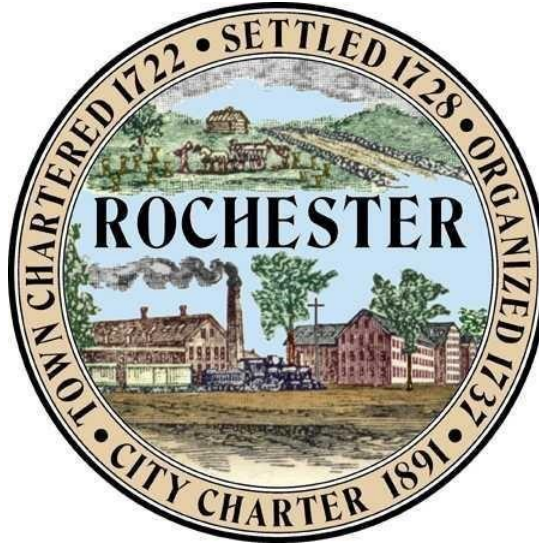




## Third Program Year Action Plan



**The City of Rochester, N.H.**

**DUNS # 073960874**

**Third Program Year Action Plan (July 1, 2022 – June 30, 2023)  
Consolidated Plan (PY 2020-2025)**

Approved July 7th, 2022

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

This Action Plan represents the third year (PY 2022; July 2022-June 2023) of the City of Rochester's current Five Year Consolidated Plan (PY 2020-2025) for its Community Development Block Grant (CDBG) program. This plan is an extension of the identified needs as defined in the Program Year (PY) 20-25 Consolidated Action Plan.

The PY 2022 Community Development Block Grant (CDBG) amount for the City of Rochester is \$245,875.00, with \$49,175.00 (20%) allocated for planning and administration, \$36,881.25 (15%) for public services, and the balance of \$159,818.75 for projects focused on the areas of housing rehabilitation and public facilities/infrastructure. The U.S. Department of Housing and Urban Development (HUD) restricts public services funding (non-construction operating expenses) to 15% of the city's overall annual grant allocation and administrative costs to 20% of the city's overall annual grant allocation.

The primary focus of the PY 2022 Action Plan is (1) to support the regional homeless shelters and their services to prevent homelessness through support of rental assistance and home rehabilitation programs aimed at low to moderate income Rochester residents and (2) to address the economic and social services impacts of the continuing COVID-19 pandemic for lower-income Rochester households. Each funded activity also addresses one of the three national objectives set forth by HUD for CDBG grant expenditures: (1) to provide decent housing; (2) to provide a suitable living environment; or (3) to expand economic opportunities.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The PY 2022 Action Plan's goals and objectives are based on the extensive research and consultations that the Community Development Coordinator has conducted with local public service agencies, relevant government agencies and departments, and the residents of the City of Rochester. These programs and activities are aimed at meeting one or more of HUD's outcomes for CDBG funding: to

provide decent housing, to provide a suitable living environment, and to expand economic opportunities.

The individual activities were established to meet HUD outcomes and are those seen to best meet the identified needs of the City's low to moderate income population over the next year. Prioritization was based on first meeting basic needs, such as housing and health, and then addressing less urgent needs as funding and staff capacity allows.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

PY 20 performance goals were significantly exceeded for the number of homeless households and individuals provided with homeless shelter services. The one-year goal was to provide emergency shelter beds for 205 homeless residents in PY 2020, while actual emergency shelter beds were provided to 866 homeless residents in PY 2020. This large increase is mostly due to the fact that a significant portion of the city's CDBG-CV funds were allocated toward homeless shelter resources.

