officer	28,190	200	0	0	0	0	28,390	100%	60	0.86
Green	Secretary I	29,685	100	0	0	0	0	29,785	100%	68	0.97
Kerlee	PT Evidence Technician	39,504	100	0	0	0	0	39,604	100%	60	0.75
	Commissioners	3,600	0	0	0	0	0	3,600			
	Crossing Guard (185 Days)	41,642	0	0	0	0	0	41,642			
Subtotal Part Time		189,580	565	0	0	0	0	190,145			3.55
Total Support		332,943	2,365	0	0	0	0	335,308			6.55
Subtotal-Full Time		3,660,960	6,850	32,500	128,536	90,442	0	3,932,689			60.44
Subtotal-Part Time		341,707	565	0	0	0	0	342,272			5.80
Total Police Department		\$4,002,667	\$7,415	\$32,500	\$128,536	\$90,442	0	\$4,274,960			66.24
Police - HUD Grant											
Blair	Patrol PT (HUD Grant)	46,179	0	0	0	0	0	46,179	100%	64	0.80
Funk	Patrol PT (HUD Grant)	13,141	0	0	0	0	0	13,141	100%	20	0.25
Total Police HUD Grant		\$59,320	\$0	\$0	\$0	\$0	0	\$59,320			1.05
Police - DOJ Grant											
Robinson (DOJ)	Patrol	27,172	0	0	1,150	849	0	29,171	56%	80	0.56
Total Police HUD Grant		\$27,172	\$0	\$0	\$1,150	\$849	\$0	\$29,171			0.56

MISSION

"The prime mission of the Rochester Police Department is the protection of life and property. This is accomplished through fair and equal enforcement, always keeping in mind the rights and dignity of the public. The basis of all Police Action is the law and credibility of the Agency. The measure of our service will be judged by the Public in the way we deliver our service. We will hold all personnel to a high level of ethical practices. This mission can be achieved through crime prevention, public relations and community policing."

VISION STATEMENT

Reduce crime and improve the quality of life, through continuous community engagement.

VALUE STATEMENT

Dedication - To serving the public to the best of our abilities

Pride - In ourselves, department, and community

Integrity - Always doing the right thing, even when no one is looking

OVERVIEW

Our major service responsibilities are:

- To protect life and property through an effective partnership with the public and to address the needs and concerns of citizen customers.

- The Operation of a uniformed patrol force responsible for routine investigations and the general maintenance of law and order.
- The Operation of an Investigations Bureau divided into specialty sections investigating crimes and disorder
- The prevention and control of juvenile delinquency through a juvenile officer, court diversion, and school resource officers and coordination of community agencies interested in crime prevention.
- The Operation of a centralized communications center within the PD

Our philosophy of community policing is accomplished through the Rochester United Neighborhoods or RUN program. This is ward-based policing to enhance participation and to build partnerships that strengthen relationships within the community.

Comp stat is used by officers and the crime analyst to direct our resources to hot spots, quality of life issues, and preventive patrols and compares ranges for criminal activity in geographical areas.

The Police Department is committed to offering the best service to the residents and visitors to the City, which can be accomplished through our community policing philosophy, advanced technology and partnerships with our citizens.

GOAL #1: Continue development of positive relationships and improve public trust and confidence within the community through increased police presence and public education.

1. Maintain Presence in the Downtown
 - Increased bicycle and foot patrols
 - Traffic/crosswalk enforcement
 - Quality of life issues (bicycles, skateboards, loitering, etc)
 - Bar checks/collaboration with Liquor Enforcement
 - Engagement with the Main Street board
2. Participation in Outreach Programs
 - School reading/lunch programs
 - DARE
 - SRO classes in schools
 - Senior safety
 - Bridging the Gaps/Youth to Youth
 - C.R.A.S.E
 - Enhance outreach initiatives targeting substance abuse
3. Educate Public on Mission & Vision of Department
 - Citizen's Police Academy
 - Continue to build the RUN program
 - Collaborate and join with existing meetings, (PTA, Veteran's groups, church groups, etc.) to get our message out
 - Social media
 - Radio and video PSAs
 - Improve/redesign website

GOAL #2: Decrease Property Crime and Foster a Safe Community

1. Disrupt Illegal Drug Activity
 - Traffic enforcement
 - Bicycle/Foot beats
 - Field Interviews
 - Partnership and collaboration with Strafford County Drug Task Force
2. Property Crime Reduction
 - Increased reliance on Crime Analysis to include predictive analysis
 - Target hardening education for residents/businesses
 - Information sharing with business community through retail website
 - Increased pawn shop information sharing/compliance checks
3. Traffic Safety
 - Targeted enforcement based upon current and historical crash statistics
 - Coordinated distracted driving enforcement
 - Dedicated DWI patrols
 - Educational PSAs

GOAL #3: Professional Development

1. Succession Planning
 - Job shadowing
 - Develop transition programs for each level of supervision
 - Provide necessary training for all levels of supervision

- Provide leadership training for employees who have been identified as potential future leaders
2. Increase the capabilities of the Evidence Collection Team
 - Explore grant opportunities for comprehensive full-team out of state training
 - Actively seek in state training opportunities
 - Explore hosted trainings to defray costs
 - Develop a schedule for regular in house team training sessions
 3. Career Development/Retention of Employees
 - Utilize information gained in annual retention plans to schedule training for employees
 - Develop a standardized training plan for new officers
 - Monthly coaching/mentoring meetings with direct reports

GOALS AND OBJECTIVES LONG-TERM

The City of Rochester is experiencing both residential and commercial growth. This growth brings increased service demands. With this in mind long term considerations are as follows

- Increase in staff positions to include, communications, sworn, and non-sworn personnel
- Increase in fleet
- Finish 3rd floor for expansion purposes

- Parking lot expansion for police vehicles
- Maintain demographically represented police force
- Keep technologically current
- Consider regional partnerships

GOALS UPDATE

The development of positive relationships to improve public trust and confidence is rooted in our community policing philosophy. This is accomplished by engaging the community through the many different programs implemented by the department. Outreach programs include

- Rochester United Neighborhoods
- Community Engagement Officer
- Crisis Intervention
- Citizens Police Academy
- Housing Officers
- School Resource Officers
- Explorers
- Project Good Morning
- Teen Night
- National Night Out
- Social Media
- Bridging the Gaps
- Diversion

Proactive community engagement and enforcement in targeted areas of the City that included:

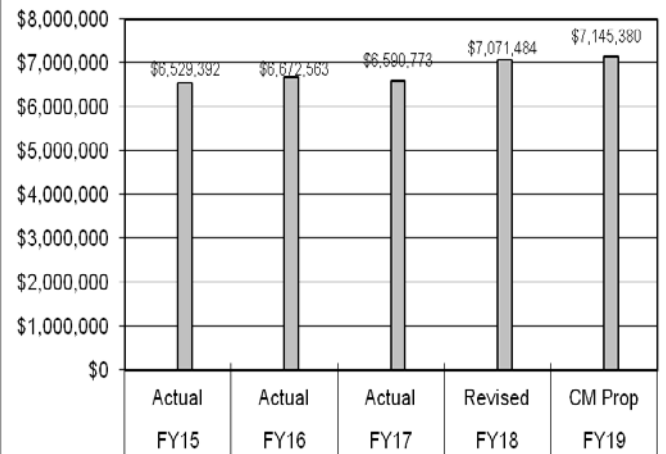
- Bicycle and foot patrols
- Low profile patrols
- Traffic stops
- Using resources of the Strafford County drug task force

In addition to proactive enforcement initiatives, prevention and education initiatives are an ongoing focus that includes:

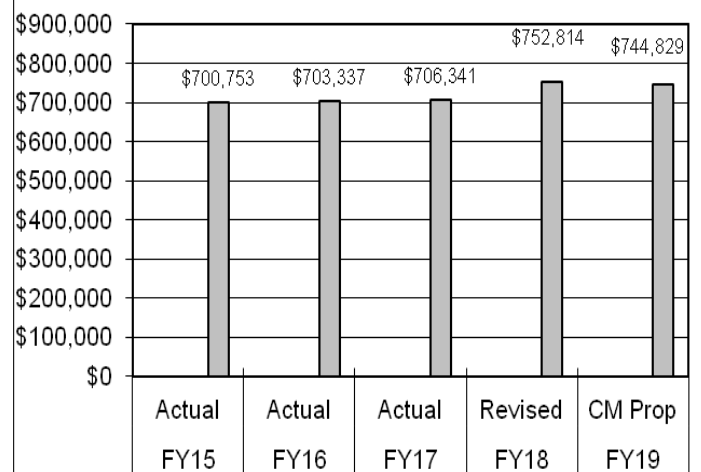
- Bridging the Gaps
- Recovery Days
- Drug Take Back days
- National Night Out
- L.E.A.D. Program
- Narcan program partnership with Frisbie Hospital
- Community Access to Recovery
- Rochester Recovery Center

In the year ahead the Department will continue to support the Rochester Recovery Center and in partnership with Frisbie Hospital continue to support the Community Access to Recovery initiative. The Police Department will connect people with resources and trained personnel to aid them in recovery services.

Police Expenditure History



Dispatch Expenditure History



**POLICE
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	3,398,693	3,552,892	3,603,044	3,603,044	3,650,044	97,152
511002 SALARIES - PART TIME	318,700	331,727	340,180	340,180	340,180	8,453
511003 SALARIES - EARLY REPORTING	56,954	88,206	88,973	88,973	90,442	2,236
511004 SALARIES - HOLIDAY PAY	121,789	121,342	126,587	126,587	128,536	7,194
511005 SALARIES - OUTSIDE DUTIES	163,351	190,000	170,000	170,000	170,000	(20,000)
511099 SALARIES - ADJUSTMENT	17,470	18,882	25,843	25,843	25,843	6,961
513001 OVERTIME - REGULAR	138,163	88,618	91,546	91,546	111,546	22,928
513002 OVERTIME - TRAINING	22,043	28,940	28,940	28,940	28,940	0
514000 EDUCATION INCENTIVE	35,229	34,000	32,500	32,500	32,500	(1,500)
516000 LONGEVITY	5,465	5,915	7,415	7,415	7,415	1,500
TOTAL PERSONNEL - SALARIES	4,277,856	4,460,522	4,515,028	4,515,028	4,585,446	124,924
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	649,164	673,730	549,277	549,277	561,170	(112,560)
521200 DENTAL	11,517	12,711	12,239	12,239	12,489	(222)
521300 LIFE	1,635	1,580	1,517	1,517	1,527	(53)
522000 SOCIAL SECURITY	83,464	81,134	84,120	84,120	85,134	4,000
523000 RETIREMENT	978,287	1,167,593	1,186,989	1,186,989	1,208,007	40,414
526000 WORKERS' COMPENSATION	58,080	61,565	65,239	65,239	65,239	3,674
528001 DISABILITY INSURANCE	4,097	4,847	5,381	5,381	5,381	534
TOTAL PERSONNEL - BENEFITS	1,786,244	2,003,160	1,904,762	1,904,762	1,938,947	(64,213)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	5,989	12,800	16,996	16,996	16,996	4,196
532200 CONTRACTED SERVICES	68,774	71,291	71,291	71,291	71,291	0
533003 PHOTO DEVELOPMENT	0	300	300	300	300	0
533004 MEDICAL SERVICES	4,284	3,435	3,435	3,435	3,435	0
533005 ANIMAL DISPOSAL	939	1,000	1,000	1,000	1,000	0
533011 ANIMAL BOARDING	3,650	4,000	4,000	4,000	4,000	0
TOTAL TECH/PROF SERVICES	83,636	92,826	97,022	97,022	97,022	4,196
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	2,566	2,608	3,118	3,118	3,118	510
543001 VEHICLE MAINT & REPAIRS	38,407	32,000	32,000	32,000	32,000	0
543002 EQUIPMENT MAINTENANCE	35,854	47,136	49,013	49,013	49,013	1,877
543500 INSURANCE CLAIM REPAIRS	1,071	4,000	5,000	5,000	5,000	1,000
544200 RENTAL EQUIPMENT	0	400	400	400	400	0

**POLICE
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
544500 LEASE COPIER/PRINTERS	11,052	13,709	16,501	16,501	16,501	2,792
TOTAL PROPERTY SERVICES	88,950	99,853	106,032	106,032	106,032	6,179
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	9,169	9,628	9,266	9,266	9,266	(362)
552002 PROPERTY INSURANCE	3,980	4,179	4,022	4,022	4,022	(157)
552003 GENERAL LIABILITY	25,028	26,279	25,291	25,291	25,291	(988)
552004 OFFICER LIABILITY	41,155	43,213	41,592	41,592	41,592	(1,621)
553000 COMMUNICATIONS	36,504	38,858	43,118	43,118	43,118	4,260
553400 POSTAGE FEES	6,994	7,050	7,050	7,050	7,050	0
554000 ADVERTISING	0	500	500	500	500	0
555000 PRINTING AND BINDING	1,423	3,000	4,000	4,000	4,000	1,000
558000 TRAVEL	6,442	6,100	6,100	6,100	6,100	0
TOTAL ADMINISTRATIVE COSTS	130,696	138,807	140,939	140,939	140,939	2,132
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	5,264	5,473	5,473	5,473	5,473	0
561005 PUBLICATIONS	2,245	2,250	2,250	2,250	2,250	0
561006 AMMUNITION	23,232	23,409	23,409	23,409	23,409	0
561008 VEHICLE SUPPLIES	9,674	11,030	11,030	11,030	11,030	0
561009 TRAINING MATERIAL AND SUPPLIE	0	350	350	350	350	0
561010 CLOTHING	25,606	31,500	35,500	35,500	35,500	4,000
561032 OTHER OPERATIONAL SUPPLIES CO	8,445	15,935	16,435	16,585	16,585	650
562200 ELECTRICITY	61,022	60,000	60,000	60,000	60,000	0
562400 HEATING FUEL	8,908	7,500	7,500	7,500	7,500	0
562600 VEHICLE FUEL	43,590	77,984	77,984	77,984	77,984	0
TOTAL MATERIALS & SUPPLIES	187,986	235,431	239,931	240,081	240,081	4,650
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	285	1,500	1,500	1,500	1,500	0
573900 OTHER EQUIPMENT	20,354	21,350	28,600	17,223	17,223	(4,127)
TOTAL PROPERTY/FIXED ASSET	20,639	22,850	30,100	18,723	18,723	(4,127)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,870	2,285	2,440	2,440	2,440	155
589007 CITY WIDE PROGRAMS	12,896	15,750	15,750	15,750	15,750	0
TOTAL OTHER GOODS/SERVICES	14,766	18,035	18,190	18,190	18,190	155

POLICE EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL POLICE	6,590,773	7,071,484	7,052,004	7,040,777	7,145,380	73,896

FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-DISPATCH CENTER

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Dispatch Center											
Neal	Lead Dispatcher	45,677	400	0	1,932	0	0	48,009	100%	80	1.00
Bowley	Lead Dispatcher	45,386	400	0	1,920	0	0	47,706	100%	80	1.00
Knox	Lead Dispatcher	42,703	200	0	1,807	0	0	44,710	100%	80	1.00
Bailey, S	Dispatcher	37,399	200	0	1,582	0	0	39,181	100%	80	1.00
Colwell	Dispatcher	37,711	200	0	1,595	0	0	39,506	100%	80	1.00
Holman	Dispatcher	38,064	200	0	1,610	0	0	39,874	100%	80	1.00
McVay	Dispatcher	38,044	0	0	1,610	0	0	39,654	100%	80	1.00
Moule	Dispatcher	37,794	200	0	1,599	0	0	39,593	100%	80	1.00
Pearce	Dispatcher	38,980	0	0	1,649	0	0	40,629	100%	80	1.00
Pumar	Dispatcher	36,775	0	0	1,556	0	0	38,331	100%	80	1.00
Spicer	Dispatcher	36,775	0	0	1,556	0	0	38,331	100%	80	1.00
Total Dispatch Center		\$435,308	\$1,800	\$0	\$18,422	\$0	\$0	\$455,530			11.00

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

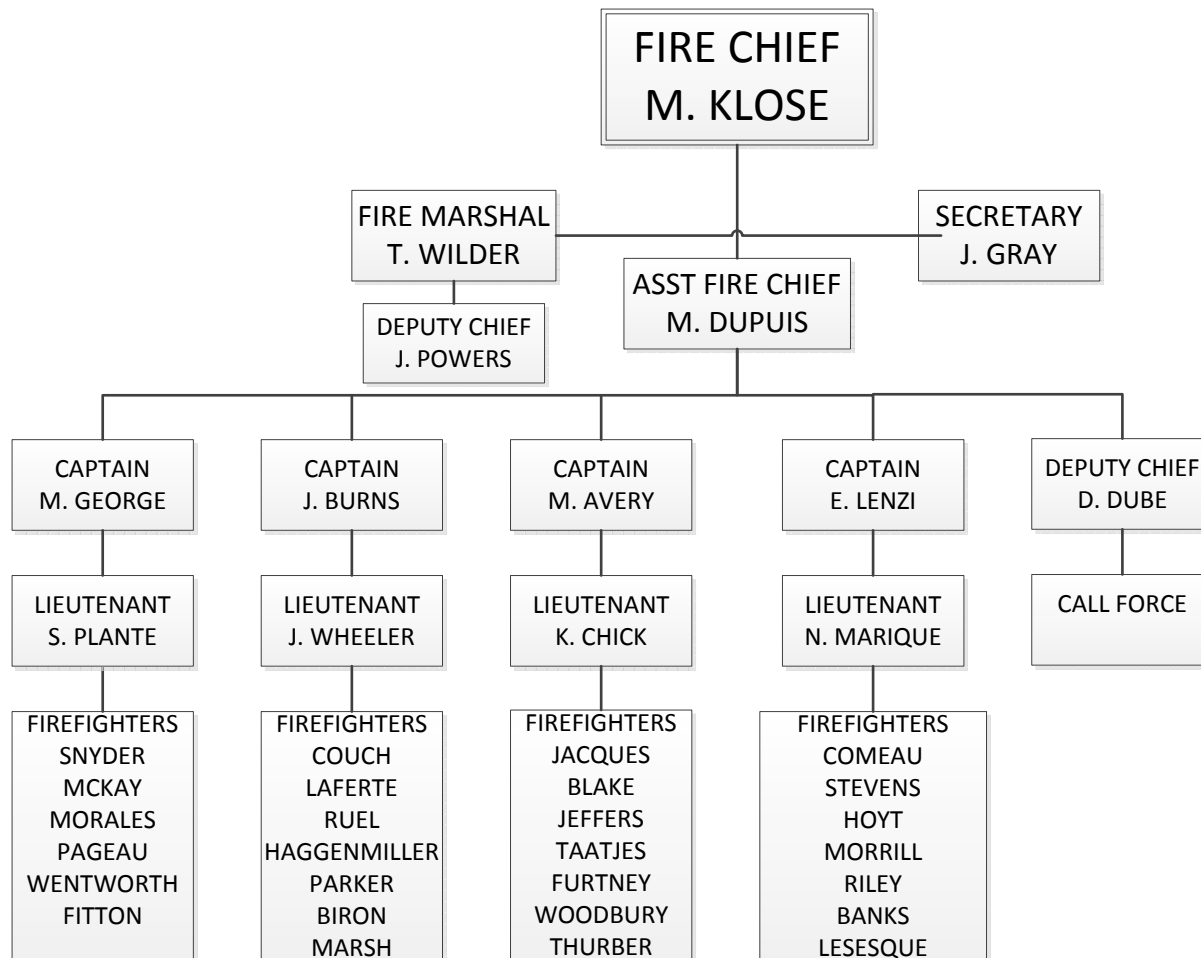
EMPLOYEE POSITIONS BY DEPARTMENT

**DISPATCH CENTER
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	400,707	418,687	435,308	435,308	435,308	16,621
511002 SALARIES - PART TIME	4,906	2,000	0	0	0	(2,000)
511004 SALARIES - HOLIDAY PAY	19,259	17,771	18,422	18,422	18,422	651
513001 OVERTIME - REGULAR	35,468	34,000	34,000	34,000	34,000	0
513002 OVERTIME - TRAINING	2,383	11,000	10,000	10,000	10,000	(1,000)
516000 LONGEVITY	909	1,725	1,800	1,800	1,800	75
TOTAL PERSONNEL - SALARIES	463,632	485,183	499,530	499,530	499,530	14,347
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	121,224	120,857	98,411	98,411	98,411	(22,446)
521200 DENTAL	2,119	2,295	1,900	1,900	1,900	(395)
521300 LIFE	681	761	707	707	707	(54)
522000 SOCIAL SECURITY	34,455	35,417	36,924	36,924	36,924	1,507
523000 RETIREMENT	50,720	54,992	52,336	52,336	52,336	(2,656)
525000 UNEMPLOYMENT	39	0	0	0	0	0
526000 WORKERS' COMPENSATION	1,158	1,228	1,302	1,302	1,302	74
528001 DISABILITY INSURANCE	4,095	4,530	4,266	4,266	4,266	(264)
TOTAL PERSONNEL - BENEFITS	214,490	220,080	195,846	195,846	195,846	(24,234)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	413	2,300	3,300	3,300	3,300	1,000
534001 STATE FEE COMPUTERS	0	4,500	4,500	4,500	4,500	0
TOTAL TECH/PROF SERVICES	413	6,800	7,800	7,800	7,800	1,000
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	19,774	28,640	28,995	28,995	28,995	355
TOTAL PROPERTY SERVICES	19,774	28,640	28,995	28,995	28,995	355
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	2,717	2,853	2,746	2,746	2,746	(107)
553000 COMMUNICATIONS	0	500	500	500	500	0
554000 ADVERTISING	0	68	68	68	68	0
558000 TRAVEL	464	2,000	2,000	2,000	2,000	0
TOTAL ADMINISTRATIVE COSTS	3,181	5,421	5,314	5,314	5,314	(107)
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,245	1,250	1,250	1,250	1,250	0
561010 CLOTHING	1,080	1,300	1,300	1,300	1,300	0

DISPATCH CENTER EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
561032 OTHER OPERATIONAL SUPPLIES CO	1,710	2,500	2,500	2,500	2,500	0
TOTAL MATERIALS & SUPPLIES	4,035	5,050	5,050	5,050	5,050	0
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	485	1,270	1,825	1,825	1,825	555
TOTAL PROPERTY/FIXED ASSET	485	1,270	1,825	1,825	1,825	555
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	331	370	469	469	469	99
TOTAL OTHER GOODS/SERVICES	331	370	469	469	469	99
TOTAL DISPATCH CENTER	706,341	752,814	744,829	744,829	744,829	(7,985)

FIRE



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-FIRE DEPARTMENT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Fire Department											
Klose	Fire Chief	111,478	0	0	0	0	0	111,478	100%	NA	1.00
Dupuis	Assistant Fire Chief	90,684	600	0	0	0	0	91,284	100%	NA	1.00
Dube	Deputy Fire Chief	73,130	600	0	0	0	0	73,730	100%	NA	1.00
Powers	Deputy Fire Chief	71,953	0	0	0	0	0	71,953	100%	NA	1.00
Wilder	Fire Marshal	74,424	200	0	0	0	0	74,624	100%	NA	1.00
Avery	Captain	63,891	0	800	3,379	0	0	68,070	100%	84	1.00
Burns	Captain	63,891	0	800	3,379	0	0	68,070	100%	84	1.00
LaClair	Captain	63,891	0	600	3,379	0	0	67,870	100%	84	1.00
Lenzi	Captain	63,891	0	800	3,379	0	0	68,070	100%	84	1.00
Potts	Secretary II	42,971	600	0	0	0	0	43,571	100%	70	1.00
Chick	Lieutenant	57,628	0	600	3,048	0	0	61,276	100%	84	1.00
George	Lieutenant	57,628	0	800	3,048	0	0	61,476	100%	84	1.00
Marique	Lieutenant	57,628	0	800	3,048	0	0	61,476	100%	84	1.00
Plante	Lieutenant	57,628	0	800	3,048	0	0	61,476	100%	84	1.00
Banks	Firefighter	41,757	0	450	2,208	0	0	44,415	100%	84	1.00
Biron	Firefighter	38,925	0	800	2,059	0	0	44,184	100%	84	1.00
Blake	Firefighter	53,494	0	800	2,829	0	0	57,123	100%	84	1.00
Comeau	Firefighter	53,494	0	800	2,829	0	0	57,123	100%	84	1.00
Couch	Firefighter	53,494	0	250	2,829	0	0	56,573	100%	84	1.00
Dunton	Firefighter	53,494	0	800	2,829	0	0	57,123	100%	84	1.00
Fitton	Firefighter	39,958	0	800	2,113	0	0	43,871	100%	84	1.00
Furtney	Firefighter	46,915	0	350	2,481	0	0	49,746	100%	84	1.00
Haggenmiller	Firefighter	53,494	0	350	2,829	0	0	56,673	100%	84	1.00
Hoyt	Firefighter	53,494	0	800	2,829	0	0	57,123	100%	84	1.00
Jacques	Firefighter	53,494	0	0	2,829	0	0	56,323	100%	84	1.00
Jeffers	Firefighter	53,494	0	800	2,829	0	0	57,123	100%	84	1.00
Laferte	Firefighter	53,494	0	800	2,829	0	0	59,523	100%	84	1.00
Marsh	Firefighter	39,958	0	350	2,113	0	0	42,421	100%	84	1.00
McKay	Firefighter	53,494	0	350	2,829	0	0	56,673	100%	84	1.00
Morales	Firefighter	53,494	0	800	2,829	0	0	59,523	100%	84	1.00
Morrill	Firefighter	47,334	0	800	2,503	0	0	50,637	100%	84	1.00
Pageau	Firefighter	46,767	0	350	2,473	0	0	49,590	100%	84	1.00
Parker	Firefighter	48,015	0	350	2,539	0	0	52,504	100%	84	1.00
Riley	Firefighter	42,642	0	800	2,255	0	0	45,697	100%	84	1.00
Ruel	Firefighter	53,494	0	800	2,829	0	0	59,523	100%	84	1.00
Snyder, Brian	Firefighter	53,494	0	800	2,829	0	0	57,123	100%	84	1.00
Stevens	Firefighter	53,494	0	800	2,829	0	0	59,523	100%	84	1.00
Taatjes	Firefighter	53,494	0	800	2,829	0	0	59,523	100%	84	1.00
Wentworth	Firefighter	38,925	0	0	2,059	0	0	40,984	100%	84	1.00
Wheeler	Firefighter	53,494	0	800	2,829	0	0	57,123	100%	84	1.00
Woodbury	Firefighter	40,548	0	800	2,144	0	0	43,492	100%	84	1.00
Vacant	Firefighter	38,925	0	800	2,059	0	0	41,784	100%	84	1.00
RERP		10,000	0	0	0	0	0	10,000			
	Exec Secretatry Upgrade	16,226	0	0	0	0	0	16,226			
Various	1/2 Time July 4th, Thanksgiving, Christmas			0	9,000	0	0	9,000	100%		
Subtotal Full Time		2,343,515	2,000	23,200	107,305	0	0	2,492,691			
	Call Fire Force & Forest Fire	26,925	0	0	0	0	0	26,925	100%		
Subtotal Part Time		26,925	0	0	0	0	0	26,925			
Total Fire Department		\$2,370,440	\$2,000	\$23,200	\$107,305	\$0	\$0	\$2,519,945			42.00

EMPLOYEE POSITIONS BY DEPARTMENT

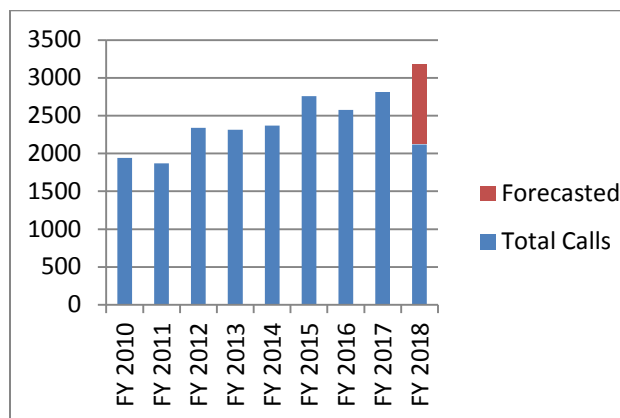
CITY OF ROCHESTER
FIRE DEPARTMENT
 ISO Class 3 Community



Serving the Lilac City with Pride

MISSION STATEMENT

The primary mission of the Rochester Fire Department is to provide a range of programs designed to protect and maintain the quality of life within the City of Rochester through Fire Prevention, Fire Suppression and Rescue activities.



OPERATIONS

The City of Rochester Fire Department will expand their mission by continuing to add health related items to an already full agenda.

Along with this new activity comes additional training, equipment and other resources.

Our department continues to accept the challenges presented by the demands for service. Rochester Firefighters will respond to nearly 3000 incidents in this fiscal year. The numbers represent when one of our citizens or visitors experiences an unexpected or unfortunate event that led them to call for our assistance. The numbers continue to increase due to people relocating to Rochester and the increase of substance abuse at the rate of approximately 100 per fiscal year. Our firefighters continue to provide not only the professional response needed to take care of the emergency, but also show compassion to support the person and families involved in these emergencies.

FIRE PREVENTION

The fire prevention bureau is led by the Fire Marshal, whom oversees the day to day department activities relative prevention, such as fire & life safety code compliance and public education. The bureau conducts life safety inspections, plans review of new projects, public education, fire investigations, and oversees fire department-related functions with the communications center.

We continue to work closely with property and business owners to identify fire and life safety code violations and provide them with guidance to achieve code compliance. We

also are nearly through the fire multi-family inspection district, having identified 98 dwelling units having life safety code violations such as missing smoke alarms and lack of required means of escape.

The Rochester Fire Department will be launching a single-family home smoke alarm replacement program. Residents that meet qualifications of having a resident in the household over the age of 60 or under the age of 5 are eligible to apply.

EMERGENCY MANAGEMENT

The Rochester Fire Department is charged with running the City's Office of Emergency Management.

Emergency Management's Mission is to provide a comprehensive and aggressive emergency preparedness response, recovery and mitigation program in order to save lives, protect property and reduce the effects of disasters in the City of Rochester. We provide public safety services to citizens and visitors, enabling them to be ready for any emergency, including severe weather, floods, hurricanes, hazardous materials incidents and homeland security issues.

Fiscal Year 2018 presented the department with four Nor'easters, a wind storm, and a cold weather event that lasted 15 days. Fiscal Year 2019 will be the first year with a full budget line for Emergency Management.

