

**Rochester Regular City Council Meeting
July 2, 2013
COUNCIL CHAMBERS
7:00 PM**

MEMBERS PRESENT

Councilor Hervey
Councilor Hynes
Councilor Keans
Councilor Lachapelle
Councilor LaBranche
Councilor Lauterborn
Councilor Larochelle
Councilor Reed-Erickson
Councilor Varney
Mayor Jean

OTHERS PRESENT

City Manager Fitzpatrick
Deputy City Manager Cox
Deputy City Manager Pollard
Attorney Wensley
Peter Nourse, Commissioner
of Public Works
Scott Richie, Roundabout Specialist
Chief Allen
Kenn Ortmann, SRPC
Thomas Kaczynski, Resident

MEMBERS EXCUSED

Councilor Torr
Councilor Walker

MINUTES

1. Call to Order

Mayor Jean called the Regular City Council meeting to order at 7:00 PM.

2. Opening Prayer

Mayor Jean called for a moment of silence for the nineteen firefighters who lost their lives fighting the wildfires in Arizona.

3. Roll Call

Kelly Walters, City Clerk, took a roll call. All Councilors were present except for Councilors Torr and Walker, who had been excused.

4. Acceptance of Minutes

4.1 June 4, 2013, Regular City Council Meeting

Councilor Lachapelle **MOVED** to **ACCEPT** the Regular City Council meeting minutes of June 4, 2013. Councilor LaBranche seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

4.2 June 11, 2013, Special City Council Meeting

Councilor Lachapelle **MOVED** to **ACCEPT** the Special City Council meeting minutes of June 11, 2013. Councilor LaBranche seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

4.3 June 25, 2013, Special City Council Meeting

Councilor Lachapelle requested that the *acceptance* of the Special City Council meeting minutes of June 25, 2013, be differed until the Regular City Council in August. Mayor Jean concurred.

5. Communications from the City Manager

5.1 Employee of the Month Award

City Manager Fitzpatrick invited Celeste Plaia to come forward. He said as soon as Ms. Plaia had been selected as the Employee of the Month, she requested that over thirty other staff members be recognized as well. He said the City is fortunate to have Ms. Plaia coordinating the Government Channel events and he awarded Ms. Plaia with the Employee of the Month Award for July.

5.3 City Manager's Report

City Manager Fitzpatrick reported that the following Management Team Minutes have been included with the City Council's packet:

- May 20, 2013
- June 3, 2013
- June 10, 2013
- June 17, 2013

City Manager Fitzpatrick reported that the following contracts have been executed since his last report:

- Brock Street – Change Order #2
- Horne Construction work to assist the Arena Advisory Commission with the Arena Capital Improvements.
- URS to perform a telephone service audit
- NHLGC for medical & dental
- Salmon Falls Road – Change Order #3

City Manager Fitzpatrick reported that the following routine reports have been included in the City Council's packet:

- Personnel Action Summary Report
- Permissions & Permits Issued
- City Council Request Inquiry Report – *The City Manager indicated that this report is a few weeks behind schedule due to the staffing issues that have now been resolved.*

Councilor Lauterborn requested to have more information regarding the *Gonic Community Garden*, which has been referred to the Community Development Committee for review. City Manager Fitzpatrick replied that the citizen who made the request would be informed of the meeting.

Councilor Lauterborn questioned if there would be any City staff involved with over viewing the *Gonic Community Garden*. City Manager Fitzpatrick stated that no City staff has been assigned to the process as of yet, however, a standard policy should be created.

Councilor Lachapelle stated that there is a Community Garden that has been located over near Franklin Street for a number of years. He said the same process should be used for both community gardens. City Manager Fitzpatrick agreed and stated that a community garden policy/procedure would need to be created.

5.4 Joint Loss Management Committee Update

City Manager Fitzpatrick stated that an effort is being made to strengthen the City's safety program and the Joint Loss Management Committee is a key factor in creating a citywide safety program. Brian Sylvester, Director of the Rochester Public Library, and Chair of the Joint Loss Management Committee, addressed the City Council. He gave a brief overview of the progress made by the Committee to date.