Regarding the number of non-homeless households provided with affordable housing units, the eviction moratoria enacted in response to the COVID-19 pandemic likely affected the need for emergency rental assistance during PY 2020, and it is anticipated that the need will increase in PY 21 and PY 22 as the moratoria end. Regarding the number of households supported through the rehabilitation of existing units, performance goals were slightly exceeded. The goal for PY 2020 was the rehabilitation for 35 low moderate income households, and the actual performance was the rehabilitation for 38 low- moderate income households. For home rehabilitation, about 74% of households were extremely low income, about 21% of households were low income, and 5% of households were moderate income.

Due in large part to the ongoing COVID-19 pandemic, many PY 2020 public facilities projects were delayed or postponed. So far in PY 2021, most of these projects have been completed or are nearing completion. The main exception has been the HAVEN land acquisition project, as HAVEN has had difficulty identifying suitable affordable property in the tight Portsmouth real estate market.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City of Rochester has conducted extensive public outreach: two public hearings, an online and hard copy community survey, consultations with local public service agencies, consultations with relevant government agencies, consultations with local business organizations, and social media outreach. This outreach was conducted in accordance with the Citizen Participation Plan outlined in the PY 2020-2025 Consolidated Action Plan. While usually the Community Development Coordinator would also solicit

public input at the neighborhood ward meetings in the autumn, these meetings were cancelled during this time period due to the ongoing COVID-19 pandemic. Hard copy community development surveys were developed to help broaden public input reach, and these surveys were made in high-traffic city office locations: the Welfare Office, the City Clerk's Office, the Recreation Department, the Tax and Auto Registration Office, and the Rochester Public Library.

The first public hearing was held on January 18, 2022. No comments were received. The Community Development Committee voted on its grant application funding recommendations at the March 21, 2022 Community Development Committee meeting. Throughout the evaluation process, careful attention was paid to the priorities identified in the PY 2020-2025 Consolidated Action Plan as well as public input on CDBG funding recommendations gathered during the PY 2022 citizen participation process. The formal public comments period notice was posted in local newspaper *Foster's Daily Democrat* on March 28, 2022, and copies of the public comments notice were also posted on the City's website and on the Office of Economic and Community Development's Facebook page on March 28, 2022. In the notice, the public was invited to review the draft Annual Action Plan on the City's Community Development Division webpage or in person at the City's offices. No comments were received. A second public hearing was held on April 19, 2022. Two comments were received, from a resident and from a state representative, requesting that the city does not accept federal funds.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

### **Mode of Outreach | Target of Outreach | Summary of Response/Attendance | Summary of Comments Received | Summary of Comments Not Accepted and Reasons | URL (if applicable)**

- Hard Copy Community Survey | Non-targeted/broad community | 114 responses | Comments said housing was mostly mix of "not at all affordable," "slightly affordable," and "moderately affordable." There was support for a broad range of social services, though more support for homeless shelter services and mental health services than rental assistance programs. Suggested projects include more housing, sidewalks, safe parks and playgrounds, bicycle lanes, and splash pads. | All comments were accepted.
- Online Community Survey | Non-targeted/broad community | 25 responses | Comments said housing was mostly "moderately affordable" or "slightly affordable" and becoming "a little less affordable." There is support for a broad range of social services addressing homelessness and other vulnerable populations, though there are also concerns that these services serve as "band-aids" rather than true solutions. Desired bricks-and-mortar projects include repaired and expanded sidewalks, as well as activities for youth and elderly residents. | All comments were accepted. | <https://www.surveymonkey.com/r/K2WTB6P>