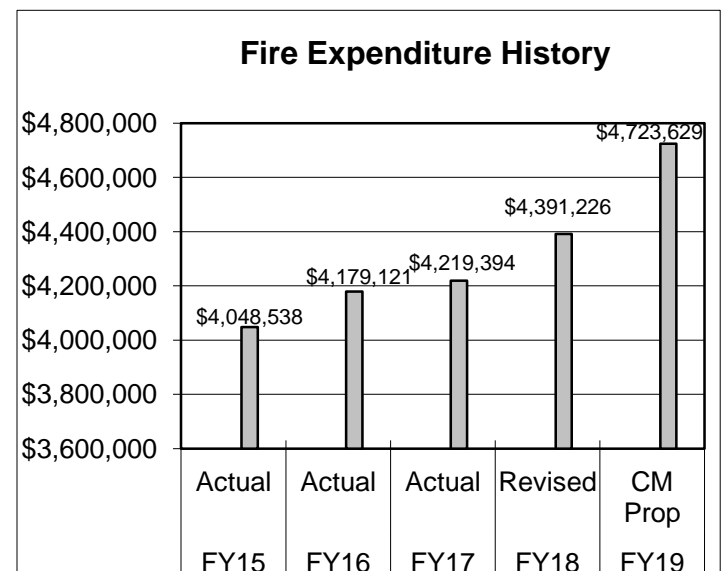
EXPENDITURES

The Department's expenditures presented for the next fiscal year budget have an increase due to the 4 year Collective Bargaining Agreement. Fiscal year 2019 could bring 11 potential retirements and their replacements. The RFD has, and will

continue to request grants to offset many of these expenses, however, this is only a partial picture of the overall need.

FIRE DEPARTMENT FUTURE NEEDS

- Additional Manpower to Help with the Increase in Emergency Calls
- Purchase of Land to Start Planning for Station 3
- Apparatus Replacement Program
- Purchase of New Personal Protective Equipment and Fire Gear Replacement
- Mobile and Portable Radio Replacement Program
- Swiftwater Rescue Equipment



**FIRE DEPARTMENT
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	2,140,695	2,146,474	2,291,774	2,291,774	2,346,925	200,451
511002 SALARIES - PART TIME	6,814	26,925	26,925	26,925	26,925	0
511004 SALARIES - HOLIDAY PAY	84,082	100,401	105,246	105,246	107,305	6,904
511005 SALARIES - OUTSIDE DUTIES	12,395	15,000	10,000	10,000	10,000	(5,000)
511099 SALARIES - ADJUSTMENT	0	0	3,590	3,590	3,590	3,590
513001 OVERTIME - REGULAR	273,242	240,000	240,000	240,000	240,000	0
513002 OVERTIME - TRAINING	7,495	10,000	10,000	10,000	10,000	0
514000 EDUCATION INCENTIVE	18,300	21,750	22,400	22,400	23,200	1,450
516000 LONGEVITY	3,312	2,350	2,000	2,000	2,000	(350)
TOTAL PERSONNEL - SALARIES	2,546,335	2,562,900	2,711,935	2,711,935	2,769,945	207,045
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	515,589	513,301	461,658	461,658	474,951	(38,350)
521200 DENTAL	5,701	6,070	5,820	5,820	6,070	0
521300 LIFE	984	1,007	1,047	1,047	1,122	115
522000 SOCIAL SECURITY	35,137	37,272	42,208	42,208	44,177	6,905
523000 RETIREMENT	720,326	791,400	834,274	834,274	849,122	57,722
526000 WORKERS' COMPENSATION	77,313	81,952	86,842	86,842	86,842	4,890
528001 DISABILITY INSURANCE	1,212	1,303	4,007	4,007	4,607	3,304
TOTAL PERSONNEL - BENEFITS	1,356,261	1,432,305	1,435,856	1,435,856	1,466,891	34,586
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	10,981	14,000	19,000	19,000	19,000	5,000
532200 CONTRACTED SERVICES	7,827	12,125	0	0	0	(12,125)
533004 MEDICAL SERVICES	2,315	4,653	4,125	4,125	4,125	(528)
534000 TECHNICAL SERVICES	10,012	10,500	10,500	10,500	10,500	0
TOTAL TECH/PROF SERVICES	31,134	41,278	33,625	33,625	33,625	(7,653)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	3,278	2,520	2,760	2,760	2,760	240
543001 VEHICLE MAINT & REPAIRS	44,361	47,600	45,000	45,000	61,000	13,400
543002 EQUIPMENT MAINTENANCE	15,816	17,789	17,789	17,789	17,789	0
543004 FIREFIGHTER GEAR MAINT	1,244	0	1,250	1,250	1,250	1,250
544500 LEASE COPIER/PRINTERS	3,405	4,264	3,940	3,940	3,940	(324)
TOTAL PROPERTY SERVICES	68,104	72,173	70,739	70,739	86,739	14,566
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	13,561	14,239	14,239	14,239	14,239	0
552002 PROPERTY INSURANCE	2,768	2,906	2,906	2,906	2,906	0

**FIRE DEPARTMENT
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
552003 GENERAL LIABILITY	14,644	15,376	15,376	15,376	15,376	0
552004 OFFICER LIABILITY	0	363	363	363	363	0
553000 COMMUNICATIONS	11,701	13,210	13,210	13,210	13,210	0
553400 POSTAGE FEES	419	700	700	700	700	0
554000 ADVERTISING	0	500	500	500	500	0
555000 PRINTING AND BINDING	800	800	1,000	1,000	1,000	200
556000 TUITION	0	5,000	5,000	5,000	5,000	0
558000 TRAVEL	4,089	2,200	7,000	7,000	7,000	4,800
TOTAL ADMINISTRATIVE COSTS	47,982	55,294	60,294	60,294	60,294	5,000

MATERIALS & SUPPLIES

561002 BUILDING MAINTENANCE SUPPLIE	3,260	3,648	4,000	4,000	4,000	352
561003 OFFICE SUPPLIES	1,691	1,700	2,000	2,000	2,000	300
561005 PUBLICATIONS	1,151	1,200	1,846	1,846	1,846	646
561008 VEHICLE SUPPLIES	7,945	7,400	9,000	9,000	9,000	1,600
561009 TRAINING MATERIAL AND SUPPLIE	1,293	1,400	1,400	1,400	1,400	0
561010 CLOTHING	23,438	32,308	31,350	31,350	32,350	42
561013 FIRE PREVENTION SUPPLIES	599	1,200	1,500	1,500	1,500	300
561014 FIRE PREVENTION PUB. EDU. SUPP	6,900	2,000	2,500	2,500	2,500	500
561038 FIRE FIGHTING SUPPLIES	1,003	2,000	3,000	3,000	3,000	1,000
562200 ELECTRICITY	29,059	34,728	37,728	37,728	37,728	3,000
562400 HEATING FUEL	21,779	24,965	24,965	24,965	24,965	0
562600 VEHICLE FUEL	14,993	25,900	25,900	25,900	25,900	0
TOTAL MATERIALS & SUPPLIES	113,112	138,449	145,189	145,189	146,189	7,740

PROPERTY/FIXED ASSET

573401 ADMIN EQUIPMENT	4,828	4,300	5,000	5,000	5,000	700
573900 OTHER EQUIPMENT	31,460	12,800	20,637	20,637	51,237	38,437
573901 FIREFIGHTING GEAR	0	20,100	13,500	13,500	19,500	(600)
573902 TRAINING EQUIPMENT	5,264	3,500	5,500	5,500	5,500	2,000
TOTAL PROPERTY/FIXED ASSET	41,551	40,700	44,637	44,637	81,237	40,537

OTHER GOODS/SERVICES

581000 DUES AND FEES	2,346	2,100	3,500	3,500	3,500	1,400
581001 MUTUAL AID DUES	10,621	11,541	11,541	11,541	11,541	0
581100 DONATIONS	425	1,500	5,000	5,000	5,000	3,500
589000 MISCELLANEOUS EXPENDITURES	1,523	6,789	2,500	2,500	2,500	(4,289)
TOTAL OTHER GOODS/SERVICES	14,915	21,930	22,541	22,541	22,541	611

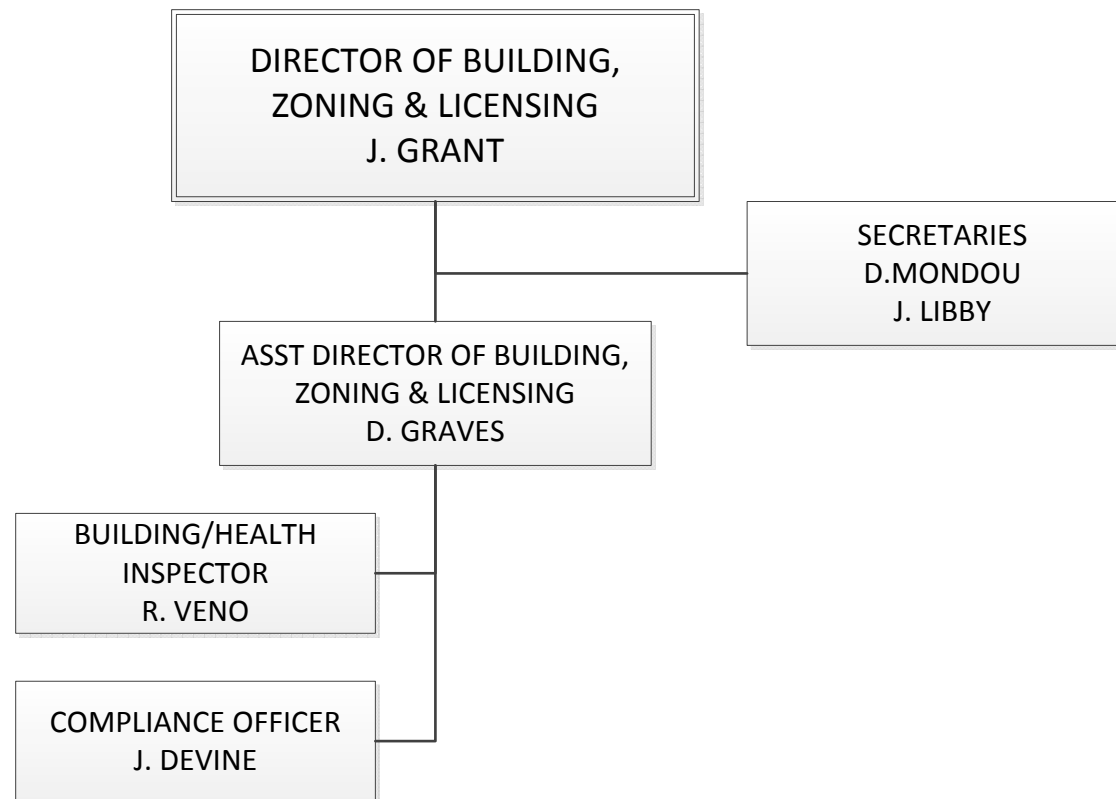
**FIRE DEPARTMENT
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL FIRE	4,219,394	4,365,029	4,524,816	4,524,816	4,667,461	302,432

**EMERGENCY MANAGEMENT
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	0	4,500	10,000	10,000	10,000	5,500
513002 OVERTIME - TRAINING	0	20,697	10,000	10,000	10,000	(10,697)
TOTAL PERSONNEL - SALARIES	0	25,197	20,000	20,000	20,000	(5,197)
<u>PERSONNEL - BENEFITS</u>						
522000 SOCIAL SECURITY	0	0	290	290	290	290
523000 RETIREMENT	0	0	6,378	6,378	6,378	6,378
TOTAL PERSONNEL - BENEFITS	0	0	6,668	6,668	6,668	6,668
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	0	500	15,000	15,000	15,000	14,500
533000 OTHER PROF SERVICES	0	0	1,500	1,500	1,500	1,500
TOTAL TECH/PROF SERVICES	0	500	16,500	16,500	16,500	16,000
<u>MATERIALS & SUPPLIES</u>						
561038 FIRE FIGHTING SUPPLIES	0	500	1,500	1,500	1,500	1,000
TOTAL MATERIALS & SUPPLIES	0	500	1,500	1,500	1,500	1,000
<u>PROPERTY/FIXED ASSET</u>						
573900 OTHER EQUIPMENT	0	0	11,500	11,500	11,500	11,500
TOTAL PROPERTY/FIXED ASSET	0	0	11,500	11,500	11,500	11,500
 TOTAL FIRE	 0	 26,197	 56,168	 56,168	 56,168	 29,971

BUILDING SAFETY



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-BUILDING ZONING AND LICENSING SERVICES

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Building Zoning & Licensing											
Grant	Director of BZLS	80,052	550	0	0	0	0	80,602	100%	NA	1.00
Graves	Assistant Director of BZLS	66,065	325	0	0	0	0	66,390	100%	NA	1.00
Devine	Compliance Officer	61,548	0	0	0	0	0	61,548	100%	80	1.00
Veno	Health/Plumbing Inspector	61,506	200	0	0	0	0	61,706	100%	80	1.00
Libby	Secretary II	39,188	0	0	0	0	0	39,188	100%	80	1.00
Mondou	Secretary II	38,647	0	0	0	0	0	38,647	100%	80	1.00
Total Building Zoning & Licensing		\$347,006	\$1,075	\$0	\$0	\$0	\$0	\$348,081			6.00

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

EMPLOYEE POSITIONS BY DEPARTMENT

OVERVIEW

As the Department's name implies, the department carries out three major roles;

Building Division

This section receives approximately 2300 permit applications per a year, conducts plan reviews, authorizes permits, schedules and conducts structural, electrical, mechanical, and plumbing inspections. The Department also issues certificates of occupancies once all other necessary departments have signed off. Once the building is occupied, the compliance officer is charged in the duty of causing the structures to be held to requirements set forth in the International Property Maintenance Code.

Zoning Division

The Director has the sole responsibility of zoning administrator. The Director and a secretary are the staff persons to the Zoning Board of Adjustment.

Licensing Division

This division's responsibilities are licensing of: 244 food establishments, 6 hawkers & peddlers, 24 mobile home parks, 3 motor vehicle junk yards, 3 pawnbrokers, 2 junk yards, 28 second hand dealers, 91 taxi (cabs, operators, & drivers), and 47 video and pinball machines & pool tables.

The Department of Building, Zoning & Licensing Services is an assembly of inspectors, permitting officers, secretarial staff, one compliance officer, and a Director who performs all administrative functions and also conducts inspections.

REVENUE ASSUMPTIONS

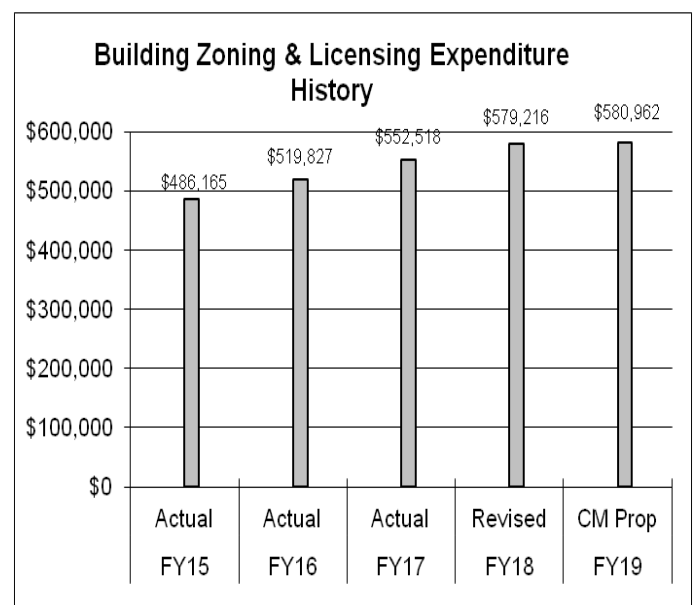
The Department's revenue projection was essentially held at last year's budget levels.

EXPENDITURES

The Department's presented budget has an increase in the line items related with the ZBA. The main reason for the increase is the cost of advertising in the local newspaper has gone up substantially. This Department will continue to practice and employ cost reduction whenever possible, and as expected, operate within its budget.

PERFORMANCE OBJECTIVES

BZLS will continue its efforts and dedication to making the department a customer friendly environment that will focus on the needs of the citizens, businesses, and future investors in the City. BZLS will continue to be attentive in explaining the regulations and offer assistance throughout the permitting and inspection process.



**BUILDING ZONING & LICENSING SERVICES
EXPENDITURES BY ACCOUNT**

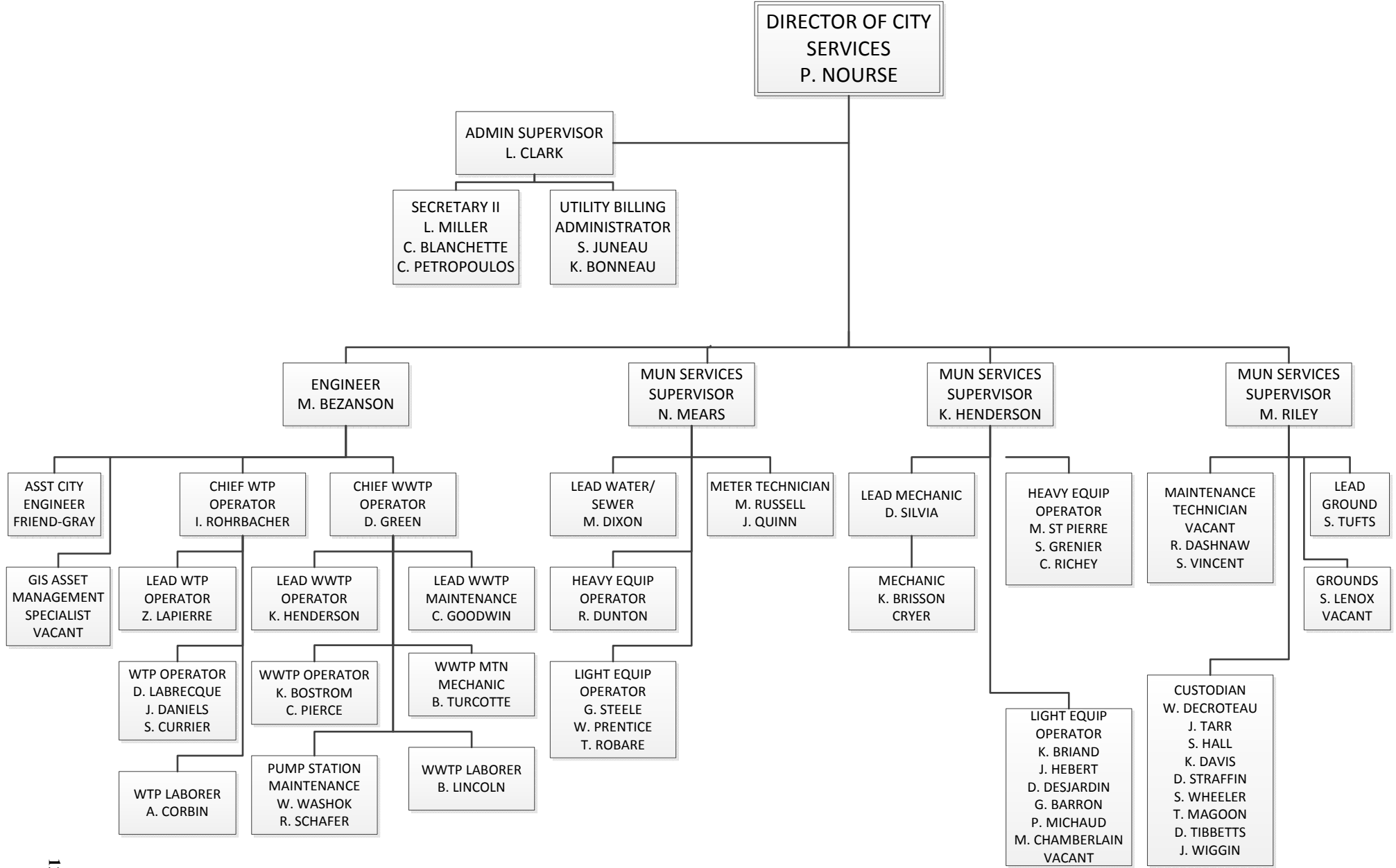
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	340,929	347,840	347,006	347,006	347,006	(834)
513001 OVERTIME - REGULAR	1,458	1,000	1,000	1,000	1,000	0
516000 LONGEVITY	1,275	1,325	1,075	1,075	1,075	(250)
TOTAL PERSONNEL - SALARIES	343,662	350,165	349,081	349,081	349,081	(1,084)
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	82,896	84,300	84,373	84,373	84,373	73
521200 DENTAL	1,071	1,102	1,100	1,100	1,100	(2)
521300 LIFE	579	694	615	615	615	(79)
522000 SOCIAL SECURITY	24,835	25,496	25,221	25,221	25,221	(275)
523000 RETIREMENT	37,488	39,852	39,729	39,729	39,729	(123)
526000 WORKERS' COMPENSATION	16,172	17,142	18,166	18,166	18,166	1,024
528001 DISABILITY INSURANCE	3,543	4,157	3,727	3,727	3,727	(430)
TOTAL PERSONNEL - BENEFITS	166,584	172,743	172,931	172,931	172,931	188
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	5,969	12,500	12,500	12,500	12,500	0
533000 OTHER PROF SERVICES	0	1,000	1,000	1,000	1,000	0
534003 SOFTWARE MAINT/LIC	12,069	13,000	13,810	13,810	13,810	810
534006 CONSULTING OTHER	0	500	500	500	500	0
TOTAL TECH/PROF SERVICES	18,038	27,000	27,810	27,810	27,810	810
<u>PROPERTY SERVICES</u>						
543001 VEHICLE MAINT & REPAIRS	854	2,500	2,500	2,500	2,500	0
544500 LEASE COPIER/PRINTERS	2,005	2,100	2,100	2,100	2,100	0
TOTAL PROPERTY SERVICES	2,859	4,600	4,600	4,600	4,600	0
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	1,214	1,275	1,227	1,227	1,227	(48)
552003 GENERAL LIABILITY	1,917	2,013	1,938	1,938	1,938	(75)
553000 COMMUNICATIONS	5,030	5,220	7,775	7,775	7,775	2,555
553400 POSTAGE FEES	2,196	1,800	1,800	1,800	1,800	0
554000 ADVERTISING	1,670	2,400	1,800	1,800	1,800	(600)
555000 PRINTING AND BINDING	234	500	500	500	500	0
558000 TRAVEL	1,643	450	450	450	450	0
TOTAL ADMINISTRATIVE COSTS	13,904	13,658	15,490	15,490	15,490	1,832
<u>MATERIALS & SUPPLIES</u>						

**BUILDING ZONING & LICENSING SERVICES
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
561003 OFFICE SUPPLIES	1,407	1,400	1,400	1,400	1,400	0
561005 PUBLICATIONS	1,580	2,000	2,000	2,000	2,000	0
561008 VEHICLE SUPPLIES	50	200	200	200	200	0
561010 CLOTHING	944	950	950	950	950	0
561033 INSPECTION SUPPLIES	377	500	500	500	500	0
562600 VEHICLE FUEL	1,588	3,000	3,000	3,000	3,000	0
TOTAL MATERIALS & SUPPLIES	5,947	8,050	8,050	8,050	8,050	0
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	538	2,000	2,000	2,000	2,000	0
TOTAL PROPERTY/FIXED ASSET	538	2,000	2,000	2,000	2,000	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	985	1,000	1,000	1,000	1,000	0
TOTAL OTHER GOODS/SERVICES	985	1,000	1,000	1,000	1,000	0
TOTAL CODE ENFORCEMENT	552,518	579,216	580,962	580,962	580,962	1,746

**AMBULANCE
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>ADMINISTRATIVE COSTS</u>						
559000 MISC PURCHASED SERVICES	56,468	57,945	59,874	59,874	59,874	1,929
TOTAL ADMINISTRATIVE COSTS	56,468	57,945	59,874	59,874	59,874	1,929
TOTAL AMBULANCE	56,468	57,945	59,874	59,874	59,874	1,929



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-PUBLIC WORKS DEPARTMENT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Public Works & Highways											
Nourse	Director of City Services*	24,980	0	0	0	0	0	24,980	22%	NA	0.22
Bezanson	City Engineer*	30,482	111	0	0	0	0	30,593	34%	NA	0.34
Friend-Gray	Asst City Engineer*	24,918	68	0	0	0	0	24,986	34%	NA	0.34
Vacant	Assitant City Engineer*	23,667	0	0	0	0	0	23,667	34%	80	0.34
Vacant	GIS Technician*	19,721	0	0	0	0	0	19,721	34%	80	0.34
Clark	Administrative Services Supervisor*	24,065	187	0	0	0	0	24,252	34%	80	0.34
Miller	Secretary II *	14,396	165	0	0	0	0	14,561	30%	80	0.30
Petropoulos	Secretary II *	11,151	66	0	0	0	0	11,217	33%	70	0.33
Henderson	Municipal Services Supervisor*	26,314	204	0	0	0	0	26,518	34%	NA	0.34
Grenier	Lead Highway	52,229	0	0	0	0	0	52,229	100%	80	1.00
St Pierre	H.E.O.	49,276	600	0	0	0	0	49,876	100%	80	1.00
Phillips	H.E.O.*	16,676	170	0	0	0	0	16,846	34%	80	0.34
Richey	H.E.O.	48,756	600	0	0	0	0	49,356	100%	80	1.00
Barron	M.E.O.	37,316	0	0	0	0	0	37,316	100%	80	1.00
Briand	L.E.O.	43,972	600	0	0	0	0	44,572	100%	80	1.00
Vaillancourt	L.E.O.*	13,105	0	0	0	0	0	13,105	34%	80	0.34
Desjardin	L.E.O.	35,111	0	0	0	0	0	35,111	100%	80	1.00
Sanborn	L.E.O.	34,279	0	0	0	0	0	34,279	100%	80	1.00
Michaud	L.E.O.	40,332	400	0	0	0	0	40,732	100%	80	1.00
Martineau	L.E.O.	34,279	0	0	0	0	0	34,279	100%	80	1.00
Prentice	L.E.O.	39,645	400	0	0	0	0	40,045	100%	80	1.00
Silvia	Lead Mechanic *	20,050	204	0	0	0	0	20,254	34%	80	0.34
Brisson	PW Mechanic *	16,754	204	0	0	0	0	16,958	34%	80	0.34
Cryer	PW Mechanic *	13,105	0	0	0	0	0	13,105	34%	80	0.34
Subtotal Full Time		694,579	3,979	0	0	0	0	698,558			
Subtotal Part Time	Estimated PT Winter Help	45,000	0	0	0	0	0	45,000	100%		
			0	0	0	0	0				
Total Public Works & Winter Maintenance		\$739,579	\$3,979	\$0	\$0	\$0	\$0	\$743,558			14.59

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

OVERVIEW

The Department of Public Works is managed by the Director of City Services, Peter C. Nourse, PE and is divided into the following divisions: Administration, Highway/Fleet, Utilities, Engineering, and Buildings & Grounds. Separate enterprise funds are established for Water, Sewer, and Community Center. All other expenditures by Public Works are paid from the General Fund.

Administration, managed by Lisa Clark, is responsible for receiving, distributing and monitoring service requests, accounts receivable, accounts payable, payroll and utility billing.

The Highway & Fleet Maintenance Division is managed by Ken Henderson and is responsible for the maintenance of roads, sidewalks, bridges, signs, traffic signals, vehicles and equipment.

The Utilities Division is managed by Nate Mears and is responsible for the water distribution system, sewage collection system, closed drainage systems and meter maintenance. The City Engineer is Michael Bezanson, PE. The Engineering Division is responsible for developing and implementing the Capital Improvement Program, providing technical support to all divisions and other City departments, and reviewing private development for compliance with City standards.

All divisions work together on winter maintenance operations and customer service.

REVENUE ASSUMPTIONS

Revenues specific to this department include highway block grant subsidy, excavation permit fees, and driveway permit fees.

EXPENDITURES

Fiscal Year 2019 will see expenditures maintained near Fiscal Year 2017 and 2018 levels.

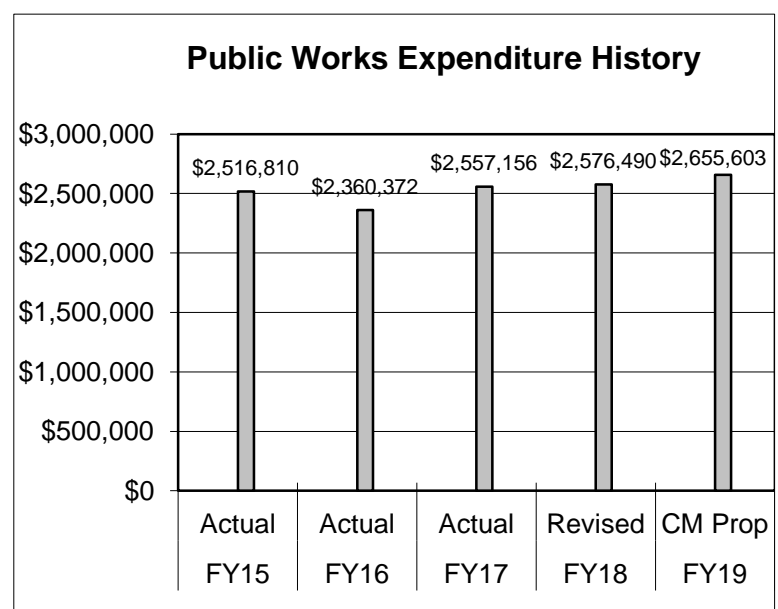
PERFORMANCE OBJECTIVES

The Department will continue to endeavor to provide the best customer service given the extremely tight resources.

A City-wide Pavement Condition Assessment has been completed. The department's emphasis will be on optimizing funding for maintenance of the roadway network. Sidewalk rehabilitation is also a priority, with staff working to identify critical areas in need of upgrade or improvement.

Daniel Camara is managing the GIS and Asset Management Systems and continues to focus his efforts to accurately map the water, sewer and storm drainage systems. During the FY19 budget year the Asset Management implementation will begin.

The Department will continue to use and expand its use of social media and other communication methods to better inform the general public of issues and projects.