Mr. Sylvester informed the City Council that there is normally a representative from the Local Government Center serving on the Joint Loss Management Committee; however, the seat is currently vacant. He agreed to inform the City Council once that seat has been filled.

Mr. Sylvester initiated the effort to digitize all of the Joint Loss Management Committee records and they are available on the City's Intranet for City staff.

Mr. Sylvester briefed the City Council about the resent inspections that were conducted by the Committee.

Mr. Sylvester announced that a representative from the City's insurance carrier, Primex, would conduct training events later in the year relative to the basic "slip, trip, and fall" claims and other relevant scenarios.

Mr. Sylvester stated that a silent test of all the City's alarm systems would be conducted later in the summer.

Mayor Jean publicly thanked Mr. Sylvester and the Committee members for the progress of the Committee.

6. Communications from the Mayor

6.1 Cancellation of the July City Council Workshop

Mayor Jean announced that the July City Council Workshop is hereby canceled. Councilor Lauterborn questioned if this would delay the action to be taken on the three School Department contracts recently submitted to the City Manager's office by the School Department. Mayor Jean replied yes.

Mayor Jean announced that the next Joint Building Committee meeting would be held on July 8, 2013, at the Rochester School Department.

6.2 Cocheco River Local Advisory Committee

Mayor Jean stated that he received a letter from the Cocheco River Local Advisory Committee which indicated that there are two vacancies for the City of Rochester at this time. Councilor Stephen Hervey and former City Manager John Scruton are not seeking to be reappointed. Councilor Keans recalled that former Councilor Rick Healey is serving on the Committee at this time. Mayor Jean urged anyone interested in seeking to be appointed to this committee should let him know.

Mayor Jean invited Norman Sanborn Jr., Fire Chief, and Mark Dupuis, Assistant Fire Chief, to come forward to give a special presentation to two firefighters.

Chief Sanborn stated that two off-duty firefighters in civilian clothing assisted with a large house fire at 16 King Street, Rochester, New Hampshire, on April 10, 2013.

Assistant Chief Dupuis read a letter of recognition of the heroic incident that involved two off-duty firefighters saving the lives of two domestic animals.

Chief Sanborn stated that a new award has been created in honor of this situation and it will be called "Beyond the Call" to be given to any recipient from any City department that has gone beyond the call of duty, either on-duty or, in this case, off-duty. He awarded Beth Blake, Rochester Fire Department and

Daniel Matthews, lieutenant of the Natick, Massachusetts Fire Department, with the first two "Beyond the Call" awards.

Mayor Jean extended congratulations Ms. Blake and Mr. Matthews and in appreciation to all City of Rochester's first responders.

7. Presentation of Petitions and Council Correspondence

7.1 Letter from the Greater Rochester Chamber of Commerce

Mayor Jean stated that the Greater Rochester Chamber of Commerce had submitted a letter in support of the Coast Bus Funding, after there had been discussions about cutting some of the funding for the Coast Bus Program. He said the funding has already been granted and the letter would be kept on file with the City.

8. Nominations, Appointments, Resignations, and Elections

8.1 Interviews for the Vacant City Council Seat, Ward 6, Seat

James P. Gray, resident of Ward Six, described his life as a son of an Air Force Officer, and he married his high school sweetheart. He gave a brief work history and stated that he is currently serving on the Rochester School Board, Rochester Planning Board, and is the Moderator of Ward Six.

Mr. Gray gave a definition of the word "domicile" and stated that there has only been one place that he has actually chosen to keep his domicile and that is the City of Rochester. Mr. Gray listed many volunteer positions he has chosen over the years in which to serve the City of Rochester. He said, fortunately, his retirement allows him more time to serve the public.

Councilor Larochelle questioned why Mr. Gray would wish to resign his position on the School Board in order to serve as a City Council member. Mr. Gray replied that his purposes would be better served on the City Council. He explained that he chose not to serve on the Joint Building Committee as a School Board member in hopes to serve as a member of the City Council. His participation on the School Board with the East Rochester School project could be beneficial to the City Council.

