

**Regular City Council Meeting  
June 5, 2018  
Council Chambers  
8:33 PM**

**COUNCILORS PRESENT**

Councilor Abbott  
Councilor Bogan  
Councilor Gray  
Councilor Keans  
Councilor Lachapelle  
Councilor Lauterborn  
Councilor Torr  
Councilor Walker  
Deputy Mayor Varney

**OTHERS PRESENT**

Daniel Fitzpatrick, City Manager  
Blaine Cox, Deputy City Manager  
City Attorney Terence O'Rourke  
Peter Nourse, Dir. of City Services

**COUNCILORS ABSENT/EXCUSED**

\*Mayor McCarley  
Councilor Gates  
Councilor Hamann  
Councilor Hutchinson

**MINUTES**

**1. Call to Order**

Deputy Mayor Varney called the City Council meeting to order at 8:33 PM.

**2. Opening Prayer**

**2.1 Rochester Elks Lodge #1393**

Members of the Rochester Elk's Lodge #1393 led the opening prayer.

**3. Presentation of the Colors**

**3.1 Rochester Elks Lodge #1393**

Members of the Rochester Elk's Lodge #1393 led the Pledge of Allegiance.

#### 4. Roll Call

Deputy City Clerk Cassie Givara took the roll. All Councilors were present except for Councilors Hamann, Gates and Hutchinson who had been excused. \*Mayor McCarley was not present at the meeting, but was connecting remotely via phone.

#### 5. Acceptance of Minutes

5.1. Regular City Council Meeting – May 1, 2018 ***motion to accept***

5.2. Special City Council Meeting – May 15, 2018 ***motion to accept***

5.3. Special City Council Meeting – May 29, 2018 ***motion to accept***

Councilor Walker **MOVED** to accept the minutes of the above listed meetings. Councilor Torr seconded the motion.

Councilor Varney **MOVED** to **AMEND** the May 1, 2018 minutes. In the minutes contained in the packet, it is indicated that the motion to adopt the zoning amendment for manufactured housing failed by a 7 to 6 roll call vote. The revised minutes supplied by the City Clerk indicate the roll call failed by a 7 to 4 roll call vote which is the correct version. Councilor Lachapelle seconded the motion to amend the May 1, 2018. The **MOTION CARRIED** by a unanimous voice vote to accept the revised minutes of the May 1, 2018 meeting. The **MOTION CARRIED** by a unanimous voice vote to accept the minutes of the May 15, 2018 Special Meeting and the May 29, 2018 Special Meeting.

#### 6. Communications from the City Manager

##### 6.1. Employee of the Month Award

City Manager Fitzpatrick announced that Steve Brisson and Ken Vincent had been chosen as the Employees of the Months for July 2018.

##### 6.2. City Manager's Report

City Manager Fitzpatrick read the following report:

**Contracts and documents executed since last month:**

- Department of Public Works
  - Easement – Fieldstone Waterline
  - Franklin Street Improvement Project – Change Order 3
  - NPDES PII Small MS4 Permit – Annual Report
  - Security Agreement – 128 Salmon Falls Road
  - UNH Agreement – Cocheco River Sonde Deployment and Monitoring
  - Watershed Properties Conservation Grant Applications
  - Water Treatment Plant – Low Lift Water Pump Station Upgrade Project – Keymont Construction – Construction Contract
- Economic & Community Development
  - CDBG Cap Weatherization – Environmental Reviews – Community Action Partnership
  - CDBG Contract – Community Action Partnership
  - CDBG Contract – Dover Adult Learning
  - CDBG Contract – My Friends Place
  - CDBG Contract – Community Partners
  - CDBG Contract – Share Fund
  - CDBG Cap Weatherization – Environmental Reviews – multiple projects
  - CDBG Cap Weatherization – Environmental Reviews – SHS Chairlift, Maple Street Magnet School chairlift installation
- Information Technology
  - Atlantic Broadband – Internet Service Agreement
  - Office 365 licenses
- Legal Department
  - Redemption – 828 Portland Street
  - Redemption – 39 Old Milton Road
  - Sale – 8 Moose Lane
  - Sale – 58 Maple Street
  - Sale – 82 Strafford Road
- Planning Department
  - Bid Acceptance – Transportation Master Plan
  - Plan NH – Technical Assistance Grant Program Agreement
- Tax Collector
  - Citizens Self Service – Value Payment Systems Contract