**PUBLIC WORKS
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	622,962	633,468	670,132	670,132	693,799	60,331
511002 SALARIES - PART TIME	49,122	42,000	45,000	45,000	45,000	3,000
511099 SALARIES - ADJUSTMENT	1,586	3,046	780	780	780	(2,266)
513001 OVERTIME - REGULAR	179,786	146,500	146,500	146,500	146,500	0
515001 ON CALL	4,497	4,497	4,497	4,497	4,497	0
516000 LONGEVITY	923	861	3,979	3,979	3,979	3,118
TOTAL PERSONNEL - SALARIES	858,877	830,372	870,888	870,888	894,555	64,183
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	189,150	183,916	142,988	142,988	147,580	(36,336)
521200 DENTAL	2,958	2,993	2,805	2,805	2,889	(104)
521300 LIFE	1,042	1,162	1,047	1,047	1,067	(95)
522000 SOCIAL SECURITY	63,760	60,885	62,922	62,922	64,733	3,848
523000 RETIREMENT	88,658	90,222	93,055	93,055	95,748	5,526
525000 UNEMPLOYMENT	565	1,500	1,500	1,500	1,500	0
526000 WORKERS' COMPENSATION	37,056	39,280	41,625	41,625	41,625	2,345
528001 DISABILITY INSURANCE	6,151	6,662	6,790	6,790	6,990	328
TOTAL PERSONNEL - BENEFITS	389,341	386,620	352,732	352,732	362,132	(24,488)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	3,260	3,270	3,350	3,350	3,350	80
532200 CONTRACTED SERVICES	18,808	24,367	20,000	20,000	20,000	(4,367)
533000 OTHER PROF SERVICES	30,284	63,592	72,592	72,592	72,592	9,000
533002 ENGINEERING SERVICES	9,270	10,600	9,400	9,400	9,400	(1,200)
533004 MEDICAL SERVICES	535	1,385	1,385	1,385	1,385	0
533006 LABORATORY SERVICES	0	1,500	1,500	1,500	1,500	0
533007 RECYCLING PROGRAM	22,819	24,715	24,715	24,715	24,715	0
533008 LAWN & TREE SERVICE	27,178	28,000	28,000	28,000	28,000	0
534003 SOFTWARE MAINT/LIC	546	3,564	3,477	3,477	3,477	(87)
TOTAL TECH/PROF SERVICES	112,700	160,993	164,419	164,419	164,419	3,426
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	680	1,100	1,100	1,100	1,100	0
542101 RUBBISH COLLECTION	541,275	541,657	549,857	549,857	561,387	19,730
543001 VEHICLE MAINT & REPAIRS	4,979	5,800	8,500	8,500	8,500	2,700
543002 EQUIPMENT MAINTENANCE	628	1,818	1,818	1,818	1,818	0
543003 TRANSPORT OF EQUIPMENT	0	500	500	500	500	0

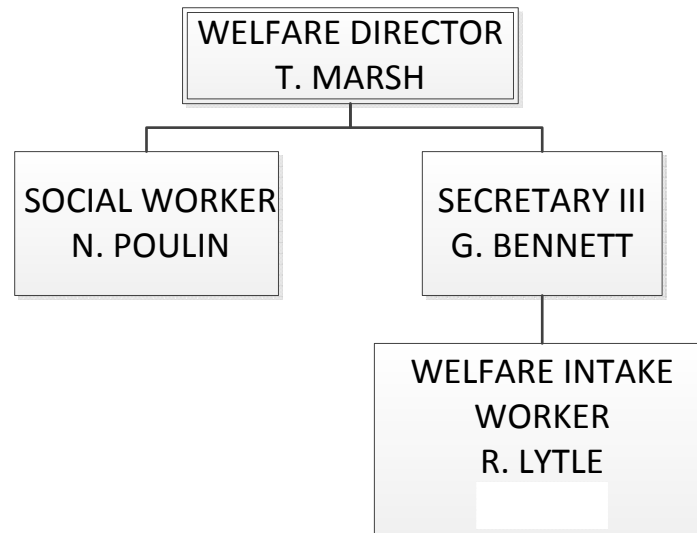
**PUBLIC WORKS
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
543500 INSURANCE CLAIM REPAIRS	19,154	0	0	0	0	0
544200 RENTAL EQUIPMENT	291	1,000	1,000	1,000	1,000	0
544400 RENTAL COMP/COMM EQUIP	1,764	0	0	0	0	0
544500 LEASE COPIER/PRINTERS	834	800	800	800	800	0
TOTAL PROPERTY SERVICES	569,604	552,675	563,575	563,575	575,105	22,430
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	17,556	18,434	17,741	17,741	17,741	(693)
552002 PROPERTY INSURANCE	1,190	1,250	1,203	1,203	1,203	(47)
552003 GENERAL LIABILITY	4,632	4,864	4,682	4,682	4,682	(182)
553000 COMMUNICATIONS	8,687	8,400	8,736	8,736	8,736	336
553400 POSTAGE FEES	374	465	465	465	465	0
554000 ADVERTISING	1,336	1,525	1,625	1,625	1,625	100
555000 PRINTING AND BINDING	500	500	500	500	500	0
558000 TRAVEL	12	275	275	275	275	0
TOTAL ADMINISTRATIVE COSTS	34,287	35,713	35,227	35,227	35,227	(486)
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	510	510	510	510	510	0
561005 PUBLICATIONS	32	32	32	32	32	0
561008 VEHICLE SUPPLIES	64,972	58,000	58,000	58,000	58,000	0
561009 TRAINING MATERIAL AND SUPPLIE	71	100	100	100	100	0
561010 CLOTHING	9,265	11,845	12,320	12,320	12,320	475
561015 SAFETY EQUIPMENT & TOOLS	6,408	6,500	6,500	6,500	6,500	0
561016 BRUSH CUTTING SUPPLIES	241	650	650	650	650	0
561017 BODY SHOP SUPPLIES	1,432	1,500	1,500	1,500	1,500	0
561018 DRAINS & CULVERTS SUPPLIES	4,291	5,500	5,500	5,500	5,500	0
561019 SHADE TREE & LAWN SUPPLIES	223	225	225	225	225	0
561020 STREET SWEEPING SUPPLIES	4,616	5,000	6,000	6,000	6,000	1,000
561021 SNOW REMOVAL SUPPLIES	263,414	246,000	229,573	229,573	247,573	1,573
561022 HOT TOP COLD PATCH	61,324	65,500	65,500	65,500	65,500	0
561023 SAND AND GRAVEL	5,884	8,400	8,400	8,400	8,400	0
561024 ROAD SIGN SUPPLIES	8,121	8,000	9,000	9,000	9,000	1,000
561025 STREET MARKING SUPPLIES	7,998	8,000	8,000	8,000	8,000	0
561032 OTHER OPERATIONAL SUPPLIES CO	381	600	750	750	750	150
561034 BUSINESS DIST MAINTENANCE	7,993	8,200	8,200	8,200	8,200	0
561035 MAINTENANCE STOCK MATERIALS	3,119	3,187	3,187	3,187	3,187	0

PUBLIC WORKS EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
561040 EQUIPMENT REPAIR SUPPLIES	33,253	34,000	39,000	39,000	39,000	5,000
562200 ELECTRICITY	18,801	17,148	17,148	17,148	17,148	0
562400 HEATING FUEL	6,637	10,000	10,000	10,000	10,000	0
562600 VEHICLE FUEL	68,641	100,000	100,000	100,000	100,000	0
TOTAL MATERIALS & SUPPLIES	577,627	598,897	590,095	590,095	608,095	9,198
<u>PROPERTY/FIXED ASSET</u>						
571000 LAND&IMPROVEMENT	3,000	0	0	0	0	0
573401 ADMIN EQUIPMENT	1,500	1,500	1,500	1,500	1,500	0
573900 OTHER EQUIPMENT	7,800	7,650	12,500	12,500	12,500	4,850
TOTAL PROPERTY/FIXED ASSET	12,300	9,150	14,000	14,000	14,000	4,850
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	92	820	820	820	820	0
589001 STATE PERMITS & FEES	1,029	1,250	1,250	1,250	1,250	0
589034 ABATEMENTS/REFUNDS	1,300	0	0	0	0	0
TOTAL OTHER GOODS/SERVICES	2,421	2,070	2,070	2,070	2,070	0
TOTAL PUBLIC WORKS	2,557,156	2,576,490	2,593,006	2,593,006	2,655,603	79,113

CITY LIGHTS EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>TECH/PROF SERVICES</u>						
533000 OTHER PROF SERVICES	27,731	25,000	29,000	29,000	29,000	4,000
TOTAL TECH/PROF SERVICES	27,731	25,000	29,000	29,000	29,000	4,000
<u>PROPERTY SERVICES</u>						
541000 UTILITY SERVICE	254,412	214,000	214,000	214,000	214,000	0
TOTAL PROPERTY SERVICES	254,412	214,000	214,000	214,000	214,000	0
TOTAL CITY LIGHTS	282,143	239,000	243,000	243,000	243,000	4,000

WELFARE



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-WELFARE DEPARTMENT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Welfare											
Marsh	Welfare Director	70,130	550	0	0	0	0	70,680	100%	NA	1.00
Galloway	Secretary II	46,483	600	0	0	0	0	47,083	100%	70	1.00
Poulin	Social Worker	42,133	400	0	0	0	0	42,533	100%	70	1.00
Lytle	Intake Worker	33,051	165	0	0	0	0	33,216	100%	70	1.00
Total Welfare		\$191,797	\$1,715	\$0	\$0	\$0	\$0	\$193,512			4.00

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

EMPLOYEE POSITIONS BY DEPARTMENT

OVERVIEW

In compliance with RSA 165, the Welfare Department for the City of Rochester administers local emergency assistance to poor individuals and families verified as unable to maintain basic needs.

The City of Rochester continues to be a desirable place to live, work and raise a family for many socioeconomic statuses, including the lower income status, who are more likely to experience difficulties and seek financial assistance programs. Lower average market rental rates compared to more southern seacoast area communities, access to public transportation and closer proximity to employment compared to communities north of Rochester continues to retain current Rochester residents and is desirable to people from outside of Rochester seeking a more affordable living situation. As indicated, Rochester's average rental rates remain lower compared to more southern seacoast area communities. However, Rochester rental and motel rates continue to experience increases as demand increases.

Employment options have increased. However, residents with low income capacity, including fixed retirement and disability incomes are minimally effected by increased employment income opportunities. Waiting lists for subsidized housing remain long. Disability income eligibility decisions average over six months. Resources for people with mental health and/or substance addiction difficulties are increasing, but still limited.

The Rochester City Welfare team takes pride in managing these challenges by taking a collaborative case management approach, resulting in increased maximum self-sufficiency for residents, at a lower cost to city taxpayers.

REIMBURSEMENT ASSUMPTIONS

The proposed budget estimates general assistance reimbursements of \$5,000, which is based on recent reimbursement trends. Managed down general assistance amounts results in lower reimbursements. Reimbursements are received from the SSI interim assistance reimbursement program, property liens and personal reimbursements.

EXPENDITURES

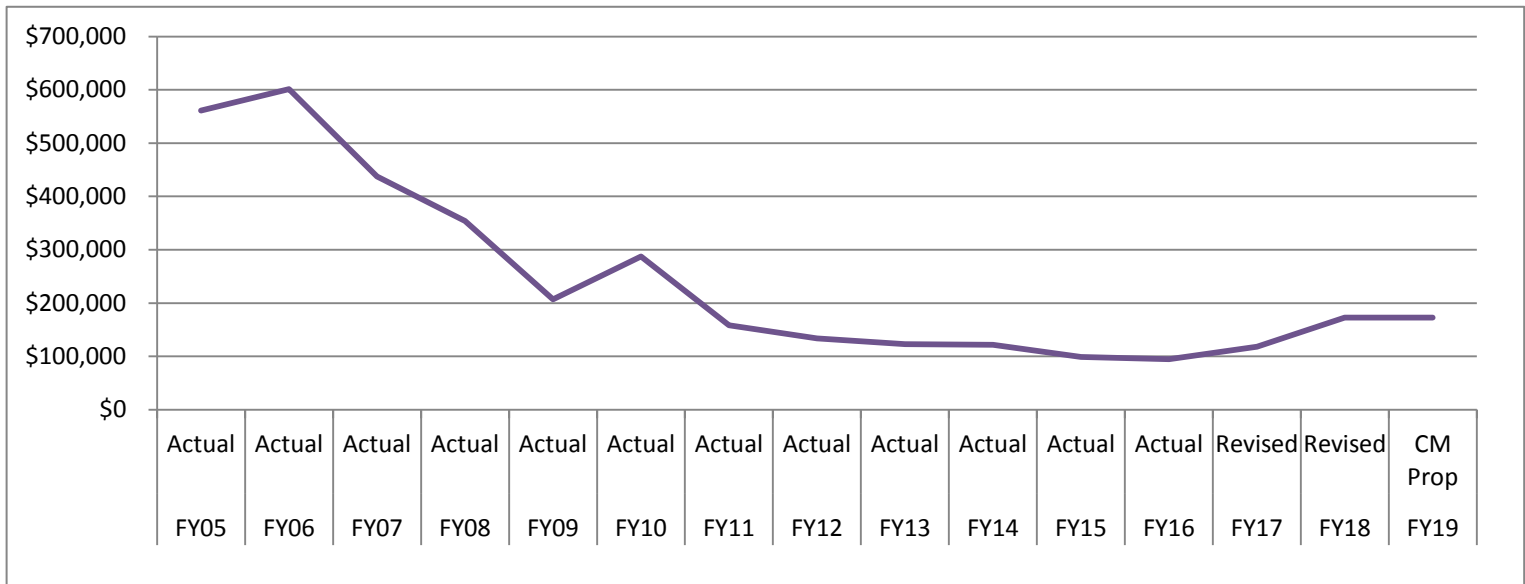
A total appropriation of \$483,357 is recommended for FY 2018-2019, an increase of \$16,180 from FY 2017-2018. The increase represents mostly projected salary and benefit increases, including the City Manager's recommended adjustment to the Intake Worker's 34 hour part time status to 35 hour full time status. Other expense line items indicate a zero increase or are reduced.

Since 2008, an improved case management, need verification and fraud prevention approach has managed down welfare appropriations and it has stabilized. The recent unique Homeless Center for Strafford County First Consideration Agreement provides additional housing options for homeless residents and costs savings by minimizing increasingly costly motel assistance.

A zero increase for general assistance is recommended for FY 2018-2019. This appropriation remains reasonable and fiscally prudent, as further reductions and/or changes to state and federal forms of programs are possible. Also, currently unknown, but potentially costly situations could present themselves next fiscal year, including housing displacements.

PERFORMANCE OBJECTIVES

City Welfare practices continuous performance improvement, with the objective of meeting our legal obligations in the most professional, thoughtful and cost effective manner possible.

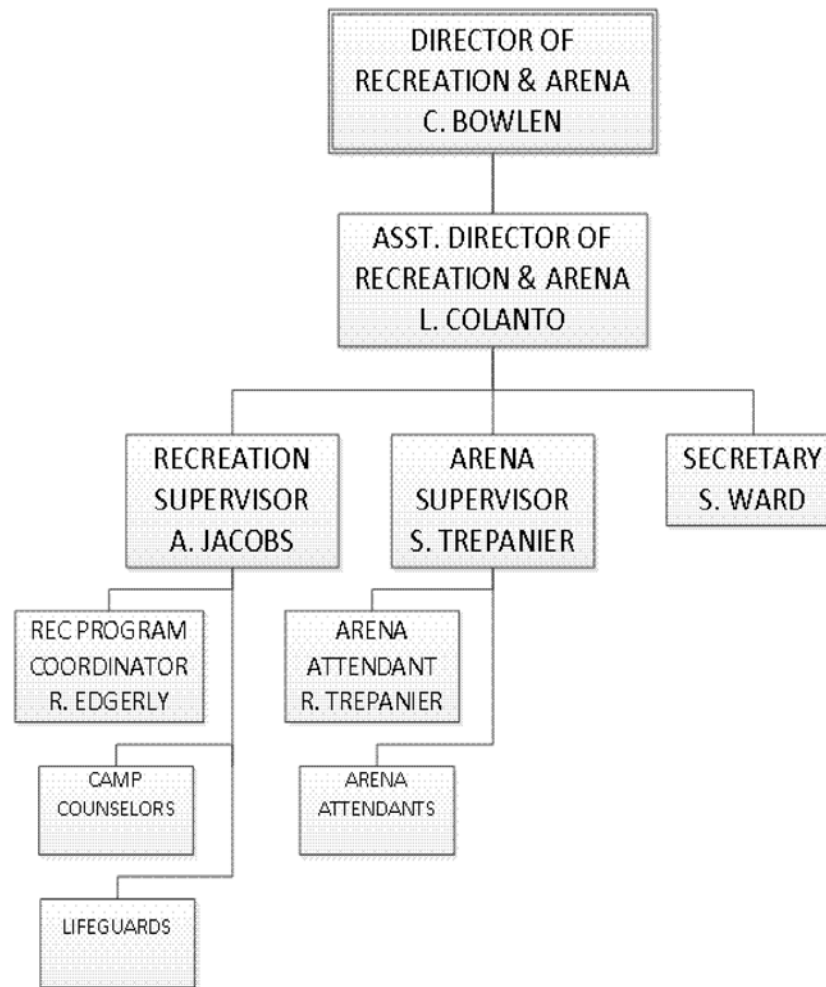


**WELFARE
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	151,632	157,159	158,746	158,746	191,797	34,638
511002 SALARIES - PART TIME	30,325	31,529	32,607	32,607	0	(31,529)
516000 LONGEVITY	1,425	1,490	1,715	1,715	1,715	225
TOTAL PERSONNEL - SALARIES	183,383	190,178	193,068	193,068	193,512	3,334
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	45,363	44,419	39,576	39,576	52,169	7,750
521200 DENTAL	693	693	693	693	943	250
521300 LIFE	254	285	214	214	264	(21)
522000 SOCIAL SECURITY	13,129	13,605	14,047	14,047	14,082	477
523000 RETIREMENT	17,264	18,037	18,244	18,244	22,006	3,969
526000 WORKERS' COMPENSATION	379	402	427	427	427	25
528001 DISABILITY INSURANCE	1,597	1,701	1,713	1,713	2,213	512
TOTAL PERSONNEL - BENEFITS	78,679	79,142	74,914	74,914	92,104	12,962
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	0	300	300	300	300	0
TOTAL TECH/PROF SERVICES	0	300	300	300	300	0
<u>PROPERTY SERVICES</u>						
544500 LEASE COPIER/PRINTERS	2,139	2,149	2,149	2,149	2,149	0
TOTAL PROPERTY SERVICES	2,139	2,149	2,149	2,149	2,149	0
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,031	1,083	1,042	1,042	1,042	(41)
553000 COMMUNICATIONS	771	825	825	825	825	0
553400 POSTAGE FEES	14	150	125	125	125	(25)
558000 TRAVEL	361	500	500	500	500	0
TOTAL ADMINISTRATIVE COSTS	2,177	2,558	2,492	2,492	2,492	(66)
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,705	2,600	2,550	2,550	2,550	(50)
TOTAL MATERIALS & SUPPLIES	1,705	2,600	2,550	2,550	2,550	(50)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	627	800	800	800	800	0
TOTAL PROPERTY/FIXED ASSET	627	800	800	800	800	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	290	450	450	450	450	0

WELFARE EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
589014 DIRECT ASSISTANCE	118,253	173,000	173,000	173,000	173,000	0
589133 HOMELESS CENTER	0	16,000	16,000	16,000	16,000	0
TOTAL OTHER GOODS/SERVICES	118,543	189,450	189,450	189,450	189,450	0
TOTAL WELFARE	387,253	467,177	465,723	465,723	483,357	16,180

RECREATION & ARENA



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-RECREATION DEPARTMENT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Recreation											
Bowlen	Recreation/Arena Director *	76,204	510	0	0	0	0	76,714	85%	NA	0.85
Krans	Recreation/Arena Asst Director*	62,096	286	0	0	0	0	62,382	88%	NA	0.88
Ward	Secretary II *	39,134	468	0	0	0	0	39,602	85%	75	0.85
Jacobs	Recreation Supervisor	58,717	550	0	0	0	0	59,267	100%	NA	1.00
Trepanier, S	Arena Supervisor *	12,297	127	0	0	0	0	12,424	23%	NA	0.23
Trepanier, R	Arena Attendent *	8,688	127	0	0	0	0	8,815	23%	80	0.23
Subtotal Full Time		257,136	2,067	0	0	0	0	259,203			
Lamie	Program Coordinator *	23,420	0	0	0	0	0	23,420	62%	64	0.56
	Rec Attendants & Student Supervisors	40,000	0	0	0	0	0	40,000	100%		
	Various Programs	36,500	0	0	0	0	0	36,500	100%		
Subtotal Part Time Admin Staff		99,920	0	0	0	0	0	99,920			
Parks & Playgrounds	Summer Camp Councilors	72,000		0	0	0	0	72,000	100%		
Subtotal Part Time Parks & Playgrounds		72,000	0	0	0	0	0	72,000			
Pools	Certified Pool Operators-Lifeguards	54,450		0	0	0	0	54,450	100%		
Subtotal Part Time Pools		54,450	0	0	0	0	0	54,450			
Subtotal ALL Part Time		226,370	0	0	0	0	0				
Total Recreation		\$483,506	\$2,068	\$0	\$0	\$0	\$0	\$485,574			4.60

EMPLOYEE POSITIONS BY DEPARTMENT

OVERVIEW

Rochester Recreation & Arena is committed to providing programs, services and facilities that promote a healthy lifestyle and foster meaningful community connections.

The Department of Recreation and Arena is responsible for the administration and programming for all City sponsored recreation programs and facilities. The department administers and operates two separate budgetary divisions: the General Fund Recreation Department and the Enterprise Fund Arena Department.

The Department of Recreation & Arena meets monthly with the Recreation & Arena Commission, which provides advisory support to the department in the development and evaluation of programs, setting goals / objectives, working with the adopted Master Plan, as well as other department related business.

The Recreation budget consists of three (3) budget components: Recreation Administration, Recreation Summer Camps and Recreation Pools.

REVENUE ASSUMPTIONS

Recreation revenues are expected to remain consistent with FY18. A variety of low to no cost programs are offered to all age groups. Program fees are developed to help offset costs associated with them, while maintaining accessibility and affordability to the general community.

EXPENDITURES

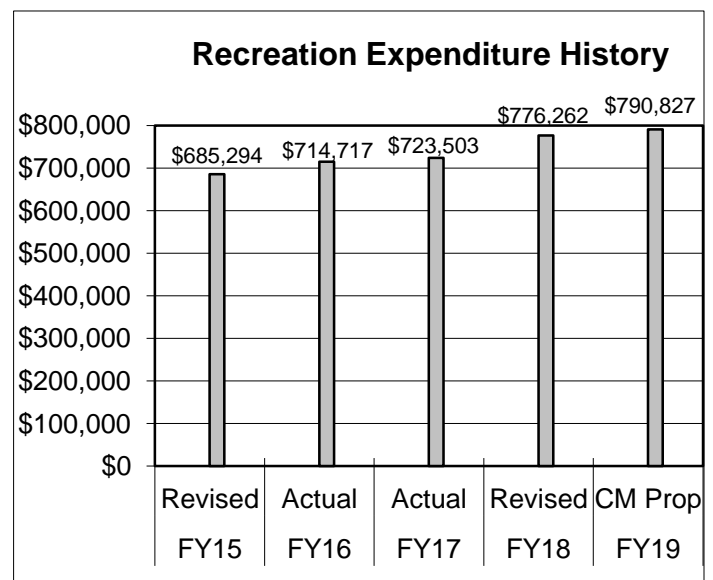
Recreation expenditure request for FY19 was developed as directed.

The Recreation Department administers its budget to balance offerings for as many citizens as possible with a quality experience.

PERFORMANCE OBJECTIVES

Performance objectives for FY18 continue to align with the department goals laid out in the Recreation Master Plan.

- Continue to document organization practices and procedures through initiation of standard department guidelines.
- Continue exploration of adjustments to current program and activities fees.
- Embrace department's presence at the Rochester Community Center as an opportunity to achieve the department's mission.

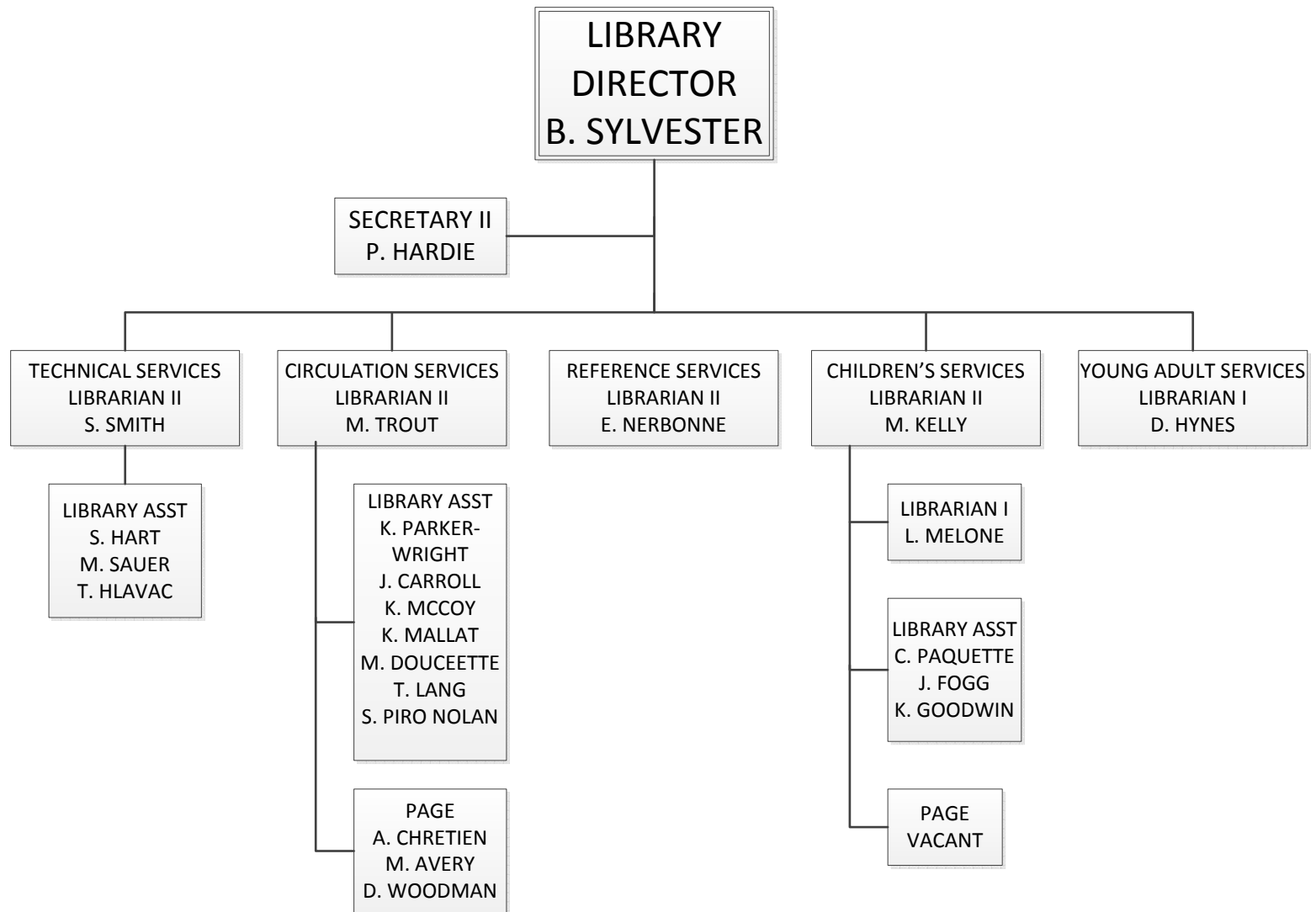


**RECREATION
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	254,696	257,280	257,136	257,136	257,136	(144)
511002 SALARIES - PART TIME	190,548	223,411	226,370	226,370	226,370	2,959
513001 OVERTIME - REGULAR	825	501	1,100	1,100	1,100	599
516000 LONGEVITY	1,795	1,858	2,068	2,068	2,068	210
TOTAL PERSONNEL - SALARIES	447,863	483,050	486,674	486,674	486,674	3,624
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	68,500	64,658	56,621	56,621	57,335	(7,323)
521200 DENTAL	708	634	536	536	580	(54)
521300 LIFE	438	465	460	460	460	(5)
522000 SOCIAL SECURITY	32,611	35,550	36,124	36,124	36,124	574
523000 RETIREMENT	28,152	29,485	29,495	29,495	29,495	10
526000 WORKERS' COMPENSATION	8,813	9,334	9,892	9,892	9,892	558
528001 DISABILITY INSURANCE	2,653	2,780	2,772	2,772	2,772	(8)
TOTAL PERSONNEL - BENEFITS	141,876	142,906	135,900	135,900	136,658	(6,248)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	4,120	6,085	3,900	3,900	3,900	(2,185)
533000 OTHER PROF SERVICES	10,509	12,425	13,125	13,125	13,125	700
TOTAL TECH/PROF SERVICES	14,629	18,510	17,025	17,025	17,025	(1,485)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	423	4,040	4,040	4,040	4,040	0
543002 EQUIPMENT MAINTENANCE	2,650	2,800	4,230	4,230	4,230	1,430
544000 RENTALS	70,000	70,000	70,000	70,000	70,000	0
544500 LEASE COPIER/PRINTERS	3,135	3,535	4,500	4,500	4,500	965
TOTAL PROPERTY SERVICES	76,208	80,375	82,770	82,770	82,770	2,395
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	163	171	165	165	165	(6)
552003 GENERAL LIABILITY	2,480	2,604	2,506	2,506	2,506	(98)
553000 COMMUNICATIONS	5,968	4,945	5,028	5,028	5,028	83
553400 POSTAGE FEES	126	100	150	150	150	50
558000 TRAVEL	1,941	2,825	2,925	2,925	2,925	100
TOTAL ADMINISTRATIVE COSTS	10,678	10,645	10,774	10,774	10,774	129
<u>MATERIALS & SUPPLIES</u>						
561000 GENERAL SUPPLIES	5,439	2,425	2,425	2,425	2,425	0

RECREATION EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
561002 BUILDING MAINTENANCE SUPPLIE	0	1,000	800	800	800	(200)
561003 OFFICE SUPPLIES	2,321	2,525	2,525	2,525	2,525	0
561009 TRAINING MATERIAL AND SUPPLIE	0	2,020	1,505	1,505	1,505	(515)
562200 ELECTRICITY	10,127	7,751	7,751	7,751	7,751	0
562600 VEHICLE FUEL	300	330	350	350	350	20
TOTAL MATERIALS & SUPPLIES	18,186	16,051	15,356	15,356	15,356	(695)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	0	505	0	0	0	(505)
573900 OTHER EQUIPMENT	608	0	4,000	4,000	4,000	4,000
TOTAL PROPERTY/FIXED ASSET	608	505	4,000	4,000	4,000	3,495
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	567	1,060	1,060	1,060	1,060	0
589007 CITY WIDE PROGRAMS	12,888	23,160	36,510	36,510	36,510	13,350
TOTAL OTHER GOODS/SERVICES	13,455	24,220	37,570	37,570	37,570	13,350
TOTAL RECREATION	723,503	776,262	790,069	790,069	790,827	14,565

LIBRARY



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-LIBRARY

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Library											
Sylvester	Library Director	75,333	325	0	0	0	0	75,658	100%	NA	1.00
Kelly	Librarian II	60,079	600	0	0	0	0	60,679	100%	70	1.00
Smith	Librarian II	47,539	0	0	0	0	0	47,539	100%	70	1.00
Trout	Librarian II	51,233	550	0	0	0	0	51,783	100%	70	1.00
Nerbonne	Librarian II	47,448	400	0	0	0	0	47,848	100%	70	1.00
Hynes	Librarian I	48,467	600	0	0	0	0	49,067	100%	70	1.00
Melone	Librarian I	43,262	400	0	0	0	0	43,662	100%	70	1.00
Hart	Library Asst. I	37,401	550	0	0	0	0	37,951	100%	70	1.00
Parker-Wright	Library Asst. I	40,495	550	0	0	0	0	41,045	100%	70	1.00
	Substitutes	6,000		0	0	0	0	6,000	100%		
Subtotal Full Time		457,257	3,975	0	0	0	0	461,232			
Hardie	Secretary II	23,328	325	0	0	0	0	23,653	100%	40	0.57
Carroll	Library Asst. I	23,140	400	0	0	0	0	23,540	100%	50	0.72
Doucette	Library Asst. I	23,049	325	0	0	0	0	23,374	100%	50	0.72
Fogg	Library Asst. I	17,514	0	0	0	0	0	17,514	100%	40	0.57
Goodwin	Library Asst. I	17,940	200	0	0	0	0	18,140	100%	40	0.57
Lang	Library Asst. I	17,722	200	0	0	0	0	17,922	100%	40	0.57
Mallat	Library Asst. I	23,959	400	0	0	0	0	24,359	100%	50	0.72
McCoy	Library Asst. I	24,986	400	0	0	0	0	25,386	100%	50	0.72
Mcmath-Hlavac	Library Asst. I	24,219	400	0	0	0	0	24,619	100%	50	0.72
Paquette	Library Asst. I	22,919	325	0	0	0	0	23,244	100%	50	0.72
Piro Nolan	Library Asst. I	18,429	325	0	0	0	0	18,754	100%	40	0.57
Sauer	Library Asst. I	25,714	400	0	0	0	0	26,114	100%	50	0.72
Avery	Page	11,115	0	0	0	0	0	11,115	100%	30	0.42
Woodman	Page	6,324	0	0	0	0	0	6,324	100%	20	0.29
Chretien	Page	8,268	0	0	0	0	0	8,268	100%	30	0.42
Vacant	Page	8,190	0	0	0	0	0	8,190	100%	30	0.42
Subtotal Part Time		296,816	3,700	0	0	0	0	300,516			
Total Library		\$754,073	\$7,675	\$0	\$0	\$0	\$0	\$761,748			18.44

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

EMPLOYEE POSITIONS BY DEPARTMENT

OVERVIEW

The Mission of the Rochester Public Library is to provide residents of its community access to resources that support lifelong learning, literacy, and personal cultural enrichment.