Mr. Gray said the decision to leave one board for another has been a difficult choice to make; however, it is something he has given a great deal of thought about for a long time and would like to be considered for the position. He thanked the City Council for their time. Mayor Jean thanked Mr. Gray and informed the public that action on this matter would be taken at the Regular City Council meeting in August.

8.2 Appointments: Strafford Regional Planning Commission [Two Vacant Positions]

Mayor Jean stated that a letter had been submitted to the City Council by the Planning Board with recommendations for two appointments to the Strafford Regional Planning Commission. He said both Kenn Ortmann and Thomas Kaczynski Jr. have been recommended to the City Council for consideration.

Mayor Jean questioned if the appointments should be taken separately, and this was the consensus taken by the City Council. Mayor Jean nominated Kenn Ortmann to be reappointed to the Strafford Regional Planning Commission for a term to expire on June 30, 2017. Councilor Lachapelle seconded the nomination.

Councilor Varney stated that other candidates submitted a Statement of Interest as well. He recommended that all candidates be nominated at once. Mayor Jean concurred and nominated Thomas Kaczynski, Jr., Doug Lachance, and Rick Healey. Councilor Lachapelle seconded the nominations. Councilor Lachapelle **MOVED** that nomination cease. Councilor LaBranche seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Jean stated that Kenn Ortmann has been elected to serve on the Strafford Regional Planning Commission by the ballot votes as follows:

8 Votes for Kenn Ortmann
1 Vote for Rick Healey
1 Vote for Thomas Kaczynski, Jr.
0 Votes for Doug Lachance

Mayor Jean nominated Thomas Kaczynski, Jr., Doug Lachance, and Rick Healey, for the second vacant seat. Councilor Lachapelle seconded the nominations. Councilor Lachapelle **MOVED** that nominations cease. Councilor LaBranche seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Jean stated that Rick Healey has been elected to serve on the Strafford Regional Planning Commission by the ballot votes as follows:

6 Votes for Rick Healey
4 Thomas Kaczynski, Jr.
0 Votes for Doug Lachance

9. Reports of Committees

9.1 Appointments Committee

Councilor Larochelle read the qualifications of Fidae Azouri and Robert Goldstein to serve as a Regular Member of the Zoning Board of Adjustment. Mayor Jean nominated Fidae Azouri to serve as a Regular Member of the Zoning Board of Adjustment, for a term to expire on January 2, 2015. Councilor

Lachapelle seconded the nomination. Mayor Jean also nominated Robert Goldstein to serve as a Regular Member of the Zoning Board of Adjustment, with a term to expire on January 2, 2015. Councilor LaBranche seconded the motion. Mayor Jean announced that Robert Goldstein has been elected to serve as a Regular Member of the Zoning Board of Adjustment by a 7 to 3 ballot vote as follows:

7 Votes for Robert Goldstein
3 Votes for Fidae Azouri

Mayor Jean nominated Leo Brodeur to fill the remainder of the recently vacated Alternate position to the Zoning Board of Adjustment, with a term to expire on January 2, 2016. Councilor Lachapelle seconded the nomination. Councilor Lachapelle **MOVED** that nomination cease. Councilor LaBranche seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Jean announced that Leo Brodeur has been elected to serve on the Zoning Board of Adjustment as an Alternate member by a unanimous ballot vote.

9.2 Public Safety Committee

Councilor Lachapelle **MOVED** to install two standard *deaf person* signs at the discretion of the Department of Public Works, near the location of 372 Portland Street. Councilor LaBranche seconded the motion. Councilor Lachapelle summarized the request made by a citizen for the City Council. Councilor Hynes stated that once a *deaf person* sign is no longer needed, it should be removed. Mayor Jean agreed and stated that the resident should be instructed to inform the City of Rochester if the residents decide to move out of that location. Councilor Lauterborn suggested that staff investigate if there are areas in the City where deaf signage is posted that is no longer needed. These signs could be repurposed to the Portland Street location. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Lachapelle summarized the issue of a dangerous curve near 732 Salmon Falls Road. A resident has endured much property damage due to this situation. The ideal solution is too expensive at this time; however, another solution has been suggested by the resident. Councilor Lachapelle **MOVED** to install two chevron signs at both sides of the road at the discretion of the Department of Public Works. Councilor LaBranche seconded the motion. The City Council briefly debated the matter. The **MOTION CARRIED** by a voice vote.

