



01/16/14

**Rochester City Council Workshop  
January 21, 2014  
COUNCIL CHAMBERS  
7:00 PM**

**AGENDA**

- 1. Call to Order**
- 2. Public Input**
- 3. Communications from the City Manager**
- 4. Communications from the Mayor**
  - 4.1 Recognition of Inauguration Planners/Organizers**
- 5. Department Reports P. 3**
- 6. Chapter 42**
  - 6.1 Chapter 42 Review Update**
  - 6.2 Chesley Hill Residents**
- 7. Other**
- 8. Adjournment**

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## Department Reports

- Assessing **P – 5**
- City Clerk's Office **P – 7**
- Department of Building, Zoning, and Licensing Services **P – 9**
- Economic Development Department **P – 15**
- Finance Department- ***forthcoming***
- Fire Department **P – 21**
- Library **P – 43**
- Planning Department **P – 45**
- Police Department **P – 49**
- Public Works Department **P – 57**
- Recreation and Arena **P – 61**
- Tax Collector **P - 63**
- Welfare **P – 65**

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## *City of Rochester, New Hampshire*

### **Assessor's Office**

**19 Wakefield Street**

**Rochester, New Hampshire 03867-1915**

01/16/14

Telephone  
(603) 332-5109  
Fax  
(603) 335-7591

January 9, 2013

To: City Manager/Council

From: Thomas Mullin, Assessor

Subject:  
December Report

#### Revenue Received/Collection Warrants issued:

PILOT Payment SNHS Elderly Housing III	\$ 38,991.00
PILOT Payment SNHS Elderly Housing II	\$ 66,325.00
PILOT Payment RHA CSM II LMTD PARTNERSHIP	\$ 10,576.00
PILOT Payment Encore Mill Limited Partnership	\$ 43,679.00
PILOT Payment Frisbie Memorial Hospital	\$147,984.00
PILOT Payment UNH Bio Gas Pipeling	\$ 2,257.00
Property Records, Maps & Copies	\$ 26.50

- Nancy Miller, Verna Ketel and Tom Mullin attended a one day seminar at the Department of Revenue on recent changes to State Statute as they relate to assessing.
- The field staff will continue to review properties that have been issued building permits this year and any that were not completed last year. During Inclement weather the field staff will enter data collected during the good weather.
- Ruth Lawrence under the direction of the Assessor is beginning to review the assessing records for properties that have land in Current Use. If files are missing required date or the items are out of date, letter will be sent to owners seeking updated documents. This function is anticipating the five year review cycle by the Department of Revenue that is due in 2015. This review requires substantial preparation by the City's Assessing Staff.
- A link to a new program called "GIS ON LINE" has been added to the Assessing Web Site. This gives public access to a variety of Graphical Maps and Assessing Data. A partial list of these maps would include: Ward Maps, Zoning Maps, City Water Lines, City Sewer Lines, Fire hydrants, etc. (This last item was in the last report, but is retain as a reminder that this useful tool is available to the council.)



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City Clerk's Office  
 City Hall - First Floor  
 31 Wakefield Street, Room 105  
 ROCHESTER, NEW HAMPSHIRE 03867-1917  
 (603) 332-2130 - Fax (603) 509-1915  
 Web Site: <http://www.rochesternh.net>

Clerk of the Council  
 Elections  
 Vital Records  
 Dog Licensing  
 Notary Public Services

## December 2013 City Clerk's Report

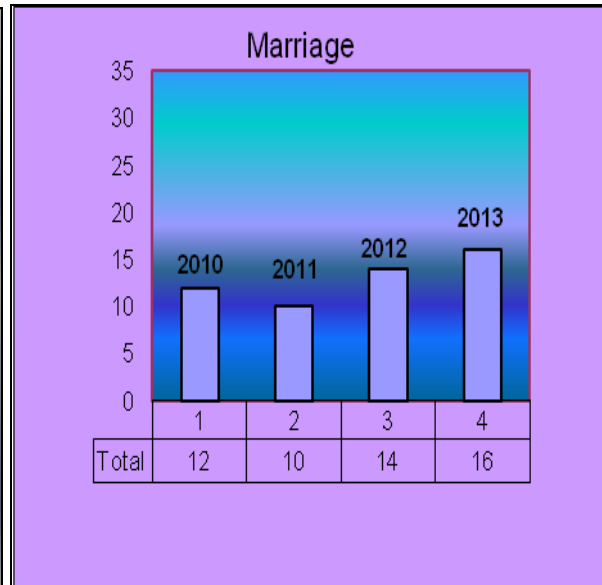
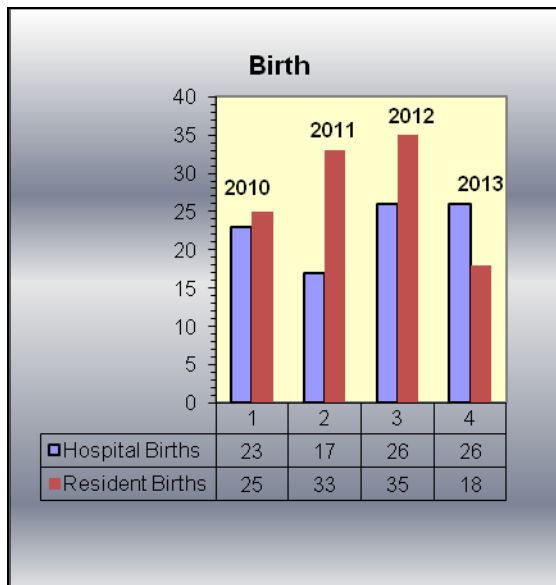
January 16, 2014

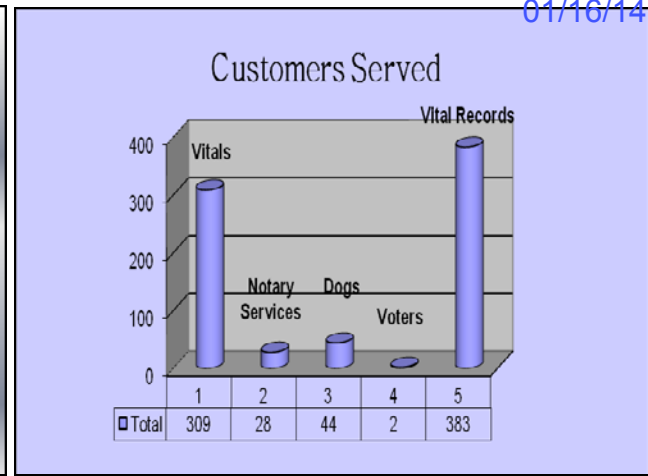
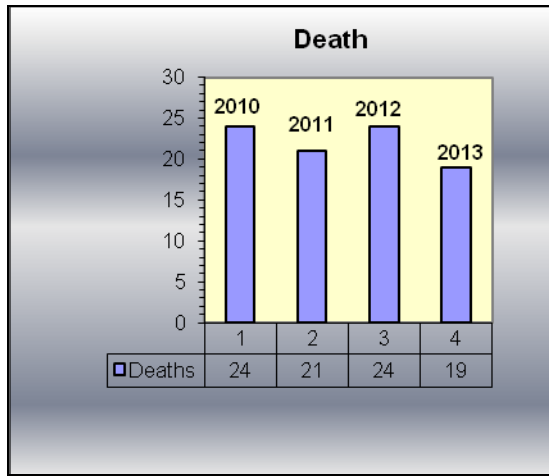
### November Vital Statistics

The City Clerk's staff issued 191 initial copies of vital records, 102 subsequent copies of vital records, and 16 marriage licenses in December. The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester. There were 26 babies born in Rochester during the month of December, 18 of which were of Rochester residents. A total of 19 deaths occurred in Rochester during the month of December.

#### Revenue – Vital Records/Marriage Licenses

	State	City
Initial/Subsequent copies	\$2,242	\$1,465
Marriage Licenses	<u>\$ 608</u>	<u>\$ 112</u>
	\$2,850	\$1,577





## Dog Licensing

The City Clerk's office licensed 44 dogs during the month of December.

## Elections

### Voter registration summary by party as of December 31, 2013:

	<u>Democrats</u>	<u>Republicans</u>	<u>Undeclared</u>	<u>Total</u>
<b><u>Ward 1</u></b>	915	928	1,243	3,086
<b><u>Ward 2</u></b>	887	976	1,310	3,173
<b><u>Ward 3</u></b>	935	1,011	1,220	3,166
<b><u>Ward 4</u></b>	787	715	1,304	2,806
<b><u>Ward 5</u></b>	797	870	1,357	3,024
<b><u>Ward 6</u></b>	884	669	1,179	2,732
	5,205	5,169	7,613	17,987

Respectfully submitted,

*Kelly Walters*

Kelly Walters  
City Clerk



## End of Month Council Report

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of December 2013 with fiscal Year to Date

**Department Revenue**

	Current Month		Year to Date		Projected Revenue
Food Establishments	\$	150.00	\$	15,492.50	\$ 29,000.00
Taxi Service Permits	\$	400.00	\$	730.00	\$ 700.00
Amusement License	\$	120.00	\$	1,940.00	\$ 4,000.00
Building Permits	\$	16,640.02	\$	144,601.02	\$ 225,000.00
Hawkers & Peddlers	\$	0.00	\$	25.00	\$ 500.00
Second Hand Dealer	\$	550.00	\$	750.00	\$ 1,000.00
Pawnbroker License	\$	100.00	\$	100.00	\$ 100.00
Junk Yard & MVJY	\$	0.00	\$	0.00	\$ 175.00
Misc. Permits and Fees	\$	0.00	\$	78.20	\$ 100.00
<hr/>					
<b>GROSS REVENUE</b>	\$	17,960.02	\$	163,716.72	\$ 260,575.00
Fees Refunded	\$	64.00	\$	209.00	
Fees Waived – Veteran	\$	00.00	\$	2,738.00	
Fees Waived - Municipal	\$	0.00	\$	741.00	
<hr/>					
Total	\$	64.00	\$	3,688.00	
<hr/>					
<b>NET REVENUE</b>	\$	17,896.02	\$	160,028.72	

# Building Permit Detail

01/16/14

New Permits	Month: December 2013		Fiscal Year to Date	
	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Sign	6	\$ 26,432	28	\$ 209,461
Plumbing	14	52,718	101	\$ 471,779
Electrical	23	\$ 281,504	220	\$ 1,786,846
Mechanical	44	\$ 149,763	301	\$ 1,392,035
Fire				
Alarm	2	\$ 40,100	10	\$ 56,265
Protection	5	\$ 62,800	20	\$ 235,195
Foundation Only	2	\$ 10,000	30	\$ 154,090
Building Permit				
Multi-category	0	\$ 0.00	5	\$ 13,144
New Home	3	235,100	26	\$ 2,578,826
Addition Non Res	0	\$ 0.00	2	\$ 42,000
Alteration Non Res	0	\$ 0	20	\$ 1,979,101
Repair / Replace Non Res	0	\$ 0	8	\$ 108,255
Footing	0	\$ 0.00	0	\$ 0.00
Pool	0	\$ 0.00	2	\$ 6,600
Garage	2	\$ -39,000	16	\$ 404,950
Other	1	\$ 2,000	34	\$ 159,390
Demo	0	\$ 0.00	1	\$ 4,900
Shed	0	\$ 0.00	22	\$ 89,858
Addition Res	0	\$ 0.00	13	\$ 123,861
Alteration Res	4	\$ 48,100	44	\$ 438,197
Repair / Replace Res	8	\$ 25,898	128	\$ 1,145,203
Condo	0	\$ 0.00	0	\$ 0.00
Apartment	0	\$ 0.00	2	\$ 1,638,000
Mobile Home	2	\$ 124,000	12	\$ 853,182
Building Non Res	1	\$ 383,000	2	\$ 713,000
<b>Total New Permit</b>	<b>117</b>	<b>\$ 1,480,415</b>	<b>1,047</b>	<b>\$ 14,604,138</b>
Permit Renewals	2	\$ 1,100	17	\$ 29,611
Demolition	1	\$ 4,500	14	\$ 65,400
<b>Total Permits Issued</b>	<b>120</b>	<b>\$ 1,474,815</b>	<b>1078</b>	<b>\$ 14,509,127</b>

Respectfully Submitted,



James Grant

Note: The above data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

## Department Activities

01/16/14

Permits :		Licenses :		Actions:	
Foundation Only	2	Second Hand Dealer	0	Building Final	17
Building Permit	21	Junk Dealer	0	Demo	0
Demolition Permit	1	Motor Vehicle Junk Yard	0	Electric Final	16
Sign Permit	6	Pawn Broker	0	Electric Rough	5
Plumbing Permit	14	Taxi - Owner	2	Electrical Underground	6
Electrical Permit	23	Taxi - Driver	12	Foundation	11
Mechanical Permit	44	Taxi - Vehicle	2	Framing	4
Pool Permit	0	Health	0	Gas Line	15
Fire Alarm/Sprinkler	7	Mechanical Devices	2	Health Inspection	26
		Day Care	0	Insulation	4
		Temporary Food	5	Mechanical Final	17
		Video Games	0	Mechanical Rough	3
		Movie Theater	0	Perm Service	2
		Pool Table	0	Plumbing Final	15
		Hawkers & Peddlers	0	Plumbing Rough	4
		Mobile Home Parks	27	Plumbing Underground	4
		Food Establishments	2	Pool Bonding	0
				Pool Final	0
				Re-Bar	0
				Service & Service Upgrade	5
				Sheetrock	2
				Slab	0
				Temp Service	3
				Walk Through	1
				Violation	13

**CODE VIOLATION TYPE & OCCURRENCES****Month of: December 2014****Code Compliance Deficiencies**

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There are up to four steps of actions being used to deal with complaints/ violations: The first being verbal contact. The next method is a written notice of violation. This consists of a notice that is mailed first class as well as certified mail giving the property owner or violator a detailed description of the deficiencies and a date to make the appropriate corrections. The requested date depends on the time that is considered reasonable for the requested action that needs corrected, for instance, a minor repair to a fence may warrant a couple of days, while replacing an entire fence may require a few weeks. If there has been no contact made by the recipient of the notice, a follow up inspection is then made. If the violation(s) still exist, a second notice of violation is mailed with a new correction date on it. This process is then followed through again with a final notice. If the violation has still not been corrected after these notices, the paper work is turned over to Attorney Grossman for legal/court action to be taken. If the violation was a time sensitive issue, such as trash piling up, we would skip the second notice and go straight to a final notice to help expedite the process.