FACTS ABOUT THE LIBRARY

The Rochester Public Library is open to the public 2,971 hours per year and makes content and services available 24/7 at www.rpl.lib.nh.us. The Library offers print and digital access to books, audio books, music, television series, movies, magazines, newspapers, and more. The Library also offers children's and adult programs, partners with community groups, and displays local and curated artwork.

LIBRARY USE STATISTICS

In 2017 Library users checked out or downloaded roughly 590 items every day we are open, for a total annual circulation of 214,189. An average of 380 visitors passes through the Library each day.

33% of our total circulation was for children's items. The Library issued 103 6-month memberships and 70 full year memberships to new patrons. 5,486 new titles were added to the collection, not counting replacements.

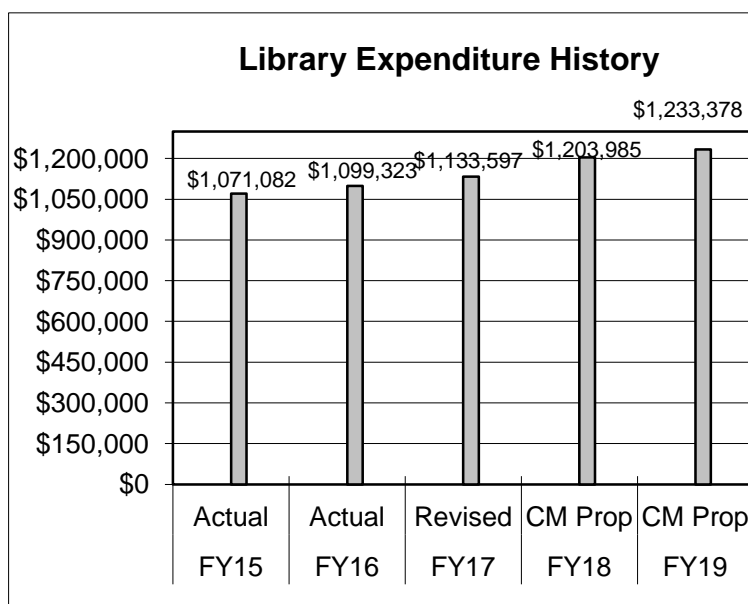
Online, Library patrons downloaded or streamed over 22,000 electronic titles from Overdrive, Hoopla, and Freegal.

The Library offered 181 programs to the public, with 2,569 people attending. The two meeting rooms were used 822 times by large and small community groups.

PERFORMANCE OBJECTIVES

In the 2019 fiscal year the Library will strive to:

- Focus on community outreach and public relations celebrating the Library's history.
- Build partnerships with local non-profits.
- Target funds for downloadable and streaming content to heavily used platforms.



**LIBRARY
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	428,612	445,088	457,257	457,257	457,257	12,169
511002 SALARIES - PART TIME	275,060	294,548	296,014	296,014	296,014	1,466
511099 SALARIES - ADJUSTMENT	899	808	802	802	802	(6)
516000 LONGEVITY	6,525	7,200	7,675	7,675	7,675	475
TOTAL PERSONNEL - SALARIES	711,097	747,644	761,748	761,748	761,748	14,104
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	92,013	103,863	105,609	105,609	105,609	1,746
521200 DENTAL	1,155	250	300	300	300	50
521300 LIFE	715	786	799	799	799	13
522000 SOCIAL SECURITY	52,483	55,712	57,006	57,006	57,006	1,294
523000 RETIREMENT	47,763	51,181	52,491	52,491	52,491	1,310
526000 WORKERS' COMPENSATION	1,251	1,326	1,406	1,406	1,406	80
528001 DISABILITY INSURANCE	4,399	4,703	4,843	4,843	4,843	140
TOTAL PERSONNEL - BENEFITS	199,779	217,821	222,454	222,454	222,454	4,633
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	625	1,000	1,000	1,000	1,000	0
533015 OVERDUE COLLECTION SVCS	0	3,600	3,600	3,600	3,600	0
534002 CATALOG CARD SERVICE	6,975	7,400	7,450	7,450	7,450	50
534003 SOFTWARE MAINT/LIC	12,175	11,880	12,760	12,760	12,760	880
534010 ELECTRONIC SERVICES	23,731	24,731	24,628	24,628	24,628	(103)
TOTAL TECH/PROF SERVICES	43,507	48,611	49,438	49,438	49,438	827
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	1,942	2,050	2,091	2,091	2,091	41
543002 EQUIPMENT MAINTENANCE	24,833	24,552	26,080	26,080	35,149	10,597
544500 LEASE COPIER/PRINTERS	6,445	7,785	6,747	6,747	6,747	(1,038)
TOTAL PROPERTY SERVICES	33,221	34,387	34,918	34,918	43,987	9,600
<u>ADMINISTRATIVE COSTS</u>						
552002 PROPERTY INSURANCE	3,255	3,418	3,290	3,290	3,290	(128)
552003 GENERAL LIABILITY	4,006	4,206	4,048	4,048	4,048	(158)
553000 COMMUNICATIONS	3,576	3,450	3,550	3,845	3,845	395
553400 POSTAGE FEES	2,651	3,315	3,500	3,500	3,500	185
555000 PRINTING AND BINDING	480	1,000	1,000	1,000	1,000	0
558000 TRAVEL	501	1,700	1,700	1,700	1,700	0

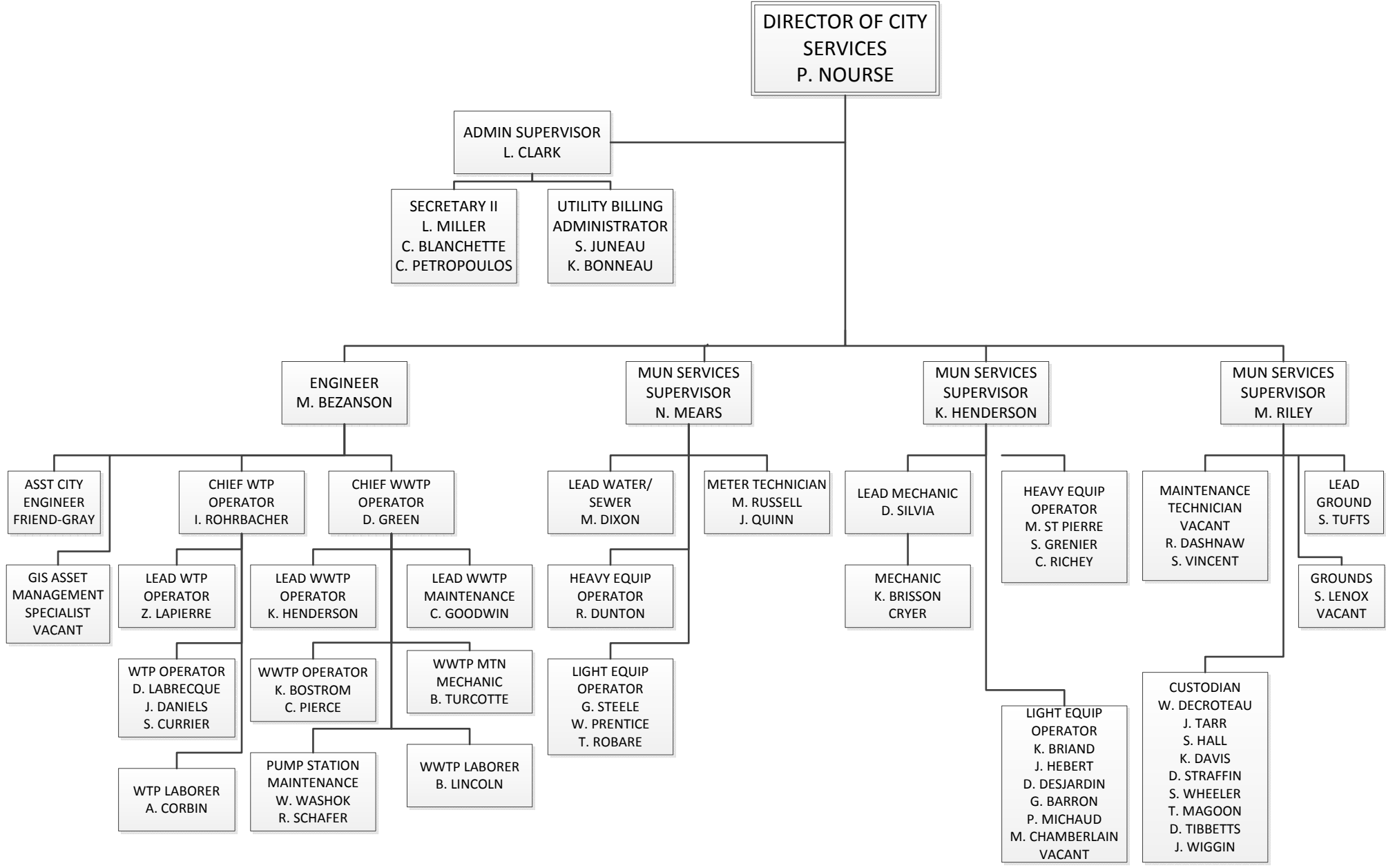
LIBRARY EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL ADMINISTRATIVE COSTS	14,469	17,089	17,088	17,383	17,383	294
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	4,337	5,500	5,500	5,500	5,500	0
561026 PROCESSING SUPPLIES	8,677	13,000	10,000	10,000	10,000	(3,000)
561027 CHILDREN'S SUPPLIES	1,898	2,000	2,000	2,000	2,000	0
561028 PERIODICALS	8,747	0	0	0	0	0
561029 MICROFORMS	202	600	1,000	1,000	1,000	400
562200 ELECTRICITY	30,518	27,899	28,350	28,350	28,350	451
562400 HEATING FUEL	9,187	10,816	11,000	11,000	11,000	184
564200 COLLECTION DEVELOPMENT	58,814	67,752	67,752	67,752	67,752	0
TOTAL MATERIALS & SUPPLIES	122,380	127,567	125,602	125,602	125,602	(1,965)
<u>PROPERTY/FIXED ASSET</u>						
573900 OTHER EQUIPMENT	1,793	2,100	4,000	4,000	4,000	1,900
TOTAL PROPERTY/FIXED ASSET	1,793	2,100	4,000	4,000	4,000	1,900
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,159	1,416	1,416	1,416	1,416	0
581100 DONATIONS	793	1,000	1,000	1,000	1,000	0
589028 SPECIAL EVENTS	5,399	6,350	6,350	6,350	6,350	0
TOTAL OTHER GOODS/SERVICES	7,351	8,766	8,766	8,766	8,766	0
TOTAL LIBRARY	1,133,597	1,203,985	1,224,014	1,224,309	1,233,378	29,393

COUNTY TAX EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>OTHER GOODS/SERVICES</u>						
589033 COUNTY TAX	6,133,368	6,370,876	6,551,172	6,551,172	6,551,172	180,296
TOTAL OTHER GOODS/SERVICES	6,133,368	6,370,876	6,551,172	6,551,172	6,551,172	180,296
TOTAL COUNTY TAX	6,133,368	6,370,876	6,551,172	6,551,172	6,551,172	180,296

DEBT SERVICE EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>OTHER GOODS/SERVICES</u>						
583000 INTEREST EXPENSE	647,464	852,730	1,188,930	1,188,930	946,449	93,719
TOTAL OTHER GOODS/SERVICES	647,464	852,730	1,188,930	1,188,930	946,449	93,719
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	2,676,321	3,237,290	3,692,913	3,692,913	3,348,750	111,460
TOTAL OTHER TRANSACTIONS	2,676,321	3,237,290	3,692,913	3,692,913	3,348,750	111,460
TOTAL DEBT SERVICE	3,323,786	4,090,020	4,881,843	4,881,843	4,295,199	205,179

TAX ABATEMENTS EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>OTHER GOODS/SERVICES</u>						
589032 TAX ABATEMENTS	477,679	232,630	92,256	92,256	92,256	(140,374)
TOTAL OTHER GOODS/SERVICES	477,679	232,630	92,256	92,256	92,256	(140,374)
TOTAL TAX ABATEMENTS	477,679	232,630	92,256	92,256	92,256	(140,374)

CIP & OTHER TRANSFERS EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>OTHER TRANSACTIONS</u>						
593003 TRANSFER TO CAPITAL FUND	3,352,136	3,475,494	2,742,948	2,742,948	3,282,630	(192,864)
593009 TRANSFER TO OTHER FUNDS	6,459	5,832	0	0	0	(5,832)
593010 TRANSFER TO ARENA FUND	0	0	205,000	205,000	0	0
593011 TRANSFER TO TRUST FUNDS	796,326	0	0	0	0	0
TOTAL OTHER TRANSACTIONS	4,154,921	3,481,326	2,947,948	2,947,948	3,282,630	(198,696)
TOTAL CIP & OTHER TRANSFERS	4,154,921	3,481,326	2,947,948	2,947,948	3,282,630	(198,696)



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-WATER FUND

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Water Dept											
Nourse	Director of City Services*	31,792	0	0	0	0	0	31,792	28%	NA	0.28
Bezanson	City Engineer*	29,884	108	0	0	0	0	29,992	33%	NA	0.33
Friend-Gray	Asst City Engineer*	24,429	66	0	0	0	0	24,495	33%	NA	0.33
Vacant	Asst City Engineer*	23,667	0	0	0	0	0	23,667	33%	NA	0.33
Camara	GIS Coordinator	19,769	0	0	0	0	0	19,769	30%	80	0.30
Vacant	GIS Technician*	19,334	0	0	0	0	0	19,334	33%	80	0.33
Clark	Administrative Services Supervisor*	23,594	183	0	0	0	0	23,777	33%	80	0.33
Miller	Secretary II *	13,916	160	0	0	0	0	14,076	29%	80	0.29
Petropoulos	Secretary I *	11,151	66	0	0	0	0	11,217	33%	70	0.33
Henderson, Ke	Municipal Services Supervisor *	25,798	198	0	0	0	0	25,996	33%	NA	0.33
Mears	Municipal Services Supervisor*	33,355	0	0	0	0	0	33,355	50%	NA	0.50
Dixon	Lead Water/Sewer*	27,259	250	0	0	0	0	27,509	50%	80	0.50
Dunton	H.E.O.	48,111	600	0	0	0	0	48,711	100%	80	1.00
Phillips, R	H.E.O.*	16,349	167	0	0	0	0	16,516	33%	80	0.33
Steele	L.E.O.	35,548	0	0	0	0	0	35,548	100%	80	1.00
Vaillancourt	L.E.O.*	12,848	0	0	0	0	0	12,848	33%	80	0.33
Robare	L.E.O.	45,303	500	0	0	0	0	45,803	100%	80	1.00
Quinn	Meter Maintenance	40,498	0	0	0	0	0	40,498	100%	80	1.00
Russell	Meter Maintenance	33,884	0	0	0	0	0	33,884	100%	80	1.00
Arsenault	Accountant I	6,376	20	0	0	0	0	6,396	10%	NA	0.10
Connors	Assistant Finance Director *	12,480	90	0	0	0	0	12,570	15%	NA	0.15
Cox	Dep City Manager/Finance Director*	12,375	33	0	0	0	500	12,908	10%	NA	0.10
Fitzpatrick	City Manager	14,746	0	0	0	0	0	14,746	10%	NA	0.10
Gray	Account Clerk II*	4,208	60	0	0	0	0	4,268	10%	70	0.10
Hoyt	Human Resource Manager *	7,608	60	0	0	0	0	7,668	10%	NA	0.10
Kelley	Accountant I*	5,074	20	0	0	0	0	5,094	10%	75	0.04
Snyder	Account Clerk II*	4,585	55	0	0	0	0	4,640	10%	70	0.10
Sullivan	Senior Accountant*	7,677	40	0	0	0	0	7,717	10%	NA	0.10
Silvia	Lead Mechanic *	19,656	200	0	0	0	0	19,856	33%	80	0.33
Cryer	PW Mechanic *	12,848	0	0	0	0	0	12,848	33%	80	0.33
Brisson	PW Mechanic *	16,425	204	0	0	0	0	16,629	33%	80	0.34
Rohrbacher	Chief WTP Operator	67,203	200	0	0	0	0	67,403	100%	NA	1.00
Lapierre	Lead WTP Operator	51,272	0	0	0	0	0	51,272	100%	80	1.00
Currier	WTP Operator	42,994	0	0	0	0	0	42,994	100%	80	1.00
Daniels	WTP Operator	40,498	400	0	0	0	0	40,898	100%	80	1.00
Labrecque	WTP Operator	52,916	600	0	0	0	0	53,516	100%	80	1.00
Corbin	WTP Laborer	40,976	400	0	0	0	0	41,376	100%	80	1.00
Bonneau	Utility Billing Administrator *	17,108	100	0	0	0	0	17,208	50%	70	0.50
Juneau	Utility Billing Administrator *	16,990	163	0	0	0	0	17,153	50%	70	0.50
	Accrued Wages	5,000						5,000			
Total Water Dept		\$975,504	\$4,945	\$0	\$0	\$0	\$500	\$980,949			18.75

EMPLOYEE POSITIONS BY DEPARTMENT

OVERVIEW

The Water Division is managed by the Director of City Service, Peter C. Nourse, PE and is a Enterprise Fund that falls within the scope of the Department of Public Works. The Water Fund is financed and operated in a manner similar to a private enterprise fund. The intent is that costs, including all expenses and depreciation, to provide drinking water to our customers are recovered through user fees.

The activities of the Water Division include water supply, watershed management and protection, water treatment, water distribution, and utility billing. Other functions that support the Water Division include administration, engineering, utility services, and vehicle maintenance.

The Water Treatment Plant, managed by Chief Operator Ian Rohrbacher, produced approximately 730 million gallons of drinking water in FY18, or an average of 2 million gallons per day (MGD). The Surface Water Treatment Plant is supplied by water from the Rochester Reservoir, which draws from the Berry River watershed; it has a capacity of 4.5 MGD. The Cocheco Well groundwater supply is a secondary, backup supply with a capacity of 0.8 MGD. The distribution system consists of approximately 125 miles of water mains, three water storage tanks, five water booster stations and approximately 7,500 service connections.

REVENUE ASSUMPTIONS

Revenue for this fund is primarily user fees.

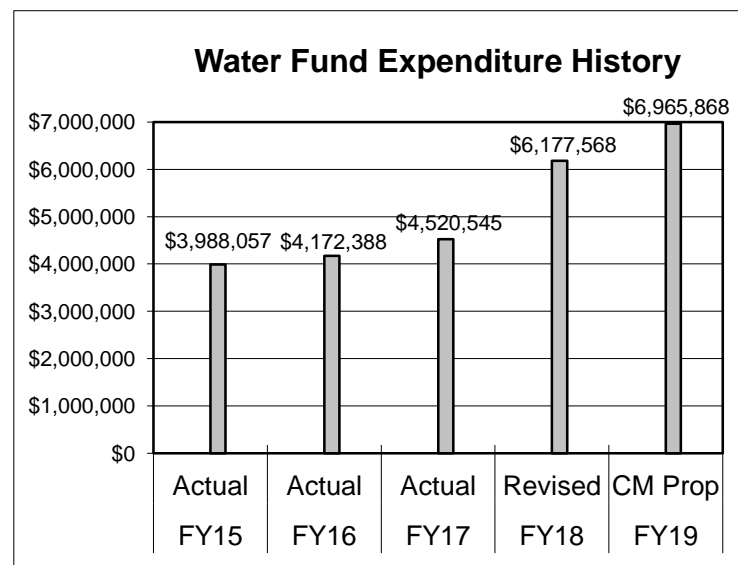
EXPENDITURES

Fiscal Year 19 will see expenditures maintained near Fiscal Year 2017-2018 levels.

PERFORMANCE OBJECTIVES

The Water Division will continue to provide water that meets or exceeds all requirements of the federal Safe Drinking Water Act.

The Division will be working on a comprehensive Watershed Management Plan to ensure we continue to protect the high quality of our surface water supply. The Division will also continue exploration of additional sources of water supply, focusing on increasing the impoundment volume within Round Pond; or through additional exploration of both sand & gravel or bedrock aquifers.



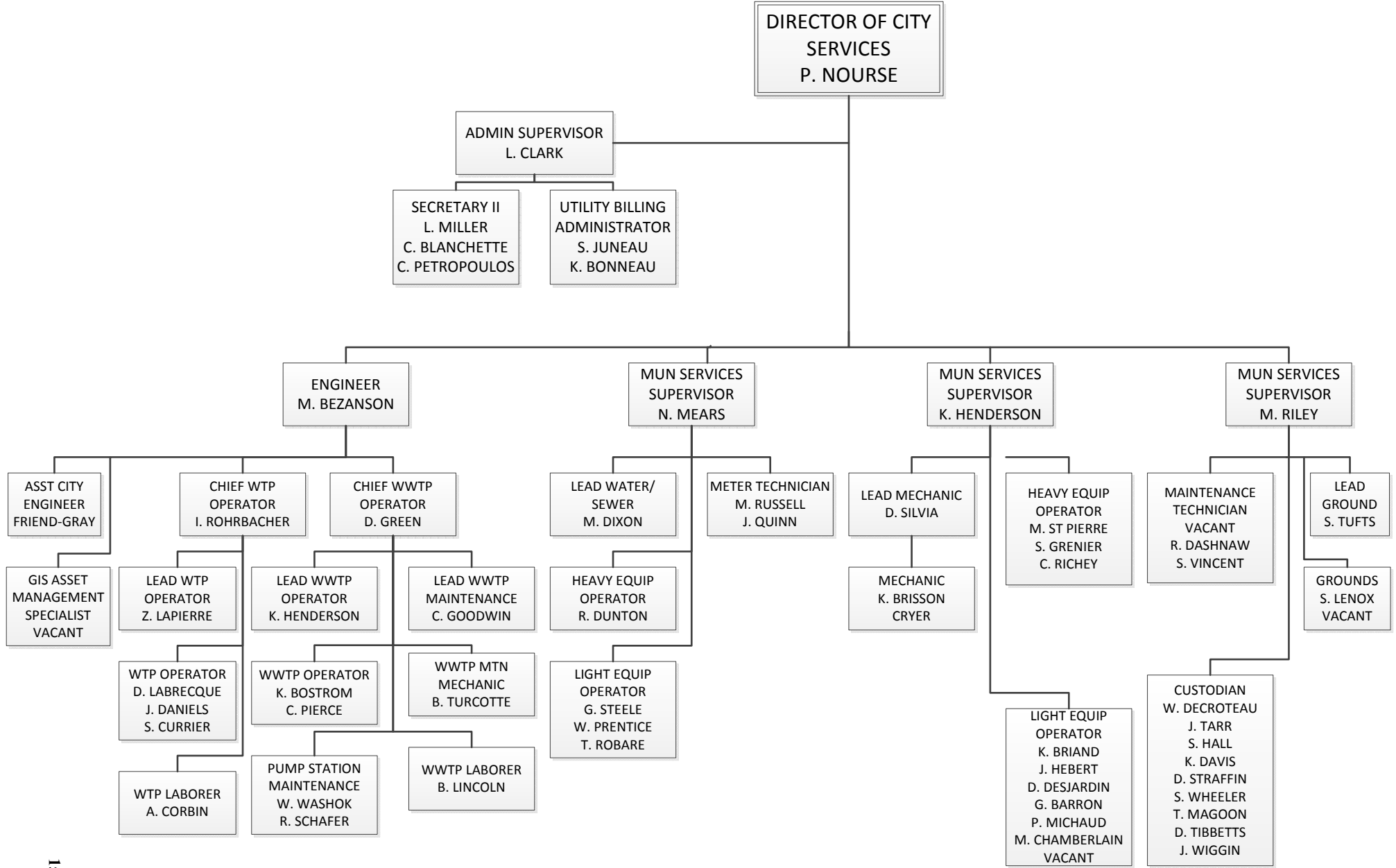
**WATER WORKS
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	886,335	912,451	951,644	948,518	972,378	59,927
511099 SALARIES - ADJUSTMENT	3,247	4,490	0	3,126	3,126	(1,364)
513001 OVERTIME - REGULAR	62,692	55,000	63,000	63,000	63,000	8,000
515001 ON CALL	20,790	20,682	20,782	20,782	20,782	100
516000 LONGEVITY	1,446	1,944	4,945	4,945	4,945	3,001
519000 TRAVEL ALLOWANCE	500	500	500	500	500	0
TOTAL PERSONNEL - SALARIES	975,009	995,067	1,040,871	1,040,871	1,064,731	69,664
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	271,218	271,371	226,069	226,069	230,698	(40,673)
521200 DENTAL	4,135	4,448	4,157	4,157	4,323	(125)
521300 LIFE	1,601	1,703	1,628	1,628	1,664	(39)
522000 SOCIAL SECURITY	68,672	71,568	72,698	72,698	75,897	4,329
523000 RETIREMENT	103,716	112,470	114,020	114,020	118,913	6,443
526000 WORKERS' COMPENSATION	32,077	34,002	36,033	36,033	36,033	2,031
528001 DISABILITY INSURANCE	8,616	9,696	9,692	9,692	10,076	380
TOTAL PERSONNEL - BENEFITS	490,035	505,258	464,297	464,297	477,604	(27,654)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	5,270	5,794	5,830	5,830	5,830	36
532200 CONTRACTED SERVICES	0	11,413	0	0	0	(11,413)
533000 OTHER PROF SERVICES	36,914	19,495	17,565	17,565	17,565	(1,930)
533001 AUDIT	3,910	3,968	4,140	4,140	4,140	172
533002 ENGINEERING SERVICES	16,809	21,800	21,800	21,800	21,800	0
533004 MEDICAL SERVICES	114	500	500	500	500	0
533006 LABORATORY SERVICES	26,888	32,877	26,732	26,732	26,732	(6,145)
533009 LEGAL	31,676	0	0	0	0	0
533010 LABOR NEGOTIATIONS	595	0	0	0	0	0
534003 SOFTWARE MAINT/LIC	20,132	32,145	31,925	31,925	31,925	(220)
TOTAL TECH/PROF SERVICES	142,309	127,992	108,492	108,492	108,492	(19,500)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	7,686	6,000	7,800	7,800	7,800	1,800
541901 HVAC SERVICE CONTRACT	0	0	6,061	6,061	6,061	6,061
542300 CUSTODIAL SERVICES	2,005	2,100	2,200	2,200	2,200	100
543000 REPAIR AND MAINTENANCE	49,216	58,600	86,439	86,439	86,439	27,839
543001 VEHICLE MAINT & REPAIRS	636	1,000	1,000	1,000	1,000	0
543002 EQUIPMENT MAINTENANCE	50,981	71,004	72,771	72,771	72,771	1,767
544200 RENTAL EQUIPMENT	410	410	410	410	410	0

**WATER WORKS
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
544400 RENTAL COMP/COMM EQUIP	1,816	0	0	0	0	0
544500 LEASE COPIER/PRINTERS	2,697	2,456	2,243	2,243	2,243	(213)
TOTAL PROPERTY SERVICES	115,446	141,570	178,924	178,924	178,924	37,354
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	3,930	4,127	3,972	3,972	3,972	(155)
552002 PROPERTY INSURANCE	7,150	7,508	7,226	7,226	7,226	(282)
552003 GENERAL LIABILITY	5,388	5,657	5,444	5,444	5,444	(213)
553000 COMMUNICATIONS	13,165	11,253	12,996	12,996	12,996	1,743
553400 POSTAGE FEES	8,641	8,656	8,656	8,656	8,656	0
554000 ADVERTISING	698	1,650	1,400	1,400	1,400	(250)
555000 PRINTING AND BINDING	2,069	1,410	1,410	1,410	1,410	0
556000 TUITION	0	3,150	3,150	3,150	3,150	0
558000 TRAVEL	6	375	375	375	375	0
TOTAL ADMINISTRATIVE COSTS	41,046	43,786	44,629	44,629	44,629	843
<u>MATERIALS & SUPPLIES</u>						
561001 JANITORIAL SUPPLIES	918	1,000	1,000	1,000	1,000	0
561002 BUILDING MAINTENANCE SUPPLIE	1,600	1,600	1,600	1,600	1,600	0
561003 OFFICE SUPPLIES	3,153	3,351	3,351	3,351	3,351	0
561005 PUBLICATIONS	0	50	50	50	50	0
561008 VEHICLE SUPPLIES	7,985	9,000	9,000	9,000	9,000	0
561009 TRAINING MATERIAL AND SUPPLIE	0	0	1,000	1,000	1,000	1,000
561010 CLOTHING	9,959	11,650	11,950	11,950	11,950	300
561015 SAFETY EQUIPMENT & TOOLS	9,029	9,050	9,000	9,000	9,000	(50)
561022 HOT TOP COLD PATCH	5,500	5,500	5,500	5,500	5,500	0
561023 SAND AND GRAVEL	1,800	1,800	1,800	1,800	1,800	0
561031 CHEMICALS	116,290	187,500	192,592	192,592	192,592	5,092
561032 OTHER OPERATIONAL SUPPLIES CO	3,617	3,625	3,625	3,625	3,625	0
561037 LABORATORY SUPPLIES	5,622	8,000	8,993	8,993	8,993	993
561040 EQUIPMENT REPAIR SUPPLIES	29,193	30,000	35,000	35,000	35,000	5,000
562200 ELECTRICITY	155,264	126,000	126,000	126,000	126,000	0
562400 HEATING FUEL	19,328	34,000	28,000	28,000	28,000	(6,000)
562600 VEHICLE FUEL	12,251	21,420	21,420	21,420	21,420	0
TOTAL MATERIALS & SUPPLIES	381,511	453,546	459,881	459,881	459,881	6,335
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	2,335	105	2,435	2,435	2,435	2,330
573900 OTHER EQUIPMENT	19,394	21,730	46,024	46,024	46,024	24,294
575100 INVENTORY PURCHASES	140,922	109,000	124,000	124,000	124,000	15,000

