



**ROCHESTER CITY COUNCIL WORKSHOP**  
**June 17, 2014**  
**CITY COUNCIL CHAMBERS**  
**7:00 PM**

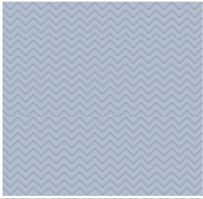
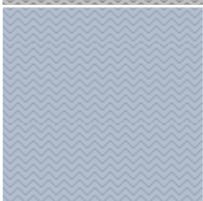
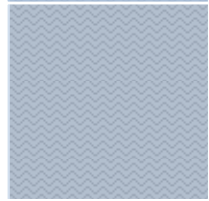
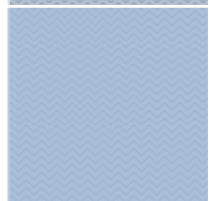
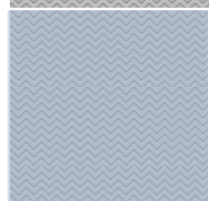
**AGENDA**

1. Call to Order
  2. Public Input
  3. Communications from the City Manager
  4. Communications from the Mayor
  5. Department Reports **P.5**
  6. Salmon Falls Road Sewer and Water Line Extensions Funding
  7. Adjournment
- 

**ROCHESTER CITY COUNCIL SPECIAL MEETING**  
**June 17, 2014**  
**CITY COUNCIL CHAMBERS**  
**7:00 PM**

**AGENDA**

1. Call to Order
2. **AB 103** Resolution Authorizing Supplemental Appropriation to the 2014-2015 Capital Improvements Budget of the City of Rochester, Department, Department of Public Works, for the So-Called Stillwater Circle Bridge Repair Project, and Authorizing Borrowing in Connection Therewith – **First Reading and Refer to Public Hearing P.99**
3. **AB 95** Resolution Adopting the Granite Ridge Development Tax District: Tax Increment Development Program &

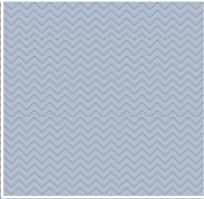
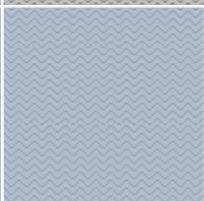
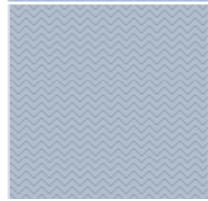
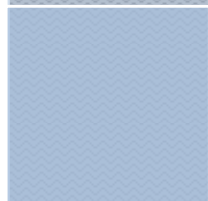
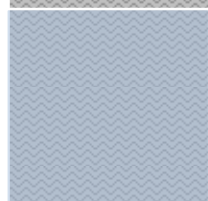


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**Financing Plan, and Establishing the Granite Ridge  
Development District – **Second Reading and Adoption** P.105**

4. **AB 102** Resolution Authorizing City Manager to Enter into a So-Called “Development Agreement between the City of Rochester, New Hampshire and Sewer Line Extensions” **P.125**
5. Non-Public Session/Non-Meeting
  - 5.1. **AB 101** Non-Public RSA 91-A: 3, II **P.141**
  - 5.2. Non-Meeting for Legal Consultation
6. Other
7. Adjournment

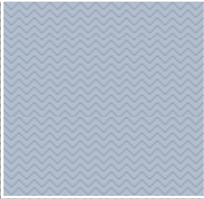
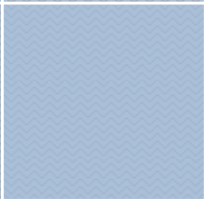
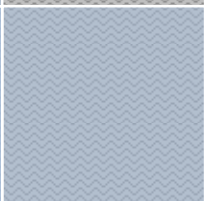
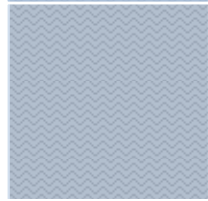
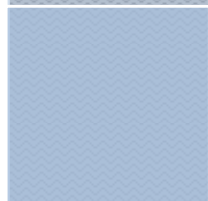
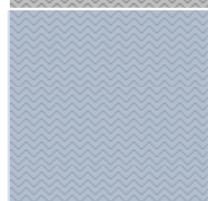
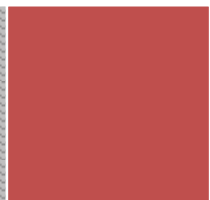


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## Department Reports

- Assessing P.7
- City Clerk's Office P.9
- Department of Building, Zoning, and Licensing Services P.11
- Economic Development Department P.17
- Finance Department P.25
- Fire Department P.57
- Library P.77
- Planning Department P.79
- Police Department P.83
- Public Works Department P.89
- Recreation and Arena P.93
- Tax Collector P.93
- Welfare P.97



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**City of Rochester, New Hampshire**  
**Assessor's Office**  
19 Wakefield Street  
Rochester, New Hampshire 03867-1915

6/12/14

Telephone  
(603) 332-5109  
Fax  
(603) 335-7591

June 9, 2014

To: City Manager/Council

From: Thomas Mullin, Assessor

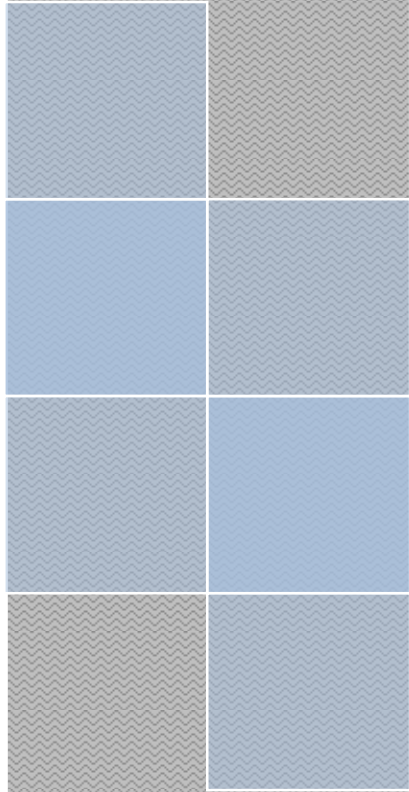
Subject: May Council Report

Revenue Received/Collection Warrants issued:

Land Use Change Tax	\$32,750.00
Timber Tax	\$ 5,815.14
Property Records, Maps & Copies	\$ 41.50

- During May work commenced on the 2014 tax year with the transfer of values, exemptions and credits to the Munis Financial Software System for the Preliminary June bill.
- The Assessing Team will be assisting the Assessor in performing a city wide Statistical Update of Value. This includes determining the values of all 12,835 properties within the city based on market conditions as of April 1st 2014.
- As we did last year at this time, we are sending out letters to 1/3 of those with Veterans Credits to verify that the credit is warranted. Next year we will verify the final third. This is a DRA requirement for our five year review.
- As part of the Statistical Update I will be sending out letters to the income producing properties requesting rental and expense data.





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**City Clerk's Office**  
**City Hall - First Floor**  
**31 Wakefield Street, Room 105**  
**ROCHESTER, NEW HAMPSHIRE 03867-1917**  
**(603) 332-2130 - Fax (603) 509-1915**  
**Web Site: <http://www.rochesternh.net>**

Clerk of the Council  
 Elections  
 Vital Records  
 Dog Licensing  
 Notary Public Services

## **City Clerk's Report**

**2014**

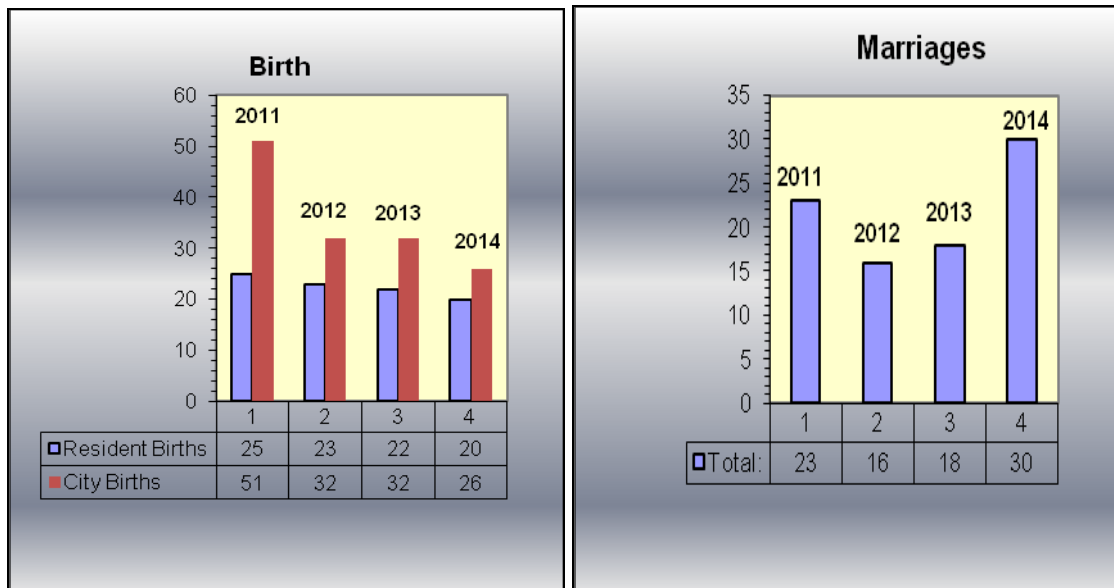
June 17, 2014

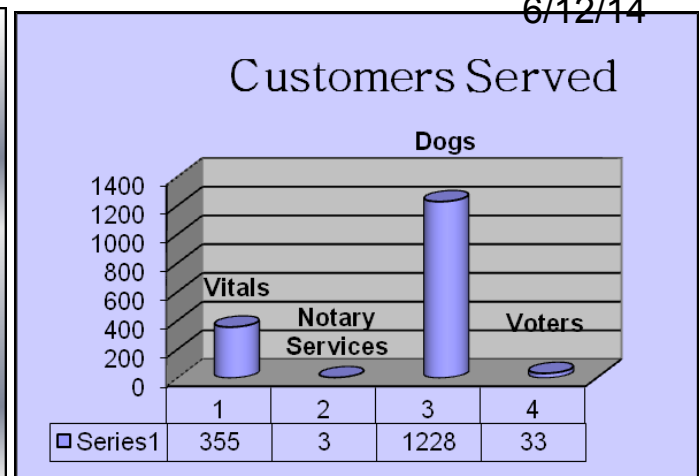
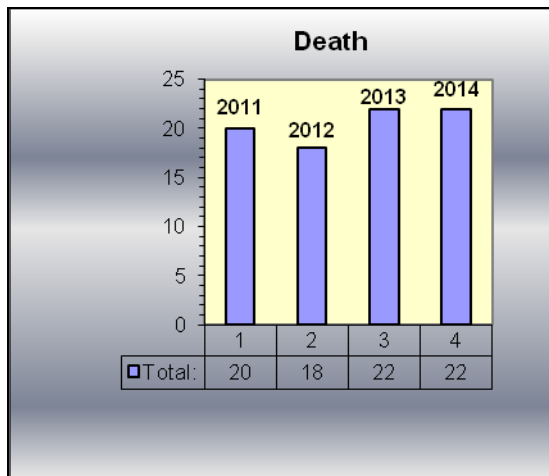
### **Vital Statistics**

The City Clerk's staff issued 213 initial copies of vital records, 112 subsequent copies of vital records, and 30 marriage licenses in May. The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester. There were 26 babies born in Rochester during the month of May, 20 of which were of Rochester residents. A total of 22 deaths occurred in Rochester during the month of May.

#### Revenue – Vital Records/Marriage Licenses

	<b>State</b>	<b>City</b>
Initial/Subsequent copies	\$2,264	\$2,051
Marriage Licenses	<u>\$1,140</u>	<u>\$ 210</u>
	\$3,404	\$2,261





## Dog Licensing

The City Clerk's office licensed 1,228 dogs during the month of May.

## Elections

### Voter registration summary by party as of May 31, 2014:

	<u>Democrats</u>	<u>Republicans</u>	<u>Undeclared</u>	<u>Total</u>
<b><u>Ward 1</u></b>	911	926	1,238	3,075
<b><u>Ward 2</u></b>	884	973	1,307	3,164
<b><u>Ward 3</u></b>	922	1,005	1,216	3,143
<b><u>Ward 4</u></b>	784	714	1,298	2,796
<b><u>Ward 5</u></b>	792	867	1,352	3,011
<b><u>Ward 6</u></b>	881	656	1,175	2,712
	5,174	5,141	7,586	17,901

Respectfully submitted,

*Marcia Roddy*

Marcia Roddy  
Deputy City Clerk

## End of Month Council Report

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of May 2014 with fiscal Year to Date

**Department Revenue**

	Current Month		Year to Date		Projected Revenue
Food Establishments	\$	10,065.50	\$	27,418.00	\$ 29,000.00
Taxi Service Permits	\$	0.00	\$	820.00	\$ 700.00
Amusement License	\$	30.00	\$	2,790.00	\$ 4,000.00
Building Permits	\$	101,157.00	\$	311,840.02	\$ 225,000.00
Hawkers & Peddlers	\$	100.00	\$	325.00	\$ 500.00
Second Hand Dealer	\$	0.00	\$	1,600.00	\$ 1,000.00
Pawnbroker License	\$	0.00	\$	200.00	\$ 100.00
Junk Yard & MVJY	\$	0.00	\$	175.00	\$ 175.00
Misc. Permits and Fees	\$	215.00	\$	1,852.90	\$ 100.00
<hr/>					
<b>GROSS REVENUE</b>	\$	111,567.50	\$	347,020.92	\$ 260,575.00
Fees Refunded	\$	0.00	\$	264.00	
Fees Waived – Veteran	\$	618.00	\$	4,134.00	
Fees Waived - Municipal	\$	82,083.00	\$	82,951.00	
<hr/>					
Total	\$	82,701.00	\$	87,349.00	
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<b>NET REVENUE</b>	\$	28,866.50	\$	259,671.92	

## Department Activities

6/12/14

Permits :		Licenses :		Actions:	
Foundation Only	0	Second Hand Dealer	0	Building Final	18
Building Permit	68	Junk Dealer	0	Demo	0
Demolition Permit	4	Motor Vehicle Junk Yard	0	Electric Final	17
Sign Permit	4	Pawn Broker	0	Electric Rough	17
Plumbing Permit	14	Taxi - Owner	0	Electrical Underground	6
Electrical Permit	42	Taxi - Driver	0	Foundation	10
Mechanical Permit	31	Taxi - Vehicle	0	Framing	12
Pool Permit	1	Health	0	Gas Line	4
Fire Alarm/Sprinkler	7	Mechanical Devices	0	Health Inspection	34
Violation	6	Day Care	0	Insulation	18
		Temporary Food	6	Mechanical Final	17
		Video Games	0	Mechanical Rough	4
		Movie Theater	0	Perm Service	8
		Pool Table	3	Plumbing Final	9
		Hawkers & Peddlers	1	Plumbing Rough	16
		Mobile Home Parks	0	Plumbing Underground	2
		Food Establishments	1	Pool Bonding	0
				Pool Final	0
				Re-Bar	1
				Service & Service Upgrade	10
				Sheetrock	7
				Slab	0
				Temp Service	4
				Walk Through	4

# Building Permit Detail

6/12/14

New Permits	Month: May 2014		Fiscal Year to Date	
	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Sign	3	\$ 8,555	43	\$ 291,251
Plumbing	13	98,500	177	\$ 949,130
Electrical	42	\$ 195,284	385	\$ 2,635,372
Mechanical	31	\$ 204,000	448	\$ 2,192,565
Fire				
Alarm	3	\$ 9,600	23	\$ 459,835
Protection	4	\$ 39,675	36	\$ 405,203
Foundation Only	0	\$ 0.00	33	\$ 166,890
Building Permit				
Multi-category	0	\$ 0.00	5	\$ 13,144
New Home	3	446,000	39	\$ 4,073,576
Addition Non Res	0	\$ 0.00	3	\$ 309,000
Alteration Non Res	1	\$ 9,117,000	34	\$ 12,611,048
Repair / Replace Non Res	1	\$ 1,500	10	\$ 209,755
Footing	4	\$ 10,000	14	\$ 35,000
Pool	2	\$ 4,500	7	\$ 55,095
Garage	1	\$ 36,000	22	\$ 577,900
Other	19	\$ 228,095	85	\$ 522,978
Demo	0	\$ 0.00	1	\$ 4,900
Shed	3	\$ 12,600	30	\$ 114,413
Addition Res	2	\$ 15,000	16	\$ 145,861
Alteration Res	12	\$ 286,085	92	\$ 1,272,467
Repair / Replace Res	14	\$ 105,601	182	\$ 1,570,027
Condo	0	\$ 0.00	0	\$ 0.00
Apartment	0	\$ 0.00	4	\$ 1,948,000
Mobile Home	1	\$ 60,000	18	\$ 1,114,992
Building Non Res	0	\$ 0.00	2	\$ 713,000
<b>Total New Permit</b>	<b>159</b>	<b>\$ 10,877,995</b>	<b>1,709</b>	<b>\$ 32,391,402</b>
Permit Renewals	4	\$ 16,400	29	\$ 50,461
Demolition	4	\$ 4,700	31	\$ 107,700
<b>Total Permits Issued</b>	<b>167</b>	<b>\$ 10,856,895</b>	<b>1,769</b>	<b>\$ 32,233,241</b>

Respectfully Submitted,



James Grant

Note: The above data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

**CODE VIOLATION TYPE & OCCURRENCES****Month of:****Code Compliance Deficiencies**

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There are up to four steps of actions being used to deal with complaints/ violations: The first being verbal contact. The next method is a written notice of violation. This consists of a notice that is mailed first class as well as certified mail giving the property owner or violator a detailed description of the deficiencies and a date to make the appropriate corrections. The requested date depends on the time that is considered reasonable for the requested action that needs corrected, for instance, a minor repair to a fence may warrant a couple of days, while replacing an entire fence may require a few weeks. If there has been no contact made by the recipient of the notice, a follow up inspection is then made. If the violation(s) still exist, a second notice of violation is mailed with a new correction date on it. This process is then followed through again with a final notice. If the violation has still not been corrected after these notices, the paper work is turned over to Attorney Grossman for legal/court action to be taken. If the violation was a time sensitive issue, such as trash piling up, we would skip the second notice and go straight to a final notice to help expedite the process.

**RUBBISH & GARBAGE:**

- Two recent in Ward 4  
One resolved and closed, one is pending

**INTERIOR VIOLATIONS:**

- Two recent in Ward 4  
One was resolved & closed and two are pending

**EXTERIOR VIOLATIONS:**

- Five recent in Ward 4  
Two were resolved and three are pending
- Four recent in Ward 1  
All were resolved and closed
- Six recent in Ward 4  
Three were resolved & closed, three are pending
- Two recent in Ward 6  
One was resolved & closed, one is pending
- Two recent in Ward 3  
One was resolved & closed and one is pending
- Three recent in Ward 2  
One was resolved & closed two are pending

**VEHICLE VIOLATIONS:**

- One recent in Ward 6  
Open & pending

**SIGNS:**

- One recent in Ward 4  
Resolved & closed
- Two recent in Ward 1  
Resolved & closed

**SITE PLAN/ZONING VIOLATIONS:**

- Two recent in Ward 1  
Both resolved & closed
- One recent in Ward 5  
Resolved & closed
- One recent in Ward 2  
Resolved & closed

**PERMITS**

- One recent in Ward 3  
Resolved & closed
- One recent in Ward 5  
Resolved & closed
- One recent in Ward 6  
Resolved & closed





6/12/14

**City of Rochester, New Hampshire**  
**Department of Building, Zoning and Licensing**  
**Services**

**31 Wakefield Street \* Rochester, NH 03867**  
**(603) 332-3508 \* Fax (603) 509-1912**

May 2014

**APPLICATIONS REVIEWED BY THE ZONING BOARD**

**2014-07** Mr. Michael Turgeon requests a variance to build an addition closer to the lot line than what is allowed under 42.16 Dimensional Regulations-Table 2, of the City's Zoning Ordinance.  
**Location:** 112 Washington St. Map 123 Lot 49 Residential 2 Zone- **APPROVED**

**2014-10** Mr. Dan Aubert requests a variance for setback relief on the side property lot line to increase the one bay garage to a two bay garage to accommodate family vehicles. Request is in accordance with Table XIX-A dimensional table of the City's Zoning Ordinance.  
**Location:** 15 Stair Falls Ave. Map 108 Lot 24 R1 Zone- **APPROVED**

**2014-11** Application by Granite Ridge Marketplace for a variance under Article 42.8 Section (c)(2)&(5) of the City's Zoning Ordinance to permit one general advertising sign no larger than 576 sq. ft. and no taller than the required 30 ft. **Location:** 92 Farmington Rd. Map 216 Lot 11 GRD Zone- **APPROVED**

**2014-05** Application by AT& T Mobility for a variance under Table 42.14 (D) (4) of the City's Zoning Ordinance to permit a Wireless Communications Facility w/ tower to be located in a Residential 1 zone, pursuant to Section 42.28 (C) of the Ordinance, RSA-674:33 and the Federal Telecommunications Act of 1996, and any and all relief within the jurisdiction of the ZBA. **Location:** 156 A Lowell St. Map 244 Lot 2 Blk 1 Residential 1 Zone - **POSTPONED**

**2014-08** Application by New Cingular Wireless PCS LLC ("AT & T") requests a Special Exception to provide zoning relief to construct and operate a telecommunications tower and facility to be located on the property. Section 42.24A(c)(9) of the City's Zoning Ordinance. **Location:** 144 Meaderboro Rd. Map 232 Lot 16 Block 3, Agricultural Zone - **POSTPONED**

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## Project of the Month: Granite Ridge Marketplace: An extraordinary retail opportunity on Rte. 11 in Rochester



Granite Ridge  
Marketplace -  
Rochester, NH

**Rochester, NH** Granite Ridge Marketplace is a 300,000 s/f retail destination located on Rte. 11. Adjoining a newly built 225,000 s/f Walmart Supercenter, Waterstone Retail's latest high-quality, open-air center will be home to a lively mix of retailers including a 12-screen cinema, retail anchors, restaurants and specialty stores.

Granite Ridge Marketplace is just one mile north of Rte. 16 (Exit 15) and two miles from the intersection of Rtes. 202 and 16. Granite Ridge Marketplace is part of the Granite Ridge Development District, Rochester's largest dedicated commercial and hospitality district.

"Waterstone's interpretation of the city's goals and objectives in creating the Granite Ridge Development District are spot on," said Karen Pollard, Rochester's economic development manager. "Our plans call for this 943-acre, two million s/f district to be comprised of diverse retail, hospitality and entertainment businesses in a superior environment convenient to regional residents and visitors."

"Waterstone's vision for Granite Ridge Marketplace sets a new standard for the region," said Pollard. "It will create a premier experience in shopping, dining and entertainment that will impress visitors and draw from a 60-minute trade area with high frequency. Plans for the design and amenities are coming along beautifully. Waterstone's development team is a pleasure for the city to work with."

### Providing a Regional Draw

In addition to the city of Rochester, Granite Ridge Marketplace will serve the surrounding towns such as Somersworth, Farmington, Alton Bay, Wolfeboro, and Milton. Its distance to the Maine border makes it attractive to Maine residents from towns such as Sanford, North Berwick, and South Berwick and will attract the significant percentage of Maine residents that cross into New Hampshire seeking a tax free shopping environment.

Further, Granite Ridge Marketplace will be a primary stop for travelers heading to Lake Winnepesaukee, Gunstock Mountain Resort, North Conway, and points north - a stop that, for many, will become an integral part of their trip.

### Safran Opens New

#### Aerospace Plant in Rochester

Last month, Safran USA, an international high-tech company, and Albany International Corp. together opened a new 300,000 s/f facility at the Granite State Business Park, just minutes from Granite Ridge Marketplace. Here, Safran and Albany will manufacture parts for the LEAP-X, a new generation of aircraft engines which will power single-aisle aircrafts such as the Boeing 737 MAX and the Airbus A320neo. The LEAP engine has more than 6,000 orders to date as aircraft engine blades manufactured at the Rochester plant will be used in "nearly half of commercial engines built

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in the next decade."

On choosing the plant location, Safran USA CEO, Peter Lengyel, noted Rochester's highly skilled workforce as well as New Hampshire's rankings on the Forbes' list for best places to do business. The plant will employ 400-500 people working in engineering and advanced manufacturing jobs, many of which will relocate to Rochester. As a result, there are expected to be more than 1,000 new housing starts in the Greater Rochester area.

Rochester is Home to

Exceptional Area Retail

Retailers at Granite Ridge Marketplace will benefit from the draw of an exceptional lineup of area retailers. In addition to the newly expanded Walmart Supercenter next door, Rochester has welcomed 700,000 s/f of new retail and commercial space over the past five years, including Rochester Crossing, which is anchored by Lowe's, Kohl's, PetSmart, and Buffalo Wild Wings. Other area retail includes the Lilac Mall, which features Kmart, JC Penney, and Sears as well as a new Holiday Inn Express located across the street from Granite Ridge Marketplace.

Other retailers within a two mile radius include Jo-Ann Fabric and Craft Stores, Staples, Olympia Sports, Hannaford, Rite Aid, CVS, Big Lots, Market Basket, Dollar Tree, Home Depot, and Walgreens. In addition, Rochester is home to Ford, Toyota, VW, and Harley Davidson dealerships.

Waterstone Builds on its

Experience at Brickyard Square

Waterstone Retail plans to leverage the experience it gained building its highly successful Brickyard Sq., a 270,000 s/f shopping center in Epping, N.H. At Brickyard Sq., Waterstone learned how to craft a dynamic retail environment that combines shopping, dining, and entertainment.

Brickyard Square anchors are the Brickyard Square 12 cinema and the 87,000 s/f Market Basket, the second largest grocery store in N.H. Alongside the anchors, Waterstone added national retailers such as Marshalls, Michaels, PetSmart, DressBarn, Famous Footwear, ULTA Beauty, and others. Then, importantly, it added locally-owned restaurants Popover's on the Square, Tortilla Flat, and 900 Degrees Pizzeria. The restaurants added a uniqueness that enhanced the customer experience and enabled the center to stand out from others in the region.

"We're excited to apply all that we learned at Brickyard Sq. toward building a great project here in Rochester," said Josh Levy, principal and director of leasing for Waterstone Retail. "As the region's hub and the gateway to the Great Lakes Region, we view the city of Rochester as an untapped market where we can help our retail partners gain access, and another place where we can be successful and make a positive contribution to the community."

Site work is already underway at Granite Ridge Marketplace, which is scheduled to open October 2015.

For leasing information, visit [waterstoneretail.com](http://waterstoneretail.com).

**Story ran in the Shopping Centers section on 04/25/2014**

6/12/14

## Seacoast aerospace initiative takes off

### Mayors, state officials woo companies from Quebec

By **Suzanne Laurent**  
news@seacoastonline.com  
May 12, 2014 2:52 PM

PORTSMOUTH — The Seacoast is emerging as the state's composites manufacturing region for aerospace and defense business growth.

Portsmouth Mayor Robert Lister, joined by mayors from three other cities on the Seacoast, signed a letter during a ceremony Monday that will be sent to Canadian manufacturers and suppliers in greater Montreal, where 98 percent of Quebec's aerospace activity is concentrated.

The letter invites Montreal manufacturing company owners to visit the Seacoast to talk about opportunities for partnership and collaboration in the aerospace industry.

Jeffrey Rose, commissioner of the state Department of Resources and Economic Development, introduced Gov. Maggie Hassan at the Seacoast Aerospace Initiative press event held at Two International Group on the Pease International Tradeport.

"This is a region that has a deep history in the tradition of aerospace and defense," Rose said. "This is because of the steady leadership in our state, and we have a real champion in Gov. Hassan."