**RUBBISH & GARBAGE:**

- Four recent in Ward 6
  - five were resolved and closed
  - one is pending further action
- One in Ward 2
  - resolved and closed
- One in Ward 5
  - resolved and closed
- One in Ward 4
  - resolved and closed

**INTERIOR VIOLATIONS:.**

- Four in Ward 6
  - three were resolved and closed
  - one is pending further action
- One recent in Ward 4
  - resolved and closed

**EXTERIOR VIOLATIONS:**

- Two in Ward 2
  - both were resolved and closed
- Two recent in Ward 5
  - both are pending further action
- One recent in Ward 3
  - pending further action
- One recent in Ward 4
  - Pending further action

**VEHICLE VIOLATIONS:**

- One recent in Ward 5  
Pending further action

**SIGNS:**

- Three recent in Ward 1  
Two recent in Ward 6  
Two recent in Ward 2  
One recent in Ward 3  
All were resolved and closed

**SITE PLAN/ZONING VIOLATIONS:**

- Four recent in Ward 6  
Three were resolved and closed  
One is pending further action  
One recent in Ward 1  
Pending further action  
No Permits:  
One recent in Ward 1  
One recent in Ward 5  
Two recent in Ward 2  
One recent in Ward 6  
All were resolved and closed





01/16/14

**City of Rochester, New Hampshire**  
**Department of Building, Zoning and Licensing**  
**Services**

31 Wakefield Street \* Rochester, NH 03867  
(603) 332-3508 \* Fax (603) 509-1912

December 2013

**APPLICATIONS REVIEWED BY THE ZONING BOARD**

**2013-36**— Application by Susan Paquette of Cornerstone, VNA for a variance under Article 42.8 Section (c2) (c5) of the City's Zoning Ordinance to allow a sign replacement when the lot has no frontage on the Farmington Rd. **Property Owner:** Jon Robidas, Robidas Properties LLC, **Location:** 176 Farmington Rd. Map 208 Lot 1, GRD Zone- **APPROVED**

**2013-37**— Application by Tina Weaver for a variance under Article 42.14 Section (D) (13) of the City's Zoning Ordinance to allow a day care center at her home where there is a home day care in the R-1 zone. **Location:** 19 Thomas St. Map 221 Lot 131, Residential 1 Zone- **APPROVED**

**Economic Development Department Management Report for December 2013****Mary Ellen Humphrey****Economic Development Specialist****Entrepreneurial Program Activity & Strategic Development**

A new JOB loan for The Publick House was approved by the JOB loan committee and will be closing in January. This will facilitate the opening of another restaurant in the downtown area, by an established restaurateur. Visits were made to follow-up JOB loan recipients and update their files. Staff participated in a tour of the new Safran facility in the Granite State Business Park

**Technical Review Process**

Two preconstruction meetings were attended, as well as Technical Review Group meetings, chaired by Mary Ellen Humphrey. She also met with planning and public works to plan a strategy for the Rt 125 expansion and development, especially now that the water and sewer extension is in the works, and two new commercial projects have been approved, with another retail store going through the permitting process.

**Business Retention & Expansion**

A subcommittee of the Downtown Investment Group has decided on a marketing package to be assembled and then targeting developers and potential investors for presentation.

Preliminary preparation and invitations (see attached) were begun for the January quarterly Seacoast Manufacturing Exchange. It will be held at 36 Industrial Way on January 8th. (See attached invitation.)

Staff also worked with the Start UP competition committee for this year's event, tentatively scheduled for May 8th. We are planning for more prizes and even greater participation, with Bank of NH upping their sponsorship to \$5,000.

The two ERZ zones are in development: The Downtown ERZ and The Gonic Mill ERZ. Both of these should be ready for submission in January and will be helpful tools for attracting investment in these two challenging areas. (See Foster's article.)

**Community Marketing**

The Think Rochester TV program focused on new retail construction on Rt 11 (Tractor Supply and The Market Place) and the new Washington St office and commercial building across from Staples.

Despite a cold day, brave and hearty folks attended the monthly Business Round Table discussion. This program provides feedback from the business community and facilitates interaction with city staff and local business leaders.

Staff also attended the monthly marketing session CIBOR to encourage developers to come to Rochester. Rochester was represented by staff at the annual DRED meeting in Meredith as well.

**Other**

Economic Development staff joined planning and others for a 2-day training session on implementing Myers Briggs in the work area. There was also Ethics and Compliance training session attended by everyone. In the final days of December, staff reviewed 2013 accomplishments and began planning and prioritizing activities for 2014.

**City wins Four Awards!**

- Expansion Solutions magazine awarded the City of Rochester a 2013 Top 5 Award of Excellence for Advanced Manufacturing for its efforts to attract several new advanced manufacturing facilities to the city, including SAFRAN Aerospace/Albany International, Laars Heating Systems and Lydall Performance Materials. The magazine said the city makes "an excellent business case for Rochester, New Hampshire — low cost/high reward!" The magazine cited the city's coordinated efforts

develop and market a package of location services including: the New Hampshire R. & D. Tax Credit Program; customized workforce training programs through Great Bay Community College, Granite State College and the University of New Hampshire; and coordination with community partners to provide real estate, transportation and financing packages.

- The Northeastern Economic Developers Association(NEDA) awarded the city the Best in Class Newsletter, and,
- Best in Class TV Campaign awards. Both winning promotions were produced under the city's "Think Rochester" economic development brand that also includes the [www.thinkrochester.biz](http://www.thinkrochester.biz) web site and other promotions.
- Finally, the city was bronze medal winner for High Performance Economic Development cities from 25,001 to 100,000 in population category in the High Performance Economic Development Olympics, an annual competition sponsored by Atlas Advertising. City of Rochester (NH) Economic Development Corporation attained this status by announcing the third most jobs created for any organization of its size in 2012-2013. As part of Atlas Advertising's High Performance Economic Development Benchmarking Survey, City of Rochester (NH) Economic Development Corporation reported the creation of 1,200 jobs in the Rochester, NH region over the past 12 months.

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Article published Nov 14, 2013

## Rochester now has four economic revitalization zones Two more are being considered

ROCHESTER — During the recent election debates, Tax Increment Finance districts, better known as TIFs, were discussed as a tool of economic development

Part of the Granite State Business Park, behind Skyhaven Airport, for example, is a TIF district, with property taxes on new construction, instead of going into the city's general fund, being held to pay for infrastructure improvements within the designated area.

The city also has another economic development arrow in its quiver — ERZs, or Economic Revitalization Zones, of which there are now four in the city, with others anticipated.

ERZs are a creation of the state's Division of Economic Development, and work differently from TIFs, in that property taxes generated within the zones flows to the city. The incentive for commercial and industrial enterprises to locate within an ERZ is that, if certain criteria are met, those businesses qualify for tax credits to be set against any Business Profits Tax (BPT) and Business Enterprise Tax (BET) due to the state.

So far, the city has requested designation of four sites, which have all been approved by the state.

They are the non-TIF part of the Granite State Business park, Granite Ridge Development (an area which goes all the way out to American Tractor Supply), industrial corridors on the Old Dover Road and Route 125 sides of the Cocheco River, and Milton Road from around Dunkin' Donuts northwards to Stonewall Kitchen.

An ETZ must be either a "brownfield" site — that is an industrial or commercial site abandoned or underutilized because of contamination issues — or must display one of four characteristics:

- There has been a population decrease over the past 20 years according to census readings.
  - At least 51 percent of the households in the area have incomes less than 80 percent of the median income for households in the state.
  - At least 20 percent of the households have a median income below poverty level.
  - The zone contains unused or underutilized industrial parks, or vacant land or structures previously used for industrial, commercial or retail purposes, and designation of the zone as an ERZ would likely result in the reduction of the rate of vacant or demolished structures or the rate of tax delinquency in the zone.
- "Businesses can take a tax credit on BPT or BET tied to how many jobs they create," said Rochester's Economic Development Specialist Mary Ellen Humphrey. "American Tractor Supply was able to go back to corporate decision makers and point out the advantage of being in an ERZ."

Thompson Investment Casting on Old Dover Road, in the process of expanding into an adjacent building, is likely to be another beneficiary of tax credits, once new jobs are created.

"The companies have to apply to the state themselves," said Humphrey.

In 2012, the state made \$825,000 available for tax credits under this program, and statewide, received applications totalling \$1.2 million in qualifying tax credits, and so there was a pro-rating system adopted.

Last year, a total of 18 new ER Zones in 12 different communities were established, according to Rob Barry of the NH Division of Economic Development. These include Amherst (4), Bow (2), Bristol (2), Exeter (1), Henniker (1), Laconia (1), Lincoln (1), Londonderry (1), Merrimack (2), Portsmouth (1), Rochester (1) and Wolfeboro (1).

"The entire \$825,000 statewide allocation was utilized by New Hampshire companies that invested in jobs and capital expenditures within designated Revitalization Zones throughout the state," said Barry. "Total capital expenditures exceeded \$21 million and an average of \$25.91 was invested for every \$1 of credit awarded. These tax credits were also based on the creation of 516 jobs resulting in \$1,599 awarded for every job created."

Humphrey said that Rochester is now considering submitting at least two other parts of the city for designation as Economic Revitalization Zones, these being the Gonic Mill and the city's downtown area.

For more information, Barry can be contacted at 271-2341 and Humphrey can be reached at 509-1910.

JOIN US FOR OUR WINTER 2014 MEETING

# NETWORK. BUILD. *GROW.*

## THE SEACOAST MANUFACTURING EXCHANGE

11:30 a.m - 1 p.m. | Wednesday, January 8, 2014

36 Industrial Way – Ten Rod Road Business Park, Rochester, New Hampshire

### LUNCHEON PROVIDED.

**DOOR PRIZE:** A feature on *ThinkRochester TV*, the award-winning business television show, produced for the City of Rochester's Economic Development Department.

**RSVP BY JANUARY 1:** 603-335-7522 or [jennifer.murphy.aubin@rochesternh.net](mailto:jennifer.murphy.aubin@rochesternh.net)

**SNOWDATE:** Wednesday, January 15, 2014

**MISSION:** The Seacoast Manufacturing Exchange's mission is to act as an economic catalyst for the region's manufacturing community. The Exchange meets four times a year and serves as a forum where manufacturers network, exchange ideas and work together to identify strategic partnerships and cultivate new markets and product opportunities.

**ABOUT:** The Seacoast Manufacturing Exchange is facilitated by the City of Rochester Economic Development Department in partnership with the Advanced Technology & Academic Center of Great Bay Community College (ATAC), the City of Somersworth Economic Development, Dover Business & Industrial Development Authority, the NH Department of Resources and Economic Development (DRED), the NH Manufacturing Extension Partnership (MEP) and Portsmouth Economic Development.

**SPECIAL THANKS** to Profile Bank for sponsoring the luncheon and to Riley Enterprises, Inc. for providing the location.

## THE SEACOAST MANUFACTURING EXCHANGE

*Network. Build. Grow.*





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Article published Jan 2, 2014

## Rochester takes home gold (and bronze) for economic development

ROCHESTER — The City of Rochester's Economic Development Department received four major industry awards in 2013 for its work to attract new business to the region.

"This has been a very good year for Rochester's economic development, and it is very gratifying to see that the city's efforts to attract new jobs and expand our tax base stands up well next to other cities of our size," said Rochester Mayor T.J. Jean.

Director of Community Development Karen Pollard said the awards recognized the hard work of her staff and strong community partnerships the department has developed over the years.

"We have a talented and professional staff, but I also know we would not be able to do half as much as we have done if it were not for strong support from the city's business community and all of its departments," said Pollard.