WATER WORKS EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL PROPERTY/FIXED ASSET	162,650	130,835	172,459	172,459	172,459	41,624
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	92	2,410	1,910	1,910	1,910	(500)
583000 INTEREST EXPENSE	514,744	572,610	706,222	706,222	706,222	133,612
584000 CONTINGENCY	0	20,000	20,000	20,000	20,000	0
589001 STATE PERMITS & FEES	2,068	2,750	2,750	2,750	2,750	0
589030 PROP TAXES TO OTH COM	3,099	3,155	30,175	30,175	30,175	27,020
589031 LIEN DISCHARGE FEES	294	600	600	600	600	0
TOTAL OTHER GOODS/SERVICES	520,296	601,525	761,657	761,657	761,657	160,132
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	0	1,728,035	1,882,491	1,882,491	1,882,491	154,456
592001 DEPRECIATION	1,379,417	1,324,954	1,380,000	1,380,000	1,380,000	55,046
593002 TRANSFER TO CAPITAL PROJECTS	287,826	100,000	410,000	410,000	410,000	310,000
593008 TRANSFER TO GENERAL FUND	25,000	25,000	25,000	25,000	25,000	0
TOTAL OTHER TRANSACTIONS	1,692,242	3,177,989	3,697,491	3,697,491	3,697,491	519,502
TOTAL WATER WORKS	4,520,545	6,177,568	6,928,701	6,928,701	6,965,868	788,300



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-SEWER FUND

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Sewer											
Nourse	Director of City Services*	31,792	0	0	0	0	0	31,792	28%	NA	0.28
Bezanson	City Engineer*	29,885	108	0	0	0	0	29,993	33%	NA	0.33
Friend-Gray	Asst City Engineer*	24,430	66	0	0	0	0	24,496	33%	NA	0.33
Vacant	Asst City Engineer*	23,667	0	0	0	0	0	23,667	33%	NA	0.33
Camara	GIS Coordinator*	19,769	0	0	0	0	0	19,769	30%	80	0.30
Vacant	GIS Technician*	19,334	0	0	0	0	0	19,334	33%	80	0.33
Clark	Administrative Services Supervisor*	23,594	182	0	0	0	0	23,776	33%	80	0.33
Miller	Secretary II *	13,916	160	0	0	0	0	14,076	29%	80	0.29
Petropoulos	Secretary I *	11,151	66	0	0	0	0	11,217	33%	70	0.33
Henderson, K	Municipal Services Supervisor *	25,799	198	0	0	0	0	25,997	33%	NA	0.33
Mears	Municipal Services Supervisor*	33,355	0	0	0	0	0	33,355	50%	NA	0.50
Dixon	Lead Water/Sewer *	27,259	250	0	0	0	0	27,509	50%	80	0.50
Phillips	H.E.O. *	16,350	167	0	0	0	0	16,517	33%	80	0.33
Vaillancourt	L.E.O. *	12,978	133	0	0	0	0	13,111	33%	80	0.33
Arsenault	Accountant I	6,376	20	0	0	0	0	6,396	10%	NA	0.10
Connors	Assistant Finance Director *	12,480	90	0	0	0	0	12,570	15%	NA	0.15
Cox	Dep City Manager/Finance Director*	12,375	33	0	0	0	500	12,908	10%	NA	0.10
Fitzpatrick	City Manager	14,506	0	0	0	0	0	14,506	10%	NA	0.10
Gray	Account Clerk II*	4,208	60	0	0	0	0	4,268	10%	70	0.10
Hoyt	Human Resource Manager*	7,608	60	0	0	0	0	7,668	10%	NA	0.10
Kelley	Accountant I*	5,074	7	0	0	0	0	5,081	10%	75	0.04
Snyder	PR/HR Specialist*	4,585	55	0	0	0	0	4,640	10%	70	0.10
Sullivan	Senior Accountant*	7,677	40	0	0	0	0	7,717	10%	NA	0.10
Silvia	Lead Mechanic *	19,656	200	0	0	0	0	19,856	33%	80	0.33
Brisson	PW Mechanic *	16,425	200	0	0	0	0	16,625	33%	80	0.33
Cryer	PW Mechanic *	12,848	0	0	0	0	0	12,848	33%	80	0.33
Green	Chief WWTP Operator	81,338	600	0	0	0	0	81,938	100%	NA	1.00
Henderson, Kr	Lead WWTP Operator	60,757	600	0	0	0	0	61,357	100%	80	1.00
Bostrom	WWTP Operator	46,156	400	0	0	0	0	46,556	100%	80	1.00
Pierce	WWTP Operator	42,599	0	0	0	0	0	42,599	100%	80	1.00
Scotton	WWTP Lead Maintenance	61,069	400	0	0	0	0	61,469	100%	80	1.00
Schafer	Pump Station Maintenance	35,340	0	0	0	0	0	35,340	100%	80	1.00
Washok	Pump Station Maintenance	48,236	500	0	0	0	0	48,736	100%	80	1.00
Turcotte	WWTP Mtn Mechanic	43,348	0	0	0	0	0	43,348	100%	80	1.00
Vacant	WWTP Laborer	31,200	0	0	0	0	0	31,200	100%	80	1.00
Bonneau	Utility Billing Administrator *	17,108	100	0	0	0	0	17,208	50%	70	0.50
Juneau	Utility Billing Administrator *	16,990	163	0	0	0	0	17,153	50%	70	0.50
	Accrued Wages	5,000						5,000			
Total Sewer Dept		\$926,350	\$4,745	\$0	\$0	\$0	\$500	\$931,595			16.74

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

OVERVIEW

The Sewer Division is managed by the Director of City Services, Peter C. Nourse, PE, and falls within the scope of the Department of Public Works. This division operates as an Enterprise Fund. The Sewer Fund is financed and operated in a manner similar to a private enterprise fund. The intent is that costs of expenses, including depreciation, for the collection and treatment of wastewater for our customers are recovered through user fees.

The activities of the Sewer Division include wastewater collection services, treatment, and utility billing. Other functions that support the Sewer Division include administration, engineering, utility maintenance and repair services, and vehicle maintenance.

The Wastewater Treatment Facility is managed by the Chief Operator, David Green, and is located at 175 Pickering Road. The facility is dedicated to treating the wastewater that flows into the facility from Rochester, East Rochester and Gonic, and to delivering a clean, clear, and safe effluent into the Cocheco River.

The present day advanced Wastewater Treatment Facility is designed to treat an average flow of 5.0 million gallons per day (MGD) with a peak design flow of 16 MGD. In FY2017 the plant treated 1.18 billion gallons total, which reflected an average daily volume of 3.25 MGD. The City operates under a 1997 National Pollution Discharge Elimination System (NPDES) Permit issued by the U.S. Environmental Protection Agency. The permit expired in 2002 and the City is awaiting a new permit from EPA. A treatment optimization strategy remains in place to try and limit seasonal nitrogen limits to less than 8 mg/L during the summer.

REVENUE ASSUMPTIONS

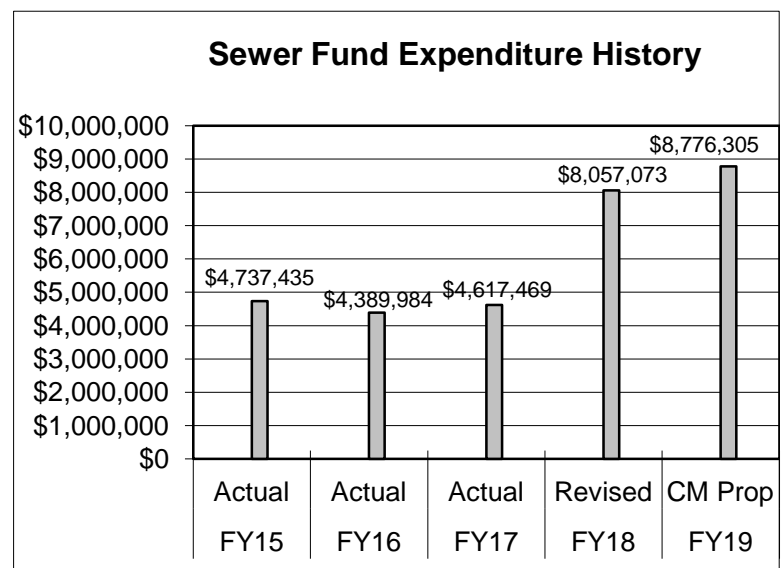
Revenue for this fund is primarily user fees. Disposal fees collected from septage haulers contribute to the revenue.

EXPENDITURES

Fiscal Year 2019 will see expenditures maintained near Fiscal Year 2017 and 2018 levels. The biggest issue facing the Sewer Division continues to be the pending NPDES Discharge Permit. Potential limits for nitrogen and phosphorous could necessitate significant capital improvements to meet required discharge limits. The WWTF has an ongoing \$7 million project to construct a sludge dewatering facility to enable the treatment lagoons to remain functional.

PERFORMANCE OBJECTIVES

The Sewer Division will continue optimization of its WWTF to help control phosphorus and nitrogen discharge levels. Optimization may help defer significant upgrades. The Division will continue to support the Great Bay Municipal Coalition for a responsible approach to environmental issues in the watershed.



**SEWER WORKS
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	871,025	883,572	878,349	880,223	923,224	39,652
511099 SALARIES - ADJUSTMENT	3,247	4,490	0	3,126	3,126	(1,364)
513001 OVERTIME - REGULAR	44,170	40,600	40,600	40,600	40,600	0
515001 ON CALL	32,267	33,935	33,935	33,935	33,935	0
516000 LONGEVITY	2,046	2,344	4,745	4,745	4,745	2,401
519000 TRAVEL ALLOWANCE	500	500	500	500	500	0
TOTAL PERSONNEL - SALARIES	953,254	965,441	958,129	963,129	1,006,130	40,689
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	214,767	206,646	164,082	164,082	172,405	(34,241)
521200 DENTAL	3,797	3,892	3,605	3,605	3,771	(121)
521300 LIFE	1,579	1,650	1,386	1,386	1,422	(228)
522000 SOCIAL SECURITY	67,117	70,327	69,333	69,716	72,915	2,588
523000 RETIREMENT	98,907	107,415	105,288	105,858	110,751	3,336
526000 WORKERS' COMPENSATION	20,674	21,914	23,224	23,224	23,224	1,310
528001 DISABILITY INSURANCE	7,650	8,492	8,265	8,265	8,649	157
TOTAL PERSONNEL - BENEFITS	414,491	420,336	375,183	376,136	393,137	(27,199)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	6,314	6,344	6,340	6,340	6,340	(4)
532200 CONTRACTED SERVICES	0	11,413	0	0	0	(11,413)
533000 OTHER PROF SERVICES	103,606	117,632	130,775	130,775	130,775	13,143
533001 AUDIT	3,910	3,968	4,140	4,140	4,140	172
533002 ENGINEERING SERVICES	0	0	1,000	1,000	1,000	1,000
533004 MEDICAL SERVICES	173	500	500	500	500	0
533006 LABORATORY SERVICES	41,646	119,699	109,258	109,258	109,258	(10,441)
533010 LABOR NEGOTIATIONS	595	0	0	0	0	0
534003 SOFTWARE MAINT/LIC	18,962	25,245	25,945	25,945	25,945	700
534009 INDUSTRIAL PRETREAT SERV	11,744	32,755	32,839	32,839	32,839	84
TOTAL TECH/PROF SERVICES	186,950	317,556	310,797	310,797	310,797	(6,759)
<u>PROPERTY SERVICES</u>						
541901 HVAC SERVICE CONTRACT	0	0	18,824	18,824	18,824	18,824
542300 CUSTODIAL SERVICES	2,005	2,000	2,200	2,200	2,200	200
543000 REPAIR AND MAINTENANCE	59,247	91,107	99,980	99,980	99,980	8,873
543001 VEHICLE MAINT & REPAIRS	731	2,500	2,500	2,500	2,500	0
543002 EQUIPMENT MAINTENANCE	83,821	125,507	154,572	154,572	154,572	29,065
544200 RENTAL EQUIPMENT	145	400	400	400	400	0
544400 RENTAL COMP/COMM EQUIP	1,836	0	0	0	0	0

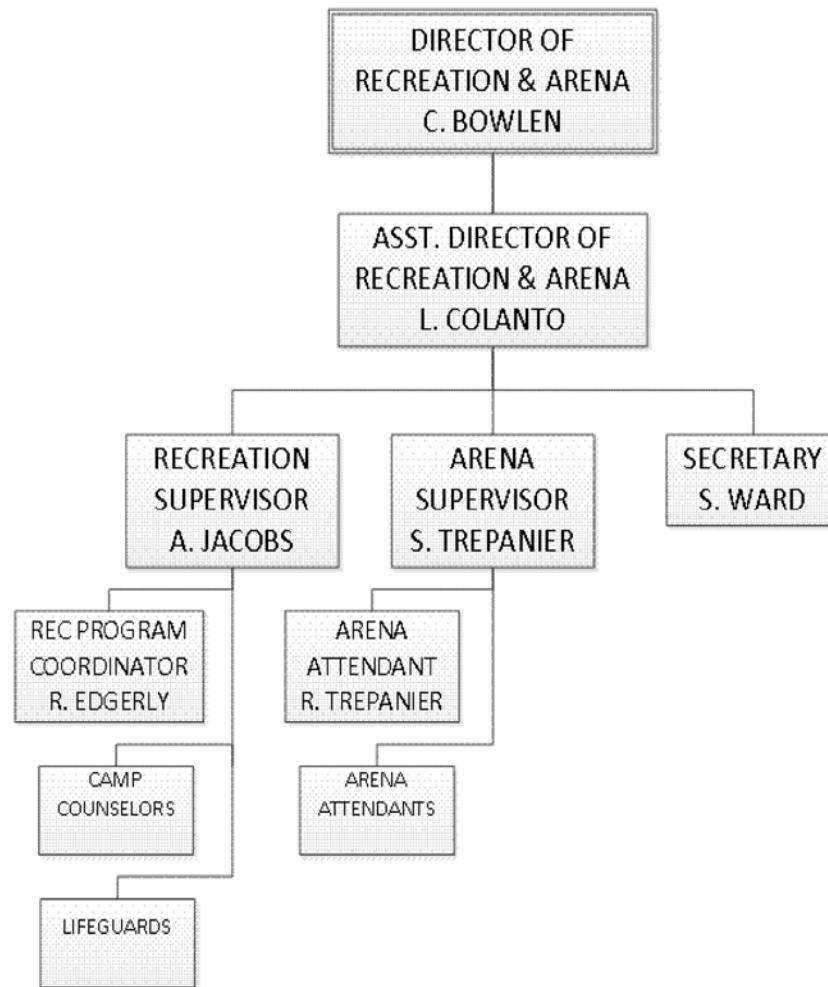
**SEWER WORKS
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
544500 LEASE COPIER/PRINTERS	2,401	3,452	3,215	3,215	3,215	(237)
TOTAL PROPERTY SERVICES	150,186	224,966	281,691	281,691	281,691	56,725
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	8,886	9,330	8,980	8,980	8,980	(350)
552002 PROPERTY INSURANCE	10,817	11,358	10,931	10,931	10,931	(427)
552003 GENERAL LIABILITY	5,122	5,378	5,177	5,177	5,177	(201)
553000 COMMUNICATIONS	11,747	10,844	13,425	13,425	13,425	2,581
553400 POSTAGE FEES	8,764	8,756	9,020	9,020	9,020	264
554000 ADVERTISING	663	735	800	800	800	65
555000 PRINTING AND BINDING	1,867	1,989	1,989	1,989	1,989	0
556000 TUITION	0	3,150	3,150	3,150	3,150	0
558000 TRAVEL	12	875	875	875	875	0
559000 MISC PURCHASED SERVICES	15,000	7,750	8,000	8,000	8,000	250
TOTAL ADMINISTRATIVE COSTS	62,878	60,165	62,347	62,347	62,347	2,182
<u>MATERIALS & SUPPLIES</u>						
561001 JANITORIAL SUPPLIES	1,338	1,500	1,600	1,600	1,600	100
561002 BUILDING MAINTENANCE SUPPLIE	3,942	7,450	7,750	7,750	7,750	300
561003 OFFICE SUPPLIES	4,052	3,648	3,648	3,648	3,648	0
561005 PUBLICATIONS	32	32	32	32	32	0
561008 VEHICLE SUPPLIES	12,096	13,500	13,500	13,500	13,500	0
561009 TRAINING MATERIAL AND SUPPLIE	250	250	250	250	250	0
561010 CLOTHING	9,184	14,640	14,650	14,650	14,650	10
561015 SAFETY EQUIPMENT & TOOLS	7,253	12,100	12,100	12,100	12,100	0
561022 HOT TOP COLD PATCH	5,500	5,500	5,500	5,500	5,500	0
561023 SAND AND GRAVEL	1,650	1,650	1,650	1,650	1,650	0
561031 CHEMICALS	124,192	347,134	345,616	345,616	345,616	(1,518)
561032 OTHER OPERATIONAL SUPPLIES CO	600	600	600	600	600	0
561037 LABORATORY SUPPLIES	21,277	28,057	30,423	30,423	30,423	2,366
561040 EQUIPMENT REPAIR SUPPLIES	84,709	99,948	95,800	95,800	95,800	(4,148)
562200 ELECTRICITY	358,187	375,000	375,000	375,000	375,000	0
562400 HEATING FUEL	21,406	43,000	43,000	43,000	43,000	0
562600 VEHICLE FUEL	23,617	41,000	41,000	41,000	41,000	0
TOTAL MATERIALS & SUPPLIES	679,285	995,009	992,119	992,119	992,119	(2,890)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	2,535	291	1,818	1,818	1,818	1,527
573900 OTHER EQUIPMENT	18,730	23,119	29,700	29,700	29,700	6,581
575100 INVENTORY PURCHASES	14,037	12,500	12,000	12,000	12,000	(500)

**SEWER WORKS
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
TOTAL PROPERTY/FIXED ASSET	35,302	35,910	43,518	43,518	43,518	7,608
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	92	1,090	1,290	1,290	1,290	200
583000 INTEREST EXPENSE	504,187	629,373	882,593	882,593	882,593	253,220
584000 CONTINGENCY	0	15,000	15,000	15,000	15,000	0
589001 STATE PERMITS & FEES	979	1,650	2,150	2,150	2,150	500
589034 ABATEMENTS/REFUNDS	6,938	0	0	0	0	0
TOTAL OTHER GOODS/SERVICES	512,195	647,113	901,033	901,033	901,033	253,920
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	0	2,562,534	2,954,033	2,954,033	2,954,033	391,499
592001 DEPRECIATION	1,454,428	1,342,383	1,400,000	1,400,000	1,400,000	57,617
593002 TRANSFER TO CAPITAL PROJECTS	143,500	460,660	406,500	406,500	406,500	(54,160)
593008 TRANSFER TO GENERAL FUND	25,000	25,000	25,000	25,000	25,000	0
TOTAL OTHER TRANSACTIONS	1,622,928	4,390,577	4,785,533	4,785,533	4,785,533	394,956
TOTAL SEWER WORKS	4,617,469	8,057,073	8,710,350	8,716,303	8,776,305	719,232

RECREATION & ARENA



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-ICE ARENA

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Ice Arena											
Bowlen	Recreation/Arena Director *	13,448	90	0	0	0	0	13,538	15%	NA	0.15
Krans	Recreation/Arena Asst Director*	8,468	39	0	0	0	0	8,507	12%	NA	0.12
Ward	Secretary II*	6,906	83	0	0	0	0	6,989	15%	75	0.15
Trepanier, S	Arena Supervisor*	41,167	424	0	0	0	0	41,591	77%	NA	0.77
Trepanier, R	Arena Attendent*	29,086	424	0	0	0	0	29,510	77%	80	0.77
	Accrued Wages	750						750			
Subtotal Full Time		99,825	1,059	0	0	0	0	100,885			
Lamie	Program Coordinator *	14,354	0	0	0	0	0	14,354	30%	64	0.35
	Part Time Seasonal Attendants	37,500		0	0	0	0	37,500	100%		
Subtotal Part Time		51,854	0	0	0	0	0	51,854			
Total Ice Arena		\$151,679	\$1,059	\$0	\$0	\$0	0	\$152,739			2.31

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

EMPLOYEE POSITIONS BY DEPARTMENT

OVERVIEW

Rochester Recreation & Arena is committed to providing programs, services and facilities that promote a healthy lifestyle and foster meaningful community connections.

The Department of Recreation & Arena is responsible for the administration and programming for all City sponsored recreation programs and facilities. The department administers and operates two separate budgetary divisions: the General Fund Recreation Department and the Enterprise Fund Arena Department.

The Department of Recreation & Arena meets monthly with the Recreation & Arena Commission, which provides advisory support to the department in the development and evaluation of programs, setting goals / objectives, working with the adopted Master Plan, as well as other department related business.

The Arena budget is considered an Enterprise Fund within the City.

REVENUE ASSUMPTIONS

The sale of ice contracts remains the largest revenue generator for the Rochester Arena. The growth of non-contracted recreational programming and community events at the arena reinforce it as a multipurpose facility.

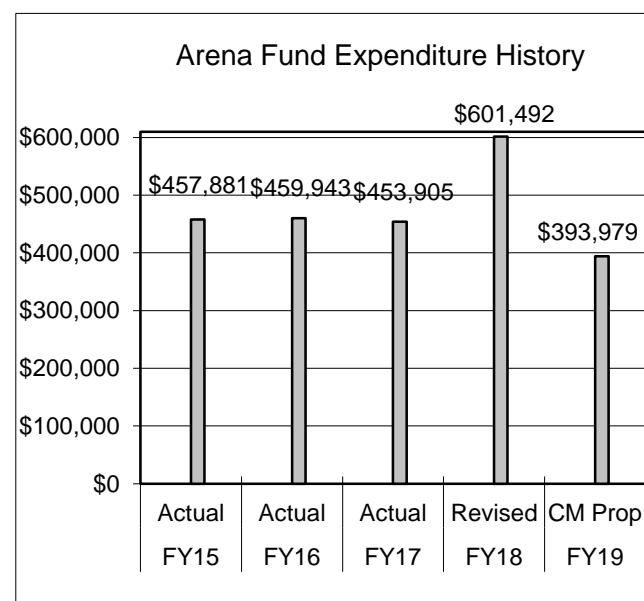
EXPENDITURES

Arena expenditure request for FY19 was developed as directed. The arena budget is analyzed strategically to control expense but still meet the needs of the community and the multipurpose facility.

PERFORMANCE OBJECTIVES

Performance objectives for FY19 continue to align with the department goals laid out in the Recreation Master Plan.

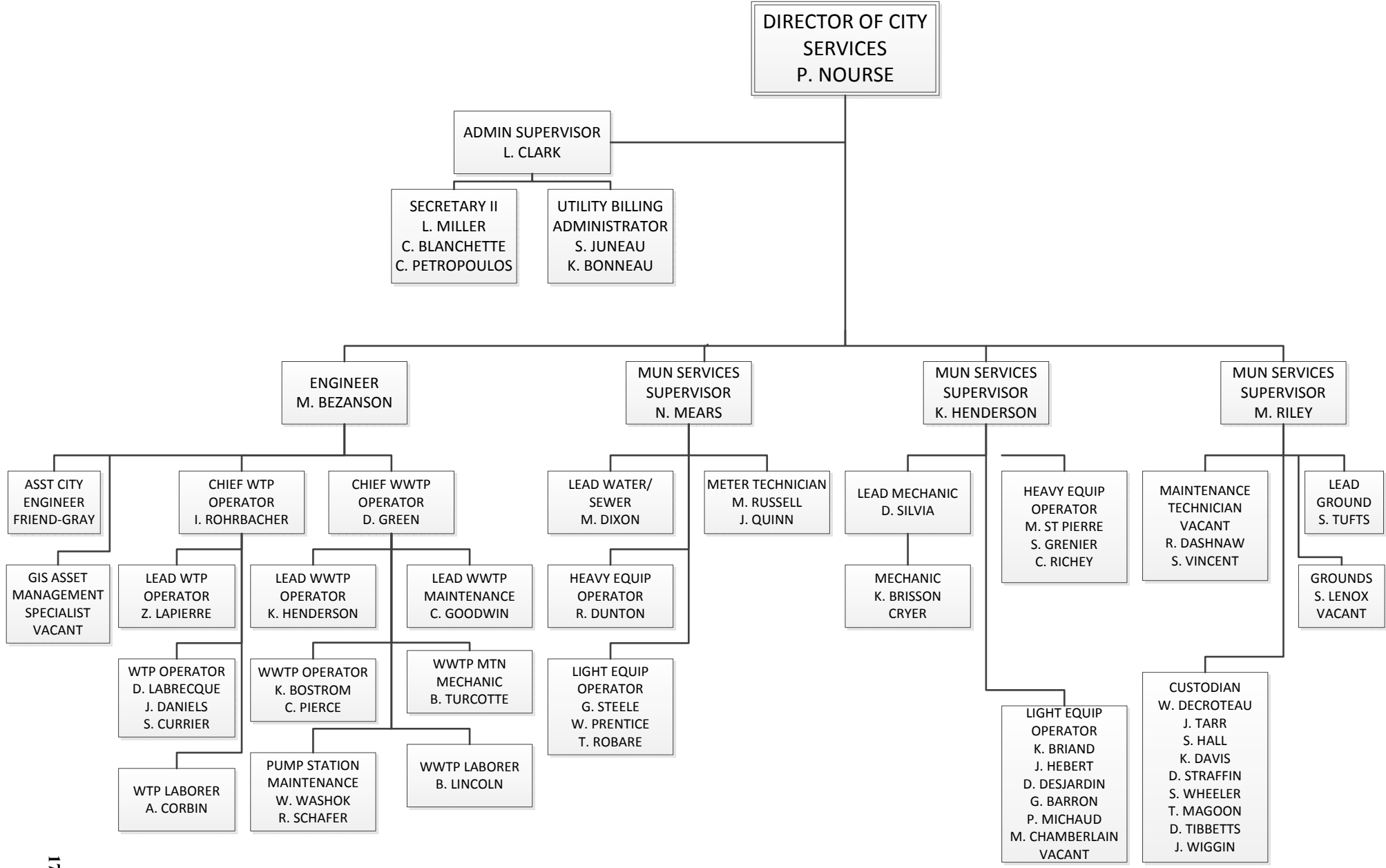
- Continue long range Capital Improvement Projects.
- Continue research of parking solutions and explore land acquisition.
- Continue to enhance programming space and diversify its uses.



**ARENA
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	107,945	98,900	99,075	99,075	99,825	925
511002 SALARIES - PART TIME	40,972	51,778	51,854	51,854	51,854	76
513001 OVERTIME - REGULAR	80	750	750	750	750	0
516000 LONGEVITY	906	944	1,060	1,060	1,060	116
TOTAL PERSONNEL - SALARIES	149,902	152,372	152,739	152,739	153,489	1,117
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	35,979	34,173	29,133	29,133	29,133	(5,040)
521200 DENTAL	476	468	464	464	464	(4)
521300 LIFE	167	180	181	181	181	1
522000 SOCIAL SECURITY	9,891	11,147	11,205	11,205	11,263	116
523000 RETIREMENT	10,779	11,274	11,400	11,400	11,571	297
526000 WORKERS' COMPENSATION	5,397	5,721	6,063	6,063	6,063	342
528001 DISABILITY INSURANCE	1,008	1,067	1,076	1,076	1,076	9
TOTAL PERSONNEL - BENEFITS	63,696	64,030	59,522	59,522	59,751	(4,279)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	0	475	100	100	100	(375)
532200 CONTRACTED SERVICES	5,605	19,990	1,365	1,365	1,365	(18,625)
533000 OTHER PROF SERVICES	714	0	0	0	0	0
533001 AUDIT	1,360	1,380	1,440	1,440	1,440	60
533010 LABOR NEGOTIATIONS	85	0	0	0	0	0
534003 SOFTWARE MAINT/LIC	4,844	5,893	7,440	7,440	7,440	1,547
TOTAL TECH/PROF SERVICES	12,608	27,738	10,345	10,345	10,345	(17,393)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	4,319	5,555	5,555	5,555	5,555	0
541901 HVAC SERVICE CONTRACT	15,060	16,500	25,143	25,143	25,143	8,643
543000 REPAIR AND MAINTENANCE	2,178	3,535	3,535	3,535	3,535	0
543002 EQUIPMENT MAINTENANCE	999	2,020	2,020	2,020	2,020	0
544500 LEASE COPIER/PRINTERS	602	710	1,200	1,200	1,200	490
TOTAL PROPERTY SERVICES	23,158	28,320	37,453	37,453	37,453	9,133
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	163	171	165	165	165	(6)
552002 PROPERTY INSURANCE	2,561	2,689	2,588	2,588	2,588	(101)
552003 GENERAL LIABILITY	829	870	837	837	837	(33)
553000 COMMUNICATIONS	2,181	2,270	2,270	2,270	2,270	0
553400 POSTAGE FEES	126	100	100	100	100	0

ARENA EXPENDITURES BY ACCOUNT						
	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
554000 ADVERTISING	0	100	0	0	0	(100)
TOTAL ADMINISTRATIVE COSTS	5,859	6,200	5,960	5,960	5,960	(240)
<u>MATERIALS & SUPPLIES</u>						
561001 JANITORIAL SUPPLIES	996	1,010	1,010	1,010	1,010	0
561002 BUILDING MAINTENANCE SUPPLIE	5,756	6,565	6,500	6,500	6,500	(65)
561003 OFFICE SUPPLIES	313	500	500	500	500	0
561010 CLOTHING	490	500	500	500	500	0
561015 SAFETY EQUIPMENT & TOOLS	0	500	500	500	500	0
561036 ZAMBONI PARTS	1,164	3,100	3,500	3,500	3,500	400
562200 ELECTRICITY	57,150	54,700	67,500	67,500	67,500	12,800
562400 HEATING FUEL	18,902	21,450	19,500	19,500	19,500	(1,950)
562600 VEHICLE FUEL	300	1,000	350	350	350	(650)
TOTAL MATERIALS & SUPPLIES	85,071	89,325	99,860	99,860	99,860	10,535
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	260	0	0	0	0	0
573900 OTHER EQUIPMENT	0	0	0	0	3,000	3,000
TOTAL PROPERTY/FIXED ASSET	260	0	0	0	3,000	3,000
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	337	380	380	380	380	0
583000 INTEREST EXPENSE	33,457	33,518	40,044	40,044	0	(33,518)
584000 CONTINGENCY	0	0	5,000	5,000	8,381	8,381
589028 SPECIAL EVENTS	7,425	8,585	8,585	8,585	8,585	0
589040 DASHER BOARD ADVERTISING EXP	3,785	4,545	4,500	4,500	4,500	(45)
589050 PRO SHOP EXPENSE	347	2,275	2,275	2,275	2,275	0
TOTAL OTHER GOODS/SERVICES	45,351	49,303	60,784	60,784	24,121	(25,182)
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	0	109,204	121,337	121,337	0	(109,204)
592001 DEPRECIATION	67,999	75,000	75,000	75,000	0	(75,000)
TOTAL OTHER TRANSACTIONS	67,999	184,204	196,337	196,337	0	(184,204)
TOTAL ARENA	453,905	601,492	623,000	623,000	393,979	(207,513)



FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-COMMUNITY CENTER

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
<u>Community Center</u>											
Nourse	Director of City Services*	12,490	0	0	0	0	0	12,490	11%	NA	0.11
Miller	Secretary II *	2,880	33	0	0	0	0	2,913	6%	80	0.06
Blanchette	Secretary II *	16,299	100	0	0	0	0	16,399	50%	70	0.50
Riley	Municipal Services Supervisor*	30,958	80	0	0	0	0	31,038	40%	NA	0.40
Plante	Maintenance Tech *	16,923	160	0	0	0	0	17,083	40%	80	0.40
Dashnaw	Maintenance Tech *	17,714	200	0	0	0	0	17,914	40%	80	0.40
Vincent	Maintenance Tech *	38,127	0	0	0	0	0	38,127	100%	80	1.00
Davis	Custodian	38,356	0	0	0	0	0	38,356	100%	80	1.00
Vacant	Custodian	42,765	600	0	0	0	0	43,365	100%	80	1.00
Decroteau	Custodian	36,317	0	0	0	0	0	36,317	100%	80	1.00
Tufts	Lead Grounds Laborer *	8,699	120	0	0	0	0	8,819	20%	80	0.20
	Accrued Wages	3,000						3,000			
<i>Subtotal Full Time</i>		264,528	1,293	0	0	0	0	265,822			
Magoon	Custodian	13,462	0	0	0	0	0	13,462	100%	32	0.40
<i>Subtotal Part Time</i>		13,462	0	0	0	0	0	13,462			
Total Community Center		\$277,990	\$1,293	\$0	\$0	\$0	\$0	\$279,284			6.47

EMPLOYEE POSITIONS BY DEPARTMENT

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

OVERVIEW

The Community Center is managed by the Director of City Services, Peter C. Nourse, PE and it operates as a special revenue fund within the scope of the Department of Public Works. The fund is financed and operated in a manner similar to a private enterprise fund. The intent is that costs of expenses including depreciation for the building are recovered through rental fees from the building's tenants. The maintenance is managed by the Buildings and Grounds Supervisor, Michael Riley and the Lease Management is done by the DPW Administration.