- Rochester Housing Authority Advisory Council | Public housing residents | 6 PHA residents | The residents discussed needed building repairs and desired amenities, as well as lack of computer access that has been highlighted by the COVID-19 pandemic. | All comments were accepted.
- Infinity Peer Support Advisory Board Meeting | LMI residents with mental illnesses | 5 residents | The residents discussed the needs of residents with dual diagnoses (SUD and MH) and the need for homeless and public transportation services. | All comments were accepted.
- Rochester City Chat and Community Coffee Meetings | Non-targeted/broad community | Nine in attendance | Comments expressed support for downtown revitalization and downtown housing, concerns re: COVID-19 and schools, concerns re: lack of transparency in government, and need for more affordable housing and downtown sidewalks. | All comments were accepted.
- NH State Transportation Ten Year Plan Public Hearing | Non-targeted/broad community | About 30 persons, including elected officials, municipal staff, and non-profit agency staff | Residents shared desire for Route 11 to be widened to accommodate increased traffic, need for Portland St. to have sidewalks that connect to downtown, and support for public transportation/COAST. | All comments were accepted.
- Public Hearing (First) | Non-targeted/broad community | No persons | No comments were received. | No comments were received.
- Public Comments Period | Non-targeted/broad community | None | No comments were received. | No comments were received.
- Public Hearing (Second) | Non-targeted/broad community | 1 resident and 1 state representative | Two comments were received, from a resident and from a state representative, requesting that the city does not accept federal funds. | These comments were not accepted as it has been determined that receiving CDBG funds greatly benefits the city and especially lower-income residents.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Two comments were received, from a resident and from a state representative, requesting that the city does not accept federal funds. These comments were not accepted as it has been determined that receiving CDBG funds greatly benefits the city and especially lower-income residents.

## **7. Summary**

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator		ROCHESTER	Office of Economic & Community Development

Table 1 – Responsible Agencies

### Narrative (optional)

The CDBG Administrator (Community Development Coordinator) for the City of Rochester is in charge of administering the city's CDBG program. The CDBG Administrator prepares the Five Year Consolidated Plan, annual action plans, and annual progress reports for the CDBG program. The CDBG Administrator also conducts environmental reviews for all CDBG-funded activities and Davis-Bacon Act labor monitoring for construction-related projects.

### Consolidated Plan Public Contact Information

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Rochester continues to work to enhance coordination between the Rochester Housing Authority, non-profit organizations providing housing and related services, and relevant City departments such as the Welfare Office and Planning Department. The City Community Development Division meets at minimum on a semiannual basis with the Rochester Housing Authority to discuss the needs of public housing residents, building maintenance concerns, CDBG and other funding opportunities, and fair housing concerns. The City of Rochester Community Development Coordinator also engages in significant outreach and involvement in relevant community organizations, such as active involvement with the Home for All coalition and its leadership team, the Tri-City Homelessness Task Force and its committees, the Strafford County Lead Poisoning Task Force, and the New Hampshire Balance of State Continuum of Care and its Youth Homelessness Committee.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City of Rochester continues to work to enhance coordination between the Rochester Housing Authority, non-profit organizations providing housing and related services, and relevant City departments such as the Welfare Office and Planning Department. The City Community Development Division meets at minimum on a semiannual basis with the Rochester Housing Authority to discuss the needs of public housing residents, building maintenance concerns, CDBG and other funding opportunities, and fair housing concerns.

The City of Rochester Community Development Coordinator also engages in significant outreach and involvement in relevant community organizations, such as active involvement with the Home for All coalition and its leadership team, the Tri-City Homelessness Task Force and its committees, the Strafford County Lead Poisoning Task Force, and the New Hampshire Balance of State Continuum of Care and its Youth Homelessness Committee. The Community Development Division also maintains regular communications with the housing development and lead remediation staff at New Hampshire Housing, as well as Infinity Peer Support and Community Partners, both of which provide regional mental health supportive services.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Community Development Coordinator serves as the primary liaison between the City of Rochester and the New Hampshire Balance of State Continuum of Care, regularly attends scheduled Continuum of

Care meetings in Concord (or via video conference, after the pandemic started), and shares information received at Continuum meetings with relevant City staff and local public service agencies. This includes but is not limited to the Rochester Welfare Office, the Rochester Families in Transition coordinator (school district homeless liaison) and Rochester School Department Title I Coordinator, and CDBG grant subrecipients. In addition, the Community Development Coordinator participates in the Continuum of Care youth homeless committee and the work group that is coordinating a survey of homeless Rochester youth.