The following standard reports have been enclosed:

- City Council Request & Inquiry Report - **none**

- Monthly Overnight Travel Summary -
- Permission & Permits Issued
- Personnel Action Report Summary

## **7. Communications from the Mayor**

Deputy Mayor Varney inquired if Mayor McCarley was still connected remotely to the meeting. Mayor McCarley confirmed that she was there via phone and thanked all the citizens who had taken part in Public Input for adding to the budget discussion.

### **7.1. Proclamation: "Arts for All"**

Deputy Mayor Varney read the Proclamation declaring May 30, 2018 "Arts for All" day. The certificate of Proclamation was presented to John McKenna, chairman of the Opera House.

## **8. Presentations of Petitions and Council Correspondence**

No Discussion.

## **9. Nominations, Appointments, Resignations, and Elections**

### **9.1. Resignation: Suzan King, Supervisor of the Check List (Ward 6)**

Councilor Walker **MOVED** to accept Suzan King's resignation with regrets. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

## **10. Reports of Committees**

### **10.1. Codes and Ordinances**

Councilor Lachapelle reported that the Codes & Ordinances Committee met May 3<sup>rd</sup> and there were action items resulting from that meeting. There will be an action item forthcoming regarding Regulation of Water Use during emergencies. The item has to be revised and when the legal department is finished with it, it will be presented to Council next month.

Councilor Lachapelle reported that the next Codes and Ordinances Committee meeting will be Thursday June 7, 2018 at 6:00 PM.

### **10.2. Community Development**

Councilor Lauterborn said that the Community Development Committee met with numerous community organizations in May. There are no action items resulting from the meeting, but there will be some follow up on some of the discussion. Councilor Lauterborn said there was a motion made regarding the additional funds received under CDBG. No separate vote is needed because these funds went into the amended CDBG plan which recently went to Public Hearing and will come back to Council for a vote.

Councilor Lauterborn informed Council that the facility money which reflects an increase had been used to fund the chairlift at the high school. Some of the money was also used for additional money towards handicapped accessibility needed by the housing authority for a facility on Charles Street.

Under the Social Services agencies, \$9385.05 was allocated to various agencies. \$1,000 went to Crossroads House which was the same amount they were funded at last year. \$5,000 went to S.O.S Recovery. \$3,685 went to Tri-City Co-op, which was approximately half of the amount they had requested.

Councilor Lauterborn indicated that the June 11<sup>th</sup> meeting of Community Development Committee had been cancelled but they expect to meet the second week in July.

### **10.3. Joint Building Committee *forthcoming***

Deputy Mayor Varney reported that the next meeting of the Joint Building Committee would be August 8, 2018 at 7:00 PM. There will also be a Groundbreaking Ceremony on June 22, 2018 at 10:45 AM at the Tech Center for all wishing to attend.

### **10.4. Public Safety**

#### **10.4.1. Committee Recommendation: To Deny the Speed Limit Sign Request to be Placed on Nutter Street *consideration for approval***

Councilor Walker **MOVED** to deny the request for a speed limit sign on Nutter Street. Councilor Lachapelle seconded the motion. **MOTION CARRIED** by a unanimous voice vote.

### **10.5. Public Works and Building Committee**

#### **10.5.1. Committee Recommendation: To Approve a Supplemental Appropriation for design of the GSBP Water Loop Project and Support**

**the Full Project with the FY 19 CIP Budget**

Deputy Mayor Varney reported that the Committee had thought it would be appropriate to approve an appropriation in advance of the FY19 Budget. Upon discussion with the finance department, it was determined that it could wait until the budget is approved by Council and the funding can be straightened out at that time. Therefore, no action is needed this evening.

