



10/14/14

ROCHESTER CITY COUNCIL WORKSHOP
October 21, 2014
CITY COUNCIL CHAMBERS
7:00 PM

AGENDA

1. Call to Order
 2. Public Input
 3. Communications from the City Manager
 4. Communications from the Mayor
 - 4.1. Announcement: November 4, 2014, General Election
 - 4.2. Announcement: Regular City Council Meeting for November is scheduled for Wednesday, November 5, 2014
 5. **AB 43** Presentation by the Oak Point Associates: City Hall Annex – **Presentation Only** P. 5
 6. Department Reports P. 7
 7. Adjournment
-

ROCHESTER CITY COUNCIL SPECIAL MEETING
October 21, 2014
CITY COUNCIL CHAMBERS
(Immediately Following the City Council Workshop)

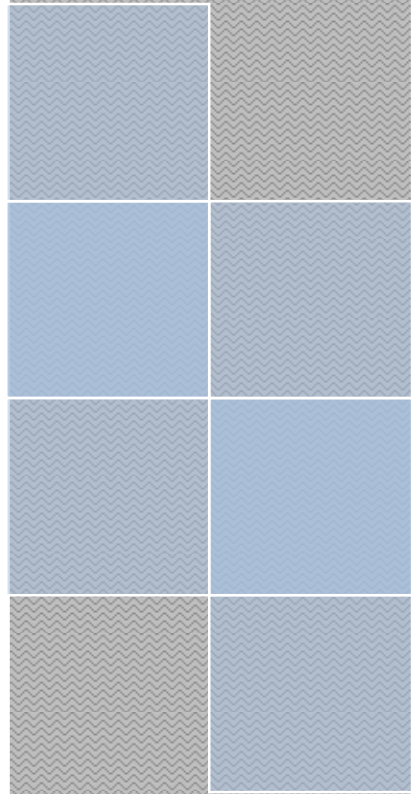
AGENDA

1. Call to Order
2. Consent Calendar
 - 2.1. **AB 41** Resolution De-Authorizing Portion of FY 2014-2015 Capital Budget Appropriation for the City of Rochester, Department of Public Works for the So-Called Granite Ridge , Phase I, Project - **First Reading, Second Reading, and Adoption** P. 111
 - 2.2. **AB 44** Resolution De-Authorizing Portion of FY 2011-2012 Capital Budget Appropriation for the City of

Rochester, Department of Public Works, for the So-Called Salmon Falls Road Reconstruction Project - **First Reading, Second Reading, and Adoption** P. 115

- 2.3. **AB 45** Resolution De-Authorizing Portion of FY 2011-2012 Capital Budget Appropriation for the City of Rochester, Department of Public Works, for the So-Called Salmon Falls Road Reconstruction Project - **First Reading, Second Reading, and Adoption** P. 119
- 2.4. **AB 47** Resolution De-Authorizing Portion of FY 2011-2012 Capital Budget Appropriation for the City of Rochester, Department of Public Works, Water Works, for the So-Called Little Falls Bridge Road Water Project - **First Reading, Second Reading, and Adoption** P. 123
- 2.5. **AB 55** Resolution De-Authorizing Portion of FY 2006-2007 Capital Budget Appropriation for the City of Rochester, Department of Public Works, Water Works, for the So-Called Brock Street Water Project - **First Reading, Second Reading, and Adoption** P. 127
3. **AB 46** Resolution Authorizing Supplemental Appropriation to the 2014-2015 Capital Improvements Budget of the City of Rochester, Department of Public Works, Sewer Works, for the So-Called Salmon Falls Road Sewer Reconstruction Project - **First Reading and Refer to a Public Hearing** P. 133
4. **AB 54** Resolution Accepting Funds to the Rochester Police Department for "Operation Safe Commute" Patrol and Making a Supplemental Appropriation in Connection Therewith - **First Reading, Second Reading, and Adoption** P. 137
5. Non-Public Session/Non-Meeting
 - 5.1. **AB 42** Non-Meeting for Legal Consultation under RSA 91-A: 2 1 (b) Rochester Hill Water Tank P. 145
 - 5.2. Non-Public Session for Personnel, RSA 91-A:3
 - 5.3. Non-Public Session for Land, RSA 91-A:3

6. Other
7. Adjournment



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10/14/14

City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT Presentation by Oak Point Associates Architects on City Hall Annex
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Council Action Item ___ or Information Only ___ <input checked="" type="checkbox"/> x	Funding Required? Yes ___ No: <input checked="" type="checkbox"/> x
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Resolution Required? Yes ___ No ___ <input checked="" type="checkbox"/> x	Funding Resolution Worksheet? Yes ___ No <input checked="" type="checkbox"/> x
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AGENDA DATE	10/21/14 Workshop
DEPT. HEAD SIGNATURE	Peter C. Nourse Signature on file with City Clerk
DATE SUBMITTED	08 Sept 2014
ATTACHMENTS Yes ___ No <input checked="" type="checkbox"/> x	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Blaine Cox Signature on file with City Clerk
CITY MANAGER	Daniel Fitzpatrick Signature on file with City Clerk

FINANCE & BUDGET INFORMATION

DIRECTOR OF FINANCE APPROVAL	n/a
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED Yes <input checked="" type="checkbox"/> X No ___	

LEGAL AUTHORITY

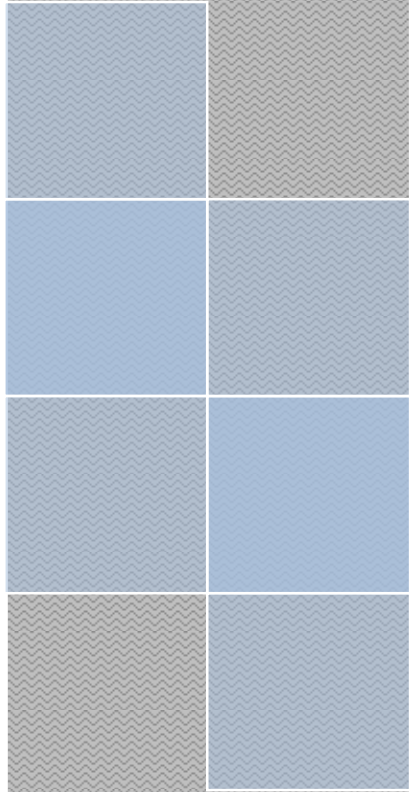
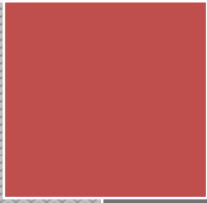
NA

SUMMARY STATEMENT

The Architect has completed evaluations of the old Police Department building to include structural and life safety. They have also completed a Space Needs Assessment for the staff offices which may inhabit the new City Hall Annex. They will present their findings and the Council will have the opportunity to provide advisement.

RECOMMENDED ACTION

The City Hall Annex Committee recommends this Workshop as the optimal date and venue for this update.

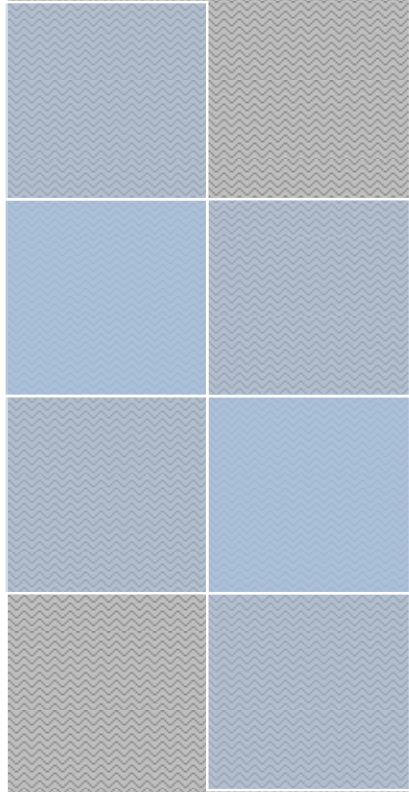


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Department Reports
September 2014

- ☐ Assessing **P – 9**
- ☐ City Clerk's Office **P – 19**
- ☐ Department of Building, Zoning, and Licensing Services **P – 21**
- ☐ Economic Development Department **P –27**
- ☐ Finance Department- **P – 41**
- ☐ Fire Department **P – 71**
- ☐ Library **P – 91**
- ☐ Planning Department **P – 93**
- ☐ Police Department **P – 97**
- ☐ Public Works Department **P – 101**
- ☐ Recreation and Arena **P – 105**
- ☐ Tax Collector **P – 107**
- ☐ Welfare **P – 109**



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City of Rochester, New Hampshire
Assessor's Office
19 Wakefield Street
Rochester, New Hampshire 03867-1915

10/14/14

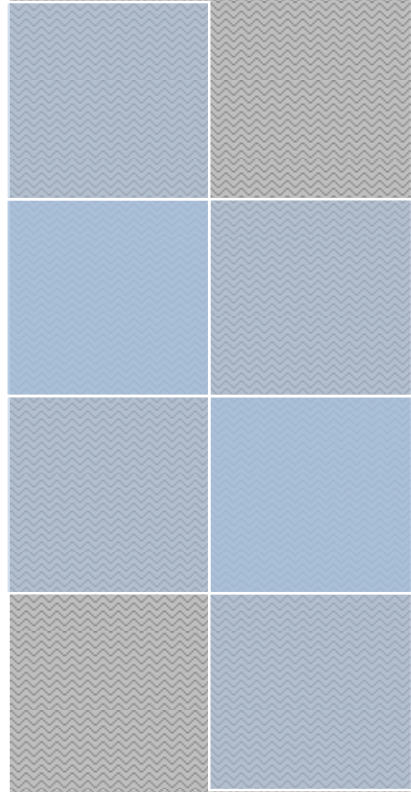
Telephone
(603) 332-5109
Fax
(603) 335-7591

October 1, 2014

To: City Manager/Council
From: Thomas Mullin, Assessor
Subject: September Council Report

Revenue Received/Collection Warrants issued:
Property Records, Maps & Copies \$ 22.50

- We have completed the Summary Inventory of Valuation (MS-1) and it has been submitted to the New Hampshire Department of Revenue Administration.
- The Field Assessors continue to perform the cyclical review of property data on a systematic lot-by-lot basis. Currently they are working in the southwestern area of the City, along Oak Street and Gear Road.
- The Administrative Assessors have begun the annual verification of sales data as part of the State Equalization process. It is expected there will be up to 600 or more sales to verify out of the over 1100 deeds that were received by the office.
- We have updated the Zoning Map on GIS Online.
- Tom Mullin and Verna Ketel were credited in the August 2014 issue of the Fair & Equitable magazine published by the International Association of Assessing Officers (IAAO) for their work on the NH MOSAIC project. This project was designed for the Equalization of the cities and towns in NH and included a GIS component and a streamlined online interface in which cities and towns will verify sales. Tom and Verna provided testing of the program prior to its launch and were instrumental in making it user-friendly.



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New Hampshire Develops Mosaic System to Achieve Equalization in Property Taxes

David M. Cornell, CAE, Stephan Hamilton, Linda Kennedy,
David Salzer, and Patrick Santoso

The statements made or opinions expressed by authors in Fair & Equitable do not necessarily represent a policy position of the International Association of Assessing Officers.

New Hampshire is famous for its beautiful fall foliage, lack of broad-based taxation, and the state motto “Live Free or Die.” In the absence of a state sales or income tax, an array of other taxes has been developed to fund state government—business profits tax, business enterprise tax, interest and dividends taxes, meals and rooms taxes, and cigarette and liquor taxes.

However, New Hampshire’s 235 municipalities, 10 counties, and 176 school districts (which can span multiple towns) are almost entirely dependent upon the property tax for their funding. States in New England typically vest the power to levy and collect property tax at the municipal level rather than the county level. In New Hampshire, the populations range from 41 to 109,000 and parcel counts from 1 to 30,000. Statutorily the boards of assessors, city councils, or town selectmen are the municipal assessors. Those duties are currently performed by full-time or contracted assessing professionals. Because local, school, and county governments rely so heavily on property tax revenues, it is imperative that the tax be administered and applied fairly and equitably.

New Hampshire law (RSA 75:8-a) states,

The assessors and/or selectmen shall reappraise all real estate within the municipality so that the assessments are at full and true value at least as often as every fifth year...

With the state prescribing a minimum frequency, municipalities are afforded the freedom to reassess on completely different schedules as long as they meet the five-year minimum. As such, municipalities do not all conduct revaluations in the same year. As a result, some towns are assessing at close to market value (because they recently conducted a revaluation, or values have remained stable), while others are assessing above or below market value (because their revaluation is not current). This inconsistency in valuation accuracy makes it difficult to equitably tax property in different municipalities for common tax burdens.

The *Standard on Ratio Studies* (IAAO 2013b) defines equalization as

The process by which an appropriate governmental body attempts to ensure that property under its jurisdiction is assessed at the same assessment ratio or at the ratio or ratios required by law.

In New Hampshire the prescribed ratio is 100 percent (market value). Equalizing local assessed property values ensures that public taxes and state revenues shared by municipalities are fairly and equitably apportioned. In New Hampshire this includes state education tax, county tax, and some cooperative school district and village district taxes.

The equalization process involves a detailed statistical analysis of the ratio of assessed value to sale price for real estate transactions in each municipality from October 1 through September 30 of the following year. The salient result of the equalization process is a weighted median ratio of assessed value to market value (sale price) for each municipality. For example, a weighted median ratio of 90 percent would indicate that the town generally assessed property at approximately 90 percent of market value. The ratio does not necessarily apply to any specific property assessment; rather, it indicates the average level of assessment throughout the municipality.

The perennial example of a valuation problem is two municipalities within a shared assessing district (county or school) that both have an aggregate market value of \$100,000,000 but different assessed values. If the property tax levied on both municipalities was based on local assessed value only, the process would not be equitable. To compensate for this, New Hampshire's property tax is *ad valorem* or *at market value* (literally at value); that is, the tax is levied using the market value as a basis for normalization. The process of normalizing local assessed values to market value is known as equalization. Figure 1 provides definitions of *direct equalization* and *indirect equalization*.

Neither a high or low ratio in itself should be cause for alarm. Whether a municipality is assessing at 110 percent or 90 percent of market value, it is critical that the assessments are proportional so

that each municipality bears its fair share of the property tax burden based upon the value of the municipality. This article chronicles the history of equalization in New Hampshire and details how the new Mosaic equalization system is leading the state into the future.

From colonial times through the 1970s, the property tax was levied on boats, vehicles, stock-in-trade, horses, mules, neat stock, oxen, cows, sheep, and portable mills as well as on real estate.

Equalization from 1878 to 1989

The New Hampshire Board of Equalization was established in 1878 and charged with the assessment of taxes on railroad, telegraph, telephone, express, and parlor and sleeping car companies. In addition, every fourth year it examined all the property statewide in partnership with the county commissioners. The purpose of this examination was to equalize the property taxes between municipalities to secure a just apportionment of state and county taxes.

In spite of its name, the board did not have the authority to equalize the value of individual properties, nor did it have the authority to compel the towns to equalize individual properties. The value of particular properties was evidence from which the board determined

whether the town, as a whole, was assessed at its true value. If the board found a certain class of property was undervalued, it could *doom* a municipality to the extent of the under-assessment, but it could not force the reassessment of a particular class of property.

In this context, the term *doom* is used in the more historic fashion, harkening back to its Germanic roots, meaning *to put in place*. For example, if one property in a single municipality is assessed at 50 percent of market value and another at 100 percent of market value, in a town that was *doomed*, the latter would be assessed its full portion of the increased taxes while the former would still be taxed at less than half of its proportion of the increase based on the true market value of the property. That is, both properties would be levied at a higher rate but still not equitably. In this way, the board had no authority to truly equalize the property tax or compel municipalities to revalue a particular class of property or individual properties to correct injustices of this kind.

In 1911 the New Hampshire Tax Commission was established to replace the Board of Equalization. The commission was vested with considerably more power and authority with respect to assessment and equalization, including

- Determining the average rate of taxation throughout the state
- Equalizing the valuation of property in municipalities
- Providing general supervision over the administration of assessing, taxation, and assessing officials
- Receiving complaints and examining cases alleging that the property subject to taxes has not been assessed or has been fraudulently, improperly, or unequally assessed.

From colonial times through the 1970s, the property tax was levied on boats, vehicles, stock-in-trade, horses, mules, neat stock, oxen, cows, sheep, and por-

Figure 1. Definitions for direct equalization and indirect equalization (IAAO 2013a)

Direct Equalization—The process of converting ratio study results into adjustment factors (trends) and changing locally determined appraised or assessed values to more nearly reflect market value or the legally required level of assessment.

Indirect Equalization—The process of computing hypothetical values that represent the oversight agency's best estimate of taxable value, given the legally required level of assessment or market value. Indirect equalization allows proper distribution of intergovernmental transfer payments between state or provincial and local governments despite different levels of appraisal between jurisdictions or property classes.

table mills as well as on real estate. For example, in 1912, the City of Concord reported taxable property in the form of 7 mules assessed at \$1,280, 12 oxen assessed at \$1,225, and 1,013 cows assessed at \$40,540.

As New Hampshire evolved from an agricultural to industrial economy, the laws for these personal property taxes were repealed and replaced by business profits tax, interest and dividends tax, rooms and meals tax, and so forth. Today, the property tax is assessed for real estate and certain utility assets, as defined by statute.

In 1974 the Tax Commission was replaced by the New Hampshire Department of Revenue Administration (DRA) and the New Hampshire Board of Tax and Land Appeals (BTLA). This separated the administrative oversight of the property tax and conferred it to DRA and gave judicial authority for oversight to BTLA. Figure 2 shows the total equalized value over time.

Until 1978, equalization was conducted on a biannual basis. The equalization process required DRA to manually collect and verify sales information prior to conducting ratio studies. This was labor-intensive, and developing a com-

The process of equalization in New Hampshire became embroiled in the court system in the 1990s after a series of New Hampshire Supreme Court decisions that identified an adequate education for all children to be a responsibility of the state.

plete list of sales was nearly impossible. In 1978 DRA began conducting ratio studies and equalizing local assessed values on an annual basis. Because DRA calculated ratio studies manually, a random sampling was used for any municipality with more than 100 sales. Sales information was stringently verified regardless of random sampling.

A verification letter was sent to each buyer of a property to verify known sales information and to glean new information about the circumstances of the sale. The main purpose of the letter was to determine whether a sale truly was an arm's-length transaction. In 1995, the verification letter was replaced by the Inventory of Property Transfer Form (PA-34), which serves

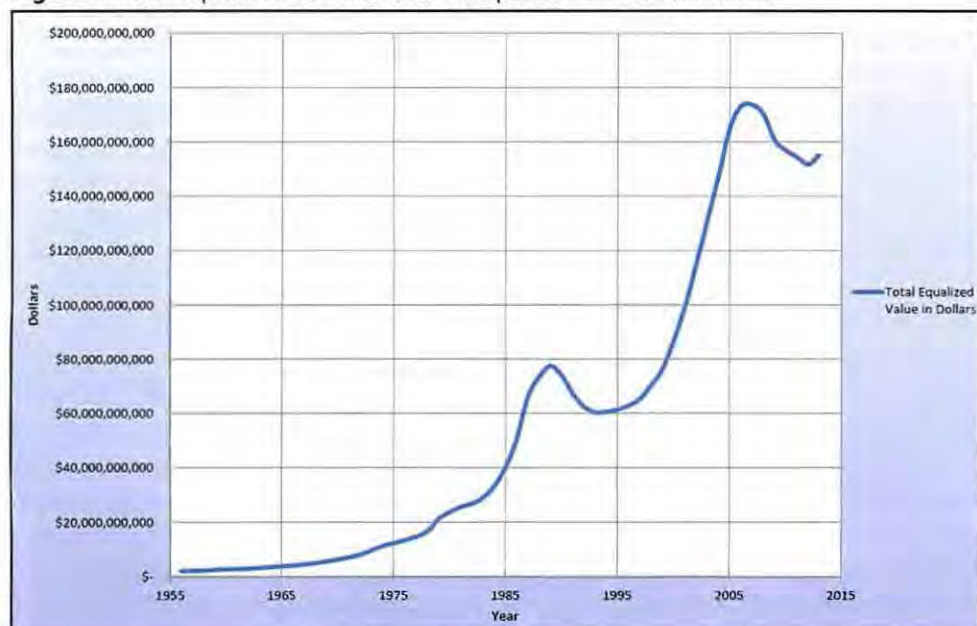
a similar purpose. At the time the only statistics calculated for the ratio study were the mean, weighted mean ratio, median ratio, and the coefficient of dispersion (COD). Ratio studies were completed for the entire data set, regardless of strata; that is, single-family homes were considered along with commercial and industrial property and apartments.

The Beginning of Computerized Equalization

In 1989 DRA began working with a vendor to automate the ratio study calculation portion of the equalization process. Municipalities still provided their sales verification information on paper sheets, and the data were entered by DRA. The new computerized elements allowed DRA to consider the entire data set, instead of a sample, and prepare stratified ratio studies based on property type, such as land only, single-family residential, commercial, and so on. The statistics generated from the stratified ratio studies were useful to assessors as indicators that a class of properties was over- or under-assessed in comparison to other classes of property. While the automation allowed DRA to stratify and use the entire set of sales, there was still no method in place for confirming the reliability of the point estimates (confidence intervals would later be introduced to address this issue).

Another outstanding issue was that even though the State Constitution required towns to be assessed at market value every five years, this was rarely happening. As a result, equalization ratios for different municipalities ranged from 2 to 178 percent of market value over a 20-year period. Total revaluations of municipalities were few and far between, with many going 10 years or longer without a revaluation. At that time, DRA had limited authority to compel a municipality to conduct a revaluation, and BTLA, which had the judicial authority to order a revaluation of all or part of a municipality, seldom exercised that authority.

Figure 2. Total equalized value of New Hampshire from 1955 to 2015



Sirrell et al. versus the State of New Hampshire et al.

The process of equalization in New Hampshire became embroiled in the court system in the 1990s after a series of New Hampshire Supreme Court decisions that identified an *adequate* education for all children to be a responsibility of the state. In response, the state legislature enacted a statewide education property tax, imposed at a uniform rate of \$6.60 per \$1,000 valuation. In 1999, a group of municipalities, led by Evelyn Sirrell, then Mayor of the City of Portsmouth, filed a suit challenging the constitutionality of that statewide education property tax. The equalization process became the focus of the legal challenge in *Sirrell et al. versus the State of New Hampshire et al.* In *Sirrell*, the plaintiffs claimed that the process of local assessing, as adjusted by the equalization process, produced tax burdens that were inequitable and therefore violated the State Constitution. As such, the plaintiffs petitioned the Rockingham County Superior Court to declare the state education tax unconstitutional, enjoin the state from collecting and distributing the tax, and order the state to reimburse the tax dollars already collected. A Rockingham County Superior Court Judge agreed, ruling that the statewide property tax was unconstitutional.

While the state asserted that its method of equalization and assessing oversight satisfied constitutional requirements, the court identified flaws in the equalization process, assessing oversight, and the administration of the property tax during the trial. Deficiencies included the lack of formal policy and verification of results of ratio studies, lack of assessing standards, and lack of revaluations within the constitutionally prescribed five-year timeline. Also at issue was the extremely small arm's-length-sale data sets (less than 20 sales) in some municipalities and the quality of the ratios that were being applied based on such small data sets.

The *Sirrell* case was brought before the New Hampshire Supreme Court, which ultimately determined that the property tax system of the state, as it was being applied, violated the State Constitution. The Court ordered the state

...to implement appropriate enforcement measures to ensure that each municipality reassesses property within its borders every five years as required by the constitution.

In compliance with the Wasserstein and Davis report, the equalization software was upgraded in 2001 to allow DRA to calculate new measures of assessment equity such as the price-related differential (PRD), coefficient of variation (COV), and confidence intervals for the mean, median, weighted mean, COD, and PRD.

In response to the ruling, the legislature created the Assessing Standards Board (ASB) to establish standards and statistical criteria that must be met by municipalities at a minimum of every five years. The legislature also created the Equalization Standards Board (ESB) to determine equalization policies and review the equalization processes. ESB commissioned equalization experts Ronald Wasserstein and Peter Davis to conduct a comprehensive review of procedures and provide a set of recommendations to ensure the equalization process complied with the constitution. Wasserstein and Davis (2001) delivered a report to ESB detailing a series of 18 recommendations, including the adoption of confidence intervals for several statistical point estimates and the inclusion of many new statistical parameters. One of the most significant changes made by ESB was the requirement to

use supplemental sales from up to 2½ years prior to the assessment date for any towns that did not have at least 20 arm's-length sales during the equalization period.

In New Hampshire assessments are certified as of April 1. The equalization year begins six months prior (October 1 of the previous calendar year) and continues six months following (September 30 of that calendar year). Straddling the assessment certification date means that some of the sales occur before the assessment date and some after, thereby increasing the accuracy of the ratio by minimizing the variance from the assessment date to six months. For municipalities with fewer than 20 arm's-length sales, the new rules allow DRA to include historic sales in six-month time intervals for up to two and one-half years prior to the assessment date. This process requires that historic sales be updated with current-year assessments but initially retain the historic sale price. The ratios are then analyzed to determine whether an adjustment can be made statistically to bring the sale price to present market value using a regression analysis referred to as *time trending*. If the time trending correlation is statistically significant, the sale prices are adjusted.

In compliance with the Wasserstein and Davis report, the equalization software was upgraded in 2001 to allow DRA to calculate new measures of assessment equity such as the price-related differential (PRD), coefficient of variation (COV), and confidence intervals for the mean, median, weighted mean, COD, and PRD. The confidence intervals added a level of validation for the point estimates by demonstrating that they were within a statistically significant range of probable values. In addition, the IAAO trim method was adopted to eliminate outliers. The system update also allowed municipalities to file their information electronically through a DOS interface, although many still preferred the manual paper method.

The effectiveness of the steps taken by the legislature, ASB, DRA, ESB, and municipal assessing officials to meet the Supreme Court's order is demonstrated by the statistics; see figure 3. In 2012, there were no towns with a ratio below 90 percent. Only 24 of the 235 taxing jurisdictions had CODs greater than 20.0, and most of those had revaluations scheduled within the next year or two. Prior to 2001, more than 70 municipalities had a COD higher than 20.

After nine years in service, the existing DOS-based equalization tool was beginning to show its age. The software system had taken the equalization process into the twentieth-first century and served the needs of the state admirably. However, in order to meet the ever-increasing expectations for improved interfaces, customizability, and usability, a new system was envisioned.

Mosaic Equalization System

Data Stream Development

In 2010, DRA and the University of New Hampshire Technology Transfer Center began planning the development of a statewide geographic information system (GIS) parcel layer with an associated computer-assisted mass appraisal (CAMA) database known as the Mosaic Parcel Map. During the planning for the

The software system had taken the equalization process into the twentieth-first century and served the needs of the state admirably. However, in order to meet the ever-increasing expectations for improved interfaces, customizability, and usability, a new system was envisioned.

implementation of Mosaic, it became apparent that the data being collected could also be used to create a new GIS-based equalization program. The Mosaic project would require the collection of digital parcel maps and CAMA data exports, which provide some of the information necessary for equalization, specifically land use codes for stratification and current- and previous-year assessments. The planned CAMA exports did contain the most recent transaction for the property, but it was quickly determined that assessing records were not the authoritative source of property transaction records and would not be sufficient for DRA to perform the annual equalization process.