Councilor Lachapelle stated that the Barrington Planning Board has approved the Gravel Pit Project on Green Hill Road. As a result of that decision, an increase in truck traffic could occur on Flagg Road and Hansonville Road. Councilor Lachapelle **MOVED** to post two *no through trucks over 26,000 lbs weight limit GVWR* signs on Flagg Road and Hansonville Road accordingly. Councilor LaBranche seconded the motion. The City Council debated the matter

and questioned the legality of the issue. Commissioner Nourse clarified the matter and stated that the signs could be posted without breaking any laws.

Councilor Reed-Erickson informed the City Council that there have been significant improvements made on Green Hill Road. **MOTION CARRIED** by a unanimous voice.

9.3 Public Works & Buildings Committee

Councilor Varney asked for a status update on the Granite State Business Park water pressure issue. City Manager Fitzpatrick suggested taking this topic under a closed session. Attorney Wensley agreed.

Councilor Varney stated that the Committee made some recommendations relative to paving sidewalks. He **MOVED** to make the order of priority of paving sidewalks to finish North Main Street and proceed to Charles Street. Councilor Keans seconded the motion. The **MOTION CARRIED** by a unanimous voice.

Councilor Varney urged Councilors to submit requests relative to prioritizing the paving of streets. Councilor Lauterborn stated that Katherine Street and Glenn Street are due to be paved; however, Myrtle Street and Woodman Street are in deplorable condition. She suggested including these two streets with the Katherine Street paving project. Commissioner Nourse stated that these two streets are listed as the second phase of the Katherine Street project for either Fiscal Year 15 or Fiscal Year 16. He gave some details of the project. Mayor Jean asked if there could be a short term resolution to this matter.

Councilor Varney questioned if Myrtle Street and Woodman Street are short streets and could possibly be paved-overlay and deferred the matter to the Public Works Committee.

10. Old Business

10.1 Strafford Square: Presentation of Findings by Roundabout and Traffic Engineering (RTE) Consultants

Commissioner Nourse stated that a discovery was made in January of this year relative to the design of the Strafford Square Roundabout and directly related to the capacity and safety concerns. The City Council has since that time authorized permission for the Department of Public Works to partner with an independent traffic engineering firm in order to review and analyze the existing Strafford Square Roundabout design as well as the so-called Gap Project, which is the region of Strafford Square to the Union Street Intersection.

Commissioner Nourse stated that this would be for information only purposes and introduced Scott Richie, Roundabout Specialist, from RTE Consultants.

Mr. Richie gave a lengthy overview of modern roundabouts, a peer review of the Strafford Square design, as well as a peer review of the GAP Project.

The City Council discussed some of the findings with Mr. Richie. It was decided that the matter would be sent to the next Public Works Committee meeting for further review.

Councilor Lauterborn suggested that the entire PowerPoint presentation be made available for the City Council. Mayor Jean concurred.

10.2 Resolution Accepting a Grant for Coast Bus Shelter

Councilor Larochelle **MOVED** to read the resolution for the first time. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Jean read the resolution for the first time as follows:

**RESOLUTION ACCEPTING COAST COMMUNITY FUNDS GRANT
FOR BUS STOP SHELTER PADS
AND MAKING A SUPPLEMENTAL APPROPRIATION
IN CONNECTION THEREWITH**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That a COAST Community Funds Grant in the amount of Twelve Thousand Dollars (\$12,000.00) to the City of Rochester, Economic Development Department, for the purpose of funding costs associated with the installation of two (2) pads for bus stop shelters (one in the vicinity of the Community Center and the second near Spaulding High School), is hereby accepted by the City of Rochester, and such grant shall be assigned an account to be established, and/or designated by the Finance Director in the 2013-2014 capital budget of City of Rochester, Economic Development Department. Further, that the sum of Twelve Thousand Dollars (\$12,000.00) be, and hereby is, appropriated as a supplemental appropriation (account number(s) of which account to be established by the Finance Director) to the 2013-2014 capital budget of the City of Rochester, Economic Development Department, such funds to be used for the purpose of funding costs associated with the installation of two (2) pads for bus stop shelters in the vicinity of the Community Center and Spaulding High School. The source of the sums necessary to fund such appropriation shall be drawn, in their entirety, from the aforesaid COAST Community Funds Grant to the City of Rochester.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account

numbers as necessary to implement the transactions contemplated by this Resolution.