The Community Development Coordinator is also an actively engaged with the regional Home for All coalition, which meets bimonthly to discuss homelessness issues in the region and functions as a local-level continuum of care, as a member of its leadership team. The current main project of Home for All is a landlord incentive project to encourage regional landlords to accept housing vouchers from homeless shelter clients seeking to exit the shelters, particularly chronically homeless individuals and families.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

N/A. The City of Rochester does not receive ESG funding.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**



**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	U.S. Department of Housing and Urban Development
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Other government - Federal
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs HOPWA Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and HUD staff and partners. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include consideration of specific housing and homeless concerns of persons living with HIV/AIDS and domestic violence survivors in housing projects and eviction prevention activities.
2	<b>Agency/Group/Organization</b>	New Hampshire Office of Strategic Initiatives
	<b>Agency/Group/Organization Type</b>	Other government - State Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Flooding and other natural hazards
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and NH Office of Strategic Initiatives staff. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include funding for affordable housing preservation activities and evaluation of natural hazards impact for public facilities projects.

3	<b>Agency/Group/Organization</b>	USDA Rural Utilities Service
	<b>Agency/Group/Organization Type</b>	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Other government - Federal
	<b>What section of the Plan was addressed by Consultation?</b>	Broadband connectivity
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and USDA Rural Utilities Service staff. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include continued monitoring of the broadband access within the City of Rochester and potential funding needs for expanding broadband access.
4	<b>Agency/Group/Organization</b>	N.H. Balance of State Continuum of Care
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Publicly Funded Institution/System of Care Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator, NH Department of Health and Human Services staff, and COC partner agencies. The consultation was conducted via video conference. An area of improved coordination identified was better communication and connections between homeless service providers and health care providers. Anticipated outcomes include funding for homeless services and affordable housing projects.
5	<b>Agency/Group/Organization</b>	Strafford Regional Planning Commission
	<b>Agency/Group/Organization Type</b>	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Other government - County Regional organization Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Aging in communities, mental health, substance use disorder, transportation, natural hazards
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and Strafford Regional Planning Commission staff. The consultation was conducted via video conference. No areas of improved coordination were identified. Anticipated outcomes include funding for affordable housing activities and evaluation of natural hazards impact for public facilities projects.
6	<b>Agency/Group/Organization</b>	Rochester Planning Board
	<b>Agency/Group/Organization Type</b>	Other government - Local Planning organization Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Storm water management and erosion control
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator, Planning Board members, and the Department of Public Works Director. The consultation was conducted via video conference. No areas for improved coordination were identified. Anticipated outcomes include evaluation of natural hazards impact for public facilities projects and prioritization for projects that provide natural hazard mitigation measures.
7	<b>Agency/Group/Organization</b>	Department of Public Works, City of Rochester
	<b>Agency/Group/Organization Type</b>	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management Other government - Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Storm water management and erosion control
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Coordinator, Planning Board members, and the Department of Public Works Director. The consultation was conducted via video conference. No areas for improved coordination were identified. Anticipated outcomes include evaluation of natural hazards impact for public facilities projects and prioritization for projects that provide natural hazard mitigation measures.
8	<b>Agency/Group/Organization</b>	National Fair Housing Alliance
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Service-Fair Housing Services - Victims

	<b>What section of the Plan was addressed by Consultation?</b>	Fair housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and National Fair Housing Alliance staff. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include funding for fair housing activities and supportive services for domestic violence survivors.
9	<b>Agency/Group/Organization</b>	Planning Department, City of Rochester
	<b>Agency/Group/Organization Type</b>	Services - Housing Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Other government - Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Neighborhood revitalization, analysis of zoning/regulatory impacts on affordable housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the Planning Department Director. The consultation was conducted via video conference. No areas for improved coordination were identified. Anticipated outcomes include funding for affordable housing projects and neighborhood revitalization projects.
10	<b>Agency/Group/Organization</b>	New England AIDS Education and Training Center
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS Services-Health Services-Education