The authoritative source of real estate transaction records is the registry of deeds. In New Hampshire deed registration is managed at the county level, separate from the assessing process conducted at the municipal level. After discussions with the 10 New Hampshire Registries of Deeds, a process was developed to securely transmit a record for each sale in the state to DRA on a regular basis. In addition, the PA-34 form, the replacement of the verification letter, was modernized and digitized to be included in Mosaic. The PA-34 form contains information used by assessors and DRA to verify known sales information and to determine whether the sale is an arm's-length transaction. New hard copy and e-file versions of the PA-34 form were developed, and back-end data-linking applications were deployed to integrate the PA-34 forms with the sales, CAMA, and GIS data.

Web Application Development

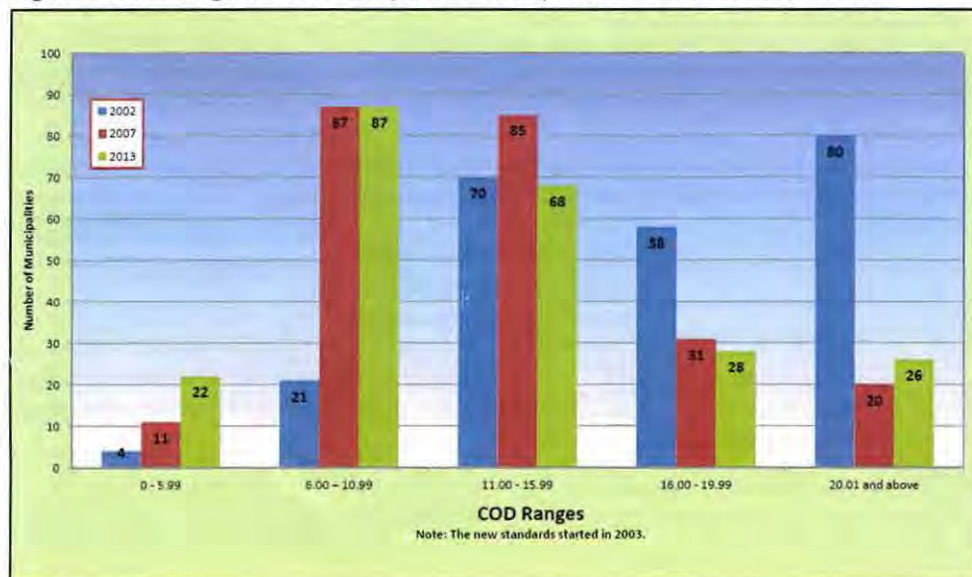
With the necessary data streams in place, the Transfer Center began developing a new web application that would provide a user-friendly interface for local assessors to validate assessment and sales information for transactions within their jurisdiction. An effort was made to clarify and simplify the municipal verification of sales by separating it into three discrete steps:

1. Verify sale's link to CAMA record(s)
2. Verify sale price, assessment, and exclusion code (if not arm's-length)
3. Upload relevant documents and finalize verification.

This linear process has helped clarify what is expected of the municipalities and provides a straightforward approach to the municipal validation.

DRA determined that in order to develop a successful application, it needed to address the needs of municipal asses-

Figure 3. COD ranges in New Hampshire municipalities in 2002, 2007, and 2013



sors, the software's largest user community. During numerous stakeholder meetings, the project team identified features that would be beneficial to municipalities and to the state as a whole. These features included the ability to attach relevant documents to the transaction (MLS listings, photos of the property, or other documents from buyers or sellers); communicate with DRA regarding sales via a secure *questions* message board system (figure 4); perform custom ratio studies throughout the year; manage user accounts and privileges within their jurisdiction; and use a single login to access multiple jurisdictions. The latter is particularly useful for contracted assessors who operate in multiple jurisdictions, which is common among smaller municipalities.

Many improvements were made to the DRA validation, ratio study, and reporting interfaces. A home screen was devised that allows DRA staff to claim municipalities and track their progress to all system users through an integrated work queue. All transaction information is presented to DRA staff in a single view of the sale (figure 5), allowing them to override values where necessary while maintaining the municipally validated values. DRA staff has the ability to mark sales for a secondary review. Additional ratio study statistical parameters, such as confidence thresholds, study date ranges, and trim factors, can be adjusted to perform special analysis.

Throughout the development process, the project team researched and selected the most current technologies including a .Net development environment, Enterprise SQL database with integrated reporting services, and an R statistical processing engine.

R is an open-source statistical engine and language and was chosen for its ease of programmability and native higher level functions, including the

Throughout the development process, the project team researched and selected the most current technologies including a .Net development environment, Enterprise SQL database with integrated reporting services, and an R statistical processing engine.

bootstrap confidence intervals required for ratio studies. The R server routinely processes hundreds of thousands of computations a day during the peak ratio study season.

GIS Integration

The Mosaic equalization system relies on the same core information as the Mosaic Parcel Map, enabling a high level of connectivity between the two systems. DRA users can verify municipal information via the equalization system and, in a single click, open and view the GIS parcel records. The ability to *jump* between systems is critical for identifying abutting sales and other geospatial parameters affecting a sale.

Once municipal verification is complete (typically in February of each year), a preliminary GIS sales layer is compiled and posted on the statewide GIS shared application server. The composite sales layer allows local and state officials to search for comparable transactions

Figure 4. Screen shot of questions message board interface in Mosaic

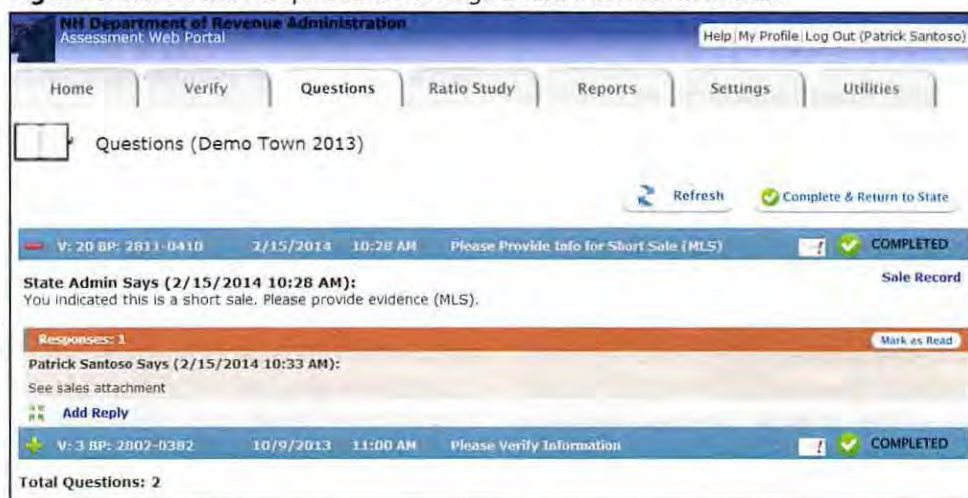
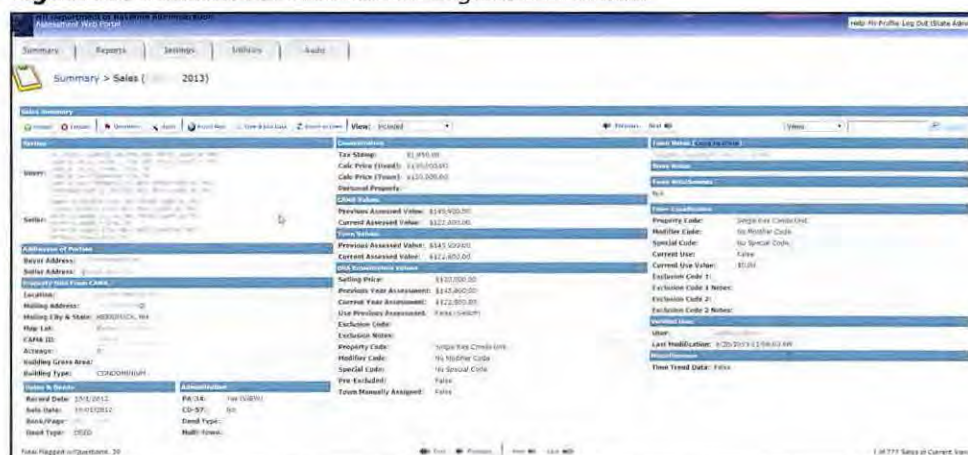


Figure 5. Screen shot of DRA view of single sale in Mosaic



statewide and helps in the valuation of unique properties. It also provides a visual indicator of over- or under-assessed geographic regions as well as property types. The GIS platform allows users to perform complex compound queries based on property type, consideration, assessed value, land area, and a number of other factors. In May of each year, when the state has finished its review, a final GIS sales layer is compiled and posted to the statewide GIS shared application server.

Launch in August 2012

When the initial program development was completed in the spring of 2012, DRA solicited municipal beta testers to use the new system and provide feedback. Chief among the volunteers were City of Rochester assessors Tom Mullin and Verna Ketel. Tom and Verna were the first to verify sales in the new system and spent countless hours verifying sales, providing invaluable feedback on how the program could be improved.

Based on the beta user feedback, the program was upgraded, resulting in 35 percent fewer clicks required to verify a sale and many highly useful features including keyboard shortcuts and a thermometer style progress bar. The beta testing of the software was critical for the successful launch and identified many issues before the software was fully deployed. The current Assessment Web Portal is shown in figure 6. DRA determined that a soft launch would provide the greatest probability of success. DRA policy for 2012 allowed municipalities to utilize the old equalization system or the Mosaic equalization system at their discretion. In equalization year 2012 (October 1, 2011 to September 30, 2012), 210 of the 235 taxing jurisdictions elected to voluntarily use the new system. It was made clear to all municipalities that use of the new system would become mandatory in 2013. Throughout August, Septem-

The new system has allowed DRA to complete the equalization process more quickly and to reduce the workforce by 25 percent. Significant time savings have been reported at the municipal level as well.

ber, and October of 2013, DRA and the Transfer Center conducted extensive user training across the state. The new system has allowed DRA to complete the equalization process more quickly and to reduce the workforce by 25 percent. Significant time savings have been reported at the municipal level as well. Robert Gagne, Chairman of the Board of Assessors in Manchester, the state's largest city, indicated that

The NH Mosaic Equalization system has thoroughly modernized this process. The ability to match records and populate data fields with a couple of mouse clicks has cut way down on the time it takes to complete this task.

Accuracy has been improved and the number of records with follow-up questions has dropped dramatically.

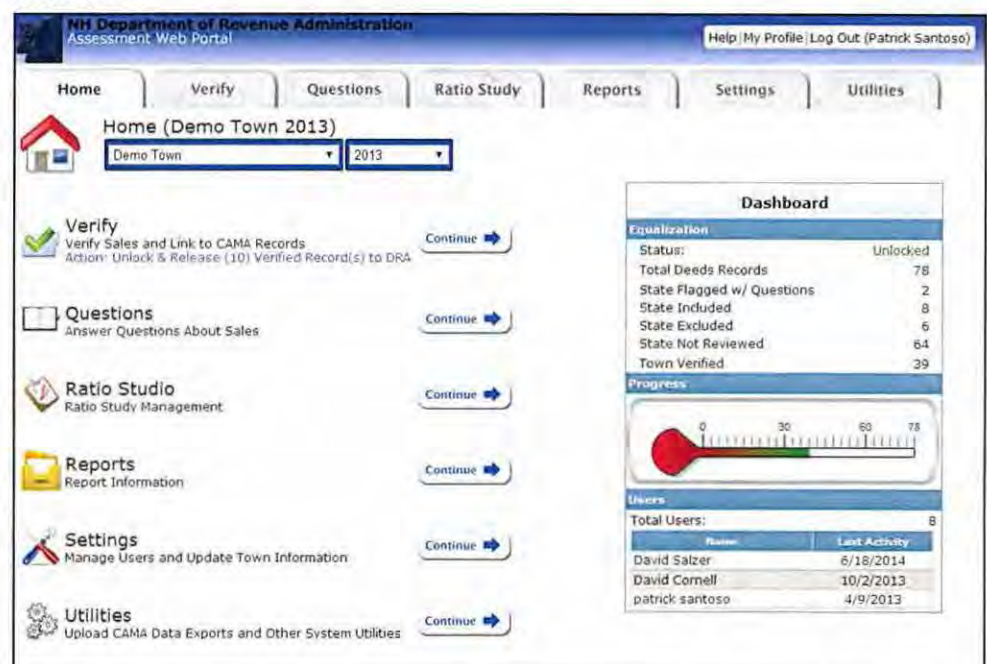
(Gagne 2014)

The project team continues to strive for greater automation and efficiencies at the local and state levels.

Future of Equalization in New Hampshire

Currently the project team is working to improve integration with local CAMA software. In an effort to eliminate duplicate data entry, Mosaic currently offers a sales export feature that allows users to complete verification within Mosaic and export linked and verified sales directly into local CAMA software. This export feature takes advantage of the digital data stream from the county registrars and allows local assessors, once in Mosaic, to complete their verification work and import all completed sales information with a few clicks. This feature has been beneficial for many municipalities. However, there is a preference among some to perform the validation work in local CAMA software and upload completed

Figure 6. Screen shot of town home page with suggested thermometer progress graph in Mosaic



sales into the Mosaic system. The project team is currently architecting this solution and working with CAMA vendors to provide their customers with appropriate interfaces and exports to upload the necessary sales data directly into the Mosaic equalization system.

An important contributor to the success of the Mosaic program has been regular live and web training sessions, which include brief refresher courses and full-length new employee training. In addition, in 2014 DRA is developing an equalization professional designation to recognize individuals who have taken an advanced equalization course and successfully passed an equalization examination. Improvements and updates are currently being incorporated for the 2014 equalization year, and the team looks forward to continued improvements to the system and enhanced functionality and usability for the entire New Hampshire assessing community.

In the future, DRA hopes to continue to expand Mosaic equalization to include advanced user-defined statistical analysis parameters, variable stratification (building type, neighborhood code, and the like), and near real-time transfer information integration through Real Estate Transfer Tax document electronic filing.

Final Thoughts

As property tax has evolved in New Hampshire, so has the equalization process. With every iteration of the process, DRA has strived to utilize the best available technologies and methodologies to better serve taxpayers and county and local governments. This pattern is evident in the current Mosaic equalization system, which relies upon the most current R statistical engine to provide exploratory statistics and leverages full GIS integration with the Mosaic Parcel Map. While the equalization (direct or indirect) process is not required in all states because of a lack of shared, common tax burdens, there is wider applicability of

the technologies in mass appraisal performance review. This article endeavors to present the evolution of equalization in New Hampshire in the hope that other jurisdictions can learn from its journey.

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David M. Cornell, CAE, currently serves as the Assistant Director for the New Hampshire Department of Revenue Municipal and Property Division. He received a bachelor of science degree in business administration from Liberty University and a MBA from Plymouth State University. David serves on the board of directors of the New Hampshire Chapter of the Appraisal Institute. He enjoys teaching finance and real estate classes and is a national instructor for IAAO.



Stephan Hamilton is the Director of Property and Municipal Services at the New Hampshire Department of Revenue. Stephan is responsible for overseeing the valuation of all real estate, the administration of property and real estate transfer taxes, and the setting of property tax for all taxing jurisdictions. Previously Stephan served as an assessor in multiple local governments.



Linda Kennedy has worked for the New Hampshire Department of Revenue Administration for the past 30 years. For the last 25 years she has served as the Equalization Bureau Supervisor, responsible for overseeing the entire equalization process statewide.

David Salzer is the Director of Projects at the University of New Hampshire Technology Transfer Center. David oversees numerous projects being conducted by the center, including the Mosaic Parcel Map and the Property Tax Rate Setting Software System redevelopment. He received bachelor's and master's degrees in engineering from the university in 2005 and 2007, respectively, and is currently pursuing a doctorate.



Patrick Santoso is the Director of Operations at the Technology Transfer Center. He received bachelor's and master's degrees in engineering from the University of New Hampshire and is currently pursuing a doctorate. Patrick is interested in the design of lean business processes, development of innovative custom software solutions, tax administration, and GIS land record management.





City Clerk's Office
City Hall - First Floor
31 Wakefield Street, Room 105
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 332-2130 - Fax (603) 509-1915
Web Site: <http://www.rochesternh.net>

Clerk of the Council
 Elections
 Vital Records
 Dog Licensing
 Notary Public Services

City Clerk's Report

2014

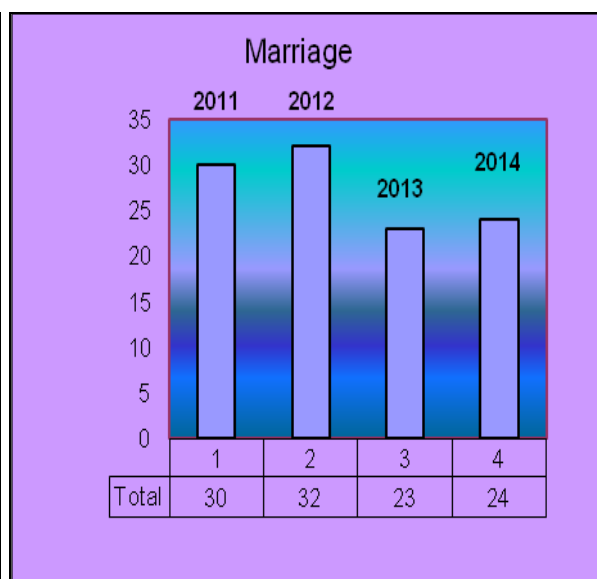
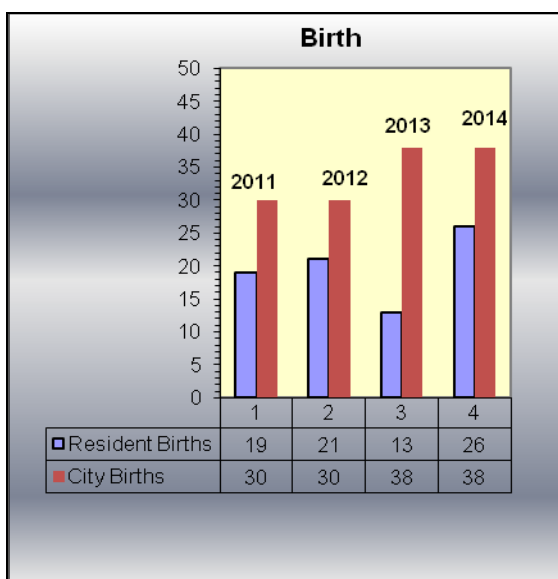
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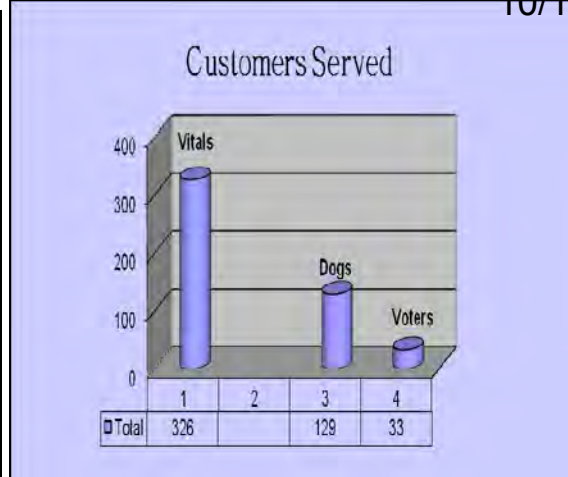
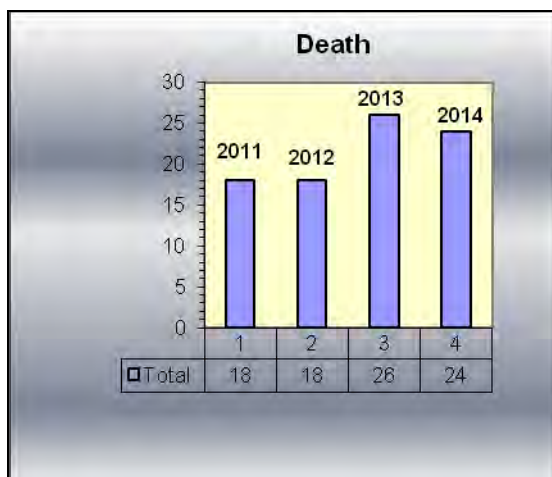
Vital Statistics

The City Clerk's staff issued 201 initial copies of vital records, 61 subsequent copies of vital records, and 18 marriage licenses in September. The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester. There were 25 babies born in Rochester during the month of September, 20 of which were of Rochester residents. A total of 22 deaths occurred in Rochester during the month of September.

Revenue – Vital Records/Marriage Licenses

	State	City
Initial/Subsequent copies	\$2,148	\$1,947
Marriage Licenses	\$ 684	\$ 126
	<u>\$2,832</u>	<u>\$2,073</u>





Dog Licensing

The City Clerk's office licensed 67 dogs during the month of August.

Elections

Voter registration summary by party as of September 30, 2014:

	<u>Democrats</u>	<u>Republicans</u>	<u>Undeclared</u>	<u>Total</u>
<u>Ward 1</u>	916	960	1,185	3,061
<u>Ward 2</u>	883	991	1,279	3,153
<u>Ward 3</u>	915	1,008	1,233	3,156
<u>Ward 4</u>	783	734	1,262	2,779
<u>Ward 5</u>	788	880	1,311	2,979
<u>Ward 6</u>	870	667	1,148	2,685
	5,155	5,240	7,418	17,813

Respectfully submitted,

Marcia H. Roddy

Marcia H. Roddy
Deputy City Clerk



10/14/14

City of Rochester, New Hampshire

Department of Building, Zoning and Licensing Services

31 Wakefield Street * Rochester, NH 03867
(603) 332-3508 * Fax (603) 509-1912

September 2014

There were two seminars presented by NHMA in the month of September in the McConnell Center in Dover, NH. The first seminar, "How To Run A Land Use Board" was presented on September 3, 2014. Mr. Torr, Mr. Spector, Mr. Gates and Mr. Grant attended. The second seminar presented on September 17, 2014 was "ZBA in New Hampshire". Mr. Spector, Mr. Goldstein, Mr. Brodeur, Mr. LaValle, Mr. Azouri, Mr. Grant and Karen Grenier attended .

APPLICATIONS REVIEWED BY THE ZONING BOARD

- 2014-16** Application by Luke Rivais for a variance for relief of setbacks according to 42.19, Table A, of the City's Zoning Ordinance to permit the side and rear setbacks to be closer than allowed. **Location:** 10 McDuffe Street, Map 115 Lot 63, Residential 1 Zone. The above Variance was Approved as presented at the Zoning Board of Adjustment's September 10, 2014 meeting with the following criteria: The variance will not be contrary to the public interest because: it will not negatively impact health and the general welfare. The spirit of the ordinance is observed because: it will not negatively impact health and the general welfare. Substantial justice is done because, if granted, the benefit to this individual applicant, outweighs any harm to the community as a whole. The value of surrounding properties will not be diminished because: it will not generate levels of noise, light, activity or traffic that are significantly different from that which currently exists.
- 2014-17** Application by Cumberland Farms Inc./ Paul Navelski requests a variance to the terms of Article 42.29, (c) (3) and (f) (6) , of the City's Zoning Ordinance to permit four (4) signs on the building and canopy, including the one (1) sign that is already permitted. **Location:** 79 Milton Rd./ 2 Flatrock Bridge Rd. Map 210 Lot(s) 55, & 56, Highway Commercial Zone. Variance was Approved as presented, by the following criteria: The variance will not be contrary to the public interest because: it will not exacerbate the overcrowding of land. The spirit of the ordinance is observed because, it will not exacerbate the overcrowding of land. Substantial justice is done because, if granted, the benefit to the individual applicant, outweighs any harm to the community as a whole. The value of surrounding properties will or will not be diminished because, The hours of operation are such that impacts from increased levels of noise, light, activity or traffic are not problematic.
- 2014-05** Request to rehear application by AT& T Mobility for a Special Exception to provide zoning relief, for construction and operation of a telecommunications tower and facility located on the Lowell St. property. According to section 42.24A(c)(9) of the City's Zoning Ordinance. **Location:** 156 A Lowell St. Map 244 Lot 2 Blk 1, Agricultural Zone, The request for the special exception was Approved as presented with the following stipulations; To grant the special exception based upon Attorney Grossman and the Abutters agreement, regarding how far back the tower will be situated and the fact the utility lines will be underground as Attorney Grossman stipulated. The utility lines to come back out of the ground to overhead no closer than at least 20ft. into the tree line. To move the tower back as far as possible but no closer that 150 ft from the back property line. Defer the distance change and the review of the new placement of the tower to the Planning Department.

End of Month Council Report

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of September 2014 with fiscal Year to Date

Department Revenue

	Current Month		Year to Date		Projected Revenue
Food Establishments	\$	3,720.00	\$	7,997.50	\$ 26,340.00
Taxi Service Permits	\$	0.00	\$	50.00	\$ 650.00
Amusement License	\$	0.00	\$	600.00	\$ 3,400.00
Building Permits	\$	49,212.50	\$	112,630.50	\$ 212,161.00
Hawkers & Peddlers	\$	0.00	\$	0.00	\$ 500.00
Postage	\$	166.08	\$	335.83	\$ 894.51
Second Hand Dealer	\$	73.00	\$	123.00	\$ 950.00
Pawnbroker License	\$	0.00	\$	0.00	\$ 100.00
Junk Yard & MVJY	\$	0.00	\$	0.00	\$ 175.00
Zoning Applications	\$	220.36	\$	1,095.36	\$ 6,475.00
Misc. Permits and Fees	\$	7.90	\$	26.90	\$ 87.00
GROSS REVENUE	\$	53,399.84	\$	122,859.09	\$ 251,732.51
Fees Refunded	\$	93.00	\$	93.00	
Fees Waived – Veteran	\$	1,439.00	\$	2,353.00	
Fees Waived - Municipal	\$	6,580.00	\$	13,108.00	
Total	\$	8,112.00	\$	15,554.00	
NET REVENUE	\$	45,287.84	\$	107,305.09	

Department Activities

10/14/14

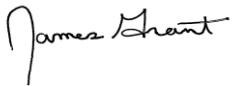
Permits :		Licenses :		Actions:	
Foundation Only	2	Second Hand Dealer	0	Building Final	23
Building Permit	71	Junk Dealer	0	Demo	0
Demolition Permit	5	Motor Vehicle Junk Yard	0	Electric Final	14
Sign Permit	3	Pawn Broker	0	Electric Rough	14
Plumbing Permit	43	Taxi - Owner	0	Electrical Underground	5
Electrical Permit	49	Taxi - Driver	0	Foundation	13
Mechanical Permit	57	Taxi - Vehicle	0	Framing	13
Pool Permit	0	Health	0	Gas Line	28
Fire Alarm/Sprinkler	1	Mechanical Devices	0	Health Inspection	0
Violation	6	Day Care	0	Insulation	9
		Temporary Food	2	Mechanical Final	16
		Video Games	0	Mechanical Rough	5
		Movie Theater	0	Perm Service	4
		Pool Table	0	Plumbing Final	10
		Hawkers & Peddlers	0	Plumbing Rough	10
		Mobile Home Parks	0	Plumbing Underground	1
		Food Establishments	7	Pool Bonding	1
				Pool Final	0
				Re-Bar	4
				Service & Service Upgrade	13
				Sheetrock	1
				Slab	1
				Temp Service	3
				Walk Through	6

Building Permit Detail

10/14/14

New Permits	Month: September 2014		Fiscal Year to Date	
	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Sign	1	\$ 1,000	7	\$ 15,225
Plumbing	43	106,900	74	\$ 575,850
Electrical	50	\$ 324,925	132	\$ 2,010,437
Mechanical	58	\$ 287,610	165	\$ 2,458,727
Fire				
Alarm	0	\$ 0.00	12	\$ 105,200
Protection	1	\$ 2,150	9	\$ 83,150
Foundation Only	2	\$ 60,000	2	\$ 60,000
Building Permit				
Multi-category	0	\$ 0.00	0	\$ 0.00
New Home	4	392,200	12	\$ 1,441,001
Addition Non Res	0	\$ 0.00	1	\$ 240,000
Alteration Non Res	7	\$ 1,912,528	15	\$ 2,799,875
Repair / Replace Non Res	3	\$ 19,100	6	\$ 301,089
Footing	4	\$ 12,000	14	\$ 39,400
Pool	0	\$ 0.00	0	\$ 0.00
Garage	4	\$ 145,305	11	\$ 392,805
Other	8	\$ 27,664	35	\$ 193,309
Demo	0	\$ 0.00	0	\$ 0.00
Shed	6	\$ 10,505	14	\$ 30,292
Addition Res	2	\$ 19,000	5	\$ 134,000
Alteration Res	8	\$ 162,003	18	\$ 202,812
Repair / Replace Res	24	\$ 189,830	79	\$ 526,882
Condo	0	\$ 0.00	0	\$ 0.00
Apartment	0	\$ 0.00	0	\$ 0.00
Mobile Home	6	\$ 323,000	8	\$ 472,900
Building Non Res	1	\$ 575,000	2	\$ 1,960,000
Total New Permit	232	\$ 4,570,720	621	\$ 14,042,954
Permit Renewals	1	\$ 3,000	4	\$ 7,000
Demolition	5	\$ 4,200	12	\$ 17,300
Total Permits Issued	238	\$ 4,563,520	637	\$ 14,018,654

Respectfully Submitted,



James Grant

Note: The above data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

CODE VIOLATION TYPE & OCCURRENCES**Month of: September 2014****Code Compliance Deficiencies**

There are up to four steps of actions being used to deal with complaints/ violations: The first being verbal contact. The next method is a written notice of violation. This consists of a notice that is mailed first class as well as certified mail giving the property owner or violator a detailed description of the deficiencies and a date to make the appropriate corrections. The requested date depends on the time that is considered reasonable for the requested action that needs corrected, for instance, a minor repair to a fence may warrant a couple of days, while replacing an entire fence may require a few weeks. If there has been no contact made by the recipient of the notice, a follow up inspection is then made. If the violation(s) still exist, a second notice of violation is mailed with a new correction date on it. This process is then followed through again with a final notice. If the violation has still not been corrected after these notices, the paper work is turned over to Attorney Grossman for legal/court action to be taken. If the violation was a time sensitive issue, such as trash piling up, we would skip the second notice and go straight to a final notice to help expedite the process.