Hassan made an analogy to the current Boston-Montreal hockey playoff series.

"When you watch the Canadiens and the Bruins play, you see two teams playing extraordinarily hard with great, great skill. So I think it speaks very well of the partnership we are celebrating today."

"Sometimes we win; sometimes we lose," she continued in good humor. "But we always come back, right? And we fight just as hard the next time."

Hassan said it was time to strengthen the middle class with initiatives such as the one on the table Monday.

"Our unemployment rate is now nearly two points lower than the national average," she said.

Hassan recognized that the educational community on the Seacoast is aligned with modern and innovative businesses.

In May 2011 Great Bay Community College opened its Advanced Technology & Academic Center in Rochester to fit the needs of area manufacturer Albany Engineered Composites and French-owned Safran Aerospace Composites.

"We also boast a tax friendly environment here in New Hampshire and a responsive state government," Hassan said.

She said the initiative would also help the state to boost international trade.

"Last December, the New Hampshire Defense Aerospace and Defense Consortium signed an agreement in Montreal," she said. "Today we are building on that already strong relationship with our neighbors to the north."

Joseph Morone, the chief executive officer of Albany International, said the company has 4,500 employees in 11 countries.

Albany Engineered Composites makes lightweight composite parts that are used on aircraft for better fuel efficiency.

"In 2010, our new tiny business in Rochester was selected by Safran after a decade of research as the sole supplier for advanced composites on what will be the fastest growing program," Morone said.

AEC is making fan blades and fan cases that replacing titanium blades and aluminum cases with the new composites that will save 1,000 pounds per plane.

"About 45 to 50 percent of all aircraft built from 2016 to 2030 will have parts built in Rochester or our sister plant in France," Morone said.

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He added that Albany International decided to build the AEC plant in Rochester for three reasons.

"We had the collaborative partnership of Rochester, the state and the federal government," he said.

The second reason was that the community college system saw the need for 400 to 500 workers and introduced a program in Rochester to train those employees.

"This is really a model for the country and around the world," Morone said. "Lastly, never underestimate the quality of life that this state has."

Thierry Weissenburger, consul and senior trade commissioner of the consulate general of Canada in Boston, then offered a follow-up to Hassan's hockey analogy.

"We are not here to win against each other but to build a global and powerful cluster," he said. "We have a large relationship with New Hampshire with almost \$10 billion worth of trade with New Hampshire every year. We want to now create an aerospace corridor."

Weissenburger said he recently read that the entire Boeing fleet needs to be renewed with lighter materials.

"The commercial aerospace industry is poised for massive growth," he said.

Signing the Seacoast Aerospace Initiative letter were Lister, Dover Mayor Karen Weston, Rochester Mayor TJ Jean, Somersworth Mayor Dana Hilliard, and Arthur Nickless, chairman of the Pease Development Authority.

"We are ready for take-off," Rose said in conclusion.

#### VIDEO

## LAARS Heating Systems Company

Laars Heating Systems Company was founded in 1948 and has been manufacturing high efficiency boilers for residential and commercial ever since. The company is a leading designer and manufacturer of high efficiency boilers, water heaters and pool heaters used in residential and commercial applications. Their products can heat small homes (50,000 BTU) to very large commercial uses (5, 000,000 BTU). All products are manufactured in Rochester NH in their 120,00 square foot facility by their 150 employees.



Efficient use of energy has become a major driver in the North American heating market. The need to reduce our country's dependence on fossil fuels and minimize pollutants in the environment has driven development of new high efficiency burners. The launch of the 95% efficient MagnaTherm product line of large input commercial boilers and volume water heaters will fill a need for schools, hospitals, hotels that are trying to reduce the fuel they consume. LAARS will soon be releasing he first high efficiency residential boiler that uses an American designed and made heat exchanger.

"Laars vision is to become a center of excellence in all facets of the high efficiency market including procurement, manufacturing, research and design, and training for their customers" says Bill Root, CEO. "To succeed, our team here at Laars has worked tirelessly reviewing our procedures and engaging our installing contractors, specifying engineers, business partners, and surrounding community to be part of the process."

Mark Farrell, Operations Manager explains, "This is a journey that is years in the making and we've invested millions of dollars in infrastructure improvements including advanced training classrooms for our customers, a state of the art 7,000 square foot research and testing laboratory, and automated manufacturing equipment such as robotic welding." The Laars Customer Center opened two years ago and has since hosted thousands of students, providing presentations and hands-on training with live fired equipment. Large photos are displayed throughout the customer center, capturing the state's beauty from the seacoast to the White Mountains.

Everyone at Laars takes enormous pride in bringing technology and manufacturing back into the US and into New Hampshire. As Mark says, "We are built on the idea that customers value quality American designed and made products and services." Next time you need a new furnace be sure to ask for a Laars high efficiency Heating System!



### Rokon International, Inc.

Hidden on a small side street, Railroad Avenue, in Gonic, is Rokon International, Inc. You may have noticed it from the Spaulding near the missing Exit 10 area. A family-owned and operated manufacturer of "the only true all-terrain vehicle on planet earth", Rokon employs ten people to assemble these specialty heavy duty bikes and has been in Rochester since 2002. On display are several Rokon models from past decades, highlighting the tradition of the two-wheel drive system and evolution of the bikes through the years. These sturdy vehicles with wide tires can go anywhere, pull out loads from the woods, haul a trailer, and come with a wide variety of accessories. The "Brush Busters" protect



your hands and brake levers when riding through the woods. You can even put chains on the tires for snow travel!

Equally remarkable is how owner Tom Blais has built his international customer list over the years. "The customers are the most interesting part of the business," Tom says. "Building and marketing globally has been very rewarding." Rokon has accompanied and participated in overseas trade missions beginning with Governor Steve Merrill and every subsequent governor since. He will be joining Governor Hassan on a trade mission to

Turkey later this month. "We were the first client of the International Trade Resource Center at Pease in 1992 and Dawn Wivell, the director at the time, was a huge help with her expertise and assistance," recounts Tom. "NH's Department of Resources and Economic Development provides credibility and access that would be difficult for an individual company to find on their own," he explained.

One of Rokon's most interesting export deals is a joint venture with the Hashemite Kingdom of Jordan. King Abdullah II of Jordan was a fan of Rokon from a young age, and has incorporated the bikes into the Jordanian military where they perform extremely well in the desert. Photographs of King Abdullah gifting a Rokon to former President George W. Bush adorn the walls at Rokon's office.

Rokon was featured in an episode of Pawn Stars and appeared in the Sylvester Stallone film, The Expendables 2. In the past year, Business Insider, Car and Driver, and Cycle World have reviewed Rokon.

*Compiled by Mary Ellen Humphrey*

*Economic Development Specialist*

*City of Rochester NH*



**Economic Development Department Management Report for May 2014****Mary Ellen Humphrey****Economic Development Specialist****Entrepreneurial Program Activity & Strategic Development**

Continuing to follow up from our manufacturing exchange, I went out to visit more of our local manufacturing companies. Please see the attached mini-profiles for ROKON, Inc and LAARS Heating Systems. John Nolan is publishing these in the Rochester Times and providing a positive PR for the city as well as the companies profiled.

May 8 we held our second annual STARTUP competition awarding a prize valued at over \$30,000 to Vid Fall, a company that uses video ads to reduce the price of items until one person decides to purchase, a sort of reverse auction site. See more about the event at this video, produced by Celeste Plaia <https://vimeo.com/96621008>.

**Technical Review Process**

A lot of big projects have gone through the approval process and now are in various stages of construction. You may have noticed the new Taco Bell underway at the Home Depot parking lot. Family Dollar on Rt 125 is nearing completion as well.

Several developers visited our office to discuss preliminary plans. Karen Pollard attended the ICSC annual event in Los Vegas and reports great success, attracting retailers for the Granite Ridge Market Place as well as other areas of the city.

**Business Retention & Expansion**

The Chamber and Main Street partnered to provide a joint promotional event for local restaurants, called Munch Madness. About a third of our restaurants participated, and post event statistical information was supplied to each restaurant.

Elena Engle and Mary Ellen collaborated to follow up on JOB loans and reporting requirements with regard to HUD grant money.

Mary Ellen also attended the monthly CIBOR meeting to promote the city and share the economic activity update with attending commercial brokers and affiliates.

**Community Marketing**

Every year the chamber community expo offers a great opportunity to connect with local business people and this year was no different. Main Street kicked off their Historic Walk with staff participation (Michelle Mears and myself). You can get a brochure and walk the historic trail anytime.

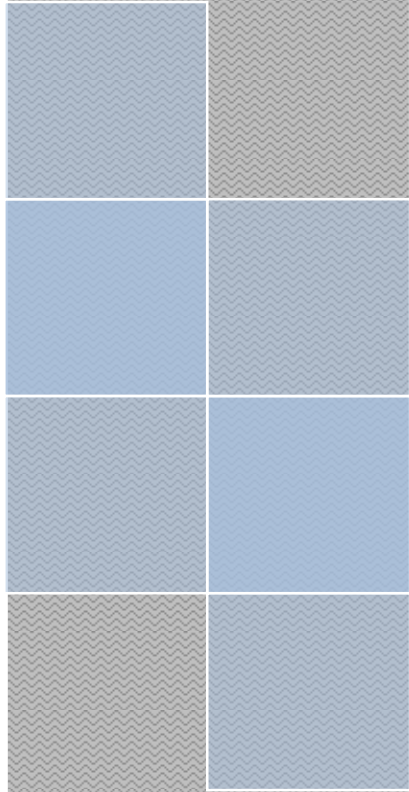
May 12 was the Seacoast Aerospace Initiative gathered four local mayors, including T.J. Jean, for the signing of a letter to Canada inviting cross border trade. This letter will be sent to Canadian manufacturers and suppliers in greater Montreal, where 98 percent of Quebec's aerospace activity is concentrated. See copy of attached article.

Additional positive promotion came in the NE Real Estate Journal article (see attached) featuring the Granite Ridge Marketplace as Project of the Month. See <http://nerej.com/71262>

**Other**

Two Rochester businesses were honored with this year's SBA Awards. Studley's was chosen Small Business of the Year, and Jon Shapleigh from Bank of NH was chosen Financial Champion of the year.

See the May Business Roundtable recap for an update. The monthly Business Round Table had some interesting discussion. Next one is June 17 at 7:30 AM at City Hall. All are welcome.



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**Blaine Cox**  
**Deputy City Manager/**  
**Director Finance & Administration**

Rochester, New Hampshire  
 31 Wakefield Street  
 Rochester, NH 03867  
 Tel. (603) 335-7609  
 Fax (603) 335-7589  
[blaine.cox@rochesternh.net](mailto:blaine.cox@rochesternh.net)

To: Finance Committee  
 From: Blaine Cox, Deputy City Manager  
 Date: June 11, 2014  
 Subject: Monthly Financial Report  
 Copied To: City Manager Fitzpatrick

As of the end of May, we are approximately 92% through Fiscal Year 2014.

## REVENUES

### General Fund Year to Date Revenue Summary:

DEPARTMENT	ORIGINAL ESTIM REV	ESTIM REV ADJ	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
CITY CLERK	108,400	0	108,400	102,236	6,164	94.3%
ASSESSOR	1,000	0	1,000	522	478	52.2%
BUSINESS OFFICE	56,000	0	56,000	54,254	1,746	96.9%
TAX COLLECTOR	26,996,312	474,651	27,470,963	55,765,701	28,294,738	203.0%
GENERAL OVERHEAD	4,749,343	2,764,600	7,513,943	4,193,561	3,320,381	55.8%
PUBLIC BLDG	0	0	0	1,145	1,145	
PLANNING	27,300	0	27,300	39,239	11,939	143.7%
POLICE	349,975	0	349,975	227,700	122,275	65.1%
FIRE	24,351	0	24,351	8,247	16,104	33.9%
DISPATCH	62,044	0	62,044	66,210	4,166	106.7%
BLDG,ZONING&LICENSE	260,575	10,000	270,575	259,672	10,903	96.0%
PUBLIC WORKS	555,112	1,128	556,240	550,161	6,079	98.9%
WELFARE	10,000	0	10,000	1,996	8,004	20.0%
RECREATION	138,200	0	138,200	155,737	17,537	112.7%
LIBRARY	17,050	0	17,050	12,805	4,245	75.1%
<b>TOTALS</b>	<b>33,355,662</b>	<b>3,250,379</b>	<b>36,606,041</b>	<b>61,439,188</b>	<b>24,833,147</b>	<b>167.8%</b>

Note: If the Property Tax Revenue is removed from Tax Collector Revenue to show only non-property tax revenue, the General Fund Revenue percentage is at 103.2%.

Enterprise Funds Year to Date Revenue Summary:

FUND	ORIGINAL ESTIM REV	ESTIM REV ADJ	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
WATER	\$ 4,923,646	\$ 6,000	\$ 4,929,646	\$ 3,461,343	\$ 1,468,303	70.2%
SEWER	\$ 6,203,072	\$ 179,661	\$ 6,382,733	\$ 5,687,084	\$ 695,649	89.1%
ARENA	\$ 527,196	\$ -	\$ 527,196	\$ 392,556	\$ 134,640	74.5%

**EXPENDITURES**General Fund Year to Date Expenditure Summary:

DEPARTMENT	ORIGINAL APPROP	TRANSFERS & ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMB	AVAILABLE BUDGET	% USED
COUNCIL/MANAGER	\$ 272,515	\$ (209)	\$ 272,306	\$ 223,410	\$ 2,570	\$ 46,326	83.0%
ECONOMIC DEV	\$ 266,802	\$ 1,531	\$ 268,333	\$ 257,138	\$ 4,758	\$ 6,437	97.6%
MIS	\$ 356,365	\$ (1,127)	\$ 355,238	\$ 294,552	\$ 5,027	\$ 55,660	84.3%
CITY CLERK	\$ 258,547	\$ 1,161	\$ 259,708	\$ 213,493	\$ 22,278	\$ 23,938	90.8%
ELECTIONS	\$ 31,968	\$ (161)	\$ 31,807	\$ 19,267	\$ 695	\$ 11,845	62.8%
ASSESSOR	\$ 354,797	\$ (89)	\$ 354,708	\$ 327,279	\$ 4,402	\$ 23,027	93.5%
BUSINESS OFFICE	\$ 550,099	\$ 4,757	\$ 554,856	\$ 522,160	\$ 3,753	\$ 28,944	94.8%
TAX COLLECTOR	\$ 324,259	\$ (186)	\$ 324,073	\$ 297,009	\$ 5,168	\$ 21,896	93.2%
GENERAL OVERHEAD	\$ 607,448	\$ (61,941)	\$ 545,507	\$ 390,795	\$ 54,032	\$ 100,680	81.5%
PUBLIC BUILDINGS	\$ 801,956	\$ 271	\$ 802,227	\$ 731,387	\$ 21,827	\$ 49,013	93.9%
PLANNING	\$ 351,220	\$ (455)	\$ 350,765	\$ 278,506	\$ 2,467	\$ 69,792	80.1%
LEGAL OFFICE	\$ 142,563	\$ -	\$ 142,563	\$ 152,508	\$ -	\$ (9,945)	107.0%
POLICE	\$ 6,635,651	\$ 46,281	\$ 6,681,932	\$ 5,842,502	\$ 62,986	\$ 776,444	88.4%
FIRE	\$ 4,122,869	\$ (14,013)	\$ 4,108,856	\$ 3,700,063	\$ 74,306	\$ 334,487	91.9%
DISPATCH	\$ 721,360	\$ 3,446	\$ 724,806	\$ 611,468	\$ 2,952	\$ 110,386	84.8%
BLDG,ZONING&LICENSE	\$ 491,376	\$ (1,161)	\$ 490,215	\$ 454,994	\$ 11,705	\$ 23,517	95.2%
AMBULANCE	\$ 51,430	\$ -	\$ 51,430	\$ 38,573	\$ 12,858	\$ -	100.0%
PUBLIC WORKS	\$ 2,703,287	\$ 24,682	\$ 2,727,969	\$ 2,466,863	\$ 124,300	\$ 136,806	95.0%
WELFARE	\$ 449,080	\$ 150	\$ 449,230	\$ 340,463	\$ 10,414	\$ 98,353	78.1%
RECREATION	\$ 686,766	\$ (4,484)	\$ 682,282	\$ 638,162	\$ 11,601	\$ 32,518	95.2%
LIBRARY	\$ 1,052,209	\$ (2,452)	\$ 1,049,757	\$ 973,475	\$ 6,277	\$ 70,004	93.3%
COUNTY TAX	\$ 5,739,529	\$ 41,695	\$ 5,781,224	\$ 5,781,224	\$ -	\$ -	100.0%
DEBT SERVICE	\$ 4,465,297	\$ -	\$ 4,465,297	\$ 4,315,897	\$ -	\$ 149,400	96.7%
TAX ABATEMENTS	\$ 92,256	\$ (58,267)	\$ 33,989	\$ 78,862	\$ -	\$ (44,873)	232.0%
CIP TRANSFERS	\$ 1,826,013	\$ 2,820,951	\$ 4,646,964	\$ 4,646,964	\$ -	\$ -	100.0%
TOTALS	\$ 33,355,662	\$ 2,800,379	\$ 36,156,041	\$ 33,597,012	\$ 444,375	\$ 2,114,653	94.2%

Notes: If all encumbrances are removed, the YTD Expended for all General Fund Departments is at 92.9 % of Revised Budget.

Enterprise Funds Year to Date Expenditure Summary:

FUND	ORIGINAL APPROP	TRANSFERS & ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMB	AVAILABLE BUDGET	% USED
WATER	\$ 4,923,646	\$ 6,000	\$ 4,929,646	\$ 3,354,526	\$ 113,638	\$ 1,461,481	70.4%
SEWER	\$ 6,203,072	\$ 179,661	\$ 6,382,733	\$ 4,337,076	\$ 93,602	\$ 1,952,055	69.4%
ARENA	\$ 527,196	\$ -	\$ 527,196	\$ 424,286	\$ 5,294	\$ 97,617	81.5%

Note: If encumbrances are removed, the YTD Expended is at 68.0%, 68.0% and 80.5% respectively of Revised Budget.

**City and Enterprise Funds  
Revenue Summary  
For Period Ending  
05/31/14**

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 11

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
11031 CITY CLERK REVENUE	108,400	0	108,400	102,236.45	6,163.55	94.3%
11051 ASSESSORS REVENUES	1,000	0	1,000	522.45	477.55	52.2%
11061 BUSINESS OFFICE REVENUE	55,000	0	55,000	54,254.00	746.00	98.6%
11062 BUSINESS OFFICE REVENUE	1,000	0	1,000	.00	1,000.00	.0%
11071 TAX COLLECTOR REVENUE	26,996,312	474,651	27,470,963	55,765,701.46	-28,294,738.46	203.0%
11081 GENERAL OVERHEAD REVENUE	3,422,203	2,767,042	6,189,245	2,868,863.39	3,320,381.32	46.4%
11082 GENERAL OVERHEAD REVENUE	1,327,140	-2,442	1,324,698	1,324,698.05	-.05	100.0%
11091 PUBLIC BLDGS REVENUE	0	0	0	1,144.60	-1,144.60	100.0%
11101 PLANNING	27,300	0	27,300	39,238.61	-11,938.61	143.7%
12011 POLICE CITY REVENUE	349,975	0	349,975	227,700.31	122,274.69	65.1%
12021 FIRE CITY REVENUE	13,351	0	13,351	8,247.18	5,103.82	61.8%
12022 FIRE STATE REVENUE	11,000	0	11,000	.00	11,000.00	.0%
12031 DISPATCH CENTER	62,044	0	62,044	66,209.72	-4,165.72	106.7%
12041 CODE ENFORCEMENT REVENUE	260,575	10,000	270,575	259,671.92	10,903.08	96.0%
13011 PUBLIC WORKS REVENUE	32,000	0	32,000	24,023.52	7,976.48	75.1%
13012 STATE HIGHWAY SUBSIDY	523,112	1,128	524,240	526,137.53	-1,897.53	100.4%
14011 WELFARE REVENUE	10,000	0	10,000	2,008.46	7,991.54	20.1%
14021 RECREATION REVENUE	138,200	0	138,200	155,724.94	-17,524.94	112.7%
14031 LIBRARY REVENUE	17,050	0	17,050	12,805.05	4,244.95	75.1%
TOTAL GENERAL FUND	33,355,662	3,250,379	36,606,041	61,439,187.64	-24,833,146.93	167.8%



## YEAR-TO-DATE BUDGET REPORT

FOR 2014 11							
ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT	
5001 WATER ENTERPRISE FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL	
510001 WATER WORKS REVENUE	4,923,646	6,000	4,929,646	3,461,340.75	1,468,304.94	70.2%	
TOTAL WATER ENTERPRISE FUND	4,923,646	6,000	4,929,646	3,461,340.75	1,468,304.94	70.2%	

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 11							
ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT	
5002 SEWER ENTERPRISE FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL	
520001 SEWER WORKS REVENUE	5,801,952	179,661	5,981,613	5,600,897.38	380,715.45	93.6%	
520002 SEWER WORKS REVENUE	401,120	0	401,120	86,185.00	314,935.00	21.5%	
TOTAL SEWER ENTERPRISE FUND	6,203,072	179,661	6,382,733	5,687,082.38	695,650.45	89.1%	

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 11							
ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT	
5003 ARENA ENTERPRISE FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL	
530001 ARENA REVENUE	527,196	0	527,196	392,556.15	134,639.85	74.5%	
TOTAL ARENA ENTERPRISE FUND	527,196	0	527,196	392,556.15	134,639.85	74.5%	

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 11

ACCOUNTS FOR: 1501	CAPITAL PROJECTS GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
150000	CIP REVENUE BONDING	84,949,974	-7,081,712	77,868,261	55,688,260.30	22,180,001.06	71.5%
150001	CIP REVENUE CASH	12,540,398	-222,842	12,317,556	13,180,695.63	-863,139.86	107.0%
150002	CIP REVENUE STATE	3,634,007	271,891	3,905,898	3,568,349.10	337,548.76	91.4%
150003	CIP REVENUE FUND BAL/RET EAR	3,479,174	205,662	3,684,836	3,494,843.78	189,991.98	94.8%
150004	CIP REVENUE DEDICATED REVENU	6,468,312	-362,169	6,106,143	7,432,366.61	-1,326,223.43	121.7%
150005	CIP REVENUE GRANTS	6,546,205	1,660,761	8,206,966	5,445,247.99	2,761,718.05	66.3%
TOTAL CAPITAL PROJECTS GENERAL FUND		117,618,070	-5,528,410	112,089,660	88,809,763.41	23,279,896.56	79.2%

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 11

ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
5501 CAPITAL PROJECTS WATER FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
550100 CIP REVENUE BOND	3,802,900	-9,112	3,793,788	.00	3,793,788.48	.0%
550101 CIP REVENUE CASH	3,284,228	-957,067	2,327,160	3,026,395.53	-699,235.34	130.0%
550102 CIP REVENUES STATE	4,740,000	-240,738	4,499,263	314,500.00	4,184,762.50	7.0%
550103 CIP REVENUE FUND BAL/RET EAR	171,903	0	171,903	171,903.00	.00	100.0%
550104 OTHER REVENUES	30,000	0	30,000	30,000.00	.00	100.0%
550105 WATER CIP REVENUE GRANTS	2,521,100	104,197	2,625,297	10,500.00	2,614,797.00	.4%
TOTAL CAPITAL PROJECTS WATER FUND	14,550,131	-1,102,719	13,447,411	3,553,298.53	9,894,112.64	26.4%

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 11

ACCOUNTS FOR:	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
5502 CAPITAL PROJECTS SEWER FUND						
550200 CIP REVENUE BOND	4,381,100	-1,827,684	2,553,416	.00	2,553,416.00	.0%
550201 CIP REVENUE CASH	3,113,395	-555,314	2,558,081	2,904,566.53	-346,485.95	113.5%
550202 CIP REVENUE STATE	5,794,194	-1,116,433	4,677,761	.00	4,677,760.74	.0%
550203 CIP REVENUE FUND BAL/RET EAR	583,018	0	583,018	583,018.00	.00	100.0%
550205 CIP REVENUE FUND	2,532,326	303,516	2,835,842	691,303.51	2,144,538.49	24.4%
TOTAL CAPITAL PROJECTS SEWER FUND	16,404,033	-3,195,915	13,208,117	4,178,888.04	9,029,229.28	31.6%

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 11							
ACCOUNTS FOR:		ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
5503	CAPITAL PROJECTS ARENA FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
550301	CIP REVENUE CASH	35,000	-12,046	22,954	22,954.00	.00	100.0%
550305	CIP REVENUE FUND	64,356	0	64,356	64,356.00	.00	100.0%
TOTAL CAPITAL PROJECTS ARENA FUND		99,356	-12,046	87,310	87,310.00	.00	100.0%



**City and Enterprise Funds  
Expense Summary  
For Period Ending  
05/31/14**

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 CITY OF ROCHESTER  
 YEAR-TO-DATE BUDGET REPORT

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FOR 2014 11

ACCOUNTS 1000	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11000051	CITY MANAGER	272,515	-209	272,306	223,409.78	2,570.38	46,325.99	83.0%
11012351	ECONOMIC DEVELOPMENT	266,802	1,531	268,333	257,137.97	4,757.90	6,436.90	97.6%
11020050	MUNICIPAL INFORMATION SYST	356,365	-1,127	355,238	294,551.74	5,026.56	55,659.61	84.3%
11030051	CITY CLERK	258,547	1,161	259,708	213,492.61	22,277.80	23,937.90	90.8%
11040050	ELECTIONS	31,968	-161	31,807	19,267.38	694.52	11,845.19	62.8%
11050070	ASSESSORS	354,797	-89	354,708	327,279.00	4,401.88	23,027.26	93.5%
11060051	BUSINESS OFFICE	429,136	540	429,676	406,578.78	1,233.11	21,863.80	94.9%
11063151	HUMAN RESOURCES	120,963	4,217	125,180	115,580.84	2,519.51	7,080.05	94.3%
11070070	TAX COLLECTOR	324,259	-186	324,073	297,009.09	5,167.93	21,896.37	93.2%
11080050	GENERAL OVERHEAD	607,448	-61,941	545,507	390,794.76	54,032.46	100,679.85	81.5%
11090050	PB CITY WIDE 50	549,610	-4,120	545,491	504,585.41	10,399.57	30,505.52	94.4%
11090051	PB CITY HALL 51	65,614	-6,200	59,414	49,074.29	412.85	9,926.86	83.3%
11090052	PB OPERA HOUSE 52	30,498	-440	30,058	33,466.91	.00	-3,408.91	111.3%
11090053	PB OLD POLICE STATION 53	1,400	-525	875	775.00	100.00	.00	100.0%
11090054	PB CENTRAL FIRE 54	10,644	6,750	17,394	17,126.59	145.00	122.41	99.3%
11090055	PB GONIC FIRE 55	18,754	3,640	22,394	22,076.18	217.06	100.76	99.6%
11090056	PB LIBRARY 56	27,534	-2,360	25,174	23,724.77	1,365.05	84.18	99.7%
11090057	PB DPW GARAGE 57	11,007	0	11,007	10,579.66	250.00	177.34	98.4%
11090059	PB ER FIRE STATION 59	725	0	725	389.95	.00	335.05	53.8%
11090061	PB HISTORICAL MUSEUM 61	5,540	1,875	7,415	6,219.34	660.00	535.66	92.8%
11090063	PB HANSON POOL 63	5,005	0	5,005	1,714.65	1,967.33	1,323.02	73.6%
11090064	PB GONIC POOL 64	2,880	0	2,880	806.05	910.76	1,163.19	59.6%
11090065	PB EAST ROCHESTER POOL 65	2,825	0	2,825	859.78	900.89	1,064.33	62.3%
11090068	PB GROUNDS 68	4,390	-600	3,790	3,410.50	345.00	34.50	99.1%
11090069	PB DOWNTOWN 69	17,250	-3,350	13,900	10,661.15	2,306.33	932.52	93.3%
11090070	PB REVENUE BUILDING 70	20,340	-600	19,740	15,571.94	406.57	3,761.49	80.9%
11090071	PB PLAYGROUNDS 71	2,500	0	2,500	807.88	.00	1,692.12	32.3%
11090075	PB NEW POLICE STATION	25,440	6,200	31,640	29,536.52	1,441.02	662.46	97.9%
11102051	PLANNING	351,220	-455	350,765	278,505.87	2,466.74	69,791.97	80.1%
11200051	LEGAL OFFICE	142,563	0	142,563	152,508.39	.00	-9,945.39	107.0%
12010053	PD ADMINISTRATIVE SERVICES	1,709,021	66,981	1,776,002	1,523,415.38	62,986.11	189,600.40	89.3%
12012453	PD PATROL SERVICES	4,410,411	-4,200	4,406,211	3,878,179.06	.00	528,031.94	88.0%
12012553	PD SUPPORT SERVICES	516,219	-16,500	499,719	440,907.51	.00	58,811.49	88.2%
12020054	FIRE DEPARTMENT	4,064,657	-14,013	4,050,644	3,675,331.81	72,964.82	302,347.58	92.5%
12020055	FIRE DEPT 55 GONIC SUBSTAT	27,250	0	27,250	16,142.12	.00	11,107.88	59.2%
12020754	CALL FIRE	30,100	0	30,100	8,518.21	1,341.00	20,240.79	32.8%
12022754	FOREST FIRES	862	0	862	70.98	.00	791.02	8.2%
12030153	DISPATCH CENTER	721,360	3,446	724,806	611,467.73	2,951.99	110,385.95	84.8%
12040051	CODE ENFORCEMENT	491,376	-1,161	490,215	454,993.70	11,704.85	23,516.68	95.2%
12050050	AMBULANCE	51,430	0	51,430	38,572.50	12,857.50	.00	100.0%
13010057	PUBLIC WORKS	1,994,626	-25,142	1,969,484	1,706,010.67	121,024.71	142,448.79	92.8%
13010957	WINTER MAINTENANCE	459,161	49,823	508,984	526,419.60	3,275.24	-20,710.37	104.1%
13020050	CITY LIGHTS	249,500	0	249,500	234,432.74	.00	15,067.26	94.0%
14010051	WELFARE	449,080	150	449,230	340,462.96	10,413.79	98,353.33	78.1%