Councilor Lachapelle **MOVED** to read the resolution for the second by title only. Councilor LaBranche seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Jean read the resolution for the second time by title only.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor LaBranche seconded the motion. Councilor Lauterborn asked what type of grant this would be. Mayor Jean confirmed with Kenn Ortmann that this would be a Federal Grant. The **MOTION CARRIED** by a unanimous voice vote.

10.3 Discussion of Petition from Calef Highway Constituents [E-911 Name Change]

Councilor Lachapelle gave a brief overview of the Committee's recommendation relative to the renaming of Calef Highway. He said the Committee felt strongly that the name of Calef Highway should be changed to Gonic Road. He said these residents would already have to endure a numbering change so it makes sense to follow the original recommendation of the E-911 Committee. He **MOVED** to keep the E-911 Committee's Plan in place. Councilor Hervey seconded the motion. The **MOTION CARRIED** by a majority voice vote. Mayor Jean requested to have an informational letter drafted by the City and sent to the residents.

10.4 Amendment to the City Ordinances Relative to Chapter 31, Panhandling – Second Reading P – 123

Councilor Lachapelle **MOVED** to read the Amendment for a second time. Councilor LaBranche seconded the motion. The **MOTION CARRIED** by a majority voice vote. Mayor Jean read the Amendment by title only as follows:

PANHANDLING ORDINANCE

CHAPTER 31

PANHANDLING

31.1 Intent of Ordinance.

This ordinance is adopted in order to, and for the purpose of: (a) protecting persons from threatening, intimidating or harassing behavior; (b) keeping public places safe for use by all members of the community; and (c) maintaining and preserving public places where all of the community can interact in a peaceful manner.

This ordinance is also intended and adopted for the purpose of providing for the free flow of pedestrian and vehicular traffic on streets and sidewalks in the City.

This ordinance is intended to promote the health, safety and welfare of all those that live, work or visit the City.

31.2 Definitions.

The following definitions shall apply in the interpretation and enforcement of this ordinance:

a) Solicit/Solicitation - The spoken, written, or printed word and/or such other act(s) or bodily gesture(s) as are undertaken and/or engaged in, in furtherance of the purpose of immediately obtaining money or any other object of value from another person without the exchange of corresponding equivalent compensation therefor.

b) Aggressive Manner –

(1) Knowingly or recklessly making any physical contact with, or engaging in the touching of, another person, or any approaching within an arm's length of such other person, except with such other person's consent; in the course of a solicitation;

(2) Knowingly or recklessly follows a person being solicited if such conduct is:

i) likely to cause any reasonable person to fear imminent bodily harm or the commission of a criminal act upon the person being solicited and/or followed, or to a person in the company of the person being solicited and/or followed, or upon and/or with regard to property in the person's possession or that of a person in the company of such person; or

ii) likely to intimidate the person being solicited and/or followed, or to a person in the company of the person being solicited and/or followed, into responding affirmatively to the solicitation.

(3) Knowingly or recklessly continuing to solicit within five feet of the person being solicited after the person has made a negative response to such solicitation, if continuing the solicitation is:

i) likely to cause any reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or

ii) likely to intimidate the person being solicited and/or followed the person being solicited and/or followed, or any person in the company of the person being solicited and/or followed into responding affirmatively to the solicitation;

(4) Knowingly or recklessly blocks the safe or free passage of the person being solicited and/or followed, or requires the driver of a vehicle, to take evasive action (including stopping, slowing down, or not accelerating) to avoid physical contact with the person making the solicitation;

(5) Knowingly or recklessly using words:
i) likely to cause any reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or
ii) likely to intimidate the person into responding affirmatively to the solicitation; or

(6) Knowingly or recklessly approaches the person being solicited in a manner that is:
i) likely to cause any reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or
ii) likely to intimidate the person being solicited and/or followed into responding affirmatively to the solicitation.