RUBBISH & GARBAGE:

- Three recent in Ward two
 - Four recent in Ward four
 - One recent in Ward five
 - Four recent in Ward six
- All of the above violations were resolved and closed

INTERIOR VIOLATIONS:

- One recent in Ward one
Resolved and closed
- * One recent in Ward two
Still pending further action
- * Two recent in Ward six
Both were resolved and closed

EXTERIOR VIOLATIONS:

- Two recent in Ward three
One complaint was resolved and one was unfounded
- Five recent in Ward four
All five were resolved and closed
- Four recent in Ward six
All four were resolved and closed

MOTOR VEHICLE

- One recent in Ward three
Notice of violation has been mailed and is pending further action
- One recent in Ward six /more than one unregistered vehicle in yard
Violation corrected by registering same

SIGNS:

- One recent in Ward one /recovered snipe sign
- Three recent in Ward two/ recovered snipe signs
- Six recent in Ward four/ one snipe recovered all others were flags, banners or message boards
Five were resolved and closed. One unauthorized sign violation remains open and pending court action.
- * Twelve recent in Ward six / recovered snipe signs

SITE PLAN/ZONING VIOLATIONS:

- Two recent in Ward three
- Two recent in Ward four
- One recent in Ward five
- Two recent in Ward six
All of the above were resolved and closed
One of the violations in Ward six involved signs in the Historic District and were removed.

PERMIT VIOLATIONS

- Two recent in Ward one
- One recent in Ward two
- One recent in Ward three
- One recent in Ward four
- One recent in Ward five
- Three recent in Ward six
All of the above obtained required permits and re closed

COURT ACTION

- One recent in Ward two- Motion filed to bring forward & impose suspended fine
- One recent in Ward four – Motion filed for contempt/ failure to pay fine as ordered by court.
- Two recent complaints filed and awaiting mediation hearings

Community and Economic Development Management Report

September 23, 2014

Projects & Initiatives

Electric Car Charging Stations

- Contacted PSNH Site Acquisition Inc., a company building charging stations for electric cars. The firm's history includes an agreement with Nissan (LEAF), and all of their systems are compatible with all cars except for Teslas, for which there is an adapter.
- The process is that the community or private owner, creates a host revenue sharing agreement, if approved, the company spends \$30K to install equipment at the selected sites. There is no money up front, and the site community receives a check. This is the initial exploration with documentation to follow; potential sites include City Hall & Granite Ridge Marketplace, and the Commons. The next step is to select 10 sites and send them to the company for analysis. The charging stations have the ability to charge car two cars at once!

Targeted Restaurant Attraction Package

- Researched and cultivated a statewide list of over 80 restaurants, eateries, cafés and other dining options for focus on downtown venues. Target market information included data from Buxton, including maps and drive times.
- The office received very positive responses to the letter, with several restaurants interested in visiting the City of Rochester. Terra Cotta Pasta called for a presentation, Community and Economic Development staff created a specific retail packet designed with the pasta company's needs in mind, with space for manufacturing specialty pasta, sauces and baked goods, plus a café/retail space.
- More visits, including a French bakery are slated for October.

Communications/Public Relations

State the of the State with Governor Hassan

- Coordinated a positive follow up article following Governor Maggie Hassan's State of the State Breakfast, articulating the accolades from the meeting honoring the City of Rochester's aerospace development, Albany/Safran & Granite State Business Park, along with the educational community partners and college system.

Nominations, Awards & Recognition

- Respected national publication, *Expansion Solutions*, encouraged the nomination of the City of Rochester, Office of Community and Economic Development, to recognize the development work with Seacoast AeroSpace Initiative, a collaboration which includes the City of Rochester, Dover, Somersworth and Portsmouth. The nomination includes the following categories: Aeospace/Defense and Partnership Award for Regionalism and Cross Border Collaboration.

EXPANSION

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EXPANSION. DEVELOPMENT. RELOCATION.

2014 Application Form

(Deadline September 15, 2015)

Entry Date: 9/18/14Submitters Name and Organization: Karen Pollard, City of Rochester Economic Development

Organization's Information:

Organization's Name: Rochester Economic DevelopmentDirector's Name and Title: Karen Pollard, CEO Economic Development ManagerStreet / P.O. Box Address: 31 Wakefield StCity / State or Prov. / Zip: Rochester NH 03867Telephone: 603-335-7522Email address: Karen.pollard@rochester.nh.netDate Project Began: 1/15/13 Date of Completion (if applicable): N/A ongoing

Select One of the Following Categories:

☐ Ports☐ Food Processing☒ Aerospace/Defense☐ Agribusiness☐ Logistics☐ Warehouse/Distribution☐ Data CentersNew ☒ Partnership Award - Regionalism and Cross-Border CollaborationPartnerships must include: The names of the collaborating members, their location(s) and the nature of the collaboration

Please Provide the Following:

1. A brief description of the project/development (400-500 minimum words)
2. The goal or purpose of this project/development
3. The key industry primarily affected by the project/development
4. The impact of the project - Identify any tangible and/or intangible results and value added to your community (e.g. dollar value of capital investments, number of jobs created, etc.)
5. Additional information or details not covered in the above items

Email entry application and the information requested above in lines 1-5 (MS Word)
by September 15, 2015 to Awards@ExpansionSolutionsMagazine.com
and/or your marketing representative at Expansion Solutions.

Seacoast Aerospace Initiative: Cleared for Take-off; Aero/Defense Business Cleared to Land

Wednesday, May 14th, 2014

The Seacoast Aerospace Initiative launched Monday, with the ceremonial signing of a letter that clears for landing Canadian aerospace companies looking for opportunity to expand in one of New Hampshire's fastest growing sectors.

The initiative came about in 2012, as Albany International and Safran were preparing for their co-location in Rochester, and the need to prepare for the growth of the industry.

The Seacoast Aerospace Initiative

For the past 18 months, a partnership that included officials from Dover, Portsmouth, Rochester and Somersworth, as well as the Pease International Tradeport, Great Bay Community College and the University of New Hampshire and we here at the New Hampshire Division of Economic Development, has been working to position this region as a hub for composites manufacturing.

Fast forward to this week and we celebrated a milestone: The signing of a letter – in French – inviting Quebec aerospace companies and suppliers not only to expand here, but to work with us in other areas, such as research and education.

"This collaboration has strengthened the Seacoast's position as a leader in the aerospace and defense industry," said Gov. Maggie Hassan. "This is win-win for everybody – the companies involved, the cities, the Seacoast, the state and for our people. It's a good day for business in New Hampshire."

Quebec is our closest neighbor to the north and we share more than an international border; we owe much to them for our history, culture and work ethic.

"Montreal is the national hub for aerospace," said Thierry Weissenburger, senior trade commissioner of the Canadian Consulate in Boston. "This collaboration is happening as burgeoning trade is going on and I expect it grow massively."

If you recall, our aerospace industry got a boost when the New Hampshire Aerospace and Defense Export Consortium signed a MOU with Aero Montreal in December, paving the way for our aerospace companies to have preferred relationships with their counterparts in Quebec.

"This happened six months ago and already you are moving on with the next steps," said Marianne Bonnard, with the Quebec delegation. "You are already moving on to the step and I think that says a lot about the determination of the region here and of our cooperation."



With that came the ceremonial signing of the letter by our Commissioner Jeffrey Rose, of the Department of Resources and Economic Development; Mayors Karen Weston of Dover, Robert Lister of Portsmouth, Thomas “T.J.” Jean of Rochester, Dana Hilliard of Somersworth, and Arthur Nickless Jr., chairman of the Pease Development Authority.

“This regional hub is the centerpiece for our state’s economy, built around aerospace and defense,” Rose said. “We’re ready for take-off on the Seacoast.”

Lorna Colquhoun, Communications Director

NH Division of Economic Development

CLEARED FOR LANDING: NEW HAMPSHIRE'S SEACOAST THE EMERGING COMPOSITES REGION

NH ADEC

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[Why NH?](#)
[NH Maps](#)


THE CITIES OF DOVER, PORTSMOUTH, ROCHESTER AND
SOMERSWORTH, AND PEASE INTERNATIONAL TRADEPORT

Albany Engineered Composites: Ribbon Cutting



New Hampshire's Seacoast, along the Atlantic Ocean, has scenic beauty, close-knit communities and a vibrant arts, cuisine and cultural scene.

The Seacoast also means business, accessible to national and international markets by interstate, rail, sea and air.

THE IDEAL LANDING FOR YOUR AEROSPACE OR DEFENSE BUSINESS: NEW HAMPSHIRE'S SEACOAST

Safran Aerospace Composites and Albany Engineered Composites recently inaugurated their composites manufacturing plant in Rochester, joining more than 300 companies around the state connected with the aerospace and defense industries.

The Seacoast offers a skilled and educated workforce, complemented by a state-of-the-art composites training lab, certificate and degree programs in manufacturing, and customized training. Contact us today. Our responsive state and municipal governments want to help you grow and prosper in the Granite State.



DOVER

- Population: 30,220
- 400-acre parcel rezoned for industrial growth
- Top 100 places to live in the US
- Fastest growing city in NH



PORTSMOUTH

- Population: 21,379
- New Hampshire's only deepwater port
- Top ranked in quality of life and as a place to raise children & to retire
- NH's first Eco-municipality



ROCHESTER

- Population: 29,823
- Safran Aerospace Composites and Albany Engineered Composites leading the growth of composites technology
- Home of Great Bay Community College's Advanced Technology and Academic Center



SOMERSWORTH

- Population: 11,754
- Tax incentives for commercial and industrial developments
- Affordable real estate
- Access to both New Hampshire and Maine workforce
- Revitalized downtown with the largest historic district in New Hampshire



PEASE INTERNATIONAL TRADEPORT

- Home to Portsmouth International Airport with an 11,300-foot runway capable of handling any size aircraft. Full US Customs services available on site.
- A robust center of economic activity three miles from Portsmouth; immediately adjacent to Interstate 95 and NH Route 16 with easy access to a talented and diverse three-state labor force

Seacoast Aerospace Initiative – Partner List

1. Rochester, NH
Karen Pollard, CECd, EDP – catalyst and initiator, collaborator & contributor
2. Somersworth, NH
Christine Soutter – collaborator and contributor
3. Dover, NH
Dan Barufaldi – collaborator and contributor
4. Portsmouth, NH
Nancy Carmer – collaborator and contributor
5. Pease Development Authority
Dave Mullen – collaborator and contributor, host of signing event
6. NH Department of Economic Development
Cindy Harrington and Lorna Colquhoun – financial agent, trade show representatives, marketing publications and Governor’s liaison

NH's Multi-Billion Dollar Industry



Aims Beyond the Stratosphere

BY ETHAN LAFRANCE



On a winter's morning in December 2012, a red ribbon was cut to celebrate the opening of a bridge at Rochester's Granite State Business Park, marking a new era in a region that's long been known for its manufacturing heritage.

The bridge reaches the new plant in which French-owned Safran Aerospace Composites and Albany Engineered Composites work in partnership to produce revolutionary lightweight parts for next-generation aircraft engines. Albany relocated its corporate headquarters from New York to Rochester in 2011.

"About 45 percent of all new aircraft built between 2016 and 2030 will have advanced composite parts that were developed right here," said Joseph Morone, president of Albany International, at the ribbon cutting. "Most of the composite parts for 45 percent of all new aircraft, in one way or another, will start here."

AEC and SAC manufacture fan blades, fan case and other components for the CFM LEAP engine, which are used in the Boeing 737 Max, the COMAC A19 and in some Airbus A320 NEO aircraft.

To meet the demand over the next two decades, Safran and AEC will hire over 400 workers. Officials on the Seacoast are confident other composites and high tech manufacturing compa-

nies, their suppliers and businesses to support the needs of the workforce will also come to region.

The Seacoast is ready for these businesses and workers to land here.

"We are reaching out to embrace the opportunities that are coming with advanced and high tech manufacturing," said Karen Pollard, deputy city manager and director of community development for the city of Rochester. "Rochester has energy and enthusiasm and is prepared for the future."

The New Hampshire Division of Economic Development is partnering with the four cities that anchor the Seacoast - Dover, Portsmouth, Rochester and Somersworth - as well as the Pease International Tradeport and Great Bay Community College to bring in new businesses related to composite manufacturing and other advanced manufacturing opportunities.

This kind partnership, said Christopher Way, interim director of the division, is a model that can be established in other parts of the state, where there are clusters of specific industries.

"There is excellent cooperation between the Seacoast communities to be a global competitor in composites and high technology manufacturing," said Nancy Carner, Portsmouth's economic development program manager.



10/14/14

City of Rochester, New Hampshire

ECONOMIC DEVELOPMENT DEPARTMENT
31 Wakefield Street • Rochester, NH 03867
(603) 332-1167

September 4, 2014

Priscilla Lane-Rondeau
900 Degrees Restaurant
50 Dow Street
Manchester, NH 03101

*Restaurant Letter + Flyer
Sent to (84) locations*

Dear Ms. Priscilla Lane-Rondeau:

Congratulations on your success in New Hampshire! Your unique food point of view adds to the variety of excellent culinary choices enjoyed by residents and visitors in New Hampshire. We would like to offer you a special invitation to consider a second location in the city of Rochester, one of the fastest growing cities in the state!

As one of the largest cities in the state, Rochester is now the New Hampshire's hub for composite materials and advanced manufacturing firms. Employment in these high-growth and highly paid industries is projected to more than double by the end of the decade. To support new residents, visitors and business enterprises, we identified community amenities like distinctive restaurants and shopping in the Downtown Arts and Entertainment District as a critical factor. We'd like you to be part of this exciting time with us.

The Economic Development Office, the Rochester Main Street Program and the Greater Chamber of Commerce are partnering in several business "exclusives" for you to consider. Munch Madness, 52 Meals for you, Restaurant Week and Taste of the Seacoast are just a few of the annual events that our community and local Restaurants enjoy.

We offer:

- ✓ Low-Interest Loans through our JOB Loan Fund (Up to \$50,000!)
- ✓ Scholarships for Entrepreneurs
- ✓ Downtown Sign and Façade Grant Program
- ✓ Downtown Events Every Month of the Year!
- ✓ Joint Marketing at a Discount
- ✓ Rochester Buying Power – Energy Savings Program for Small Business
- ✓ FREE Listings on websites and walking maps - FREE Parking in most Downtown locations
- ✓ Available and Affordable Spaces of all shapes and sizes

Let us show you everything a Rochester location has to offer your business. Contact us now to schedule a confidential visit that will answer your questions and demonstrate the plentiful opportunities for you in Rochester, New Hampshire. We look forward to meeting with you soon!

Sincerely,

Karen Pollard, CEcD
Economic Development Manager

Jennifer Marsh
Economic Development Specialist



View the available properties our website, www.ThinkRochester.biz

THINK ROCHESTER • NEW HAMPSHIRE

Prime Restaurant/Retail Space Available

THINK ROCHESTER
NEW HAMPSHIRE ECONOMIC DEVELOPMENT

Location Map Key

- ✓ 28 North Main Street
- ✓ 1 Wakefield Street
- ✓ 300 North Main Street
- ✓ 393 Gonic Road
- ✓ 38 Milton Road

Key Trade Area Demographics

Average Daily Traffic Count
4% Increase Over 2013

- Rochester Tolls: 29,729
- Main Street Downtown: 13,070
- 1 Wakefield Center: 11,000
- 38 Milton Road: 11,034

Featured Restaurant/Retail Locations



✓ 300 North Main Street



✓ 1 Wakefield Street



Scan or visit
www.ThinkRochester.biz
to view more locations!

Jenn Marsh, Economic Development Specialist
jennifer.marsh@rochesternh.net
(603) 335-7522

THINK ROCHESTER • NEW HAMPSHIRE

Prime Restaurant/Retail Space Available

THINK ROCHESTER
NEW HAMPSHIRE ECONOMIC
DEVELOPMENT

Property Information



28 North Main Street \$199,900

Commercial, Downtown, 3000 Sq. Ft.

Hourihane, Comier & Assoc., Tim Fontneau, (603) 312-0607

Traffic Count: 13,070



1 Wakefield Street \$10/Sq.Ft./\$1,500/Month

Commercial, Retail, Office, 1626 Sq. Ft.

North & South Property Advisors, Jason Garland, (603) 750-7501

Traffic Count: 11,000



300 North Main Street \$16/Lease Sq. Ft.

Commercial, 1750 or 750 Sq. Ft.

David Jenks, (617) 908-4413

Traffic Count: 13,070



393 Gonic Road \$349,900

Commercial, 1800 Sq. Ft., .46 acres

RE/Max Insight, Elyane Davis, (603) 421-8313

Traffic Count: 21,000



38 Milton Road \$699,900

Commercial, 7100 Sq. Ft., 6 acres

RE/Max Insight, Betty Wolters, (603) 235-7607

Traffic Count: 11,034

Demographics

15 Minute Drive Time	2012	2015	Restaurant Demand	2013
Total Population	46,446	48,164	Full Serv.Restaurants	\$23,725,887
Total Household	18,563	19,361	Limited Service Eating	\$23,680,660
Household Income	\$63,938	\$71,477	Drinking Places	\$1,909,471
Household Over \$75K	31.2%	38.2%	Special Food Services	\$298,528
Household Over \$100K	16.5%	21.6%	Restaurant Sales	\$437,706,580



Scan or visit
www.ThinkRochester.biz
to view more locations!

Jenn Marsh, Economic Development Specialist
jennifer.marsh@rochesternh.net
(603) 335-7522

THINK ROCHESTER NEW HAMPSHIRE

10/14/14

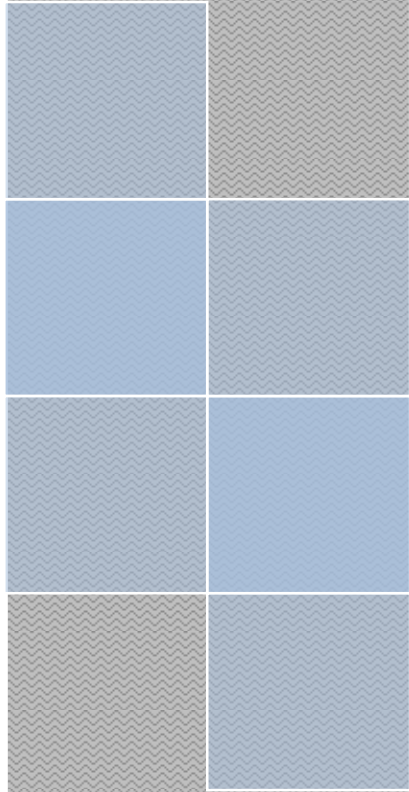


THINK ROCHESTER NEW HAMPSHIRE

Prime Restaurant/Retail Space

10/14/14





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Blaine Cox
Deputy City Manager/
Director Finance & Administration

Rochester, New Hampshire
 31 Wakefield Street
 Rochester, NH 03867
 Tel. (603) 335-7609
 Fax (603) 335-7589
 blaine.cox@rochesternh.net

To: Finance Committee
 From: Blaine Cox, Deputy City Manager
 Date: October 8, 2014
 Subject: Monthly Financial Report
 Copied To: City Manager Fitzpatrick

As of the end of September, we are approximately 25.0% through Fiscal Year 2015.

REVENUES

DEPARTMENT	ORIGINAL ESTIM REV	ESTIM REV ADJ	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
CITY CLERK	106,120	-	106,120	25,870	80,250	24.38%
ASSESSORS	1,000	-	1,000	107	893	10.70%
INTEREST INCOME	70,000	-	70,000	8,934	61,066	12.76%
BUSINESS OFFICE	1,000	-	1,000	-	1,000	0.00%
TAX COLLECTOR	27,746,617	-	27,746,617	13,024,984	14,721,633	46.94%
GENERAL OVERHEAD	3,554,907	156	3,555,063	1,091,007	2,464,056	30.69%
ROOMS & MEALS	1,324,698	-	1,324,698	-	1,324,698	0.00%
PUBLIC BLDGS	-	-	-	480	(480)	
PLANNIN	15,250	-	15,250	6,333	8,917	41.53%
REV LEGAL OFFICE	50,000	-	50,000	8,333	41,667	16.67%
POLICE	352,950	-	352,950	59,277	293,673	16.79%
FIRE LOCAL	12,350	-	12,350	1,174	11,176	9.51%
FIRE STATE	15,584	-	15,584	-	15,584	0.00%
FIRE FEDERAL	-	-	-	674	(674)	
DISPATCH	62,044	-	62,044	31,419	30,625	50.64%
BLDZ,ZONING&LICENSE	293,575	-	293,575	107,305	186,270	36.55%
PUBLIC WORKS	31,500	-	31,500	11,174	20,326	35.47%
STATE HIGHWAY SUBSIDY	523,112	-	523,112	159,279	363,833	30.45%
WELFARE	9,000	-	9,000	2,600	6,400	28.88%
RECREATION	140,000	1,000	141,000	77,015	63,985	54.62%
LIBRARY	12,200	1,000	13,200	4,566	8,634	34.59%
TOTALS	34,321,907	2,156	34,324,063	14,620,531	19,703,532	42.60%

General Fund Year to Date Revenue Summary:

Note: If the Property Tax Revenue is removed from Tax Collector Revenue to show only

non-property tax revenue, the City General Fund Revenue percentage is at 17.2%.

Enterprise Funds Year to Date Revenue Summary:

FUND	ORIGINAL ESTIM REV	ESTIM REV ADJ	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
WATER	5,188,845	0	5,188,845	993,780	4,195,065	19.15%
SEWER	6,970,229	0	6,970,229	1,300,142	5,670,087	18.65%
ARENA	538,624	0	538,624	75,545	463,079	14.03%

EXPENDITURES

General Fund Year to Date Expenditure Summary:

DEPARTMENT	ORIGINAL APPROP	TRANFRS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUM	AVAILABLE BUDGET	% USED
COUNCIL/MANAGER	263,790	-	263,790	68,936	8,634	186,220	29.41%
ECONOMIC DEV	289,042	-	289,042	83,668	9,725	195,649	32.31%
MIS	420,318	-	420,318	100,127	19,460	300,730	28.45%
CITY CLERK	259,793	-	259,793	58,719	32,640	168,434	35.17%
ELECTIONS	36,944	-	36,944	13,916	4,470	18,558	49.77%
11050070 ASSESSORS	361,496	-	361,496	108,065	10,997	242,434	32.94%
BUSINESS OFFICE	435,470	1,900	437,370	131,884	1,698	303,788	30.54%
HUMAN RESOURCES	122,815	-	122,815	30,869	4,902	87,043	29.13%
TAX COLLECTOR	329,326	-	329,326	85,707	4,359	239,260	27.35%
GENERAL OVERHEAD	854,289	(11,845)	842,444	102,865	178,148	561,431	33.36%
PUBLIC BUILDINGS	804,929	9,945	814,874	208,032	96,285	510,556	37.35%
PLANNING	329,295	-	329,295	88,327	4,932	236,036	28.32%
LEGAL OFFICE	298,351	-	298,351	21,041	49	277,262	7.07%
POLICE	6,707,707	-	6,707,707	1,851,250	70,716	4,785,741	28.65%
FIRE	4,211,325	-	4,211,325	1,068,107	62,348	3,080,870	26.84%
DISPATCH	745,181	-	745,181	191,640	5,219	548,322	26.42%
BLDG,ZONING&LICENSE	493,882	-	493,882	137,213	11,346	345,323	30.08%
AMBULANCE	53,219	-	53,219	13,305	39,914	-	100.00%
PUBLIC WORKS	2,690,115	-	2,690,115	525,891	498,523	1,665,701	38.08%
WELFARE	439,720	-	439,720	96,747	7,329	335,644	23.67%
RECREATION	687,981	1,000	688,981	252,840	9,445	426,696	38.07%
LIBRARY	1,059,530	1,000	1,060,530	306,503	26,288	727,739	31.38%
COUNTY TAX	5,939,341	-	5,939,341	-	-	5,939,341	0.00%
DEBT SERVICE	4,803,496	-	4,803,496	2,252,140	-	2,551,356	46.89%
TAX ABATEMENTS	92,256	-	92,256	8,651	-	83,605	9.38%
CIP TRANSFERS	1,592,296	156	1,592,452	156	-	1,592,296	0.01%
TOTALS	34,321,907	2,156	34,324,063	7,806,599	1,107,427	25,410,037	25.97%

Notes: If all encumbrances are removed, the YTD Expended for City and County General Fund Departments is at 22.7% of Revised Budget.