The four awards are:

- Expansion Solutions magazine awarded the City of Rochester a 2013 Top 5 Award of Excellence for Advanced Manufacturing for its efforts to attract several new advanced manufacturing facilities to the city, including SAFRAN Aerospace/Albany International, Laars Heating Systems and Lydall Performance Materials. The magazine said the city makes "an excellent business case for Rochester, New Hampshire — low cost/high reward!" The magazine cited the city's coordinated efforts develop and market a package of location services including: the New Hampshire R. & D. Tax Credit Program; customized workforce training programs through Great Bay Community College, Granite State College and the University of New Hampshire; and coordination with community partners to provide real estate, transportation and financing packages.
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For more information about the City of Rochester New Hampshire's business location and economic

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**Rochester Fire Department**  
City of Rochester  
37 Wakefield Street – Rochester, NH 03867

Norman Sanborn Jr.  
Chief of Department

Tel (603) 335-7545  
Fax (603) 332-9711

January 9, 2014

TO: City Manager Dan Fitzpatrick  
Mayor T.J. Jean & City Council Members

**MONTHLY REPORT  
DECEMBER 2013**

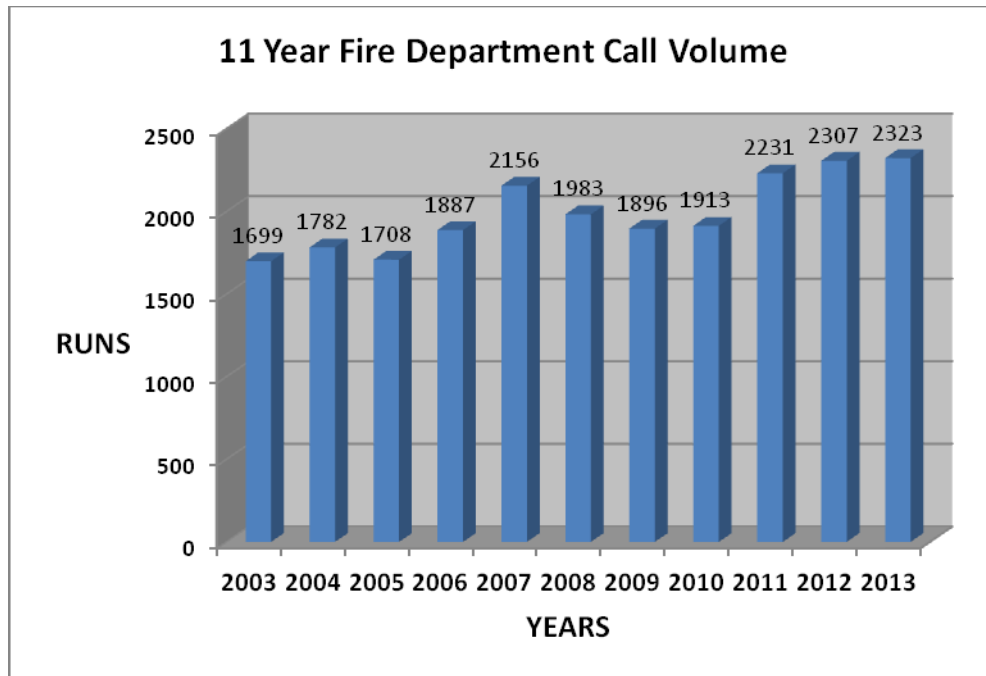
On behalf of the Fire Department, I am pleased to provide you with the following report. It serves as a summary of the activities, projects and programs underway within the department.

**DEPARTMENT INFORMATION:**

During the month of December the Department responded to 209 calls for service. Of those calls this month, 7 calls were for fires, ranging from 3 building fires one of which required a first alarm assignment and mutual aid, 1 vehicle fire and 3 chimney fires.

In addition the crews responded to 86 calls for vehicle accidents, and medical calls. We also responded to 7 calls for mutual aid assistance. The remaining calls included everything from alarm activations, good intent calls, and public service calls, as well as a multitude of various other type calls.

Call volume increased just slightly over last year resulting in only a 1% increase; however, with an overall increase in runs over the last decade of 37% the trend is certainly a busier department.



#### **ADMINISTRATIVE STAFF:**

Police Chief and I conducted interviews for Communication Specialists.

As Co-chair of the Christmas Parade I attended the Christmas Tree Lighting.

As Co-chair of the Christmas Parade I attended and participated in the parade.

I attended a ribbon cutting ceremony which was for the new Marsh View Housing for the elderly.

Staff attended the Ethics Training which was held at the Community Center.

#### **FIRE PREVENTION:**

The month of December was a busy one for the Fire Prevention Bureau. Beginning the last week of November, the annual life safety inspections of all City schools, as well as several private schools, were completed prior to the December 15 deadline set by the NH State Fire Marshal's office. In total, over thirty building inspections were conducted in December.

With the onset of true New England winter conditions, several inspections and investigations of improper heating methods in multi-family buildings were conducted. The Fire prevention is closely monitoring these situations to insure code compliance and the health and safety of City residents are protected.

The winter cold also reminds us all to take the extra steps necessary to be safe in our homes. We encourage the members of the City Council to remind their constituents to have their chimneys cleaned annually, and to clear snow away from any nearby fire hydrants. Help the Rochester firefighters help you. Clearing snow away from fire hydrants saves precious seconds in the event of a building fire.

**DUTY SHIFT:**

There were 11 training sessions for fulltime firefighters. Call force members were trained in the incident command system.

All department members completed the required annual fit testing for self contained breathing apparatus as required by NFPA standards.

**EMERGENCY MANAGEMENT:**

I participated in a conference call which was for the anticipated ice storm. This was for NH Emergency Management.

I met with Julia Chase from NH Emergency Management to discuss the Seabrook Power Plant Budget for FY 15. This is funding for our participation as a host community.

Sincerely,

Norman G. Sanborn, Jr.  
Fire Chief



ROCHESTER FIRE DEPARTMENT  
 REPORT TO PUBLIC SAFETY COMMITTEE  
 FIRE PREVENTION ACTIVITIES FOR THE MONTH OF  
 December-13

Building Inspections	17
Certificate of Occupancy	0
Campfire Inspections	0
Commercial Hood Inspection	7
Day Care Inspections	0
Fire Alarm Tests	0
Fire Drills	0
Fire Extinguisher Classes	0
Fire Investigations	0
Fire Prevention Education	2
Foster Home Inspections	3
Juvenile Firesetter Intervention	0
Knox Box Inspections	0
Meetings	0
Permits of Assembly	4
Plan Review	0
Pre-Construction Meetings	0
Shift Building Inspections	0
Site Reviews	0
Sprinkler Flow Tests	0
Training Sessions	13
Walk-Through Inspections	1
Wood Stove Inspections	0
TOTAL	47

## FIRE DEPARTMENT CALLS

	November-13		December-13	
	Occurences	Percentage	Occurences	Percentage
Fire/Explosion	18	9.0%	7	3.3%
Overpressure Rupture	0	0.0%	0	0.0%
Rescue Call	71	35.3%	86	41.1%
Hazardous Condition	23	11.4%	16	7.7%
Service Call	41	20.4%	42	20.1%
Good Intent Call	31	15.4%	33	15.8%
False Call	16	8.0%	25	12.0%
Undetermined	1	0.5%	0	0.0%
TOTAL	201	100.0%	209	100.0%

01/07/2014 13:22 | CITY OF ROCHESTER  
cindi | OPERATING BUDGET FY14

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FOR 2014 06

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
1000 GENERAL FUND							
-----							
12021 FIRE CITY REVENUE							
-----							
12021 402111 OUTSIDE SERVICES REVE	-10,000	0	-10,000	-2,639.42	.00	-7,360.58	26.4%*
12021 402157 FIRE PREVENTION FEES	-1	0	-1	.00	.00	-1.00	.0%*
12021 402157 00505 TANK REMOVAL	-25	0	-25	.00	.00	-25.00	.0%*
12021 402157 00506 BLASTING	-25	0	-25	-200.00	.00	175.00	800.0%
12021 402157 00507 INCIDENT REPORT	-25	0	-25	-25.00	.00	.00	100.0%
12021 402157 00508 F M REPORT	-25	0	-25	.00	.00	-25.00	.0%*
12021 402157 00509 PHOTOGRAPHS	-25	0	-25	-15.00	.00	-10.00	60.0%
12021 402157 00510 CD PHOTOS	-25	0	-25	.00	.00	-25.00	.0%*
12021 402157 00511 FIRE ALARM PLAN	-500	0	-500	-155.00	.00	-345.00	31.0%*
12021 402157 00512 SPRINKLER PLAN	-1,000	0	-1,000	-1,389.00	.00	389.00	138.9%
12021 402157 00513 COMM HFS/CA	-100	0	-100	.00	.00	-100.00	.0%*
12021 402157 00514 RE-INSPECTION	-50	0	-50	.00	.00	-50.00	.0%*
12021 402157 00515 FINE	-50	0	-50	.00	.00	-50.00	.0%*
12021 406201 MISCELLANEOUS REVENUE	-1,000	0	-1,000	-569.19	.00	-430.81	56.9%
12021 406205 FIRE DONATIONS	-500	0	-500	.00	.00	-500.00	.0%*
TOTAL FIRE CITY REVENUE	-13,351	0	-13,351	-4,992.61	.00	-8,358.39	37.4%
TOTAL GENERAL FUND	-13,351	0	-13,351	-4,992.61	.00	-8,358.39	37.4%
TOTAL REVENUES	-13,351	0	-13,351	-4,992.61	.00	-8,358.39	
GRAND TOTAL	-13,351	0	-13,351	-4,992.61	.00	-8,358.39	37.4%

\*\* END OF REPORT - Generated by Cindi Potts \*\*

**Rochester Fire Department**  
Incident Status

01/16/14

Incident	Incident Date	Alarm Time	Incident Type
13-2123-IN <b>1st Action:</b> <b>Location:</b>	12/01/2013 Investigate 252 SALMON FALLS RD	0937	Good intent call, other
13-2124-IN <b>1st Action:</b> <b>Location:</b>	12/01/2013 Investigate AMAROSA DR	0927	Motor vehicle accident with no injuries.
13-2127-IN <b>1st Action:</b> <b>Location:</b>	12/01/2013 Fill-in, standby, other 38 LOWER GUINEA	1734	Cover assignment, standby, moveup
13-2128-IN <b>1st Action:</b> <b>Location:</b>	12/01/2013 Cancelled en route 190 WAKEFIELD ST RITE AID	2114	Dispatched & canceled en route
13-2130-IN <b>1st Action:</b> <b>Location:</b>	12/01/2013 Assistance, other CAMELOT SHORES DR @ MEADORBORO RD	1842	Cover assignment, standby, moveup
13-2129-IN <b>1st Action:</b> <b>Location:</b>	12/02/2013 Provide manpower [REDACTED]	0003	Medical assist, assist EMS crew
13-2131-IN <b>1st Action:</b> <b>Location:</b>	12/02/2013 Forcible entry 287 ROCHESTER HILL RD SO'FIELD APARTMENTS	0527	Assist police or other governmental agency
13-2132-IN <b>1st Action:</b> <b>Location:</b>	12/02/2013 Investigate [REDACTED]	0510	Medical assist, assist EMS crew
13-2134-IN <b>1st Action:</b> <b>Location:</b>	12/02/2013 Forcible entry DUSTIN HOMESTEAD	0758	Public service
13-2135-IN <b>1st Action:</b> <b>Location:</b>	12/02/2013 Investigate 54 ANDERSON LN	1111	Carbon monoxide incident
13-2136-IN <b>1st Action:</b> <b>Location:</b>	12/02/2013 Investigate 160 WASHINGTON ST LOWES	1345	Alarm system sounded due to malfunction
13-2137-IN <b>1st Action:</b> <b>Location:</b>	12/02/2013 Investigate 128 NORTH MAIN ST [RP]	1432	Motor vehicle accident with no injuries.
13-2138-IN <b>1st Action:</b> <b>Location:</b>	12/02/2013 Assistance, other [REDACTED]	1124	Medical assist, assist EMS crew
13-2139-IN <b>1st Action:</b> <b>Location:</b>	12/02/2013 Investigate [REDACTED]	1805	Medical assist, assist EMS crew

**Rochester Fire Department**  
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Incident	Incident Date	Alarm Time	Incident Type
13-2140-IN <b>1st Action:</b> <b>Location:</b>	12/02/2013 Assistance, other 26 LILAC MALL HANNAFORD #8317 (MILTON ROAD STORE)	2122	Lock-out
13-2141-IN <b>1st Action:</b> <b>Location:</b>	12/03/2013 Cancelled en route 2 ANITA ST	0214	Dispatched & canceled en route
13-2142-IN <b>1st Action:</b> <b>Location:</b>	12/03/2013 Assistance, other [REDACTED]	0307	Medical assist, assist EMS crew
13-2143-IN <b>1st Action:</b> <b>Location:</b>	12/03/2013 Investigate [REDACTED]	0639	Medical assist, assist EMS crew
13-2144-IN <b>1st Action:</b> <b>Location:</b>	12/03/2013 Investigate 5 MILTON RD DOLLAR TREE	0842	Alarm system activation, no fire - unintentional
13-2145-IN <b>1st Action:</b> <b>Location:</b>	12/03/2013 Investigate NORTH MAIN ST IN FRONT OF HOME DEPOT	1224	Motor vehicle accident with no injuries.
13-2146-IN <b>1st Action:</b> <b>Location:</b>	12/03/2013 Assistance, other [REDACTED]	1850	Medical assist, assist EMS crew
13-2147-IN <b>1st Action:</b> <b>Location:</b>	12/04/2013 Investigate 83 MAIN ST	1309	Service Call, other
13-2148-IN <b>1st Action:</b> <b>Location:</b>	12/04/2013 Cancelled en route 130 WAKEFIELD ST SPAULDING HIGH SCHOOL	1520	Dispatched & canceled en route
13-2149-IN <b>1st Action:</b> <b>Location:</b>	12/04/2013 Investigate 96 MILTON RD MARKET BASKET	1533	Alarm system activation, no fire - unintentional
13-2150-IN <b>1st Action:</b> <b>Location:</b>	12/04/2013 Investigate 65 CONGRESS ST [RP]	2257	Electrical wiring/equipment problem, other
13-2151-IN <b>1st Action:</b> <b>Location:</b>	12/04/2013 Investigate 32 RICHARDSON ST LONGO, RICHARD	2319	Alarm system activation, no fire - unintentional
13-2152-IN <b>1st Action:</b> <b>Location:</b>	12/05/2013 Forcible entry 4 BROCHU CT [RP]	0201	Lock-out
13-2153-IN <b>1st Action:</b> <b>Location:</b>	12/05/2013 Investigate 15 SIDNEY ST	0248	Carbon monoxide incident