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YEAR-TO-DATE BUDGET REPORTPG 2  
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FOR 2014 11

ACCOUNTS 1000	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14022072	RECREATION ADMINISTRATION	522,851	-305	522,546	505,976.10	7,134.26	9,435.64	98.2%
14022150	RECREATION PLAYGROUNDS/CAM	85,497	-660	84,837	66,662.11	2,474.18	15,700.71	81.5%
14022250	RECREATION POOLS	78,418	-3,519	74,899	65,524.02	1,993.00	7,381.55	90.1%
14030056	LIBRARY	1,052,209	-2,452	1,049,757	973,475.01	6,277.44	70,004.26	93.3%
15000051	COUNTY TAX	5,739,529	41,695	5,781,224	5,781,224.00	.00	.00	100.0%
17010051	TRANSFERS/PAYMENTS DEBT SV	4,465,297	0	4,465,297	4,315,897.20	.00	149,399.80	96.7%
17030050	OVERLAY	92,256	-58,267	33,989	78,862.23	.00	-44,873.23	232.0%
17040051	TRANSFER TO CAPITAL PROJEC	1,826,013	2,820,951	4,646,964	4,646,963.71	.00	.00	100.0%
TOTAL GENERAL FUND		33,355,662	2,800,379	36,156,041	33,597,012.13	444,375.11	2,114,653.47	94.2%

## YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 5001	WATER ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
51601057	WATER WORKS EXPENSE	3,894,093	-7,831	3,886,262	2,508,704.23	46,017.30	1,331,540.16	65.7%
51601073	WATER TREATMENT PLANT	972,796	13,831	986,627	797,541.84	67,532.56	121,552.60	87.7%
51601570	WATER REVENUE OFFICE	56,757	0	56,757	48,280.10	88.25	8,388.65	85.2%
TOTAL WATER ENTERPRISE FUND		4,923,646	6,000	4,929,646	3,354,526.17	113,638.11	1,461,481.41	70.4%

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 11

ACCOUNTS FOR: 5002	SEWER ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52602057	SEWER WORKS EXPENSE	3,251,079	179,661	3,430,740	3,063,355.01	26,632.67	340,752.15	90.1%
52602074	SEWER TREATMENT PLANT	2,895,217	0	2,895,217	1,225,437.75	66,880.60	1,602,898.65	44.6%
52602470	SEWER REVENUE OFFICE	56,776	0	56,776	48,283.42	88.25	8,404.33	85.2%
TOTAL SEWER ENTERPRISE FUND		6,203,072	179,661	6,382,733	4,337,076.18	93,601.52	1,952,055.13	69.4%

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 11								
ACCOUNTS FOR: 5003 ARENA ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
53603060 ARENA EXPENSE	527,196	0	527,196	424,285.65	5,293.78	97,616.57	81.5%	
TOTAL ARENA ENTERPRISE FUND	527,196	0	527,196	424,285.65	5,293.78	97,616.57	81.5%	

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 CITY OF ROCHESTER  
 YEAR-TO-DATE BUDGET REPORT

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FOR 2014 11

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1501 CAPITAL PROJECTS GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
150001 CIP REVENUE CASH	44,750	-44,750	0	.00	.00	.00	.00	.0%
15011010 CIP ECONOMIC DEVELOPMENT	1,088,345	-22,511	1,065,834	912,620.25	5,825.00	147,388.30	86.2%	
15011020 CIP MIS EXPENSE	2,028,543	-436,007	1,592,536	1,486,830.51	17,175.65	88,529.93	94.4%	
15011080 TRANSFER TO OTHER FUNDS	4,452,326	53,500	4,505,826	4,459,750.51	.00	46,075.86	99.0%	
15011081 LAND PURCHASES	2,650,880	-324,000	2,326,880	1,768,574.50	.00	558,305.50	76.0%	
15011090 CIP PUBLIC BUILDINGS EXPEN	12,134,644	-3,518,867	8,615,778	8,357,817.26	127,635.00	130,325.52	98.5%	
15011100 CIP PLANNING EXPENSE	937,651	-330,724	606,927	582,033.43	16,000.00	8,894.02	98.5%	
15012010 CIP POLICE EXPENSE	665,005	-187	664,818	657,508.75	.00	7,309.51	98.9%	
15012020 CIP FIRE EXPENSE	2,382,588	-107,077	2,275,511	2,233,961.85	37,597.50	3,951.28	99.8%	
15013010 CIP PUBLIC WORKS EXPENSE	57,324,646	-270,229	57,054,417	49,550,094.18	1,856,747.67	5,647,575.58	90.1%	
15014020 CIP RECREATION EXPENSE	140,076	-110,809	29,267	29,266.57	.00	.00	100.0%	
15014030 CIP LIBRARY EXPENSE	39,400	0	39,400	25,000.00	.00	14,400.00	63.5%	
15017050 CIP COMMUNITY CENTER	193,810	-54,739	139,071	139,912.00	.00	-840.66	100.6%	
15019000 CIP SCHOOL EXPENSE BOND	39,404,829	-1,609,610	37,795,218	24,048,385.62	214,702.89	13,532,129.91	64.2%	
15019001 CIP SCHOOL EXPENSE CASH	3,000,503	191,165	3,191,668	1,808,780.06	16,193.32	1,366,694.62	57.2%	
TOTAL CAPITAL PROJECTS GENERAL FUND	126,487,996	-6,584,844	119,903,152	96,060,535.49	2,291,877.03	21,550,739.37	82.0%	

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CITY OF ROCHESTER  
YEAR-TO-DATE BUDGET REPORT

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FOR 2014 11

ACCOUNTS FOR: 5501	CAPITAL PROJECTS WATER FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
55016010	CIP WATER EXPENSE	38,604,833	-6,162,239	32,442,594	27,036,157.15	1,694,564.25	3,711,872.86	88.6%
	TOTAL CAPITAL PROJECTS WATER FUND	38,604,833	-6,162,239	32,442,594	27,036,157.15	1,694,564.25	3,711,872.86	88.6%



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CITY OF ROCHESTER  
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ACCOUNTS FOR: 5502	CAPITAL PROJECTS SEWER FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
55026020	CIP SEWER EXPENSE	31,635,162	-3,603,232	28,031,930	18,244,141.31	4,166,394.50	5,621,394.10	79.9%
	TOTAL CAPITAL PROJECTS SEWER FUND	31,635,162	-3,603,232	28,031,930	18,244,141.31	4,166,394.50	5,621,394.10	79.9%

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CITY OF ROCHESTER  
YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 5503	CAPITAL PROJECTS ARENA FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
55036030	CIP ARENA EXPENSE	910,000	-73,703	836,297	505,391.28	107,797.99	223,107.83	73.3%
	TOTAL CAPITAL PROJECTS ARENA FUND	910,000	-73,703	836,297	505,391.28	107,797.99	223,107.83	73.3%

**Special Revenue Funds  
Revenue Summary  
For Period Ending  
05/31/14**

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 11							
ACCOUNTS FOR: 6000	COMMUNITY CENTER SP REV FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
600001	COMMUNITY CENTER REVENUE	743,668	0	743,668	697,370.28	46,297.72	93.8%
	TOTAL COMMUNITY CENTER SP REV FUND	743,668	0	743,668	697,370.28	46,297.72	93.8%

## YEAR-TO-DATE BUDGET REPORT

FOR 2014 11

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
6017 CD JOB LOANS	380,000	0	380,000	731,452.29	-351,452.29	192.5%
6041 WALLACE ST ROAD IMPROVEMENT	10,000	0	10,000	10,000.00	.00	100.0%
6043 WESLEY MARTIN DONATION	6,308	0	6,308	6,308.29	.00	100.0%
6057 FY09 CDBG FUND	302,411	0	302,411	292,319.22	10,091.78	96.7%
6064 FY10 CDBG FUND	306,055	0	306,055	305,190.87	864.13	99.7%
6071 POLICE SEIZED PROPERTY	5,660	10	5,669	5,669.47	.00	100.0%
6082 FY11 CDBG FUND	330,986	0	330,986	313,864.49	17,121.51	94.8%
6084 FY10 ECONOMIC DEVELOPMENT	30,000	0	30,000	30,000.00	.00	100.0%
6087 FY11 POLICE GRANTS	381,644	-4,071	377,573	374,321.19	3,251.58	99.1%
6091 FY12 CDBG FUND	276,362	0	276,362	269,634.22	6,727.78	97.6%
6093 FY12 POLICE GRANTS	52,215	-6,683	45,532	42,624.42	2,907.48	93.6%
6094 FY12 FIRE GRANTS	204,002	-52,318	151,684	148,918.55	2,765.35	98.2%
6096 GSBP PUBLIC INFRASTRUCTURE	5,000,000	0	5,000,000	5,000,000.00	.00	100.0%
6097 FY13 CDBG FUND	225,961	0	225,961	146,737.63	79,223.37	64.9%
6098 FY13 POLICE GRANTS	77,262	-12,676	64,586	58,728.78	5,857.08	90.9%
6099 FY13 FIRE GRANTS	108,558	0	108,558	108,558.00	.00	100.0%
6100 FY14 CDBG FUND	224,505	0	224,505	46,978.14	177,526.86	20.9%
6101 FY14 POLICE GRANTS	36,507	0	36,507	9,861.36	26,645.44	27.0%
6102 FY14 FIRE GRANTS	2,500	0	2,500	.00	2,500.00	.0%
6103 POLICE ASSET FORFEITURE FUND	600	0	600	.00	600.00	.0%
GRAND TOTAL	7,961,536	-75,739	7,885,797	7,901,166.92	-15,369.93	100.2%

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## YEAR-TO-DATE BUDGET REPORT

FOR 2014 11

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
7015 ICAC GRANTS	0	2,000	2,000	2,064.11	-64.11	103.2%
7018 HUD OFFICER GRANT	75,000	0	75,000	34,952.82	40,047.18	46.6%
7023 ECONOMIC DEVELOPMENT FUND	131,000	60,000	191,000	227,511.37	-36,511.37	119.1%
GRAND TOTAL	206,000	62,000	268,000	264,528.30	3,471.70	98.7%

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**Special Revenue Funds  
Expense Summary  
For Period Ending  
05/31/14**

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CITY OF ROCHESTER  
YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 6000	COMMUNITY CENTER SP REV FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6070572	COMMUNITY CENTER EXPENSE	743,668	0	743,668	606,306.34	14,131.02	123,230.64	83.4%
	TOTAL COMMUNITY CENTER SP REV FUND	743,668	0	743,668	606,306.34	14,131.02	123,230.64	83.4%



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YEAR-TO-DATE BUDGET REPORTPG 1  
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FOR 2014 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6017 CD JOB LOANS	735,277	14,987	750,264	742,983.64	.00	7,280.03	99.0%
6041 WALLACE ST ROAD IMPROVEMENT	10,000	0	10,000	.00	.00	10,000.00	.0%
6043 WESLEY MARTIN DONATION	6,308	0	6,308	6,176.77	.00	131.52	97.9%
6057 FY09 CDBG FUND	405,978	-103,567	302,411	295,819.22	.00	6,591.78	97.8%
6064 FY10 CDBG FUND	346,055	-40,000	306,055	305,190.87	.00	864.13	99.7%
6071 POLICE SEIZED PROPERTY	5,660	10	5,669	5,669.47	.00	.00	100.0%
6082 FY11 CDBG FUND	333,600	-2,614	330,986	316,753.49	8,112.21	6,120.30	98.2%
6084 FY10 ECONOMIC DEVELOPMENT	30,000	0	30,000	23,398.20	.00	6,601.80	78.0%
6087 FY11 POLICE GRANTS	381,644	-4,071	377,573	375,845.57	.00	1,727.20	99.5%
6091 FY12 CDBG FUND	276,362	0	276,362	269,634.22	4,286.39	2,441.39	99.1%
6093 FY12 POLICE GRANTS	52,215	-6,683	45,532	43,727.91	.00	1,803.99	96.0%
6094 FY12 FIRE GRANTS	204,002	-52,318	151,684	148,918.55	2,765.35	.00	100.0%
6096 GSBP PUBLIC INFRASTRUCTURE	5,000,000	0	5,000,000	4,407,112.20	.00	592,887.80	88.1%
6097 FY13 CDBG FUND	225,961	0	225,961	211,867.50	4,870.13	9,223.37	95.9%
6098 FY13 POLICE GRANTS	77,262	-12,676	64,586	54,015.92	2,264.48	8,305.46	87.1%
6099 FY13 FIRE GRANTS	108,558	0	108,558	108,558.00	.00	.00	100.0%
6100 FY14 CDBG FUND	224,505	0	224,505	95,342.57	73,185.85	55,976.58	75.1%
6101 FY14 POLICE GRANTS	36,507	0	36,507	15,304.58	6,695.24	14,506.98	60.3%
6102 FY14 FIRE GRANTS	2,500	0	2,500	.00	.00	2,500.00	.0%
6103 POLICE ASSET FORFEITURE FUND	600	0	600	.00	.00	600.00	.0%
GRAND TOTAL	8,462,994	-206,934	8,256,061	7,426,318.68	102,179.65	727,562.33	91.2%

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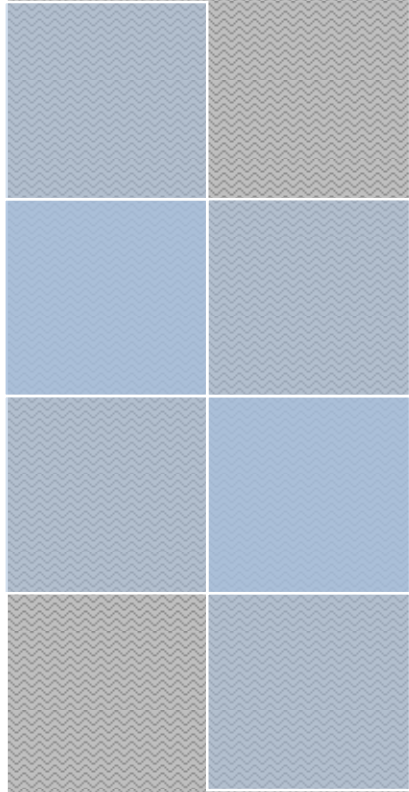
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YEAR-TO-DATE BUDGET REPORTPG 1  
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FOR 2014 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
7015 ICAC GRANTS	0	2,000	2,000	2,064.11	.00	-64.11	103.2%
7018 HUD OFFICER GRANT	75,000	0	75,000	38,750.91	602.00	35,647.09	52.5%
7023 ECONOMIC DEVELOPMENT FUND	131,000	60,000	191,000	121,979.11	36,551.94	32,468.95	83.0%
GRAND TOTAL	206,000	62,000	268,000	162,794.13	37,153.94	68,051.93	74.6%

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AUTHORIZED BUDGET TRANSFERS					
MONTH ENDING MAY 31, 2014					
DEPARTMENT	FROM ACCOUNT	TO ACCOUNT	DEPARTMENT	AMOUNT	PURPOSE
PD Administrative Services	Contracted Services	Office Supplies	PD Administrative Services	\$ 115.00	Print Labels/Prosecution
PB Opera House 52	Repair and Maintenance Service	Repair and Maintenance Service	PB Library 56	\$ 440.00	Library Repairs
Recreation Administration	Other Professional Services	Dues and Fees	Recreation Administration	\$ 315.00	Domain Name
Public Works	Other Professional Services	Recycling Program	Public Works	\$ 3,460.00	Transfer to Hazardous Waste Day
ICAC Grants	Overtime - Regular	Travel	ICAC Grant	\$ 327.89	Travel for ICAC Training
ICAC Grants	Social Security	Travel	ICAC Grant	\$ 3.87	Travel for ICAC Training
ICAC Grants	Retirement	Travel	ICAC Grant	\$ 83.72	Travel for ICAC Training
City Manager	Health Insurance	Miscellaneous Expenditures	City Manager	\$ 250.00	Sympathy Flowers
Human Resources	Postage Fees	Travel	Human Resources	\$ 150.00	Travel
Human Resources	Postage Fees	Medical Services	Human Resources	\$ 350.00	Medical Services
Human Resources	Printing and Binding	Medical Services	Human Resources	\$ 400.00	Medical Services
Human Resources	Forms	Medical Services	Human Resources	\$ 350.00	Medical Services
PD Administrative Services	Other Equipment	Admin Equipment	PD Administrative Services	\$ 31.80	Shredding
PB New Police Station	Repair and Maintenance Service	Repair and Maintenance Service	PB Revenue Bldg 70	\$ 600.00	Plumbing & Elevator Repair
Arena Expense	Electricity	Communications	Arena Expense	\$ 200.00	Wi-Fi
Public Works	Clothing	Street Marking Supplies	Public Works	\$ 975.00	Street Markings
Water Works Expense	Contingency	Rochester Hill Tank Litigation	Water Works Expense	\$ 4,000.00	Tank Litigation
Fire Department	Fire Fighting Supplies	Vehicle Maintenance & Repair	Fire Department	\$ 1,000.00	Pump Testing & Maintenance
Fire Department	Medical Services	Vehicle Maintenance & Repair	Fire Department	\$ 600.00	Pump Testing & Maintenance
Fire Department	Travel	Vehicle Maintenance & Repair	Fire Department	\$ 400.00	Pump Testing & Maintenance
PD Administrative Services	Other Equipment	Equipment Maintenance	PD Administrative Services	\$ 840.00	Calibrate Radar & Tuning Forks
PD Administrative Services	Other Equipment	Vehicle Supplies	PD Administrative Services	\$ 500.00	Four Tires
Assessors	Equipment Maintenance	Office Supplies	Assessors	\$ 150.00	50 Ft Tape Measure
Library	Staff Development	Legal	Library	\$ 2,000.00	CBA Negotiations
Library	Staff Development	Special Events	Library	\$ 357.00	Summer Reading Program
Assessors	Travel	Dues and Fees	Assessors	\$ 40.00	Commercial Listing Services
Assessors	Equipment Maintenance	Postage Fees	Assessors	\$ 165.00	Postage Fees
Community Center Expense	Electricity	Building Maintenance Services	Community Center Expense	\$ 5,000.00	Electrical Work & Install Two Cameras
Public Works	Equipment Maintenance	Vehicle Maintenance & Repair	Public Works	\$ 225.00	Vehicle #21 Diagnosis and Repair
General Overhead	Other Professional Services	Audit	General Overhead	\$ 1,000.00	Audit Retainer
Water Works Expense	Labor Negotiations	Tuition	Water Works Expense	\$ 1,790.00	Tuition - Engineer's Master's Degree
Water Works Expense	Labor Negotiations	Engineering Services	Water Works Expense	\$ 210.00	WTP Operational Assistance
Water Works Expense	Other Professional Services	Engineering Services	Water Works Expense	\$ 7,000.00	WTP Operational Assistance



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**Rochester Fire Department**  
City of Rochester  
37 Wakefield Street – Rochester, NH 03867

Norman Sanborn Jr.  
Chief of Department

Tel (603) 335-7545  
Fax (603) 332-9711

June 10, 2014

TO: City Manager Dan Fitzpatrick  
Mayor T.J. Jean & City Council Members

**MONTHLY REPORT  
MAY 2014**

On behalf of the Fire Department, I am pleased to provide you with the following report. It serves as a summary of the activities, projects and programs underway within the department.

**DEPARTMENT INFORMATION:**

During the month of May the Department responded to 201 calls for service. This represents an increase of 24 runs from last month with 177. Of the 201 calls this month, 10 calls were for fires, ranging from 2 building fires, 2 vehicle fires, 1 trash fire, and 5 brush fires.

There also were 84 runs for vehicle accidents, and medical calls. We also responded to 2 calls for mutual aid assistance. The remaining calls included everything from alarm activations, good intent calls, and public service calls, as well as a multitude of various other type calls.

**ADMINISTRATIVE STAFF:**

Staff attended the Public Safety Ball which was held at the American Legion Hall.

Staff met with Councilor Gates to look at Truck 1 tire issues.

**FIRE PREVENTION:**

With summer finally here; please take a moment to remember that Rochester has rules regarding outside fires and fireworks. Permits are available from the fire department, please call for an inspection.

Also please use caution when using air conditioners. Never use an extension cord to power one; always plug them directly into an outlet.

**DUTY SHIFT:**

There were 26 training sessions for the fulltime firefighters. Call firefighters received training in forestry firefighting.

**EMERGENCY MANAGEMENT:**

Staff attended a meeting and walk around on Wilson St. to look at the issues with the river bank. Emergency Management and the Department of Environmental Services had representatives at this meeting.

Staff attended an Emergency Preparedness meeting at the Goodwin Health Center in Somersworth.

Staff participated in a Low Flow Oxygen drill which was held at the Rochester Middle School. This was held to test the regions ability to administer oxygen to patients as needed in a shelter setting.

Staff attended a meeting with the City Manager and Goodwin Health Center to discuss Emergency Preparedness and the role of the City.

I attended a Board meeting for the Strafford County Health and Safety Council which was held at Frisbie Hospital.

Sincerely,

Norman G. Sanborn, Jr.  
Fire Chief

ROCHESTER FIRE DEPARTMENT  
 REPORT TO PUBLIC SAFETY COMMITTEE  
 FIRE PREVENTION ACTIVITIES FOR THE MONTH OF

May-14

Building Inspections	13
Certificate of Occupancy	0
Campfire Inspections	33
Commercial Hood Inspection	0
Day Care Inspections	1
Fire Alarm Tests	3
Fire Drills	7
Fire Extinguisher Classes	0
Fire Investigations	0
Fire Prevention Education	0
Foster Home Inspections	2
Juvenile Firesetter Intervention	0
Knox Box Inspections	1
Meetings	15
Permits of Assembly	4
Plan Review	8
Pre-Construction Meetings	2
Shift Building Inspections	0
Site Reviews	3
Sprinkler Flow Tests	0
Training Sessions	3
Walk-Through Inspections	3
Wood Stove Inspections	0
TOTAL	98

## FIRE DEPARTMENT CALLS

	April-14		May-14	
	Occurences	Percentage	Occurences	Percentage
Fire/Explosion	12	6.9%	10	5.0%
Overpressure Rupture	0	0.0%	0	0.0%
Rescue Call	63	36.0%	80	39.8%
Hazardous Condition	17	9.7%	11	5.5%
Service Call	36	20.6%	51	25.4%
Good Intent Call	27	15.4%	27	13.4%
False Call	19	10.9%	19	9.5%
Undetermined	1	0.6%	3	1.5%
TOTAL	175	100.0%	201	100.0%



**Rochester Fire Department**  
Incident Status

6/12/14

Incident	Incident Date	Alarm Time	Incident Type
14-797-IN <b>1st Action:</b> <b>Location:</b>	05/01/2014 Investigate SPAULDING TPKE BEFORE EXIT 15	1914	Motor vehicle accident with injuries
14-798-IN <b>1st Action:</b> <b>Location:</b>	05/01/2014 Assist physically disabled [REDACTED]	2127	Medical assist, assist EMS crew
14-799-IN <b>1st Action:</b> <b>Location:</b>	05/01/2014 Assistance, other [REDACTED]	2351	Medical assist, assist EMS crew
14-801-IN <b>1st Action:</b> <b>Location:</b>	05/02/2014 Investigate 616 PORTLAND ST BRIDLE WOODS	1140	Service Call, other
14-802-IN <b>1st Action:</b> <b>Location:</b>	05/02/2014 Forcible entry 107 WASHINGTON ST	0719	Lock-out
14-803-IN <b>1st Action:</b> <b>Location:</b>	05/02/2014 Investigate [REDACTED]	1510	Medical assist, assist EMS crew
14-804-IN <b>1st Action:</b> <b>Location:</b>	05/02/2014 Investigate [REDACTED]	1428	Medical assist, assist EMS crew
14-805-IN <b>1st Action:</b> <b>Location:</b>	05/02/2014 Investigate 42 PINE ST	2007	Unauthorized burning
14-806-IN <b>1st Action:</b> <b>Location:</b>	05/02/2014 Investigate 103 NORTH MAIN ST LILAC CITY GRILL	2121	Vehicle accident, general cleanup
14-807-IN <b>1st Action:</b> <b>Location:</b>	05/02/2014 Investigate [REDACTED]	2332	Medical assist, assist EMS crew
14-808-IN <b>1st Action:</b> <b>Location:</b>	05/03/2014 Provide manpower [REDACTED]	0727	Medical assist, assist EMS crew
14-810-IN <b>1st Action:</b> <b>Location:</b>	05/03/2014 Investigate [REDACTED]	0944	Medical assist, assist EMS crew
14-811-IN <b>1st Action:</b> <b>Location:</b>	05/03/2014 Investigate 58 CHAMPLIN RIDGE RD	1550	Alarm system activation, no fire - unintentional
14-812-IN <b>1st Action:</b> <b>Location:</b>	05/03/2014 Assistance, other [REDACTED]	1613	Medical assist, assist EMS crew