Enterprise Funds Year to Date Expenditure Summary:

FUND	ORIGINAL APPROP	TRANFRS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUM	AVAILABLE BUDGET	% USED
WATER	5,188,845	0	5,188,845	948,728	225,946	4,014,172	22.64%
SEWER	6,970,229	0	6,970,229	2,116,230	195,996	4,658,004	33.17%
ARENA	538,624	0	538,624	161,787	26,200	350,636	34.90%

Note: If encumbrances are removed, the YTD Expended is at 18.3%, 30.3% and 30.0% respectively of Revised Budget.

**City and Enterprise Funds
Revenue Summary
For Period Ending
09/30/14**

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
11031 CITY CLERK REVENUE	106,120	0	106,120	25,870.26	80,249.74	24.4%
11051 ASSESSORS REVENUES	1,000	0	1,000	107.00	893.00	10.7%
11061 BUSINESS OFFICE REVENUE	70,000	0	70,000	8,934.47	61,065.53	12.8%
11062 BUSINESS OFFICE REVENUE	1,000	0	1,000	.00	1,000.00	.0%
11071 TAX COLLECTOR REVENUE	27,746,617	0	27,746,617	13,024,983.82	14,721,633.18	46.9%
11081 GENERAL OVERHEAD REVENUE	3,554,907	156	3,555,063	1,091,006.97	2,464,055.97	30.7%
11082 GENERAL OVERHEAD REVENUE	1,324,698	0	1,324,698	.00	1,324,698.00	.0%
11091 PUBLIC BLDGS REVENUE	0	0	0	479.50	-479.50	100.0%
11101 PLANNING	15,250	0	15,250	6,332.78	8,917.22	41.5%
11201 REV LEGAL OFFICE	50,000	0	50,000	8,333.32	41,666.68	16.7%
12011 POLICE CITY REVENUE	352,950	0	352,950	59,277.23	293,672.77	16.8%
12021 FIRE CITY REVENUE	12,350	0	12,350	1,174.01	11,175.99	9.5%
12022 FIRE STATE REVENUE	15,584	0	15,584	.00	15,584.00	.0%
12023 FIRE FEDERAL REVENUE	0	0	0	673.65	-673.65	100.0%
12031 DISPATCH CENTER	62,044	0	62,044	31,418.86	30,625.14	50.6%
12041 CODE ENFORCEMENT REVENUE	293,575	0	293,575	107,305.09	186,269.91	36.6%
13011 PUBLIC WORKS REVENUE	31,500	0	31,500	11,173.75	20,326.25	35.5%
13012 STATE HIGHWAY SUBSIDY	523,112	0	523,112	159,279.11	363,832.89	30.4%
14011 WELFARE REVENUE	9,000	0	9,000	2,599.63	6,400.37	28.9%
14021 RECREATION REVENUE	140,000	1,000	141,000	77,015.26	63,984.74	54.6%
14031 LIBRARY REVENUE	12,200	1,000	13,200	4,566.25	8,633.75	34.6%
TOTAL GENERAL FUND	34,321,907	2,156	34,324,063	14,620,530.96	19,703,531.98	42.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03							
ACCOUNTS FOR: 5001	WATER ENTERPRISE FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
510001	WATER WORKS REVENUE	5,188,845	0	5,188,845	993,779.68	4,195,065.32	19.2%
	TOTAL WATER ENTERPRISE FUND	5,188,845	0	5,188,845	993,779.68	4,195,065.32	19.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03							
ACCOUNTS FOR: 5002	SEWER ENTERPRISE FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
520001	SEWER WORKS REVENUE	6,581,364	0	6,581,364	1,243,877.13	5,337,486.87	18.9%
520002	SEWER WORKS REVENUE	388,865	0	388,865	56,265.00	332,600.00	14.5%
	TOTAL SEWER ENTERPRISE FUND	6,970,229	0	6,970,229	1,300,142.13	5,670,086.87	18.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03							
ACCOUNTS FOR: 5003	ARENA ENTERPRISE FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
530001	ARENA REVENUE	538,624	0	538,624	75,545.33	463,078.67	14.0%
	TOTAL ARENA ENTERPRISE FUND	538,624	0	538,624	75,545.33	463,078.67	14.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03

ACCOUNTS FOR: 1501	CAPITAL PROJECTS GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
150000	CIP REVENUE BONDING	65,625,103	2,957,511	63,167,280	26,921,142.97	36,246,136.68	42.6%
150001	CIP REVENUE CASH	11,379,659	-236,282	11,616,096	10,144,257.31	1,471,838.89	87.3%
150002	CIP REVENUE STATE	3,693,831	-299,733	3,993,564	3,621,908.14	371,655.42	90.7%
150003	CIP REVENUE FUND BAL/RET EAR	3,041,245	-229,126	3,270,370	3,120,634.05	149,736.44	95.4%
150004	CIP REVENUE DEDICATED REVENUE	2,783,779	-10,019	2,793,798	2,962,630.23	-168,832.73	106.0%
150005	CIP REVENUE GRANTS	6,525,329	-1,597,404	7,692,734	5,437,534.59	2,255,199.20	70.7%
TOTAL CAPITAL PROJECTS GENERAL FUND		93,048,945	584,948	92,533,841	52,208,107.29	40,325,733.90	56.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03

ACCOUNTS FOR: 5501 CAPITAL PROJECTS WATER FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
550101 CIP REVENUE CASH	2,736,341	812,338	1,924,002	2,410,064.79	-486,062.60	125.3%
550102 CIP REVENUES STATE	290,000	-24,500	314,500	314,500.00	.00	100.0%
550103 CIP REVENUE FUND BAL/RET EAR	171,903	0	171,903	171,903.00	.00	100.0%
550104 OTHER REVENUES	30,000	0	30,000	30,000.00	.00	100.0%
550105 WATER CIP REVENUE GRANTS	2,521,100	-104,197	2,625,297	10,500.00	2,614,797.00	.4%
TOTAL CAPITAL PROJECTS WATER FUND	5,749,344	683,641	5,065,702	2,936,967.79	2,128,734.40	58.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03

ACCOUNTS FOR: 5502	CAPITAL PROJECTS SEWER FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
550201	CIP REVENUE CASH	3,683,283	518,582	3,164,591	2,832,132.18	332,458.55	89.5%
550202	CIP REVENUE STATE	390,000	390,000	0	.00	.00	.0%
550203	CIP REVENUE FUND BAL/RET EAR	593,018	0	593,018	583,018.00	10,000.00	98.3%
550205	CIP REVENUE FUND	2,532,326	-303,516	2,835,842	692,253.37	2,143,588.63	24.4%
TOTAL CAPITAL PROJECTS SEWER FUND		7,198,627	605,065	6,593,451	4,107,403.55	2,486,047.18	62.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03								
ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT		
5503 CAPITAL PROJECTS ARENA FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL		
550301 CIP REVENUE CASH	35,000	12,046	22,954	22,954.00	.00	100.0%		
550305 CIP REVENUE FUND	64,356	0	64,356	64,356.00	.00	100.0%		
TOTAL CAPITAL PROJECTS ARENA FUND	99,356	12,046	87,310	87,310.00	.00	100.0%		

**City and Enterprise Funds
Expense Summary
For Period Ending
09/30/14**

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03

ACCOUNTS 1000	FOR: GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11000051	CITY MANAGER	263,790	0	263,790	68,936.20	8,633.62	186,220.18	29.4%
11012351	ECONOMIC DEVELOPMENT	289,042	0	289,042	83,667.94	9,724.57	195,649.49	32.3%
11020050	MUNICIPAL INFORMATION SYST	420,318	0	420,318	100,127.25	19,460.34	300,730.41	28.5%
11030051	CITY CLERK	259,793	0	259,793	58,718.77	32,640.35	168,433.88	35.2%
11040050	ELECTIONS	36,944	0	36,944	13,916.26	4,469.58	18,558.16	49.8%
11050070	ASSESSORS	361,496	0	361,496	108,064.74	10,996.87	242,434.39	32.9%
11060051	BUSINESS OFFICE	435,470	1,900	437,370	131,884.12	1,697.89	303,787.99	30.5%
11063151	HUMAN RESOURCES	122,815	0	122,815	30,869.42	4,902.14	87,043.44	29.1%
11070070	TAX COLLECTOR	329,326	0	329,326	85,706.60	4,359.19	239,260.21	27.3%
11080050	GENERAL OVERHEAD	854,289	-11,845	842,444	102,865.39	178,148.00	561,430.61	33.4%
11090050	PB CITY WIDE 50	544,915	-1,000	543,915	143,840.97	9,145.42	390,928.61	28.1%
11090051	PB CITY HALL 51	79,794	-2,500	77,294	11,526.66	20,202.33	45,565.01	41.0%
11090052	PB OPERA HOUSE 52	30,372	0	30,372	7,707.96	3,350.70	19,313.34	36.4%
11090054	PB CENTRAL FIRE 54	13,232	0	13,232	4,161.27	5,534.86	3,534.87	73.3%
11090055	PB GONIC FIRE 55	29,556	2,000	31,556	5,193.50	18,478.92	7,883.58	75.0%
11090056	PB LIBRARY 56	15,012	2,500	17,512	8,322.68	5,136.60	4,052.72	76.9%
11090057	PB DPW GARAGE 57	10,843	0	10,843	5,359.73	5,482.29	.98	100.0%
11090059	PB FIRE STATION 59	725	0	725	45.54	210.00	469.46	35.2%
11090061	PB HISTORICAL MUSEUM 61	1,900	-300	1,600	.00	890.00	710.00	55.6%
11090063	PB HANSON POOL 63	5,005	0	5,005	262.20	1,389.80	3,353.00	33.0%
11090064	PB GONIC POOL 64	2,880	0	2,880	189.78	653.27	2,036.95	29.3%
11090065	PB EAST ROCHESTER POOL 65	2,825	0	2,825	164.00	649.00	2,012.00	28.8%
11090068	PB GROUNDS 68	9,490	-200	9,290	4,463.68	749.56	4,076.76	56.1%
11090069	PB DOWNTOWN 69	16,500	0	16,500	4,248.60	1,325.26	10,926.14	33.8%
11090070	PB REVENUE BUILDING 70	20,319	0	20,319	5,740.99	3,534.63	11,043.38	45.6%
11090071	PB PLAYGROUNDS 71	2,500	-500	2,000	.00	.00	2,000.00	.0%
11090075	PB NEW POLICE STATION	19,061	9,945	29,006	6,804.49	19,552.83	2,648.68	90.9%
11102051	PLANNING	329,295	0	329,295	88,327.36	4,931.81	236,035.83	28.3%
11200051	LEGAL OFFICE	298,351	0	298,351	21,040.56	48.75	277,261.69	7.1%
12010053	PD ADMINISTRATIVE SERVICES	1,853,696	0	1,853,696	625,182.24	70,715.80	1,157,797.96	37.5%
12012453	PD PATROL SERVICES	4,432,240	0	4,432,240	1,110,792.58	.00	3,321,447.42	25.1%
12012553	PD SUPPORT SERVICES	421,771	0	421,771	115,275.27	.00	306,495.73	27.3%
12020054	FIRE DEPARTMENT	4,151,808	0	4,151,808	1,064,607.94	61,334.08	3,025,865.98	27.1%
12020055	FIRE DEPT 55 GONIC SUBSTAT	28,556	0	28,556	2,536.65	.00	26,019.35	8.9%
12020754	CALL FIRE	30,161	0	30,161	962.01	1,013.99	28,185.00	6.6%
12022754	FOREST FIRES	800	0	800	.00	.00	800.00	.0%
12030153	DISPATCH CENTER	745,181	0	745,181	191,639.89	5,219.27	548,321.84	26.4%
12040051	CODE ENFORCEMENT	493,882	0	493,882	137,213.08	11,345.71	345,323.21	30.1%
12050050	AMBULANCE	53,219	0	53,219	13,304.75	39,914.25	.00	100.0%
13010057	PUBLIC WORKS	1,975,670	0	1,975,670	485,248.54	486,327.34	1,004,094.12	49.2%
13010957	WINTER MAINTENANCE	461,445	0	461,445	2,601.29	11,276.02	447,567.69	3.0%
13020050	CITY LIGHTS	253,000	0	253,000	38,040.98	920.00	214,039.02	15.4%
14010051	WELFARE	439,720	0	439,720	96,747.08	7,329.38	335,643.54	23.7%
14022072	RECREATION ADMINISTRATION	522,927	2,400	525,327	133,368.04	6,338.03	385,620.93	26.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14022150 RECREATION PLAYGROUNDS/CAM	88,112	-500	87,612	71,003.11	1,862.68	14,746.21	83.2%
14022250 RECREATION POOLS	76,942	-900	76,042	48,469.01	1,244.24	26,328.75	65.4%
14030056 LIBRARY	1,059,530	1,000	1,060,530	306,503.33	26,287.81	727,738.86	31.4%
15000051 COUNTY TAX	5,939,341	0	5,939,341	.00	.00	5,939,341.00	.0%
17010051 TRANSFERS/PAYMENTS DEBT SV	4,803,496	0	4,803,496	2,252,139.68	.00	2,551,356.32	46.9%
17030050 OVERLAY	92,256	0	92,256	8,650.61	.00	83,605.39	9.4%
17040051 TRANSFER TO CAPITAL PROJEC	1,592,296	156	1,592,452	155.94	.00	1,592,296.00	.0%
TOTAL GENERAL FUND	34,321,907	2,156	34,324,063	7,806,598.68	1,107,427.18	25,410,037.08	26.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03

ACCOUNTS FOR: 5001	WATER ENTERPRISE FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
51601057	WATER WORKS EXPENSE	4,156,404	0	4,156,404	719,794.15	115,567.20	3,321,042.65	20.1%
51601073	WATER TREATMENT PLANT	975,887	0	975,887	214,242.69	110,276.35	651,367.96	33.3%
51601570	WATER REVENUE OFFICE	56,554	0	56,554	14,690.80	102.23	41,760.97	26.2%
TOTAL WATER ENTERPRISE FUND		5,188,845	0	5,188,845	948,727.64	225,945.78	4,014,171.58	22.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03

ACCOUNTS FOR: 5002	SEWER ENTERPRISE FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52602057	SEWER WORKS EXPENSE	3,938,548	0	3,938,548	1,764,483.72	56,624.17	2,117,440.11	46.2%
52602074	SEWER TREATMENT PLANT	2,975,065	0	2,975,065	337,054.04	139,269.35	2,498,741.61	16.0%
52602470	SEWER REVENUE OFFICE	56,616	0	56,616	14,691.86	102.22	41,821.92	26.1%
TOTAL SEWER ENTERPRISE FUND		6,970,229	0	6,970,229	2,116,229.62	195,995.74	4,658,003.64	33.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03								
ACCOUNTS FOR: 5003	ARENA ENTERPRISE FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
53603060	ARENA EXPENSE	538,624	0	538,624	161,787.31	26,200.34	350,636.35	34.9%
	TOTAL ARENA ENTERPRISE FUND	538,624	0	538,624	161,787.31	26,200.34	350,636.35	34.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03

ACCOUNTS FOR: 1501	CAPITAL PROJECTS GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15011010	CIP ECONOMIC DEVELOPMENT	845,086	-22,511	822,574	669,361.05	5,825.00	147,388.30	82.1%
15011020	CIP MIS EXPENSE	1,082,816	-225,000	857,816	650,778.36	13,050.23	193,987.58	77.4%
15011040	CIP ELECTIONS EXPENSE	7,000	0	7,000	.00	.00	7,000.00	.0%
15011080	TRANSFER TO OTHER FUNDS	1,338,274	0	1,338,274	1,267,550.21	.00	70,723.88	94.7%
15011081	LAND PURCHASES	1,856,880	-350,000	1,506,880	1,298,574.50	.00	208,305.50	86.2%
15011090	CIP PUBLIC BUILDINGS EXPEN	5,498,360	-235,010	5,263,350	1,962,409.77	155,169.13	3,145,771.39	40.2%
15011100	CIP PLANNING EXPENSE	40,000	0	40,000	12,898.73	3,207.25	23,894.02	40.3%
15012010	CIP POLICE EXPENSE	660,554	0	660,554	614,742.45	16,500.00	29,311.55	95.6%
15012020	CIP FIRE EXPENSE	916,400	277,158	923,558	607,425.69	259,382.85	56,749.46	93.9%
15012040	CIP CODES EXPENSE	170,000	0	170,000	.00	.00	170,000.00	.0%
15013010	CIP PUBLIC WORKS EXPENSE	38,960,455	241,277	39,201,732	28,753,691.54	3,824,193.45	6,623,847.06	83.1%
15014020	CIP RECREATION EXPENSE	35,000	0	35,000	.00	33,303.36	1,696.64	95.2%
15014030	CIP LIBRARY EXPENSE	150,180	0	150,180	25,000.00	200.00	124,980.00	16.8%
15019000	CIP SCHOOL EXPENSE BOND	37,303,144	-580,161	36,722,983	22,629,957.03	9,924,699.16	4,168,327.19	88.6%
15019001	CIP SCHOOL EXPENSE CASH	3,074,503	191,165	3,265,668	2,330,483.48	361,268.37	573,916.15	82.4%
TOTAL CAPITAL PROJECTS GENERAL FUND		91,938,653	-703,082	90,965,570	60,822,872.81	14,596,798.80	15,545,898.72	82.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03									
ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT		
5501 CAPITAL PROJECTS WATER FUND	APPROP	ADJUSTMTS	BUDGET			BUDGET	USED		
55016010 CIP WATER EXPENSE	35,133,309	-6,853,863	28,279,446	21,993,651.67	3,589,847.51	2,695,946.65	90.5%		
TOTAL CAPITAL PROJECTS WATER FUND	35,133,309	-6,853,863	28,279,446	21,993,651.67	3,589,847.51	2,695,946.65	90.5%		

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03									
ACCOUNTS FOR: 5502	CAPITAL PROJECTS SEWER FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
55026020	CIP SEWER EXPENSE	29,476,410	-2,668,287	26,808,122	16,614,808.92	6,334,651.76	3,858,661.62	85.6%	
	TOTAL CAPITAL PROJECTS SEWER FUND	29,476,410	-2,668,287	26,808,122	16,614,808.92	6,334,651.76	3,858,661.62	85.6%	

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03								
ACCOUNTS FOR: 5503	CAPITAL PROJECTS ARENA FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
55036030	CIP ARENA EXPENSE	910,000	-73,703	836,297	714,748.76	56,397.93	65,150.41	92.2%
	TOTAL CAPITAL PROJECTS ARENA FUND	910,000	-73,703	836,297	714,748.76	56,397.93	65,150.41	92.2%

**Special Revenue Funds
Revenue Summary
For Period Ending
09/30/14**

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03							
ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT	
6000 COMMUNITY CENTER SP REV FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL	
600001 COMMUNITY CENTER REVENUE	756,587	0	756,587	221,498.21	535,088.79	29.3%	
TOTAL COMMUNITY CENTER SP REV FUND	756,587	0	756,587	221,498.21	535,088.79	29.3%	

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
6017 CD JOB LOANS	380,000	0	380,000	746,683.92	-366,683.92	196.5%
6041 WALLACE ST ROAD IMPROVEMENT	10,000	0	10,000	10,000.00	.00	100.0%
6043 WESLEY MARTIN DONATION	6,308	0	6,308	6,308.29	.00	100.0%
6057 FY09 CDBG FUND	302,411	0	302,411	295,819.22	6,591.78	97.8%
6064 FY10 CDBG FUND	306,055	0	306,055	305,190.87	864.13	99.7%
6071 POLICE SEIZED PROPERTY	5,660	-10	5,669	5,669.47	.00	100.0%
6082 FY11 CDBG FUND	330,986	0	330,986	319,124.48	11,861.52	96.4%
6084 FY10 ECONOMIC DEVELOPMENT	30,000	0	30,000	30,000.00	.00	100.0%
6087 FY11 POLICE GRANTS	381,644	4,071	377,573	374,321.19	3,251.58	99.1%
6091 FY12 CDBG FUND	276,362	0	276,362	273,855.25	2,506.75	99.1%
6093 FY12 POLICE GRANTS	52,215	6,683	45,532	43,727.91	1,803.99	96.0%
6094 FY12 FIRE GRANTS	204,002	52,318	151,684	148,918.55	2,765.35	98.2%
6096 GSBP PUBLIC INFRASTRUCTURE	5,000,000	0	5,000,000	5,000,000.00	.00	100.0%
6097 FY13 CDBG FUND	225,961	0	225,961	216,737.63	9,223.37	95.9%
6098 FY13 POLICE GRANTS	77,262	12,676	64,586	60,993.26	3,592.60	94.4%
6099 FY13 FIRE GRANTS	108,558	0	108,558	108,558.00	.00	100.0%
6100 FY14 CDBG FUND	224,505	0	224,505	167,737.57	56,767.43	74.7%
6101 FY14 POLICE GRANTS	36,507	0	36,507	16,629.14	19,877.66	45.6%
6102 FY14 FIRE GRANTS	2,500	0	2,500	.00	2,500.00	.0%
6103 POLICE ASSET FORFEITURE FUND	600	0	600	600.00	.00	100.0%
6104 FY15 CDBG FUND	239,000	0	239,000	.00	239,000.00	.0%
6105 ROCHESTER SAU TABLE TOP DRILL	9,016	0	9,016	.00	9,016.14	.0%
6106 DARE DONATION FUND	457	457	457	457.47	.00	100.0%
6107 FY15 POLICE GRANTS	26,998	4,014	26,998	.00	26,998.14	.0%
GRAND TOTAL	8,237,008	80,211	8,161,269	8,131,332.22	29,936.52	99.6%

** END OF REPORT - Generated by Mark Sullivan **

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
7015 ICAC GRANTS	5,000	0	5,000	.00	5,000.00	.0%
7018 HUD OFFICER GRANT	75,000	0	75,000	9,024.69	65,975.31	12.0%
7023 ECONOMIC DEVELOPMENT FUND	221,000	0	221,000	.00	221,000.00	.0%
GRAND TOTAL	301,000	0	301,000	9,024.69	291,975.31	3.0%

** END OF REPORT - Generated by Mark Sullivan **

**Special Revenue Funds
Expense Summary
For Period Ending
09/30/14**

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03									
ACCOUNTS FOR: 6000	COMMUNITY CENTER SP REV FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
6070572	COMMUNITY CENTER EXPENSE	756,587	0	756,587	168,296.11	26,742.15	561,548.74	25.8%	
	TOTAL COMMUNITY CENTER SP REV FUND	756,587	0	756,587	168,296.11	26,742.15	561,548.74	25.8%	

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6017 CD JOB LOANS	735,277	14,987	750,264	742,983.64	.00	7,280.03	99.0%
6041 WALLACE ST ROAD IMPROVEMENT	10,000	0	10,000	.00	.00	10,000.00	.0%
6043 WESLEY MARTIN DONATION	6,308	0	6,308	6,176.77	.00	131.52	97.9%
6057 FY09 CDBG FUND	405,978	-103,567	302,411	295,819.22	.00	6,591.78	97.8%
6064 FY10 CDBG FUND	346,055	-40,000	306,055	305,190.87	.00	864.13	99.7%
6071 POLICE SEIZED PROPERTY	5,660	10	5,669	5,669.47	.00	.00	100.0%
6082 FY11 CDBG FUND	333,600	-2,614	330,986	319,399.48	5,431.83	6,154.69	98.1%
6084 FY10 ECONOMIC DEVELOPMENT	30,000	0	30,000	23,398.20	.00	6,601.80	78.0%
6087 FY11 POLICE GRANTS	381,644	-4,071	377,573	377,381.42	.00	191.35	99.9%
6091 FY12 CDBG FUND	276,362	0	276,362	273,855.25	.00	2,506.75	99.1%
6093 FY12 POLICE GRANTS	52,215	-6,683	45,532	45,531.90	.00	.00	100.0%
6094 FY12 FIRE GRANTS	204,002	-52,318	151,684	148,918.55	2,765.35	.00	100.0%
6096 GSBP PUBLIC INFRASTRUCTURE	5,000,000	0	5,000,000	4,407,112.20	6,787.00	586,100.80	88.3%
6097 FY13 CDBG FUND	225,961	0	225,961	216,737.63	.00	9,223.37	95.9%
6098 FY13 POLICE GRANTS	77,262	-12,676	64,586	56,988.55	1,325.00	6,272.31	90.3%
6099 FY13 FIRE GRANTS	108,558	0	108,558	108,558.00	.00	.00	100.0%
6100 FY14 CDBG FUND	224,505	0	224,505	167,737.57	24,626.00	32,141.43	85.7%
6101 FY14 POLICE GRANTS	36,507	0	36,507	22,549.83	9,744.49	4,212.48	88.5%
6102 FY14 FIRE GRANTS	2,500	0	2,500	1,000.00	1,500.00	.00	100.0%
6103 POLICE ASSET FORFEITURE FUND	600	0	600	600.00	.00	.00	100.0%
6104 FY15 CDBG FUND	239,000	0	239,000	11,833.45	98,591.97	128,574.58	46.2%
6105 ROCHESTER SAU TABLE TOP DRILL	9,016	0	9,016	6,771.68	.00	2,244.46	75.1%
6106 DARE DONATION FUND	457	457	457	.00	.00	457.47	.0%
6107 FY15 POLICE GRANTS	26,998	4,014	26,998	.00	7,500.00	19,498.14	27.8%
GRAND TOTAL	8,738,466	-202,462	8,531,532	7,544,213.68	158,271.64	829,047.09	90.3%

** END OF REPORT - Generated by Mark Sullivan **

YEAR-TO-DATE BUDGET REPORT

FOR 2015 03

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
7015 ICAC GRANTS	5,000	0	5,000	127.32	.00	4,872.68	2.5%
7018 HUD OFFICER GRANT	75,000	0	75,000	18,859.25	455.17	55,685.58	25.8%
7023 ECONOMIC DEVELOPMENT FUND	221,000	0	221,000	19,398.00	38,180.00	163,422.00	26.1%
GRAND TOTAL	301,000	0	301,000	38,384.57	38,635.17	223,980.26	25.6%

** END OF REPORT - Generated by Mark Sullivan **



Rochester Fire Department
City of Rochester
37 Wakefield Street – Rochester, NH 03867

Norman Sanborn Jr.
Chief of Department

Tel (603) 335-7545
Fax (603) 332-9711

October 2, 2014

TO: City Manager Dan Fitzpatrick
Mayor T.J. Jean & City Council Members

**MONTHLY REPORT
SEPTEMBER 2014**

On behalf of the Fire Department, I am pleased to provide you with the following report. It serves as a summary of the activities, projects and programs underway within the department.

DEPARTMENT INFORMATION:

During the month of September the Department responded to 204 calls for service. Of the 204 calls this month, 11 calls were for fires, ranging from a working building fire to vegetation fires.

In addition the crews responded to 96 calls for vehicle accidents, and medical calls. We also responded to 1 mutual aid call. The remaining calls included everything from alarm activations, good intent calls, and public service calls, as well as a multitude of various other type calls.

With 216 calls for service in September of 2013 this indicates a 5.5% decrease in calls over the same month last year.

ADMINISTRATIVE STAFF:

I met with Dennis Schafer and Seth Creighton to review all E-911 Street numbering issues.

New Firefighter Devon Pageau started on B-shift as an additional firefighter approved in the FY15 budget.

I attended the City of Rochester cost containment meeting.

Staff attended the Fire Department staff meeting with all the department officers.

FIRE PREVENTION:

It is that time of year again – Fall. Please take a moment to make sure your home is ready for the fall weather. This includes grading walkways and stocking up on salt and sand. Also, it would be a good idea to make sure you have a three day supply of water and non perishable food, in case of a winter storm. Finally, it's a good time of year to clean your dryer vents, before the deep freeze sets in.

