

**CITY COUNCIL SPECIAL MEETING  
FEBRUARY 22, 2020  
CITY MANAGER'S OFFICE  
9:00 AM**

Councilors Present: Mayor McCarley, Councilor Hamann, Councilor Walker, Councilor Belken, Councilor Lachapelle, Councilor Lauterborn, Councilor Hainey, Councilor Abbott, Councilor Hutchinson, Councilor Lachance arrived at 10:10 A.M., Councilor Bogan arrived at 10:31 A.M.

Councilors Absent: Councilor Gray, Councilor Rice

Others Present: City Manager Cox, Deputy City Manager Ambrose

MINUTES

1] Call to Order

Mayor McCarley called the meeting to order at 9:02 A.M.

2] NPDES Permit Hearing

Mayor McCarley and City Manager Cox summarized the EPA's public hearing on February 19, 2020 for the NPDES draft General Permit.

3] Downtown Redevelopment

3.1 Salinger-Scenic Project

City Manager Cox provided an update on the project to the Council.

3.2 Use of 79-E Tax Incentives

Council reviewed RSA 79-E supplemental information on its function and considerations for future use.

3.3 Parking

City Manager Cox reviewed proposed CIP projects to address downtown parking.

### 3.4 General Discussion

City Manager Cox reviewed and City Council discussed future development in general terms.

## 4] Homelessness

City Council had a general discussion on homelessness within the City. The current status of and future options regarding warming facilities, seasonal shelters and the County shelter were discussed.

## 5] Public Input/Public Relations

### 5.1 Public Input at Council Workshops

City Council discussed the public input format and past practices.

### 5.2 Guilfoil PR Firm Usage

City Manager Cox reviewed current services offered through the agreement with John Guilfoil Public Relations, LLC and optional additional services.

## 6] School Budget

Mayor McCarley and Deputy City Manager Ambrose reviewed the history of the School Building Capital Reserve Fund and the School's use of host fee revenue, as well as concepts from the School Department's budget presentation to the School Board. The concept of a new Special Education Expendable Trust Fund and budget implications were reviewed.

## 7] Fairgrounds

Mayor McCarley recused herself from the discussion at 11:40 A.M.

### 7.1 Police & Fire Details

City Manager Cox provided an update on payment for City Police & Fire details from the 2019 fair.

7.2 Code Compliance – City Manager Cox provided an update on the Fairgrounds work to comply with the corrective action plan created by their Fire Protection Engineer.

Mayor McCarley returned at 11:53 A.M.

## 8] City Manager Goals - Updates

### 8.1 Compliance Officer

City Manager Cox provided an update and review of changes to the job description.

### 8.2 Long Term Items

City Manager Cox provided an update on the Roger Allen Park right-of-way, 20 Spaulding Avenue, water at the fairgrounds, Amazon Park and SOS/FCC's minor site plan.

Meeting Adjourned at 12:15 P.M.

Respectfully Submitted,

Katie Ambrose  
Deputy City Manager