**Rochester Fire Department**  
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Incident	Incident Date	Alarm Time	Incident Type
13-2154-IN <b>1st Action:</b> <b>Location:</b>	12/05/2013 Forcible entry 4 HASKELL AVE	1105	Lock-out
13-2155-IN <b>1st Action:</b> <b>Location:</b>	12/05/2013 Investigate 65 SOUTH MAIN ST ROCHESTER PUBLIC LIBRARY	1620	Smoke scare, odor of smoke
13-2156-IN <b>1st Action:</b> <b>Location:</b>	12/05/2013 Assistance, other 18 DRURY DR	1530	Arcing, shorted electrical equipment
13-2157-IN <b>1st Action:</b> <b>Location:</b>	12/05/2013 Investigate [REDACTED]	1617	Medical assist, assist EMS crew
13-2158-IN <b>1st Action:</b> <b>Location:</b>	12/05/2013 Cancelled en route 71 BUNKER ST	2101	Dispatched & canceled en route
13-2159-IN <b>1st Action:</b> <b>Location:</b>	12/05/2013 Forcible entry 616 PORTLAND ST BRIDLE WOODS	2253	Lock-out
13-2160-IN <b>1st Action:</b> <b>Location:</b>	12/06/2013 Investigate [REDACTED]	1237	Medical assist, assist EMS crew
13-2161-IN <b>1st Action:</b> <b>Location:</b>	12/06/2013 Investigate 33 HIGHLAND ST ROCHESTER EAST APARTMENTS	1422	Alarm system activation, no fire - unintentional
13-2162-IN <b>1st Action:</b> <b>Location:</b>	12/06/2013 Assistance, other 11 WHITEHALL RD FRISBIE MEMORIAL HOSPITAL	1544	Lock-out
13-2163-IN <b>1st Action:</b> <b>Location:</b>	12/06/2013 Extinguishment by fire service personnel 107 BETTS RD	1011	Building fire
13-2164-IN <b>1st Action:</b> <b>Location:</b>	12/06/2013 Investigate WASHINGTON ST	1735	No incident found on arrival at dispatch address
13-2165-IN <b>1st Action:</b> <b>Location:</b>	12/06/2013 Assistance, other 60 WASHINGTON ST	1859	Lock-out
13-2166-IN <b>1st Action:</b> <b>Location:</b>	12/07/2013 Investigate SPAULDING TPKE SPAULDING MM 17.2	0339	Motor vehicle accident with injuries
13-2167-IN <b>1st Action:</b> <b>Location:</b>	12/07/2013 Assistance, other 116 FARMINGTON RD WALMART PARKING LOT	1023	Motor vehicle accident with no injuries.

**Rochester Fire Department**  
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Incident	Incident Date	Alarm Time	Incident Type
13-2168-IN <b>1st Action:</b> <b>Location:</b>	12/07/2013 Forcible entry 16 PLEASANT ST -LOBBY-	1130	Assist police or other governmental agency
13-2169-IN <b>1st Action:</b> <b>Location:</b>	12/07/2013 Investigate WAKEFIELD ST NEAR PLEASANT ST	1217	Hazardous condition, Other
13-2170-IN <b>1st Action:</b> <b>Location:</b>	12/07/2013 Provide manpower [REDACTED]	1312	Medical assist, assist EMS crew
13-2171-IN <b>1st Action:</b> <b>Location:</b>	12/07/2013 Provide manpower [REDACTED]	1727	Medical assist, assist EMS crew
13-2172-IN <b>1st Action:</b> <b>Location:</b>	12/07/2013 Cancelled en route 62 ROCHESTER HILL RD COLONIAL HILL CARE & REHAB CENTER - SUNBRIDGE	2258	Dispatched & canceled en route
13-2173-IN <b>1st Action:</b> <b>Location:</b>	12/08/2013 Cancelled en route 38 ROYAL CREST MHP	0009	Dispatched & canceled en route
13-2174-IN <b>1st Action:</b> <b>Location:</b>	12/08/2013 Investigate 135 MILTON RD BEV'S BEAR CREEK	0822	Smoke detector activation, no fire - unintentional
13-2175-IN <b>1st Action:</b> <b>Location:</b>	12/08/2013 Ventilate 84 GEAR RD	1705	Chimney or flue fire, confined to chimney or flue
13-2177-IN <b>1st Action:</b> <b>Location:</b>	12/08/2013 Cancelled en route 78 WAKEFIELD ST GOVERNOR'S INN	1735	Dispatched & canceled en route
13-2178-IN <b>1st Action:</b> <b>Location:</b>	12/08/2013 Assistance, other [REDACTED]	2056	Medical assist, assist EMS crew
13-2179-IN <b>1st Action:</b> <b>Location:</b>	12/09/2013 Provide manpower [REDACTED]	0137	Medical assist, assist EMS crew
13-2180-IN <b>1st Action:</b> <b>Location:</b>	12/09/2013 Investigate [REDACTED]	0704	EMS call, excluding vehicle accident with injury
13-2181-IN <b>1st Action:</b> <b>Location:</b>	12/09/2013 Investigate 326 WASHINGTON ST @ 54 DRY HILL RD	1131	Motor vehicle accident with no injuries.
13-2182-IN <b>1st Action:</b> <b>Location:</b>	12/09/2013 Investigate 31 WAKEFIELD ST CITY HALL - CITY CLERKS DESK	1553	Smoke scare, odor of smoke

**Rochester Fire Department**  
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Incident	Incident Date	Alarm Time	Incident Type
13-2183-IN <b>1st Action:</b> <b>Location:</b>	12/09/2013 Investigate 971 SALMON FALLS RD	1318	Gas leak (natural gas or LPG)
13-2184-IN <b>1st Action:</b> <b>Location:</b>	12/09/2013 Provide manpower ROUTE 125 LEE	1417	Motor vehicle accident with injuries
13-2185-IN <b>1st Action:</b> <b>Location:</b>	12/09/2013 Forcible entry 616 PORTLAND ST BRIDLE WOODS	1755	Lock-out
13-2186-IN <b>1st Action:</b> <b>Location:</b>	12/09/2013 Investigate [REDACTED]	1312	Emergency medical service incident, other
13-2187-IN <b>1st Action:</b> <b>Location:</b>	12/09/2013 Investigate 9 MAVIS AVE	1335	Motor vehicle accident with no injuries.
13-2192-IN <b>1st Action:</b> <b>Location:</b>	12/10/2013 Investigate MILTON RD NEAR BETTS RD	1524	Vehicle accident, general cleanup
13-2193-IN <b>1st Action:</b> <b>Location:</b>	12/11/2013 Investigate MILTON RD LITTLE MART	1101	Motor vehicle accident with no injuries.
13-2194-IN <b>1st Action:</b> <b>Location:</b>	12/11/2013 Cancelled en route 40 HOLLY LN	1431	Dispatched & canceled en route
13-2195-IN <b>1st Action:</b> <b>Location:</b>	12/11/2013 Investigate 19 NORWAY PLAINS RD	1729	Alarm system sounded due to malfunction
13-2196-IN <b>1st Action:</b> <b>Location:</b>	12/11/2013 Investigate 137 NORTH MAIN ST GEORGE & ED'S GENERAL STORE	1747	Motor vehicle accident with no injuries.
13-2197-IN <b>1st Action:</b> <b>Location:</b>	12/11/2013 Provide manpower 12 ABENAKI TRAIL LEE	1420	Cover assignment, standby, moveup
13-2198-IN <b>1st Action:</b> <b>Location:</b>	12/11/2013 Investigate [REDACTED]	2029	Medical assist, assist EMS crew
13-2199-IN <b>1st Action:</b> <b>Location:</b>	12/11/2013 Assistance, other 17 CORNERSTONE CT	2219	Lock-out
13-2200-IN <b>1st Action:</b> <b>Location:</b>	12/12/2013 Investigate [REDACTED]	0520	Medical assist, assist EMS crew

**Rochester Fire Department**  
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Incident	Incident Date	Alarm Time	Incident Type
13-2201-IN <b>1st Action:</b> <b>Location:</b>	12/12/2013 Assistance, other [REDACTED]	0659	Medical assist, assist EMS crew
13-2202-IN <b>1st Action:</b> <b>Location:</b>	12/12/2013 Assistance, other [REDACTED]	1609	Medical assist, assist EMS crew
13-2203-IN <b>1st Action:</b> <b>Location:</b>	12/12/2013 Investigate 78 OLDE FARM LN	2126	Good intent call, other
13-2204-IN <b>1st Action:</b> <b>Location:</b>	12/12/2013 Assistance, other [REDACTED]	2143	Medical assist, assist EMS crew
13-2205-IN <b>1st Action:</b> <b>Location:</b>	12/12/2013 Investigate CHESTNUT HILL RD BY ZAMABDI	1558	Motor vehicle accident with injuries
13-2206-IN <b>1st Action:</b> <b>Location:</b>	12/12/2013 Investigate 19 GRANT ST @ 129 SOUTH MAIN ST	2048	Motor vehicle accident with no injuries.
13-2207-IN <b>1st Action:</b> <b>Location:</b>	12/12/2013 Investigate 616 PORTLAND ST BRIDLE WOODS	2112	Public service
13-2208-IN <b>1st Action:</b> <b>Location:</b>	12/13/2013 Investigate 50 CROW HILL RD	1140	CO detector activation due to malfunction
13-2209-IN <b>1st Action:</b> <b>Location:</b>	12/13/2013 Investigate 195 CHARLES ST JIFFY LUBE, INC	1640	Motor vehicle accident with no injuries.
13-2210-IN <b>1st Action:</b> <b>Location:</b>	12/13/2013 Ventilate 22 FOREST PARK DR	1805	Carbon monoxide incident
13-2211-IN <b>1st Action:</b> <b>Location:</b>	12/13/2013 Investigate 90 WAKEFIELD ST GAFNEY HOME	1948	Smoke scare, odor of smoke
13-2236-IN <b>1st Action:</b> <b>Location:</b>	12/13/2013 Salvage & overhaul 4 GREEN ST	2232	Chimney or flue fire, confined to chimney or flue
13-2239-IN <b>1st Action:</b> <b>Location:</b>	12/13/2013 Investigate 112 GOVERNORS RD	2353	Motor vehicle accident with no injuries.
13-2212-IN <b>1st Action:</b> <b>Location:</b>	12/14/2013 Investigate 59 CHESTNUT HILL RD	0910	Good intent call, other

**Rochester Fire Department**  
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Incident	Incident Date	Alarm Time	Incident Type
13-2213-IN <b>1st Action:</b> <b>Location:</b>	12/14/2013 Investigate 11 GROVE ST	1328	Camper or recreational vehicle (RV) fire
13-2214-IN <b>1st Action:</b> <b>Location:</b>	12/14/2013 Investigate 58 MAIN ST	0856	Service Call, other
13-2215-IN <b>1st Action:</b> <b>Location:</b>	12/14/2013 Investigate 287 MILTON RD TOWN LINE PIZZERIA 335-7776	1827	Motor vehicle accident with no injuries.
13-2216-IN <b>1st Action:</b> <b>Location:</b>	12/14/2013 Investigate PICKERING RD	2120	Motor vehicle accident with no injuries.
13-2217-IN <b>1st Action:</b> <b>Location:</b>	12/14/2013 Assistance, other 774 PORTLAND ST	2208	Lock-out
13-2229-IN <b>1st Action:</b> <b>Location:</b>	12/15/2013 Investigate 9 ISINGLAS DR HOMELESS SHELTER FOR STRAFFORD COUNTY	1025	Alarm system sounded due to malfunction
13-2230-IN <b>1st Action:</b> <b>Location:</b>	12/15/2013 Investigate 89 CHESTNUT HILL RD	0958	Lock-out
13-2231-IN <b>1st Action:</b> <b>Location:</b>	12/15/2013 Extinguishment by fire service personnel 39 CLEO CIR	1438	Building fire
13-2232-IN <b>1st Action:</b> <b>Location:</b>	12/15/2013 Investigate 128 GOVERNORS RD	1528	Good intent call, other
13-2233-IN <b>1st Action:</b> <b>Location:</b>	12/15/2013 Investigate LOWELL ST	1421	Motor vehicle accident with no injuries.
13-2234-IN <b>1st Action:</b> <b>Location:</b>	12/15/2013 Investigate 314 ROCHESTER HILL RD PROFILE APARTMENTS	2039	Alarm system activation, no fire - unintentional
13-2235-IN <b>1st Action:</b> <b>Location:</b>	12/16/2013 Cancelled en route 1075 ROUTE 11 FARMINGTON	0809	Dispatched & canceled en route
13-2237-IN <b>1st Action:</b> <b>Location:</b>	12/16/2013 Cancelled en route AMAZON CMPG RECREATIONAL HALL	1119	Dispatched & canceled en route
13-2238-IN <b>1st Action:</b> <b>Location:</b>	12/16/2013 Standby [REDACTED]	1341	Medical assist, assist EMS crew