DUTY SHIFT:

There were 24 training sessions for full time firefighters. All call force members received training in specialized search and self rescue.

EMERGENCY MANAGEMENT:

I attended a meeting with the school department and Emergency Management to review the Tabletop drill which was held last month.

Sincerely,

Norman G. Sanborn, Jr.
Fire Chief

10/14/14

10/01/2014 09:40 | CITY OF ROCHESTER
cindi | OPERATING BUDGET FY14

P 1
glytdbud

FOR 2015 03

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

1000 GENERAL FUND							

12021 FIRE CITY REVENUE							

12021 402111 OUTSIDE SERVICES REVE	-10,000	-10,000	.00	.00	.00	-10,000.00	.0%
12021 402157 00505 TANK REMOVAL	-25	-25	.00	.00	.00	-25.00	.0%
12021 402157 00506 BLASTING	-25	-25	-100.00	.00	.00	75.00	400.0%
12021 402157 00507 INCIDENT REPORT	-25	-25	-20.00	.00	.00	-5.00	80.0%
12021 402157 00508 F M REPORT	-25	-25	.00	.00	.00	-25.00	.0%
12021 402157 00509 PHOTOGRAPHS	-25	-25	.00	.00	.00	-25.00	.0%
12021 402157 00510 CD PHOTOS	-25	-25	.00	.00	.00	-25.00	.0%
12021 402157 00511 FIRE ALARM PLAN	-500	-500	-50.00	.00	.00	-450.00	10.0%
12021 402157 00512 SPRINKLER PLAN	-1,000	-1,000	-710.00	.00	.00	-290.00	71.0%
12021 402157 00513 COMM HFS/CA	-100	-100	-250.00	-100.00	.00	150.00	250.0%
12021 402157 00514 RE-INSPECTION	-50	-50	.00	.00	.00	-50.00	.0%
12021 402157 00515 FINE	-50	-50	.00	.00	.00	-50.00	.0%
12021 406201 MISCELLANEOUS REVENUE	0	0	-44.01	.00	.00	44.01	100.0%
12021 406205 FIRE DONATIONS	-500	-500	.00	.00	.00	-500.00	.0%
TOTAL FIRE CITY REVENUE	-12,350	-12,350	-1,174.01	-100.00	.00	-11,175.99	9.5%
TOTAL GENERAL FUND	-12,350	-12,350	-1,174.01	-100.00	.00	-11,175.99	9.5%
TOTAL REVENUES	-12,350	-12,350	-1,174.01	-100.00	.00	-11,175.99	
GRAND TOTAL	-12,350	-12,350	-1,174.01	-100.00	.00	-11,175.99	9.5%

** END OF REPORT - Generated by Cindi Potts **

Rochester Fire Department

Office of Fire Prevention

Building Fire Code Inspections	6
Construction Plan Review	25
Fire Drills	12
Fire Investigations	1
Fire Permits Issued	131
Fire Prevention Education and Training	3
Foster Care / Day Care Inspections	0
Knox Box Inspections	1
Outdoor Burning Inspections	0
Permit of Assembly Inspections	8
Tank Removal / Installation Inspections	0
Training Sessions	30
Woodstove / Pelletstove Appliance Inspection	
Total	217

FIRE DEPARTMENT CALLS

	August-14		September-14	
	Occurences	Percentage	Occurences	Percentage
Fire/Explosion	4	1.7%	9	4.4%
Overpressure Rupture	0	0.0%	0	0.0%
Rescue Call	104	45.0%	87	42.6%
Hazardous Condition	11	4.8%	17	8.3%
Service Call	34	14.7%	37	18.1%
Good Intent Call	38	16.5%	25	12.3%
False Call	29	12.6%	25	12.3%
Undetermined	11	4.8%	4	2.0%
TOTAL	231	100.0%	204	100.0%

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14-1625-IN 1st Action: Location:	09/01/2014 Investigate KATIE LN	1215	Good intent call, other
14-1626-IN 1st Action: Location:	09/01/2014 Investigate 7 DARBY LN LIBBY, ELSON	1653	Alarm system activation, no fire - unintentional
14-1628-IN 1st Action: Location:	09/01/2014 Investigate 546 SALMON FALLS RD	2327	Good intent call, other
14-1648-IN 1st Action: Location:	09/01/2014 Investigate 64 OLDE FARM LN	0319	Alarm system sounded due to malfunction
14-1649-IN 1st Action: Location:	09/01/2014 Provide manpower [REDACTED]	0044	Medical assist, assist EMS crew
14-1627-IN 1st Action: Location:	09/02/2014 Investigate 600 PICKERING RD @ 12 SHADY HILL DR	0023	No incident found on arrival at dispatch address
14-1629-IN 1st Action: Location:	09/02/2014 Investigate [REDACTED]	0742	Medical assist, assist EMS crew
14-1630-IN 1st Action: Location:	09/02/2014 Investigate [REDACTED]	1414	Medical assist, assist EMS crew
14-1631-IN 1st Action: Location:	09/02/2014 Investigate SPAULDING TPKE SB JUST PAST EXIT 15	1430	Good intent call, other
14-1632-IN 1st Action: Location:	09/02/2014 Investigate 116 FARMINGTON RD WALMART #2330	1709	Service Call, other
14-1639-IN 1st Action: Location:	09/02/2014 Assistance, other [REDACTED]	0628	Medical assist, assist EMS crew
14-1633-IN 1st Action: Location:	09/03/2014 Remove water 252 CHESLEY HILL RD	0926	Service Call, other
14-1634-IN 1st Action: Location:	09/03/2014 Provide first aid & check for injuries ESTES RD AT WASHINGTON	1515	Motor vehicle accident with injuries
14-1635-IN 1st Action: Location:	09/03/2014 Investigate 234 CHESLEY HILL RD	1554	Gas leak (natural gas or LPG)

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14-1636-IN 1st Action: Location:	09/03/2014 Provide manpower [REDACTED]	1809	Medical assist, assist EMS crew
14-1637-IN 1st Action: Location:	09/03/2014 Investigate 1 PORTLAND ST @ 12 CHARLES ST	2102	Special outside fire, other
14-1638-IN 1st Action: Location:	09/04/2014 Investigate 21 NORWAY PLAINS RD NORWAY PLAINS APARTMENT COMPLEX	0141	Alarm system activation, no fire - unintentional
14-1640-IN 1st Action: Location:	09/04/2014 Investigate [REDACTED]	0936	Medical assist, assist EMS crew
14-1641-IN 1st Action: Location:	09/04/2014 Investigate [REDACTED]	0957	Medical assist, assist EMS crew
14-1642-IN 1st Action: Location:	09/04/2014 Assistance, other 9A RIVER ST [RP]	1221	Lock-out
14-1643-IN 1st Action: Location:	09/04/2014 Cancelled en route 176 JAMEY DR	1452	Dispatched & canceled en route
14-1645-IN 1st Action: Location:	09/04/2014 Assistance, other [REDACTED]	1621	Medical assist, assist EMS crew
14-1646-IN 1st Action: Location:	09/04/2014 Investigate 17 LINCOLN ST [RP]	1932	Good intent call, other
14-1647-IN 1st Action: Location:	09/04/2014 Assistance, other 399 STRAFFORD RD STRAFFORD	2033	Cover assignment, standby, moveup
14-1650-IN 1st Action: Location:	09/05/2014 Provide manpower [REDACTED]	0830	Medical assist, assist EMS crew
14-1651-IN 1st Action: Location:	09/05/2014 Cancelled en route 130 WAKEFIELD ST SPAULDING HIGH SCHOOL - GYM	0942	Dispatched & canceled en route
14-1652-IN 1st Action: Location:	09/05/2014 Extricate, disentangle 2 HIGHLAND ST CUMBERLAND FARMS STORE	1149	Motor vehicle accident with injuries
14-1653-IN 1st Action: Location:	09/05/2014 Provide manpower [REDACTED]	1452	Medical assist, assist EMS crew

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14-1654-IN 1st Action: Location:	09/05/2014 Investigate MEADERBORO RD NEAR CHURCH	2352	Vehicle accident, general cleanup
14-1655-IN 1st Action: Location:	09/06/2014 Provide manpower 306 NORTH MAIN ST DOMINO'S PIZZA	0803	Service Call, other
14-1656-IN 1st Action: Location:	09/06/2014 NORTH MAIN ST	0523	
14-1657-IN 1st Action: Location:	09/06/2014 Fire control or extinguishment, other 116 FARMINGTON RD WALMART #2330	1247	Natural vegetation fire, other
14-1658-IN 1st Action: Location:	09/06/2014 Provide manpower 280 NORTH MAIN ST HOME DEPOT	1321	Motor vehicle/pedestrian accident (MV Ped)
14-1659-IN 1st Action: Location:	09/06/2014 Provide manpower [REDACTED]	1411	Medical assist, assist EMS crew
14-1660-IN 1st Action: Location:	09/06/2014 Provide basic life support (BLS) [REDACTED]	1328	Medical assist, assist EMS crew
14-1661-IN 1st Action: Location:	09/06/2014 Assistance, other [REDACTED]	1334	Medical assist, assist EMS crew
14-1662-IN 1st Action: Location:	09/06/2014 Investigate 292 OLD DOVER RD	1353	Good intent call, other
14-1663-IN 1st Action: Location:	09/06/2014 Standby [REDACTED]	1420	Medical assist, assist EMS crew
14-1664-IN 1st Action: Location:	09/06/2014 Provide manpower HIGHLAND ST	1709	Motor vehicle accident with no injuries.
14-1665-IN 1st Action: Location:	09/06/2014 Provide manpower [REDACTED]	1956	Medical assist, assist EMS crew
14-1666-IN 1st Action: Location:	09/06/2014 Provide manpower [REDACTED]	2336	Medical assist, assist EMS crew
14-1675-IN 1st Action: Location:	09/06/2014 Investigate 78 OLDE FARM LN	0643	Alarm system sounded due to malfunction

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14-1667-IN 1st Action: Location:	09/07/2014	0501	Service Call, other
	Provide manpower WAKEFIELD ST		
14-1668-IN 1st Action: Location:	09/07/2014	1042	Lock-in (if lock out , use 511)
	Forcible entry 111 SOUTH MAIN ST DUNKIN DONUTS		
14-1669-IN 1st Action: Location:	09/07/2014	1137	Service Call, other
	Investigate 1 OLD DOVER RD MERCHANTS PLAZA		
14-1670-IN 1st Action: Location:	09/07/2014	1141	Motor vehicle accident with injuries
	Provide manpower 90 WAKEFIELD ST GAFNEY HOME		
14-1671-IN 1st Action: Location:	09/07/2014	2356	Service Call, other
	Investigate BEAUDOIN CT		
14-1674-IN 1st Action: Location:	09/07/2014	1633	Vehicle accident, general cleanup
	Hazardous materials spill control and confinement SALMON FALLS RD		
14-1672-IN 1st Action: Location:	09/08/2014	0054	Lock-out
	Assistance, other 152 ROCHESTER HILL RD		
14-1673-IN 1st Action: Location:	09/08/2014	0605	Medical assist, assist EMS crew
	Provide manpower [REDACTED]		
14-1676-IN 1st Action: Location:	09/08/2014	1144	Unauthorized burning
	Extinguishment by fire service personnel 37 GOOSEBERRY CIR		
14-1677-IN 1st Action: Location:	09/08/2014	1006	Service Call, other
	Restore fire alarm system 10 RAILROAD AVE GONIC SCHOOL		
14-1678-IN 1st Action: Location:	09/08/2014	1331	Fire, other
	Extinguishment by fire service personnel 116 FARMINGTON RD WALMART #2330		
14-1679-IN 1st Action: Location:	09/08/2014	1532	Vehicle accident, general cleanup
	Investigate 105 MILTON RD RITE-AID		
14-1680-IN 1st Action: Location:	09/08/2014	2022	Smoke scare, odor of smoke
	Investigate 3 DOWNFIELD LN		
14-1681-IN 1st Action: Location:	09/08/2014	2125	Medical assist, assist EMS crew
	Investigate [REDACTED]		

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Incident	Incident Date	Alarm Time	Incident Type
14-1682-IN 1st Action: Location:	09/09/2014 Investigate [REDACTED]	0804	Medical assist, assist EMS crew
14-1683-IN 1st Action: Location:	09/09/2014 Investigate 24 OLD DOVER RD	1441	Motor vehicle accident with injuries
14-1684-IN 1st Action: Location:	09/09/2014 Extinguishment by fire service personnel 50 HANSONVILLE RD	1040	Brush or brush-and-grass mixture fire
14-1685-IN 1st Action: Location:	09/09/2014 Investigate 22 NADEAU DR THE RUBBER GROUP	1348	Overheated motor
14-1686-IN 1st Action: Location:	09/09/2014 Investigate [REDACTED]	1710	Medical assist, assist EMS crew
14-1687-IN 1st Action: Location:	09/09/2014 Establish safe area SPAULDING TPKE	2140	Motor vehicle accident with injuries
14-1688-IN 1st Action: Location:	09/10/2014 Assistance, other 52 CHESTNUT ST	0119	Assist invalid
14-1689-IN 1st Action: Location:	09/10/2014 Investigate WILLOWBROOK APTS WILLOWBROOK APARTMENTS	0945	Alarm system activation, no fire - unintentional
14-1690-IN 1st Action: Location:	09/10/2014 Investigate 68 LAFAYETTE ST [RP]	1021	Alarm system activation, no fire - unintentional
14-1691-IN 1st Action: Location:	09/10/2014 Investigate 3 RIDGEWOOD DR	1112	Service Call, other
14-1692-IN 1st Action: Location:	09/10/2014 Investigate 15 MADISON AVE	1621	Unauthorized burning
14-1693-IN 1st Action: Location:	09/10/2014 Investigate 353 CHESTNUT HILL RD DECOST RESIDENCE	1704	Unauthorized burning
14-1694-IN 1st Action: Location:	09/10/2014 Investigate 116 FARMINGTON RD WALMART #2330	1742	Vehicle accident, general cleanup
14-1695-IN 1st Action: Location:	09/10/2014 Provide manpower [REDACTED]	2107	Medical assist, assist EMS crew

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14-1696-IN 1st Action: Location:	09/11/2014 Provide basic life support (BLS) [REDACTED]	1011	Medical assist, assist EMS crew
14-1697-IN 1st Action: Location:	09/11/2014 Forcible entry 2 SUGAR BROOK RD	1405	Lock-out
14-1698-IN 1st Action: Location:	09/11/2014 Investigate GONIC RD AREA OF JIFFY LUBE	1434	Motor vehicle accident with no injuries.
14-1699-IN 1st Action: Location:	09/11/2014 Investigate 34 PINE ST	1518	Smoke detector activation due to malfunction
14-1700-IN 1st Action: Location:	09/11/2014 Investigate 99 FOUR ROD RD BAXTER LAKE CAMPGROUND	2004	Good intent call, other
14-1701-IN 1st Action: Location:	09/11/2014 Investigate CONGRESS ST	1651	Motor vehicle accident with no injuries.
14-1702-IN 1st Action: Location:	09/11/2014 Investigate 28 STAIR FALLS DR	1903	Smoke detector activation due to malfunction
14-1704-IN 1st Action: Location:	09/11/2014 Provide basic life support (BLS) [REDACTED]	1626	EMS call, excluding vehicle accident with injury
14-1703-IN 1st Action: Location:	09/12/2014 Investigate 47 BROCK ST ROCHESTER MIDDLE SCHOOL	0712	Electrical wiring/equipment problem, other
14-1705-IN 1st Action: Location:	09/12/2014 Investigate 20 COLUMBUS AVE LINSOTT COURT APARTMENTS	0936	Service Call, other
14-1706-IN 1st Action: Location:	09/12/2014 Investigate 547 COLUMBUS AVE KENTUCKY FRIED CHICKEN	1309	Motor vehicle accident with injuries
14-1707-IN 1st Action: Location:	09/12/2014 Investigate 186 TEN ROD RD	2209	Fuel burner/boiler malfunction, fire confined
14-1708-IN 1st Action: Location:	09/12/2014 Investigate 6 HEATON ST	2309	Good intent call, other
14-1709-IN 1st Action: Location:	09/13/2014 Investigate [REDACTED]	0359	Medical assist, assist EMS crew

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Incident	Incident Date	Alarm Time	Incident Type
14-1710-IN 1st Action: Location:	09/13/2014 Investigate 57 WAKEFIELD ST	0950	Alarm system activation, no fire - unintentional PROFILE MORTGAGE-FORMERLY CHURCH OF REDEEMER
14-1711-IN 1st Action: Location:	09/13/2014 Provide manpower 11 EASTERN AVE	1136	Service Call, other
14-1712-IN 1st Action: Location:	09/13/2014 Investigate [REDACTED]	1337	Medical assist, assist EMS crew
14-1713-IN 1st Action: Location:	09/13/2014 Investigate 63 STRAFFORD RD	1953	Good intent call, other
14-1715-IN 1st Action: Location:	09/13/2014 [REDACTED]	1910	23 WAKEFIELD ST ROCHESTER POLICE DEPARTMENT
14-1725-IN 1st Action: Location:	09/13/2014 Investigate 12 STAIR FALLS DR	2322	CO detector activation due to malfunction
14-1714-IN 1st Action: Location:	09/14/2014 Investigate 314 ROCHESTER HILL RD	1035	Alarm system activation, no fire - unintentional PROFILE APARTMENTS
14-1716-IN 1st Action: Location:	09/14/2014 Provide basic life support (BLS) [REDACTED]	1055	EMS call, excluding vehicle accident with injury
14-1717-IN 1st Action: Location:	09/14/2014 Investigate 201 WAKEFIELD ST	1603	Police matter JAY'S DISCOUNT TOBACCO AND CONVENIENCE
14-1718-IN 1st Action: Location:	09/14/2014 Investigate 79 MILTON RD	1751	Motor vehicle accident with no injuries. CUMBERLAND FARMS STORE
14-1719-IN 1st Action: Location:	09/15/2014 Investigate [REDACTED]	0019	Medical assist, assist EMS crew
14-1720-IN 1st Action: Location:	09/15/2014 Investigate [REDACTED]	1800	Medical assist, assist EMS crew
14-1721-IN 1st Action: Location:	09/15/2014 Investigate 41 PRAY ST	1150	Service Call, other
14-1722-IN 1st Action: Location:	09/15/2014 Investigate [REDACTED]	1104	Medical assist, assist EMS crew

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Incident	Incident Date	Alarm Time	Incident Type
14-1723-IN 1st Action: Location:	09/16/2014 Provide manpower [REDACTED]	0544	Medical assist, assist EMS crew
14-1724-IN 1st Action: Location:	09/16/2014 Provide manpower [REDACTED]	1405	Medical assist, assist EMS crew
14-1726-IN 1st Action: Location:	09/16/2014 Investigate 215 ROCHESTER HILL RD	0934	Vehicle accident, general cleanup HOMEMAKERS HEALTH SERVICES
14-1727-IN 1st Action: Location:	09/16/2014 Investigate 11 SHERIDAN AVE [RP]	1233	Alarm system activation, no fire - unintentional
14-1728-IN 1st Action: Location:	09/16/2014 Investigate [REDACTED]	1911	Medical assist, assist EMS crew
14-1729-IN 1st Action: Location:	09/16/2014 Investigate 75 JONATHAN AVE	1903	Alarm system activation, no fire - unintentional DELISLE, SUSAN
14-1730-IN 1st Action: Location:	09/16/2014 Assistance, other [REDACTED]	1937	Medical assist, assist EMS crew
14-1742-IN 1st Action: Location:	09/16/2014 Investigate 30 WOODLAND GREEN	0526	Lock-out
14-1731-IN 1st Action: Location:	09/17/2014 Investigate 181 MILTON RD	1113	Motor vehicle accident with injuries
14-1732-IN 1st Action: Location:	09/17/2014 Investigate HAVEN HILL RD	1318	Good intent call, other
14-1733-IN 1st Action: Location:	09/17/2014 Action taken, other 30 OLD DOVER RD	1639	Service Call, other OAK RIDGE CONDOMINIUMS
14-1734-IN 1st Action: Location:	09/17/2014 Assistance, other 76 PINE ST [RP]	1808	Lock-out
14-1735-IN 1st Action: Location:	09/17/2014 Provide manpower [REDACTED]	1201	Medical assist, assist EMS crew
14-1736-IN 1st Action: Location:	09/17/2014 Investigate 3 RIDGEWOOD DR	1505	Citizen complaint COUSINO RESIDENCE

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14-1737-IN 1st Action: Location:	09/17/2014	1536	Building fire Extinguishment by fire service personnel 4 SUSAN LN
14-1739-IN 1st Action: Location:	09/17/2014	1813	Service Call, other Action taken, other 11 FELKER ST ROCHESTER HOUSING AUTHORITY
14-1766-IN 1st Action: Location:	09/17/2014	0651	Lock-out Forcible entry 1 KNIGHT ST CUMBERLAND FARMS
14-1767-IN 1st Action: Location:	09/17/2014	0614	Medical assist, assist EMS crew Investigate [REDACTED]
14-1778-IN 1st Action: Location:	09/17/2014	1738	EMS call, excluding vehicle accident with injury Provide basic life support (BLS) [REDACTED]
14-1738-IN 1st Action: Location:	09/18/2014	0423	Dispatched & canceled en route Cancelled en route 74 ROYAL CREST MHP
14-1740-IN 1st Action: Location:	09/18/2014	1307	Service Call, other Action taken, other 47 BROCK ST ROCHESTER MIDDLE SCHOOL
14-1741-IN 1st Action: Location:	09/18/2014	1533	Dispatched & canceled en route Cancelled en route 14 ACADEMY ST EASTER SEALS
14-1743-IN 1st Action: Location:	09/18/2014	0927	Service Call, other Investigate 11 ADRIEN CIR CHASSE VILLAGE
14-1744-IN 1st Action: Location:	09/18/2014	1522	Medical assist, assist EMS crew Investigate [REDACTED]
14-1745-IN 1st Action: Location:	09/18/2014	1823	Medical assist, assist EMS crew Investigate [REDACTED]
14-1746-IN 1st Action: Location:	09/18/2014	2329	Medical assist, assist EMS crew Investigate [REDACTED]
14-1747-IN 1st Action: Location:	09/18/2014	2351	Medical assist, assist EMS crew Investigate [REDACTED]
14-1748-IN 1st Action: Location:	09/19/2014	0110	Medical assist, assist EMS crew Provide manpower [REDACTED]

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Incident	Incident Date	Alarm Time	Incident Type
14-1749-IN 1st Action: Location:	09/19/2014 Investigate 112 AIRPORT DR ALBANY ENGINEERED COMPOSITES, INC	0735	Alarm system activation, no fire - unintentional
14-1750-IN 1st Action: Location:	09/19/2014 Forcible entry 50 CROW HILL RD 50 CROW HILL ROAD	1114	Lock-out
14-1751-IN 1st Action: Location:	09/19/2014 Investigate GONIC RD BY SPAULDING OFF RAMP	2103	Motor vehicle/pedestrian accident (MV Ped)
14-1753-IN 1st Action: Location:	09/19/2014 Investigate 500 SALMON FALLS RD @ 696 PORTLAND ST	2003	Good intent call, other
14-1754-IN 1st Action: Location:	09/19/2014 Investigate 1 KNIGHT ST CUMBERLAND FARMS	2102	Good intent call, other
14-1769-IN 1st Action: Location:	09/19/2014 Provide basic life support (BLS) [REDACTED]	1639	EMS call, excluding vehicle accident with injury
14-1752-IN 1st Action: Location:	09/20/2014 Investigate 46 RAILROAD AVE EASTERN PROPANE	0638	Service Call, other
14-1755-IN 1st Action: Location:	09/20/2014 Investigate 61 WOODLAND GREEN	0200	Carbon monoxide incident
14-1756-IN 1st Action: Location:	09/20/2014 Assistance, other [REDACTED]	0519	Medical assist, assist EMS crew
14-1757-IN 1st Action: Location:	09/20/2014 Investigate 17 NORWAY PLAINS RD KAB REALITY	0629	Good intent call, other
14-1758-IN 1st Action: Location:	09/20/2014 Assistance, other [REDACTED]	1355	Medical assist, assist EMS crew
14-1759-IN 1st Action: Location:	09/20/2014 Investigate HERITAGE ST	1602	Brush or brush-and-grass mixture fire
14-1760-IN 1st Action: Location:	09/20/2014 Investigate 24 LAFAYETTE ST	1752	Unauthorized burning
14-1761-IN 1st Action: Location:	09/20/2014 Standby [REDACTED]	2044	Medical assist, assist EMS crew

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Incident	Incident Date	Alarm Time	Incident Type
14-1762-IN 1st Action: Location:	09/21/2014 Provide basic life support (BLS) [REDACTED]	0015	EMS call, excluding vehicle accident with injury
14-1763-IN 1st Action: Location:	09/21/2014 Investigate 68 OLDE FARM LN	0509	Alarm system sounded due to malfunction
14-1764-IN 1st Action: Location:	09/21/2014 Investigate 3 GLORIA ST	0529	Assist invalid
14-1765-IN 1st Action: Location:	09/21/2014 Provide basic life support (BLS) [REDACTED]	0507	EMS call, excluding vehicle accident with injury
14-1768-IN 1st Action: Location:	09/21/2014 Investigate 69 LEDGEVIEW DR	0856	CO detector activation due to malfunction
14-1770-IN 1st Action: Location:	09/21/2014 Investigate 18 WELLSWEEP CIR	1544	Service Call, other
14-1771-IN 1st Action: Location:	09/21/2014 Provide first aid & check for injuries [REDACTED]	1718	Medical assist, assist EMS crew
14-1772-IN 1st Action: Location:	09/21/2014 Investigate 12 HEATON ST [RP]	1756	Alarm system activation, no fire - unintentional
14-1773-IN 1st Action: Location:	09/21/2014 Investigate 2 HIGHLAND ST CUMBERLAND FARMS STORE	1710	Gasoline or other flammable liquid spill
14-1774-IN 1st Action: Location:	09/21/2014 Investigate 365 PORTLAND ST UNITS A AND B	1804	Alarm system sounded due to malfunction
14-1775-IN 1st Action: Location:	09/21/2014 Investigate 18 HEALTHCARE DR LILAC VIEW ASSISTED LIVING CENTER	1946	Alarm system sounded due to malfunction
14-1791-IN 1st Action: Location:	09/21/2014 Investigate 78 OLDE FARM LN BEHIND BLDG	0925	Gas leak (natural gas or LPG)
14-1776-IN 1st Action: Location:	09/22/2014 Provide basic life support (BLS) [REDACTED]	1057	Medical assist, assist EMS crew
14-1777-IN 1st Action: Location:	09/22/2014 Action taken, other MAIN ST BRIDGE	1331	Service Call, other