	<b>What section of the Plan was addressed by Consultation?</b>	HOPWA Strategy Needs of elderly persons living with HIV/AIDS
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and New England AIDS Education and Training Center staff. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include funding for services for elderly residents, especially elderly residents living with HIV/AIDS.
11	<b>Agency/Group/Organization</b>	National Coalition for Homeless Veterans
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Veterans
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and National Coalition for Homeless Veterans staff. The consultation was conducted via webinar. An area of improved coordination was between homeless service providers serving veterans and public housing authorities. Anticipated outcomes include funding for homeless services, especially homeless services focused on veterans experiencing homelessness.
12	<b>Agency/Group/Organization</b>	Easter Seals NH, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Services-Health Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Needs of elderly residents and residents with disabilities

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and Easter Seals NH staff. The consultation was conducted via video conference. No areas for improved coordination were identified. Anticipated outcomes including funding for services for elderly residents and residents with disabilities.
13	<b>Agency/Group/Organization</b>	COURT APPOINTED SPECIAL ADVOCATES
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Victims of Domestic Violence Services - Victims Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Impacts of COVID-19 on reporting, increase in methamphetamine use
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and CASA of NH staff. The consultation was conducted via video conference. No areas for improved coordination were identified. Anticipated outcomes include funding for services for neglected and abused children.
14	<b>Agency/Group/Organization</b>	Infinity Peer Support
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs Mental health needs, substance use disorder and dual-diagnosis concerns, transportation needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator, the Infinity Peer Support executive director, and the Infinity Peer Support advisory council. The consultation was conducted in person. An area of improved coordination identified was more coordination between health care providers for dual-diagnosis issues. Anticipated outcomes include funding for supportive services for lower income populations.
15	<b>Agency/Group/Organization</b>	Carsey School of Public Policy, University of New Hampshire
	<b>Agency/Group/Organization Type</b>	Services-Education Other government - State Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Updates on NH mental health care system
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Coordinator, UNH Carsey School staff, and NH NAMI staff. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include funding for supportive services for lower income populations
16	<b>Agency/Group/Organization</b>	National Alliance on Mental Health - New Hampshire Chapter
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-Health Health Agency Other government - State Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Updates on NH mental health care system



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator, UNH Carsey School staff, and NH NAMI staff. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include funding for supportive services for lower income populations.
17	<b>Agency/Group/Organization</b>	U.S. Centers for Disease Control and Prevention
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency Other government - Federal
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Substance use disorders among youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and CDC staff. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include funding for youth-focused public facilities projects and support services for youth.
18	<b>Agency/Group/Organization</b>	National Resource Center on Domestic Violence
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Domestic violence
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and National Resource Center on Domestic Violence staff. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include funding for homeless services, including services for homeless youth, and for domestic violence survivors.