**10.5.2. Committee Recommendation: City Hall Parking Lot Plan *motion to approve***

Councilor Walker **MOVED** to approve the parking lot layout as shown in the packet. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Deputy Mayor Varney asked Peter Nourse, Director of City Services, if the new parking lot layout added parking spaces to the previous layout. Commissioner Nourse confirmed that the new layout does include more spaces as well as 5 handicapped spaces and 5 motorcycle spaces.

**10.6. Task Force on Homelessness *forthcoming***

No Discussion

**11. Old Business**

No Discussion

**12. Consent Calendar**

No Discussion

**13. New Business****13.1. Resolution Authorizing Expenditure of \$111,914.51 from the Economic Development Fund for the Purchase of 10 North Main Street *first reading, consideration for second reading, and adoption***

Councilor Keans requested that Council suspend voting on this resolution until they have had a chance to discuss it. It was determined that it could be read for a first time. Councilor Lachapelle **MOVED** to read the resolution for the first time by title only. Councilor Walker seconded the

motion. **MOTION CARRIED** by a unanimous voice vote. Deputy Mayor Varney read the resolution for the first time by title only as follows:

**Resolution Authorizing Supplemental Appropriation for the  
Purchase of 10 North Main Street in the amount of  
\$111,914.51**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE  
CITY OF ROCHESTER:**

That the sum of One Hundred Eleven Thousand Nine Hundred Fourteen and 51/100 Dollars (\$111,914.51) be, and hereby is, appropriated as a supplemental appropriation to the Economic Development CIP Fund 1501 (account # 15011081-771000-185xx) Property Acquisitions for the purpose of providing funds necessary to pay costs and/or expenditures with respect to the purchase of 10 North Main Street, Rochester, New Hampshire by the City of Rochester.

Further, that the sums necessary to fund the above appropriation shall be drawn in their entirety from the Economic Development Fund unassigned fund balance.

Further, to the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

Deputy Mayor Varney indicated that the issue would be discussed in the non-public session later in the evening.\*

*\*Council voted on the above Resolution following the non-public session. See section 14 below for Council action.*

**13.2. Discussion: Shall the Legislative Body Place the  
Question (Keno) on the ballot for the next Municipal  
Election *consideration for approval***

Councilor Lachapelle **MOVED** to place Keno on the ballot for the next municipal election. Councilor Bogan seconded the motion. The consensus of the Council was that the Keno question should be placed on the ballot so it is

more visible and doesn't get missed by voters. **MOTION CARRIED** by a majority voice vote.

**13.3. Resolution Authorizing the Economic Development to Apply for a Local and Community Heritage Investment Program (LCHIP) Grant in the Amount of \$50,000 *first reading and consideration to approve***

Councilor Lachapelle **MOVED** to read the resolution for a first time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Deputy Mayor Varney read the resolution for the first time by title only as follows:

**Resolution Authorizing the Department of Economic Development to Apply for a Local and Community Heritage Investment Program (LCHIP) Grant in the Amount of \$50,000.00**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the City of Rochester Department of Economic Development is authorized to apply for a an LCHIP Grant in the amount of Fifty Thousand Dollars (\$50,000.00) to be used to restore seats in the Rochester Opera House.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**13.4. Council Action: City of Rochester Dog Warrant (April 30, 2017 to April 30, 2018) *motion to send Warrant to the Police Department for Action***

Councilor Lachapelle **MOVED** to send the dog warrant to the Police Department. Councilor Walker seconded the motion. **MOTION CARRIED** by a unanimous voice vote.

**13.5. Resolution Authorizing Acceptance and Appropriation of a Certified Local Government Grant Award for the Purpose of a Travel Grant to attend the National Alliance of Preservation Commissions in the Amount of \$3,126.34 *first reading,***



***consideration for a second reading and adoption***

Councilor Lachapelle **MOVED** to read the resolution for the first time by title only. Councilor Walker seconded the motion. **MOTION CARRIED** by a unanimous voice vote.