**Rochester Fire Department**  
Incident Status

6/12/14

Incident	Incident Date	Alarm Time	Incident Type
14-813-IN <b>1st Action:</b> <b>Location:</b>	05/03/2014	2007	Lock-out
	Forcible entry 34 PROSPECT ST		
14-814-IN <b>1st Action:</b> <b>Location:</b>	05/03/2014	2304	Medical assist, assist EMS crew
	Assistance, other [REDACTED]		
14-815-IN <b>1st Action:</b> <b>Location:</b>	05/04/2014	0023	
	1 WINTER ST @ 324 COLUMBUS AVE		
14-816-IN <b>1st Action:</b> <b>Location:</b>	05/04/2014	0431	Medical assist, assist EMS crew
	Assistance, other [REDACTED]		
14-817-IN <b>1st Action:</b> <b>Location:</b>	05/04/2014	1346	Unauthorized burning
	Investigate 32 OLD MILTON RD		
14-818-IN <b>1st Action:</b> <b>Location:</b>	05/04/2014	2213	Medical assist, assist EMS crew
	Assistance, other [REDACTED]		
14-819-IN <b>1st Action:</b> <b>Location:</b>	05/04/2014	2346	Service Call, other
	Investigate SHADY HILL DR		
14-820-IN <b>1st Action:</b> <b>Location:</b>	05/04/2014	2358	Unauthorized burning
	Investigate 9 NORTH FUCHSIA DR		
14-821-IN <b>1st Action:</b> <b>Location:</b>	05/05/2014	0758	Medical assist, assist EMS crew
	Provide manpower [REDACTED]		
14-822-IN <b>1st Action:</b> <b>Location:</b>	05/05/2014	1018	Motor vehicle accident with injuries
	Provide manpower 187 OLD DOVER RD @ 70 TEBBETTS RD		
14-823-IN <b>1st Action:</b> <b>Location:</b>	05/05/2014	1027	Service Call, other
	Investigate 112 WYANDOTTE FLS		
14-824-IN <b>1st Action:</b> <b>Location:</b>	05/05/2014	1454	Medical assist, assist EMS crew
	Provide manpower [REDACTED]		
14-825-IN <b>1st Action:</b> <b>Location:</b>	05/05/2014	1623	Passenger vehicle fire
	Investigate 160 WASHINGTON ST KOHL'S		
14-826-IN <b>1st Action:</b> <b>Location:</b>	05/05/2014	1743	Service Call, other
	Investigate 412 LEDGEVIEW DR		

**Rochester Fire Department**  
Incident Status

6/12/14

Incident	Incident Date	Alarm Time	Incident Type
14-827-IN <b>1st Action:</b> <b>Location:</b>	05/05/2014	1716	Building fire Extinguishment by fire service personnel 33 TONKA ST
14-828-IN <b>1st Action:</b> <b>Location:</b>	05/05/2014	1925	Service Call, other Investigate 69 SALMON FALLS RD
14-829-IN <b>1st Action:</b> <b>Location:</b>	05/05/2014	1931	Medical assist, assist EMS crew Provide manpower [REDACTED]
14-830-IN <b>1st Action:</b> <b>Location:</b>	05/05/2014	2204	Medical assist, assist EMS crew Action taken, other [REDACTED]
14-859-IN <b>1st Action:</b> <b>Location:</b>	05/05/2014	1521	Vehicle accident, general cleanup Investigate ROCHESTER HILL RD NEAR RICHARDSON ST
14-860-IN <b>1st Action:</b> <b>Location:</b>	05/05/2014	1616	Alarm system activation, no fire - unintentional Investigate 65 LAFAYETTE ST STEVEN KURTZ SR
14-831-IN <b>1st Action:</b> <b>Location:</b>	05/06/2014	0626	Alarm system sounded due to malfunction Investigate 77 FARMINGTON RD HOLIDAY INN EXPRESS HOTEL & SUITES
14-832-IN <b>1st Action:</b> <b>Location:</b>	05/06/2014	1239	Service Call, other Investigate MILTON RD AREA OF MARKET BASKET
14-833-IN <b>1st Action:</b> <b>Location:</b>	05/06/2014	1413	Motor vehicle accident with injuries Provide manpower 64 MILTON RD DUNKIN DONUTS
14-834-IN <b>1st Action:</b> <b>Location:</b>	05/06/2014	1427	Motor vehicle accident with no injuries. Investigate 65 MILTON RD NICK'S AUTO BODY
14-835-IN <b>1st Action:</b> <b>Location:</b>	05/06/2014	1748	Brush or brush-and-grass mixture fire Salvage & overhaul 116 FARMINGTON RD WALMART #2330
14-836-IN <b>1st Action:</b> <b>Location:</b>	05/06/2014	2324	Medical assist, assist EMS crew Provide manpower [REDACTED]
14-837-IN <b>1st Action:</b> <b>Location:</b>	05/07/2014	1242	Service Call, other Investigate 16 PICKERING RD
14-838-IN <b>1st Action:</b> <b>Location:</b>	05/07/2014	1408	Alarm system activation, no fire - unintentional Investigate 112 AIRPORT DR ALBANY ENGINEERED COMPOSITES, INC

6/12/14

Incident	Incident Date	Alarm Time	Incident Type
14-839-IN <b>1st Action:</b> <b>Location:</b>	05/07/2014 Investigate DEWEY ST	1210  AREA OF 30	Power line down
14-840-IN <b>1st Action:</b> <b>Location:</b>	05/07/2014 Investigate 6 HUSSEY ST	1344  PEANUT'S CHILD CARE	Power line down
14-841-IN <b>1st Action:</b> <b>Location:</b>	05/07/2014 Cancelled en route 197 JAMEY DR	1828  	Dispatched & canceled en route
14-842-IN <b>1st Action:</b> <b>Location:</b>	05/07/2014 Investigate 22 FRANKLIN HGTS	2148  	Vehicle accident, general cleanup
14-843-IN <b>1st Action:</b> <b>Location:</b>	05/08/2014 Forcible entry 8 THOMAS ST	1030  	Lock-out
14-844-IN <b>1st Action:</b> <b>Location:</b>	05/08/2014 Forcible entry 2 HIGHLAND ST	1108  CUMBERLAND FARMS STORE	Lock-out
14-845-IN <b>1st Action:</b> <b>Location:</b>	05/08/2014 Cancelled en route 64 TEMPLE DR	1418  	Dispatched & canceled en route
14-846-IN <b>1st Action:</b> <b>Location:</b>	05/08/2014 Provide manpower [REDACTED]	1526  	Medical assist, assist EMS crew
14-847-IN <b>1st Action:</b> <b>Location:</b>	05/08/2014 Forcible entry COMMON ST	1555  COMMONS	Lock-out
14-848-IN <b>1st Action:</b> <b>Location:</b>	05/08/2014 Investigate 21 NORWAY PLAINS RD	1644  NORWAY PLAINS APARTMENT COMPLEX	Alarm system activation, no fire - unintentional
14-849-IN <b>1st Action:</b> <b>Location:</b>	05/08/2014 Provide manpower [REDACTED]	1826  	Medical assist, assist EMS crew
14-850-IN <b>1st Action:</b> <b>Location:</b>	05/08/2014 Extinguishment by fire service personnel 36 FARMINGTON RD	2028  NORTHGATE APARTMENTS	Building fire
14-851-IN <b>1st Action:</b> <b>Location:</b>	05/08/2014 Investigate 59 GONIC RD	1513  BOOTLEGGERS	Motor vehicle accident with injuries
14-852-IN <b>1st Action:</b> <b>Location:</b>	05/08/2014 Provide manpower [REDACTED]	1420  	EMS call, party transported by non-fire agency

**Rochester Fire Department**  
Incident Status

6/12/14

Incident	Incident Date	Alarm Time	Incident Type
14-853-IN <b>1st Action:</b> <b>Location:</b>	05/09/2014 Investigate TEN ROD RD	0942	Good intent call, other
14-854-IN <b>1st Action:</b> <b>Location:</b>	05/09/2014 Investigate 3 TEN ROD RD BP - FORMERLY GETTY	1346	Service Call, other
14-855-IN <b>1st Action:</b> <b>Location:</b>	05/09/2014 Investigate [REDACTED]	1728	Medical assist, assist EMS crew
14-856-IN <b>1st Action:</b> <b>Location:</b>	05/09/2014 Investigate DOMINICUS CT HANSON PINES	1935	Good intent call, other
14-857-IN <b>1st Action:</b> <b>Location:</b>	05/09/2014 Investigate 130 WASHINGTON ST SHELL STATION	2135	Police matter
14-858-IN <b>1st Action:</b> <b>Location:</b>	05/09/2014 Provide manpower [REDACTED]	2128	EMS call, party transported by non-fire agency
14-877-IN <b>1st Action:</b> <b>Location:</b>	05/09/2014 Provide first aid & check for injuries [REDACTED]	0614	Medical assist, assist EMS crew
14-861-IN <b>1st Action:</b> <b>Location:</b>	05/10/2014 Extinguishment by fire service personnel 24 EASTERN AVE EMMANUEL ADVENT CHRISTIAN CHURCH & DAY CARE	1248	Authorized controlled burning
14-862-IN <b>1st Action:</b> <b>Location:</b>	05/10/2014 Investigate 12 ACADEMY ST LOBBY	1611	Assist police or other governmental agency
14-863-IN <b>1st Action:</b> <b>Location:</b>	05/10/2014 Provide basic life support (BLS) [REDACTED]	2338	EMS call, excluding vehicle accident with injury
14-864-IN <b>1st Action:</b> <b>Location:</b>	05/11/2014 Investigate 17 HARRISON AVE	0052	Alarm system sounded due to malfunction
14-865-IN <b>1st Action:</b> <b>Location:</b>	05/11/2014 Investigate [REDACTED]	0147	Medical assist, assist EMS crew
14-866-IN <b>1st Action:</b> <b>Location:</b>	05/11/2014 Investigate [REDACTED]	0353	Medical assist, assist EMS crew
14-867-IN <b>1st Action:</b> <b>Location:</b>	05/11/2014 Cancelled en route 33 WINTER ST	1052	Dispatched & canceled en route

6/12/14

Incident	Incident Date	Alarm Time	Incident Type
14-868-IN <b>1st Action:</b> <b>Location:</b>	05/11/2014 Forcible entry 72 OLDE FARM LN	1051	Lock-out
14-869-IN <b>1st Action:</b> <b>Location:</b>	05/11/2014 Provide manpower 150 WAKEFIELD ST ROCHESTER COMMUNITY CENTER	1058	Motor vehicle accident with injuries
14-870-IN <b>1st Action:</b> <b>Location:</b>	05/11/2014 Investigate 160 WASHINGTON ST	1516	Natural vegetation fire, other
14-871-IN <b>1st Action:</b> <b>Location:</b>	05/11/2014 Emergency medical services, other [REDACTED]	1708	EMS call, excluding vehicle accident with injury
14-872-IN <b>1st Action:</b> <b>Location:</b>	05/11/2014 Investigate 17 FLAGG RD	1801	Service Call, other
14-873-IN <b>1st Action:</b> <b>Location:</b>	05/11/2014 Investigate SPAULDING TPKE EXIT 12 NB ON-RAMP	2001	Motor vehicle accident with injuries
14-874-IN <b>1st Action:</b> <b>Location:</b>	05/11/2014 Investigate 29 GROVE ST [RP]	1647	Lock-out
14-875-IN <b>1st Action:</b> <b>Location:</b>	05/11/2014 Investigate SILVER BELL MHP	2106	Good intent call, other
14-876-IN <b>1st Action:</b> <b>Location:</b>	05/12/2014 Forcible entry 144 MILTON RD	0032	Lock-out
14-878-IN <b>1st Action:</b> <b>Location:</b>	05/12/2014 Provide manpower [REDACTED]	0459	Medical assist, assist EMS crew
14-879-IN <b>1st Action:</b> <b>Location:</b>	05/12/2014 Assistance, other 172 SOUTH MAIN ST @ 3 FRANKLIN ST	1454	Service Call, other
14-880-IN <b>1st Action:</b> <b>Location:</b>	05/12/2014 Cancelled en route KENNEBUNK RD @ MAIN ST	1431	Dispatched & canceled en route
14-881-IN <b>1st Action:</b> <b>Location:</b>	05/12/2014 Investigate NORTHCOAST DR	1753	Brush or brush-and-grass mixture fire
14-882-IN <b>1st Action:</b> <b>Location:</b>	05/12/2014 Assistance, other [REDACTED]	2344	Medical assist, assist EMS crew

6/12/14

Incident	Incident Date	Alarm Time	Incident Type
14-893-IN <b>1st Action:</b> <b>Location:</b>	05/12/2014	1904	Medical assist, assist EMS crew Provide manpower [REDACTED]
14-883-IN <b>1st Action:</b> <b>Location:</b>	05/13/2014	0950	Medical assist, assist EMS crew Provide manpower [REDACTED]
14-884-IN <b>1st Action:</b> <b>Location:</b>	05/13/2014	1109	Dispatched & canceled en route Cancelled en route 105 WHITEHOUSE RD AMAZON PARK
14-885-IN <b>1st Action:</b> <b>Location:</b>	05/13/2014	1512	EMS call, excluding vehicle accident with injury Provide basic life support (BLS) [REDACTED]
14-886-IN <b>1st Action:</b> <b>Location:</b>	05/13/2014	1747	Service Call, other Assistance, other 10 BROCK ST
14-887-IN <b>1st Action:</b> <b>Location:</b>	05/13/2014	1601	Service Call, other Forcible entry 23 GRANITE ST ALLEN SCHOOL
14-888-IN <b>1st Action:</b> <b>Location:</b>	05/13/2014	1619	Smoke scare, odor of smoke Investigate 140 TEN ROD RD GUSTAFSON RESIDENCE
14-889-IN <b>1st Action:</b> <b>Location:</b>	05/14/2014	1437	Alarm system sounded due to malfunction Investigate 1 OLD DOVER RD TD BANK NORTH - MERCHANTS PLAZA
14-890-IN <b>1st Action:</b> <b>Location:</b>	05/14/2014	0710	Vehicle accident, general cleanup Investigate COLUMBUS AVE PROFILE BANK PARKING LOT
14-891-IN <b>1st Action:</b> <b>Location:</b>	05/14/2014	1355	Vehicle accident, general cleanup Hazardous materials spill control and confinement SPAULDING TPKE NB OFF RAMP AT 15
14-892-IN <b>1st Action:</b> <b>Location:</b>	05/14/2014	1645	Natural vegetation fire, other Extinguishment by fire service personnel 11 ADRIEN CIR CHASSE VILLAGE
14-894-IN <b>1st Action:</b> <b>Location:</b>	05/14/2014	1703	Gasoline or other flammable liquid spill Remove hazard LILAC MALL LILAC MALL
14-895-IN <b>1st Action:</b> <b>Location:</b>	05/14/2014	1743	Unauthorized burning Investigate 824 PORTLAND ST
14-905-IN <b>1st Action:</b> <b>Location:</b>	05/14/2014	1638	Alarm system sounded due to malfunction Investigate 20 ALLEN ST ROCHESTER POST OFFICE

6/12/14

Incident	Incident Date	Alarm Time	Incident Type
14-935-IN <b>1st Action:</b> <b>Location:</b>	05/14/2014 Investigate [REDACTED]	0523	Medical assist, assist EMS crew
14-936-IN <b>1st Action:</b> <b>Location:</b>	05/14/2014 Investigate 1545 CARL BROGGI HWY	0152	Cover assignment, standby, moveup
14-896-IN <b>1st Action:</b> <b>Location:</b>	05/15/2014 Investigate 19 FOREST PARK DR	0939	Service Call, other
14-897-IN <b>1st Action:</b> <b>Location:</b>	05/15/2014 Provide manpower [REDACTED]	0952	EMS call, party transported by non-fire agency
14-898-IN <b>1st Action:</b> <b>Location:</b>	05/15/2014 Investigate 171 FOUR ROD RD	1258	Brush or brush-and-grass mixture fire
14-899-IN <b>1st Action:</b> <b>Location:</b>	05/15/2014 Assistance, other [REDACTED]	1610	Medical assist, assist EMS crew
14-900-IN <b>1st Action:</b> <b>Location:</b>	05/15/2014 Investigate 1 HAVEN HILL RD @ 326 ROCHESTER HILL RD	1644	Good intent call, other
14-901-IN <b>1st Action:</b> <b>Location:</b>	05/15/2014 Investigate 44 LAFAYETTE ST [RP]	1948	Unauthorized burning
14-902-IN <b>1st Action:</b> <b>Location:</b>	05/15/2014 Investigate 34 PUNCH BROOK WAY BROOKSIDE PLACE	2206	Smoke detector activation, no fire - unintentional
14-903-IN <b>1st Action:</b> <b>Location:</b>	05/15/2014 Assistance, other [REDACTED]	2026	Medical assist, assist EMS crew
14-904-IN <b>1st Action:</b> <b>Location:</b>	05/15/2014 Assistance, other 28 FRONT ST	2215	Assist police or other governmental agency
14-906-IN <b>1st Action:</b> <b>Location:</b>	05/16/2014 Forcible entry 116 FARMINGTON RD WALMART #2330	1038	Lock-out
14-909-IN <b>1st Action:</b> <b>Location:</b>	05/16/2014 Provide manpower [REDACTED]	2233	Medical assist, assist EMS crew
14-910-IN <b>1st Action:</b> <b>Location:</b>	05/16/2014 Investigate 65 WALNUT ST	2020	Arcing, shorted electrical equipment



6/12/14

Incident	Incident Date	Alarm Time	Incident Type
14-907-IN <b>1st Action:</b> <b>Location:</b>	05/17/2014	0706	Medical assist, assist EMS crew Provide manpower [REDACTED]
14-908-IN <b>1st Action:</b> <b>Location:</b>	05/17/2014	0230	Good intent call, other Investigate 68 SOUTH MAIN ST 68 SOUTH MAIN STREET COMPLEX
14-911-IN <b>1st Action:</b> <b>Location:</b>	05/17/2014	0946	Alarm system sounded due to malfunction Investigate 130 WAKEFIELD ST SPAULDING HIGH SCHOOL
14-912-IN <b>1st Action:</b> <b>Location:</b>	05/17/2014	1947	Citizen complaint Investigate COXETER SQ
14-913-IN <b>1st Action:</b> <b>Location:</b>	05/17/2014	2127	Medical assist, assist EMS crew Assistance, other [REDACTED]
14-914-IN <b>1st Action:</b> <b>Location:</b>	05/18/2014	0042	CO detector activation due to malfunction Investigate 104 ROCHESTER HILL RD COLLONADE APARTMENTS
14-915-IN <b>1st Action:</b> <b>Location:</b>	05/18/2014	0614	EMS call, party transported by non-fire agency Provide basic life support (BLS) [REDACTED]
14-916-IN <b>1st Action:</b> <b>Location:</b>	05/18/2014	1739	Citizen complaint Investigate 61 TEN ROD RD JONES A.H.
14-918-IN <b>1st Action:</b> <b>Location:</b>	05/18/2014	2017	Motor vehicle accident with no injuries. Investigate 160 WASHINGTON ST ROCHESTER CROSSING
14-917-IN <b>1st Action:</b> <b>Location:</b>	05/19/2014	0100	Alarm system activation, no fire - unintentional Investigate 20 INDUSTRIAL WAY LAARS HEATING SYSTEMS COMPANY
14-919-IN <b>1st Action:</b> <b>Location:</b>	05/19/2014	0059	Alarm system activation, no fire - unintentional Investigate 36 INDUSTRIAL WAY 36 INDUSTRIAL WAY CONDO ASSOC.
14-920-IN <b>1st Action:</b> <b>Location:</b>	05/19/2014	0930	Lock-out Investigate 17 FARMINGTON RD MOBIL
14-921-IN <b>1st Action:</b> <b>Location:</b>	05/19/2014	1002	Lock-out Investigate 160 WASHINGTON ST LOWES
14-922-IN <b>1st Action:</b> <b>Location:</b>	05/19/2014	1247	Motor vehicle accident with no injuries. Investigate 2 HIGHLAND ST @ 62 MAIN ST

6/12/14

Incident	Incident Date	Alarm Time	Incident Type
14-923-IN <b>1st Action:</b> <b>Location:</b>	05/19/2014 Investigate 17 INDIAN BROOK CIR	1416	No incident found on arrival at dispatch address
14-924-IN <b>1st Action:</b> <b>Location:</b>	05/19/2014 Extinguishment by fire service personnel 401 LEDGEVIEW DR @ 10 HANSONVILLE RD	1432	Outside rubbish, trash or waste fire
14-925-IN <b>1st Action:</b> <b>Location:</b>	05/19/2014 Investigate 26 LAMBERT CT	1844	Good intent call, other
14-926-IN <b>1st Action:</b> <b>Location:</b>	05/19/2014 Investigate 56 ROCHESTER HILL RD	1923	Good intent call, other
14-927-IN <b>1st Action:</b> <b>Location:</b>	05/19/2014 Investigate 17 NORWAY PLAINS RD	2119	Good intent call, other
14-928-IN <b>1st Action:</b> <b>Location:</b>	05/20/2014 Investigate 36 INDUSTRIAL WAY 36 INDUSTRIAL WAY CONDO ASSOC.	0230	Alarm system activation, no fire - unintentional
14-929-IN <b>1st Action:</b> <b>Location:</b>	05/20/2014 Investigate 6 SPRUCE ST	1339	Power line down
14-930-IN <b>1st Action:</b> <b>Location:</b>	05/20/2014 Investigate 301 NORTH MAIN ST CVS	1501	Lock-out
14-931-IN <b>1st Action:</b> <b>Location:</b>	05/20/2014 Investigate [REDACTED]	2034	Medical assist, assist EMS crew
14-932-IN <b>1st Action:</b> <b>Location:</b>	05/20/2014 Investigate MAIN ST	1905	Motor vehicle accident with no injuries.
14-933-IN <b>1st Action:</b> <b>Location:</b>	05/20/2014 Investigate 34 SOUTH MAIN ST FIRST UNITED METHODIST CHURCH	2124	Motor vehicle/pedestrian accident (MV Ped)
14-943-IN <b>1st Action:</b> <b>Location:</b>	05/20/2014 Investigate [REDACTED]	2133	Medical assist, assist EMS crew
14-934-IN <b>1st Action:</b> <b>Location:</b>	05/21/2014 Investigate 69 PERIWINKLE DR	0312	Unauthorized burning
14-937-IN <b>1st Action:</b> <b>Location:</b>	05/21/2014 Provide manpower 186 PICKERING RD	1735	Service Call, other

6/12/14

Incident	Incident Date	Alarm Time	Incident Type
14-938-IN <b>1st Action:</b> <b>Location:</b>	05/21/2014 Investigate [REDACTED]	1313	Medical assist, assist EMS crew
14-939-IN <b>1st Action:</b> <b>Location:</b>	05/21/2014 Investigate 86 CHESTNUT HILL RD COOPER, DIANE	1651	Alarm system activation, no fire - unintentional
14-940-IN <b>1st Action:</b> <b>Location:</b>	05/21/2014 Provide manpower CALEF HWY BARRINGTON - CIRCLE K GAS STATION	1929	Cover assignment, standby, moveup
14-941-IN <b>1st Action:</b> <b>Location:</b>	05/21/2014 Cancelled en route 4 SUNRISE DR	2258	Dispatched & canceled en route
14-942-IN <b>1st Action:</b> <b>Location:</b>	05/21/2014 Investigate [REDACTED]	2259	Medical assist, assist EMS crew
14-944-IN <b>1st Action:</b> <b>Location:</b>	05/22/2014 Extinguishment by fire service personnel LOWELL ST	0744	Passenger vehicle fire
14-945-IN <b>1st Action:</b> <b>Location:</b>	05/22/2014 Investigate 32 CHURCH ST	0954	Service Call, other
14-946-IN <b>1st Action:</b> <b>Location:</b>	05/22/2014 Provide manpower [REDACTED]	1150	Medical assist, assist EMS crew
14-947-IN <b>1st Action:</b> <b>Location:</b>	05/22/2014 Investigate 122 SOUTH MAIN ST AUTOZONE	1646	Motor vehicle/pedestrian accident (MV Ped)
14-948-IN <b>1st Action:</b> <b>Location:</b>	05/22/2014 Cancelled en route 30 WOODLAND GREEN	1630	Dispatched & canceled en route
14-949-IN <b>1st Action:</b> <b>Location:</b>	05/22/2014 Investigate 17 SIGNAL ST @ 10 OLDE FARM LN	2315	Motor vehicle accident with no injuries.
14-950-IN <b>1st Action:</b> <b>Location:</b>	05/23/2014 Investigate 122 SOUTH MAIN ST AUTOZONE	0949	Motor vehicle accident with injuries
14-951-IN <b>1st Action:</b> <b>Location:</b>	05/23/2014 Investigate 130 WAKEFIELD ST SPAULDING HIGH SCHOOL	1424	Motor vehicle accident with injuries
14-963-IN <b>1st Action:</b> <b>Location:</b>	05/23/2014 Investigate [REDACTED]	2303	Medical assist, assist EMS crew

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Incident	Incident Date	Alarm Time	Incident Type
14-952-IN <b>1st Action:</b> <b>Location:</b>	05/24/2014 Investigate 38 PINE ST	0421	Assist police or other governmental agency
14-953-IN <b>1st Action:</b> <b>Location:</b>	05/24/2014 Assistance, other [REDACTED]	0757	Medical assist, assist EMS crew
14-954-IN <b>1st Action:</b> <b>Location:</b>	05/24/2014 Investigate 158 NORTH MAIN ST SUBWAY SHOP	1144	Motor vehicle accident with injuries
14-955-IN <b>1st Action:</b> <b>Location:</b>	05/24/2014 Investigate 26 LILAC MALL HANNAFORD #8317 (MILTON ROAD STORE)	1246	Good intent call, other
14-956-IN <b>1st Action:</b> <b>Location:</b>	05/24/2014 Investigate [REDACTED]	1539	Medical assist, assist EMS crew
14-957-IN <b>1st Action:</b> <b>Location:</b>	05/24/2014 Investigate 17 FARMINGTON RD MOBIL	1908	Gasoline or other flammable liquid spill
14-958-IN <b>1st Action:</b> <b>Location:</b>	05/25/2014 Assistance, other [REDACTED]	0534	Medical assist, assist EMS crew
14-959-IN <b>1st Action:</b> <b>Location:</b>	05/25/2014 Forcible entry 65 CONGRESS ST [RP]	1030	Lock-out
14-960-IN <b>1st Action:</b> <b>Location:</b>	05/25/2014 Provide manpower 2 FLAT ROCK BRIDGE RD MARTINS DRIVE IN	1516	Motor vehicle accident with injuries
14-976-IN <b>1st Action:</b> <b>Location:</b>	05/25/2014 Investigate CHESTNUT HILL RD SB FROM MILTON	0607	Good intent call, other
14-961-IN <b>1st Action:</b> <b>Location:</b>	05/26/2014 Provide manpower 74 ESTES RD @ 298 WASHINGTON ST	1302	Motor vehicle accident with injuries
14-962-IN <b>1st Action:</b> <b>Location:</b>	05/26/2014 Provide manpower 105 WHITEHOUSE RD AMAZON PARK	1402	Motor vehicle/pedestrian accident (MV Ped)
14-964-IN <b>1st Action:</b> <b>Location:</b>	05/26/2014 Investigate [REDACTED]	1035	Medical assist, assist EMS crew
14-965-IN <b>1st Action:</b> <b>Location:</b>	05/26/2014 Investigate 343 GONIC RD RTE 125 RV & MARINE, INC.	1803	Alarm system activation, no fire - unintentional

**Rochester Fire Department**  
Incident Status

6/12/14

Incident	Incident Date	Alarm Time	Incident Type
14-966-IN <b>1st Action:</b> <b>Location:</b>	05/27/2014 Investigate [REDACTED]	0118	Medical assist, assist EMS crew
14-967-IN <b>1st Action:</b> <b>Location:</b>	05/27/2014 Standby [REDACTED]	0324	Medical assist, assist EMS crew
14-968-IN <b>1st Action:</b> <b>Location:</b>	05/27/2014 Investigate 6 ASPEN LN	0550	Alarm system activation, no fire - unintentional
14-969-IN <b>1st Action:</b> <b>Location:</b>	05/27/2014 Investigate 24 MILL ST	0744	Service Call, other
14-970-IN <b>1st Action:</b> <b>Location:</b>	05/27/2014 Provide manpower [REDACTED]	1044	Medical assist, assist EMS crew
14-971-IN <b>1st Action:</b> <b>Location:</b>	05/27/2014 Investigate 169 ROCHESTER HILL RD	1016	Service Call, other
14-972-IN <b>1st Action:</b> <b>Location:</b>	05/27/2014 Investigate WAKEFIELD ST BY WENDY'S	1519	Motor vehicle accident with injuries
14-973-IN <b>1st Action:</b> <b>Location:</b>	05/27/2014 Investigate 12 MAPLE ST	1628	Alarm system activation, no fire - unintentional
14-974-IN <b>1st Action:</b> <b>Location:</b>	05/27/2014 Provide first aid & check for injuries [REDACTED]	1934	Medical assist, assist EMS crew
14-975-IN <b>1st Action:</b> <b>Location:</b>	05/28/2014 Investigate 9 KENWATER AVE	0600	Alarm system sounded due to malfunction
14-977-IN <b>1st Action:</b> <b>Location:</b>	05/28/2014 Investigate 113 FRANKLIN ST	0827	Good intent call, other
14-978-IN <b>1st Action:</b> <b>Location:</b>	05/28/2014 Investigate 176 OLD DOVER RD ACROSS FROM #175	1253	Unauthorized burning
14-979-IN <b>1st Action:</b> <b>Location:</b>	05/28/2014 Investigate CROW HILL RD PORTLAND	1712	Motor vehicle accident with no injuries.
14-980-IN <b>1st Action:</b> <b>Location:</b>	05/28/2014 Investigate FARMINGTON RD BEFORE THE HOLIDAY INN	1807	Motor vehicle accident with no injuries.