**Rochester Fire Department**  
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Incident	Incident Date	Alarm Time	Incident Type
13-2240-IN <b>1st Action:</b> <b>Location:</b>	12/16/2013	1202	EMS call, party transported by non-fire agency Provide basic life support (BLS) [REDACTED]
13-2241-IN <b>1st Action:</b> <b>Location:</b>	12/16/2013	1757	Service Call, other Investigate 11 SHERIDAN AVE [RP]
13-2242-IN <b>1st Action:</b> <b>Location:</b>	12/16/2013	1652	Motor vehicle accident with injuries Establish safe area 62 MAIN ST
13-2243-IN <b>1st Action:</b> <b>Location:</b>	12/17/2013	0815	Public service Forcible entry 11 ST JAMES TERR
13-2244-IN <b>1st Action:</b> <b>Location:</b>	12/17/2013	1818	Motor vehicle accident with no injuries. Investigate 274 LOWELL ST NEAR OLD DOVER
13-2245-IN <b>1st Action:</b> <b>Location:</b>	12/17/2013	1752	Medical assist, assist EMS crew Provide manpower [REDACTED]
13-2246-IN <b>1st Action:</b> <b>Location:</b>	12/17/2013	1720	Motor vehicle accident with no injuries. Provide manpower [REDACTED]
13-2247-IN <b>1st Action:</b> <b>Location:</b>	12/17/2013	1334	Service Call, other Investigate 122 ESTES RD @ 20 HOWARD BROOK DR
13-2248-IN <b>1st Action:</b> <b>Location:</b>	12/17/2013	1132	Lock-out Provide manpower ROCHESTER HILL RD BY SOFIELD APTS
13-2250-IN <b>1st Action:</b> <b>Location:</b>	12/17/2013	1007	Service Call, other Investigate 306 BLACKWATER RD
13-2252-IN <b>1st Action:</b> <b>Location:</b>	12/17/2013	2324	Medical assist, assist EMS crew Provide manpower [REDACTED]
13-2253-IN <b>1st Action:</b> <b>Location:</b>	12/17/2013	2303	Alarm system activation, no fire - unintentional Investigate 11 WHITEHALL RD FRISBIE MEMORIAL HOSPITAL
13-2254-IN <b>1st Action:</b> <b>Location:</b>	12/17/2013	2131	Lock-out Forcible entry 280 NORTH MAIN ST HOME DEPOT
13-2251-IN <b>1st Action:</b> <b>Location:</b>	12/18/2013	0017	Medical assist, assist EMS crew Provide manpower [REDACTED]



**Rochester Fire Department**  
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Incident	Incident Date	Alarm Time	Incident Type
13-2256-IN <b>1st Action:</b> <b>Location:</b>	12/18/2013 Investigate NORTH MAIN ST BY PLANET FITNESS	0559	Motor vehicle accident with injuries
13-2257-IN <b>1st Action:</b> <b>Location:</b>	12/18/2013 Forcible entry 9 MCKINLEY ST	0718	Lock-out
13-2258-IN <b>1st Action:</b> <b>Location:</b>	12/18/2013 Investigate SUMMER ST	0913	Vehicle accident, general cleanup
13-2259-IN <b>1st Action:</b> <b>Location:</b>	12/18/2013 Investigate 2 LAGASSE ST [RP]	1036	Vehicle accident, general cleanup
13-2260-IN <b>1st Action:</b> <b>Location:</b>	12/18/2013 Provide first aid & check for injuries [REDACTED]	1516	Medical assist, assist EMS crew
13-2261-IN <b>1st Action:</b> <b>Location:</b>	12/18/2013 Standby [REDACTED]	1527	Medical assist, assist EMS crew
13-2262-IN <b>1st Action:</b> <b>Location:</b>	12/18/2013 Provide first aid & check for injuries [REDACTED]	1726	Medical assist, assist EMS crew
13-2263-IN <b>1st Action:</b> <b>Location:</b>	12/18/2013 Investigate 29 SHILOH DR	1731	Smoke scare, odor of smoke
13-2264-IN <b>1st Action:</b> <b>Location:</b>	12/18/2013 Investigate [REDACTED]	1931	Medical assist, assist EMS crew
13-2265-IN <b>1st Action:</b> <b>Location:</b>	12/18/2013 Remove water 5 FRANKLIN HGTS	1947	Water or steam leak
13-2266-IN <b>1st Action:</b> <b>Location:</b>	12/18/2013 Operate apparatus or vehicle [REDACTED]	1939	Medical assist, assist EMS crew
13-2291-IN <b>1st Action:</b> <b>Location:</b>	12/18/2013 Provide manpower [REDACTED]	2236	Medical assist, assist EMS crew
13-2267-IN <b>1st Action:</b> <b>Location:</b>	12/19/2013 Assistance, other 34 PINWOOD ST	0904	Cover assignment, standby, moveup
13-2268-IN <b>1st Action:</b> <b>Location:</b>	12/19/2013 Investigate 153 NORTH MAIN ST ROCHESTER TIRE & AUTOMOTIVE	1840	Service Call, other

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Incident	Incident Date	Alarm Time	Incident Type
13-2269-IN <b>1st Action:</b> <b>Location:</b>	12/19/2013	1754	Dispatched & canceled en route
	Cancelled en route 38 MILTON RD GARY'S SPORTS BAR - FORMERLY SPORTS FANATIC		
13-2270-IN <b>1st Action:</b> <b>Location:</b>	12/19/2013	1832	Alarm system activation, no fire - unintentional
	Investigate 62 ROCHESTER HILL RD COLONIAL HILL CARE & REHAB CENTER - SUNBRIDGE		
13-2271-IN <b>1st Action:</b> <b>Location:</b>	12/20/2013	0924	Motor vehicle accident with injuries
	Investigate 52 SUMMER ST @ 5 ALLEN ST		
13-2286-IN <b>1st Action:</b> <b>Location:</b>	12/20/2013	1254	Alarm system activation, no fire - unintentional
	Investigate 17 NORWAY PLAINS RD		
13-2287-IN <b>1st Action:</b> <b>Location:</b>	12/20/2013	1524	Motor vehicle accident with injuries
	Investigate 104 SOUTH MAIN ST WALGREEN'S DRUG STORE		
13-2288-IN <b>1st Action:</b> <b>Location:</b>	12/20/2013	1627	Lock-out
	Forcible entry 57 HIGHLAND ST		
13-2289-IN <b>1st Action:</b> <b>Location:</b>	12/20/2013	1714	Chimney or flue fire, confined to chimney or flue
	Investigate 1 RIVERSIDE DR		
13-2272-IN <b>1st Action:</b> <b>Location:</b>	12/21/2013	1119	Gas leak (natural gas or LPG)
	Investigate 20 KATIE LN GAGNE, MARK		
13-2273-IN <b>1st Action:</b> <b>Location:</b>	12/21/2013	0950	Motor vehicle accident with injuries
	Investigate 207 SOUTH MAIN ST ARRAY OF FLOWERS		
13-2274-IN <b>1st Action:</b> <b>Location:</b>	12/21/2013	1448	Water problem, other
	Investigate 8 WOODLAND GREEN		
13-2275-IN <b>1st Action:</b> <b>Location:</b>	12/22/2013	0810	Medical assist, assist EMS crew
	Investigate [REDACTED]		
13-2276-IN <b>1st Action:</b> <b>Location:</b>	12/22/2013	0857	Medical assist, assist EMS crew
	Investigate [REDACTED]		
13-2277-IN <b>1st Action:</b> <b>Location:</b>	12/22/2013	1211	Service Call, other
	Investigate 20 KATIE LN GAGNE, MARK		
13-2278-IN <b>1st Action:</b> <b>Location:</b>	12/22/2013	1607	Alarm system activation, no fire - unintentional
	Investigate 2 CHURCH ST ROSEWOOD MANOR		

**Rochester Fire Department**  
Incident Status

01/16/14

Incident	Incident Date	Alarm Time	Incident Type
13-2279-IN <b>1st Action:</b> <b>Location:</b>	12/22/2013 Assistance, other [REDACTED]	1602	Medical assist, assist EMS crew
13-2280-IN <b>1st Action:</b> <b>Location:</b>	12/22/2013 Investigate 21 JARVIS AVE METROCAST CABLEVISION	1815	Alarm system sounded due to malfunction
13-2281-IN <b>1st Action:</b> <b>Location:</b>	12/22/2013 Investigate 21 JARVIS AVE METROCAST CABLEVISION	2001	Alarm system sounded due to malfunction
13-2282-IN <b>1st Action:</b> <b>Location:</b>	12/22/2013 Investigate SPAULDING TPKE	1911	Motor vehicle accident with no injuries.
13-2283-IN <b>1st Action:</b> <b>Location:</b>	12/22/2013 Investigate SPAULDING TURNPIKE CONN	2036	Motor vehicle accident with no injuries.
13-2284-IN <b>1st Action:</b> <b>Location:</b>	12/22/2013 Investigate 21 JARVIS AVE METROCAST CABLEVISION	2047	Alarm system sounded due to malfunction
13-2290-IN <b>1st Action:</b> <b>Location:</b>	12/22/2013 Investigate 138 CHESLEY HILL RD @ 7 BROWNING DR	2354	Motor vehicle accident with no injuries.
13-2285-IN <b>1st Action:</b> <b>Location:</b>	12/23/2013 Investigate 21 JARVIS AVE METROCAST CABLEVISION	0111	Alarm system sounded due to malfunction
13-2292-IN <b>1st Action:</b> <b>Location:</b>	12/23/2013 Investigate 33 MEADOW LN	1229	Power line down
13-2293-IN <b>1st Action:</b> <b>Location:</b>	12/23/2013 Investigate MUSEUM WAY	0736	Vehicle accident, general cleanup
13-2294-IN <b>1st Action:</b> <b>Location:</b>	12/23/2013 Provide first aid & check for injuries CHESTNUT HILL RD	0808	Motor vehicle accident with injuries
13-2295-IN <b>1st Action:</b> <b>Location:</b>	12/23/2013 Investigate 4 COPPER LN	1023	Alarm system sounded due to malfunction
13-2296-IN <b>1st Action:</b> <b>Location:</b>	12/23/2013 Provide manpower [REDACTED]	1140	Medical assist, assist EMS crew
13-2297-IN <b>1st Action:</b> <b>Location:</b>	12/23/2013 Investigate 65 LAFAYETTE ST STEPHEN KURTZ RESIDENCE	1722	Alarm system activation, no fire - unintentional

**Rochester Fire Department**  
Incident Status

01/16/14

Incident	Incident Date	Alarm Time	Incident Type
13-2298-IN <b>1st Action:</b> <b>Location:</b>	12/23/2013	1728	Service Call, other Investigate 301 NORTH MAIN ST BANK OF NEW HAMPSHIRE
13-2299-IN <b>1st Action:</b> <b>Location:</b>	12/24/2013	1242	Smoke detector activation, no fire - unintentional Investigate 40 LABRADOR DR GELINAS, DANIEL
13-2300-IN <b>1st Action:</b> <b>Location:</b>	12/24/2013	2003	Motor vehicle/pedestrian accident (MV Ped) Provide manpower 26 SIGNAL ST DYNASTY RESTAURANT
13-2301-IN <b>1st Action:</b> <b>Location:</b>	12/24/2013	2340	EMS call, party transported by non-fire agency Provide manpower [REDACTED]
13-2302-IN <b>1st Action:</b> <b>Location:</b>	12/25/2013	1000	Medical assist, assist EMS crew Provide basic life support (BLS) [REDACTED]
13-2303-IN <b>1st Action:</b> <b>Location:</b>	12/25/2013	1614	Good intent call, other Refer to proper authority 177 NORTH MAIN ST GRONDIN FUNERAL HOME
13-2304-IN <b>1st Action:</b> <b>Location:</b>	12/25/2013	1839	Lock-out Forcible entry 24 FRONT ST
13-2306-IN <b>1st Action:</b> <b>Location:</b>	12/25/2013	1942	Vehicle accident, general cleanup Investigate HIGHLAND ST ON-RAMP TO CONNECTOR TO RT 16
13-2307-IN <b>1st Action:</b> <b>Location:</b>	12/25/2013	2143	Good intent call, other Investigate 10 HIGHLAND ST
13-2308-IN <b>1st Action:</b> <b>Location:</b>	12/25/2013	2203	Medical assist, assist EMS crew Investigate [REDACTED]
13-2305-IN <b>1st Action:</b> <b>Location:</b>	12/26/2013	0054	Medical assist, assist EMS crew Assistance, other [REDACTED]
13-2309-IN <b>1st Action:</b> <b>Location:</b>	12/26/2013	0005	Cover assignment, standby, moveup Provide apparatus 25 FIRE RD 5
13-2310-IN <b>1st Action:</b> <b>Location:</b>	12/26/2013	0920	Medical assist, assist EMS crew Provide first aid & check for injuries [REDACTED]
13-2311-IN <b>1st Action:</b> <b>Location:</b>	12/26/2013	1236	Motor vehicle accident with no injuries. Investigate WASHINGTON ST NEAR STAPLES