Current tenants include New Hampshire Department of Health and Human Services (NHDHHS), The City of Rochester School Department Administrative Offices, and the maintenance division, as well as the Bud Carlson School and the Hope School, The City Recreation Department, Strafford County Community Action, Strafford Regional Planning Commission, Crosspoint Church, Williams Driving School, and a variety of social service agencies. The Economic Development Department has moved to the Annex Building.

REVENUE ASSUMPTIONS

Revenue for this fund is primarily from rental fees. One item of concern is that revenues continue to be less than expenditures requiring a transfer from retained earnings to cover expenses. NHDHHS is the largest tenant; there was a recent 2% increase bringing their annual lease to \$280,755.

The State of New Hampshire has reviewed their business model for providing services by NH DHHS. Their current lease extension has an expiration date of August 2018. DHHS staff has indicated that they would like to extend the lease another year while they issue an RFP for leasing space that meets their new business

model. The City will need to submit a proposal if the goal is to continue leasing space to DHHS for the foreseeable future.

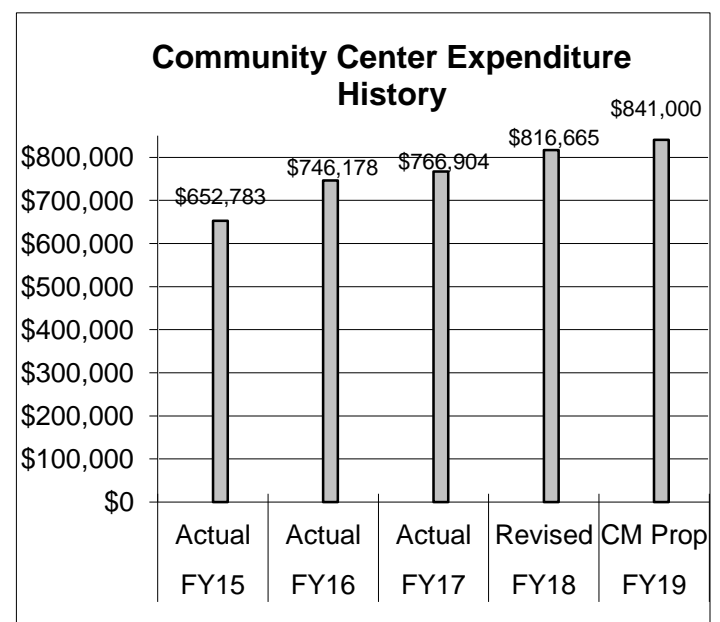
EXPENDITURES

Fiscal Year 2019 will see expenditures maintained near Fiscal Year 2017 & 2018 levels. If the City puts in an RFP to renovate the DHHS space to keep them as tenants, there will be a Capital Improvement Project Expense in order to accommodate the DHHS space needs.

PERFORMANCE OBJECTIVES

Maximize tenant and visitor satisfaction by addressing maintenance items in a timely manner and improving the overall cleanliness and appearance of the facility.

Tenant satisfaction will help ensure the facility maintains full occupancy. The overall appearance will be improved by ongoing maintenance; and with additional training and oversight for janitorial and support staff.



**COMMUNITY CENTER
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	238,137	252,900	261,528	264,528	264,528	11,628
511002 SALARIES - PART TIME	11,718	12,738	13,462	13,462	13,462	724
511099 SALARIES - ADJUSTMENT	785	792	0	0	0	(792)
513001 OVERTIME - REGULAR	9,749	8,620	8,620	8,620	8,620	0
515001 ON CALL	6,744	6,744	6,744	6,744	6,744	0
516000 LONGEVITY	33	155	1,293	1,293	1,293	1,138
TOTAL PERSONNEL - SALARIES	267,167	281,949	291,647	294,647	294,647	12,698
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	60,619	58,713	47,824	47,824	47,824	(10,889)
521200 DENTAL	1,206	1,240	1,220	1,220	1,220	(20)
521300 LIFE	415	639	469	469	469	(170)
522000 SOCIAL SECURITY	19,975	20,961	21,358	21,588	21,588	627
523000 RETIREMENT	27,665	30,383	30,895	31,237	31,237	854
526000 WORKERS' COMPENSATION	7,016	7,437	7,882	7,882	7,882	445
528001 DISABILITY INSURANCE	2,572	2,722	2,816	2,816	2,816	94
TOTAL PERSONNEL - BENEFITS	119,469	122,095	112,464	113,036	113,036	(9,059)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	1,337	1,350	1,350	1,350	1,350	0
532200 CONTRACTED SERVICES	0	4,484	0	0	0	(4,484)
533010 LABOR NEGOTIATIONS	170	0	0	0	0	0
534003 SOFTWARE MAINT/LIC	6,583	7,871	8,006	8,006	8,006	135
TOTAL TECH/PROF SERVICES	8,090	13,705	9,356	9,356	9,356	(4,349)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	12,164	17,000	15,000	15,000	15,000	(2,000)
541901 HVAC SERVICE CONTRACT	30,119	32,140	27,240	27,240	27,240	(4,900)
543000 REPAIR AND MAINTENANCE	39,289	41,897	43,480	43,480	73,480	31,583
543001 VEHICLE MAINT & REPAIRS	347	750	750	750	750	0
543002 EQUIPMENT MAINTENANCE	0	818	877	877	877	59
544200 RENTAL EQUIPMENT	0	400	400	400	400	0
544500 LEASE COPIER/PRINTERS	461	706	719	719	719	13
TOTAL PROPERTY SERVICES	82,381	93,711	88,466	88,466	118,466	24,755
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	2,113	2,219	2,136	2,136	2,136	(83)
552002 PROPERTY INSURANCE	12,949	13,597	13,086	13,086	13,086	(511)
552003 GENERAL LIABILITY	1,517	1,593	1,534	1,534	1,534	(59)

**COMMUNITY CENTER
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
553000 COMMUNICATIONS	4,572	4,520	4,644	4,644	4,644	124
553400 POSTAGE FEES	1	75	75	75	75	0
554000 ADVERTISING	300	300	300	300	300	0
555000 PRINTING AND BINDING	254	254	254	254	254	0
556000 TUITION	0	0	0	0	0	0
558000 TRAVEL	45	450	450	450	450	0
TOTAL ADMINISTRATIVE COSTS	21,752	23,008	22,479	22,479	22,479	(529)
<u>MATERIALS & SUPPLIES</u>						
561001 JANITORIAL SUPPLIES	11,246	12,800	13,200	13,200	13,200	400
561002 BUILDING MAINTENANCE SUPPLIE	15,180	19,700	19,700	19,700	19,700	0
561003 OFFICE SUPPLIES	658	658	658	658	658	0
561005 PUBLICATIONS	32	32	32	32	32	0
561008 VEHICLE SUPPLIES	3,811	4,000	4,000	4,000	4,000	0
561009 TRAINING MATERIAL AND SUPPLIE	0	0	0	0	0	0
561010 CLOTHING	3,907	4,121	4,300	4,300	4,300	179
561015 SAFETY EQUIPMENT & TOOLS	1,847	2,448	2,698	2,698	2,698	250
562200 ELECTRICITY	139,139	144,000	144,000	144,000	144,000	0
562400 HEATING FUEL	64,553	65,385	65,385	65,385	65,385	0
562600 VEHICLE FUEL	4,265	7,300	7,300	7,300	7,300	0
TOTAL MATERIALS & SUPPLIES	244,637	260,444	261,273	261,273	261,273	829
<u>PROPERTY/FIXED ASSET</u>						
572000 BUILDINGS	0	0	0	0	0	0
573401 ADMIN EQUIPMENT	950	1,643	1,643	1,643	1,643	0
573900 OTHER EQUIPMENT	22,335	6,700	6,700	6,700	6,700	0
TOTAL PROPERTY/FIXED ASSET	23,284	8,343	8,343	8,343	8,343	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	15	50	50	50	50	0
584000 CONTINGENCY	0	13,000	13,000	13,000	13,000	0
589001 STATE PERMITS & FEES	110	350	350	350	350	0
TOTAL OTHER GOODS/SERVICES	125	13,400	13,400	13,400	13,400	0
TOTAL COMMUNITY CENTER	766,904	816,655	807,428	811,000	841,000	24,345

**ECONOMIC DEVELOPMENT FUND
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>TECH/PROF SERVICES</u>						
534006 CONSULTING OTHER	0	0	0	0	0	0
534007 MARKETING	0	0	0	0	0	0
TOTAL TECH/PROF SERVICES	0	0	0	0	0	0
<u>OTHER GOODS/SERVICES</u>						
589044 COMMUNITY SERVICES	0	0	0	0	0	0
TOTAL OTHER GOODS/SERVICES	0	0	0	0	0	0
<u>OTHER TRANSACTIONS</u>						
593003 TRANSFER TO CAPITAL FUND	57,934	5,500	0	0	0	(5,500)
593008 TRANSFER TO GENERAL FUND	0	0	0	0	0	0
593009 TRANSFER TO OTHER FUNDS	0	0	0	0	0	0
TOTAL OTHER TRANSACTIONS	57,934	5,500	0	0	0	(5,500)
 TOTAL ECONOMIC DEVELOPMENT	 57,934	 5,500	 0	 0	 0	 (5,500)

FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-COMMUNITY DEVELOPMENT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Community Development											
Long	CD Specialist*	38,646	156	0	0	0	0	38,802	78%	80	0.78
<i>Subtotal Full Time</i>								38,802			
Total Community Development		\$38,646	\$156	\$0	\$0	\$0	\$0	\$38,802			0.78

**COMMUNITY DEVELOPMENT BLOCK GRANT
EXPENDITURES BY ACCOUNT**

	FY18 ADOPTED	FY18 REVISED	FY19 DEPT REQ	FY19 CM PROP	\$ CHANGE
<u>ADMINISTRATION</u>					
511001 SALARIES - FULL TIME	34,568	37,445	37,445	38,646	1,201
516000 LONGEVITY	144	144	144	156	12
521100 HEALTH	1,152	1,152	1,152	1,152	0
521200 DENTAL	36	36	36	36	0
521300 LIFE	64	75	75	75	0
522000 SOCIAL SECURITY	2,645	2,865	2,865	2,865	0
523000 RETIREMENT	3,934	4,262	4,262	4,262	0
526000 WORKER'S COMP	94	94	94	94	0
528001 DISABILITY INS	374	474	474	474	0
532001 STAFF DEVELOPMENT	0	1,000	1,000	1,000	0
533000 OTHER PROF SERVICES	0	2,500	2,500	1,287	(1,213)
533001 AUDIT	0	0	0	0	0
552003 GENERAL LIABILITY	0	0	0	0	0
553000 COMMUNICATIONS	0	0	0	0	0
553400 POSTAGE	378	600	600	600	0
554000 ADVERTISING	0	1,000	1,000	1,000	0
558000 TRAVEL	0	850	850	850	0
561003 OFFICE SUPPLIES	0	646	646	646	0
589013 REGISTRY OF DEEDS	0	50	50	50	0
TOTAL CDBG ADMINISTRATION	43,389	53,193	53,193	53,193	0
<u>PROJECTS</u>					
610000 PUBLIC SERVICES	32,542	39,895	39,895	39,895	0
620000 PUBLIC FACILITIES	91,015	122,877	122,877	122,877	0
640000 ECONOMIC DEVELOPMENT	0	0	0	0	0
650000 RESIDENTIAL REHAB	50,000	50,000	50,000	50,000	0
TOTAL CDBG PROJECTS	173,557	212,772	212,772	212,772	0
GRAND TOTAL CDBG	216,946	265,965	265,965	265,965	0

FY19 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-BRIDGING THE GAPS

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
<u>Bridging the Gaps</u>											
Perron	BTG Coordinator	46,449	0	0	0	0	0	46,449	100%	80	1.00
<i>Subtotal Full Time</i>											
Long	CD Specialist*	3,468	14	0	0	0	0	3,482	7%	80	0.06
Sullivan	Senior Accountant*	3,838	20	0	0	0	0	3,858	5%	NA	0.05
Additional Funds Available for Salaries		4,694						4,694			
Total Bridging the Gaps		\$58,449	\$0	\$0	\$0	\$0	\$0	\$58,483			1.11

**BRIDGING THE GAPS
EXPENDITURES BY ACCOUNT**

	FY18 CM PROP	FY18 ADOPTED	FY19 CM PROP	FY19 ADOPTED	\$ CHANGE
<u>ADMINISTRATION</u>					
511001 SALARIES - FULL TIME	54,520	54,520	58,483	58,483	3,963
521100 HEALTH	1,000	1,000	1,000	1,000	0
521200 DENTAL	250	250	250	250	0
521300 LIFE	76	76	76	76	0
522000 SOCIAL SECURITY	4,171	4,171	4,474	4,474	303
523000 RETIREMENT	6,090	6,090	6,533	6,533	443
526000 WORKER'S COMP	35	35	35	35	0
528001 IPT	400	400	400	400	0
532001 STAFF DEVELOPMENT	1,880	1,880	1,880	1,880	0
532200 CONTRACTED SERVICES	23,400	23,400	23,400	23,400	0
533000 OTHER PROF SERVICES	4,175	4,175	4,175	4,175	0
554000 ADVERTISING	1,826	1,826	1,826	1,826	0
555000 PRINTING AND BINDING	2,000	2,000	2,000	2,000	0
558000 TRAVEL	13,439	13,439	16,930	16,930	3,491
561003 OFFICE SUPPLIES	2,700	2,700	3,500	3,500	800
561032 OTHER OPERATIONAL SUPPLIES	8,440	8,440	11,940	11,940	3,500
581000 DUES AND FEES	598	598	598	598	
TOTAL CDBG ADMINISTRATION	125,000	125,000	137,500	137,500	12,500

**HUD OFFICER
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	5,654	0	0	0	0	0
511002 SALARIES - PART TIME	49,661	62,977	59,320	59,320	59,320	(3,657)
511099 SALARIES - ADJUSTMENT	1,183	0	0	0	0	0
TOTAL PERSONNEL - SALARIES	56,499	62,977	59,320	59,320	59,320	(3,657)
<u>PERSONNEL - BENEFITS</u>						
522000 SOCIAL SECURITY	2,570	977	4,571	4,571	4,571	3,594
526000 WORKERS' COMPENSATION	986	1,046	1,109	1,109	1,109	63
TOTAL PERSONNEL - BENEFITS	3,556	2,023	5,680	5,680	5,680	3,657
 TOTAL POLICE	 60,055	 65,000	 65,000	 65,000	 65,000	 0

**ICAC FUND
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	0	45,851	0	0	65,094	19,243
511003 SALARIES - EARLY REPORTING	0	55	0	0	1,967	1,912
511004 SALARIES - HOLIDAY PAY	0	1,940	0	0	2,754	814
513001 OVERTIME - REGULAR	87	2,300	2,300	2,300	2,300	0
TOTAL PERSONNEL - SALARIES	87	50,146	2,300	2,300	72,115	21,969
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	0	13,244	0	0	16,056	2,812
521200 DENTAL	0	177	0	0	250	73
521300 LIFE	0	6	0	0	10	4
522000 SOCIAL SECURITY	1	894	200	200	1,165	271
523000 RETIREMENT	23	14,533	500	500	21,047	6,514
526000 WORKERS' COMPENSATION	0	0	0	0	0	0
TOTAL PERSONNEL - BENEFITS	24	28,854	700	700	38,528	9,674
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	0	500	500	500	500	0
TOTAL TECH/PROF SERVICES	0	500	500	500	500	0
<u>ADMINISTRATIVE COSTS</u>						
558000 TRAVEL	1,069	1,500	1,500	1,500	1,500	0
TOTAL ADMINISTRATIVE COSTS	1,069	1,500	1,500	1,500	1,500	0
TOTAL POLICE	1,180	81,000	5,000	5,000	112,643	31,643

**DOJ FUND
EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	6,835	22,353	27,172	27,172	27,172	4,819
511003 SALARIES - EARLY REPORTING	87	1,412	849	849	849	(563)
511004 SALARIES - HOLIDAY PAY	87	946	1,150	1,150	1,150	204
TOTAL PERSONNEL - SALARIES	7,008	24,711	29,171	29,171	29,171	4,460
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	963	9,244	3,342	3,342	3,342	(5,902)
521200 DENTAL	33	118	140	140	140	22
521300 LIFE	1	5	6	6	6	1
522000 SOCIAL SECURITY	100	324	423	423	423	99
523000 RETIREMENT	1,849	7,265	8,585	8,585	8,585	1,320
TOTAL PERSONNEL - BENEFITS	2,946	16,956	12,496	12,496	12,496	(4,460)
 TOTAL POLICE	 9,954	 41,667	 41,667	 41,667	 41,667	 0

**VOCA GRANT
EXPENDITURES BY ACCOUNT**

	FY18 CM PROP	FY18 ADOPTED	FY19 DEPT REQ	FY19 CM PROP	\$ CHANGE
<u>ADMINISTRATION</u>					
511002 SALARIES - PART TIME	30,000	30,000	30,000	30,000	0
522000 SOCIAL SECURITY	2,295	2,295	2,295	2,295	0
TOTAL CDBG ADMINISTRATION	32,295	32,295	32,295	32,295	0

TIF 162-K GRANITE STATE BUSINESS PARK FUND 7028**EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>OTHER TRANSACTIONS</u>						
593002 TRANSFER TO CAPITAL PROJECTS	100,500	75,000	0	0	0	(75,000)
TOTAL OTHER TRANSACTIONS	100,500	75,000	0	0	0	(75,000)
 TOTAL	 100,500	 75,000	 0	 0	 0	 (75,000)

TIF 205C GRANITE STATE BUSINESS PARK FUND 7029

EXPENDITURES BY ACCOUNT

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>TECH/PROF SERVICES</u>						
532200 CONTRACTED SERVICES	0	0	0	0	0	0
TOTAL TECH/PROF SERVICES	0	0	0	0	0	0
<u>OTHER GOODS/SERVICES</u>						
583000 INTEREST EXPENSE	282,827	269,573	239,425	239,425	267,094	(2,479)
TOTAL OTHER GOODS/SERVICES	282,827	269,573	239,425	239,425	267,094	(2,479)
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	373,681	407,647	475,086	475,086	469,022	61,375
593002 TRANSFER TO CAPITAL PROJECTS	0	0	0	0	0	0
TOTAL OTHER TRANSACTIONS	373,681	407,647	475,086	475,086	469,022	61,375
 TOTAL PUBLIC WORKS	 656,508	 677,220	 714,511	 714,511	 736,116	 58,896

TIF 162-K GRANITE RIDGE DEVELOPMENT FUND 7030**EXPENDITURES BY ACCOUNT**

	FY 17 ACTUAL	FY 18 REVISED	FY 19 DRAFT	FY 19 DEPT REQ	FY 19 CM PROP	\$ CHANGE
<u>TECH/PROF SERVICES</u>						
532200 CONTRACTED SERVICES	0	0	0	0	0	0
TOTAL TECH/PROF SERVICES	0	0	0	0	0	0
<u>OTHER GOODS/SERVICES</u>						
583000 INTEREST EXPENSE	119,213	111,813	97,013	97,013	97,013	(14,800)
TOTAL OTHER GOODS/SERVICES	119,213	111,813	97,013	97,013	97,013	(14,800)
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	0	370,000	370,000	370,000	370,000	0
593002 TRANSFER TO CAPITAL PROJECTS	1,500	0	0	0	0	0
593009 TRANSFER TO OTHER FUNDS	84,043	0	0	0	0	0
TOTAL OTHER TRANSACTIONS	85,543	370,000	370,000	370,000	370,000	0
TOTAL	204,756	481,813	467,013	467,013	467,013	(14,800)

FY19 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

DEPARTMENT/DESCRIPTION	*C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	SRF	GRANT	LIFE
Tax Incremental Financing Districts								
Tax Incremental Financing Districts								
Whitehall Rd./Airport Rd. Water Main Interconnection	0	200,000	200,000	-	0	0	0	40
Subtotal: Tax Incremental Financing Districts	0	200,000	200,000	0	0	0	0	

*Note- Carry Over Amounts based on Available Budgets as of 3-20-18

FY19 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

DEPARTMENT/DESCRIPTION	*C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	SRF	GRANT	LIFE
General Fund								
Economic Development								
Highway Attraction Signs	0	125,000	125,000	0	0	0	0	30
Riverwalk	0	15,000	0	15,000	0	0	0	50
Subtotal: Economic Development	0	140,000	125,000	15,000	0	0	0	
Municipal Information Systems								
Network Upgrade / Expansion	96,792	318,000	318,000	0	0	0	0	7
Annual Hardware Replacement	12,211	76,500	0	76,500	0	0	0	5
Annual Software Upgrades	69,409	67,500	0	67,500	0	0	0	5
Technology Upgrades & Expansion Phase 2	27,508	320,000	320,000	0	0	0	0	7
Subtotal: MIS	205,920	782,000	638,000	144,000	0	0	0	
City Clerk & Elections								
Voting Machine Replacement Program	17,500	7,000	0	7,000	0	0	0	6
Subtotal: City Clerk & Elections	17,500	7,000	0	7,000	0	0	0	
Assessing								
Vehicle & Equipment Replacement Program-Police	0	25,000	0	25,000	0	0	0	5
Subtotal: Assessing	0	25,000	0	25,000	0	0	0	
Public Buildings								
City Hall Bathroom Renovations	75,000	75,000	75,000	0	0	0	0	20
Library Carpet Replacement	30,000	30,000	0	30,000	0	0		20
Repaint City Hall/Opera House Exterior Trim	0	30,000	0	30,000	0	0	0	20
Vehicle Replacement Program-Pub Bldg	8,409	72,000	0	72,000	0	0	0	10
City Hall- Opera House Handicap Lift	0	23,000	0	23,000	0	0	0	25
City Hall Atrium-Glass Replacement	0	22,000	0	22,000	0	0	0	25
City Hall Exterior Lighting	0	25,000	0	25,000	0	0	0	20
City Hall Soundproofing	0	75,000	0	75,000	0	0	0	20
Congress St Parking Lot Lighting	0	25,000	0	25,000	0	0	0	20
Hanson Pine-Resurface & Repurpose Courts	0	75,000	0	75,000	0	0	0	15
Police Station-Firing Range HVAC Upgrades	0	35,000	0	35,000	0	0	0	20
Subtotal: Public Buildings	113,409	487,000	75,000	412,000	0	0	0	
Planning								
Master Plan Chapter creation/update	45,000	50,000	0	50,000	0	0	0	6
Subtotal: Planning	45,000	50,000	0	50,000	0	0	0	

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

FY19 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

DEPARTMENT/DESCRIPTION	*C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	SRF	GRANT	LIFE
Police								
Replace Cruiser Radios	4,438	10,000	0	10,000	0	0	0	6
Taser Replacements	2,610	13,230	0	13,230	0	0	0	5
Vehicle & Equipment Replacement Program-Police	25,914	129,400	0	129,400	0	0	0	5
Subtotal: Police	32,962	152,630	0	152,630	0	0	0	
Fire								
Apparatus Replacement Program	0	600,000	600,000	0	0	0	0	15
Fire Fighting Gear Replacement	0	50,000	0	50,000	0	0	0	10
FD Organizational Analysis & Strategic Plan	0	30,000	0	30,000	0	0	0	10
Fire Emergency Management SUV	0	60,000	0	60,000	0	0	0	5
Mobile and Portable Radio Replacement Program	0	115,000	115,000	0	0	0	0	7
Purchase of New Personal Protective Equipment	0	35,000	0	35,000	0	0	0	10
Swiftwater Rescue Equipment	0	25,000	0	25,000	0	0	0	10
Subtotal: Fire	0	915,000	715,000	200,000	0	0	0	
Dispatch Center								
Emergency Services Radio Systems Replacements	0	657,580	657,580	0	0	0	0	20
Subtotal: Planning	0	657,580	657,580	0	0	0	0	
Building Zoning & Licensing Services								
Prius Battery Replacements	0	6,000	0	6,000	0	0	0	10
Vehicle & Equipment Replacement Program-BZLS	0	35,000	0	35,000	0	0	0	5
Subtotal: Planning	0	41,000	0	41,000	0	0	0	
Public Works								
Asset Management Program - Highway	30,000	60,000	60,000	0	0	0	0	10
Corrective Drainage	181,000	100,000	100,000	0	0	0	0	25
Columbus/Summer Intersection	-	140,000	140,000	0	0	0	0	25
Vehicle Replacement Program - DPW	29,915	331,000	0	331,000	0	0	0	10
Pavement Preservation Program	239,000	250,000	0	250,000	0	0	0	10
Pavement Rehabilitation Program	63,626	1,400,000	0	1,400,000	0	0	0	10
Sidewalk Improvement/Replacement Program	350,178	200,000	0	200,000	0	0	0	40
Subtotal: Public Works	893,719	2,481,000	300,000	2,181,000	0	0	0	
Library								
Library ILS Upgrade	0	20,000	0	20,000	0	0	0	12
Subtotal: Recreation	0	20,000	0	20,000	0	0	0	
Sub Total City	1,308,510	5,758,210	2,510,580	3,247,630	-	-	-	

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

FY19 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

DEPARTMENT/DESCRIPTION	*C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	SRF	GRANT	LIFE
School Department								
HVAC Upgrades	0	24,000	0	24,000	0	0	0	20
Electrical Upgrades	0	35,000	0	35,000	0	0	0	25
Fencing	0	5,000	0	5,000	0	0	0	20
Flooring	0	10,000	0	10,000	0	0	0	20
Painting Cycle-Exterior	0	43,000	0	43,000	0	0	0	10
Painting Cycle-Interior	0	20,000	0	20,000	0	0	0	10
Playground Upgrades	0	30,000	0	30,000	0	0	0	12
Sprinkler Upgrades	0	15,000	0	15,000	0	0	0	20
District Wide Lighting Upgrade	0	1,400,000	1,400,000	0	0	0	0	20
Leaf Vacuum w/Trailer	0	8,000	0	8,000	0	0	0	20
McClelland Roof	0	325,000	325,000	0	0	0	0	20
Paving Cycle-McClelland	0	75,000	0	75,000	0	0	0	15
Spaulding Auditorium Lift	0	33,000	0	33,000	0	0	0	15
Spaulding High Field Restrooms	0	21,000	0	21,000	0	0	0	20
Spaulding HS Clock Tower	0	60,000	0	60,000	0	0	0	20
Upgrade Large Restrooms at McClelland	0	56,000	0	56,000	0	0	0	20
School Total	0	2,160,000	1,725,000	435,000	0	0	0	
General Fund Total	1,308,510	7,918,210	4,235,580	3,682,630	0	0	0	0

*Note- Carry Over Amounts based on Available Budgets as of 3-20-17

FY19 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

DEPARTMENT/DESCRIPTION	*C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	SRF	GRANT	LIFE
Enterprise Funds								
Water Works								
Actuated Sludge Valves	0	35,000	0	35,000	0	0	0	15
Asset Management Program - Water	0	90,000	90,000	0	0	0	0	10
Vehicle Replacement Program - Water	5,915	63,000	0	63,000	0	0	0	10
Water Distribution System Upgrades	189,537	100,000	100,000	0	0	0	0	40
Watershed Management Program	80,000	25,000	0	25,000	0	0	0	10
North Main St. Improvements - Water	0	175,000	175,000	0	0	0	0	40
WTP Residuals Disposal	0	400,000	400,000	0	0	0	0	40
Industrial Way Water Main Replacement	0	550,000	550,000	0	0	0	0	40
Washington Street High Pressure Zone	0	100,000	100,000	0	0	0	0	10
Water Service Connection Program	0	75,000	0	75,000	0	0	0	40
WTP Concrete Rehabilitation/Repair	0	70,000	0	70,000	0	0	0	25
WTP Main Generator Replacement	0	200,000	200,000	0	0	0	0	20
WTP Pavement Rehabilitation	0	100,000	0	100,000	0	0	0	15
WTP Powdered Activated Carbon Feed System	0	50,000	0	50,000	0	0	0	15
WTP Primary MCC Transformers	0	12,000	0	12,000	0	0	0	15
Subtotal: Water Works	0	2,045,000	1,615,000	430,000	0	0	0	
Sewer Works								
Asset Management Program - Sewer	0	60,000	60,000	0	0	0	0	10
Vehicle Replacement Program - Sewer	15279	21,000	0	21,000	0	0	0	10
Collection System Upgrade	100,000	100,000	100,000	0	0	0	0	10
WWTF Ultraviolet Disinfection Equipment Replacement	2769	17,500	0	17,500	0	0	0	10
Main St (ER) Pump Station - Generator Installation	0	64,000	0	64,000	0	0	0	20
Colonial Pines Sewer Construction	2,068,000	2,000,000	2,000,000	0	0	0	0	25
Ryan Circle Pump Station - Generator Replacement	0	64,000	0	64,000	0	0	0	20
Sewer Service Connection Program	0	185,000	0	185,000	0	0	0	40
Sewer System Master Plan	0	300,000	300,000	0	0	0	0	10
WWTF Carbon Feed System to Support NPDES Compliance	0	1,300,000	1,300,000	0	0	0	0	20
WWTF Generator Connection for Main Aeration Blower	0	75,000	0	75,000	0	0	0	20
WWTF Lagoon 1 Solids Removal	0	50,000	50,000	0	0	0	0	3
WWTF PLC Upgrade	0	500,000	500,000	0	0	0	0	15
WWTF Septage Receiving Facility	0	500,000	500,000	0	0	0	0	25
NPDES Permit Technical/Legal Support for Compliance	259073	300,000	300,000	0	0	0	0	25
Subtotal: Sewer Works	2,327,073	5,536,500	5,110,000	426,500	0	0	0	

CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

FY19 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

CITY OF ROCHESTER

FY 19 PROPOSED BUDGET

CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

DEPARTMENT/DESCRIPTION	*C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	SRF	GRANT	LIFE
Special Revenue Funds								
Arena								
Arena Front Renovation	0	500,000	500,000	0	0	0	0	25
Arena Sprinkler System	0	225,000	225,000	0	0	0	0	20
Parking Lot Renovation	0	350,000	350,000	0	0	0	0	20
Subtotal: Arena	0	1,075,000	1,075,000	-	0	0	0	
Community Center								
AC for Recreation Office Spaces	0	35,000	0	35,000	0	0	0	20
DHHS Space Renovations	0	300,000	300,000	0		0	0	15
Install New Fire Alarm Panel & Sensors	0	150,000	150,000	0		0	0	20
Lighting Upgrades to LED	0	155,000	155,000	0		0	0	20
Subtotal: Community Center	0	640,000	605,000	35,000	-	-	0	
Enterprise & Special Revenue Funds Total	2,327,073	9,296,500	8,405,000	891,500	0	0	0	
All Totals	3,635,583	17,414,710	12,840,580	4,574,130	0	0	0	

*Note- Carry Over Amounts based on Available Budgets as of 3-20-18

City of Rochester
Long Term Debt Req's. Principal & Interest Payments
20 YEAR SCHEDULE - FY19 CM PPD BDGT

	2019	2020	2021	2022	2023	2024	2025	2026	2027 - 2038	TOTAL
CITY										
PRINCIPAL	3,042,912.77	2,952,931.47	2,763,946.93	2,519,143.02	2,419,155.45	2,253,688.77	2,251,331.05	1,447,451.60	7,473,748.16	27,124,309.22
INTEREST	813,929.42	723,352.94	635,643.30	558,302.26	483,102.07	410,517.46	340,743.02	275,074.54	1,121,473.53	5,362,138.54
SUBTOTAL	3,856,842.19	3,676,284.41	3,399,590.23	3,077,445.28	2,902,257.52	2,664,206.23	2,592,074.07	1,722,526.14	8,595,221.69	32,486,447.76
SCHOOL										
PRINCIPAL	1,478,497.33	1,474,407.82	1,442,209.95	1,254,217.68	1,226,662.81	1,074,880.82	1,073,509.51	905,845.72	7,525,353.18	17,455,584.82
INTEREST	601,395.32	545,836.28	490,453.56	437,469.93	385,705.95	337,407.88	292,468.24	248,453.12	1,116,168.18	4,455,358.46
SUBTOTAL	2,079,892.65	2,020,244.10	1,932,663.51	1,691,687.61	1,612,368.76	1,412,288.70	1,365,977.75	1,154,298.84	8,641,521.36	21,910,943.28
TIF205C - SAFRAN										
PRINCIPAL	194,206.38	203,033.94	211,861.50	216,275.29	225,102.85	233,930.41	247,171.76	255,999.32	1,761,098.75	3,548,680.20
INTEREST	92,932.16	89,048.04	84,987.36	80,750.12	75,883.94	70,819.12	65,555.68	59,376.40	194,978.82	814,331.64
SUBTOTAL	287,138.54	292,081.98	296,848.86	297,025.41	300,986.79	304,749.53	312,727.44	315,375.72	1,956,077.57	4,363,011.84
TIF162K - GRANITE RIDGE										
PRINCIPAL	370,000.00	370,000.00	370,000.00	370,000.00	370,000.00	370,000.00	370,000.00	370,000.00	365,000.00	3,325,000.00
INTEREST	97,012.50	82,212.50	67,412.50	54,462.50	41,512.50	28,562.50	19,312.50	11,912.50	4,106.25	406,506.25
SUBTOTAL	467,012.50	452,212.50	437,412.50	424,462.50	411,512.50	398,562.50	389,312.50	381,912.50	369,106.25	3,731,506.25
WATER FUND										
PRINCIPAL	1,607,490.88	1,607,796.06	1,560,985.72	1,535,108.85	1,463,379.08	1,427,852.30	1,439,640.81	1,091,398.16	6,787,227.02	18,520,878.88
INTEREST	556,221.17	509,520.00	462,605.92	416,150.50	369,079.15	324,488.17	279,737.29	234,930.43	899,107.78	4,051,840.41
SUBTOTAL	2,163,712.05	2,117,316.06	2,023,591.64	1,951,259.35	1,832,458.23	1,752,340.47	1,719,378.10	1,326,328.59	7,686,334.80	22,572,719.29
SEWER FUND										
PRINCIPAL	2,479,032.46	2,453,857.60	2,204,272.82	1,263,347.20	1,056,871.16	1,038,486.59	1,044,055.25	903,690.13	5,761,468.10	18,205,081.31
INTEREST	618,842.68	531,570.22	439,816.08	373,805.68	326,537.45	289,128.04	251,856.33	215,504.75	896,307.82	3,943,369.05
SUBTOTAL	3,097,875.14	2,985,427.82	2,644,088.90	1,637,152.88	1,383,408.61	1,327,614.63	1,295,911.58	1,119,194.88	6,657,775.92	22,148,450.36
ARENA FUND										
PRINCIPAL	108,836.51	76,071.92	79,530.01	79,776.21	79,946.54	48,428.37	48,428.37	45,928.37	363,995.23	930,941.53
INTEREST	30,668.59	26,996.70	24,131.94	21,153.72	18,042.76	15,680.98	14,051.86	12,422.76	53,521.60	216,670.91
SUBTOTAL	139,505.10	103,068.62	103,661.95	100,929.93	97,989.30	64,109.35	62,480.23	58,351.13	417,516.83	1,147,612.44
GRAND TOTALS										
PRINCIPAL	9,280,976.33	9,138,098.81	8,632,806.93	7,237,868.25	6,841,117.89	6,447,267.26	6,474,136.75	5,020,313.30	30,037,890.44	89,110,475.96
INTEREST	2,811,001.84	2,508,536.68	2,205,050.66	1,942,094.71	1,699,863.82	1,476,604.15	1,263,724.92	1,057,674.50	4,285,663.98	19,250,215.26

CITY OF ROCHESTER

Debt Limit Analysis - Principal Payments as of March 31, 2018

Description	City & Arena ¹	School	Water	Sewer
Assessed Valuation ²	2,365,100,275	2,365,100,275	2,365,100,275	N/A
% of State Assessment	3.00%	7.00%	10.00%	Unlimited
Statutory Limit	70,953,008.25	165,557,019.25	236,510,027.50	Unlimited
Bonds	31,079,766.65	19,047,504.59	14,529,036.45	16,074,409.30
TIF-205-c Bond (Safran)	3,734,059.02	0.00	0.00	0.00
TIF-162-k Bond (Granite Ridge)	3,695,000.00	0.00	0.00	0.00
Notes	0.00	0.00	112,500.00	0.00
State Revolving Loans	300,118.24	0.00	5,592,056.17	4,664,983.44
SRF Drawdowns Ongoing	0.00	0.00	0.00	0.00
Less: Net Debt Outstanding as of June 30, 2017	38,808,943.91	19,047,504.59	20,233,592.62	20,739,392.74
FY18 Principal Payments as of March 31, 2018	3,861,255.51	1,591,919.80	1,688,219.66	2,492,738.86
TIF-162-k District Debt (remove from debt limit calc)	3,325,000.00	0.00	0.00	0.00
Available Debt Margin	39,330,319.85	148,101,434.46	217,964,654.54	Unlimited
FY13 Authorized and Unissued	281,479.60	0.00	637,385.95	277,000.00
FY14 Authorized and Unissued	0.00	0.00	0.00	129,652.07
FY15 Authorized and Unissued	500,000.00	0.00	107,051.58	0.00
FY16 Authorized and Unissued (Includes Granite Ridge TIF Phase 2)	11,003,428.03	866,000.00	884,014.74	5,236,470.87
FY16 Granite Ridge TIF 162-k District Phase 2 (remove from debt limit calc)	(5,000,000.00)	0.00	0.00	0.00
FY17 Authorized and Unissued	1,852,338.10	8,051,146.00	1,790,260.51	6,795,000.00
FY18 Authorized and Unissued	9,919,000.00	482,500.00	4,750,000.00	7,580,000.00
Total Authorized and Unissued as of March 31, 2018	18,556,245.73	9,399,646.00	8,168,712.78	20,018,122.94
Under (Over) Debt Margin	20,774,074.12	138,701,788.46	209,795,941.76	N/A
Net Debt Margin	20,774,074.12	138,701,788.46	209,795,941.76	N/A

¹ City Bonds Outstanding	30,039,988.58
City TIF-205-c Bonds Outstanding	3,734,059.02
City TIF-162-k Bonds Outstanding	3,695,000.00
City CWSRF Loans Outstanding	300,118.24
Arena Bonds Outstanding	1,039,778.07
	38,808,943.91

² Based on April 25, 2017 State Valuation for Debt Limit

City of Rochester School Department

Mr. Michael Hopkins
Superintendent of Schools
e-mail: hopkins.m@rochesterschools.com

Mr. Kyle M. Repucci
Assistant Superintendent of Schools
e-mail: repucci.k@rochesterschools.com

Ms. Linda Casey
Business Administrator
e-mail: casey.l@rochesterschools.com

Mrs. Christiane Allison
Director of Student Services
e-mail: allison.c@rochesterschools.com

Office of the Superintendent
150 Wakefield Street
Suite #8
Rochester, NH 03867-1348
(603) 332-3678
FAX: (603) 335-7367



March 22, 2018

Mr. Daniel Fitzpatrick, City Manager
Rochester City Hall
31 Wakefield Street
Rochester, NH 03867

Dear Mr. Fitzpatrick,

The Rochester School Board at the March 21, 2018 Special School Board meeting voted to approved the following FY 2019 Budget:

- Operating Budget in the amount of \$63,448,838
- Grants Budget in the amount of \$3,410,000
- Food Service Budget in the amount of \$1,800,000
- Bonded CIP Budget in the amount of \$1,725,000
- Cash CIP Budget in the amount of \$435,000

The School Board has sent you a budget that continues current services in the School District. It does not add positions or programs. I think it would be helpful to meet with you and the Finance Department to discuss the budget prior to submission to the City Council. We will contact your office early next week to arrange a meeting.

Sincerely,

Michael L. Hopkins
Superintendent of Schools

MLH/clm

Cc: Mr. Blaine Cox, Finance Director
Rochester City Council

Enclosures

ROCHESTER SCHOOL DEPARTMENT



FY 2019 BUDGET
SCHOOL BOARD APROVED

ROCHESTER SCHOOL DEPARTMENT

FY19 BUDGET

TABLE OF CONTENTS

School Board Approved Budget Summary	1
Revenues	2
Budget by Fund & Object	3
Special Grants Appropriation	10
Capital Improvement Program	11

3/22/18

**ROCHESTER SCHOOL DISTRICT
FY 19 BUDGET**

	2016 EXPENDED	2017 EXPENDED	2018 REVISED BUDGET	2018 SPENT/ ENCUMBERED As of 1/26/18	2018 SCHOOL BOARD APPROVED	CHANGE	
						\$	%
FY 2019 PROPOSED OPERATING BUDGET	\$58,067,507	\$59,396,041	\$60,607,020	\$38,478,213	\$63,448,838	\$2,841,818	4.7%
TOTAL FY19 PROPOSED BUDGET	\$58,067,507	\$59,396,041	\$60,607,020	\$38,478,213	\$63,448,838	\$2,841,818	4.7%
SPECIAL GRANTS APPROPRIATION	\$3,060,000	\$3,571,000	\$3,571,000	\$0	\$3,571,000	\$0	0%
FOOD SERVICE	\$1,800,000	\$1,800,000	\$1,800,000	\$0	\$1,800,000	\$0	0%
GRAND TOTAL	\$62,927,507	\$64,767,041	\$65,978,020	\$38,478,213	\$68,819,838	\$2,841,818	4.3%
BONDED CAPITAL IMPROVEMENT PROGRAM	\$901,000	\$3,251,146	\$482,500	\$0	\$1,725,000	\$1,242,500	257.5%
CASH CAPITAL IMPROVEMENT PROGRAM (included in budget)	\$192,400	\$100,500	\$104,500	\$0	\$435,000	\$330,500	316.3%

**Rochester School Department
FY 2019 Revenue**

	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Budget	FY 2019 School Board Approved	% Difference
Local Revenue					
Transfer from CIP		\$ 419,675.47	\$ -	\$ -	
Transfer from Trustee of Trust Funds			\$ 796,329.00	\$ -	-100.00%
Tuition Regular	\$ 2,071,651.92	\$ 1,994,305.45	\$ 2,515,040.00	\$ 2,200,000.00	-12.53%
Tuition Summer School	\$ 13,940.00	\$ 12,439.00	\$ 13,000.00	\$ 14,000.00	7.69%
Tuition Vocational	\$ 25,445.31	\$ 18,669.57	\$ 25,000.00	\$ 15,000.00	-40.00%
Tuition Special Ed	\$ 25,533.00	\$ 16,401.92	\$ 60,000.00	\$ 16,000.00	-73.33%
Reimbursement for Services SPED	\$ 53,352.55	\$ 49,498.08	\$ 60,000.00	\$ 50,000.00	-16.67%
Athletic Admissions	\$ 7,963.00	\$ 7,866.00	\$ 10,000.00	\$ 5,000.00	-50.00%
Other Vocational Preschool	\$ 40,646.00	\$ 35,849.00	\$ 40,000.00	\$ 40,000.00	0.00%
Rental Income	\$ 3,931.50	\$ 3,837.50	\$ 3,000.00	\$ 3,900.00	30.00%
E-Rate	\$ 7,680.00	\$ -	\$ -	\$ -	
Other Local Revenue	\$ 68,552.50	\$ 28,103.47	\$ 5,000.00	\$ 5,000.00	0.00%
Total Local	\$ 2,318,695.78	\$ 2,586,645.46	\$ 3,527,369.00	\$ 2,348,900.00	-33.41%
State Revenue					
Adequacy Education Grant	\$ 23,005,154.16	\$ 22,751,322.29	\$ 22,119,506.00	\$ 21,712,122.00	-1.84%
Kindergarten Aid				\$ 350,000.00	
School Building Aid	\$ 837,293.31	\$ 126,132.50	\$ 125,462.00	\$ 124,791.00	-0.53%
Catastrophic Aid	\$ 374,597.16	\$ 448,177.01	\$ 469,000.00	\$ 460,000.00	-1.92%
Vocational Tuition Aide	\$ 24,108.41	\$ 19,656.68	\$ 25,000.00	\$ 20,000.00	-20.00%
Vocational Transportation Aide	\$ 8,321.80	\$ 10,007.20	\$ 8,500.00	\$ 10,000.00	17.65%
Driver Ed Aid	\$ -	\$ -	\$ -	\$ -	
Total State	\$ 24,249,474.84	\$ 23,355,295.68	\$ 22,747,468.00	\$ 22,676,913.00	-0.31%
Federal Revenue					
AF ROTC Reimbursement	\$ 63,695.93	\$ 66,151.60	\$ 63,000.00	\$ 67,000.00	6.35%
Medicaid	\$ 816,315.05	\$ 1,256,844.11	\$ 1,180,000.00	\$ 820,000.00	-30.51%
Medicaid Part D	\$ -	\$ -	\$ -	\$ -	
Indirect Cost	\$ 65,975.22	\$ 90,891.04	\$ 80,000.00	\$ 90,000.00	12.50%
Total Federal	\$ 945,986.20	\$ 1,413,886.75	\$ 1,323,000.00	\$ 977,000.00	-26.15%
Tax					
State Property	\$ 4,935,450.00	\$ 4,825,327.00	\$ 4,891,902.00	\$ 5,008,499.00	2.38%
Local Property	\$ 26,424,423.00	\$ 27,111,215.00	\$ 28,117,281.00	\$ 32,437,526.00	15.37%
Total Tax	\$ 31,359,873.00	\$ 31,936,542.00	\$ 33,009,183.00	\$ 37,446,025.00	13.44%
Total Revenue	\$ 58,874,029.82	\$ 59,292,369.89	\$ 60,607,020.00	\$ 63,448,838.00	4.69%
Supplemental Appropriation					
Total Revenue	\$ 58,874,029.82	\$ 59,292,369.89	\$ 60,607,020.00	\$ 63,448,838.00	4.69%
Total Expenditures	\$ 58,077,701.29	\$ 59,412,129.20	\$ 60,607,020.00	\$ 63,448,838.00	4.69%
Surplus	\$ 796,328.53	\$ (119,759.31)			

**ROCHESTER SCHOOL DEPARTMENT
FY19 BUDGET
SCHOOL BOARD APPROVED**

	2016 EXPENDED	2017 EXPENDED	2018 REVISED BUDGET	2018 SPENT/ ENCUMBERED As of 1/26/18	2019 SCHOOL BOARD APPROVED	CHANGE \$	%
1100 REGULAR INSTRUCTION							
511400 SALARIES - TEACHERS	14,062,663	14,615,254	14,338,311	8,309,064	15,235,960	897,649	6.3%
511600 SALARIES - AIDE	578,081	638,065	665,764	340,645	820,050	154,286	23.2%
512000 SALARIES - SUBS	444,421	511,611	469,100	209,031	468,000	(1,100)	-0.2%
521100 HEALTH INSURANCE	2,603,409	2,792,503	2,803,054	1,642,995	2,903,609	100,555	3.6%
521200 DENTAL INSURANCE	32,915	43,911	43,140	25,834	46,530	3,390	7.9%
521300 LIFE INSURANCE	2,624	2,510	2,746	1,419	2,770	24	0.9%
522000 SOCIAL SECURITY	1,090,871	1,175,707	1,136,719	636,226	1,194,682	57,963	5.1%
523100 RETIREMENT OTHER	22,335	24,248	23,697	14,155	24,658	961	4.1%
523200 RETIREMENT TEACHER	2,178,881	2,327,733	2,532,000	1,419,193	2,603,957	71,957	2.8%
526000 WORKER'S COMPENSATION	48,334	69,249	74,353	75,747	80,500	6,147	8.3%
532000 PURCHASED EDUCATIONAL SERVICES	8,347	8,281	8,750	7,978	13,750	5,000	57.1%
532900 OTHER PROFESSIONAL SERVICES	39,857	39,357	39,858	39,857	42,000	2,142	5.4%
533900 PLACEMENT OF STUDENTS	18,605	16,160	20,000	20,000	20,000	-	0.0%
543000 REPAIR AND MAINTENANCE	62,719	62,240	59,578	50,433	57,454	(2,124)	-3.6%
544200 RENTAL EQUIPMENT	77,350	77,350	77,355	77,013	96,994	19,639	25.4%
556100 TUITION TO OTHER LEAS	12,846	37,700	40,000	18,300	40,000	-	0.0%
556400 TUITION TO PRIV&OTH SCHLS IN STATE	23,701	-	-	-	-	-	-
558000 TRAVEL	9,338	9,541	9,236	4,384	9,600	364	3.9%
561000 GENERAL SUPPLIES	268,473	237,598	227,233	225,076	263,185	35,952	15.8%
564000 BOOKS AND PERIODICALS	66,399	65,884	35,819	35,497	80,872	45,053	125.8%
573100 NEW EQUIPMENT	31,693	6,814	73,672	73,462	8,275	(65,397)	-88.8%
573300 NEW FURNITURE	6,970	637	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	5,705	5,997	7,000	6,852	17,073	10,073	143.9%
573700 REPLACEMENT FURNITURE	3,010	273	3,650	3,614	4,614	964	26.4%
581000 DUES AND FEES	67,572	49,625	50,647	50,647	50,168	(479)	-0.9%
TOTAL REGULAR INSTRUCTION	21,767,117	22,818,248	22,741,682	13,287,422	24,084,701	1,343,019	5.9%

1210 SPECIAL EDUCATION

511200 SALARIES - ADMIN	241,119	261,132	251,198	146,222	257,933	6,735	2.7%
511300 SALARIES - MANAGERIAL	46,998	48,037	42,426	25,977	43,699	1,273	3.0%
511400 SALARIES - TEACHERS	4,315,697	4,626,286	4,542,008	2,686,592	4,780,511	238,503	5.3%
511600 SALARIES - AIDE	2,271,609	2,398,545	2,505,897	1,331,088	2,734,622	228,725	9.1%
511601 SALARIES - AIDE EXEMPT	150,778	165,134	183,957	72,282	156,445	(27,512)	-15.0%
511700 SALARIES - CLERICAL	85,894	102,783	88,582	51,330	92,526	3,944	4.5%
511701 SALARIES - CLERICAL	20,217	19,158	24,067	10,354	24,793	726	3.0%
511900 SALARIES - MISCELLANEOUS	32,184	32,987	32,317	20,144	33,287	970	3.0%
512000 SALARIES - SUBS	203,467	135,077	188,000	83,012	183,000	(5,000)	-2.7%
521100 HEALTH INSURANCE	1,625,554	1,414,596	1,354,784	808,223	1,415,972	61,188	4.5%
521200 DENTAL INSURANCE	22,406	21,503	21,167	12,475	23,016	1,849	8.7%
521300 LIFE INSURANCE	1,393	1,359	1,382	786	1,572	190	13.7%
522000 SOCIAL SECURITY	528,986	570,898	565,978	318,554	601,115	35,137	6.2%
523100 RETIREMENT OTHER	71,353	75,486	72,802	49,604	93,993	21,191	29.1%
523200 RETIREMENT TEACHER	705,524	777,487	827,394	491,145	871,547	44,153	5.3%
526000 WORKER'S COMPENSATION	24,461	32,987	37,628	37,628	40,700	3,072	8.2%
532100 PURCHASED ED SERVICES OTHER	1,523,022	1,638,814	2,068,174	2,067,690	2,151,619	83,445	4.0%
533000 LEGAL	12,640	23,519	20,000	20,550	20,000	-	0.0%
543000 REPAIR AND MAINTENANCE	351	241	400	306	310	(90)	-22.5%
544200 RENTAL EQUIPMENT	21,858	20,724	20,941	20,925	22,765	1,824	8.7%
555000 POSTAGE FEES	16	-	2,127	-	2,127	-	0.0%
556100 TUITION TO OTHER LEAS	1,344,898	1,247,350	836,381	835,608	1,273,554	437,173	52.3%
556400 TUITION TO PRIVATE & OTHER	1,350,097	2,017,681	2,476,790	2,447,075	2,173,712	(303,078)	-12.2%
556500 TUITION TO PRIVATE & OTHER OUT OF ST	21,341	-	-	-	-	-	-
558000 TRAVEL	5,308	4,464	4,300	1,143	4,900	600	14.0%
558100 TRAVEL	14,671	12,867	21,000	5,276	19,100	(1,900)	-9.0%
561000 GENERAL SUPPLIES	40,068	18,638	33,315	32,820	29,015	(4,300)	-12.9%
561100 GENERAL SUPPLIES OTHER	18,935	20,717	7,080	3,120	20,080	13,000	183.6%
581000 DUES AND FEES	2,350	2,585	2,700	2,680	2,700	-	0.0%
TOTAL SPECIAL EDUCATION	14,703,194	15,691,056	16,232,795	11,582,608	17,074,613	841,818	5.2%

1300 VOCATIONAL

511200 SALARIES - ADMIN	78,414	98,183	82,572	49,615	88,580	6,008	7.3%
511400 SALARIES - TEACHERS	985,078	1,013,622	976,374	582,812	1,029,939	53,565	5.5%

03/22/18

**ROCHESTER SCHOOL DEPARTMENT
FY19 BUDGET
SCHOOL BOARD APPROVED**

	2016 EXPENDED	2017 EXPENDED	2018 REVISED BUDGET	2018 SPENT/ ENCUMBERED As of 1/26/18	2019 SCHOOL BOARD APPROVED	CHANGE \$	%
511600 SALARIES - AIDE	69,007	76,570	74,528	48,442	97,361	22,833	30.6%
511700 SALARIES - CLERICAL	35,863	37,066	33,780	22,354	36,164	2,384	7.1%
512000 SALARIES - SUBS	41,191	60,136	37,000	20,902	35,000	(2,000)	-5.4%
521100 HEALTH INSURANCE	353,850	287,767	317,123	168,157	278,130	(38,993)	-12.3%
521200 DENTAL INSURANCE	3,564	3,145	2,895	2,734	3,168	273	9.4%
521300 LIFE INSURANCE	283	276	286	158	300	14	4.9%
522000 SOCIAL SECURITY	84,136	94,055	84,984	51,171	91,947	6,963	8.2%
523100 RETIREMENT OTHER	9,416	10,035	9,970	5,874	10,769	799	8.0%
523200 RETIREMENT TEACHER	167,193	179,658	183,423	109,789	194,180	10,757	5.9%
526000 WORKER'S COMPENSATION	4,405	6,392	6,777	7,777	7,000	223	3.3%
532000 PURCH EDUCATIONAL SERVICES		17,550	42,000	42,000	46,000	4,000	9.5%
543000 REPAIR AND MAINTENANCE	17,398	9,701	12,000	5,554	12,000	-	0.0%
544200 RENTAL EQUIPMENT	18,275	18,275	18,276	18,195	22,915	4,639	25.4%
553400 POSTAGE	-	-	500	-	500	-	0.0%
556100 TUITION TO OTHERS	28,868	26,723	40,000	34,000	45,000	5,000	12.5%
558000 TRAVEL	2,649	2,936	3,100	2,797	3,100	-	0.0%
561000 GENERAL SUPPLIES	31,797	22,978	18,246	17,237	29,046	10,800	59.2%
564000 BOOKS AND PERIODICALS	7,318	8,619	1,378	1,155	11,178	9,800	711.2%
573100 NEW EQUIPMENT	-	-	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	2,207	36	387	137	6,387	6,000	1550.4%

TOTAL VOCATIONAL EDUCATION	1,940,913	1,973,723	1,945,599	1,190,863	2,048,664	103,065	5.3%
-----------------------------------	------------------	------------------	------------------	------------------	------------------	----------------	-------------

1410 CO-CURRICULAR ACTIVITIES EDUCATION

511400 SALARIES - TEACHERS	63,289	63,531	65,896	30,369	66,000	104	0.2%
522000 SOCIAL SECURITY	5,473	5,805	4,894	2,507	5,049	155	3.2%
523100 RETIREMENT OTHER	422	836	76	222	500	424	557.9%
523200 RETIREMENT TEACHER	9,934	10,021	8,799	5,033	9,000	201	2.3%
526000 WORKER'S COMPENSATION	254	372	391	391	450	59	15.1%

TOTAL CO-CURRICULAR	79,370	80,566	80,056	38,523	80,999	943	1.2%
----------------------------	---------------	---------------	---------------	---------------	---------------	------------	-------------

1420 ATHLETICS

511200 SALARIES - ADMIN	79,742	81,802	83,934	48,856	87,225	3,291	3.9%
511400 SALARIES - TEACHERS	133,024	137,874	140,699	46,169	144,654	3,955	2.8%
511700 SALARIES - CLERICAL	25,881	24,993	26,257	16,322	29,817	3,560	13.6%
521100 HEALTH INSURANCE	40,635	33,406	38,454	18,515	31,124	(7,330)	-19.1%
521200 DENTAL INSURANCE	386	386	386	223	396	10	2.6%
521300 LIFE INSURANCE	99	99	100	57	100	-	0.0%
522000 SOCIAL SECURITY	17,325	18,280	18,117	8,020	19,142	1,025	5.7%
523100 RETIREMENT OTHER	666	767	-	274	-	-	-
523200 RETIREMENT TEACHER	21,831	21,177	24,400	10,817	24,310	(90)	-0.4%
526000 WORKER'S COMPENSATION	870	1,275	1,339	1,339	1,400	61	4.6%
531000 ADMINISTRATIVE SERVICES	41,512	35,934	41,724	19,680	43,548	1,824	4.4%
543000 REPAIR AND MAINTENANCE	4,646	3,297	5,286	4,946	6,118	832	15.7%
544200 RENTAL EQUIPMENT	1,150	1,150	1,150	1,145	1,442	292	25.4%
558000 TRAVEL	4,626	4,400	5,000	958	5,000	-	0.0%
561000 GENERAL SUPPLIES	12,976	15,957	11,102	4,530	13,157	2,055	18.5%
573500 REPLACEMENT EQUIPMENT	43,971	33,282	26,897	19,842	24,876	(2,021)	-7.5%
581000 DUES AND FEES	48,944	47,055	50,215	36,839	49,349	(866)	-1.7%

TOTAL ATHLETICS	478,283	461,133	475,060	238,531	481,658	6,598	1.4%
------------------------	----------------	----------------	----------------	----------------	----------------	--------------	-------------

1430 SUMMER SCHOOL REGULAR EDUCATION

511400 SALARIES - TEACHERS	32,376	30,060	33,000	31,959	33,000	-	0.0%
522000 SOCIAL SECURITY	2,427	2,300	2,524	2,445	2,525	1	0.0%
523200 RETIREMENT TEACHER	4,589	4,287	5,729	4,717	5,729	-	0.0%
526000 WORKER'S COMPENSATION	173	254	267	267	352	85	31.8%

TOTAL SUMMER SCHOOL REG. EDUCATION	39,565	36,901	41,520	39,388	41,606	86	0.2%
---	---------------	---------------	---------------	---------------	---------------	-----------	-------------

1600 ADULT EDUCATION

511400 SALARIES - TEACHERS	-	378	9,000	-	9,000	-	0.0%
522000 SOCIAL SECURITY	-	27	689	-	689	-	0.0%

03/22/18

**ROCHESTER SCHOOL DEPARTMENT
FY19 BUDGET
SCHOOL BOARD APPROVED**

	2016 EXPENDED	2017 EXPENDED	2018 REVISED BUDGET	2018 SPENT/ ENCUMBERED As of 1/26/18	2019 SCHOOL BOARD APPROVED	CHANGE \$	%
523200 RETIREMENT TEACHER	-	59	100	-	100	-	0.0%
526000 WORKER'S COMPENSATION	-	-	67	67	100	33	49.3%
TOTAL ADULT EDUCATION	-	464	9,856	67	9,889	33	0.3%