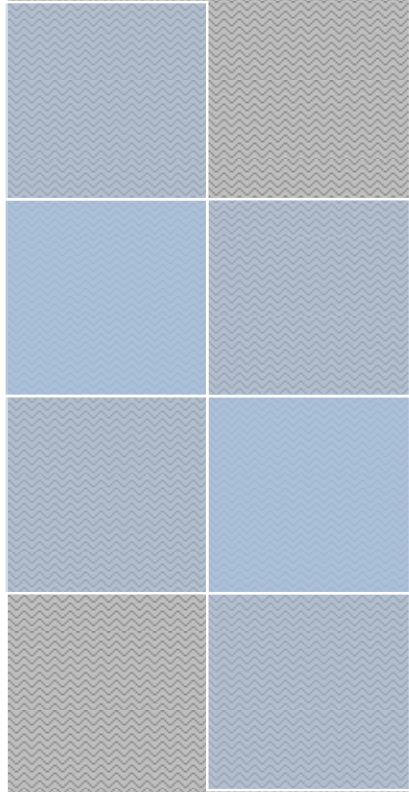
6/12/14

Incident	Incident Date	Alarm Time	Incident Type
14-981-IN <b>1st Action:</b> <b>Location:</b>	05/29/2014 Investigate 98 ESTES RD	0102	Motor vehicle accident with no injuries.
14-982-IN <b>1st Action:</b> <b>Location:</b>	05/29/2014 Provide manpower 18 LEDGEVIEW DR	0745	Service Call, other
14-983-IN <b>1st Action:</b> <b>Location:</b>	05/29/2014 Investigate 27 RIVER ST	0915	Smoke scare, odor of smoke
14-984-IN <b>1st Action:</b> <b>Location:</b>	05/29/2014 Investigate FARMINGTON RD HARLEY DAVIDSON	1654	Motor vehicle accident with injuries
14-985-IN <b>1st Action:</b> <b>Location:</b>	05/29/2014 Investigate 5 FRIENDSHIP ST	2153	Service Call, other
14-986-IN <b>1st Action:</b> <b>Location:</b>	05/30/2014 Investigate WASHINGTON ST	1155	Motor vehicle accident with no injuries.
14-987-IN <b>1st Action:</b> <b>Location:</b>	05/30/2014 Assistance, other [REDACTED]	0939	Medical assist, assist EMS crew
14-988-IN <b>1st Action:</b> <b>Location:</b>	05/30/2014 Investigate 31 WAKEFIELD ST ROCHESTER CITY HALL	1536	Good intent call, other
14-989-IN <b>1st Action:</b> <b>Location:</b>	05/30/2014 Provide basic life support (BLS) [REDACTED]	1512	EMS call, excluding vehicle accident with injury
14-990-IN <b>1st Action:</b> <b>Location:</b>	05/30/2014 Provide basic life support (BLS) [REDACTED]	1528	EMS call, excluding vehicle accident with injury
14-991-IN <b>1st Action:</b> <b>Location:</b>	05/30/2014 Assistance, other 1 NORTH MAIN ST NEW HAMPSHIRE 6 REALTY TRUST	1808	Assist police or other governmental agency
14-992-IN <b>1st Action:</b> <b>Location:</b>	05/31/2014 Rescue, remove from harm 111 NORTH MAIN ST @ 3 RIVER ST NEAR THE COURTHOUSE	0005	Animal rescue
14-993-IN <b>1st Action:</b> <b>Location:</b>	05/31/2014 Assistance, other [REDACTED]	0649	Medical assist, assist EMS crew
14-994-IN <b>1st Action:</b> <b>Location:</b>	05/31/2014 Assistance, other 26 LILAC MALL HANNAFORD #8317 (MILTON ROAD STORE)	1424	Lock-out

Rochester Fire Department  
Incident Status

6/12/14

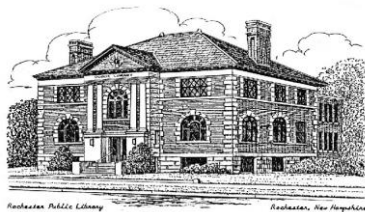
Incident	Incident Date	Alarm Time	Incident Type
14-995-IN <b>1st Action:</b> <b>Location:</b>	05/31/2014 Assistance, other 23 MONADNOCK DR	1734	Lock-out
14-996-IN <b>1st Action:</b> <b>Location:</b>	05/31/2014 Assistance, other 23 MONADNOCK DR	1841	Lock-out
14-997-IN <b>1st Action:</b> <b>Location:</b>	05/31/2014 Investigate [REDACTED]	1926	Medical assist, assist EMS crew
14-998-IN <b>1st Action:</b> <b>Location:</b>	05/31/2014 Assistance, other [REDACTED]	1948	Medical assist, assist EMS crew
14-999-IN <b>1st Action:</b> <b>Location:</b>	05/31/2014 Assistance, other 17 SNOW ST	2343	Lock-out



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**Rochester Public Library**  
**65 South Main St.**  
**Rochester, NH 03867**

6/12/14  
Main Desk: (603) 332-1428  
Reference: 335-7550  
Children's: 335-7549  
Fax: 335-7582  
[www.rpl.lib.nh.us](http://www.rpl.lib.nh.us)

## **MONTHLY REPORT**

### **May 2014**

There were a total of 20,458 items circulated with 12,284 people visiting the library in the month of May. Two hundred seventy-eight patrons used the library's Internet computers for 1,285 hours. Visitors to the library's web site numbered 8,134. Current number of patron registrations is 33,560. Interlibrary loan activity included 64 materials borrowed from other libraries and 194 loaned to other libraries.

Marie Kelly and her creative staff began preparing for this year's Summer Reading Program – My Kingdom for a Book. The "Cultivating Kids" Garden also began planting in May. This year participating children will be tending flowers and other ornamental plants.

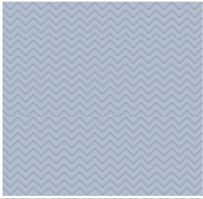
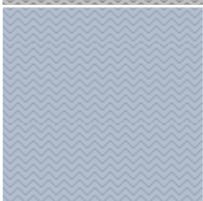
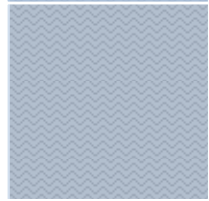
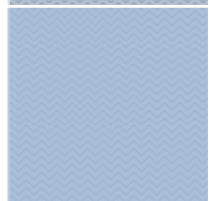
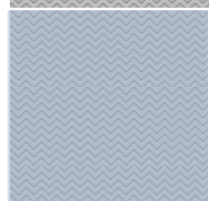
The Library was proud to host "Sit n' Knits" on Monday evenings from 5:30-7:30, and Friday mornings from 9:30-11:30am. This allowed participants to bring their latest project and enjoy conversation with other knitting enthusiasts. Sit n' Knits are free, and no registration is required.

An exhibit of mixed media by well-known artist and Rochester resident, Daryl-Ann Hurst, was on display during the month of May. Hurst's exhibit featured paintings in strong colors and high contrast. Hurst stated her style in this exhibit was less confined and freer than in her past work, reflecting a personal sense of wellness.

Free Comic Book Day was celebrated throughout many shops and businesses in downtown Rochester on May 3<sup>rd</sup>. The Library was again sponsored by Norm Vetter of Vetter Foundations allowing patrons to be treated to a free comic book when visiting the library. This was a fun family event located throughout downtown Rochester with special guests, graphic novel creators, costume characters and of course free comic books.

In addition to the print versions of available books, 251 of our Library patrons downloaded 1,170 e-books to media devices through the library's web site this month. The RPL website also enabled 30 patrons access to Mango Languages.

Trustees meet on May 17<sup>th</sup> in the Rose Room of the library at 6pm.



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Planning  
Conservation Commission  
Historic District Commission  
Arts & Culture Commission

Planning & Development Department  
City Hall - Second Floor  
31 Wakefield Street  
ROCHESTER, NEW HAMPSHIRE 03867-1917  
(603) 335-1338 - Fax (603) 335-7585  
Web Site: <http://www.rochesternh.net>

## MONTHLY REPORT FOR MAY 2014

### NEWS FROM THE PLANNING DIVISION

#### NEWS FROM THE DEPARTMENT HEAD

- ◆ The Planning Department spent a large amount of time meeting with potential applicants, current applicants, and citizens regarding projects; many of these conversations centered around how the new Zoning Ordinance will or will not affect their proposals. We are expecting that several new Planning Board applications will be submitted in early June, and others will come in later in the summer.
- ◆ Staff also spent time finalizing the new Zoning Ordinance/Zoning Map; assisting in designing and formatting a new City website; participated in technology meetings; and preparing for and attending the monthly board and commission meetings staffed by this department. Additionally, staff reviewed a minor site plan application, worked with SkyHaven Airport and the City Council on a revised avigation easement, continued working with consultants and the Planning Board on stormwater ordinance revisions; walking/inspection City conservation land; met with architects regarding the rehabilitation of the annex building, and assisted the Main St Community office; etc..
- ◆ The Chief Planner spent a considerable amount of time working on existing surety and bonds. This involved many interoffice meetings, legal counsel discussions, and communications with the relevant private parties. Some sureties were able to be released, others require continued research. Time was also spent researching water and sewer extension policies, in collaboration with DPW. Much time was also devoted to tailoring a budget for the fast approaching new budget year.

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### APPLICATIONS REVIEWED BY THE PLANNING BOARD

**DEW Properties, LLC, 13 Healthcare Drive** (by Norway Plains Associates) Site plan to construct a 15,200 sq ft Ambulatory Surgery Center.  
Case# 243-39-3-PUD-14 **APPROVED**

**Waterstone Retail, Inc., Farmington Road** (by Tighe & Bond) Site plan to construct a 300,000 sq ft commercial space with associated site improvements including drainage, landscaping, utilities. Case# 216 – 11 – GRD – 14 **APPROVED**

**Steven & Joan Noel, 981 & 983 Salmon Falls Road** (by Norway Plains Associates) LLR to reduce Lot 25 from 11.39 acres to 1.36 acres, while providing frontage and increasing Lot 48 from 37.66 acres to 47.68 acres. Case# 241&240 – 25&48 – A – 14 **APPROVED**

**Michael Rocheleau, Pine Street** (by Berry Surveying & Engineering) Minor subdivision to create two lots, one with an existing house and one to be built in the future. Case # 121-139-R2-14 **APPROVED**

**Guay Ventures, LLC, 20 Summer Street** (by Norway Plains Associates) Minor subdivision to create two parcels. One will contain the existing building and the other will be a vacant lot. Case# 120-425-B2-14 **APPROVED**

**Charles Burrows, 155 Old Dover Road** (by Berry Surveying & Engineering) Lot line revision to revise the location of a shared lot line. Case# 253-93-1 & 94-R1-14 **APPROVED**

**201 Storage, LLC, 201 Highland Street** (by MJS Engineering) Amendment to approved site plan to change the number and type of buildings. Case #106-3-A-14 **APPROVED**

### APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

**Old Business:** Hope Farm Easement– *The Commission discussed the status of the draft easement language*

#### **Dredge and Fill Application/Wetland Permit Application:**

- a) Presentation by GZA GeoEnvironmental and Review of NH DES Expedited Wetlands Application for 38 Milton Rd, Tax-Map 215-21. Proposed culvert replacement. **APPROVED.**
- b) Review of NH DES Standard Wetland Application for City of Rochester DPW Salmon Falls Road Improvement Project **APPROVED, with conditions.**

**Violations:** *The Commission expressed concern with ponding stormwater and wetland buffer cutting at the Family Dollar currently under construction on Milton Rd*

**Correspondence:** *“The History and Economics of the NH Dairy Industry” book was sent to the Commission at no charge. The book is available for viewing in the Planning office.*

#### **Notice of Intent to Cut Wood or Timber / Intent to Excavate**

- a) Notice of Intent to Cut: Chestnut Hill Rd (Map/Lot: 206-7)
- b) Notice of Intent to Cut: Cross Rd (Map/Lot: 203-20)

*There were no concerns with these.*

**Other Business:** a) *The Commission’s Chairwoman discussed current and upcoming available grants.*

b) *Staff updated the Commission on the status of the Green Infrastructure grant work.*

c) *There was discussion regarding proper care and maintenance of City owned street trees,*

vegetations, and parks.

d) A City Councilor was present and asked the Commission for direction regarding recent cutting of vegetation, by PSNH, on private property.

**Non-Public Session pursuant to RSA 91-A:3 II(d):** *Discussion of acquisition of real property (recent site walks/LACE sheets)*

### APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION

**Sarah Knowlton, 44 North Main Street** application for Certificate of Approval for painting front of business. Case # HDC 121-0014-B1-14 **APPROVED**

**6 North Main Street** application for Certificate of Approval for previous painting completed. Case # HDC 120-360-B1-14 **APPROVED**

### ARTS AND CULTURE COMMISSION ACTIVITIES

There was a discussion and review of the draft list of nominations for the Achievement in the Arts Awards. The categories include: Literary, Movement, Theatre, Visual Arts, Dining, Music Venue, Musicians, Cultural, Fostering of the Arts, Cultural Investors, and lifetime achievement. The next step will be to publicize the nominees for 30 days through the Rochester Museum of Fine Arts website and Facebook. It will be at the Governors Inn on August 11, 2014 from 5:30p-7:00p. The voting will open in June 2014.

The Commission members discussed some of the upcoming events for Rochester. They are as follows:

May 16 – Strafford Wind Symphony – Rochester Opera House

May 18 - Teens Rock Rochester - Rochester Opera House, 3:30-6:00pm, Tickets: 603-335-1992

June 3 - Chamber of Commerce Annual Golf Tournament, Rochester Country Club, Sign Up at 332-5080

June 4 - Wine in the Gardens, Sponsored by Federal Savings Bank, Studley's Flower Gardens, 5:30-8pm

June 7 – Film at the Opera House – Cocktail hour starts at 7 pm

June 7 – Photography show

June 14 - 3<sup>rd</sup> Annual Wings & Wheels, Skyhaven Airport, 10 am to 2 pm

June 21 - "The Great Race" - Hanson Street, 12:00pm to 3:30pm

July 19 – Blues Festival – North Main Street

Respectfully submitted,  
James B. Campbell,  
Chief Planner

6/12/14



MICHAEL J. ALLEN  
*Chief of Police*

## ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127  
FAX (603) 330-7159  
[www.rochesterpd.org](http://www.rochesterpd.org)

*"Dedication, Pride, Integrity"*

POLICE COMMISSION

LUCIEN G. LEVESQUE  
*Chairman*

BRUCE E. LINDSAY  
*Vice Chairman*

DEREK J. PETERS  
*Commissioner*



June 11, 2014

TO: City Manager Daniel Fitzpatrick

RE: Monthly Report – May 2014

**OPERATIONS:** Wards 1, 4 and 5 met this period with good attendance at the meetings from residents and elected officials. Most of the discussions were for non-police topics. On police topics there was discussion on a speeding problem on Portland Street and missing signs from the winter; increase in foot traffic and potential for crimes like thefts from motor vehicles and shoplifting and the amount of resources expended. There was a potential problem area identified for possible drug dealing after an overdose that officers investigated in Ward 3.

The Honor Guard and motor unit participated in a memorial and funeral service for fallen Brentwood Officer Steven Arkell. The Motor Unit also participated in the Police memorial week services and also led the Memorial Day Parade.

The investigations bureau had two call outs this period, for a homicide and for a suicide investigation. There were 9 cases presented to the Grand Jury, all resulting in true bills. There were 48 cases forwarded from patrol for review and further investigation.

**HOUSING:** Officer Blair continues to monitor the properties and adjusts his schedule to meet objectives. He investigated some threatening notes left after a resident called for police services, as well as a theft of medication and some mental health issues.

**K-9 ACTIVITY:** Off. MacKenzie and his K9 partners completed three tracks in Rochester and two additional tracks in the county. There was one drug search in Rochester. Phlirt completed certification in narcotics. Daisy Mae and Keith received an award from the USPCA for a track completed in January. A highlight of community policing this period was a "CSI" camp in Kittery, attended by some students from Rochester.

**COMMUNICATIONS:** Specialist Candace Holmberg completed her field training and has been released to “solo” headset. We are still conducting backgrounds to fill vacant positions in the Center.

**DIVERSION PROGRAM/ TEEN DRUG COURT:** The final Teen night of the year was held on May 3 and was attended by 336 youths. There will be a wrap up meeting in June to review, evaluate and plan for the next year.

Ms. Rodler coordinated a county-wide symposium for the Strafford County Prevention Board on “Transitions” attended by more than 65 people from across all services in the county.

Ms. Rodler was elected to Chair the NH Juvenile Court Diversion Network for another two years. This statewide position convenes all juvenile diversion programs throughout the state to utilize resources and support development of new programs throughout the state. This has been a crucial position in the argument for statewide funding support of diversion programming.

**SCHOOL RESOURCE OFFICERS:** Officer Funk helped with a spelling bee this period and held a DARE graduation. He has been working with the school principal and patrol regarding issues on the path through the fairgrounds after school. Off. Murphy assisted with fingerprinting at the ER School in conjunction with Rotary.

**PROSECUTION:** The prosecution unit has been managing in court with Lt. Gould and Det. Loignon handling cases. They have been doing an excellent job in managing the case load. We continue to monitor this.

**MV UNIT:** The MV unit made 155 traffic stops with 55 summonses and 7 arrests as a result of those stops. The unit handled 10 motor vehicle accidents and issued one summons at an accident scene. The unit is devoting time to motor vehicle enforcement in the downtown, specifically looking for texting while driving violations. Three motorists were stopped for this infraction, but were not summonsed as we were not able to develop probable cause.

**POP UNIT:** Officer Hayes completed enforcement activities in the downtown, making 17 traffic stops and issuing 2 summonses. The Wings and Wheels will be held on Saturday, June 14, from 10AM to 2PM at the Skyhaven Airport. All costs for the program have been covered. Officer Hayes attended Free Comic Book Day this month. There were an estimated 7000 people in attendance. Officer Hayes also did a bicycle safety talk at the Chamberlain Street School. Our Department Face book page has surpassed 7,000 likes and averages more than 40,000 hits to the page each month.

**ADMINISTRATIVE:** We are still analyzing the May projection for the FY 14 budget. There are anticipated savings in both Police and Dispatch, most coming from the salaries and benefits lines as a result of turnover. Our overtime line is overspent. Overtime is



monitored on every shift and a report is generated on a weekly basis to make sure we have extra eyes on this.

We were notified of our eligibility for Justice Assistance Grant (JAG) funds. The County will apply and be the fiscal agent for the funds. We plan to apply the funds to purchase hybrid laptop/ tablets for the cruisers to replace aging laptops. These units have the ability to function as a laptop as well as the versatility to be easily removed from the mount and used as a video, audio, and still camera.

We had more than 240 hours of training completed in April. The majority of the training involved completing First Aid/CPR/AED. Two officers attended Mountain Bike School and one of the officers sent a thank you to the Department for the opportunity to go, noting that Rochester was well represented in appearance and performance at the school. We also sent officers to a block of instruction on surveillance detection as it relates to drugs and to a block on undercover management.

Officers Forrest, Hatch and Benjamin set off for the Academy on May 19. All reports thus far are positive. We had one resignation this period in patrol. This officer was 93 days short of fulfilling his 24-month training agreement. He met his obligation to the City from his final paycheck.

Public buildings has been very responsive to issues around the building, including the deterioration of the cement on the stairs as reported last month, as well as overgrown trees blocking some camera and uneven ground at the edges of the sidewalks. We appreciate their cooperation.

**EMD USE:**

There were four Taser displays, but no Taser deploys this period.

**FORFEITURE FUND SPENDING:**

There was no forfeiture spending this period.

Respectfully Submitted,

*Michael J. Allen*  
Michael J. Allen  
Chief of Police

PC: Rochester Police Commission  
File

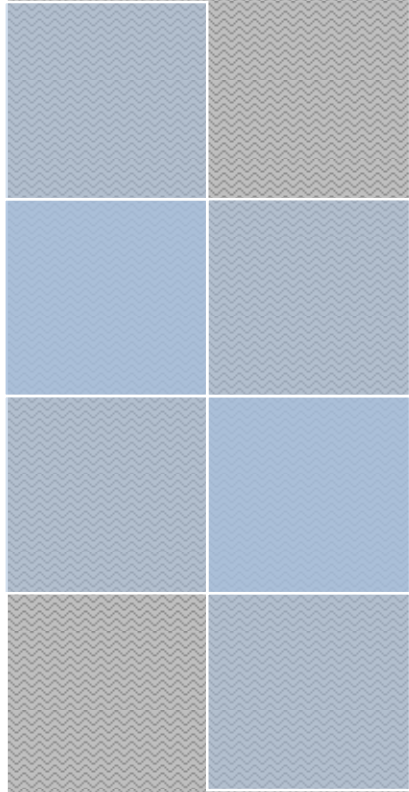
PROPERTY CRIMES - OFs by Incident (2014)												
Specific Crimes	5/01/14- 5/31/14	5/1/13 - 5/31/13	% Change	4/01/14- 4/30/14	3/01/14- 3/31/14	%Change	YTD 14	YTD 13*	%Change	YTD 2014 Closure Rate	YTD 2013 Closure Rate	YTD 12*
Shoplifting	22	29	-24%	47	35	34%	162	158	3%	80%	68%	91
Theft from M/V	14	15	-7%	36	15	140%	72	55	31%	1%	2%	73
All Other Theft	42	46	-9%	38	35	9%	183	198	-8%	17%	17%	204
M/V Theft	0	2	-100%	3	3	0%	11	9	22%	18%	44%	11
Vandalism	40	42	-5%	47	28	68%	152	186	-18%	39%	22%	189
Burglary	13	10	30%	9	7	29%	43	49	-12%	23%	12%	80
Total Property	131	144	-9%	180	123	46%	623	655	-5%	37%	29%	648
PROPERTY CRIMES - ARRESTS by Incident (2014)												
Specific Crimes	5/01/14- 5/31/14	5/1/13 - 5/31/13	% Change	4/01/14- 4/30/14	3/01/14- 3/31/14	%Change	YTD 14	YTD 13*	%Change	YTD 2014 Closure Rate	YTD 2013 Closure Rate	YTD 12*
Shoplifting	15	25	-40%	37	27	37%	129	107	21%	80%	68%	72
Theft from M/V	0	0	0%	0	0	0%	1	1	0%	1%	2%	2
All Other Theft	6	13	-54%	6	5	20%	32	34	-6%	17%	17%	20
M/V Theft	1	0	0%	1	0	0%	2	4	-50%	18%	44%	1
Vandalism	13	7	86%	17	8	113%	59	40	48%	39%	22%	41
Burglary	2	0	0%	1	1	0%	10	6	67%	23%	12%	14
Total Arrests	37	45	-18%	62	41	51%	233	192	21%	37%	29%	150
VIOLENT CRIMES - OFs by Incident (2014)												
Specific Crimes	5/01/14- 5/31/14	5/1/13 - 5/31/13	% Change	4/01/14- 4/30/14	3/01/14- 3/31/14	%Change	YTD 14	YTD 13*	%Change	YTD 2014 Closure Rate	YTD 2013 Closure Rate	YTD 12*
Homicide	1	0	100%	0	0	0%	1	0	100%	0%	0%	0
Robbery	0	0	0%	2	1	100%	4	9	-56%	50%	56%	7
Aggravated Assault	8	7	14%	8	7	14%	31	21	48%	74%	52%	15
Simple Assault*	36	42	-14%	44	29	52%	159	176	-10%	66%	55%	196
Total Violent	45	49	-8%	54	37	46%	195	206	-5%	67%	55%	218
VIOLENT CRIMES - ARRESTS by Incident (2014)												
Specific Crimes	5/01/14- 5/31/14	5/1/13 - 5/31/13	% Change	4/01/14- 4/30/14	3/01/14- 3/31/14	%Change	YTD 14	YTD 13*	%Change	YTD 2014 Closure Rate	YTD 2013 Closure Rate	YTD 12*
Homicide	0	0	0%	0	0	0%	0	0	0%	0%	0%	0
Robbery	0	0	0%	1	0	0%	2	5	-60%	50%	56%	1
Aggravated Assault	4	3	33%	7	7	0%	23	11	109%	74%	52%	11
Simple Assault	21	24	-13%	30	20	50%	105	97	8%	66%	55%	92
Total Arrests	25	27	-7%	38	27	41%	130	113	15%	67%	55%	104

\* Note: Numbers from 2012 and 2011 are based on Offenses. 2013 numbers are based off of number of Incidents. 2012 Simple Assault numbers are also based off of incidents

\* YTD 12 for Violent OF was recorded incorrectly last year. It is now correct.

3 receiving stolen property arrests this month

FIELD ACTIVITIES										
	5/01/14- 5/31/14	5/1/13 - 5/31/13	% Change	4/01/14- 4/30/14	3/1/14- 3/31/14	%Change	YTD 14	YTD 13	%Change	YTD 12
Traffic Stops	574	733	-22%	531	729	-27%	3071	3933	-22%	3626
Arrests from Stops	26	21	24%	22	22	0%	97	124	-22%	118
Summons	80	98	-18%	61	84	-27%	374	500	-25%	278
Warnings	459	577	-20%	442	604	-27%	2498	3207	-22%	3141
No Action	16	42	-62%	10	19	-47%	97	126	-23%	116
Accidents	66	78	-15%	57	68	-16%	388	400	-3%	368
Summons From Accid	3	3	0%	1	3	-67%	16	24	-33%	10
Arrests From Accident	2	5	-60%	0	2	0%	7	23	-70%	25
Field Interviews	55	14	293%	62	34	82%	198	77	157%	81
DWI	6	2	200%	2	7	-71%	27	30	-10%	33
DWI from Other	4	1	300%	2	5	-60%	22	15	47%	24
DWI from Accidents	2	1	100%	0	2	0%	5	14	-64%	9



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## **ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT FOR MAY 2014**

### **Highway and Utilities Division**

The Highway and Fleet Maintenance division responded to 52 service calls this month. These calls were either completed or scheduled for future repair. The service calls for the month included traffic light repairs, dead animals, tree servicing, pothole repair and numerous sign removals, replacements and new signs. 15 catch basins were repaired this month. All dirt roads were graded and street and sidewalk sweeping is progressing. Staff has been working night and day painting crosswalks, arrows and lines. Minor maintenance on several vehicles was completed this month and more repairs were completed on the street sweeper, as well as minor body repairs to truck #32. The side steps and rails were rebuilt on the Daewoo loader.