**Rochester Fire Department**  
Incident Status

01/16/14

Incident	Incident Date	Alarm Time	Incident Type
13-2312-IN <b>1st Action:</b> <b>Location:</b>	12/26/2013 Investigate 247 WASHINGTON ST	1455	Vehicle accident, general cleanup BETWEEN ESTES & CHESLEY HILL
13-2313-IN <b>1st Action:</b> <b>Location:</b>	12/26/2013 Investigate WHITEHOUSE RD	1442	Motor vehicle accident with no injuries.
13-2314-IN <b>1st Action:</b> <b>Location:</b>	12/26/2013 Remove water 21 PUNCH BROOK WAY	1553	Cooking fire, confined to container BROOKSIDE PLACE
13-2316-IN <b>1st Action:</b> <b>Location:</b>	12/26/2013 Provide manpower [REDACTED]	1650	Medical assist, assist EMS crew
13-2317-IN <b>1st Action:</b> <b>Location:</b>	12/26/2013 Investigate 51 SUMMER ST [RP]	1952	CO detector activation due to malfunction
13-2318-IN <b>1st Action:</b> <b>Location:</b>	12/26/2013 Cancelled en route MAIN ST	2024	Dispatched & canceled en route OLD TOWN HALL
13-2319-IN <b>1st Action:</b> <b>Location:</b>	12/26/2013 Cancelled en route 205 JAMEY DR	2103	Dispatched & canceled en route
13-2320-IN <b>1st Action:</b> <b>Location:</b>	12/26/2013 Investigate 287 ROCHESTER HILL RD	2037	False alarm or false call, other SO'FIELD APARTMENTS
13-2322-IN <b>1st Action:</b> <b>Location:</b>	12/26/2013 Investigate [REDACTED]	0107	Medical assist, assist EMS crew
13-2321-IN <b>1st Action:</b> <b>Location:</b>	12/27/2013 Investigate 51 SUMMER ST [RP]	0020	Carbon monoxide detector activation, no CO
13-2323-IN <b>1st Action:</b> <b>Location:</b>	12/27/2013 Investigate 94 DAFFODIL HILL LN	0741	Good intent call, other
13-2324-IN <b>1st Action:</b> <b>Location:</b>	12/27/2013 Investigate 76 NORTH MAIN ST	0953	Good intent call, other ROCHESTER DISTRICT COURT
13-2325-IN <b>1st Action:</b> <b>Location:</b>	12/27/2013 Investigate 16 MILTON RD	1006	Good intent call, other FIRST CITY MOTOR SALES
13-2326-IN <b>1st Action:</b> <b>Location:</b>	12/27/2013 Assistance, other 26 LILAC MALL	1031	Lock-out HANNAFORD #8317 (MILTON ROAD STORE)

**Rochester Fire Department**  
Incident Status

01/16/14

Incident	Incident Date	Alarm Time	Incident Type
13-2327-IN <b>1st Action:</b> <b>Location:</b>	12/27/2013 Investigate 62 AUTUMN ST	1216	Carbon monoxide incident
13-2328-IN <b>1st Action:</b> <b>Location:</b>	12/27/2013 Investigate 24 HOLLY PARK LN	1313	Service Call, other
13-2329-IN <b>1st Action:</b> <b>Location:</b>	12/27/2013 Provide manpower [REDACTED]	1733	EMS call, excluding vehicle accident with injury
13-2330-IN <b>1st Action:</b> <b>Location:</b>	12/27/2013 Assistance, other 194 RIDGE RD	1654	Cover assignment, standby, moveup
13-2331-IN <b>1st Action:</b> <b>Location:</b>	12/27/2013 Assistance, other 299 NORTH MAIN ST CUMBERLAND FARMS STORE	2358	Lock-out
13-2346-IN <b>1st Action:</b> <b>Location:</b>	12/27/2013 Investigate 13 WALNUT ST	0004	Lock-out
13-2332-IN <b>1st Action:</b> <b>Location:</b>	12/28/2013 Investigate MILTON RD MARKET BASKET/RITE AID AREA	0614	Good intent call, other
13-2333-IN <b>1st Action:</b> <b>Location:</b>	12/28/2013 Provide manpower [REDACTED]	1635	EMS call, excluding vehicle accident with injury
13-2334-IN <b>1st Action:</b> <b>Location:</b>	12/28/2013 Assistance, other [REDACTED]	1657	Medical assist, assist EMS crew
14-74-IN <b>1st Action:</b> <b>Location:</b>	12/28/2013 Provide manpower 96 MILTON RD MARKET BASKET	1716	Motor vehicle/pedestrian accident (MV Ped)
13-2335-IN <b>1st Action:</b> <b>Location:</b>	12/29/2013 Assistance, other [REDACTED]	0529	Medical assist, assist EMS crew
13-2336-IN <b>1st Action:</b> <b>Location:</b>	12/29/2013 Investigate 29 LAFAYETTE ST [RP]	1745	Smoke detector activation due to malfunction
13-2337-IN <b>1st Action:</b> <b>Location:</b>	12/29/2013 Provide manpower 342 CHESTNUT HILL RD	2234	Motor vehicle accident with injuries
13-2338-IN <b>1st Action:</b> <b>Location:</b>	12/29/2013 Standby 87 LOWELL ST REVOLUTION CHURCH, INC	2332	Motor vehicle/pedestrian accident (MV Ped)



**Rochester Fire Department**  
Incident Status

01/16/14

Incident	Incident Date	Alarm Time	Incident Type
13-2339-IN <b>1st Action:</b> <b>Location:</b>	12/30/2013 Provide manpower [REDACTED]	0629	Medical assist, assist EMS crew
13-2340-IN <b>1st Action:</b> <b>Location:</b>	12/30/2013 Provide manpower [REDACTED]	0951	Medical assist, assist EMS crew
13-2341-IN <b>1st Action:</b> <b>Location:</b>	12/30/2013 Investigate 31 WAKEFIELD ST ROCHESTER CITY HALL	1018	HazMat release investigation w/no HazMat
13-2342-IN <b>1st Action:</b> <b>Location:</b>	12/30/2013 Provide manpower [REDACTED]	1537	Medical assist, assist EMS crew
13-2343-IN <b>1st Action:</b> <b>Location:</b>	12/30/2013 Provide manpower [REDACTED]	1822	EMS call, excluding vehicle accident with injury
13-2344-IN <b>1st Action:</b> <b>Location:</b>	12/31/2013 Investigate 11 WHITEHALL RD FRISBIE MEMORIAL HOSPITAL	0851	Service Call, other
13-2345-IN <b>1st Action:</b> <b>Location:</b>	12/31/2013 Investigate [REDACTED]	1149	Medical assist, assist EMS crew
13-2347-IN <b>1st Action:</b> <b>Location:</b>	12/31/2013 Investigate 163 BROCK ST @ 8 EMERSON AVE	1616	Good intent call, other
14-1-IN <b>1st Action:</b> <b>Location:</b>	12/31/2013 Provide basic life support (BLS) [REDACTED]	2341	EMS call, excluding vehicle accident with injury
14-13-IN <b>1st Action:</b> <b>Location:</b>	12/31/2013 Provide first aid & check for injuries [REDACTED]	2339	Medical assist, assist EMS crew
14-14-IN <b>1st Action:</b> <b>Location:</b>	12/31/2013 Provide first aid & check for injuries [REDACTED]	1957	Medical assist, assist EMS crew
14-15-IN <b>1st Action:</b> <b>Location:</b>	12/31/2013 Cancelled en route 123 FARMINGTON RD BLACK DOG CAR WASH	1759	Dispatched & canceled en route
14-16-IN <b>1st Action:</b> <b>Location:</b>	12/31/2013 Investigate 34 CAMELOT SHORE DR	1801	Cover assignment, standby, moveup

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**Rochester Public Library**  
**65 South Main St.**  
**Rochester, NH 03867**

01/16/14  
Main Desk: (603) 332-1428  
Reference: 335-7550  
Children's: 335-7549  
Fax: 335-7582  
[www.rpl.lib.nh.us](http://www.rpl.lib.nh.us)

## **MONTHLY REPORT**

### **December 2013**

There were a total of 19,294 items circulated with 9,428 people visiting the library in the month of December. Two hundred sixty-two patrons used the library's Internet computers for 1,222 hours. Visitors to the library's web site numbered 8,188. Current number of patron registrations is 32,999. Interlibrary loan activity included 69 materials borrowed from other libraries and 197 loaned to other libraries.

A holiday Wreath-Making program was held on Thursday, December 5<sup>th</sup> from 10:00am in the morning until 8:00pm that night. This was a do it yourself wreath-making event, with the patrons supplying their own wreaths and the library supplying all the decorating materials, including ribbons, glue guns, ornaments, floral wire, etc. Studley's Flower Gardens donated their talents again this year helping to teach and assist people in the art of creating festive bows for the wreaths.

Peggy Trout and her Adult Circulation Services staff again this year created a heartwarming holiday display around a non-perishable donation collection basket for Gerry's Food Pantry. This allowed many generous library patrons and staff to easily donate to those in need while visiting the library. Thirty-one bags of food have been collected and will continue through January.

The library staff graciously hosted another successful Patron Appreciation Day on Wednesday, December 18th. This included pastries, snacks and beverages available throughout the day for all visitors to the library.

In addition to the print versions of available books, 233 of our Library patrons downloaded 986 e-books to media devices through the library's web site this month. The RPL website also enabled 37 patrons access to Mango Languages.

Trustees meet on January 9<sup>th</sup> in the Rose Room of the library at 3pm.

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Planning  
Conservation Commission  
Historic District Commission  
Arts & Culture Commission

Planning & Development Department  
City Hall - Second Floor  
31 Wakefield Street  
ROCHESTER, NEW HAMPSHIRE 03867-1917  
(603) 335-1338 - Fax (603) 335-7585  
Web Site: <http://www.rochesternh.net>

## PLANNING DEPARTMENT MONTHLY REPORT FOR DECEMBER 2013

### NEWS FROM THE DEPARTMENT HEAD

The Chief Planner spent a substantial amount of time this month on the following:

- ◆ Held a pre-construction meeting for t Taco Bell
- ◆ Worked on FY15 Budget and CIP
- ◆ Participated in a division workshop on Myers Briggs personality type testing
- ◆ Held meetings with citizens, applicants, and developers regarding various issues and projects
- ◆ Attended a NEDA Board meeting in Hartford Connecticut
- ◆ Attended meetings with the Assessing Department and Finance Department regarding excavations in the City of Rochester
- ◆ Prepared for Planning Board meetings, including a retreat
- ◆ Met with staff and representatives of Skyhaven Airport regarding runway improvements, additional runway lighting, and a possible easement with the City
- ◆ Reviewed approved plans for certification
- ◆ Reviewed as-built plans for projects that have been constructed

The Department also worked on the following projects and issues this month:

- ◆ Staff attended TRG meetings and Minor Site Plan meetings
- ◆ Staff attended HDC, Conservation Commission, Rochester Main Street Design Committee, and Rotary meetings
- ◆ The Staff attended other various trainings and webinars, including but not limited to: Myers Briggs training; webinar of freight transportation and economic development; webinar on energy efficiency and municipal buildings; Main Street sidewalk talks; ethics and compliance training;
- ◆ Reviewed plans for completion, certification, and as-builts

## APPLICATIONS REVIEWED BY THE PLANNING BOARD

**Textile Tapes Corporation, 104 Pickering Road/22 Nadeau Drive** (by Norway Plains Associates) Lot line revision to make the lot line parallel to the proposed building expansion, allowing it to be square and all on Lot 29. Case # 141 – 29&30 – I2 – 13  
**APPROVED**

**Textile Tapes Corporation, 104 Pickering Road** (by Norway Plains Associates) Site plan and Conditional use applications for a 5,500 sq ft addition to the existing 21,073 sq ft manufacturing building. Case# 141 – 29 – I2 – 13 **APPROVED**

**Amazon Park, 105 Whitehouse Road** (by Stephen Haight) Conditional use application to install a cross country water service to Amazon Park. Case # 255 – 40 – A – 13  
**APPROVED**

**Glenwood Manor, 23 Glenwood Avenue** Modification to approved site plan. Case# 117 – 3-2 – R2 – 13 **APPROVED W/ CONDITIONS**

**Map 216 Lot 67 Elmo Lane - release surety + interest – landscaping** **APPROVED**

**City of Rochester School Department, 773 Portland Street** (by Lavallee/Brensinger Architects) Preliminary site plan application to demolish portions of the existing building to construct new addition and make site improvements. Case# 108 – 52 – R2 – 13  
**PRELIMINARY**

**Surety release of \$37,100 for Chesley Hill Estates - Map 246 Lot 32** **APPROVED**

## APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

### **Conservation Overlay District - Conditional Use Review:**

a) John O'Keefe and Bill Martin regarding an anticipated wetland buffer encroachment at 29 Milton Rd (215-65-3) for a new commercial development (retail use). – *The developers/property owners met with the Commission and explained the changes that have been made to the proposal. The Commission voted to support this application.*

### **Dredge and Fill Application/Wetland Permit Application:**

a) 773 Portland St (East Rochester School) – *Staff Planner Seth Creighton explained the East Rochester Elementary School expansion proposal and specifically asked the Commission for their thoughts on the proposed wetland impacts. The Commission voted to request that NH DES require a less impacting design.*

### **Correspondences Reviewed:**

- a) NH DES Wetlands Letter of Compliance – 69 Strafford Rd /Map-Lot 235-34
- b) NH DES Wetlands Permit – PSNH Electrical Line Upgrades – PSNH Right of Ways, multiple locations
- c) Strafford Rivers Conservancy Membership and Contribution Solicitation
- d) NH DRED Notice of Sale of Timber at NH DOT Land/ Map-Lot 207-48
- e) NH DES Alteration of Terrain – Farmington Rd / Map-Lot 216-11