19	<b>Agency/Group/Organization</b>	Rochester Economic Development Commission
	<b>Agency/Group/Organization Type</b>	Services-Employment Other government - Local Business Leaders Civic Leaders Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development Renewable energy sources
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator, the Economic Development Director, and the members of the Rochester Economic Development Commission. The consultation was conducted in person. No areas for improved coordination were identified. Anticipated outcomes include funding for affordable housing projects and continued funding for the Job Opportunity Benefit Loan Program.
20	<b>Agency/Group/Organization</b>	ROCHESTER HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator, the Rochester Housing Authority executive director, and the Rochester Housing Authority advisory board. The consultation was conducted in person. An area for improved coordination was the use of Rochester CDBG-CV funds for technology access. Anticipated outcomes include continued coordination between the City of Rochester and the Rochester Housing Authority to identify opportunities for CDBG funds to support RHA renovation projects and programs to develop resident self-supports.
21	<b>Agency/Group/Organization</b>	New Futures
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Community health needs, health equity among NH immigrant populations
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and staff at New Futures. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include continued coordination of health-focused activities with the Strafford County Public Health Network.
22	<b>Agency/Group/Organization</b>	New Hampshire Department of Environmental Services
	<b>Agency/Group/Organization Type</b>	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and NH Department of Environmental Services staff. The consultation was conducted via video conference. No areas for improved coordination were identified. Anticipated outcomes include continued involvement with the Strafford County Lead Poisoning Prevention Task Force and evaluation of housing rehabilitation projects for opportunities to remediate lead hazards.
23	<b>Agency/Group/Organization</b>	Division of Public Health Services, New Hampshire Department of Health and Human Services
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Health Publicly Funded Institution/System of Care Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and NH Department of Environmental Services staff. The consultation was conducted via video conference. No areas for improved coordination were identified. Anticipated outcomes include continued involvement with the Strafford County Lead Poisoning Prevention Task Force and evaluation of housing rehabilitation projects for opportunities to remediate lead hazards.
24	<b>Agency/Group/Organization</b>	NH Housing Finance Authority
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Service-Fair Housing Other government - State

	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and NH Department of Environmental Services staff. The consultation was conducted via video conference. No areas for improved coordination were identified. Anticipated outcomes include continued involvement with the Strafford County Lead Poisoning Prevention Task Force and evaluation of housing rehabilitation projects for opportunities to remediate lead hazards.
25	<b>Agency/Group/Organization</b>	NEW HAMPSHIRE LEGAL ASSISTANCE
	<b>Agency/Group/Organization Type</b>	Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	consultation was between the Community Development Coordinator and NH Department of Environmental Services staff. The consultation was conducted via video conference. No areas for improved coordination were identified. Anticipated outcomes include continued involvement with the Strafford County Lead Poisoning Prevention Task Force and evaluation of housing rehabilitation projects for opportunities to remediate lead hazards.
26	<b>Agency/Group/Organization</b>	Strafford County Public Health Network
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency Publicly Funded Institution/System of Care Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Substance use disorders

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and Strafford County Public Health Network staff. The consultation was conducted via video conference. No areas for improved coordination were identified. Anticipated outcomes include funding for various supportive services for lower income populations
27	<b>Agency/Group/Organization</b>	Rochester Conservation Commission
	<b>Agency/Group/Organization Type</b>	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Natural hazards, climate change planning
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and members of the Rochester Conservation Commission. The consultation was conducted via video conference. No areas for improved coordination were identified. Anticipated outcomes include analysis of potential flooding hazards for public facilities projects and prioritization of public facilities projects that address flooding hazards.
28	<b>Agency/Group/Organization</b>	NH Coastal Adaptation Workgroup
	<b>Agency/Group/Organization Type</b>	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Regional organization Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Natural hazards, climate change planning

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and members of the NH Coastal Adaptation Workgroup. The consultation was conducted via video conference. No areas for improved coordination were identified. Anticipated outcomes include analysis of potential flooding hazards for public facilities projects and prioritization of public facilities projects that address flooding hazards.
29	<b>Agency/Group/Organization</b>	Workforce Housing Coalition of the Greater Seacoast
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the executive director for the Workforce Housing Coalition of the Greater Seacoast. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include prioritization for affordable housing and workforce housing projects.
30	<b>Agency/Group/Organization</b>	Community Development, City of Dover
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Fair housing issues

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the Community Development Planner for the City of Dover. The consultation was conducted via video conference. No areas for improved coordination were identified. Anticipated outcomes include identification and implementation of new fair housing activities.
31	<b>Agency/Group/Organization</b>	Community Development, City of Portsmouth
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Fair housing issues
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the Community Development Coordinator for the City of Portsmouth. The consultation was conducted via video conference. No areas for improved coordination were identified. Anticipated outcomes include identification and implementation of new fair housing activities.