The Utilities Division performed typical maintenance on the water and sewer systems. The staff responded to 38 service calls which were either completed or scheduled for repair. These calls included installation or repair inspections, storm drain cleaning, and water quality issues resulting from the spring flushing program. Water shut-offs throughout the city were located and repaired. A number of catch basins throughout the city were cleaned and manhole inspections were completed. The staff began hot-topping winter road cuts and loaming some lawns that needed touch up. The manhole in front of Holy Rosary Church on North Main Street was repaired and the water service at 42 Railroad Avenue was replaced. The sewer service connection at 40 Church Street was replace and the spring hydrant flushing program was completed. The staff used the white bucket test while flushing. This lead to longer run times of hydrants, but fewer complaints of yellow water. This also increased the number of nights out to complete the program. All brush and grass has been cleaned around hydrants.

### **Buildings and Grounds**

The Buildings and Grounds Division welcomes new employees this month. Zack Routhier will be one of the part-time seasonal employees and Steve Vincent has been hired as a full time maintenance laborer and will be working internally on buildings and also will be working outside on grounds. The division performed routine maintenance on all of the city buildings and grounds that they are responsible to maintain. They also responded to 99 service calls. These calls included lighting issues, janitorial issues, grounds maintenance, and supply deliveries. The East Rochester and Hanson Pines pools have been drained, cleaned filled back up. The bid for the resurfacing of the Gonic pool was awarded to Bayrock Pools LLC and is being started the week of June 9<sup>th</sup>. The pool was drained, cleaned and prepared for resurfacing by City staff. The demo and clean-up of the old Sole City Dance area at the Community Center has been completed. Walls and flooring were removed and the new tenants are going to complete the painting. The grounds staff members are in full swing hanging

American flags and flowers downtown and they have resumed the water schedule for the hanging plants, stationary planters and the adopt a spots that do not have irrigation. All irrigation systems are up and running and Adopt-a-Spot signs have been placed on their spots.

### **Waste Water Treatment Plant**

After 20 years of service to the City, Mike Sprague has officially retired. Mike was a pump station maintenance technician. Our best wishes for a happy and healthy retirement go with Mike.

The Wastewater Plant staff continues to work closely with the coalition of communities on related wastewater and Great Bay Estuary issues. Staff attended meetings with the EPA and NHDES as well as State sponsored training classes and the Southeast Watershed Alliance meeting. The staff also hosted the NHWPCA permit committee meeting. Repairs were completed on the radiator for the grit facility generator and the portable pump was serviced. The oil analysis for the emergency standby generators was received this month. The flow assessment was installed in 2 in-line flow meters in our main interceptor lines. The equipment and pumps for 4 submersible pump stations was received, and installation is scheduled to start in June. The effluent channel, post aeration tanks and UV system were cleaned, and disk filter #1 was chemically cleaned. Annual hoist inspections have been completed. The staff is working on process control strategies with engineers and NHDES to optimize Total Nitrogen reduction with the existing facility. The NHDES conducted their 2 year tank and boiler inspection. Sami-annual service was completed on the Solarbee's and Gridbee's and monthly aquatic herbicide application was completed on the rip-rap. All required testing for the EPA and State has been completed and submitted. The staff performed preventative and corrective maintenance on all equipment, machinery and instrumentation. The average effluent daily flow was 5.454 Million Gallons per Day. Percent of design flow = 108.4%. Percent of design flow for 2014 = 78.4%. Precipitation = 3.73".

### **Engineering**

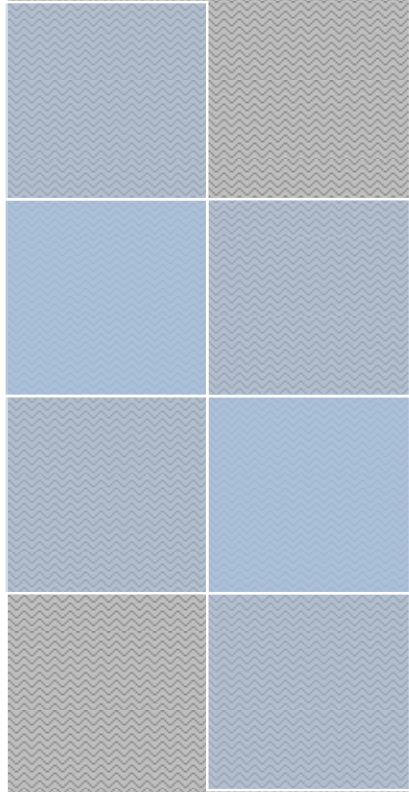
**CIP** – The bid opening for Catherine-Sheridan-Knight Road and Utility Reconstruction is scheduled for June 19<sup>th</sup>. The city is negotiating an agreement with Market Basket for the EDA Crossroads Water and Sewer. The design has been placed on hold until the agreement is completed. FY15 paving commenced on June 2<sup>nd</sup>. The Salmon Falls Road HSIP Curve Softening Project is to commence in the summer/fall. The DPW is scheduled to complete right-of-way negotiations in June. Sidewalk work continues on Charles Street. The Franklin St. – Western Ave. – Adams Ave. Road and Utility Reconstruction design is underway. Construction is scheduled to start in CY2015 following the Western Ave./First St. Pump Station Replacement this summer. All 2013 work on Brock Street has been completed and the full completion date has been extended to July so that finishing work can be completed during school vacation to allow for minimal impact. The DPW is working with Economic Development and Finance

to determine the best way forward for establishing the TIFF public infrastructure portion of the Granite Ridge Development District.

The Community center Sprinkler System's project time has been extended to late June. Architect findings are anticipated for the City Hall Annex in late July. The project for the New DPW Facility has been awarded to Weston & Sampson Engineers, Inc. of Portsmouth.

The design for the Western Ave. pump station is in the process and construction is set for late summer. Pump equipment was delivered for the pump station rehab on Kirsten, Weeping Willow, Autumn and Sawyer stations and the construction is anticipated to begin in June. The easement issue on the Route 125 pump station has been resolved and construction is set to start in the summer. The Upper City Dam construction is slated to start in the summer as well. The bid opening for the Water Plant Upgrades is scheduled for June 12<sup>th</sup>.

The consultant RFQ process is nearly complete and DPW staff is reviewing qualifications of 12 consultants across 6 proposed service specialties, e.g. water, sewer, highway etc.



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## MEMORANDUM

**To:** Dan Fitzpatrick, City Manager  
Mayor TJ Jean  
Members of the City Council

**From:** Lauren Colanto, Recreation & Arena Assistant Director  
**Date:** June, 11 2014  
**Re:** May Department Report

On top of the programs and activities we provide, much of the month of May is dedicated toward planning and preparation for the summer season. In May we held many interviews for summer staff positions of camp counselors and lifeguards. All applicants are invited to schedule an interview, as we firmly believe that the opportunity to experience a job interview is an incredibly valuable experience, especially for some of the younger applicants. Our summer staff has been selected and boasts a wide array of scholarly, volunteer and professional experience.

Several popular programs ended in May including 3-5 Year Old Indoor Soccer/T-Ball and Indoor Lacrosse. These programs both received lots of praise and we anticipate we will need to expand each in the future. To continue this positive momentum, we have begun sending out email blasts at the end of each program with a link to a program evaluation survey. Feedback from this survey is archived and discussed so that we can learn from our successes and improve from areas of needed growth. A link to our program survey is permanently posted on our website so patrons can provide input at any given moment.

Rochester Recreation & Arena was fortunate to benefit from the volunteerism of Liberty Mutual's Serve With Liberty Week this May. Over 50 volunteers from Liberty Mutual worked with Rec staff to complete projects at the Rochester Common and Squamanagonic Recreation Area. These groups painted the entire fence around the Common as well as removed graffiti and touched up the gazebo. Volunteers from Granite State Disc Golf Association led Liberty volunteers in completing t-boxes, elevated walkways and fairway maintenance. Serve With Liberty was a wonderful experience for Rochester Recreation & Arena and we look forward to expanding such volunteer opportunities in the future.

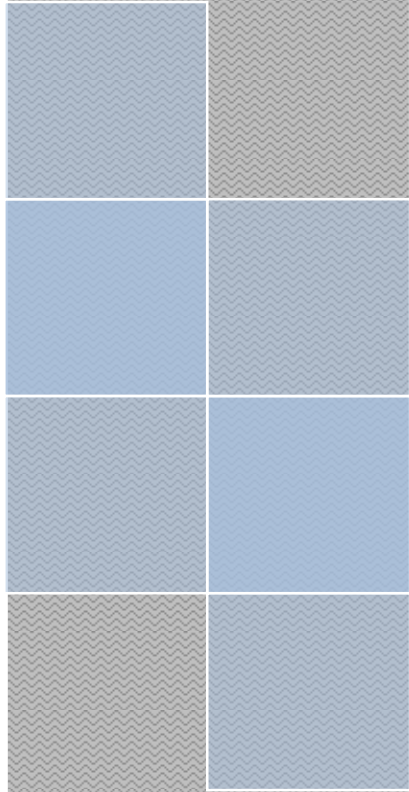
Our Senior Power Hour and Senior Open Gym continue to draw a strong crowd. Due to popular demand, we will be moving the time of our Senior Power Hour and Senior Open Gym to 8am on Tuesdays and Thursdays during the summer months. Senior Art class will wrap up in early June and we plan to run several more sessions this fall.

As we move forward into our planning for next season's programs and activities, we are excited and grateful for the continued support of the City of Rochester. Our department is thankful for the support we have received in response to our budget and the positive changes we have made as a team. We look forward to making even more positive strides as we stay committed to our mission of providing recreational and community programming aimed at enriching the quality of life in Rochester.

Don't forget to like our Facebook Page (Rochester NH Recreation & Arena) or visit our website [www.RochesterRec.com](http://www.RochesterRec.com)!

RECREATION & ARENA	May 2014
Teen Night	348
Senior Power Hour	114
Senior Open Gym	29
Adult Pickup Volleyball	27
T-Ball at the Common	40
Senior Art Class	7
Parent Child Art Class	10
3-5 Year Old Indoor Soccer	40
Public Roller Skating	414
Adult Roller Hockey	16
Youth Lacrosse	12
<b>TOTAL APRIL PARTICIPANTS</b>	<b>1,057</b>





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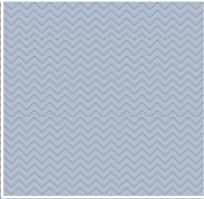
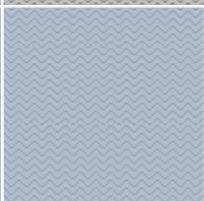
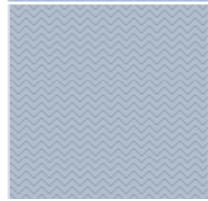
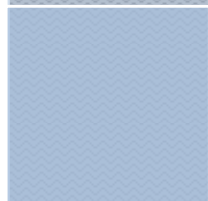
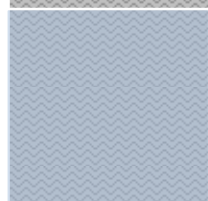


# City of Rochester Tax Collector's Office

May 31, 2014

Fiscal Year		Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2013	Annual Warrant	53,324,262	51,746,745.90	97.04%	1,577,516.10	2.96%
2012		50,952,912	49,911,959.56	97.96%	1,040,952.44	2.04%
2011		48,856,892	48,293,846.90	98.85%	563,045.10	1.15%
2010		47,308,832	46,995,150.13	99.34%	313,681.87	0.66%
2009		46,898,827	46,675,196.34	99.52%	223,630.66	0.48%
2008		46,522,769	46,365,849.22	99.66%	156,919.78	0.34%
2007		42,964,450	42,845,844.70	99.72%	118,605.30	0.28%
2006		40,794,160	40,674,532.91	99.71%	119,627.09	0.29%
2005		38,024,453	37,989,902.75	99.91%	34,550.25	0.09%
2004		36,065,496	36,038,203.47	99.92%	27,292.53	0.08%
2003		33,310,579	33,297,575.22	99.96%	13,003.78	0.04%
2002		29,725,878	29,715,419.31	99.96%	10,458.69	0.04%
2001		26,943,136	26,934,739.38	99.97%	8,396.62	0.03%
2000		25,415,248	25,409,120.87	99.98%	6,127.13	0.02%
1999		22,973,308	22,969,079.37	99.98%	4,228.63	0.02%
1998		30,592,529	30,586,714.71	99.98%	5,814.29	0.02%
1997		29,835,914	29,830,142.79	99.98%	5,771.21	0.02%
1996		27,726,424	27,721,642.91	99.98%	4,781.09	0.02%
1995		27,712,029	27,708,767.98	99.99%	3,261.02	0.01%
1994		26,989,803	26,986,789.81	99.99%	3,013.19	0.01%
1993		25,611,050	25,608,232.96	99.99%	2,817.04	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					<b>4,247,066.85</b>	

Tax Collector, Doreen Jones, CTC



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# Rochester, New Hampshire

## Inter office Memorandum

**TO:** Daniel Fitzpatrick  
City Manager

**FROM:** Todd M. Marsh  
Director of Welfare

**SUBJECT:** Analysis of Direct Assistance for May 2014

**DATE:** June 11, 2014

This office reported 92 formal client notes for the month of May.

Voucher amounts issued for May 2014 were as follows:

	16 <u>Families</u> <i>9 new</i>	12 <u>Single</u> <i>6 new</i>
Burial .....	500.00	625.00
Dental .....	.00	.00
Electricity .....	287.80	292.81
Food.....	.00	.00
Fuel heating .....	.00	.00
Mortgage .....	.00	490.00
Medical .....	.00	.00
Prescriptions .....	.00	.00
Rent .....	3,197.50	400.00
Temporary Housing .....	.00	.00
Transportation .....	<u>.00</u>	<u>233.50</u>
<b>TOTAL</b>	<b>\$3,985.30</b>	<b>\$2,041.31</b>

This represents an average cost per case/family of \$249.08 and case/Individual of \$170.11 for this month.

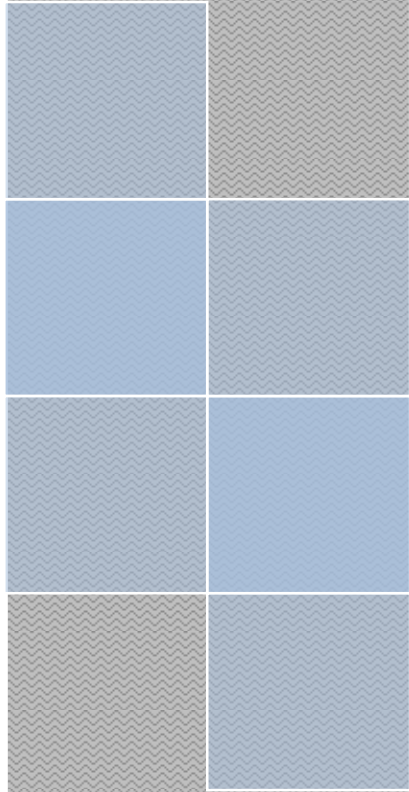
Total vouchers issued: \$6,651.61

There was a decrease of \$7,247.92 in assistance issued this month compared to May 2013. There was a decrease of \$5,424.51 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$.00

McDuffee-Chase Trust Fuel Oil Fund and McKinney Utility Funds unavailable this fiscal year. Contributed to higher fuel heating costs from general direct assistance.





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**RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATION  
TO THE 2014-2015 CAPITAL IMPROVEMENTS BUDGET OF THE  
CITY OF ROCHESTER, DEPARTMENT OF PUBLIC WORKS,  
FOR THE SO-CALLED STILLWATER CIRCLE BRIDGE REPAIR PROJECT,  
AND AUTHORIZING BORROWING IN CONNECTION THEREWITH**

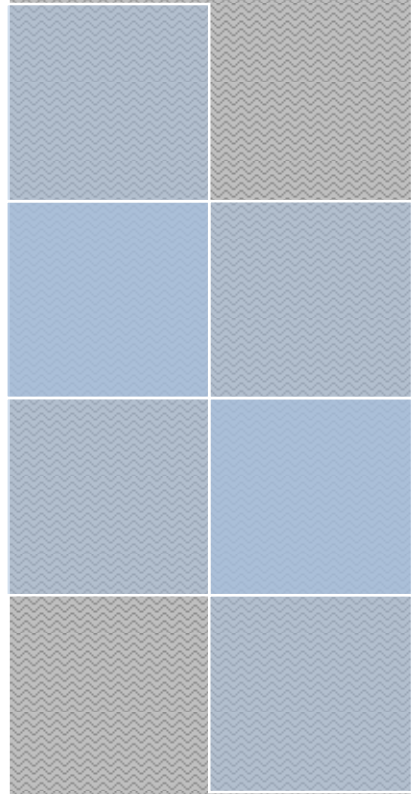
BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER,  
AS FOLLOWS:

That the sum of Two Hundred Fifty Thousand Dollars (\$250,000.00) be, and hereby is, appropriated as a supplemental appropriation to the 2014-2015 capital improvements budget of the City of Rochester, Department of Public Works for the purpose of providing sums necessary to pay expenditures with respect to the so-called Stillwater Circle Bridge Repair project (the "Project"), and provided further that such appropriation shall be drawn in its entirety from the proceeds of borrowing such as, but not limited to, lawfully authorized bonds and/or notes to be issued by the City of Rochester with respect to the aforesaid Project.

Additionally, and to the extent applicable, the Mayor and City Council of the City of Rochester hereby resolve that, in accordance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter, the City Treasurer, with the approval of the City Manager, be, and hereby is authorized to borrow the sum of up to Two Hundred Fifty Thousand Dollars (\$250,000.00) for the purpose of providing funds necessary for the so-called Project, such borrowing to be on such terms and conditions as the said Treasurer and City Manager may deem to be in the best interest of the City of Rochester. Furthermore, such borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter. The useful life for the aforesaid Project is 30 years.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

CC FY14 AB 103



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6/12/14

**City of Rochester Formal Council Meeting****AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT - SUPPLEMENTAL APPROPRIATION STILLWATER CIRCLE BRIDGE REPAIR	
Council Action Item <u>XX</u> or Information Only___	Funding Required? Yes <u>XX</u> No
Resolution Required? Yes <u>XX</u> No___	Funding Resolution Worksheet? Yes XX No

AGENDA DATE	June 17, 2014 City Council Workshop Meeting
DEPT. HEAD SIGNATURE	Peter C. Nourse, PE – DPW Director Original Signature is on file with City Clerk
DATE SUBMITTED	June 12, 2014
ATTACHMENTS Yes <u>XX</u> No	

**COMMITTEE SIGN-OFF**

COMMITTEE	
CHAIR PERSON	

**DEPARTMENT APPROVALS**

DEPUTY CITY MANAGER	Signature on file with City Clerk
CITY MANAGER	Signature on file with City Clerk

**FINANCE & BUDGET INFORMATION**

DIRECTOR OF FINANCE APPROVAL	Signature on file with City Clerk
SOURCE OF FUNDS	Bonding
ACCOUNT NUMBER	15013010-771000-15XXX
AMOUNT	<b>\$250,000</b>
APPROPRIATION REQUIRED Yes <u>xx</u> No	

**LEGAL AUTHORITY**

A resolution for a supplemental appropriation of 250,000, with bond as the funding source.

CC FY14 AB 103 [Stillwater]

**SUMMARY STATEMENT**

The Stillwater Circle Bridge Repair project was previously budgeted as follows:

FY13 (proj 13522) \$45,000 and FY14 (proj 14521) \$225,000 for a total of \$270,000. The DPW has encumbered approximately \$28,785 for expenses that include evaluation, design, bid documents and construction oversight. The remaining available balance for construction is \$241,215.

On May 22, 2014 bids for the project were opened and the lowest responsible bid for the construction project is \$463,539.60. This leaves a short fall of \$222,324.60. We are requesting a supplemental of \$250,000. This will leave \$27,675.40 for contingency if necessary.

**RECOMMENDED ACTION**

1. Resolution for a supplemental appropriation in the amount of \$250, 000

**AGENDA BILL - FUNDING RESOLUTION****EXHIBIT**Project Name: Date: Fiscal Year: 

Fund (select):

GF ☒Water ☐Sewer ☐Arena ☐CIP ☐Water CIP ☐Sewer CIP ☐Arena CIP ☐Special Revenue ☐Fund Type: Annual Lapsing ☐ Multi-year Non-Lapsing ☒**Deauthorization**

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1						
2				-	-	
3				-	-	-
4				-	-	-

**Appropriation**

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	15013010	771000	13522			45,000.00
2	15013010	771000	14521			225,000.00
3	15013010	771000	15XXX	-	-	250,000.00
4				-	-	-

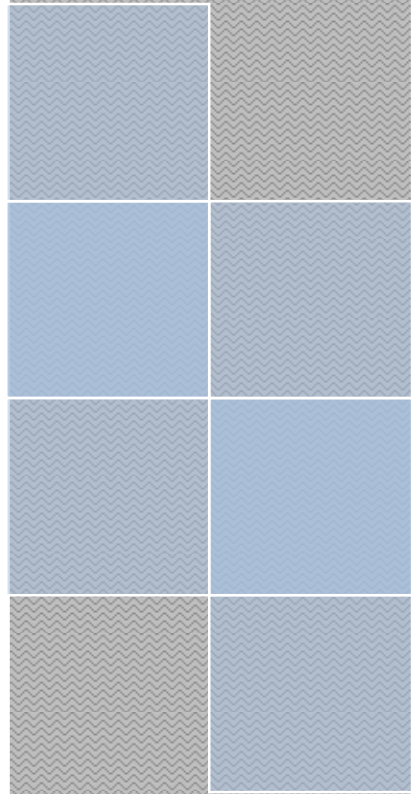
**Revenue**

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS # CFDA # Grant # Grant Period: From   
To 

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced ☐Funds will be returned ☐



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**RESOLUTION ADOPTING THE GRANITE RIDGE DEVELOPMENT TAX DISTRICT: TAX  
INCREMENT DEVELOPMENT PROGRAM & FINANCING PLAN, AND ESTABLISHING THE  
GRANITE RIDGE DEVELOPMENT DISTRICT**

The Rochester Mayor and City Council will conduct a public hearing to take citizen input on the question of whether, pursuant to the provisions of Chapter 162-K of the N.H. Revised Statutes Annotated, entitled “Municipal Economic Development and Revitalization Districts”, the City of Rochester should:

- A. Establish/Designate a so-called tax increment development district within the City of Rochester, to be known as the “Granite Ridge Development District” (sometimes herein referred to as the “District”), such District to consist of properties and/or lots and/or portions of lots located within the land area depicted on **Exhibit A** related to this Notice of Public Hearing (a listing of the Rochester Tax Map and Lot Numbers of the Rochester properties located within the District are listed in **Exhibit B** related to this Notice of Public Hearing), which Notice shall be posted in two (2) public places in the City of Rochester and on the web site of the City of Rochester at least seven days prior to the Public Hearing noticed herein (see “**NOTE**” below); and
- B. Establish/Adopt a development program and a tax increment financing plan for such Granite Ridge Development District, such program and plan being incorporated in a document entitled “Granite Ridge Development District: Tax Increment Development Program & Financing Plan” (sometimes hereinafter referred to as the “Plan”), dated May 6, 2014.

In the event that the above resolution is adopted by the Rochester Mayor and City Council by an affirmative vote taken at a public meeting held no less than fifteen (15) days after the above mentioned Public Hearing, the so-called Granite Ridge Development District will be established and the Granite Ridge Development District: Tax Increment Development Program & Financing Plan will be adopted, so that thereafter, real property taxes collected within the District will be collected and allocated in accordance with the provisions of the Plan and pursuant to the provisions of Chapter 162-K of the N.H. Revised Statutes Annotated.



## *City of Rochester, New Hampshire*

### **Granite Ridge Development District**

#### **Tax Increment Development Program & Financing Plan**

Date Prepared: May 6, 2014

Date Adopted: *Estimated June 10, 2014*



## **A. Introduction and Objectives**

Tax increment financing (TIF), authorized by New Hampshire RSA 162-K may be used to provide municipal incentives for economic development. Tax increment financing allows property taxes derived from growth in assessed valuation within a TIF district to be retained to pay for public improvements made within the district that encourage new businesses and industries to locate there. Cities and towns in northern New England use the TIF mechanism to compete with financial incentives offered in other regions of the United States. TIF districts are limited in duration, generally by the time required to amortize bonded debt and the recovery of other municipal costs incurred in creating the TIF district and providing public infrastructure.

### 1. History of Granite Ridge Development District (GRDD)

Well thought out and planned commercial districts benefit the community and landowners within the district in many ways. The Granite Ridge Development District was first studied in 1998 and was included in Rochester's Land Use Master Plan and Transportation Master Plans at the turn of the century. The plan to attract significant commercial investment was further enhanced in the Economic Development Master Plan, completed and implemented in 2006. An early report of the TIF build-out potential was completed by Bruce Mayberry in September 2006. CLD was selected in 2008 to provide further analysis on wetlands and land capacity, and potential infrastructure needs to support the anticipated development. The Buxton Company provided a comprehensive retail analysis, leakage report and prospects for attraction in a study completed the same year.

Rochester has clearly stated benefits identified as maximized tax revenue, minimized infrastructure burden, efficient and easy to navigate roads, and minimized traffic impacts. A specific zoning district ordinance for the Granite Ridge Development District (GRDD) was approved in April 2010, to support and enhance the city's goals and objectives. The city completed an application for the District to become a New Hampshire Economic Revitalization Zone in 2013, which was approved by the Department of Resources and Economic Development.

### 2. Objectives of Granite Ridge Development District TIF Program

The objectives of the Tax Increment Financing Program are to:

- Stimulate significant opportunities for business creation and expansion within the District.
- Enhance employment and earnings opportunities for area residents.
- Stimulate increases in the commercial tax base within the City, reducing and/or stabilizing the residential tax burden.
- Minimize infrastructure cost to the City through efficient planning for the district as a whole.
- Maximize the developable areas on individual parcels within the district through flexible requirements.
- Manage traffic impacts to NH Route 11 through implementation of a public connector road between development and parcels, and shared intersections and driveways.

These objectives will be achieved by improving water, sewer and highway infrastructure, and by developing a public shared access connector road on the North-east side of NH Route 11. The proposed improvements are more specifically defined in Section III.

The conceptual TIF District has been evaluated along the NH Route 11 corridor with respect to its potential build-out and the incremental valuation and tax revenue that it might generate. The most recent analysis was completed by CLD Consulting Engineers and included a thorough analysis of build-out potential and infrastructure requirements.

All or a portion of incremental tax revenues generated from increased assessed valuation within a TIF may be captured to recover the City's investment in infrastructure development costs.

### 3. Development Potential of Granite Ridge Development District

The CLD Report of 2009 was used to estimate the amount of land in Granite Ridge that is available to be developed based on current Land Use Regulations. In the study of land areas the primary limitations to development are wetlands and steep slopes. These areas were mapped as part of the report.

- The GRDD was surveyed by a wetland scientist, who determined where the wetlands are based on current definitions of wetlands. A 50-foot buffer was added around the wetlands per local and state regulations.
- The areas of the district where the slopes are too steep (greater than 15%) for building were determined from topographic data. The wetlands (including the 50-foot buffer) and the steep slopes were plotted on the corridor base map of the area.

A summary of estimates of the type and size of development that would be supported based on these estimates is approximately 1.6 million square feet of combined retail and other commercial or office uses.