Deputy Mayor Varney read the resolution for the first time by title only as follows:

**Resolution Authorizing Acceptance and Appropriation of a Certified Local Government Grant Award for the purpose of a travel grant to attend the National Alliance of Preservation Commissions in the amount of \$3,126.34**

Be it resolved by the Mayor and City Council of the City of Rochester, as follows:

WHEREAS, that a Certified Local Government (CLG) grant in the amount of Three Thousand One Hundred Twenty-Six Dollars and Thirty-Four Cents (\$3,126.34) awarded to the City of Rochester is hereby accepted by the City of Rochester;

FURTHER, that the sum of Three Thousand One Hundred Twenty-Six Dollars and Thirty-Four Cents (\$3,126.34) be, and hereby is, appropriated to a non-lapsing Special Revenue Fund to be created for the purpose of a travel grant to attend the National Alliance of Preservation Commissions;

FURTHER, that the City Manager is authorized to enter into a grant agreement and any other contracts with the New Hampshire Division of Historical Resources to receive and administer the grant funds detailed above; and

FURTHER, to the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

Councilor Lachapelle **MOVED** to suspend the rules and read the resolution for a second time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Walker seconded the motion. **MOTION CARRIED** by a unanimous voice vote.

#### **14. Non-Meeting/Non Public Session**

##### **Non-Public Session, Land, RSA 91-A:3 II (d)**

Councilor Lauterborn **MOVED** to enter a Non-Public Session under Land, RSA 91-A:3 II (d) at 8:49 PM. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous roll call vote of 9 to 0. Councilors Lauterborn, Keans, Lachapelle, Walker, Gray, Abbott, Torr, Bogan, and Deputy Mayor Varney, and voted in favor of the motion. Councilors Hamann, Gates, Hutchinson and Mayor McCarley were excused.

Councilor Lauterborn **MOVED** to exit the non-public sessions at 9:23 PM. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Councilor Lauterborn **MOVED** to seal the minutes indefinitely because it is determined that divulgence of this information likely would render a proposed action ineffective. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous roll call vote of 9 to 0 with Councilors Keans, Lauterborn, Lachapelle, Abbott, Walker, Torr, Walker, Gray, Bogan, and Deputy Mayor Varney all voting in favor.

\*Council returned to the discussion of agenda item 13.1, Purchase of 10 North Main Street. Councilor Lachapelle **MOVED** to read the resolution by title only for a second time. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Deputy Mayor Varney read the Resolution for a second time by title only as follows:

**Resolution Authorizing Supplemental Appropriation for the**  
**Purchase of 10 North Main Street in the amount of**  
**\$111,914.51**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF  
THE CITY OF ROCHESTER**

That the sum of One Hundred Eleven Thousand Nine Hundred Fourteen and 51/100 Dollars (\$111,914.51) be, and hereby is, appropriated as a supplemental appropriation to the Economic Development CIP Fund 1501 (account # 15011081-771000-185xx) Property Acquisitions for the purpose of providing funds necessary to pay costs and/or expenditures with respect to the purchase of 10

North Main Street, Rochester, New Hampshire by the City of Rochester.

Further, that the sums necessary to fund the above appropriation shall be drawn in their entirety from the Economic Development Fund unassigned fund balance.

Further, to the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

## **15. Other**

No Discussion

## **16. Adjournment**

Councilor Lachapelle **MOVED** to **ADJOURN** the meeting at 9:25 PM. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Respectfully Submitted,

Cassie Givara  
Deputy City Clerk

Rochester City Council Special Meeting  
June 19, 2018  
Council Chambers  
7:00 PM

<b><u>COUNCILORS PRESENT</u></b>	<b><u>OTHERS PRESENT</u></b>
Councilor Abbott	Blaine Cox, Deputy City Manager
Councilor Bogan	City Attorney Terence O'Rourke
Councilor Gates	Sarah Harrington, Ward 1 Seat A
Councilor Gray	
Councilor Hamann	
Councilor Hutchinson	
Councilor Keans	
Councilor Lachapelle	
Councilor Lauterborn	
Councilor Torr	
Councilor Varney	
Councilor Walker	
Mayor McCarley	

**MINUTES****1. Call to Order**

Mayor McCarley called the Rochester City Council Special Meeting to order at 7:00 PM. Kelly Walters, City Clerk, called the roll. All Council members were present.