(7) Knowingly or recklessly makes any physical contact with or touches another person's property including but not limited to their vehicle, or approaches within an arm's length of the person's property, except with the person's consent; in the course of the solicitation.

c) Automated Teller Machine - A device, linked to a financial institution's account records, which is able to carry out any of the following transactions, such as but not limited, to account transfers, deposits, cash withdrawals, balance inquiries, and mortgage and loan payments.

d) Automated Teller Machine Facility - The area comprised of one or more automated teller machines, and any adjacent space which is made available to banking customers after regular banking hours.

e) Banking Organization - Any bank, trust company, private banker, savings bank, industrial bank, safe deposit company, savings and loan association, mutual and guaranty savings bank; cooperative bank; building and loan association; credit union; other financial institution organized and operating under the banking laws of the State of New Hampshire; small loan company; first mortgage banker or broker; second mortgage home loan lender; motor vehicle sales finance company; retail sellers of motor vehicles; debt adjusters; and mortgage servicer and investment company as defined in the Rules of the New Hampshire Banking Department.

f) Private Place - Any area owned by a private individual(s), business, or organization including any structure and all property surrounding.

g) Roadway - Any area that is, or can be, traveled on or by a motor vehicle, including but not limited to paved and non-paved roads, parking spaces, and shoulder of roads.

h) Deception - Any spoken, written or gestured non-truthful statement.

31.3 Aggressive Panhandling Prohibited.

a) No person shall knowingly or recklessly solicit in an aggressive manner in a public place.

b) No person shall knowingly or recklessly solicit within 50 feet of an automated teller machine or an entrance or exit of an automated teller machine facility.

c) No person shall knowingly or recklessly solicit within 50 feet of any entrance or exit of a banking organization or a licensed casher of checks during its business hours.

d) No person shall knowingly or recklessly solicit when either the person soliciting or the person being solicited is in a bus shelter or at a bus stop.

e) No person shall knowingly or recklessly solicit within 50 feet of any entrance or exit of any business or organization during its business hours.

f) No person shall knowingly or recklessly solicit from the median of any public road.

g) No person shall solicit on private property, even if the property is open to the public, without the owner's written consent.

h) No person shall step into the roadway to collect any money or other object of value resulting from solicitation.

i) No person shall solicit through deception.

Councilor Lachapelle **Moved** to **ADOPT** the Amendment. The **MOTION CARRIED** by a majority voice vote.

11. New Business

12. Other

Councilor Varney stated that the Local Government Center would be sending a substantial amount of money back to the City's General Fund Balance as a so-called healthcare refund from Fiscal Year 2010. He wished to confirm that this was the case and not allow the money to be sent to a City Department's budget. Deputy City Manager Cox confirmed that the money would be received by the City and it would be listed as unanticipated miscellaneous funds.

Councilor Keans felt some of the money should be given back to the School Department and to the people who paid for higher premiums. Deputy City Manager Cox explained that each community is accepting the refund differently. Councilor Keans asked if a large portion of this was for the School Department. Deputy City Manager Cox confirmed that during that time period, the City accepted a different insurance carrier, so most of the refund was due to the School Department side of the budget.

Councilor Varney stated that it seemed that Deputy City Manager Cox had made a recommendation to reduce the cost associated with the anticipated reduction cost for healthcare in fiscal year 2014; however, this is not the case for the School Department. It should have been reduced as well.

Councilor Keans questioned if the School Department was aware of this reduction during the budget process. It was determined that the information has been available for some time now. Councilor Keans stated that if the City Council had the information available to them, then they should have initiated the discussion. She hoped the City Council would treat the School Board with respect during this process. The City Council discussed the matter.

Mayor Jean questioned when the City is anticipating receiving this refund. Deputy City Manager Cox replied that it should be received during the month of August.

Mayor Jean stated that this topic should be added to the Regular City Council Agenda in August.

13. Adjournment

Councilor LaBranche **MOVED** to **ADJOURN** the Regular City Council meeting at 9:40 PM. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Respectfully submitted,

Kelly Walters
City Clerk