- f) Moose Plate Grant - Hope Farm Letter
- g) NH DES Alteration of Terrain Approval – Sensible Self Storage (201 Highland St / Map-Lot 106-3)

*The Commission discussed but offered no official comment on these matters.*

**Notice of Intent to Cut Wood or Timber / Intent to Excavate**

- a) Notice of Intent to Excavate – Little Falls Bridge Rd (Map-Lot: 207-1)
- b) Notice of Intent to Cut – 106 Brock St (Map-Lot 129-15, aka: Rochester Armory)
- c) Notice of Intent to Cut - NH DOT Land “Gonic Shed Property” Flagg Rd (Map-Lot 258-41)

*The Commission discussed but offered no official comment on these matters.*

**Other Business:** *The Commission discussed and voted on their 2014 meeting schedule. They also discussed participating in the Green Infrastructure grant, and the status of their LCHIP grant application.*

**APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION**

**Sheri McSheehy**, 107 North Main Street application for Certificate of Approval of a sign.  
Case # HDC 121-362-B1-13. **APPROVED**

**ARTS AND CULTURE COMMISSION ACTIVITIES**

The Arts and Culture Commission did not hold a meeting this month

James B. Campbell,  
Chief Planner

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# ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127

FAX (603) 330-7159

[www.rochesterpd.org](http://www.rochesterpd.org)

*"Dedication, Pride, Integrity"*

POLICE COMMISSION

LUCIEN G. LEVESQUE

*Chairman*

BRUCE K. LINDSAY

*Vice Chairman*

DEREK J. PETERS

*Commissioner*

MICHAEL J. ALLEN

*Chief of Police*

January 9, 2014



TO: City Manager Daniel Fitzpatrick

RE: Monthly Report – December 2013

**OPERATIONS:** Wards 2, 3 and 5 held meetings this period. No major issues were discussed. A burglary victim attended the Ward 2 meeting to tell their story, followed by questions and answers. This segued nicely into a discussion on crime in the area. Another issue discussed was the hockey season and the overflow parking resulting in people parking on neighborhood streets. This was addressed this last year by having an overflow parking location at a business on Great Falls Ave. We will approach them again this year.

The investigations unit had three call outs this period; for a child abuse case, a death investigation and a home invasion. The drug unit made an arrest on a warrant charging a suspect with two counts of possession. The investigations unit has been busy completing back ground investigations for open positions within the agency.

**K-9 ACTIVITY:** There were five tracks and four drug searches for the team this period. Off. MacKenzie participated in the Christmas parade, Teen Night, the Pease Christmas event for veteran families, and did a meet and greet at the Veteran's hospital who had previously made a donation to the Working Dog Foundation. That donation assisted with the purchase of K9 Phlirt.

**HONOR GUARD:** The Honor Guard participated in the Chamber annual Christmas parade, as well as the salute in remembrance of Pearl Harbor with the Veteran's Council.

**SCRTOU:** The tactical team was activated for a barricaded subject who had fled law enforcement in the downtown. The subject was apprehended prior to the team arrival.

**COMMUNICATIONS:** Oral boards and interviews were held for open positions. Two officers on Temporary Alternate Duty continue to assist us with center vacancies. One specialist who left us in September decided to return to work for us, and an additional specialist was hired this month, leaving us with just two vacancies.

**DIVERSION PROGRAM/ TEEN DRUG COURT:** 288 youths participated in Teen night in December. The Wildcat UNH mentors were introduced this month. Diversion received four referrals and closed out four other cases. Ms. Rodler will be presenting a drug trends training for the new High School principals. She also coordinated a survey through the Diversion network on the effects of CHINS on schools and Juvenile Probation and Parole Officers to be presented to the legislature.

**PROSECUTION:** Judge Cappiello retired this period. He served a number of years on the bench and was known for being firm, but fair. There will be some adjustment until a permanent replacement is selected.

**MV UNIT AND POP UNIT:** The MV unit made 106 traffic stops with 30 summonses and 4 arrests as a result of those stops. The unit handled 26 motor vehicle accidents, issuing 1 summons. Officer Hayes made 18 traffic stops and issued 3 summonses. Officer Hayes attended the Strafford County Youth Vision Team meeting. They are working on attracting businesses to the job fair to be held in March.

**RENTAL PROPERTY OWNERS ASSOCIATION:** Lt. Bossi attended the December meeting where he discussed fraud and the recent uptick with people posing as collections for utility companies for overdue bills. He also discussed livestock in residential buildings and other related animal matters. Additional topics include suspicion of tenant drug use, tenant domestic violence and winter parking.

**HOUSING AND SCHOOL RESOURCE:** Officer Blair attended the Planning Board meeting with Director Price to promote the housing program. There were five police related calls at housing properties this period. He also taught a course at the Jr. Citizen's Police Academy and was also an instructor in annual firearms training.

There is nothing new to report in the School Resource Officer program. It is progressing as it should and all reports from the schools are positive.

**COMP STAT:** Priority one calls increased to 5272 in 2013 over 5081 in 2012. There was a six percent increase in total property crime, with an emphasis on the increased shoplifting. With shoplifting excluded the number of burglaries, vandalism and other types of thefts showed a nominal decrease in 2013. Burglaries did have a nine percent increase over 2012, but it still came in under the number reported in 2011. Vandalism decreased by fifteen percent, and total violent crime dropped by twenty two percent.

**ADMINISTRATIVE:** We were able to sell the used light bars slightly higher than market value getting \$675.00 back to the general fund. They are no longer manufactured and were sold in "AS IS" condition.

As reported, we are watching a couple of line items in the budget including overtime when comp time pay out is factored in, equipment maintenance, vehicle maintenance and repair, lease copier/printers and vehicle fuel. The overall bottom line of the budget is in good shape.

We are nearly finished with the initial phase of the budget building process for FY15. The first phase combining our needs and wants resulted in a 4.7% increase in police and a 13.5% increase in dispatch. Phase 2 to meet the City Manager directive of 1.5% amounts to a cut of \$216,119.00 to police and

\$89,587.00 to dispatch.

Department members have completed 307 hours of training this period on topics including computer forensics and the seizure of evidence, annual use of force, ethics in law enforcement, crisis and trauma in police work, and prosecution case management.

Officer Danie and Officer Bourque were released from FTO to solo patrol this period. Officer Powers graduated from the academy on December 20. Officer Cilley has started FTO. He brings 3 years of prior training and experience from Milton PD. He will familiarize with our policies and geography. It appears that Officer Forrest will have to wait to attend the academy until May. They only accept 60 recruits per class. Officer Forrest came in at # 64. To our benefit is that he is part time certified, so he will be able to enter the FTO program prior to attending the full time academy.

**EMD USE:**

There were one Taser display and no deploys this period.

**FORFEITURE FUND SPENDING:**

There was \$356.00 of forfeiture spending this period in support of Teen Night.

Respectfully Submitted,

*Michael J. Allen*  
Michael J. Allen  
Chief of Police

PC: Rochester Police Commission  
File

PROPERTY CRIMES - OFs by Incident (2013)												
Specific Crimes	12/01/13-12/31/13	12/01/12-12/31/12	% Change	11/1/13 -11/30-13	10/1/13 -10/31/13	%Change	YTD 13	YTD 12*	%Change	YTD 2013 Closure Rate	YTD 2012 Closure Rate	YTD 11*
Shoplifting	31	19	63%	37	25	48%	368	238	55%	79%	76%	182
Theft from M/V	10	12	-17%	14	37	-62%	223	208	7%	1%	1%	149
All Other Theft	40	49	-18%	37	44	-16%	564	547	3%	14%	10%	477
M/V Theft	1	3	-67%	1	4	-75%	27	29	-7%	44%	21%	28
Vandalism	25	26	-4%	21	41	-49%	420	492	-15%	28%	23%	562
Burglary	3	9	-67%	6	17	-65%	157	144	9%	11%	16%	191
Total Property	110	118	-7%	116	168	-31%	1759	1658	6%	29%	23%	1589
PROPERTY CRIMES - ARRESTS by Incident (2013)												
Specific Crimes	12/01/13-12/31/13	12/01/12-12/31/12	% Change	11/1/13 -11/30-13	10/1/13 -10/31/13	%Change	YTD 13	YTD 12*	%Change	YTD 2013 Closure Rate	YTD 2012 Closure Rate	YTD 11*
Shoplifting	29	15	93%	36	21	71%	291	181	61%	79%	76%	145
Theft from M/V	0	0	0%	0	1	-100%	3	3	0%	1%	1%	8
All Other Theft	2	3	-33%	4	11	-64%	77	53	45%	14%	10%	44
M/V Theft	0	1	-100%	1	1	0%	12	6	100%	44%	21%	2
Vandalism	9	7	29%	10	10	0%	117	111	5%	28%	23%	126
Burglary	1	2	-50%	0	2	-100%	17	23	-26%	11%	16%	24
Total Arrests	41	28	46%	51	46	11%	517	377	37%	29%	23%	349
VIOLENT CRIMES - OFs by Incident (2013)												
Specific Crimes	12/01/13-12/31/13	12/01/12-12/31/12	% Change	11/1/13 -11/30-13	10/1/13 -10/31/13	%Change	YTD 13	YTD 12*	%Change	YTD 2013 Closure Rate	YTD 2012 Closure Rate	YTD 11*
Homicide	0	0	0%	0	0	0%	0	0	0%	0%	0%	0
Robbery	2	0	0%	1	1	0%	20	18	11%	45%	11%	17
Aggravated Assault	6	9	-33%	3	7	-57%	53	55	-4%	72%	62%	83
Simple Assault*	25	61	-59%	31	29	7%	411	550	-25%	63%	44%	512
Total Violent	33	70	-53%	35	37	-5%	484	623	-22%	63%	45%	612
VIOLENT CRIMES - ARRESTS by Incident (2013)												
Specific Crimes	12/01/13-12/31/13	12/01/12-12/31/12	% Change	11/1/13 -11/30-13	10/1/13 -10/31/13	%Change	YTD 13	YTD 12*	%Change	YTD 2013 Closure Rate	YTD 2012 Closure Rate	YTD 11*
Homicide	0	0	0%	0	0	0%	0	0	0%	0%	0%	0
Robbery	1	1	0%	0	0	0%	9	2	350%	45%	11%	10
Aggravated Assault	5	4	25%	2	7	-71%	38	34	12%	72%	62%	56
Simple Assault	18	25	-28%	29	21	38%	259	242	7%	63%	44%	218
Total Arrests	24	30	-20%	31	28	11%	306	278	10%	63%	45%	284



FIELD ACTIVITIES										
	12/1/13-12/31/13	12/1/12 - 12/31/12	% Change	11/1/13 - 11/30/13	10/1/13 - 10/31/13	%Change	YTD 13	YTD 12	%Change	YTD 11
Traffic Stops	563	436	29%	508	691	-26%	8652	6228	39%	6499
Arrests from Stops	14	18	-22%	8	23	-65%	299	215	39%	231
Summons	79	35	126%	54	78	-31%	1144	579	98%	632
Warnings	455	381	19%	413	557	-26%	6960	5308	31%	5527
No Action	15	6	150%	22	35	-37%	299	175	71%	152
Accidents	113	92	23%	84	80	5%	1010	733	38%	808
Summons From Accidents	3	2	50%	5	4	25%	64	22	191%	13
Arrests From Accidents	3	5	-40%	4	6	-83%	48	47	2%	42
Field Interviews	12	15	-20%	9	21	-57%	198	230	-14%	174
DWI	10	5	100%	5	6	-17%	79	65	22%	93
DWI from Other	7	2	250%	2	4	-50%	44	43	2%	63
DWI from Accidents	3	3	0%	3	2	50%	34	22	55%	30

COMMUNICATIONS CALLS FOR SERVICE						
Monthly Calls Totals						
2013	Call Priority 1	Call Priority 2	Call Priority 3	Proactive Duties	Admin Duties	Totals
January	465	657	377	1215	1290	4004
February	389	522	346	1179	1206	3642
March	430	623	393	1475	1360	4281
April	404	730	389	1296	1225	4044
May	419	838	514	1254	1180	4205
June	493	841	444	971	981	3730
July	500	802	591	1344	1079	4316
August	430	872	548	1411	1151	4412
September	432	880	550	1098	1056	4016
October	433	789	437	1140	1231	4030
November	453	642	340	922	1149	3506
December	424	590	329	983	1177	3503
<b>Year End Totals</b>	<b>5272</b>	<b>8786</b>	<b>5258</b>	<b>14288</b>	<b>14085</b>	<b>47689</b>

COMMUNICATIONS CALLS FOR SERVICE						
Monthly Calls Totals						
2012	Call Priority 1	Call Priority 2	Call Priority 3	Proactive Duties	Admin Duties	Totals
January	399	685	477	1333	1517	4411
February	391	647	440	1401	1318	4197
March	396	727	516	1419	1318	4376
April	345	748	517	1312	1148	4070
May	463	791	525	1109	1244	4132
June	483	815	544	1089	1117	4048
July	434	961	589	1259	1226	4469
August	470	946	492	789	1187	3884
September	410	817	366	1141	1161	3895
October	437	752	368	1288	1139	3984
November	435	617	328	1264	1098	3742
December	418	691	350	1041	1199	3699
<b>Year End Totals</b>	<b>5081</b>	<b>9197</b>	<b>5512</b>	<b>14445</b>	<b>14672</b>	<b>48907</b>

**CAD Priority 1 Call:** Serious to Critical calls for service. Priority to Immediate response or officer initiated. Almost always a two officer response. Some examples include burglary alarm, robbery, domestic violence, assaults, motor vehicle accident, medical aid, wanted persons and 911 hang up.