Mayor McCarley thanked the residents who have participated in public input over the last few months of budget meetings; however, there will no public input available this evening as it is not a workshop setting.

Councilor Lauterborn announced that the Rochester United Neighborhood meeting (RUN) shall be held on June 25, 2018, at the Frisbie Memorial Conference Center starting at 6:30 PM.

**2. Resolution Approving a U.S. Department of Justice Office of Juvenile Justice and Delinquency Prevention Mentoring Opportunities for Youth Initiative Grant Application** *First reading, second reading and consideration for adoption*

Councilor Lachapelle **MOVED** to read the resolution for a first time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for a first time by title only as follows:

**RESOLUTION APPROVING A U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUVENILE JUSTICE AND DELINQUENCY  
PREVENTION MENTORING OPPORTUNITIES FOR YOUTH  
INITIATIVE GRANT APPLICATION**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE  
CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, approve the submission by the Bridging the Gaps and the Rochester Police Department of a grant application in an amount up to Five Hundred Thousand Dollars (\$500,000.00) to the federal Department of Justice and its Office of Juvenile Justice and Delinquency Prevention in order to continue funding youth substance abuse prevention work performed by Bridging the Gaps.

Councilor Lachapelle **MOVED** to suspend the rules and read the resolution for the second time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a majority voice vote.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Keans mentioned that this grant application is typically dealt with earlier in the year. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**3. Resolution to Amend the Community Development Block Grant (CDBG) Funds for Fiscal Year 2018-2019** *second reading and consideration for adoption*

Councilor Lachapelle **MOVED** to read the resolution for a second time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for a second time by title only as follows:

**Resolution to Amend the Community Development  
Block Grant (CDBG) Funds for Fiscal Year 2018-2019****BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE  
CITY OF ROCHESTER, AS FOLLOWS:**

**WHEREAS,** the City of Rochester has received its FY 2018-2019 Community Development Block Grant program allocation in the total amount of Two Hundred Ninety Thousand Six Hundred Thirty Seven Dollars (\$290,637.00), an increase of Sixty Four Thousand Five Hundred Sixty Seven Dollars (\$64,567.00) over the Two Hundred Twenty-Six Thousand Seventy Dollars (\$226,070.00) previously appropriated by the City Council at its May 1, 2018 meeting;

**WHEREAS,** the final allocation of funds set forth in the one-year action plan of the Office of Economic & Community Development for the City of Rochester for the Community Development Block Grant program, in the following categories and amounts:

Category	May 1, 2018	Additional Funding	Final Allocation
Administration and Planning	\$45,214.00	\$12,913.40	\$58,127.40
Public Service Agencies	\$33,910.50	\$9,685.05	\$43,595.55
Housing/Public Facilities/Infrastructure	\$146,945.50	\$41,968.55	\$188,914.05
Total	\$226,070.00	\$64,567.00	\$290,637.00

**WHEREAS,** the Mayor and City Council of the City of Rochester desire to program these additional funds into other worthwhile activities;

**THEREFORE,** the Mayor and City Council of the City of Rochester, by adoption of this resolution, hereby appropriate Sixty Four Thousand Five Hundred Sixty Seven Dollars (\$64,567.00) bringing the total appropriation for the FY 2018-2019 Community Development Block Grant program to Two Hundred Ninety Thousand Six Hundred Thirty Seven Dollars (\$290,637.00).