**Table 1: Granite Ridge Development Potential**

Comparison Factor	
Gross Land Area (Acres)	913.09
Building Floor Area	
Existing	594,316
Growth Potential	1,615,904
Buildout Total	2,210,220
Taxable Assessed Value	
Existing	\$62,326,773.00
Growth Potential	\$362,419,005.00
Buildout Total	\$424,745,778.00
Annual Property Tax Yield (1)	
Existing	\$1,642,993.74
Growth Potential (Increment)	\$9,553,364.97
Buildout Total	\$11,196,298.71

(1) Computed at total 2013 tax rate of \$26.36 per thousand assessed value

### 4. Public Benefits of Granite Ridge TIF District Program

The construction of new commercial and hospitality business facilities promotes the long-term growth, stability and diversity of employment and the City's taxable valuation. Long term growth in commercial and industrial valuation ultimately supports higher quality services at a lower tax expense to residential uses. The Granite Ridge Development District TIF Program is expected to provide a number of public benefits, including:



- 1) Enhancing the efficiency of land use and encouraging development consistent with the City's Master Plan and its Economic Development Strategy;
- 2) Concentrating new economic development in desired areas through the efficient use of public infrastructure;
- 3) Stabilizing or expanding the City's employment base and resident access to new employment opportunities;
- 4) Encouraging the creation of diverse economic opportunities and improving the standard of living for residents;
- 5) Providing for long-term growth in the City's non-residential property valuation;
- 6) Diversifying the property tax base to enable Rochester to continue providing quality municipal services and facilities for residents; and
- 7) Supporting general growth and prosperity of the City and the general welfare of its citizens.

## **B. Description of the Granite Ridge Development District Tax Increment Financing Program Area**

### 1. District Boundaries

The Development District includes 71 properties indicated in a map of the area labeled Map A, and followed by a spreadsheet labeled Table 2. It encompasses land between Exit 15 of the Spaulding Turnpike, along the NH Route 11 Corridor to the Farmington town line. As indicated in Table 2, the proposed TIF District contains 913.09 acres, which represents 3.18% of the total land area in the City of Rochester (28,688.05 acres). The total assessed value of taxable property in the proposed district is \$62,326,773 or 3.04% of the total assessed value of taxable property in the City (\$2,048,617,212). Thus the district complies with the size standards of RSA 162-K:5 as amended.

### 2. District Characteristics

The TIF District as defined contains significant parcels with vacant developable land, and those estimated as most likely to benefit from investment in public infrastructure. The gross land area includes 913.09 acres with a current taxable valuation of about \$62.327 million. In some cases, the vacant land parcels within the TIF is valued under current use provisions. This would mean a substantial increment in value would be created upon conversion of this land from current use status as it develops. The development district contains approximately 594,316 sq ft gross floor area in existing buildings, including some residential uses.

**Table 2: Granite State Business Park TIF District Parcels  
Estimate of Original Assessed Valuation (Baseline) <sup>1</sup>**

Estimate of Original Assessed Valuation (Baseline)

*Updated: January 2014*

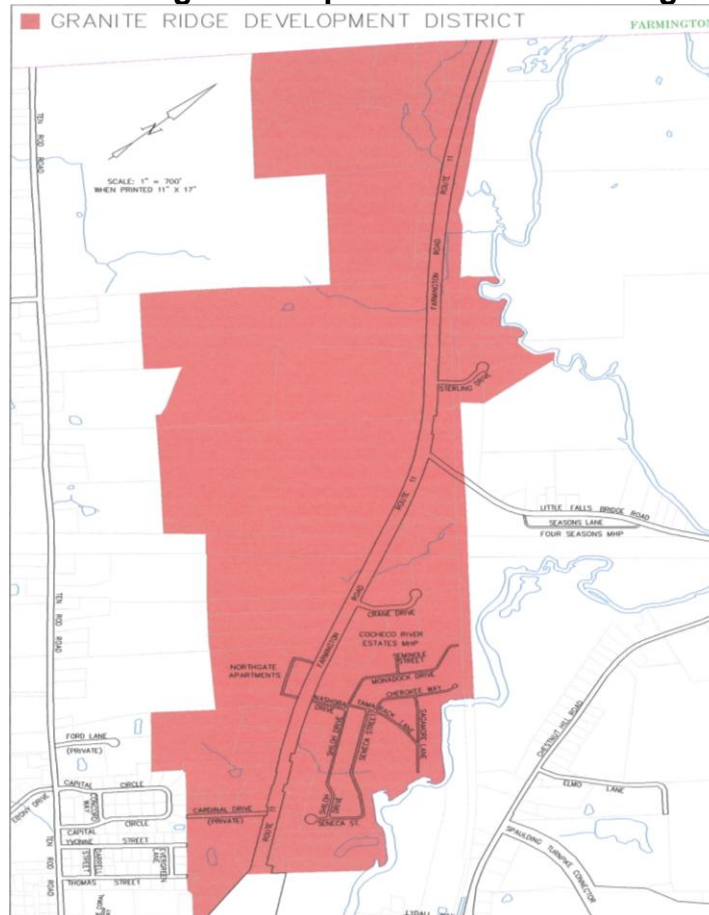
<b>Parcel ID (PID)</b>	<b>Acres</b>	<b>Total Baseline Assessment</b>	<b>Other</b>
0208-0001-0000	77.06	\$ 1,062,671.00	Partial CU
0208-0001-0001	34.18	\$ 13,838,300.00	
0208-0001-0002	5.44	\$ 291,600.00	
0208-0002-0000	32.00	\$ 1,736.00	CU
0208-0004-0000	1.30	\$ 155,200.00	
0208-0005-0000	0.63	\$ 144,300.00	
0208-0006-0000	1.05	\$ 328,200.00	

0208-0006-0001	0.94	\$ 392,800.00	
0208-0007-0000	1.33	\$ 348,100.00	
0208-0008-0000	60.00	\$ 2,423,333.00	Partial CU
0208-0008-0001	11.61	\$ 467,400.00	Partial CU
0208-0009-0000	4.30	\$ 915,900.00	
0208-0010-0000	1.02	\$ 712,800.00	
0208-0011-0000	4.00	\$ 394,100.00	
0208-0012-0000	75.00	\$ 177,580.00	
0208-0013-0000	16.09	\$ 118,061.00	CU
0208-0014-0000	165.49	\$ 2,623,500.00	Exempt
0208-0015-0000	0.29	\$ 46,800.00	Exempt
0208-0016-0000	1.66	\$ 234,900.00	
0208-0017-0000	8.90	\$ 233,100.00	
0208-0018-0000	1.65	\$ 234,700.00	
0208-0018-0001	2.08	\$ 241,200.00	
0208-0018-0002	2.88	\$ 1,638,700.00	
0208-0018-0003	5.02	\$ 285,300.00	
0208-0018-003A	0.64	\$ -	
0208-0019-0000	1.16	\$ 520,100.00	
0208-0019-0001	1.25	\$ 990,400.00	
0208-0019-0002	0.57	\$ 554,500.00	
0209-0001-0000	1.70	\$ 297,500.00	
0216-0001-0000	3.20	\$ 728,900.00	
0216-0002-0000	2.60	\$ 455,200.00	
0216-0003-0000	2.90	\$ 197,200.00	
0216-0004-0000	17.10	\$ 4,763,500.00	
0216-0005-0000	1.24	\$ 674,000.00	
0216-0006-0000	5.62	\$ 1,515,200.00	
0216-0007-0000	7.60	\$ 390,500.00	
0216-0008-0000	6.30	\$ 680,500.00	
0216-0009-0000	20.00	\$ 668.00	CU
0216-0010-0000	21.00	\$ 485,700.00	
0216-0011-0000	85.00	\$ 469,715.00	Partial CU
0216-0012-0000	1.89	\$ 187,900.00	
0216-0013-0000	11.80	\$ 39,700.00	Exempt
0216-0017-0000	12.00	\$ 40,300.00	Exempt
0216-0018-0000	3.50	\$ 1,565,400.00	
0216-0018-0001	2.75	\$ 769,400.00	
0216-0018-0002	3.60	\$ 2,675,200.00	
0216-0019-0000	4.50	\$ 303,800.00	
0216-0020-0000	6.09	\$ 1,979,800.00	
0216-0021-0000	4.80	\$ 259,500.00	
0216-0022-0000	5.30	\$ 267,000.00	
0216-0023-0000	3.16	\$ 257,400.00	
0216-0024-0000	4.01	\$ 1,562,700.00	
0216-0025-0000	2.60	\$ 1,339,100.00	
0216-0026-0000	68.00	\$ 4,745,600.00	
0216-0027-0000	3.40	\$ 11,900.00	

0216-0028-0000	1.70	\$ 1,136,300.00	
0216-0028-0001	0.10	\$ 181,500.00	Exempt
0216-0029-0000	2.15	\$ 366,800.00	
0221-0154-0000	20.80	\$ 235,095.00	Partial CU
0221-0156-0000	1.20	\$ 186,800.00	
0221-0157-0000	1.20	\$ 60,700.00	
0221-0158-0000	1.30	\$ 157,200.00	
0221-0159-0000	2.45	\$ 246,800.00	
0221-0160-0000	1.32	\$ 159,800.00	
0221-0162-0000	6.40	\$ 160,100.00	
0221-0163-0000	15.00	\$ 309,414.00	
0221-0164-0000	1.16	\$ 862,900.00	
0221-0165-0000	1.70	\$ 855,100.00	
0221-0166-0000	1.10	\$ 530,500.00	
0221-0167-0000	0.30	\$ 254,000.00	
0221-0168-0000	14.00	\$ 172,200.00	
0221-0169-0000	12.01	\$ 384,300.00	Exempt
0208-0001-A000	0.00	\$ 28,700.00	
	913.09	\$ 62,326,773.00	

CU = Current Use Property

### Map A: Granite Ridge Development District TIF Program:



### 3. Compliance with Statutory Limits on TIF Land Area and Valuation

Table 3 compares baseline conditions in the GSBP TIF district to statutory limitations on taxable valuation and acreage allowed within the City. New Hampshire RSA 162-K:5 sets the maximum allowable base valuation of any individual TIF district, at not more than eight percent (8%) of the City's taxable value, and limits gross land area within a TIF to not more than five percent (5%) of the City's land area. Maximum base valuation for a single TIF district in Rochester is ~~\$160.47~~ **\$163.889** million (as of 201~~23~~) and maximum land area allowable in an individual district is 1,434 acres. Both the valuation and acreage of the Granite Ridge Development TIF District are well within statutory limits.

**Table 3: Compliance with Statutory Limits of RSA 162K**

Comparison Factor for Statutory TIF Limitations RSA 162-K:5	Taxable Valuation	Land Area in Acres
City Total <del>2011</del> 2013	\$2,048,617,212	28,688.05
Maximum Allowable - Individual TIF District (8% of Taxable Value; 5% of Acreage)	\$163,889,377	1,434.40
Granite Ridge Development District TIF Baseline As Percent of City Total	\$62,326,773 3.04%	913.09 3.18%
Maximum Cumulative TIFs Allowable (16% of Taxable Value; 10% of Acreage)	\$327,778,754	2,868.81
Granite Ridge Development District TIF	\$ 62,326,773	913.09
Granite State Business Park RSA 162k:5 TIF	\$ 13,413,792	335.26
Granite State Business Park RSA 205 TIF	\$ 24,169,200	56.45
Total Cumulative District Values 2013 As Percent of City Total	\$ 99,909,765 4.87%	1,304.80 4.55%

### C. Proposed Development Activities

The City's principal activities in developing the Granite Ridge Development District may include land acquisition and assembly, public infrastructure development, maintenance and administration of the commercial district, marketing and promotion, negotiation of development agreements.

#### 1. Acquisition of Land, Easements and Rights of Way

The City of Rochester proposes to encourage commercial development within the Granite Ridge Development District. It is anticipated that the development and public improvements will occur over two decades, taking advantage of economic cycles and developer and retailer interests. The public infrastructure has been divided in to roughly ten (10) sections.

##### a. Relocation and Displacement

The City intends to acquire all property through negotiated purchases. It does not anticipate the need to relocate persons, families, or businesses due to publicly financed acquisition or development activity within the Granite Ridge Development District TIF District. Any proposals for the involuntary displacement of persons or businesses would require an amendment to this TIF Development Program.

#### b. Property Disposition & Reuse of Private Property

The City may convey all or a portion of property it acquires within the TIF District to private developers under the terms of specific development agreements designed to promote the objectives of the Development Program. The terms of purchase and sale agreements or development agreements pertaining to properties transferred by the City must be approved by the City Council.

#### 2. Environmental Remediation of City-Owned Sites

While there is no anticipated need for the remediation of contaminated sites to be acquired by the City within the TIF District, the City of Rochester may undertake environmental cleanup, remediation or monitoring of municipally owned real estate it owns within the District. The City shall have the authority to accept grants from the federal government, State of New Hampshire, or other entities, to finance remediation activities. Should a need arise for the environmental remediation within property owned by the City in the District, the City may use tax increment revenues for that purpose.

#### 3. Public Facilities to be Constructed

##### a. Initial Infrastructure Projects

The City's initial capital investment in public infrastructure within the TIF District includes the following elements, which center on improvements necessary to enable development of the Granite Ridge Development District:

- Water & Sewer System Improvements
- Intersection Improvements – City Streets with NH Route 11
- Shared Access Points – City Streets: Two Rod Road, Marketplace Way, Crane Drive, Cinema Way, Healing Way, others as necessary
- Connector Road – Granite Ridge Boulevard
- Administration and training expense as necessary and approved in the annual budget process – administrative infrastructure, hardware & software, to increase the city's capacity to administer construction projects, developments and ongoing activity within the TIF District.
- Potential improvements Rails-to-Trails Pathway: Rochester to Farmington
- Possible Protection Areas, Environmental Controls
- Connections to Public Transportation and Alternative Transportation
- Adherence to Construction Standards
- Maintenance of Public Streets and Public Areas

**Table 4. Estimated Cost of Public Improvements***Updated May 2014 Severino & Rochester Public Works*

<b>Public Improvements - North Section</b>	
1. Intersection F - (Healing Way)	\$ 1,115,000.00
2. Sewer Pump Station & Sewer Improvements to T.L.	\$ 1,814,128.00
<i>Subtotal</i>	\$ 2,929,128.00
<i>Engineering 20%</i>	\$ 585,825.60
<i>Contingency 20%</i>	\$ 702,990.72
<i>Permitting &amp; Mitigation</i>	
<b>TOTAL</b>	<b>\$ 4,217,944.32</b>

<b>Public Improvements - Central Section</b>	
3. Frontage Road & Signals - Wal Mart to Two Rod Road	\$ 2,015,000.00
4. Severino Estimate - Access Roads to Boulevard & Intersection Little Falls Bridge Road	\$ 814,675.00
5. Severino Estimate - Frontage Road (Granite Ridge Boulevard) and Wetland Basin	\$ 1,500,440.25
6. Sewer & Water Improvements	\$ 1,000,000.00
7. Access C/ Crane Dr & Farmington Rd	\$ 1,900,000.00
<i>Subtotal</i>	\$ 7,230,115.25
<i>Engineering 20%</i>	\$ 1,446,023.05
<i>Contingency 20%</i>	\$ 1,735,227.66
<i>Permitting &amp; Mitigation</i>	\$ 500,000.00
<b>TOTAL</b>	<b>\$ 10,911,365.96</b>

<b>Public Improvements - Southern Section</b>	
8. Frontage Road & Interior Intersections	\$ 2,150,000.00
9. Access B/ Nashoba Dr & Farmington Rd	\$ 1,530,000.00
10. Access A & Farmington Road	\$ 1,010,000.00
<i>Subtotal</i>	\$ 2,540,000.00
<i>Engineering 20%</i>	\$ 508,000.00
<i>Contingency 20%</i>	\$ 609,600.00
<i>Permitting &amp; Mitigation</i>	
<b>TOTAL</b>	<b>\$ 3,657,600.00</b>

#### b. Other Public Costs

While the initial plan for infrastructure development centers on the above elements, additional projects to extend or improve public utilities and roadways may also be undertaken within the Granite Ridge Development District in the future, including but not limited to:

1. Further extension of public roadways and street lighting
2. Extension of water, sewer and underground services.
3. Sidewalks, bus shelters or other amenities for public use.
4. Intermodal transportation facilities
5. Other as recommended by the Advisory Board and Approved by the City Council

The Development Plan does not envision the creation of public open space by the City within the Granite Ridge Development District TIF Program, since the intent is to maximize the development potential on each site. However, reservations of land for public open space or conservation may be established outside the GRDD as conditions of Planning Board approval during the site plan approval process, and/or donated or offered by individual developments.

#### 4. Gas and Electric Utilities

Natural gas service is not currently provided to the Granite Ridge Development District. Unil staff are aware of the development and may see more revenue potential in the future. They have policies which regulate extending service lines to provide service to new development sites.

Public Service Company of New Hampshire (PSNH) is the provider of electric service to the Granite Ridge Development District. The city has had very favorable discussions with their engineering and economic development staff.

The City may enter into such contracts and agreements as are necessary to enable the installation of electric service within the TIF District, cable and telephone, natural gas or other common services, and to provide for appropriate easements for the installation and maintenance of these facilities.

#### 5. Environment Controls

Private property within the District shall be developed or redeveloped in accordance with the goals, objectives, and standards set by the following City documents, as amended:

1. Rochester Master Plan and Economic Development Strategic Plan;
2. Zoning ordinances;
3. Special zoning overlay provisions relative to the Aquifer Protection District
4. Subdivision regulations;
5. Site plan review regulations;
6. Building and life safety codes;
7. All applicable state and federal laws pertaining to abatement of hazardous materials or environmental contamination.

In addition to applicable public regulations, other pertinent limits on development may be defined by the terms of development agreements between the City and individual private parties.

## D. Tax Increment Financing Plan

### 1. Objective

The objective of the Financing Plan is to provide funds for the construction of public improvements, to offset the net public cost of organizational and administrative expenses incurred in developing and maintaining the Granite Ridge Development District. The City intends to use the property tax revenue derived from captured (incremental) assessed valuation within the Granite Ridge Development District to fund public infrastructure and to reimburse the City for other expenditures relative to maintenance and administration.

### 2. Land Acquisition Costs

It is anticipated that land necessary to provide public infrastructure will be provided as “in kind” contribution from developers and property owners. Should land acquisition occur, this will be considered an expense eligible for reimbursement from tax increment revenues, but subordinate to the use of incremental revenues to pay debt service on bonds for public infrastructure.

### 3. Sale of City-Owned Real Estate within the TIF District

As part of the Development Program, the City may convey individual properties to private entities for the purposes of development consistent with the purposes of the District. Net revenues generated from the sale of these parcels shall be used to reimburse the City's Economic Development Fund for its prior investments in land acquisition.

### 4. Cost of Public Improvements

The City anticipates approaching public improvements over the course multiple years of the development of the Granite Ridge Development District. Bonding will occur in increments as infrastructure improvements are planned and necessary.

<b>Public Improvements - 2014-2015 Anticipated</b>	
4. Severino Estimate - Access Roads to Boulevard & Intersection Little Falls Bridge Road	\$ 814,675.00
5. Severino Estimate - Frontage Road (Granite Ridge Boulevard)	\$ 1,500,440.25
6. Sewer & Water Improvements	\$ 1,000,000.00
<i>Subtotal</i>	\$ 3,315,115.25
<i>Engineering 20%</i>	\$ 663,023.05
<i>Contingency 20%</i>	\$ 795,627.66
<i>Permitting &amp; Mitigation</i>	\$ 225,984.04
<b>TOTAL</b>	<b>\$ 4,999,750.00</b>

### 5. Revenue Potential from Captured Assessed Valuation in District

#### a. Annual TIF District Revenues

TIF revenues will be generated by property taxes levied on the captured assessed valuation within the District after the date of its creation. Long term projections of buildout of the Granite Ridge Development District indicate the following annual tax revenue potential generated by 100% retention of captured assessed value.



**Table 5: Projection of Assessed Valuation for Known Development**

Tax Rate for 2013 is \$26.36 per Thousand of Valuation

Revised 5/6/14

<b>Est. New Construction</b>	<b>Estimated New Assessed Value</b>	<b>Estimated Incremental Revenue</b>
16,100 ft2	\$ 1,100,000	\$ 28,996
120,000 ft2	\$ 6,000,000	\$ 158,160
150,000 ft2	\$ 12,000,000	\$ 316,320
150,000 ft2	\$ 12,000,000	\$ 316,320
50,000 ft2	\$ 4,000,000	\$ 105,440
<b>Cumulative Est. Revenue</b>		<b>\$ 925,236</b>

The above revenue estimates rely on assumptions that include anticipated near-term development commitments, and a large commercial development coming online in the Central Phase in August 2015, as well as additional commercial activity on a related parcel during the same window. The portion of captured assessed valuation required to be retained for TIF expenses may change over time depending on the actual pace and character of new development within the TIF, actual valuations assigned to TIF properties, and property tax rate.

**Table 6. Estimates of Future Development from 2014 through 2030**

<b>Northern Section</b>	<i>Through 2030</i>	Value	
Acres - 375.05	Est. Future Construction - 325,000 ft2	Increment	\$ 21,953,864
<b>Central Section</b>	<i>Through 2020</i>	Value	
Acres - 339.89	Est. Future Construction - 850,000 ft2	Increment	\$ 61,093,494
<b>Southern Section</b>	<i>Through 2030</i>	Value	
Acres - 184.93	Est. Future Construction - 653,100 ft2	Increment -	\$ 53,821,000

**b. Annual Allocation of Captured Value**

Where annual tax increment revenues from the Granite Ridge Development District, together with unexpended balances of such revenues from prior years exceed the amount necessary for annual debt service payments, the balance may be used to offset other approved costs for prior expenditures for land acquisition or TIF development costs, to fund public improvements within the District, to create reserve funds set aside for future improvements, or for the operation and maintenance of public infrastructure. The priority for use of incremental TIF revenues shall be:

1. Bonded debt service, if any;
- ~~2. Repayment of past expenditures for funds drawn from the Economic Development Fund, if any;~~
- ~~2. Approved operating costs for public infrastructure within the TIF District.~~
3. The recovery of initial costs for land capability analysis, cost estimates and proposals, legal and consulting fees pertinent to the creation or development of the District;

4. Funding of capital reserve accounts or other improvement funds designated for upgrade or replacement of water, sewer, roads, traffic safety, or storm water drainage facilities.

~~5. Approved operating costs for public infrastructure within the TIF District.~~

#### c. Impact of TIF District on Related Taxing Jurisdictions

In accordance with RSA 162-K10, tax revenues generated by the original assessed value (base value) of the TIF District will continue to accrue to the City's general fund, as well as to the Rochester School District, Stafford County, and the State of New Hampshire.

The captured assessed valuation that is created and retained within the District to fund TIF expenses is not included as part of the taxable valuation of the City when computing property tax rates. While all or a portion of captured assessed valuation may be retained by the District to fund internal public improvement costs for a period of time, the original taxable valuation within and outside the TIF remain available to all taxing jurisdictions. Consequently the assessed valuation and revenue base available to all taxing jurisdictions is not diminished as a result of forming the District.

During the operation of the TIF District, tax revenue from captured valuation that are not required to fund eligible expenses of the TIF Development Program will become available to all tax jurisdictions. Upon expiration of the TIF District, all incremental valuation that has been created within the TIF becomes available property tax revenues for the City's general fund and to all other taxing jurisdictions.

The estimated impact of tax increment financing on the assessed values of all other taxing jurisdictions within the City of Rochester is minimal, since:

- The proposed district contains 3.04% of the total assessed value of the City.
- The proposed improvements are designed to encourage commercial investment and lessen the residential tax burden. The effects of additional commercial development will benefit all taxing jurisdictions (municipal, school and county) in the long term since the proposed improvements will enable the commercial tax base to increase at a faster rate than could otherwise be achieved.
- Current Use Penalty will be collected in the same proportion and not be negatively affected by the TIF District. The possibility exists for faster-than-average development rates and faster-than-average collections of current use fees by the City.

#### 6. Reimbursement of Previous City Expenditures

The City has invested in the predevelopment and planning of the Granite Ridge Development District in the form of legal and consulting costs for TIF District development, land capability analysis, environmental review of land capability, development potential, and estimates of infrastructure development costs. Prior investment by the City that is directly related to TIF land acquisition and public infrastructure development, planning and development-related consulting and legal costs shall be eligible to be reimbursed from TIF incremental revenues. The recovery of these past expenditures will be subordinate to the principal use of incremental revenues to fund current year debt service payments for infrastructure costs, and must be reviewed for eligibility by the Finance Director and City Attorney.

#### 7. Operation and Maintenance

The City will be responsible for the operation and maintenance of all public facilities, including the cost of winter and summer maintenance of roads, bridges and street lighting, and the operation and maintenance of storm drains and catch basins, public water and public sewer utilities. The

cost of public water and sewer operations are offset by connection and user charges to individual properties served by these systems.

The Rochester Department of Public Works will complete an estimated budget of the proportional cost of operation and maintenance of road and drainage facilities to be budgeted against the incremental revenues of the TIF District, and to be borne by the incremental revenues of the TIF District while it is in operation. Budget estimates and actual expense will be reported to the District Administrator as requested, and be subject to the recommendations of the TIF Advisory Board and approval of the City Council as part of the annual budget process. The Public Works Department and the City Manager may propose ~~determine to~~ contracting for these services.

The City will own and maintain public improvements of water, sewer and road systems once accepted as meeting City standards. The planning, design and construction of all public improvements will be done with participation and approval of the City's Public Works Commissioner, or the City Engineer as assigned, to insure quality of capital improvements and minimal incremental maintenance costs.

The City may also establish capital reserve accounts for the replacement or upgrades of public infrastructure within the District using TIF incremental revenues.

#### Development Agreements

The City will establish Development Agreements with property owners and/or real estate developers prior to public improvements occurring in the Granite Ridge Development District.

Goals of the City in these Agreements will be:

- Contributions for the public infrastructure improvements.
- Adherence to the Granite Ridge Development Construction & Design Standards
- Participation in management and administration of the District
- Maximize development and commercial tax base
- Establish financial guarantees should development fall short of projections and adequate increment to meet bond payments is not collected.

Benefits to the Property Owners/Tenants:

- Significant investment in Public Infrastructure by the City.
- Use of the City's credit and bonding ability.
- Guarantee of quality standards in development and construction.
- City-owned infrastructure and maintenance.

### **E. District Administration**

#### 1. Administrator

The administrator of the Granite Ridge Development TIF District shall be the City Manager or designee, who shall make an annual financial report to the City Council.

### **§ 162-K:11 Annual Report.**

The municipality's annual report shall contain a financial report for any development district in the municipality. The report shall include at least the following information: the amount and source of revenue of the district; the amount and purpose of expenditures, the amount of principal and interest on any outstanding bonded indebtedness, the original assessed value of the district, the captured assessed value retained by the district, the tax increments received and any additional information necessary to demonstrate compliance with the tax increment financing plan.

## 2. Advisory Board

In accordance with RSA 162-K: 14, the City Council shall pass a resolution which shall create an Advisory Board for the Granite Ridge Development District. A majority of the Advisory Board shall be owners or occupants of real property within or adjacent to the District. The same resolution shall incorporate provisions of 162-K: 14 and stipulate the powers and authority of the Advisory Board. The purpose of the Advisory Board shall be to review the policies and actions of the district administrator in the planning, construction and implementation of the Development Program and the operation of the District after the program is completed.

The Advisory Board shall have 30 days to appeal any decision of the district administrator to the City Council for review and appropriate action. The Advisory Board shall meet either as determined by the chair of the Board or the Mayor or the City Manager to examine operation and maintenance of the TIF District.