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14-1779-IN 1st Action: Location:	09/22/2014 Investigate FARMINGTON RD BY OVERPASS	1214	Motor vehicle accident with no injuries.
14-1780-IN 1st Action: Location:	09/22/2014 Forcible entry 5 FRIENDSHIP ST	1054	Service Call, other
14-1781-IN 1st Action: Location:	09/22/2014 Cancelled en route 88 ROCHESTER HILL RD	1605	Dispatched & canceled en route
14-1782-IN 1st Action: Location:	09/22/2014 Investigate 302 WALNUT ST @ 202 ESTES RD	1704	Good intent call, other
14-1793-IN 1st Action: Location:	09/22/2014 Investigate [REDACTED]	0224	Medical assist, assist EMS crew
14-1783-IN 1st Action: Location:	09/23/2014 Action taken, other 5 FOURTH ST	1310	Service Call, other
14-1784-IN 1st Action: Location:	09/23/2014 Investigate [REDACTED]	1126	Medical assist, assist EMS crew
14-1785-IN 1st Action: Location:	09/23/2014 Investigate 46 LAFAYETTE ST	1257	Gas leak (natural gas or LPG)
14-1786-IN 1st Action: Location:	09/23/2014 Investigate HIGHLAND ST AND SALMON FALLS	1639	Vehicle accident, general cleanup
14-1787-IN 1st Action: Location:	09/23/2014 Investigate 130 WAKEFIELD ST SPAULDING HIGH SCHOOL	1813	Vehicle accident, general cleanup
14-1788-IN 1st Action: Location:	09/23/2014 Investigate 104 SOUTH MAIN ST WALGREEN'S DRUG STORE	1826	Vehicle accident, general cleanup
14-1789-IN 1st Action: Location:	09/23/2014 Investigate [REDACTED]	2126	Medical assist, assist EMS crew
14-1790-IN 1st Action: Location:	09/24/2014 Investigate [REDACTED]	0108	Medical assist, assist EMS crew
14-1792-IN 1st Action: Location:	09/24/2014 Extinguishment by fire service personnel DOMINICUS CT HANSON PINES	0923	Brush or brush-and-grass mixture fire

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Incident	Incident Date	Alarm Time	Incident Type
14-1794-IN 1st Action: Location:	09/24/2014 Investigate 17 FLAGG RD	0808	Motor vehicle accident with injuries
14-1795-IN 1st Action: Location:	09/24/2014 Provide first aid & check for injuries 222 OLD DOVER RD	1603	Motor vehicle accident with injuries
14-1796-IN 1st Action: Location:	09/24/2014 Cancelled en route 49 TOLEND RD	1017	Dispatched & canceled en route
14-1797-IN 1st Action: Location:	09/24/2014 Investigate NORTH MAIN ST BY SUBWAY	1021	Motor vehicle accident with injuries
14-1798-IN 1st Action: Location:	09/24/2014 Investigate 3 DARBY LN HARVEY, JOHN AND COURTNEY	1225	Alarm system activation, no fire - unintentional
14-1799-IN 1st Action: Location:	09/24/2014 Investigate 22 HAMPSHIRE AVE	1605	Service Call, other
14-1800-IN 1st Action: Location:	09/24/2014 Investigate COLUMBUS AVE NEAR JIMMY JONES LOCKER	1704	Vehicle accident, general cleanup
14-1801-IN 1st Action: Location:	09/24/2014 Provide manpower MILTON RD BY STONEWALL KITCHEN	1902	Motor vehicle accident with injuries
14-1802-IN 1st Action: Location:	09/25/2014 Assistance, other [REDACTED]	0632	Medical assist, assist EMS crew
14-1803-IN 1st Action: Location:	09/25/2014 Investigate NORTH MAIN ST ACROSS FROM THE LILAC CITY GRILL	1559	Good intent call, other
14-1804-IN 1st Action: Location:	09/25/2014 Investigate 377 GONIC RD DUNKIN DONUTS	0922	Motor vehicle accident with no injuries.
14-1805-IN 1st Action: Location:	09/25/2014 Assistance, other [REDACTED]	2348	Medical assist, assist EMS crew
14-1819-IN 1st Action: Location:	09/25/2014 Investigate [REDACTED]	0624	Medical assist, assist EMS crew
14-1820-IN 1st Action: Location:	09/25/2014 Investigate [REDACTED]	0249	Medical assist, assist EMS crew

Rochester Fire Department
Incident Status

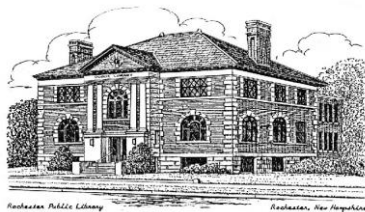
10/14/14

Incident	Incident Date	Alarm Time	Incident Type
14-1806-IN 1st Action: Location:	09/26/2014	1446	Motor vehicle/pedestrian accident (MV Ped) Emergency medical services, other SOUTH MAIN ST IN FRONT OF FRIENDLY
14-1807-IN 1st Action: Location:	09/26/2014	1708	Motor vehicle accident with injuries Investigate 1 WAKEFIELD ST @ 10 SOUTH MAIN ST
14-1808-IN 1st Action: Location:	09/26/2014	1847	Good intent call, other Investigate 37 NUTTER ST
14-1809-IN 1st Action: Location:	09/26/2014	2244	Alarm system sounded due to malfunction Investigate 21 NORWAY PLAINS RD NORWAY PLAINS APARTMENT COMPLEX
14-1810-IN 1st Action: Location:	09/27/2014	1252	Grass fire Extinguishment by fire service personnel 160 WASHINGTON ST KOHL'S
14-1811-IN 1st Action: Location:	09/27/2014	1122	Dispatched & canceled en route Cancelled en route 46 GLEN ST
14-1812-IN 1st Action: Location:	09/27/2014	1208	Citizen complaint Investigate 19 ACADEMY ST [RP]
14-1813-IN 1st Action: Location:	09/27/2014	1922	Alarm system activation, no fire - unintentional Investigate 40 COLUMBUS AVE KNIGHTS OF COLUMBUS
14-1814-IN 1st Action: Location:	09/27/2014	1940	Motor vehicle accident with no injuries. Investigate MILTON RD NEAR SAKS MHP
14-1815-IN 1st Action: Location:	09/28/2014	0118	Medical assist, assist EMS crew Provide manpower [REDACTED]
14-1816-IN 1st Action: Location:	09/28/2014	1152	Motor vehicle accident with no injuries. Investigate 130 WASHINGTON ST SHELL STATION
14-1817-IN 1st Action: Location:	09/28/2014	1242	Motor vehicle accident with injuries Investigate 102 ESTES RD
14-1821-IN 1st Action: Location:	09/28/2014	1609	Emergency medical service incident, other Investigate [REDACTED]
14-1818-IN 1st Action: Location:	09/29/2014	0318	EMS call, excluding vehicle accident with injury Provide manpower [REDACTED]

Rochester Fire Department
Incident Status

10/14/14

Incident	Incident Date	Alarm Time	Incident Type
14-1822-IN 1st Action: Location:	09/29/2014 Forcible entry 28 SIGNAL ST	1444	Lock-out SALVATION ARMY THRIFT STORE
14-1823-IN 1st Action: Location:	09/29/2014 Provide first aid & check for injuries [REDACTED]	1239	Medical assist, assist EMS crew
14-1824-IN 1st Action: Location:	09/29/2014 Investigate 131 FARMINGTON RD	0741	Alarm system activation, no fire - unintentional MEINEKE CAR CARE CENTER
14-1825-IN 1st Action: Location:	09/29/2014 Investigate 424 COLUMBUS AVE @ 90 SOUTH MAIN ST	1511	Vehicle accident, general cleanup
14-1826-IN 1st Action: Location:	09/30/2014 Investigate 34 SOUTH MAIN ST	1559	Alarm system activation, no fire - unintentional FIRST UNITED METHODIST CHURCH
14-1827-IN 1st Action: Location:	09/30/2014 Cancelled en route 62 MOOSE LN	1730	Dispatched & canceled en route
14-1828-IN 1st Action: Location:	09/30/2014 Provide manpower [REDACTED]	1949	Medical assist, assist EMS crew
14-1829-IN 1st Action: Location:	09/30/2014 Investigate 15 MCDUFFEE BROOK PL	2118	Smoke detector activation due to malfunction



Rochester Public Library
65 South Main St.
Rochester, NH 03867

10/14/14
Main Desk: (603) 332-1428
Reference: 335-7550
Children's: 335-7549
Fax: 335-7582
www.rpl.lib.nh.us

MONTHLY REPORT

September 2014

There were a total of 21,898 items circulated with 11,629 people visiting the library in the month of September. Three hundred eleven patrons used the library's Internet computers for 1,337 hours. Visitors to the library's web site numbered 8,939. Current number of patron registrations is 34,147. Interlibrary loan activity included 77 materials borrowed from other libraries and 351 loaned to other libraries.

Fall Story Times began September 15th in the Children's room. Each program has been created by Marie Kelly and her creative staff to be enjoyable for toddlers through kindergarten age children. Toddler programs have the children, along with their parent or caregiver; join the Librarian for stories, songs and finger plays, while the older Story Time groups enjoy stories, songs and a variety of crafts. This month 12 Story Times were provided for 211 children. Twenty-seven children created beautiful Yarn Paintings in a fun, creative "Make-It and Take-It" craft program offered on September 6th.

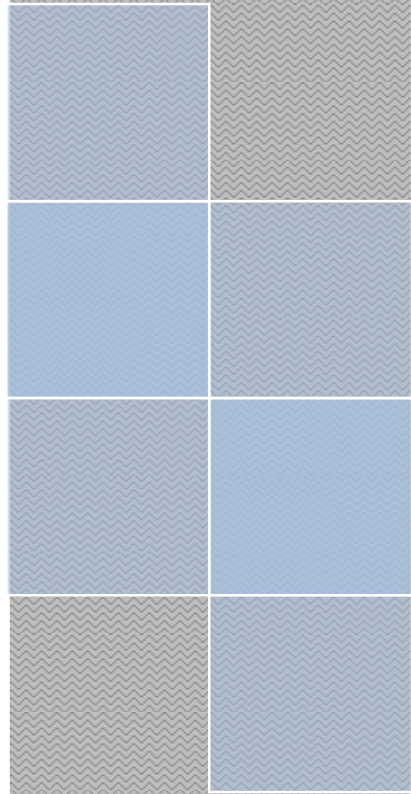
Wednesday, September 10th the Library was proud to present a reading and book signing of "The Witch Market" with author Catherine Geiger.

Author Dan Szczesny returned to the library for a reading and signing of his book *The Nepal Chronicles*. Travel writer Szczesny and his wife Meenakshi travel to Nepal to marry in a Kathmandu and trek to Everest Base Camp. This is a deeply felt exploration of the culture and history of one of the world's most complex places, and is a meditation on the author's own personal journey into a new family and relationship unlike any he's ever experienced.

This September the Library was pleased to present a small, definitive sampling of the artists involved in the Berwick Art Association. BAA member, Daryl-Ann Hurst, was curating and hanging the show. Hurst is a Rochester resident, friend of the library and recipient of the Rochester Arts Commission Artist Achievement Award in the Visual Arts for 2014.

In addition to the print versions of available books, 253 of our Library patrons downloaded 1,116 e-books to media devices through the library's web site this month. The RPL website also enabled 13 patrons access to Mango Languages.

Trustees meet on October 14th in the Rose Room of the library at 6pm.



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Planning and Development
Conservation Commission
Historic District Commission
Arts & Culture Commission

Planning & Development Department
City Hall - Second Floor
31 Wakefield Street
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 335-1338 - Fax (603) 335-7585
Web Site: <http://www.rochesternh.net>

PLANNING DEPARTMENT MONTHLY REPORT FOR SEPTEMBER 2014

NEWS FROM THE DEPARTMENT HEAD

The Planning Board reviewed and approved several applications in the month of September and those are listed below. In addition to the applications processed by the Board, they also held discussions on others issues including the update of the stormwater regulations, sureties held by the City, the Milton Road Corridor Study, and the sign ordinance. Both the Conservation Commission and the Historic District Commission held meetings in September and those meetings are summarized below.

The Planning Department Staff stayed busy during the month of September. The entire Planning Department Staff continued to be involved and attended meetings on the purchase of Permitting and Licensing Software-Workflow Mapping, including a demonstration by one of the potential vendors. Staff also reviewed and certified plans approved by the planning Board and also continued to review as-built plans for projects already completed. The Chief planner attended the annual conference of the Northeastern Economic Developers Association (NEDA) and the two Staff Planners attended the annual conference of the Northern New England Chapter of the American Planning Association (NNECAPA). The Chief Planner attended the inaugural meeting of the REDC Spaulding Turnpike Coalition to discuss transportation issues important to the region surrounding the Spaulding Turnpike. Staff also attended a meeting regarding drinking water protection held at DPW. Preconstruction meetings were held by staff for IHOP, Highfield Commons, and Seacoast Harley Davidson. In addition, staff worked on additional revisions to the stormwater requirements in the Site Plan Regulations, Subdivision Regulations, and Chapter 50 of the City Code as well as the Draft Sign Ordinance. As always, the staff continued to provide excellent customer service to the residents and businesses of the City.

APPLICATIONS REVIEWED BY THE PLANNING BOARD

First City Motors, 16 Milton Road (by Berry Surveying & Engineering) Preliminary site plan to remove the existing house and expand the parking lot.

Case # 222 – 88&89 – HC – 14 **APPROVED**

Black Marble Realty Trust, 7 Crane Drive (by Norway Plains Associates) Site plan construct a storage building to be used in conjunction with the existing motorcycle sales and service facility. Case # 216-24-GRD-14 **APPROVED**

Cumberland Farms, Inc., 79 Milton Road (by MHF Design Consultants) Site plan application to construct a new 4,650 sq ft store and canopy structure with 6 dispensers (12 fueling stations), 25 parking spaces, and associated site work.

Case# 210-55&56-HC-14 **APPROVED**

Cumberland Farms, Inc., 1 Knight Street (by MHF Design Consultants) Site plan to demolish existing building located on Lot 181 for the expansion of the parking lot for Lot 180, and relocating the existing dumpster enclosure. Case # 125-180&181-DC-14 **APPROVED**

Michael Harrison, 31A Oak Street (by Geometres Blue Hills, LLC) Lot line revision to add land to Map 138 Lots 80 & 91. Case # 138-75-R1-14 **APPROVED**

Raaf-Mitchell Anchor Club Real Estate of Rochester NH, LLC, 66 Rochester Hill Road (by Tritech Engineering Corp.) Preliminary site plan to construct 40 multi-family townhouse style units. Case# 239-30-R2-14 **PRELIMINARY**

Discussion – Norway Plains Road- Phase 1 Approval - Approved an amendment to Phase 1 of the subdivision approval.

APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

Discussion: The Commission reviewed and discussed the final draft of the Rochester Conservation Lands Inventory project. Two additional properties will be researched, and a final vote will be scheduled for next meeting.

Violations: The Commission discussed one storm water violation at an active construction site, and a potential wetland impact at a single family home.

Old Business: The Commission discussed the current status of progress with the Laverdiere Farm and Hope Farm easements.

New Business: The Commission discussed a conceptual proposal to remove dams near the Gonic Mill.

Other Business: A non public session was held.

APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION

Bank of America, 66 South Main Street Application for Certificate of Approval for accessibility upgrades and new door. HDC Case # 129-337-DC-14 **APPROVED**

Community Partners, 43 North Main Street Application for Certificate of Approval for window sign. HDC Case # 121-374-DC-14 **APPROVED**

Revolution Taproom & Grille, North Main Street Application for Certificate of Approval for paint color for front facade. HDC Case # 121-371-DC-14 **APPROVED**

ARTS AND CULTURE COMMISSION ACTIVITIES

What is happening around Rochester?

Rochester Main Street:

On Saturday, October 11 the Annual October Festival Raffle will be at 3:00pm.

On Saturday, October 11 October Festival, Hanson Street will be 11 am to 4 pm.

On Friday, October 24 Downtown Trick or Treat & Horribles Parade/Zombie Walk, 4:15 pm Trick/Treat, 7:00pm Zombie Walk.

On Friday, November 28 will be the first Plaid Friday for the city Shop Local!

November 29 will be Small Business Saturday.

Festival of trees- live trees will not be this year.

Rochester Opera House upcoming events:

The Addams Family the musical will be October 16-November 1st.

The Machine Performs Pink Floyd on November 7.

Vocal Trash on November 8.

Kiss it a Kiss cover band on November 15.

Left over turkey A New England Sampler on November 28.

Leann Rimes One Christmas on December 2.

The Nutcracker December 12 – 13.

A Christmas Carol December 18-23.

Motor Booty Affair on February 6th.

Film series-

RiverStones Custom framing will hosts a social painting class on Wednesday October 1st at 1 pm at 7 pm www.makeearthnh.com. Revolution Tap and Grill will be having a VIP opening.

Rochester MFA new shows include: Ruth Dudley-Carr visual artist based in Boston, MA and Jeannie Griffin-Peterka October 4th- November 29th at the Rochester Public Library.

Respectfully Submitted,

James B. Campbell,
Chief Planner

10/14/14

ROCHESTER POLICE DEPARTMENT



MICHAEL J. ALLEN
Chief of Police

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

LUCIEN G. LEVESQUE
Chairman
BRUCE E. LINDSAY
Vice Chairman
DEREK J. PETERS
Commissioner

October 2, 2014



TO: City Manager Daniel Fitzpatrick

RE: Monthly Report - September 2014

OPERATIONS: Ward 4 and 6 held a joint meeting at the Community Center this period, with 22 residents as well as police officers and elected officials including city councilors, school board members and police commissioners attending. One of the big topics was the rise in heroin across the state and how it is affecting Rochester. There were additional discussions related to recent burglaries, thefts from motor vehicles and the Rochester Fair. Crime prevention tips and suggestions were shared.

We had a concern raised about school bus safety, and passing of school buses. A concern was raised on Salmon Falls Road, in the section between Rte 125 and Rte 202/Highland Street. The time that it takes to secure the special needs student riding the bus from that area approaches five minutes. We understand the frustration of drivers using that corridor. We encourage them to seek alternate routes, and remind our citizens that it is illegal to pass the bus with the lights flashing and stop sign extended. The driver simply needs to report a plate number which is considered enough to charge the registered owner with the offense.

The investigations bureau remains busy with active investigations for heroin overdoses with two deaths as a result. Due to an uptick in overdoses and have reached out to the County Drug Task Force for assistance.

With recent personnel changes, including promotions, we have assigned an officer from patrol to the crimes against persons section. The part time civilian evidence technician is continuing his training with the current technician. Before a final transition, we will have an audit of the evidence locker. This is standard practice when personnel changes occur. Det. Sgt. Deluca will be transferring over to support Sergeant and Sgt. Emerson will take over as Det. Sergeant.

COMPSTAT: Our year to date numbers for property crimes are down, with the exception of shoplifting and thefts from motor vehicles. We have been deploying our resources to hot spots identified by the crime analyst. Traffic stops and field interviews have increased.

COMMUNICATIONS: The two newest dispatchers will be attending SPOTS school training next month. This will be required so they can operate the terminal as stand-alone operators. It is anticipated dispatcher Moule will be released to solo in mid October. That being said we are still down four full time positions, having received an additional resignation this period. We are filling the gaps with per diem specialists, an officer on TAD and patrol officers when necessary. This has caused an issue with the center overtime that we may not be able to recover from this year.

DIVERSION PROGRAM/ TEEN DRUG COURT: There were six referrals to the program this period, 8 cases remain open. Four cases were closed and one case was sent back to the court, as the client declined to fully complete the contract.

Ms. Rodler continues to work on the upcoming statewide DMC Symposium slated for October 2, 2014 from 6-8 PM at the Community Center. Teen Night will resume for the year in October. New for this year is the committee developed themed events for each month.

HOUSING: There were 14 police related calls this period for issues including domestics, thefts, and checking the welfare of persons. There were several bicycle thefts this period at Cold Spring. The Housing Authority, with Officer Blair and patrol support registered several bikes at the end of summer cook out.

K9: The K9 unit had 3 tracks and 1 drug search in the City. He completed additional work in surrounding communities. Officer MacKenzie and Phlirt were present at the Fair walking the midway and interacting with the community.

MV UNIT: The MV unit made 104 traffic stops with 26 summonses and 5 arrests as a result of those stops. The unit handled 18 motor vehicle accidents

POP UNIT: Officer Hayes attended several board and community meetings through the month. She attended a retail theft symposium to learn what other departments and retailers are doing to combat this issue. She has also volunteered to work with Another Chance Animal Rescue who are sponsoring a neuter and spay event in Rochester next month. Officer Hayes was recognized by the Mason's with a Community Builders Award this period. This is the first time in 200 years they have issued this award.

PROSECUTION: The prosecution unit is still managing to keep afloat. Off. Miehle stepped into the role to help offset the workload between the staff assigned. We have also temporarily assigned the parking enforcement officer to assist with the work backlog in that office. It is a balancing act of temporarily pushing parking issues to patrol rather than jeopardize cases in court because of the volume of required paperwork processing.

SCHOOL RESOURCE OFFICERS: Both SRO's have had good feedback as the first month of school winds down. Off. Murphy has seen a slight decrease in activity with issues before and after school in Hanson Pines. He set the tone last year regarding this, and we are optimistic that it is carrying forward to this year.

As reported last month Officer Murphy has been working diligently with the Explorer Post. We have received interest from students in Farmington, as they do not have an active post.

ADMINISTRATIVE: Training this period consisted of completing the firearms training for hand guns. We will be scheduling all of our Crisis Intervention Officers for 8-hour recertification training.

We are on track for filling all three vacancies in patrol by the second week of November. This will allow these officers to complete the in house training, head off to the academy, do a refresher on return and enter into FTO training. Officer Marvin is progressing well in the Academy thus far. Graduation is scheduled for December 12, 2014. Our current records secretary accepted a full time position with the Department of Public Works. Our vacancy has been posted and we are actively working to fill the position.

The Rochester Fair was relatively quiet activity-wise. There were only a few nights that it was busy however there are some staffing issues we will need to address next year with their expanded gate coverage and ticketed events.

We are working with the Government Channel Coordinator on a marketing/recruitment video for the Department to use and career fair days.

EMD USE:

There was one Taser display and no Taser deploys this period.

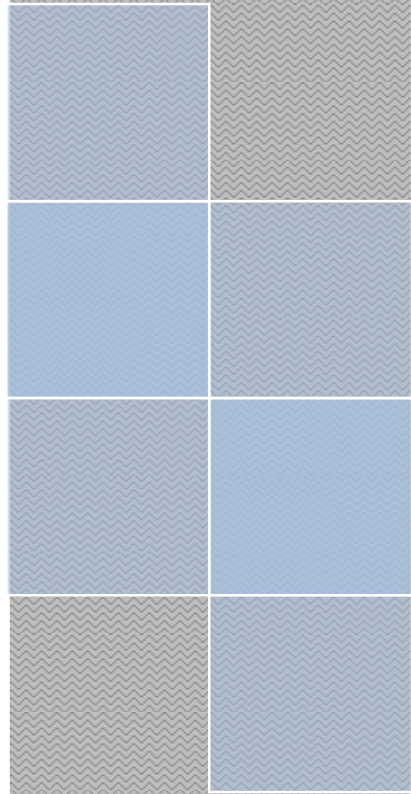
FORFEITURE FUND SPENDING:

There was \$708.00 in forfeiture spending this period.

Respectfully Submitted,

Michael J. Allen
Michael J. Allen
Chief of Police

PC: Rochester Police Commission
File



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ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT FOR SEPTEMBER 2014

Note from the Director

Samantha Juneau who was the Secretary I at the DPW was promoted to Account Clerk I and assigned to the Billing Office. She also received a Dan Fitz pen for going above and beyond her assigned duties. Sam had been filling in and working extra hours while we were short staffed. Cristina Petropoulos who was a part-time Secretary I at the Police Department was hired to replace Juneau at the DPW in a full time Secretary I position.

Highway and Utilities Division

Highway Division responded to 67 service calls which were either completed or scheduled for repair. Calls included sign repairs, dead animals, and road erosion. Staff has repaired 8 catch basins throughout the city. Crews worked on ditching and placing erosion stone on Betts road. We also worked on graveling the sides of roads throughout the city after heavy rain storms. With the start of school in September crosswalks around the schools areas were painted for better visibility, as well as traffic lines throughout the rest of the city. Crews finished shim paving Betts Road, and continued on to Jessica Drive, Hansonville Road, Lowell Street, Scott Street and Franklin Street. The swale on Hansonville Road was paved. Ditches on Jessica Dr. and Hansonville Road were completed. Maintenance for the month involved pothole repair, brush trimming on Lowell Street, Peaslee Road, and Betts Rd. Dirt roads in the city were graded. The catch basin on Wallace Street was replaced and a dry well was installed at 10 Gear Road. Crews have also continued with street sweeping, cleaning out drain basins and traffic light repairs. The mechanics sandblasted the dump bodies on truck numbers 6 and 8 to be sent out for painting. Preparations for winter have begun and the mechanics have been working on all the sanders and plows for this coming winter and ordering the necessary stock supplies.

The Utilities Division responded to 29 service calls. They performed typical maintenance on the water and sewer systems. Staff located and repaired water shut offs throughout the city. Staff is finishing up the remaining 50-100 meter replacements. The more difficult change outs have been left for our staff to do. Some shut off are in accessible and we have had a crew travel ahead of the meter tech to make sure that we have access to the water shut off to try to avoid the customer having to reschedule their meter replacement. The siphons off exit 11, Quaker Lane and Congress Street have all been cleaned out. Crews vacuumed and blew out water gates throughout the city, as well as cleaned out a number of catch basins. The staff has been working steadily to trim trees and thick brush cutting on the cross country water lines from the water plant on Route 202A to East Rochester. Staff has assisted several engineering and survey companies working in the City to gather accurate information for upcoming construction projects. Staff has also assisted the construction company at the Catherine/Granite Street job with shutting down the water mains. All sewer

systems on our maintenance program were cleaned out and maintained. Our fall flushing program started on September 29th. The spring flushing program proved to be successful with the white bucket test, so we are looking forward to the outcome of the fall flushing program-it seems we've already seen success in the first few nights.

Buildings and Grounds

The buildings and grounds crews were very busy this month, responding to 78 calls for service. Calls ranged from changing out light bulbs to trouble shooting hot water issues. In addition to their normal maintenance requests, all the pools except the wading pool at Hanson Pines location have been closed and winterized. The wading pool is having some tile work repaired and plaster fixed and will still need to run for about a month. All the air conditioners have been removed from City Hall. The seasonal grounds guys are finishing up the mowing for the summer and have removed all the flower barrels from the downtown area, they will begin their fall cleanups soon. T.E.C. Electric has started reworking the antique light poles down town. A & D Plumbing has replaced the hot water heater in the Police station. F.A. Gray has started painting both City Hall and the Gonic Fire Station roof.

Water Treatment Plant

Treated water volume for the month of September 2014 was approximately 54.6 million gallons from the surface water treatment plant and 741 thousand gallons from the Cocheco well. All water quality testing and monitoring was completed in accordance with NHDES requirements. We are pleased to report that the City of Rochester again met and exceeded all State and Federal standards for drinking water. Low flow rates in the Cocheco River limited our pumping capacity from the well. The downtime was utilized for routine maintenance on the blower system, cleaning of the clearwell, flushing of chemical feed pumps, and repiping injection points. Improvements in SCADA communication are underway. The backwash train for the sand filter required repair of a shear pin. The incomplete backwash necessitated manual cleaning and additional washes. We also backfilled and air scoured the filter. Equipment and grounds maintenance was performed at the WTP, well, and tanks/stations, and inspections conducted within the watershed and structures. Necessary repairs are being made on the main boiler and garage heater. Repeated leaks have been occurring in the finished water chlorine line, new tubing has been ordered. We are also investigating telemetry/signal issues with Chesley Hill tank levels and clearwell modulation. The flow meter for the reservoir sluiceway is partially installed. James Tilley from DES visited the current and proposed monitoring sites. We have inventoried, inspected, and tested the backflow prevention devices for City buildings. Additionally, a site visit to Waste Management was conducted to provide guidance as they comply with our cross-connection program. Preparations continue for the filter upgrade and spillway modifications. Additional planning has begun on the intake building and low lift pump CIP items. Preliminary inspections were conducted for the water tank maintenance and

improvement plan. Minor process adjustments have been made in anticipation of reservoir destratification and changing quality from Berry's River.