**FURTHER,** that the funds necessary to fund the above appropriation shall be drawn in their entirety from the above-mentioned 2018-2019 fiscal year Community Development Block Grant from the federal government to the City of Rochester.

**FURTHER STILL,** to the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to

establish special revenue, non-lapsing, multi-year fund accounts(s) as necessary to which said sums shall be recorded.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**4. Resolution Approving the 2018-2019 Operating Budget for the City of Rochester** *second reading and consideration for adoption*

Councilor Lachapelle **MOVED** to read the resolution by title only for a second time. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the second time by title only as follows:

**Resolution Approving Fiscal Year 2018-2019 Operating Budget for the City of Rochester**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:**

That a twelve (12) month operating budget for the City of Rochester be, and hereby is, approved and appropriated for the period beginning July 1, 2018 and ending June 30, 2019 in the amounts and for the purposes more particularly set forth in the City of Rochester, Proposed Budget, Fiscal Year 2019 (July 1, 2018 - June 30, 2019), as amended, the provisions of which are incorporated herein by reference thereto by attached Exhibit A.

This budget may be reconsidered before the tax rate is set if City, School and/or County revenues are changed by the State of New Hampshire or by the Federal Government. The budget appropriations contained in this Resolution are predicated upon projected revenues as more particularly set forth in the City of Rochester, Proposed Budget, Fiscal Year 2019 (July 1, 2018 - June 30, 2019), as amended, the provisions of which are incorporated herein by reference thereto.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Walker seconded the motion.

Councilor Varney **MOVED** to further amend the City Manager's proposed FY 19 Operating Budget on page 28 of the O&M booklet by increasing the School General Fund Expenditures by \$33,000. Mayor

McCarley explained that this reflects the amount of money which is no longer needed for one of the "Lift" Projects, as this project is now being funded through CDBG funds. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Varney **MOVED** to amend the City Manager's proposed O & M budget on page 14 by increasing the School Department's General Fund Revenues by an amount of \$360,000. (*Increase of anticipated Medicare reimbursements per Superintendent of Schools.*) Councilor Lachapelle seconded the motion. The City Council briefly discussed the changes. Mr. Sullivan said the grand total in the School Department General Fund revenues after the proposed budget adjustments is \$63,415,838. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Varney **MOVED** to amend the City Manager's proposed budget on page 22 of the O & M budget booklet to decrease the School Department's Grants Revenue line item by \$161,000 from \$3,571,000 to \$3,410,000 and, on page 32 of the O & M budget booklet to decrease the School Department Grant line item by \$161,000 to \$3,410,000. Councilor Lachapelle seconded the motion. Mayor McCarley stated that this is strictly an in/out budget change and shall have no impact on the School Department's budget or the City's side of the budget. The **MOTION CARRIED** by a unanimous voice vote.

Mayor McCarley said after last week's proposed budget adjustments there had still been a need for tax cap override of the School Department's budget of approximately \$2,070,000. After the proposed budget adjustments made this evening an override in the approximate amount of \$1,710,000 is still needed in order to fund the School Department's operating budget as requested.

Councilor Varney **MOVED** to amend **Exhibit A** of the Operating budget to include all proposed changes to the original City Manager's budget, which changes the original amount of \$129,857,118 to \$132,024,336. Councilor Lachapelle seconded the motion. It was determined that the figures may not be accurate at this time. Councilor Varney **WITHDREW** the motion. Councilor Lachapelle **WITHDREW** the second to the motion.

Councilor Lachapelle **MOVED** to **TABLE** the Operating budget. Councilor Keans seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.