### **§ 162-K:14 Advisory Board.**

I. The legislative body of the municipality shall create an advisory board for each development district. The board shall consist of such number of members appointed or elected as determined by the legislative body. A majority of members shall be owners or occupants of real property within or adjacent to the development district. In a substantially residential development district, however, the board shall consist solely of owners or occupants of real property within or adjacent to the district.

II. The advisory board shall advise the governing body and district administrator on planning, construction and implementation of the development program and on maintenance and operation of the district after the program has been completed.

III. The governing body shall by resolution delineate the respective powers and duties of the advisory board and the planning staff or agency. The resolution shall establish reasonable time limits for consultation by the advisory board on the phases of the development program, and provide a mechanism for appealing to the governing body for a final decision when conflicts arise between the advisory board and the planning staff or agency, regarding the development program in its initial and subsequent stages.

The Advisory Board shall consist of five (5) members, two (2) of which members shall be the Chair or Designee of the Rochester Economic Development Commission and a designee of the Mayor. RSA 162-K:4 requires that a majority of the Advisory Board members be owners or occupants of real property within the district. Three (3) members who represent owners or occupants of the TIF District shall be appointed for a term of three (3) years with vacancies being filled by the City Council for any unexpired terms. The initial appointments will have staggered term expirations. Should the owner or occupant status of an appointed Advisory Board member change, the member will resign from the position on the Board.

The City Manager or designee will serve as District Administrator and will be an ex-officio member of the Advisory Board.

The Granite Ridge Development TIF District Advisory Board shall perform the following functions:

- (1) Meet annually or as scheduled by the District Administrator, not more than quarterly.
- (2) Review compliance with the adopted Granite Ridge TIF District Financing and Development Plan.
- (3) Review the Annual Report with the financial data as required by RSA 162-K:11, and make a report to the Rochester City Council.
- (4) Review and consult with the District Administrator regarding maintenance, operations, construction and development within the TIF District.
- (5) Make recommendations to the City Council in the event of changes to legislation, or should modification to the TIF District Financing and Development Plan be suggested.

### 3. Amendments

Amendments to the boundaries of the TIF District, the Development Program or Financing Plan shall be undertaken in accordance with the public hearing process set forth within RSA 162-K:4, including its requirements for reasonable notification to the Rochester School District and Strafford County, in accordance with RSA 162-K:9.

### 4. Duration of Program

The Granite Ridge Development Tax Increment Financing District will remain in existence until all eligible public expenditures of the District have been repaid through tax increment revenues, the debt service retired and exit strategies implemented for ongoing care and maintenance of public infrastructure.

# City of Rochester Formal Council Meeting

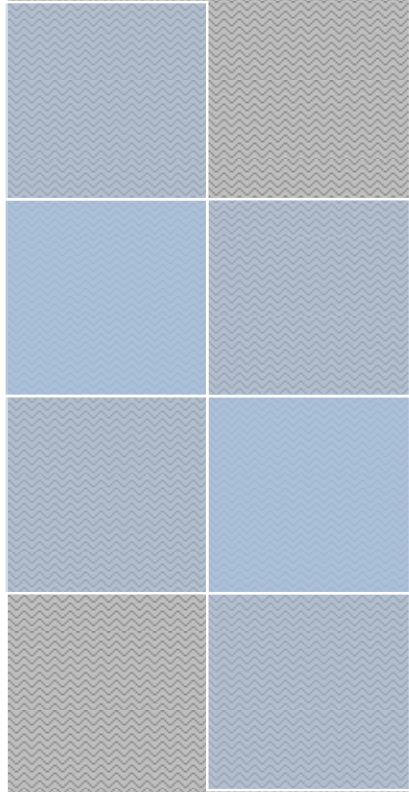
**SUMMARY STATEMENT**

The Granite Ridge Development District TIF Plan is attached and ready for the review process. A very brief presentation can be done for the City Council on May 13, and the public hearing is ready to be scheduled for May 20, 2014. A tentative schedule for review and approval is:

Presentation - "Granite Ridge Development District Tax Increment Financing Plan"	May 13, 2014
Set TIF for Public Hearing	May 13, 2014
Notify School Board	May 13, 2014
Notify County Commissioners	May 13, 2014
PH Notice	May 13, 2014
Advertise Public Hearing - Post on Web	May 13, 2014
Modifications to TIF Plan (if Necessary)	By May 16, 2014
TIF Public Hearing	May 20, 2014
Additional Modifications to TIF Plan (if Necessary)	By June 2, 2014
TIF District Adoption (min 15 days after PH)	June 10, 2014

**RECOMMENDED ACTION**

Presentation by Karen Pollard, Economic Development Manager, Discussion, Set TIF Plan for Public Hearing on May 20, 2014. Make proper notifications.



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**RESOLUTION AUTHORIZING CITY MANAGER**  
**TO ENTER INTO A SO-CALLED**  
**“DEVELOPMENT AGREEMENT BETWEEN CITY OF ROCHESTER, NEW**  
**HAMPSHIRE AND DEMOULAS SUPER MARKETS, INC.,**  
**RE: CITY WATER AND SEWER LINE EXTENSIONS”**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the City Manager be, and hereby is, authorized, on behalf of the City of Rochester (the “City”), to enter into a so-called “Development Agreement Between City Of Rochester, New Hampshire and Demoulas Super Markets, Inc., Re: City Water and Sewer Line Extensions” (the “Agreement”), with the Demoulas Super Markets, Inc. (“Demoulas”), owner of a certain parcel of land situate on the so-called Milton Road in Rochester, NH, with respect to the extension of City water and/or sewer line along the so-called Salmon Falls Road and the said Milton Road to their points of approximate intersection in the aforesaid Milton Road (the “Project”), and the provision of a contribution/donation to such Project in the amount of Five Hundred Thousand Dollars (\$500,000.00) by Demoulas, which contribution/donation the City hereby accepts with appreciation, and authorizes the said City Manager to receive the said contribution/donation payments on behalf of the City in accordance with the terms of the Agreement. Such Agreement shall upon such terms and conditions as the City Manager deems to be in the best interests of the City of Rochester, and in a form similar to **Exhibit A** annexed hereto, but with such additions, deletions and/or modifications as the City Manager deems to be in the best interests of the City of Rochester. Further, that the City Manager be, and hereby is, authorized to take all such additional actions, and to execute any and all such documents as are necessary to effectuate and implement the purposes of this Resolution.

CC FY14 07-01 AB 102

# **DEVELOPMENT AGREEMENT**

## **BETWEEN**

**CITY OF ROCHESTER, NEW HAMPSHIRE**

## **AND**

**DEMOULAS SUPER MARKETS, INC.**

**RE: CITY WATER AND SEWER LINE EXTENSIONS**

This Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2014, by and between the **CITY OF ROCHESTER, NEW HAMPSHIRE**, a municipal corporation with a place of business at 31 Wakefield Street, Rochester, New Hampshire 03867 (hereinafter referred to as the "City"), and **DEMOULAS SUPERMARKETS, INC.**, a Massachusetts corporation with a principal place of business at 875 East Street, Tewksbury, Massachusetts (hereinafter referred to as "Demoulas") (the City and Demoulas being hereinafter sometimes collectively referred to as the "Parties"), to wit:

## **R E C I T A L S:**

**WHEREAS**, it is the desire and intent of the City to encourage economic development that will increase employment and expand and improve the commercial and residential real estate tax bases of the City; and

**WHEREAS**, in October 2006, the City adopted the Master Plan Chapter related to Strategic Economic Development, which plan prioritizes municipal infrastructure investment to support development and expansion of industrial and commercial properties in the community; and

**WHEREAS**, the City believes that the expansion of the municipal water and sewer systems will enhance efforts to attract business and industry and is in the vital, and best, interests of the City and its residents and taxpayers; and

**WHEREAS**, Demoulas, and others, have petitioned and requested that the City extend its public water and/or sewer mains to service the areas in the vicinity of the intersection of the Salmon Falls Road with the Milton Road a/k/a NH Rte. 125 in a general northerly direction from the current termini of such utilities in the said Milton Road a/k/a NH Rte. 125, and from such termini in the vicinity of the so-called Woodland Green Condominium development on Salmon Falls Road, to a point at and/or near the approximate intersection of such public highways; and

**WHEREAS**, Demoulas is the owner of a of a parcel of land (Rochester Tax Map 210, Lot 24), known as 96 Milton Road, Rochester, New Hampshire, consisting of an approximately thirty-two (32) acre lot, with an existing approximately 100,000 square foot shopping center and associated parking

located thereon, which parcel and any proposed additional development thereon (along with all necessary and/or required utility plans and specifications related thereto) the general nature or possibility of which has been disclosed to the City prior to the initiation of the so-called "engineering phase" of the Project (as defined below), as provided for in Section One below, would be serviced by the extensions (the "Demoulas' Property"); and

**WHEREAS**, other residential and commercial lots are located adjacent to the so-called Salmon Falls Road and the so-called Milton Road a/k/a NH Rte. 125; and

**WHEREAS**, the nature and scope of the extensions referred to in the three (3) paragraphs immediately above is more particularly described in **Exhibit A** (Overview of Proposed Extensions) annexed hereto, and the scope of the undertaking reflected in such **Exhibit A**, including any authorized and approved changes and/or refinements thereto, are hereinafter referred to as the "Project", and the water and sewer line extensions, and/or new construction of same, contemplated by the Project are hereinafter referred to as the "Extensions"; and

**WHEREAS**, the City has invested considerable time and resources in, and filed an application with the United States Economic Development Administration Public Works Infrastructure Grant Program (the US EDA) designed to obtain federal project funds for the Project, with the understanding that such grant, if awarded, would require so-called local "matching funds", in an amount equal to the federal funds grant; and

**WHEREAS**, the City has successfully been awarded a grant by the United States Economic Development Administration Public Works Infrastructure Grant Program in the amount of One Million Nine Hundred Forty-Six Thousand One Hundred Dollars (\$1,946,100.00) (the "US EDA Grant"), which US EDA Grant requires matching funds in the amount of One Million Nine Hundred Forty-Six Thousand One Hundred Dollars (\$1,946,100.00) for the Project; and

**WHEREAS**, the matching funds, as provided for in the US EDA Grant application, are to be obtained from a Nine Hundred Forty-Six Thousand One Hundred Dollars (\$946,100.00) appropriation, by the City, of Economic Development and other City General Funds (which appropriation was made by the Mayor and City Council on April 6, 2013) and private contributions/donations to the City in the total amount of One Million Dollars (\$1,000,000.00) for the Project; and

**WHEREAS**, the aforementioned private contributions/donations to the City in the total amount of One Million Dollars (\$1,000,000.00) were to be made to the City in the form of two (2) contributions/donations, in the amount of Five Hundred Thousand Dollars (\$500,000.00) each; and

**WHEREAS**, Demoulas, and another entity with real property located within the impact area of the Extensions, have agreed to contribute/donate, to the City, the sum of Five Hundred Thousand Dollars (\$500,000.00) each toward the costs associated with the Project and the Extensions contemplated thereby, as part of the required local grant match in accordance with the terms and conditions of this Agreement; and

**WHEREAS**, the sources of the "matching funds" for the Project, and the Extensions contemplated thereby, are collectively, including the funds from the City, Demoulas and the other private entity referred to above, are hereinafter referred to as the "Grant"; and

**WHEREAS**, Demoulas has agreed to enter into this Agreement to contribute/donate, to the City, the sum of Five Hundred Thousand Dollars (\$500,000.00) toward the costs associated with the Project, and the Extensions contemplated therein, in order to memorialize the nature and the extent of its obligations with regard to its contribution/donation, as well as to specify the City's obligations with respect to the Project, and the Extensions contemplated therein:

**NOW THEREFORE**, in consideration of the above Recitals, and of the terms and covenants of this Agreement, and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged.

## **SECTION ONE**

### **Work to be Performed**

The City will cause to be done the necessary engineering and preparation of plans and specifications (hereinafter the "Plans") for the construction of the Extensions (the "engineering phase"). The Plans shall be subject to approval by the City, and shall also be subject to the review and acceptance of Demoulas, to be granted upon Demoulas and their consultant's determination that the Plans and Extensions will adequately accommodate the existing Demoulas Property and any Proposed Additional Development thereon. Such acceptance is not to be unduly withheld or delayed. The Extensions will in every respect be designed and constructed in accordance with the standards of, and shall be subject to, and built only upon, receipt of all necessary permits from the City of Rochester, State of New Hampshire and any other applicable necessary and/or required governmental agencies or authorities. It is acknowledged and agreed that, at a minimum, the City shall construct the Extensions so that they shall extend to the property line of the Demoulas Property, and the parties shall work together to ensure that the Extensions are constructed at the lowest possible depth and location achievable within the approved Project Budget of Three Million Eight Hundred Ninety-Two Thousand Two Hundred Dollars (\$3,892, 200,00) while satisfying the long-term maintenance needs and financial and other constraints of the City (a determination which shall be made at the sole discretion of the City, and which shall not be unreasonably made).

## **SECTION TWO**

### **Submission of Plans to Bids/Acceptance Thereof/Construction**

The City will submit the Plans referred to in the preceding paragraph for construction of the Extensions to bid by competent contractors, and shall award a contract for construction to the best qualified bidder(s). Regardless of whom or how the aforesaid Plans are submitted to bid, or of to whom the bid(s) is/are awarded, no Plans for the Extensions shall be approved without the review and comment of Demoulas and approval of the City and of any and all other necessary, and/or required, governmental authorities. Once the contract(s) for construction of the Project has/have been awarded the City, acting through its agents shall construct the Project according to

the Plans, including any authorized and approved changes and/or refinements thereto.

### **SECTION THREE**

#### **Responsibilities of Demoulas**

Demoulas' responsibilities pursuant to this Agreement shall be as follows:

1. Subject to and conditioned upon the Funding Conditions (as defined below), Demoulas agrees to donate/contribute the sum of Five Hundred Thousand Dollars (\$500,000.00) to the City for the payment of costs and/or expenses associated with the Project, including, but not limited to, costs and expenses for design and construction of the same in the manner set forth in this Agreement. Notwithstanding anything to the contrary contained in this Agreement, Demoulas's obligation to provide funds for the Project is expressly conditioned upon the prior satisfaction of the following conditions (collectively, the "Funding Conditions"):

- (a) All Grant funds having been committed to the City, with any and all funding requirements having been satisfied by the City.
- (b) Demoulas and its consultants having worked with the City and its engineers and consultants to confirm that the design(s) reflected in the Plans (including pipe sizing and location) will adequately accommodate the Demoulas Property and any Proposed Additional Development (as identified by Demoulas at the start of the engineering phase of the Project) thereon.
- (c) With the exception of an initial \$25,000 payment, which amount the City shall immediately refund to Demoulas in the event that the Grant funds are withdrawn and/or the Project does not proceed for any reason, Demoulas shall disburse no funds until construction of the Project has commenced.
- (d) To the extent Demoulas chooses to pursue additional development within the Demoulas Property (such additional development to include, without limitation, expansion of the existing Market Basket store, reconfiguration of existing vacant space, and/or additional outparcel development), the City shall support and assist Demoulas with obtaining any required approvals for such Proposed Additional Development (Demoulas recognizes, however, that such support and/or assistance in no way assures approval of any Proposed Additional Development plan by the Rochester Planning Board and/or any other relevant and/or applicable governmental regulatory authority having jurisdiction over such Proposed Additional Development, whether local, state and/or federal).

2. Subject to and conditioned upon the Funding Conditions, Demoulas will make such donation/contribution to the City in the total of Five Hundred Thousand Dollars (\$500,000.00),

by making payment of four (4) installments, at such times and in such amounts, as specified in **Exhibit B** annexed hereto. In the event the Grant funds are withdrawn and/or the Project is not completed for any reason, any funds disbursed by Demoulas shall be immediately reimbursed by the City.

3. Demoulas shall immediately notify the City of any event regarding its financial condition which would, in Demoulas's reasonable judgment, imperil its ability to make payments due pursuant to this Agreement.

4. Should Demoulas fail to make any payment due pursuant to this Agreement within thirty (30) days of written notice of its failure to make such payment when due, the City may, at its sole discretion, require Demoulas to provide adequate security for any remaining unpaid balance of Demoulas' contribution/donation to the City with respect to the Project in connection with the Extensions. Such security shall be in a form acceptable to the City and may include, at Demoulas sole option, establishment of an escrow account for the remaining balance, a mortgage, or mortgages, upon real property owned by the Company, issuance of a letter of credit, or such alternative security as is mutually acceptable to the parties.

5. In accordance with the provisions of Chapters 16 and 17 of the General Ordinances of the City of Rochester, as the same currently exist, or as the same may hereinafter be amended, Demoulas shall, within twelve (12) months of completion of the Project, or such longer time as it may be necessary for Demoulas to complete any additional development within the Demoulas Property, and at no cost to the City, connect its 96 Milton Road development, and any additions, enhancements and or improvements thereto, to the City's public water and sewer systems.

## **SECTION FOUR**

### **Responsibilities of the City**

The City, on August 6, 2013, adopted a Resolution, a copy of which is attached as **Exhibit C**, which resolution, by this reference, is incorporated into this Agreement, and the City's responsibilities pursuant to this Agreement shall be as follows:

1. To administer the funds from the Grant to complete the Project and the Extensions contemplated therein, in a manner consistent with the terms of the US EDA Grant and the terms of this Agreement.

2. To provide to Demoulas with regular reports regarding the progress of the Project, which shall include design and construction updates, as well as copies of financial statements provided to the US EDA pursuant to the US EDA Grant requirements.

## **SECTION FIVE**

### **Additional Terms and Covenants**

1. This Agreement shall be governed and construed in accordance with the laws of the State of New Hampshire.

2. If any term or provision of this Agreement is held to be invalid or unenforceable, to any extent, the remainder of this Agreement shall continue to be fully valid and enforceable, unless such invalidity and/or unenforceability shall render the Project with a total amount of available, committed and appropriated funds of less than Three Million Eight Hundred Ninety-Two Thousand Two Hundred Dollars (\$3,892,200.00), in which event the City, at its sole discretion, reserves the right to determine whether to proceed with the Project, provided that the funding conditions shall remain in effect with respect to any Demoulas funding obligations.

3. Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in a writing signed by each party, or by an authorized representative of each party.

4. Notices, demands, consents, approvals or other instruments required, or permitted, by this Agreement, shall be in writing and shall be executed by the party or an officer, agent, attorney of the party, and shall be deemed to have been effective as to the date of actual delivery, if delivered personally, or as of the third day from and including the date on which it is mailed by registered or certified mail, return receipt requested, with postage prepaid addressed as follows:

To Company: Mr. Donald T. Mulligan, VP & Treasurer  
Demoulas Super Markets, Inc.  
c/o D.S.M. Realty  
875 East Street  
Tewksbury, MA 01876

To City: Mr. Daniel W. Fitzpatrick, City Manager  
City of Rochester  
31 Wakefield Street  
Rochester, NH 03867

5. Delays by Demoulas or City in performing its obligations hereunder due to acts of God or belligerent powers, strikes, floods, fires, explosions, wars, differences with workers, delays in transportation or accidents to construction, military arrest or restraints, acts, demands or requirements of the United States or any state or territory thereof, or any governmental subdivision thereof, or due to any other causes whatsoever, whether similar or dissimilar to those above enumerated which are beyond Demoulas' or City's control and not resulting from Demoulas' or City's fault shall cause an automatic extension of the starting dates for the period attributable to any

such cause. The affect component of this Agreement shall be deemed suspended for so long as its extension is prevented or delayed by such cause.

6. In event of a default under this Agreement by either party hereto which default is not cured within thirty (30) days of the date of receipt of written notice to the defaulting party specifying that said party has failed to perform a particular written obligation, the other party shall have the right, but not the obligation, to terminate this Agreement, and shall have an action for damages or, in the event damages would not fairly compensate the non-defaulting party shall have such other equity rights and remedies as are available at law or in equity.

**IN WITNESS WHEREOF**, each party to this Agreement has caused it to be executed at Rochester, New Hampshire on the date first above written.

**CITY OF ROCHESTER**

**DEMOULAS SUPER MARKETS, INC.**

By: \_\_\_\_\_  
Daniel W. Fitzpatrick, City Manager,  
Duly Authorized

By: \_\_\_\_\_  
Donald T. Mulligan, V.P. & Treasurer,  
Duly Authorized

APPROVED AS TO FORM::

\_\_\_\_\_  
Danford J. Wensley, City Attorney

STATE OF NEW HAMPSHIRE  
COUNTY OF STRAFFORD

On the \_\_ day of \_\_\_\_\_, 2014, personally appeared the above named Daniel W. Fitzpatrick, duly authorized City Manager of the City of Rochester, NH, known to me to be the person whose name is subscribed to the above Agreement and, being first duly sworn, made oath that the facts contained therein are true and accurate to the best of his knowledge and belief.

\_\_\_\_\_  
Notary Public/Justice of the Peace  
My Commission Expires: \_\_\_\_\_  
—



STATE OF NEW HAMPSHIRE  
COUNTY OF STRAFFORD

On the \_\_ day of \_\_\_\_\_, 2014, personally appeared the above named Donald T. Mulligan, duly authorized VP & Treasurer, of Demoulas Supermarkets, Inc., known to me to be the person whose name is subscribed to the above Agreement and, being first duly sworn, made oath that the facts contained therein are true and accurate to the best of his knowledge and belief.

\_\_\_\_\_  
Notary Public/Justice of the Peace  
My Commission Expires: \_\_\_\_\_  
\_\_\_\_\_

**EXHIBIT A**

to

DEVELOPMENT AGREEMENT

BETWEEN

CITY OF ROCHESTER, NEW HAMPSHIRE

AND

DEMOULAS SUPER MARKETS, INC.

RE: CITY WATER AND SEWER LINE EXTENSIONS

## **OVERVIEW OF PROPOSED EXTENSIONS**

The proposed sewer infrastructure will be constructed from the Salmon Falls Road Pump Station to the intersection of Milton Road and Salmon Falls Road. The construction will then continue .3 miles south to Rochester Market Place at 96 Milton Road (Market Basket) where the sewer line will terminate.

The proposed water main expansion will extend from the intersection of Woodland Green and Salmon Falls Road north to the intersection of Milton Road (New Hampshire Route 125). The water expansion involves three types of upgrades/construction. The first, on Salmon Falls from Woodland to Autumn, will involve the upgrade of an existing 6-inch main to a 10-inch main. The second, on Salmon Falls from Autumn to Flat Rock Bridge Road, is the construction of a new 10-inch water main. The third, from Flat Rick Bridge to Milton, is an upgrade from an existing 6-inch main to a 10-inch main.

**EXHIBIT B**

to

DEVELOPMENT AGREEMENT

BETWEEN

CITY OF ROCHESTER, NEW HAMPSHIRE

AND

DEMOULAS SUPER MARKETS, INC.

RE: CITY WATER AND SEWER LINE EXTENSIONS

## CONTRIBUTION/DONATION PAYMENT SCHEDULE

## PAYMENT SCHEDULE

1. Commencement of Engineering	\$25,000
2. Commencement of Construction	\$100,000
3. Construction is 50% Complete	\$250,000
4. Final Completion or Demoulas Connection to Sewer (whichever comes first)	\$125,000
TOTAL	\$500,000

**EXHIBIT C**

to

DEVELOPMENT AGREEMENT

BETWEEN

CITY OF ROCHESTER, NEW HAMPSHIRE

AND

DEMOULAS SUPER MARKETS, INC.

RE: CITY WATER AND SEWER LINE EXTENSIONS



6/12/14

**City of Rochester Formal Council Meeting****AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**AGENDA SUBJECT **DEVELOPMENT AGREEMENT – DEMOULAS SUPER MARKETS, INC.**COUNCIL ACTION ITEM ☒  
INFORMATION ONLY ☐FUNDING REQUIRED? YES ☐ NO ☒  
\* IF YES ATTACH A FUNDING RESOLUTION FORMRESOLUTION REQUIRED? YES ☒ NO ☐FUNDING RESOLUTION FORM? YES ☐ NO ☒

AGENDA DATE	Tuesday June 17, 2014		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED	Monday June 9, 2014		
ATTACHMENTS	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	13 pages

**COMMITTEE SIGN-OFF**

COMMITTEE	Public Works Committee
CHAIR PERSON	Chairman Ralph Torr

**DEPARTMENT APPROVALS**

DEPUTY CITY MANAGER	Signature on file with City Clerk
CITY MANAGER	Signature on file with City Clerk

**FINANCE & BUDGET INFORMATION**

DIRECTOR OF FINANCE APPROVAL	Signature on file with City Clerk
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED	YES <input type="checkbox"/> NO <input type="checkbox"/>

**LEGAL AUTHORITY**

CC FY14 06-17 AB 102 [DEVELOPMENT AGREEMENT]

**SUMMARY STATEMENT**

**WHEREAS,** it is the desire and intent of the City to encourage economic development that will increase employment and expand and improve the commercial and residential real estate tax bases of the City; and

**WHEREAS,** in October 2006, the City adopted the Master Plan Chapter related to Strategic Economic Development, which plan prioritizes municipal infrastructure investment to support development and expansion of industrial and commercial properties in the community; and

**WHEREAS,** the City believes that the expansion of the municipal water and sewer systems will enhance efforts to attract business and industry and is in the vital, and best, interests of the City and its residents and taxpayers; and

**WHEREAS,** Demoulas, and others, have petitioned and requested that the City extend its public water and/or sewer mains to service the areas in the vicinity of the intersection of the Salmon Falls Road with the Milton Road a/k/a NH Rte. 125 in a general northerly direction from the current termini of such utilities in the said Milton Road a/k/a NH Rte. 125, and from such termini in the vicinity of the so-called Woodland Green Condominium development on Salmon Falls Road, to a point at and/or near the approximate intersection of such public highways; and

**WHEREAS,** the City has successfully been awarded a grant by the United States Economic Development Administration Public Works Infrastructure Grant Program in the amount of One Million Nine Hundred Forty-Six Thousand One Hundred Dollars (\$1,946,100.00) (the "US EDA Grant"), which US EDA Grant requires matching funds in the amount of One Million Nine Hundred Forty-Six Thousand One Hundred Dollars (\$1,946,100.00) for the Project;

**WHEREAS,** Demoulas has agreed to enter into this Development Agreement to contribute/donate, to the City, the sum of Five Hundred Thousand Dollars (\$500,000.00) toward the costs associated with the Project, and the Extensions contemplated therein, in order to memorialize the nature and the extent of its obligations with regard to its contribution/donation, as well as to specify the City's obligations with respect to the Project, and the Extensions contemplated therein.

**RECOMMENDED ACTION**

Request the City Council approve the draft development agreement and authorize the City Manager to sign the agreement with Demoulas Super Markets Inc.





6/12/14

## City of Rochester Formal Council Meeting

## AGENDA BILL

**NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT	Tentative Collective Bargaining Agreements
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COUNCIL ACTION ITEM <input checked="" type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>	FUNDING REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
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RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input type="checkbox"/>
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AGENDA DATE	June 17, 2014 (Non-Public RSA 91-A:3,II)		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED			
ATTACHMENTS YES <input type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED		

**COMMITTEE SIGN-OFF**

COMMITTEE	
CHAIR PERSON	

**DEPARTMENT APPROVALS**

DEPUTY CITY MANAGER	Signature on file with City Clerk
CITY MANAGER	signature on the file City Clerk

**FINANCE & BUDGET INFORMATION**

DIRECTOR OF FINANCE APPROVAL	Signature on file with City Clerk
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input type="checkbox"/>	

**LEGAL AUTHORITY**

RSA 273-A:3,II (b)

CC FY14 06-17 AB 101 [TA ]

**SUMMARY STATEMENT**

The City labor negotiations teams have reached Tentative Agreements with the collective bargaining units that represent several of the employee groups.

**RECOMMENDED ACTION**

Approval of the cost items per RSA 273-A:3, II (b).