**CAD Priority 2 Call:** Timely to Serious calls for service. Short delay to Priority response or Officer initiated. Often a two officer response. Some examples include motor vehicle complaints, thefts, welfare checks, juvenile matters, criminal mischief or threatening, missing persons, harassment and suspicious activity.

**CAD Priority 3 Call:** Non-threatening to Service calls: Wait for affected zone car response or officer initiated. Almost always a single officer response. Some examples include property lost or found, motorist assist, extra patrol, animal matters, police information, abandoned auto and littering.

**Proactive Policing:** Business check, community policing, directed patrol, extra patrol, footbeat, and traffic stop

**Administrative:** Communications, court, in-service training, K9 maintenance, followup, reports, employee injury, cruiser maintenance, equipment lost/damaged, paperwork service and mealbreak.

## DV COMPSTAT

Dec-13

Dates	9/1/13- 9/30/13	10/1/13- 10/31/13	11/1/13- 11/30/2013	12/1/13- 12/31/13	Prior Verbal (PV)	YTD 2013	PV YTD	YTD 2012
Misdemeanor Arrests	28	18	19	20	4	220	55	194
Felony Arrests	4	3	2	4	1	29	5	23
Verbal Cases	11	11	12	20		173		205
Total Cases	43	32	33	44	5	422	60	422

## 2013 FJC Clients (new clients only)

Jan	Feb	March	April	May	June
4	4	3	7	15	12
July	August	September	October	November	December
15	11	7	26	20	

## 2012 FJC Clients (new clients only)

Jan	Feb	March	April	May	June
Not open	Not Open	3	2	10	8
July	August	September	October	November	December
5	14	7	6	4	6

**Total clients for 2012 = 65**

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## **ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT FOR DECEMBER 2013**

### **Note From the Director**

This month the DPW completed all of the preparation for the tree lighting ceremony at the Downtown Christmas tree and the traffic detours for the parade. The DPW also had float entry into the parade. Approximately 20 people donated their own personal time to the float and had a great time doing so. The DPW also enjoyed hosting an introductory tour of our facilities for our City Councilors. We had a total of seven councilors come through. Many member of the DPW staff participated in the ethics training hosted by City Manager's office.

### **Highway and Utilities Division**

The Highway and Fleet Maintenance Division has been busy with winter maintenance and clean up. The staff responded to 84 service calls this month. These calls were either completed or scheduled for future repair. The service calls for the month included sign repairs, light repairs, icy road calls, mailbox repairs, dead animals, tree servicing and pothole repair. The DPW treated the city for 14 snow events, totaling 24 inches of snow. The city Christmas Tree was put up and all downtown tree decorating was completed in time for the lighting ceremony held on December 6<sup>th</sup>. Three catch basins were repaired this month, and all drain basins were cleaned out. All wings and sanders were installed on all trucks for winter maintenance. The side of the road on Laura Drive was ditched this month. Minor maintenance was completed on several vehicles and some plows and sanders have been repaired.

The Utilities Division performed typical maintenance on the water and sewer systems. The staff responded to 27 service calls which were either completed or scheduled for repair. These calls included water pressure issues, dirty water calls, installation inspections, storm drain clearing, and sewer issues. Water shut-offs throughout the city were located and repaired. A number of dig-safes were completed throughout the city. Crews have been working on a number of snow events, including removing the sanders and putting tailgates on to remove snow from downtown areas, and salting slippery roads. Staff replaced a water service on Sara Court, and repaired water main breaks at 67 Charles Street, Eastern Avenue, Quaker Lane, and Birch Drive. The water main break on Birch Drive will be paved this spring, due to the hot top plant closing for the winter. Staff continued to clean drains and catch basin, as well as all siphons. All hydrants were cleared of snow after all storms this month. Sewer manholes were cleaned out, and all inspections throughout the city were completed.

### **Buildings and Grounds**

The Buildings and Grounds Division performed routine maintenance on all of the city buildings and grounds that they are responsible to maintain. They also responded to 43 service calls. These calls included lighting issues, janitorial issues, grounds maintenance, icy sidewalks and supply deliveries. The staff

treated and plowed all City owned parking lots and walkways on numerous occasions this month. The burner conversion has been ordered for the Historical Society, and is scheduled to be delivered and installed by the end of January. The sprinkler system at the Community Center is still in progress, as is the MIS A/C project at City Hall. The City Hall Annex demolition is finished, and is awaiting the results of the environmental test.

### **Waste Water Treatment Plant**

The staff continues to work closely with the coalition of communities on related wastewater and Great Bay Estuary issues, as well as other industries on various issues. The peer review is moving forward, and the staff attended State sponsored training courses. Two industrial pretreatment inspections were completed this month, and submittals for four submersible pump station upgrades were received. The town of Gardener, ME toured the Waste Water Facility. A temporary bubbler line was installed at the Tara Estates pump station. Budget preparation for FY15 is continued. The annual winter bird count took place at the facility. The staff performed preventative and corrective maintenance on all equipment, machinery and instrumentation. The average effluent flow was 2.762 Million Gallons per Day. Percent of design flow = 54.9%. Percent of design flow for 2013 = 59.4%. Precipitation = 1.83".

### **Water Treatment Plant**

Water usage for the month of December was approximately 52.095 million gallons from the surface water treatment plant. The Cocheco Well Treatment Plant this month supplied an additional 1.9 million gallons for a total of 53.995 million gallons. All testing and monitoring was done per NHDES requirements. We are pleased to report that the City of Rochester again met and exceeded all State and Federal Standards for drinking water. We are continuing to clean the carbon filter and will be back on line the first week of January 2014. Maintenance was completed on all of the water plant components, including pump stations, the well site, and all water tank sites. We are continuing our daily inspections of the reservoirs, this will be monitored daily and flows will be regulated to refill the Rochester reservoir as needed.

### **Engineering**

**CIP** – All 2013 work was completed on Brock Street and Little Falls Bridge Road. The Salmon Falls Road HSIP Curve Softening Project will have to be elongated resulting in additional costs, due to ROW constraints. A public information meeting will be scheduled for early 2014. The Chamberlain Street water/sewer project is on hold pending Council guidance on whether utilities will be installed. All FY14 Paving Rehab was completed. RTE's Strafford Square presentation of the proposed modern roundabout concept occurred at the December Workshop. Water was brought into the Community Center and sprinkler work continues. The environmental remediation and interior demolition of the City Hall Annex was completed. A Public Informational meeting for Catherine Street I/I is tentative for early 2014. The contract for Pump Station Rehab on Kirsten, Weeping Willow,



Autumn, and Sawyer stations has been signed and is proceeding. Long lead times for the pumps is likely to push construction back into the spring. We anticipate construction on the Route 125 Pump Station to start in late winter. Staff will be starting up in sidewalks on Charles Street in Spring 2014, and all crack sealing is completed.

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**MEMORANDUM**

**To:** Dan Fitzpatrick, City Manager  
Mayor TJ Jean  
Members of the City Council

**From:** Lauren Colanto, Recreation & Arena Assistant Director

**Date:** January 14, 2014

**Re:** December 2013 Department Report

December was another exciting month at the Rochester Recreation Department and Rochester Arena. Programs and activities were planned strategically around the holidays so that Rochester residents had multiple opportunities to have fun and be active.

The department proudly hosted our 18<sup>th</sup> Annual Skate With Santa Charity Food Drive that brought in 200 patrons and over 400 non perishable food items to be donated to Gerry's Food Pantry. Fosters Daily Democrat was invited to attend and wrote a lovely article on the event that was featured in the December 21 newspaper.

To coincide with the schools winter break schedule, additional Public Skate and Open Gym hours were offered at the Community Center and the Arena. Over winter break alone, 133 skaters enjoyed the ice at the Rochester Arena. The Community Center gym was a buzz all month totaling 197 participants who could run, shoot hoops or play catch indoors during the cold weeks of December. Lunch time Adult Open Gym Basketball will return to the Community Center in January with a new set of rules and protocol to keep the program organized and structured. The public is very excited for this program to be brought back.

Teen Night continues to be a testament to the hard teamwork between Rochester Recreation, the Rochester Police Department and Bridging the Gaps Coalition. The December Teen Night smoothly provided 295 12-17 year olds with sports, crafts, music, dancing and FREE pizza. Working to achieve one of the Recreation Master Plan goals, Teen Night is also being utilized as a foundation for developing a relationship with the Wildcat Youth Mentors at UNH.

The King Pine Ski and Snowboard Program proved another successful season with 56 children and adults opting to take part in this winter fun. The affordable lesson, lift and rental packages offered to our patrons provides for a fun, active family friendly experience.

Don't forget to "like" our Rochester NH Recreation and Arena page on Facebook or text ROCHESTERREC to 22828 to join our email list!

<b>RECREATION</b>	<b>Dec. 2013</b>		<b>ARENA</b>	<b>Dec. 2013</b>
Adult Volleyball	42		Adult House Hockey	112
Youth Basketball	353		Learn to Skate	
Adult Pick Up Basketball	49		Session #4 11.17-12.15	25
Senior Indoor Tennis	9		Session #5 12.26-12.29	10
Open Gym	197		Skate With Santa Charity Food Drive	200
Children's Holiday Craft	11		Stick Practice	20
Teen Night	295		Regular Public Skate	100
King Pine Ski/Snowboard Program	56		Winter Break Public Skate	133



**City of Rochester, New Hampshire Department of Recreation & Arena**

Recreation Office: 150 Wakefield Street, Suite #1 • Arena: 63A Lowell Street

Phone: 603-332-4120 Fax: 603-335-7573

[www.RochesterRec.com](http://www.RochesterRec.com)

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**City of Rochester Tax Collector's Office**  
**December 31, 2013**

Fiscal Year		Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
<b>2013</b>	<b>Annual Warrant</b>	53,324,262	49,699,816.49	93.20%	3,624,445.51	6.80%
2012		50,952,912	49,763,105.34	97.66%	1,189,806.66	2.34%
2011		48,856,892	48,091,152.64	98.43%	765,739.36	1.57%
2010		47,308,832	46,981,444.73	99.31%	327,387.27	0.69%
2009		46,898,827	46,671,118.21	99.51%	227,708.79	0.49%
2008		46,522,769	46,356,399.01	99.64%	166,369.99	0.36%
2007		42,964,450	42,837,515.83	99.70%	126,934.17	0.30%
2006		40,794,160	40,666,146.16	99.69%	128,013.84	0.31%
2005		38,024,453	37,988,202.98	99.90%	36,250.02	0.10%
2004		36,065,496	36,037,194.80	99.92%	28,301.20	0.08%
2003		33,310,579	33,297,028.90	99.96%	13,550.10	0.04%
2002		29,725,878	29,715,419.31	99.96%	10,458.69	0.04%
2001		26,943,136	26,934,739.38	99.97%	8,396.62	0.03%
2000		25,415,248	25,409,120.87	99.98%	6,127.13	0.02%
1999		22,973,308	22,969,079.37	99.98%	4,228.63	0.02%
1998		30,592,529	30,586,714.71	99.98%	5,814.29	0.02%
1997		29,835,914	29,830,142.79	99.98%	5,771.21	0.02%
1996		27,726,424	27,721,642.91	99.98%	4,781.09	0.02%
1995		27,712,029	27,708,767.98	99.99%	3,261.02	0.01%
1994		26,989,803	26,986,789.81	99.99%	3,013.19	0.01%
1993		25,611,050	25,608,232.96	99.99%	2,817.04	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					<b>3,068,303.35</b>	

Tax Collector

Doreen Jones, CTC



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# Rochester, New Hampshire Inter office Memorandum

**TO:** Daniel Fitzpatrick  
City Manager

**FROM:** Todd M. Marsh   
Director of Welfare

**RECEIVED**  
JAN 09 2014  
CITY CLERK'S OFFICE  
ROCHESTER, NH

**SUBJECT:** Analysis of Direct Assistance for December 2013

**DATE:** January 9, 2014

This office reported 84 formal client notes for the month of December.

Voucher amounts issued for December 2013 were as follows:

	<u>18</u> <u>Families</u> <u>9 new</u>	<u>17</u> <u>Single</u> <u>6 new</u>
Burial .....	.00	1,250.00
Dental.....	140.00	.00
Electricity.....	.00	.00
Food .....	.00	.00
Fuel heating .....	589.85	.00
Mortgage .....	.00	.00
Medical .....	.00	.00
Prescriptions.....	.00	66.19
Rent.....	3,826.50	4,324.00
Temporary Housing.....	.00	.00
Transportation .....	<u>.75</u>	<u>1.50</u>
<b>TOTAL</b>	<b>\$4,557.10</b>	<b>\$5,641.69</b>

This represents an average cost per case/family of \$253.17 and case/Individual of \$331.86 for this month.

**Total vouchers issued: \$10,198.79**

There was a decrease of \$215.06 in assistance issued this month compared to December 2012. There was a decrease of \$5,571.25 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$.00

McDuffee-Chase Trust Fuel Oil Fund and McKinney Utility Funds unavailable this fiscal year. Contributed to higher fuel heating costs from general direct assistance.