*The O & M Budget was adopted by a 9 to 4 roll call vote. More information about the O & M Budget Adoption can be found immediately following the CIP Budget Adoption.*

**5. Resolution Authorizing and Approving the 2018-2019 Capital Improvements Budget for the City of Rochester and Authorizing Borrowing in Connection Therewith**  
*second reading and consideration for adoption*

Councilor Lachapelle **MOVED** to read the CIP Resolution by title only for a second time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution by title only for the second time as follows:

**Resolution Authorizing and Approving Fiscal Year 2018-2019 Capital Budget for the City of Rochester and Authorizing Borrowing in connection therewith**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:**

That the capital budget for the City of Rochester for fiscal year 2018-2019 (July 1, 2018 to June 30, 2019) in the total amount specified in **Exhibit A** annexed hereto, be, and hereby is, authorized and appropriated, and, in accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, is hereby authorized to arrange borrowing to finance a portion of said capital budget appropriation as identified on **Exhibit A** annexed hereto.

The aforementioned borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter. The useful lives of the capital projects for which borrowing is authorized by this resolution shall be more particularly set forth in the "City of Rochester, New Hampshire, Proposed CIP Budget, Fiscal Year 2019 (July 1, 2018 –June 30, 2019), as amended.

Councilor Keans asked what the amount of the proposed resolution is to be adopted. Councilor Varney replied that the amount should be \$17,414,710. Councilor Lachapelle **MOVED** to **ADOPT** the CIP resolution. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous roll call of 13 to 0; however, it was later determined that the amount of \$17,414,710 should had not been the correct figure. A re-vote can be found below the original vote as follows: *Councilor Torr, Abbott, Varney, Hutchinson, Lachapelle, Gray,*

*Walker, Bogan, Hamann, Gates, Keans, Lauterborn, and Mayor McCarley voted in favor of the motion.*

*A discovery was found that there had been a discrepancy of the figure presented to the City Council at the time of the CIP Adoption. It was determined that a motion to re-consider the original vote for the CIP Adoption is in order:*

Councilor Lachapelle **MOVED** to re-consider the vote to adopt the CIP Resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Lachapelle asked if the resolution should also be re-read. Attorney O'Rourke agreed that it should be read again with correct amount of funding. Councilor Lachapelle **MOVED** to read the CIP budget resolution for the second time by title only. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the CIP resolution by title only for a second time as follows:

**Resolution Authorizing and Approving Fiscal Year 2018-2019 Capital Budget for the City of Rochester and Authorizing Borrowing in connection therewith**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:**

That the capital budget for the City of Rochester for fiscal year 2018-2019 (July 1, 2018 to June 30, 2019) in the total amount specified in **Exhibit A** annexed hereto, be, and hereby is, authorized and appropriated, and, in accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, is hereby authorized to arrange borrowing to finance a portion of said capital budget appropriation as identified on **Exhibit A** annexed hereto.

Councilor Lachapelle **MOVED** to **ADOPT** the CIP resolution in the amount of \$14,970,057. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**Operating Budget Adoption:**

Councilor Lachapelle **MOVED** to take the O & M Budget resolution off from the **TABLE**. Councilor Walker seconded the motion.

The **MOTION CARRIED** by a unanimous roll call vote.

Councilor Varney **MOVED** to amend **Exhibit A** of the Operating budget to include all proposed changes to the original City Manager's budget, which changes the original amount to \$131,896,336. Councilor Lachapelle seconded the motion.

Councilor Lauterborn questioned how much would the increase be on the Tax Rate. Mayor McCarley said that it would increase the property tax rate by approximately \$1.24. Mayor McCarley called for a vote on amendment as stated above. The **MOTION CARRIED** by a majority voice vote.

Mayor McCarley said the final O & M Budget is now \$131,896,336; *which includes an override to the City's tax cap of \$1,710,000.* She clarified that a yes vote is an indication of override to the tax cap.

The **MOTION CARRIED** by a 9 to 4 roll vote. Councilors Keans, Lauterborn, Walker, Lachapelle, Abbott, Bogan, Hutchinson, Varney, and Mayor McCarley voted in favor of the motion. Councilors Gates, Gray, Torr, and Hamann, voted against the motion.

## 6. Adjournment

Councilor Lachapelle **MOVED** to **ADJOURN** the Regular City Council meeting at 7:50 PM. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Respectfully submitted,

Kelly Walters, CMC  
City Clerk