Ian Rohrbacher, Tim Green and Zeke Lapierre attended the NEWWA annual meeting at which Tim & Zeke were presented their Operator Meritorious Awards.

Waste Water Treatment Plant

Staff continue to work with the coalition of communities on related wastewater and Great Bay Estuary issues. The herbicide application on rip-rap has been completed (last application for the year). Our semi-annual generator inspections at pump stations and WWTF have been completed. Staff chemical cleaned disk filter #3. Staff performed in-house semi-annual maintenance on Solarbee's and Gridbee's. We have conducted a solids handling screw press pilot study on our waste activated sludge – expecting final report next month. We are working on completing punch list items for four submersible pump stations. SCADA computer upgrades were started this month. The UPS unit was replaced in the administration building. Due to the success of the Gridbee pilot study the 3 units have been purchased for a permanent installation in aeration basin #2. The new hoist truck bid has been awarded and truck has been ordered. Staff attended State of NH sponsored training classes. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation. The average effluent flow for the month 1.969 Million Gallons per Day (MGD). Percent of design flow = 39.1%. Percent of design flow for 2014 = 68.3%. Precipitation = 0.73"

The average effluent daily flow for the month was 2.932 Million Gallons per Day. Percent of design flow = 58.3%. Percent of design flow for 2014 = 72%. Precipitation = 4.23".

Engineering

- Catherine-Sheridan-Knight Road I/I Project work started early August and will run through 6/16.
- Stillwater Circle Bridge Repairs work started in early August and we anticipate completion before year's end.
- Chesley Hill Road Reconstruction design is underway with construction in 2015.
- Strafford Square Roundabout: Consultant selected for work. Federal funding not available until Federal Fiscal Year 2016 (Oct 2015). Desire is to use calendar year 2015 to effectuate utility relocations and 2016 for actual construction.
- Wakefield Street Reconstruction design is underway. Construction funding will be sought in FY16.
- EDA Crossroads Water and Sewer - The DPW staff is awaiting authorization to proceed with design.
- FY15 Paving: Brickyard, Railroad, and Chamberlain remain for fall work.
- Chamberlain St. Drainage – The drainage system work started and paving to immediately follow.

- Salmon Falls Rd. HSIP Curve Softening project: DOT recently stated that this project has been fully funded. 2015 construction a possibility.
- Sidewalks: Work to complete Charles St. has begun.
- Community Center Sprinkler System: Scheduled completion early October.
- Milton Road Corridor Analysis: Analysis started in August. Anticipate completion this year. Consultant met with Public Works Committee and Planning Board to discuss aspects of scope.
- Granite Ridge Public Outlay: DPW has requested analysis of developer's fire fighting water demands. Project remains on track.
- Franklin St.-Western Ave.-Adams Ave. Road and Utility Reconstruction: Design underway. Construction to start in summer 2015. Western Ave./First St. Pump Station Replacement has been rolled into this project.
- Rt. 125 Pump Station: On-site work anticipated to start October. Completion anticipated for 2/15.
- Upper City Dam: Construction started in August. Anticipate completion in Fall.
- Surface Treatment Water Plant Upgrades: Work to start in fall and be completed in summer 2015.
- City Hall Annex: Looking to present findings and analysis to City Council in October.
- Colonial Pines Sewer / Wastewater Interceptor Upgrades: Design underway 2014 – 2015. Construction funds to be sought in FY16 budget. DPW answered questions at Ward 2 regarding the upcoming sewer project in Colonial Pines neighborhood.
- Trinity Circle: Corrective work started. Completion in October.
- Howard Brook Culverts Replacement: Anticipate construction in spring 2015.
- DPW Facility Study: Potential City-owned sites have been reviewed for feasibility of sighting new facility. Former Kane Gonic Brick Yard on Pickering Road looks to be top candidate.



MEMORANDUM

To: Dan Fitzpatrick, City Manager
Mayor TJ Jean
Members of the City Council

From: Lauren Colanto, Recreation & Arena Assistant Director
Date: October 14, 2014
Re: September Department Report

September is the official kick off of ice season at Rochester Recreation & Arena. To celebrate this and the exciting new improvements at the Rochester Arena, a "Back to Cool" event was held on September 20th. Attending commission members, community members and city officials enjoyed light refreshments, a presentation and a tour. It was a lovely morning and a great opportunity to enjoy the start of the season and the strides made at the Rochester Arena in improving the facility.

The first two sessions of Learn to Skate began in September. Registrations for the six remaining sessions continue to rise each week. Learn to Skate continues to draw participants from Rochester and surrounding communities by providing beginning, intermediate and advanced ice skating lessons to ages three and up. Instructors use a variety of hockey, figure skating and play techniques to make this program enjoyable and productive for students.

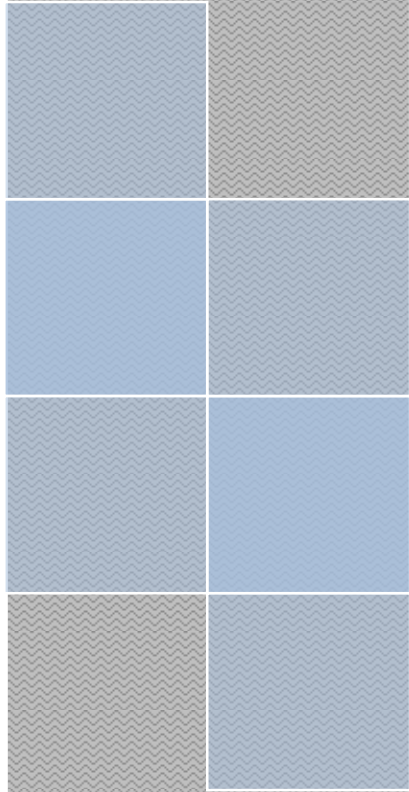
September also marked the beginning of Senior Planning Meetings. These meetings take place every other Tuesday at the Recreation Office and allow our senior program participants to express ideas and opinions over activities and events. Based on this feedback, several new programs and events have been planned including yoga, a lecture series, dance lessons and walking tours of local parks. Our current senior participants are excited to take part in these new ventures and we hope to attract even more.

As Rochester Recreation & Arena continues to plan for new programs and continuously improve existing ones, we aim to keep communication with patrons efficient and effective. One of the tools we rely on is our department website. Upgrades to our program planning process have allowed us to keep our website accurate and user friendly. A program calendar as well as downloadable registration documents lets patrons see what's happening each day and what's coming up. To make our registration process even more user friendly, we are exploring online registration software options. As our programs grow in popularity, we continue to receive requests for online registration as many patrons, especially parents, would like to have the convenience of registering from home.

As always, we encourage you to visit our website at www.RochesterRec.com to see what events and activities are going on with our department. We hope to see you soon!

RECREATION & ARENA	September 2014
Adult Hockey	104
Learn to Skate #1	3
Learn to Skate #2	14
Public Skate (1 day)	6
Adult Volleyball	37
Youth Volleyball	16
Senior Power Hour	110
Senior Paint	4
Senior Planning Meetings	12
Senior Open Gym	22
TOTAL	323



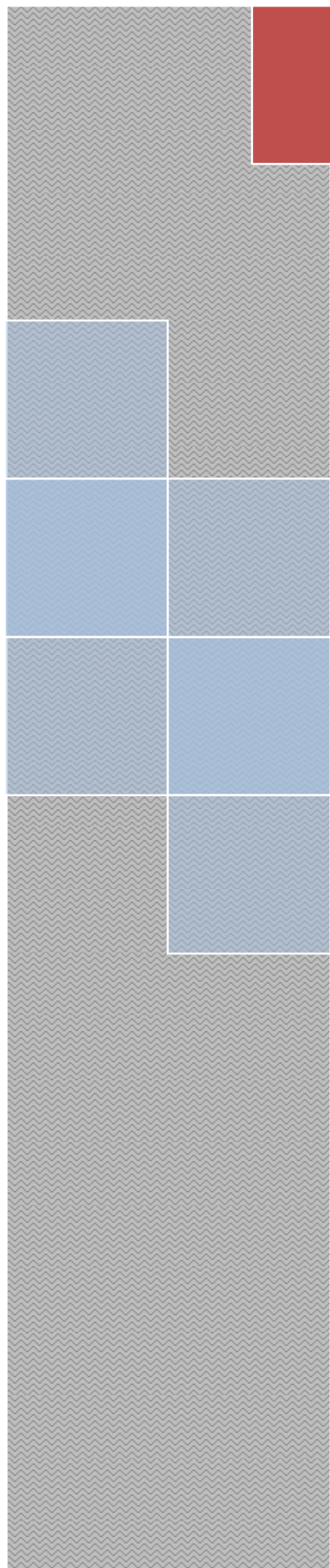
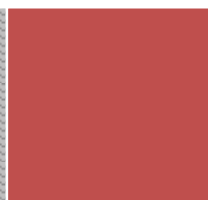


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Tax Collector Department Report

Forthcoming...



Forthcoming...



Rochester, New Hampshire

Inter office Memorandum

TO: Daniel Fitzpatrick
City Manager

FROM: Todd M. Marsh
Director of Welfare

SUBJECT: Analysis of Direct Assistance for September 2014

DATE: October 14, 2014

This office reported 112 formal client notes for the month of September.

Voucher amounts issued for September 2014 were as follows:

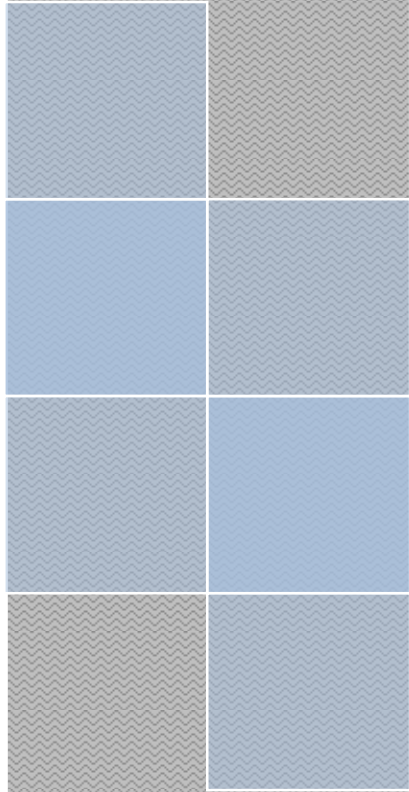
	22 <u>Families</u> 13 new	14 <u>Single</u> 2 new
Burial00	1,250.00
Dental00	.00
Electricity	548.84	250.57
Food.....	.00	.00
Fuel heating00	.00
Mortgage00	.00
Medical00	.00
Prescriptions00	8.49
Rent	4,830.00	2,143.00
Temporary Housing	350.00	.00
Transportation	<u>6.00</u>	<u>.00</u>
TOTAL	\$5,734.84	\$3,652.06

This represents an average cost per case/family of \$260.67 and case/Individual of \$260.86 for this month.

Total vouchers issued: \$9,386.90

There was an increase of \$95.47 in assistance issued this month compared to September 2013. There was a decrease of \$1,809.77 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$2,150.00.



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RESOLUTION DEAUTHORIZING PORTION OF FY 2014-2015
CAPITAL BUDGET APPROPRIATION FOR THE
CITY OF ROCHESTER, DEPARTMENT OF PUBLIC WORKS
FOR THE SO-CALLED GRANITE RIDGE, PHASE I, PROJECT

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

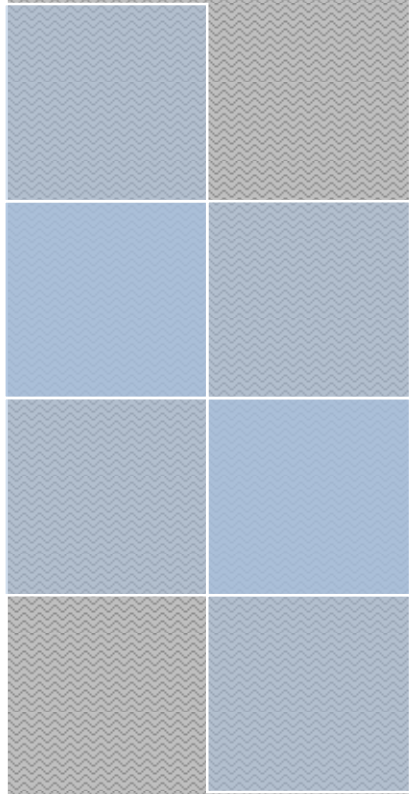
WHEREAS, by virtue of a Resolution by the Mayor and City Council in June 2014, a Capital Improvements Budget appropriation in the amount of One Hundred Thousand Dollars (\$100,000.00) was adopted and approved in the FY 2014-2015 City of Rochester, Department of Public Works, for purpose of capital improvements with regard to the so-called Granite Ridge Development District, Phase I, project (the "Project"), with such appropriation to be funded, in its entirety, from the proceeds of bonding to be undertaken by the City of Rochester; and

WHEREAS, the funds appropriated for the Project are no longer necessary for such Project because the capital improvements included in the Project, and the funding required therefore, have recently been incorporated in a Five Million Dollar (\$5,000,000.00) supplemental appropriation relative to public infrastructure improvements within the Granite Ridge Development District;

NOW, THEREFORE, the Mayor and City Council of the City of Rochester, by adoption of this Resolution, hereby deauthorize One Hundred Thousand Dollars (\$100,000.00) of the aforementioned previously appropriated funds for the so-called Project, and hereby further withdraw and discontinue the previous borrowing authority granted with respect to the above Project appropriation to the extent of One Hundred Thousand Dollars (\$100,000.00), thereby leaving no balance of the aforesaid FY 2014-2015 One Hundred Thousand Dollars (\$100,000.00) appropriation available for the purposes of the Project.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

CC FY15 10-07 AB 41



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10/14/14

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT DE-AUTHORIZE - Granite Ridge Phase 1 Improvements 15013010-771000-15530	
Council Action Item <u> X </u> or Information Only <u> </u>	Funding Required? Yes <u> </u> No <u> X </u>
Resolution Required? Yes <u> XX </u> No <u> </u>	Funding Resolution Worksheet? Yes No <u> </u>

AGENDA DATE	October 7, 2014
DEPT. HEAD SIGNATURE	Peter C. Nourse, PE – DPW Director Original with Signature is on file with City Clerk
DATE SUBMITTED	September 15, 2014
ATTACHMENTS Yes <input type="checkbox"/> No <input type="checkbox"/>	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Blaine Cox, Signature on file with the City Clerk
CITY MANAGER	Dan Fitzpatrick, Signature on file with the City Clerk

FINANCE & BUDGET INFORMATION

DIRECTOR OF FINANCE APPROVAL	Roland Connors, Signature on file with the City Clerk
SOURCE OF FUNDS	Bond – General Fund
ACCOUNT NUMBER	15013010-771000-15530
AMOUNT	\$100,000
APPROPRIATION REQUIRED Yes <input type="checkbox"/> No <u> XX </u>	

LEGAL AUTHORITY

Resolution for De-authorization of \$100,000 Granite Ridge Phase 1 Improvements

SUMMARY STATEMENT

These funds were appropriated as part of the FY15 CIP process and are now unnecessary as all of the Granite Ridge Project is now funded with TIF appropriation completed on September 2, 2014

RECOMMENDED ACTION

Resolution to de-authorize \$100,000 the previously appropriated funds set up to be bonded in account 15013010-771000-15530.

CC FY15 AB 41

AGENDA BILL - FUNDING RESOLUTION**EXHIBIT**Project Name: Date: Fiscal Year:

Fund (select):

GF ☒Water ☐Sewer ☐Arena ☐CIP ☒Water CIP ☐Sewer CIP ☐Arena CIP ☐Special Revenue ☐Fund Type: Annual Lapsing ☐ Multi-year Non-Lapsing ☒**Deauthorization**

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	15013010	771000	15530			100,000.00
2				-	-	
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1						
2						
3						
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS # CFDA # Grant # Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced ☐Funds will be returned ☐

RESOLUTION DEAUTHORIZING PORTION OF FY 2011-2012
CAPITAL BUDGET APPROPRIATION FOR THE
CITY OF ROCHESTER, DEPARTMENT OF PUBLIC WORKS
FOR THE SO-CALLED SALMON FALLS ROAD RECONSTRUCTION PROJECT

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

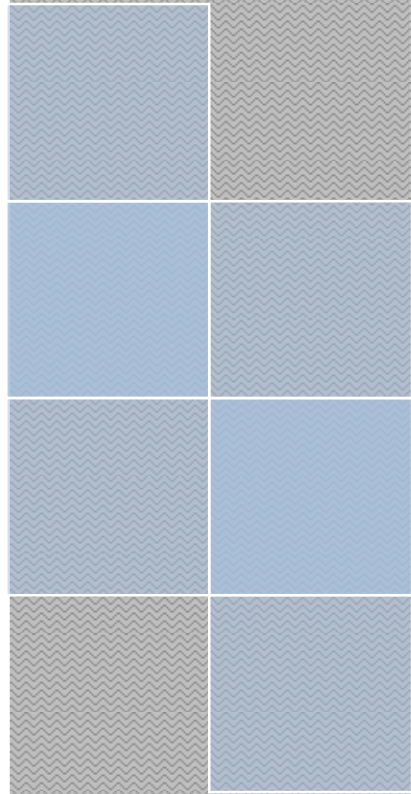
WHEREAS, by virtue of a Resolution by the Mayor and City Council in June 2011, a Capital Improvements Budget appropriation in the amount of Two Million Two Hundred Thousand Dollars (\$2,200,000.00) was adopted and approved in the FY 2011-2012 City of Rochester, Department of Public Works capital improvements budget for the so-called Salmon Falls Road Reconstruction project (the "Project"), with such appropriation to be funded, in its entirety, from the proceeds of bonding to be undertaken by the City of Rochester; and

WHEREAS, such Project has been completed in a manner leaving the sum of Six Hundred Seventy-Seven Thousand Four Hundred Thirty-Eight Dollars and Eighteen Cents (\$677,438.18) of the aforesaid appropriated fund authorized to be derived from the proceeds of bonding by the City of Rochester, no longer necessary for such Project's purposes as the Project has been completed;

NOW, THEREFORE, the Mayor and City Council of the City of Rochester, by adoption of this Resolution, hereby deauthorize Six Hundred Seventy-Seven Thousand Four Hundred Thirty-Eight Dollars and Eighteen Cents (\$677,438.18) of the aforementioned previously appropriated funds for the so-called Project, and hereby further withdraw and discontinue the previous borrowing authority granted with respect to the above Project appropriation to the extent of Six Hundred Seventy-Seven Thousand Four Hundred Thirty-Eight Dollars and Eighteen Cents (\$677,438.18), thereby leaving a balance of the aforesaid FY 2011-2012 appropriation with bonding authority in the amount of One Million Five Hundred Twenty-Two Thousand Five Hundred Sixty-One Dollars and Eighty-Two Cents (\$1,522,561.82).

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

CC FY15 10-07 AB 44



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10/14/14

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT DE-AUTHORIZE - Salmon Falls Road Reconstruction	
Council Action Item <u> X </u> or Information Only <u> </u>	Funding Required? Yes <u> </u> No <u> X </u>
Resolution Required? Yes <u> XX </u> No <u> </u>	Funding Resolution Worksheet? Yes No <u> </u>

AGENDA DATE	NEXT AVAILABLE MEETING
DEPT. HEAD SIGNATURE	Peter C. Nourse, PE – DPW Director Original with Signature is on file with City Clerk
DATE SUBMITTED	September 29, 2014
ATTACHMENTS Yes <input type="checkbox"/> No <input type="checkbox"/>	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Blaine Cox, Deputy City Manager Original with Signature is on file with City Clerk
CITY MANAGER	Dan Fitzpatrick, City Manager Original with Signature is on file with City Clerk

FINANCE & BUDGET INFORMATION

DIRECTOR OF FINANCE APPROVAL	Roland Connors, Deputy Finance Director Original with Signature is on file with City Clerk
SOURCE OF FUNDS	Bond – General Fund
ACCOUNT NUMBER	15013010-771000-12513
AMOUNT	\$677,438.18
APPROPRIATION REQUIRED Yes No <u> XX </u>	

LEGAL AUTHORITY

Resolution for De-authorization of \$677,438.18

SUMMARY STATEMENT

These funds were appropriated as part of the FY12 CIP process. The total budget was \$2,200,000.00, spent to date was \$1,522,561.82; the remaining balance of \$677,438.18 is not needed. The project is now complete.

RECOMMENDED ACTION

Resolution to de-authorize \$677,438.18 the previously appropriated funds set up to be bonded in account 15013010-771000-12513.

CC FY15 AB 44

AGENDA BILL - FUNDING RESOLUTION**EXHIBIT**Project Name: Date: Fiscal Year:

Fund (select):

GF ☒Water ☐Sewer ☐Arena ☐CIP ☒Water CIP ☐Sewer CIP ☐Arena CIP ☐Special Revenue ☐Fund Type: Annual Lapsing ☐ Multi-year Non-Lapsing ☒**Deauthorization**

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	15013010	771000	15513			677,438.18
2				-	-	
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	15013010	771000	15513			2,200,000.00
2						
3						
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS # CFDA # Grant # Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced ☐Funds will be returned ☐

RESOLUTION DEAUTHORIZING PORTION OF FY 2011-2012
CAPITAL BUDGET APPROPRIATION FOR THE
CITY OF ROCHESTER, DEPARTMENT OF PUBLIC WORKS
FOR THE SO-CALLED SALMON FALLS ROAD RECONSTRUCTION PROJECT

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

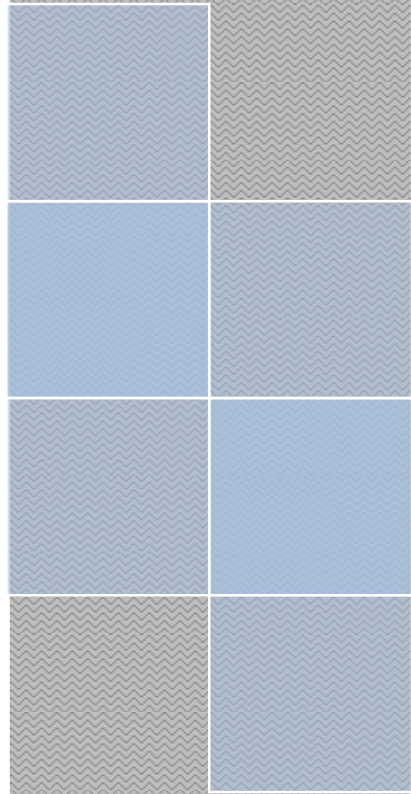
WHEREAS, by virtue of a Resolution by the Mayor and City Council in June 2011, a Capital Improvements Budget appropriation in the amount of Three Hundred Sixty-Six Thousand Dollars (\$366,000.00) was adopted and approved in the FY 2011-2012 City of Rochester, Department of Public Works, Sewer Works capital improvements budget for the so-called Salmon Falls Road Sewer project (the "Project"), with such appropriation to be funded, in its entirety, from the proceeds of State of NH DES CWSRF borrowing to be undertaken by the City of Rochester; and

WHEREAS, the City has been informed that NH DES CWSRF borrowing to fund the aforesaid Project is not available;

NOW, THEREFORE, the Mayor and City Council of the City of Rochester, by adoption of this Resolution, hereby deauthorize Three Hundred Sixty-Six Thousand Dollars (\$366,000.00) of the aforementioned previously appropriated funds for the so-called Project, and hereby further withdraw and discontinue the previous borrowing authority granted with respect to the above Project appropriation to the extent of Three Hundred Sixty-Six Thousand Dollars (\$366,000.00), thereby leaving no balance of the aforesaid FY 2011-2012 appropriation available for the Project.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

CC FY15 10-07 AB 45



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**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT Project Completed
De-authorize Salmon Falls Road – Sewer CIP 55026020-771000-12513

Funding Required? Yes___ No **xx**Council Action Item **xx** or Information Only___Resolution Required? Yes **xx** No___Funding Resolution Worksheet? Yes**XX** No

AGENDA DATE	Next Available Meeting Agenda
DEPT. HEAD SIGNATURE	Peter C. Nourse, PE – DPW Director Original Signature on file at City Clerk's office
DATE SUBMITTED	9/30/14
ATTACHMENTS Yes No	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Blaine Cox, Deputy City Manager Original Signature on file at City Clerk's office
CITY MANAGER	Dan Fitzpatrick, Deputy City Manager Original Signature on file at City Clerk's office

FINANCE & BUDGET INFORMATION

DIRECTOR OF FINANCE APPROVAL	Roland Connors, Deputy Finance Director Original Signature on file at City Clerk's office
SOURCE OF FUNDS	CWSRF –SEWER FUND
ACCOUNT NUMBER	55026020-771000-12513 Salmon Falls Road Reconstruction De-authorize total appropriation
AMOUNT	Original Appropriation \$366,000.00
APPROPRIATION REQUIRED Yes No xx	

LEGAL AUTHORITY

Resolution to de-authorize account balance \$366,000.00

SUMMARY STATEMENT

The original appropriation for this account was \$366,000.00. The funding source was said to be CWSRF. This project did not get funded with NHDES State Revolving Funds. An additional agenda bill for supplemental appropriation for funds spent in the amount of \$98,515.35 will follow.

RECOMMENDED ACTION

1. Resolution to de-authorize total amount proposed as CWSRF \$366,000

AGENDA BILL - FUNDING RESOLUTION EXHIBIT

Project Name: Sewer Fund CIP - Salmon Falls Road Reconstruction

Date: 09/29/2014

Fiscal Year: FY2015

Fund (select):

GF ☐ Water ☐ Sewer ☐ Arena ☐

CIP ☐ Water CIP ☐ Sewer CIP ☒ Arena CIP ☐

Special Revenue ☐

Fund Type: Annual Lapsing ☐ Multi-year Non-Lapsing ☒

Deauthorization

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	55026020	771000	12513		366,000.00	
2				-	-	
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	55026020	771000	12513		366,000.00	
2						
3						
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS # CFDA #

Grant # Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced ☐

Funds will be returned ☐

RESOLUTION DEAUTHORIZING PORTION OF FY 2011-2012
CAPITAL BUDGET APPROPRIATION FOR THE
CITY OF ROCHESTER, DEPARTMENT OF PUBLIC WORKS, WATER WORKS
FOR THE SO-CALLED LITTLE FALLS BRIDGE ROAD WATER PROJECT

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

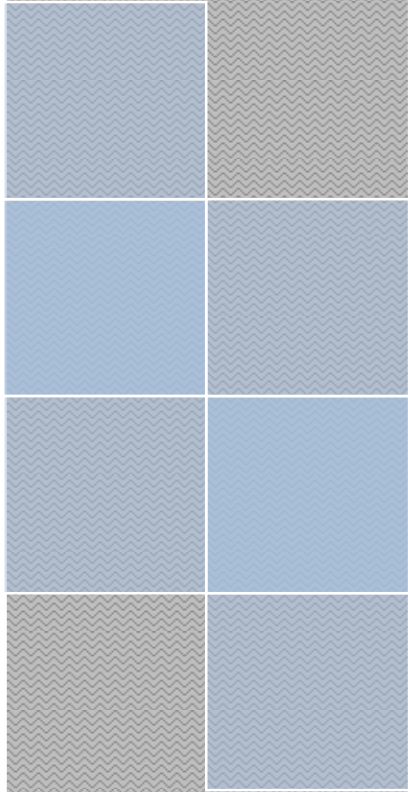
WHEREAS, by virtue of a Resolution by the Mayor and City Council in June 2011, a Capital Improvements Budget appropriation in the amount of Two Million Dollars (\$2,000,000.00) was adopted and approved in the FY 2011-2012 City of Rochester, Department of Public Works, Water Works capital improvements budget for the so-called Little Falls Bridge Road project (the “Project”), with such appropriation to be funded, in its entirety, from the proceeds of bonding to be undertaken by the City of Rochester; and

WHEREAS, the said Project has been completed in a manner leaving the sum of Four Hundred Thirty-Seven Thousand Nine Hundred Ninety-Five Dollars and Thirty-Four Cents (\$437,995.34) of the aforesaid appropriated funds authorized to be derived from the proceeds of bonding by the City of Rochester no longer necessary for such Project’s purposes, as the Project has been completed;

NOW, THEREFORE, the Mayor and City Council of the City of Rochester, by adoption of this Resolution, hereby deauthorize the sum of Four Hundred Thirty-Seven Thousand Nine Hundred Ninety-Five Dollars and Thirty-Four Cents (\$437,995.34) of the aforementioned previously appropriated funds for the so-called Project, and hereby further withdraw and discontinue the previous borrowing authority granted with respect to the above Project appropriation to the extent of Four Hundred Thirty-Seven Thousand Nine Hundred Ninety-Five Dollars and Thirty-Four Cents (\$437,995.34), thereby leaving a balance of the aforesaid FY 2011-2012 appropriation with bonding authority in the amount of One Million Five Hundred Sixty-Two Thousand Four Dollars and Sixty-Six Cents (\$1,562,004.66).