2110 ATTENDANCE OFFICER

511601 SALARIES - AIDE	30,315	31,103	31,917	18,414	32,875	958	3.0%
521300 LIFE INSURANCE	9	9	10	5	10	-	0.0%
522000 SOCIAL SECURITY	2,340	2,520	2,372	1,409	2,515	143	6.0%
523100 RETIREMENT OTHER	3,472	3,680	3,527	2,096	3,742	215	6.1%
526000 WORKER'S COMPENSATION	100	147	154	154	200	46	29.9%
558000 TRAVEL	1,000	800	1,000	627	1,000	-	0.0%
TOTAL ATTENDANCE OFFICER	37,237	38,259	38,980	22,704	40,342	1,362	3.5%

2120 GUIDANCE SERVICES

511400 SALARIES - TEACHERS	1,074,041	1,079,930	1,079,591	613,566	1,088,990	9,399	0.9%
511700 SALARIES - CLERICAL	67,599	70,158	65,784	42,498	70,552	4,768	7.2%
521100 HEALTH INSURANCE	277,648	239,361	265,818	142,606	242,370	(23,448)	-8.8%
521200 DENTAL INSURANCE	3,525	3,290	3,281	1,967	3,366	85	2.6%
521300 LIFE INSURANCE	191	190	210	102	200	(10)	-4.8%
522000 SOCIAL SECURITY	81,438	84,970	81,542	46,660	82,862	1,320	1.6%
523100 RETIREMENT OTHER	7,551	7,837	7,487	4,836	8,029	542	7.2%
523200 RETIREMENT TEACHER	166,343	170,399	183,071	104,006	184,665	1,594	0.9%
526000 WORKER'S COMPENSATION	3,321	4,882	5,127	5,127	5,600	473	9.2%
544200 RENTAL EQUIPMENT	1,150	1,150	1,150	1,145	1,441	291	25.3%
553400 POSTAGE	-	-	883	-	883	-	0.0%
558000 TRAVEL	508	54	600	-	100	(500)	-83.3%
561000 GENERAL SUPPLIES	6,929	7,420	554	525	12,391	11,837	2136.6%
581000 DUES AND FEES	590	275	850	325	350	(500)	-58.8%
TOTAL GUIDANCE SERVICES	1,690,831	1,669,914	1,695,948	963,364	1,701,799	5,851	0.3%

2130 HEALTH SERVICES

511400 SALARIES - TEACHERS	578,905	557,422	568,500	361,636	592,135	23,635	4.2%
511700 SALARIES - CLERICAL	21,345	30,589	21,952	11,836	27,714	5,762	26.2%
512000 SALARIES - SUBS	17,036	37,208	15,000	282	15,000	-	0.0%
521100 HEALTH INSURANCE	102,790	90,922	100,289	38,216	55,626	(44,663)	-44.5%
521200 DENTAL INSURANCE	965	965	965	497	792	(173)	-17.9%
521300 LIFE INSURANCE	102	100	110	52	100	(10)	-9.1%
522000 SOCIAL SECURITY	45,221	47,117	44,148	27,620	47,321	3,173	7.2%
523200 RETIREMENT TEACHER	91,076	89,536	98,694	56,450	89,998	(8,696)	-8.8%
526000 WORKER'S COMPENSATION	1,790	2,623	2,754	2,754	2,900	146	5.3%
533000 OTHER PROFESSIONAL SERVICES	750	-	-	-	-	-	-
553400 POSTAGE	-	-	319	-	319	-	0.0%
558000 TRAVEL	1,024	837	1,200	369	1,200	-	0.0%
561000 GENERAL SUPPLIES	3,029	3,633	2,316	2,162	3,016	700	30.2%
564000 BOOKS AND PERIODICALS	227	109	178	-	878	700	393.3%
573500 REPLACEMENT EQUIPMENT	-	1,965	500	37	2,000	1,500	300.0%
TOTAL HEALTH SERVICES	864,260	863,027	856,925	501,912	838,999	(17,926)	-2.1%

2210 CURRICULUM

511200 SALARIES - ADMIN	166,968	171,579	121,340	78,630	123,711	2,371	2.0%
511400 SALARIES - TEACHERS	104,339	104,519	100,000	46,731	100,000	-	0.0%
511600 SALARIES - AIDE	48,736	34,290	50,000	22,351	50,000	-	0.0%
521100 HEALTH INSURANCE	16,766	12,639	9,470	7,582	8,940	(530)	-5.6%
521200 DENTAL INSURANCE	169	114	97	101	99	2	2.1%
521300 LIFE INSURANCE	32	32	15	15	15	-	0.0%
522000 SOCIAL SECURITY	25,069	23,607	23,724	11,385	20,697	(3,027)	-12.8%
523100 RETIREMENT OTHER	13,767	16,407	21,198	8,925	19,653	(1,545)	-7.3%
523200 RETIREMENT TEACHER	15,142	14,608	17,000	7,762	17,000	-	0.0%
524000 TUITION REIMBURSEMENT-TEACHERS	223,224	191,918	236,000	75,473	236,000	-	0.0%
524100 TUITION REIMBURSEMENT-ADMIN	60,714	56,306	60,000	31,980	60,000	-	0.0%

03/22/18

**ROCHESTER SCHOOL DEPARTMENT
FY19 BUDGET
SCHOOL BOARD APPROVED**

	2016 EXPENDED	2017 EXPENDED	2018 REVISED BUDGET	2018 SPENT/ ENCUMBERED As of 1/26/18	2019 SCHOOL BOARD APPROVED	CHANGE \$	%
524200 TUITION REIMBURSEMENT-PARA	20,814	24,303	34,000	7,661	34,000	-	0.0%
526000 WORKER'S COMPENSATION	1,220	1,230	1,876	1,876	2,000	124	6.6%
532000 PURCHASED EDUCATIONAL SERVICES	103,761	63,992	180,017	115,489	202,500	22,483	12.5%
558000 TRAVEL	3,798	1,704	7,000	634	7,000	-	0.0%
558100 TRAVEL ADMIN	25,501	38,348	30,000	13,907	30,000	-	0.0%
558400 TRAVEL PROFESSIONALS	-	411	-	-	5,000	5,000	
558500 WORKSHOP TRAVEL	7,082	12,880	10,000	2,747	10,000	-	0.0%
561000 GENERAL SUPPLIES	486	469	1,000	962	1,000	-	0.0%
561000 FOOD FOR WORKSHOPS	18,617	9,527	8,416	8,415	10,000	1,584	18.8%
564000 BOOKS AND PERIODICALS	192,246	17,895	117,968	117,535	13,000	(104,968)	-89.0%
564100 BOOKS AND OTHER PRINTED MEDIA	11,507	3,958	4,071	4,070	15,000	10,929	268.5%
TOTAL CURRICULUM	1,059,956	800,736	1,033,192	564,232	965,615	(67,577)	-6.5%

2222 LIBRARY SERVICES

511400 SALARIES - TEACHERS	218,006	183,319	191,042	115,638	195,580	4,538	2.4%
511600 SALARIES - AIDE	148,235	160,949	153,233	76,932	151,748	(1,485)	-1.0%
512000 SUBS	725	420		205	-	-	
521100 HEALTH INSURANCE	54,254	51,006	60,983	25,317	44,368	(16,615)	-27.2%
521200 DENTAL INSURANCE	792	647	676	367	693	17	2.5%
521300 LIFE INSURANCE	38	35	40	20	40	-	0.0%
522000 SOCIAL SECURITY	26,983	25,745	25,055	14,190	25,593	538	2.1%
523100 RETIREMENT OTHER	2,741	3,949	2,784	869	2,196	(588)	-21.1%
523200 RETIREMENT TEACHER	34,284	29,710	33,167	20,075	33,955	788	2.4%
526000 WORKER'S COMPENSATION	1,129	1,655	1,738	1,738	2,050	312	18.0%
561000 GENERAL SUPPLIES	4,717	2,504	4,457	3,562	5,120	663	14.9%
564000 BOOKS AND PERIODICALS	34,052	27,434	30,715	30,143	33,582	2,867	9.3%
573100 NEW EQUIPMENT	-	1,527		-	-	-	
573500 REPLACEMENT EQUIPMENT	1,756	1,222	564	388	-	(564)	-100.0%
TOTAL LIBRARY SERVICES	527,712	490,122	504,454	289,443	494,925	(9,529)	-1.9%

2225 TECHNOLOGY SERVICES

511400 SALARIES - TEACHERS	73,718	73,614	65,636	52,225	66,171	535	0.8%
511700 SALARIES - CLERICAL	24,282	25,555	24,034	20,149	35,081	11,047	46.0%
511900 SALARIES - TECHNICAL	323,333	361,218	350,648	202,730	371,586	20,938	6.0%
521100 HEALTH INSURANCE	94,307	94,784	103,526	47,226	80,128	(23,398)	-22.6%
521200 DENTAL INSURANCE	1,306	1,459	1,544	683	1,188	(356)	-23.1%
521300 LIFE INSURANCE	70	72	80	39	80	-	0.0%
522000 SOCIAL SECURITY	30,424	34,409	31,220	19,843	34,153	2,933	9.4%
523100 RETIREMENT OTHER	33,037	37,054	36,307	20,067	39,892	3,585	9.9%
523200 RETIREMENT TEACHER	11,599	11,927	11,395	8,796	11,488	93	0.8%
526000 WORKER'S COMPENSATION	1,065	1,560	1,638	1,638	1,700	62	3.8%
534000 TECHNICAL SERVICES	39,276	39,649	40,020	40,017	40,000	(20)	0.0%
543000 REPAIR AND MAINTENANCE	124,116	127,465	119,758	119,816	120,000	242	0.2%
553200 DATA COMMUNICATION	57,007	59,771	60,000	59,988	60,000	-	0.0%
558000 TRAVEL	8,031	12,618	2,274	2,260	12,000	9,726	427.7%
561000 GENERAL SUPPLIES	1,180	1,235	1,078	1,077	1,000	(78)	-7.2%
573100 NEW EQUIPMENT	45,998	38	1,040	1,040	-	(1,040)	-100.0%
573300 NEW FURNITURE	500	45	-	-	1,000	1,000	
573500 REPLACEMENT EQUIPMENT	171,683	10,986	7,797	7,797	15,000	7,203	92.4%
581000 DUES AND FEES	-	770	1,000	909	1,000	-	0.0%
TOTAL TECHNOLOGY SERVICES	1,040,933	894,231	858,995	606,300	891,467	32,472	3.8%

2310 SCHOOL BOARD SERVICES

511900 SALARIES	23,959	24,143	30,541	11,701	29,000	(1,541)	-5.0%
522000 SOCIAL SECURITY	1,833	1,847	2,337	895	2,219	(118)	-5.0%
526000 WORKER'S COMPENSATION	81	119	125	125	150	25	20.0%
531200 MANAGEMENT SERVICES	4,768	5,100	5,175	5,175	5,500	325	6.3%
531900 ADMINISTRATIVE SERVICES OTHER	-	350	200	180	200	-	0.0%
533100 LEGAL	-	-	-	-	5,000	5,000	
533200 NEGOTIATIONS	38,510	12,177	5,473	5,472	39,000	33,527	612.6%
552000 INSURANCE	89,433	81,475	85,549	85,549	81,490	(4,059)	-4.7%

**ROCHESTER SCHOOL DEPARTMENT
FY19 BUDGET
SCHOOL BOARD APPROVED**

	2016 EXPENDED	2017 EXPENDED	2018 REVISED BUDGET	2018 SPENT/ ENCUMBERED As of 1/26/18	2019 SCHOOL BOARD APPROVED	CHANGE \$	%
TOTAL SCHOOL BOARD SERVICES	158,584	125,212	129,400	109,098	162,559	33,159	25.6%
2320 SUPERINTENDENT'S OFFICE							
511100 SALARIES - EXECUTIVE	265,051	240,357	244,581	144,587	254,565	9,984	4.1%
511300 SALARIES - MANAGERIAL	202,985	210,789	203,590	135,970	209,590	6,000	2.9%
511700 SALARIES - CLERICAL	58,259	58,895	57,386	35,525	61,345	3,959	6.9%
512000 SALARIES - SUBS	1,815	895	2,500	1,218	2,000	(500)	-20.0%
521100 HEALTH INSURANCE	101,632	69,063	73,029	34,638	57,612	(15,417)	-21.1%
521200 DENTAL INSURANCE	1,057	944	965	542	990	25	2.6%
521300 LIFE INSURANCE	1,099	234	240	135	240	-	0.0%
521400 DISABILITY INSURANCE	1,117	785	349	436	349	-	0.0%
522000 SOCIAL SECURITY	39,096	38,652	36,710	23,193	38,894	2,184	5.9%
523100 RETIREMENT OTHER	56,145	55,524	52,097	34,291	56,925	4,828	9.3%
526000 WORKER'S COMPENSATION	1,547	1,621	2,379	2,379	2,500	121	5.1%
533000 OTHER PROFESSIONAL SERVICES	99,605	20,100	8,000	8,000	25,000	17,000	212.5%
533100 LEGAL	27,411	19,465	20,345	19,694	22,400	2,055	10.1%
543000 REPAIR AND MAINTENANCE	957	4,936	4,807	4,292	4,500	(307)	-6.4%
544200 RENTAL OF EQUIPMENT	3,450	3,450	3,450	3,435	4,326	876	25.4%
553400 POSTAGE	17,559	13,670	18,000	16,800	18,000	-	0.0%
554000 ADVERTISING	3,737	3,110	4,607	4,606	4,000	(607)	-13.2%
558000 TRAVEL	4,821	6,538	5,000	3,294	9,000	4,000	80.0%
561000 GENERAL SUPPLIES	15,113	16,096	218,558	8,171	7,973	(210,585)	-96.4%
564000 BOOKS AND PERIODICALS	641	130	641	195	641	-	0.0%
573100 NEW EQUIPMENT	353	-	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	4,318	1,000	4,848	6,093	-	(4,848)	-100.0%
580200 PRIOR YEAR AUDIT ADJUSTMENT	39,355	(180,244)	-	-	-	-	-
581000 DUES AND FEES	27,458	27,111	28,000	22,953	28,000	-	0.0%
TOTAL SUPERINTENDENT'S OFFICE	974,579	613,119	990,082	510,445	808,850	(181,232)	-18.3%
2410 PRINCIPAL'S OFFICE							
511200 SALARIES - ADMIN	1,661,422	1,704,440	1,663,050	973,448	1,726,543	63,493	3.8%
511700 SALARIES - CLERICAL	582,682	571,356	575,545	317,000	594,102	18,557	3.2%
512000 SUBS	10,888	3,360	-	2,810	-	-	-
521100 HEALTH INSURANCE	553,026	473,138	549,348	252,761	437,064	(112,284)	-20.4%
521200 DENTAL INSURANCE	5,879	4,932	5,018	2,731	5,049	31	0.6%
521300 LIFE INSURANCE	1,879	1,875	1,888	1,073	1,900	12	0.6%
522000 SOCIAL SECURITY	162,482	169,577	161,529	92,059	166,656	5,127	3.2%
523100 RETIREMENT OTHER	44,913	46,976	46,006	27,284	48,372	2,366	5.1%
523200 RETIREMENT TEACHER	261,208	273,655	288,177	168,990	299,754	11,577	4.0%
526000 WORKER'S COMPENSATION	6,196	9,076	9,530	9,530	10,100	570	6.0%
553400 POSTAGE	11,700	8,264	14,540	-	14,540	-	0.0%
555000 PRINTING AND BINDING	-	(582)	-	-	-	-	-
558000 TRAVEL	1,013	1,985	1,250	278	900	(350)	-28.0%
561000 GENERAL SUPPLIES	32,900	12,180	17,140	16,454	39,182	22,042	128.6%
564000 BOOKS AND PERIODICALS	502	176	1,362	440	4,714	3,352	246.2%
573100 NEW EQUIPMENT	763	-	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	-	820	-	-	-	-	-
581000 DUES AND FEES	12,610	8,101	10,303	4,936	14,850	4,547	44.1%
TOTAL PRINCIPAL'S OFFICE	3,350,062	3,289,330	3,344,686	1,869,795	3,363,726	19,040	0.6%
2490 GRADUATION							
558900 GRADUATION	14,506	14,113	15,500	5,355	15,500	-	0.0%
TOTAL GRADUATION	14,506	14,113	15,500	5,355	15,500	-	0.0%
2510 FISCAL SERVICES							
511200 SALARIES - ADMIN	110,271	110,350	115,260	76,746	118,718	3,458	3.0%
511300 SALARIES - MANAGERIAL	57,320	60,382	60,422	36,359	62,235	1,813	3.0%
511700 SALARIES - CLERICAL	145,892	163,928	143,675	90,352	154,345	10,670	7.4%
512000 SALARIES - SUBS	650	1,300	1,000	750	1,000	-	0.0%
521100 HEALTH INSURANCE	78,831	74,581	88,024	41,429	64,914	(23,110)	-26.3%
521200 DENTAL INSURANCE	987	965	965	557	990	25	2.6%

03/22/18

**ROCHESTER SCHOOL DEPARTMENT
FY19 BUDGET
SCHOOL BOARD APPROVED**

	2016 EXPENDED	2017 EXPENDED	2018 REVISED BUDGET	2018 SPENT/ ENCUMBERED As of 1/26/18	2019 SCHOOL BOARD APPROVED	CHANGE \$	%
521300 LIFE INSURANCE	56	60	60	30	60	-	0.0%
522000 SOCIAL SECURITY	23,269	25,304	23,120	14,534	25,503	2,383	10.3%
523100 RETIREMENT OTHER	35,925	39,747	37,183	23,153	40,141	2,958	8.0%
526000 WORKER'S COMPENSATION	983	1,439	1,511	1,511	1,600	89	5.9%
543000 REPAIR AND MAINTENANCE	27,753	29,627	31,000	30,932	31,000	-	0.0%
544200 RENTAL EQUIPMENT	1,150	1,150	1,150	1,145	1,441	291	25.3%
558000 TRAVEL	2,349	2,613	4,000	1,618	5,000	1,000	25.0%
561000 GENERAL SUPPLIES	5,586	4,260	1,134	1,120	5,271	4,137	364.8%
573500 REPLACEMENT EQUIPMENT	2,885	-	-	-	-	-	-
581000 DUES AND FEES	619	779	1,000	764	1,000	-	0.0%
TOTAL FISCAL SERVICES	494,525	516,485	509,504	321,000	513,218	3,714	0.7%

2600 OPERATION OF PLANT

511300 SALARIES - MANAGERIAL	193,082	198,061	202,729	135,875	209,623	6,894	3.4%
511700 SALARIES - CLERICAL	33,676	35,028	32,142	22,237	34,526	2,384	7.4%
511800 SALARIES - O&M	1,291,238	1,323,444	1,289,680	770,958	1,301,462	11,782	0.9%
512100 SALARIES - O&M SUBS	118,103	123,694	80,000	72,550	105,000	25,000	31.3%
521100 HEALTH INSURANCE	456,348	409,755	460,069	229,161	396,197	(63,872)	-13.9%
521200 DENTAL INSURANCE	6,771	6,878	6,948	3,792	6,930	(18)	-0.3%
521300 LIFE INSURANCE	525	653	558	533	736	178	31.9%
522000 SOCIAL SECURITY	119,073	123,822	115,459	73,211	118,667	3,208	2.8%
523100 RETIREMENT OTHER	165,436	172,419	170,548	104,240	173,566	3,018	1.8%
526000 WORKER'S COMPENSATION	29,069	42,588	44,718	46,531	45,550	832	1.9%
541100 WATER AND SEWERAGE	75,348	67,570	75,000	24,641	75,000	-	0.0%
543000 REPAIR AND MAINTENANCE	208,943	212,964	235,041	232,446	256,495	21,454	9.1%
543200 TRANSFER TO CIP	192,400	100,500	104,500	104,500	435,000	330,500	316.3%
544100 RENTAL OF LAND AND BUILDING	234,456	234,456	234,456	117,228	234,456	-	0.0%
544200 RENTAL OF EQUIPMENT	1,150	1,150	1,150	1,145	1,442	292	25.4%
552100 INSURANCE	52,464	81,977	88,705	106,318	79,000	(9,705)	-10.9%
553100 TELEPHONE	54,698	66,780	54,000	21,337	54,000	-	0.0%
558000 TRAVEL	3,476	3,541	4,150	1,470	3,900	(250)	-6.0%
561000 GENERAL SUPPLIES	138,232	98,954	120,810	71,332	130,810	10,000	8.3%
561100 GENERAL SUPPLIES UNIFORMS	6,410	9,748	10,750	9,804	10,750	-	0.0%
562100 NATURAL GAS	350,218	343,474	377,000	92,910	385,000	8,000	2.1%
562200 ELECTRICITY	519,954	491,567	540,000	224,505	532,000	(8,000)	-1.5%
562400 HEATING FUEL	11,280	6,332	-	-	-	-	-
573100 NEW EQUIPMENT	8,178	386	4,765	1,150	6,165	1,400	29.4%
573500 REPLACEMENT EQUIPMENT	5,088	39,454	9,580	6,844	14,080	4,500	47.0%
581000 DUES AND FEES	1,205	1,435	259	210	150	(109)	-42.1%
TOTAL OPERATION OF PLANT AND MAINT.	4,276,819	4,196,631	4,263,017	2,474,929	4,610,505	347,488	8.2%

2620 MAINTENANCE OF BUILDINGS

543000 REPAIR AND MAINTENANCE	94,921	122,402	99,523	61,724	101,145	1,622	1.6%
561000 GENERAL SUPPLIES	30,956	34,765	32,572	19,959	35,187	2,615	8.0%
573100 NEW EQUIPMENT	-	-	585	-	585	-	0.0%
573500 REPLACEMENT EQUIPMENT	749	-	1,450	-	1,450	-	0.0%
TOTAL OPERATION OF BUILDINGS	126,626	157,167	134,130	81,683	138,367	4,237	3.2%

2630 CARE AND UPKEEP OF GROUNDS

543000 REPAIR AND MAINTENANCE	15,236	2,926	25,000	2,470	11,280	(13,720)	-54.9%
561000 GENERAL SUPPLIES	5,153	5,178	10,911	10,814	5,911	(5,000)	-45.8%
TOTAL CARE AND UPKEEP OF GROUNDS	20,388	8,104	35,911	13,284	17,191	(18,720)	-52.1%

2640 CARE AND UPKEEP OF EQUIPMENT

543000 REPAIR AND MAINTENANCE	13,758	12,871	13,940	4,308	13,940	-	0.0%
561000 GENERAL SUPPLIES	9,152	5,494	5,911	3,934	5,911	-	0.0%
TOTAL CARE AND UPKEEP OF EQUIPMENT	22,910	18,365	19,851	8,242	19,851	-	0.0%

2650 CARE AND UPKEEP OF VEHICLES

03/22/18

**ROCHESTER SCHOOL DEPARTMENT
FY19 BUDGET
SCHOOL BOARD APPROVED**

	2016 EXPENDED	2017 EXPENDED	2018 REVISED BUDGET	2018 SPENT/ ENCUMBERED As of 1/26/18	2019 SCHOOL BOARD APPROVED	CHANGE \$	%
543000 REPAIR AND MAINTENANCE	10,329	6,423	5,820	1,971	5,820	-	0.0%
552100 INSURANCE	4,074	3,705	3,890	3,890	3,700	(190)	-4.9%
561000 GENERAL SUPPLIES	4,263	4,529	4,433	3,700	4,433	-	0.0%
562600 VEHICLE FUEL	8,826	11,313	12,000	5,493	13,000	1,000	8.3%
TOTAL CARE AND UPKEEP OF VEHICLES	27,493	25,970	26,143	15,054	26,953	810	3.1%
2721 STUDENT TRANS REGULAR							
551900 STUDENT TRANSPORTATION	1,002,894	1,045,888	1,124,778	1,124,777	1,157,444	32,666	2.9%
TOTAL STUDENT TRANS REGULAR	1,002,894	1,045,888	1,124,778	1,124,777	1,157,444	32,666	2.9%
2722 STUDENT TRANS SPECIAL ED							
551900 STUDENT TRANSPORTATION	1,002,740	1,085,945	1,047,806	1,046,124	1,220,000	172,194	16.4%
TOTAL STUDENT TRANSPORT. SPECIAL ED	1,002,740	1,085,945	1,047,806	1,046,124	1,220,000	172,194	16.4%
2723 STUDENT TRANS VOCATIONAL							
551900 STUDENT TRANSPORTATION	43,020	43,740	44,640	44,640	40,000	(4,640)	-10.4%
TOTAL STUDENT TRANS VOCATIONAL	43,020	43,740	44,640	44,640	40,000	(4,640)	-10.4%
2724 STUDENT TRANS ATHLETICS							
551900 STUDENT TRANSPORTATION	88,312	89,880	81,615	81,615	88,000	6,385	7.8%
TOTAL STUDENT TRANS ATHLETICS	88,312	89,880	81,615	81,615	88,000	6,385	7.8%
2725 STUDENT TRANS CO-CURRICULAR							
551900 STUDENT TRANSPORTATION	11,635	10,361	10,500	10,500	10,500	-	0.0%
TOTAL STUDENT TRANS CO-CURRICULAR	11,635	10,361	10,500	10,500	10,500	-	0.0%
2830 STAFF SERVICES							
525000 UNEMPLOYMENT	14,126	10,459	50,000	1,033	50,000	-	0.0%
529000 PHYSICALS	2,785	864	2,000	1,012	2,000	-	0.0%
TOTAL STAFF SERVICES	16,911	11,323	52,000	2,045	52,000	-	0.0%
5110 DEBT SERVICE - PRINCIPAL							
591000 REDEMPTION OF PRINCIPAL	1,894,712	1,488,997	1,616,775	1,088,171	1,749,778	133,003	8.2%
TOTAL DEBT SERVICE PRINCIPAL	1,894,712	1,488,997	1,616,775	1,088,171	1,749,778	133,003	8.2%
5120 DEBT SERVICE - INTEREST							
583000 INTEREST EXPENSE	311,416	837,030	645,620	346,101	699,119	53,499	8.3%
TOTAL DEBT SERVICE INTEREST	311,416	837,030	645,620	346,101	699,119	53,499	8.3%
GRAND TOTAL	58,067,507	59,396,041	60,607,020	38,478,213	63,448,838	2,841,818	4.7%

**Rochester School Department
FY 2019
Special Grants Appropriation**

TITLE	FY18 Budget	FY18 Revised	FY19 School Board Approved
Title 1	\$ 1,350,000.00	\$1,296,136.00	\$ 1,350,000.00
Title 1 Focus	\$ 120,000.00	\$0.00	\$ 120,000.00
Homeless	\$ 20,000.00	\$0.00	\$ 20,000.00
IDEA	\$ 1,100,000.00	\$1,116,457.55	\$ 1,200,000.00
Preschool	\$ 90,000.00	\$46,990.66	\$ 50,000.00
Title II-A	\$ 230,000.00	\$326,153.02	\$ 350,000.00
Adult Education	\$ 35,000.00	\$40,146.60	\$ 40,000.00
Safe Schools (SS/HS)	\$ 400,000.00	\$402,817.23	\$ -
Perkins	\$ 136,000.00	\$148,251.23	\$ 150,000.00
Fresh Fruit and Vegetable Program	\$ 90,000.00	\$125,682.00	\$ 130,000.00
<hr/>			
Actual Budget FY18	\$3,571,000.00		
Total Anticipated FY18		\$3,502,634.29	
<div>Total Proposed Budget FY19</div>			<div>\$3,410,000.00</div>

**Rochester School Department
Capital Improvement Program
FY 2019**

Project Name	FY 2019 School Board Approved
--------------	-------------------------------------

Bonded Capital Improvement Program

McClelland Roof	325,000.00	
District Wide Lighting Upgrade	1,400,000.00	(\$440,000 Eversource Rebates, net bond amount of \$960,000)
Total Bonded Capital Improvement Program	\$ 1,725,000.00	

Cash Capital Improvement Program

HVAC Upgrades	\$ 24,000.00
Electrical upgrade cycle	\$ 35,000.00
Painting Cycle Interior	\$ 20,000.00
Painting Cycle Exterior	\$ 43,000.00
Playground upgrades	\$ 30,000.00
Sprinkler Upgrades	\$ 15,000.00
Fencing	\$ 5,000.00
Flooring	\$ 10,000.00
Paving Cycle-McClelland	\$ 75,000.00
Leaf Vacuum with trailer	\$ 8,000.00
Auditorium Lift	\$ 33,000.00
High School Field Restrooms	\$ 21,000.00
Clock Tower Repairs	\$ 60,000.00
Upgrade large bathrooms at McClelland	\$ 56,000.00
Total Operating Capital Improvements	\$ 435,000.00

Total Capital Improvement Program	\$ 2,160,000.00
--	------------------------

**CITY OF ROCHESTER
PUBLIC EVENTS COVERAGE**

Event	Public Works	Fire Dept.	Police Dept.	Event-Total
Blues Festival	\$150.00	\$0.00	\$563.00	\$713.00
Comic Event	\$150.00	\$0.00	\$375.00	\$525.00
Fairgrounds Yardsale	\$0.00	\$293.70	\$0.00	\$293.70
Fireworks	\$0.00	\$0.00	\$1,125.00	\$1,125.00
HHW Event	\$759.00	\$0.00	\$0.00	\$759.00
Holiday Tree Lighting	\$454.00	\$0.00	\$94.00	\$548.00
Jim Foley Run	\$758.00	\$293.70	\$375.00	\$1,426.70
Memorial Day Parade	\$0.00	\$0.00	\$1,550.00	\$1,550.00
Monarch School Bike Ride	\$0.00	\$0.00	\$188.00	\$188.00
National Night Out	\$150.00	\$0.00	\$1,125.00	\$1,275.00
Octoberfest	\$150.00	\$0.00	\$234.00	\$384.00
*Rochester Fair	\$150.00	\$6,000.00	\$11,000.00	\$17,150.00
Rochester Gay Pride Parade	\$0.00	\$0.00	\$375.00	\$375.00
Rochester Holiday Parade	\$606.00	\$881.12	\$2,110.00	\$3,597.12
Touch a Truck Events	\$456.00	\$146.85	\$1,125.00	\$1,727.85
Wicked Witch Festival	\$0.00	\$0.00	\$188.00	\$188.00
Wings and Wheels	\$150.00	\$0.00	\$0.00	\$150.00
Zombie Walk	\$150.00	\$0.00	\$375.00	\$525.00
Sub Total	\$4,083.00	\$7,615.37	\$20,802.00	\$32,500
Contingency-New or Extended Events	\$500	\$2,000	\$5,000	\$7,500
All Totals	\$4,583.00	\$9,615.37	\$25,802.00	\$40,000

* Rochester Fair-Estimate 4 days

THIS PAGE INTENTIONALLY LEFT BLANK