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

CC FY15 10-07 AB 47



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10/14/14

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.****AGENDA SUBJECT: DE-AUTHORIZATION WATER FUND CIP ACCOUNT 55016010-771000-12516
LITTLE FALLS BRIDGE ROAD PROJECT**Council Action Item XX or Information Only___Funding Required? Yes_No XXResolution Required? Yes XX No___Funding Resolution Worksheet? YesXX No

AGENDA DATE	Next Available Meeting
DEPT. HEAD SIGNATURE	Peter C. Nourse, PE – DPW Director Original with Signature is on file with City Clerk
DATE SUBMITTED	9/29/14
ATTACHMENTS Yes No	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Blaine Cox, Deputy City Manager Original with Signature is on file with City Clerk
CITY MANAGER	Dan Fitzpatrick, City Manager Original with Signature is on file with City Clerk

FINANCE & BUDGET INFORMATION

DIRECTOR OF FINANCE APPROVAL	Roland Connors, Deputy Finance Director Original with Signature is on file with City Clerk
SOURCE OF FUNDS	BOND
ACCOUNT NUMBER	55016010-771000-12516 Little Falls Bridge Road Project Remaining Balance \$437,995.34
AMOUNT	Original appropriation \$2,000,000.00
APPROPRIATION REQUIRED Yes <u>XX</u> No	De-authorize bonding amount of \$437,995.34

LEGAL AUTHORITY**Council to De-authorize remaining account balance \$437,995.34****SUMMARY STATEMENT****The original appropriation for this account was \$2,000,000.00 and the project is completed. This action is to de-authorize the remaining funds.****RECOMMENDED ACTION****1. Resolution to de-authorize bonding amount of \$437,995.34**

AGENDA BILL - FUNDING RESOLUTION

EXHIBIT

Project Name: Date: Fiscal Year:

Fund (select):

GF ☐ Water ☐ Sewer ☐ Arena ☐CIP ☐ Water CIP ☒ Sewer CIP ☐ Arena CIP ☐Special Revenue ☐Fund Type: Annual Lapsing ☐ Multi-year Non-Lapsing ☒**Deauthorization**

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	55016010	771000	12516			437,995.34
2				-	-	
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	55016010	771000	12516			2,000,000.00
2						
3				-	-	-
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS # CFDA # Grant # Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced ☐Funds will be returned ☐

RESOLUTION DEAUTHORIZING PORTION OF FY 2006-2007
CAPITAL BUDGET APPROPRIATION FOR THE
CITY OF ROCHESTER, DEPARTMENT OF PUBLIC WORKS, WATER WORKS,
FOR THE SO-CALLED BROCK STREET WATER PROJECT

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

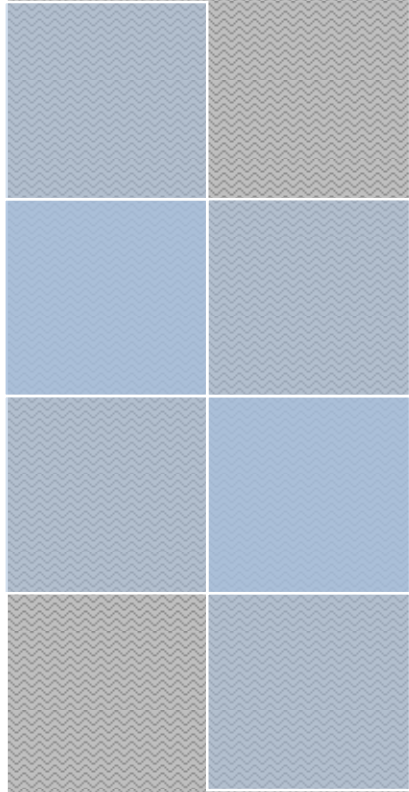
WHEREAS, by virtue of a Resolution by the Mayor and City Council in June 2006, a Capital Improvements Budget appropriation in the amount of Forty-Five Thousand Dollars (\$45,000.00) was adopted and approved in the FY 2006-2007 City of Rochester, Department of Public Works, Water Works capital improvements budget for the so-called Brock Street water project (the "Project"), with such appropriation to be funded, in its entirety, from the proceeds of bonding to be undertaken by the City of Rochester; and

WHEREAS, such Project has been completed in a manner leaving the sum of Two Thousand Twenty-Five Dollars and Forty-Two Cents (\$2,025.42) of the aforesaid appropriated fund authorized to be derived from the proceeds of bonding by the City of Rochester, no longer necessary for such Project's purposes;

NOW, THEREFORE, the Mayor and City Council of the City of Rochester, by adoption of this Resolution, hereby deauthorize Two Thousand Twenty-Five Dollars and Forty-Two Cents (\$2,025.42) of the aforementioned previously appropriated funds for the so-called Project, and hereby further withdraw and discontinue the previous borrowing authority granted with respect to the above Project appropriation to the extent of Two Thousand Twenty-Five Dollars and Forty-Two Cents (\$2,025.42), thereby leaving a balance of the aforesaid FY 2006-2007 appropriation with borrowing authority in the amount of Forty-Two Thousand Nine Hundred Seventy-Four Dollars and Fifty-Eight Cents (\$42,974.58).

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

CC FY15 10-21 AB 55



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10/14/14

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT : De-Authorization – Brock Street Construction 55016010-771000-07514	
COUNCIL ACTION ITEM <input checked="" type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>	FUNDING REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
AGENDA DATE	November 4, 2014
DEPT. HEAD SIGNATURE	Peter C. Nourse, PE – Director DPW Original with Signature on File at City Clerk's office
DATE SUBMITTED	10/06/14
ATTACHMENTS YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED
COMMITTEE SIGN-OFF	
COMMITTEE	
CHAIR PERSON	
DEPARTMENT APPROVALS	
DEPUTY CITY MANAGER	Blaine Cox, Signature on file with City Clerk
CITY MANAGER	Dan Fitzpatrick, Signature on file with City Clerk
FINANCE & BUDGET INFORMATION	
FINANCE OFFICE APPROVAL	Roland Connors, Signature on file with City Clerk
SOURCE OF FUNDS	BONDING – WATER FUND
ACCOUNT NUMBER	55016010-771000-07514
AMOUNT	\$2025.42
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
LEGAL AUTHORITY A Resolution to de-authorize unexpended project funds	
SUMMARY STATEMENT Project is completed. Remaining funds to be de-authorized	

RECOMMENDED ACTION

Resolution to de-authorize \$2,025.42

AGENDA BILL - FUNDING RESOLUTION**EXHIBIT**Project Name: Date: Fiscal Year:

Fund (select):

GF ☐Water ☐Sewer ☐Arena ☐CIP ☐Water CIP ☒Sewer CIP ☐Arena CIP ☐Special Revenue ☐Fund Type: Annual Lapsing ☐ Multi-year Non-Lapsing ☒**Deauthorization**

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	55016010	771000	07514			2,025.42
2				-	-	
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	55016010	771000	07514			45,000.00
2						
3				-	-	-
4				-	-	-

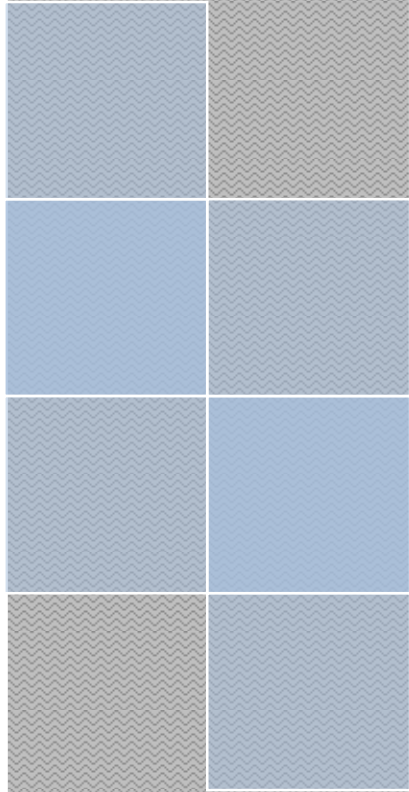
Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS # CFDA # Grant # Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced ☐Funds will be returned ☐



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**RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATION
TO THE 2014-2015 CAPITAL IMPROVEMENTS BUDGET OF THE
CITY OF ROCHESTER, DEPARTMENT OF PUBLIC WORKS, SEWER WORKS
FOR THE SO-CALLED SALMON FALLS ROAD SEWER RECONSTRUCTION
PROJECT**

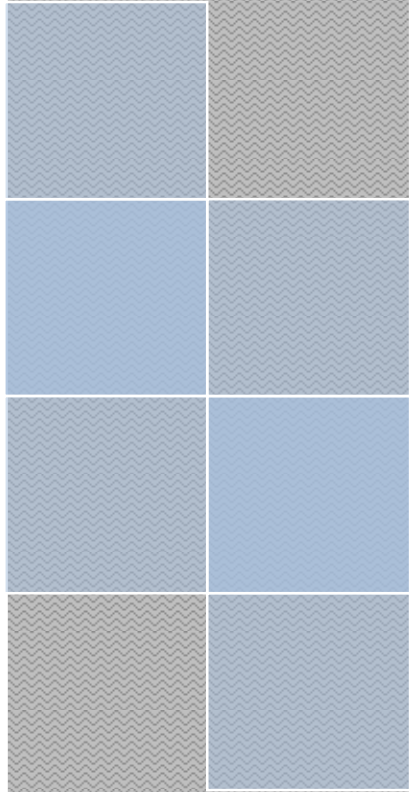
BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER,
AS FOLLOWS:

That the sum of Ninety-Eight Thousand Five Hundred Fifteen Dollars and Thirty-Five Cents (\$98,515.35) be, and hereby is, appropriated as a supplemental appropriation to the 2014-2015 capital improvements budget of the City of Rochester, Department of Public Works, Sewer Works, for the purpose of providing sums necessary to pay costs and/or expenditures with respect to the so-called Salmon Falls Road sewer reconstruction project (the "Project"), and provided further that such appropriation shall be drawn in its entirety from the proceeds of bonding/borrowing to be undertaken by the City of Rochester.

Further, that the Mayor and City Council of the City of Rochester hereby resolve that, in accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, be, and hereby are authorized to borrow the sum of Ninety-Eight Thousand Five Hundred Fifteen Dollars and Thirty-Five Cents (\$98,515.35), through the issuance of bonds and/or notes, and/or through other legal form(s), for the purposes of funding the expenditures incident to the implementation of the Project outlined, and referred to, in the preceding paragraph, such borrowing to be on such terms and conditions as the said Treasurer and City Manager may deem to be in the best interest of the City of Rochester. Such borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter to the extent required, necessary and/or appropriate. The useful life for the aforesaid Project is 20 years.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

CC FY15 10-07 AB 46



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City of Rochester Formal Council Meeting

10/14/14

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT Supplemental Appropriation / Changing Funding Source for Salmon Falls Road Reconstruction Sewer Work. Account # 55026020-771000-12513	
Council Action Item <u> X </u> or Information Only <u> </u>	Funding Required? Yes <u>XX</u> No
Resolution Required? Yes <u>XX</u> No <u> </u>	Funding Resolution Worksheet? Yes <u>XX</u> No

AGENDA DATE	Next Available
DEPT. HEAD SIGNATURE	Peter C. Nourse, PE – DPW Director Original with Signature is on file with City Clerk
DATE SUBMITTED	September 29, 2014
ATTACHMENTS Yes No <u>XX</u>	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Blaine Cox, Deputy City Manager Original with Signature is on file with City Clerk
CITY MANAGER	Dan Fitzpatrick, City Manager Original with Signature is on file with City Clerk

FINANCE & BUDGET INFORMATION

DIRECTOR OF FINANCE APPROVAL	Roland Connors, Deputy Finance Director Original with Signature is on file with City Clerk
SOURCE OF FUNDS	Sewer Fund – Bonding
ACCOUNT NUMBER	55026020-771000-12513
AMOUNT	\$98,515.35
APPROPRIATION REQUIRED Yes <u>XX</u> No	

LEGAL AUTHORITY

Resolution for additional appropriation in the amount \$98,515.35 – Sewer fund bond.

SUMMARY STATEMENT

The funds for this project were appropriated with CWSRF funding source as part of the FY2012 CIP Budget. The original appropriation was in the amount of \$366,000. This project was not funded by CWSRF and completed after expensing \$98,515.35.

RECOMMENDED ACTION

Resolution for supplemental appropriation of \$98,515.35 with bonding as the funding source.

AGENDA BILL - FUNDING RESOLUTION

EXHIBIT

Project Name: Sewer Fund CIP - Salmon Falls Road Reconstruction

Date: 09/29/2014

Fiscal Year: FY2015

Fund (select):

GF ☐ Water ☐ Sewer ☐ Arena ☐

CIP ☐ Water CIP ☐ Sewer CIP ☒ Arena CIP ☐

Special Revenue ☐

Fund Type: Annual Lapsing ☐ Multi-year Non-Lapsing ☒

Deauthorization

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1						
2				-	-	
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	55026020	771000	12513		98,515.35	
2						
3						
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS # CFDA #

Grant # Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced ☐

Funds will be returned ☐

RESOLUTION ACCEPTING FUNDS
TO THE ROCHESTER POLICE DEPARTMENT
FOR “OPERATION SAFE COMMUTE” PATROL
AND MAKING A SUPPLEMENTAL APPROPRIATION
IN CONNECTION THEREWITH

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

WHEREAS, the State of New Hampshire and its local municipalities, such as the City of Rochester, are committed to the promotion of safe highways; and

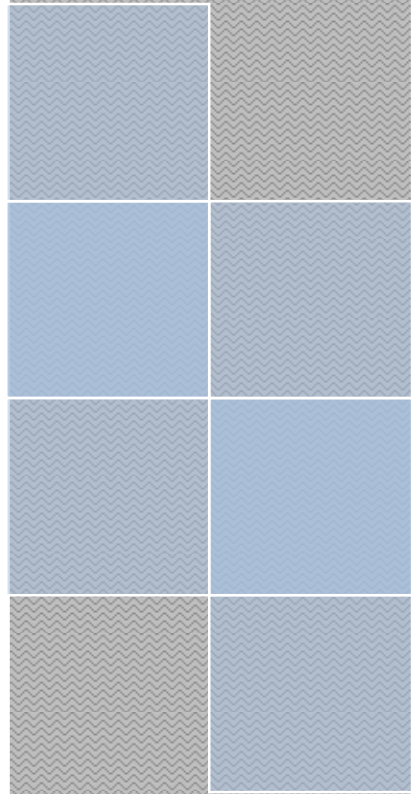
WHEREAS, the State of New Hampshire, acting through the NH Highway Safety Agency, (hereinafter the “State”), periodically makes available to local municipalities, such as the City of Rochester, funds to be utilized to improve the safety of their respective roads and highways through the so-called “Operation Safe Commute” program (the “Program”), by virtue of a contract between a local Community and the State; and

WHEREAS, the City desires to take advantage of Four Thousand Five Hundred Eighty-Six Dollars and Forty Cents (\$4,586.40) in funds available from the State through the Program, to aid its efforts to improve the safety of its roads and highways;

NOW THEREFORE, the Mayor and City Council hereby authorize the City Manager and/or his designee to enter into a contract with the State relative to the above specified Project and to execute any and all documents associated therewith. Further, that the aforesaid Project funds from the State in the amount of Four Thousand Five Hundred Eighty-Six Dollars and Forty Cents (\$4,586.40) to the City of Rochester, Police Department, for the purpose of the Project are hereby accepted by the City of Rochester, and such funds shall be assigned to a special non-lapsing RSA 34:1-a reserve account, the number of which is to be established by the Finance Director in the 2014-2015 operating budget of the Police Department. Further, that the sum of Four Thousand Five Hundred Eighty-Six Dollars and Forty Cents (\$4,586.40) be, and hereby is, appropriated as a supplemental appropriation to the 2014-2015 operating budget for the City of Rochester, Police Department, such funds to be used for the purpose of conducting the Project. The source of the sums necessary to fund such appropriation shall be drawn, in their entirety, from the aforesaid funds from the State for the Project.

ADDITIONALLY, to the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

CC FY15 10-21 AB 54



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10/14/14

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT: Seeking permission from council to accept \$4,586.40 in funds from the 2014 Highway Safety Project Grant #315-15A-067 entitled "Rochester Operation Safe Commute Patrols".

COUNCIL ACTION ITEM ☒
INFORMATION ONLY ☐

FUNDING REQUIRED? YES ☒ NO ☐
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES ☒ NO ☐

FUNDING RESOLUTION FORM? YES ☒ NO ☐

AGENDA DATE	Next meeting in October 2014.		
DEPT. HEAD SIGNATURE	Michael Allen Signature on file with City Clerk		
DATE SUBMITTED	10/10/14		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	2	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Blaine Cox
CITY MANAGER	Dan Fitzpatrick

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	Roland Connors
SOURCE OF FUNDS	Federal through State
ACCOUNT NUMBER	TBD
AMOUNT	\$4,586.40
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

LEGAL AUTHORITY

Council action required

CC FY15 AB 54

SUMMARY STATEMENT

Seeking permission from council to accept \$4,586.40 in funds from the 2014 Highway Safety Project Grant #315-15A-067 entitled "Rochester Operation Safe Commute Patrols". This will be a multi-year fund.

RECOMMENDED ACTION

Recommend acceptance of the \$4,586.40 in funds from the 2014 Highway Safety Project Grant #315-15A-067 entitled "Rochester Operation Safe Commute Patrols".

AGENDA BILL - FUNDING RESOLUTION

EXHIBIT

Seeking permission from council to accept the multi-year funds in the amount of \$4,586.40 from the 2014 Highway Safety Project Grant #315-15A-067 entitled "Rochester Operation Safe Commute Patrols"..

Project Name:

Date:

10/10/2014

Fiscal Year:

FY15

Fund (select one):

GF

Water ☐Sewer ☐Arena ☐CIP ☐Water CIP ☐Sewer CIP ☐Arena CIP ☐Special Revenue ☒

Request Type:

Supplemental ☒Deauthorization ☐

Fund Type:

Lapsing ☐

Annual

Non-Lapsing ☒

Multi Year

Deauthorization

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1						
2						
3						
4						

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	TBD	TBD	TBD		\$ 4,586.40	
2						
3						
4						

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	TBD	TBD	TBD		\$ 4,586.40	
2						
3						
4						

DUNS #

968578153

CFDA #

20.600

Grant #

315-15A-067

Grant Period: From

10/01/2014

To

09/30/2015

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced ☐Funds will be returned ☐

10/14/14



Margaret Wood Hassan
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR
HIGHWAY SAFETY AGENCY
78 REGIONAL DRIVE, BUILDING 2
CONCORD, N.H. 03301-8530

TDD Access: Relay NH 1-800-735-2964
603-271-2131
FAX 603-271-3790

Peter M. Thomson
COORDINATOR

September 30, 2014

Chief Michael Allen
Rochester Police Department
23 Wakefield Street
Rochester, NH 03867

Dear Chief Allen:

Please be advised that your application for federal funds for Highway Safety Project #315-15A-067 entitled "Rochester Operation Safe Commute Patrols" has been officially approved by this Office, and will be reimbursed to the extent described in the approved project application. **Please be advised that these overtime patrols must be conducted on October 10, November 26, and December 31, 2014, and January 16, February 13, March 17, April 3, May 22, June 12, July 3, August 10, and September 4, 2015.**

Reimbursement will be made after payment in full has been made and copies of invoices which have been paid are forwarded to this Office. Reimbursement procedures issued by the US Office of Management and Budget require that **billing for reimbursement for this contract must be received by the NH Highway Safety Agency within 20 days of the end of the contract period.** A copy of the "Procedure for Reimbursement of Federal Highway Safety Funds for Municipal Projects" is enclosed along with a questionnaire entitled "Project and Audit Information" which is to be completed and returned to this Agency.

Also find enclosed a quarterly report form for your use in reporting the progress made as the result of this contract. The information is required for our reports to the National Highway Traffic Safety Administration to demonstrate the overall effectiveness of the State's Highway Safety Program. Please return the report to us at the end of the month following each quarterly period.

We ask that you pay special attention to the audit report requirement appearing on the enclosed project addendum – HS-4(a).

Your cooperation will expedite the processing of reimbursements. If you have any questions concerning any aspects of this project, please let me know at once so that we may complete the project in an orderly fashion.

Sincerely,

A handwritten signature in dark ink, appearing to read "Peter M. Thomson".

Peter M. Thomson
Coordinator

/djf
Enclosures
cc: Daniel Fitzpatrick, City Manager

CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

For HSA Use Only

State of New Hampshire
Highway Safety Agency
78 Regional Drive, Building #2
Concord, NH 03301-8530

Date Received	Project Number
September 30, 2014	#315-15A-067
Date Approved	PSP and Task #
September 30, 2014	15-03, 4

Part I

1. Project Title Rochester "Operation Safe Commute" Patrols	2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation
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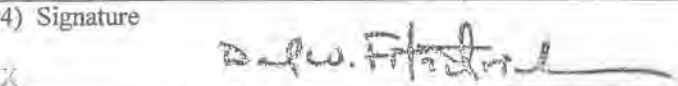
3. Applicant	
A. Name of Agency and Address Rochester Police Department 23 Wakefield Street Rochester, NH 03867	B. Government Unit (Check One) <input type="checkbox"/> State <input checked="" type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify):
4. Contract Duration Contract Period Start Date: October 1, 2014 Termination Date: September 30, 2015	5. Functional Area SC – Speed Control CFDA# 20.600 Program Title State & Community Highway Safety Funding Source National Highway Traffic Safety Administration

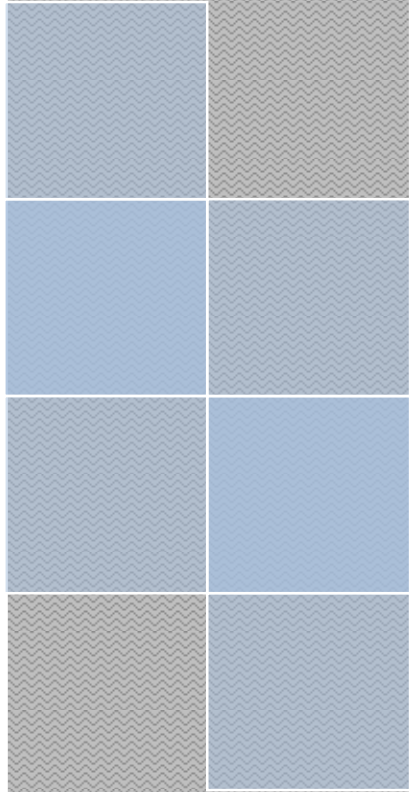
6. Description of Project (Describe in detail in Schedule A)

BUDGET AND PERSONNEL DATA		
a. Personnel Services Overtime "Operation Safe Commute" Patrols		
Salary: 3 hours/patrol x 1 officer x 2 patrols/day x 12 patrol days x \$49.00/hour*	\$3,528.00	
Payroll-related Deductions: \$3,528.00 x 30 percent	1,058.40	\$4,586.40
*See Proposed Solution (page 2) for exact patrol dates & explanation of pay rates		
Total		\$4,586.40

Part II

7. Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grants which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Michael Allen	2) Title Chief, Rochester Police Department	3) Address 23 Wakefield Street Rochester, NH 03867
4) Signature 		5) Telephone Number 330-7127
B. Authorized Official		
1) Name Daniel Fitzpatrick	2) Title Rochester City Manager	3) Address 31 Wakefield Street Rochester, NH 03867
4) Signature 		5) Telephone Number 332-1167



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10/14/14

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT Non Meeting for consultation with legal council regarding Rochester Hill Water Tank	
Council Action Item ___ or Information Only ___ x	Funding Required? Yes_ No: x

Resolution Required? Yes___ No___ x	Funding Resolution Worksheet? Yes___ No <u>x</u>
-------------------------------------	--

AGENDA DATE	10/21/14 Workshop
DEPT. HEAD SIGNATURE	Peter C. Nourse Signature on file with City Clerk
DATE SUBMITTED	23 Sept 2014
ATTACHMENTS Yes No x	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Blaine Cox Signature on file with City Clerk
CITY MANAGER	Daniel Fitzpatrick Signature on file with City Clerk

FINANCE & BUDGET INFORMATION

DIRECTOR OF FINANCE APPROVAL	n/a
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED Yes No X	

LEGAL AUTHORITY

NA

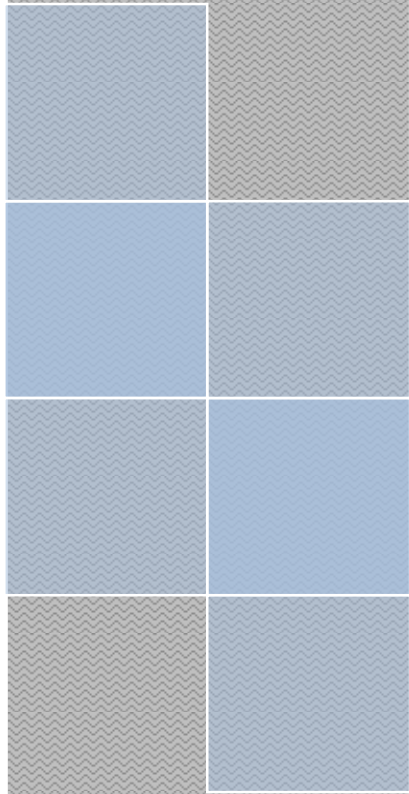
SUMMARY STATEMENT

Non Meeting for consultation with legal council regarding Rochester Hill Water Tank to provide update.

RECOMMENDED ACTION

Approve.

CC FY 15 AB 42



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