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A. All agency types were consulted.



### Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	NH Balance of State Continuum of Care	Recent Balance of State Continuum of Care planning efforts have focused on chronic and unsheltered homelessness and youth homelessness. This Annual Action Plan addresses homelessness through funding of regional homeless shelters services and facilities projects, as well as homeless prevention activities such as weatherization assistance and youth employment services.
Opening the Door: Tenant Screening and Selection	Family Housing Fund, Housing Justice Center	This report analyzes landlord screening tools for selecting tenants and suggests improvements to increase ability for lower-income and vulnerable individuals to obtain tenancies. This Annual Action Plan addresses these issues via the Community Development Coordinator participation in and advisement to the Tri-City Mayor Homelessness Task Force and its fidelity committee.
HUD Community Resilience Toolkit	U.S. Department of Housing and Urban Development	This report discusses natural hazard mitigation measures, including inland flooding issues and funding sources. This Annual Action Plan addresses natural hazard mitigation needs through incorporating an analysis of potential natural hazards and mitigation measures for all CDBG-funded projects in the grant application stage.
Strafford Metropolitan Transportation Plan	Strafford Regional Planning Commission	This report discusses transportation needs planning in the Strafford County region, including roads and bridges maintenance, as well as bicycle and pedestrian paths. This Annual Action Plan addresses transportation needs through funding of sidewalk projects.
Council on Housing Stability Strategic Plan	NH Governor Council on Housing Stability	This report discusses homelessness and affordable housing deficits in New Hampshire. This Annual Action Plan addresses these needs through funding for homeless shelter services, homeless supportive services, and affordable housing projects such as weatherization services.
NH Commission on Alcohol and Other Drugs Plan	NH Governor Commission on Alcohol and Other Drugs	This action plan discusses substance use disorder prevention, treatment, and recovery needs within New Hampshire. This Annual Action Plan addresses these needs through CDBG and municipal funding for mental health supportive services and SUD treatment and recovery services.

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Comprehensive Economic Development Strategy 21-25	Strafford Regional Planning Commission	This report discusses the economic development and community vibrancy needs of the Strafford County region. This Annual Action Plan addresses these economic development needs through continued funding for the Job Opportunity Benefit (JOB) Loan Program.
2021 New Hampshire Residential Rental Cost Survey	NH Housing Finance Authority	This report discusses the increase in rental costs and extremely low vacancy rates within the state of New Hampshire. This Annual Action Plan addresses the city's affordable housing needs through funding for rental assistance programs.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Rochester has conducted extensive public outreach: two public hearings, an online and hard copy community survey, consultations with local public service agencies, consultations with relevant government agencies, consultations with local business organizations, and social media outreach. This outreach was conducted in accordance with the Citizen Participation Plan outlined in the PY 2020-2025 Consolidated Action Plan. While usually the Community Development Coordinator would also solicit public input at the neighborhood ward meetings in the autumn, these meetings were cancelled during this time period due to the ongoing COVID-19 pandemic. Hard copy community development surveys were developed to help broaden public input reach, and these surveys were made in high-traffic city office locations: the Welfare Office, the City Clerk's Office, the Recreation Department, the Tax and Auto Registration Office, and the Rochester Public Library.

The first public hearing was held on January 18, 2022. No comments were received. The Community Development Committee voted on its grant application funding recommendations at the March 21, 2022 Community Development Committee meeting. Throughout the evaluation process, careful attention was paid to the priorities identified in the PY 2020-2025 Consolidated Action Plan as well as public input on CDBG funding recommendations gathered during the PY 2022 citizen participation process. The formal public comments period notice was posted in local newspaper *Foster's Daily Democrat* on March 28, 2022, and copies of the public comments notice were also posted on the City's website and on the Office of Economic and Community Development's Facebook page on March 28, 2022. In the notice, the public was invited to review the draft Annual Action Plan on the City's Community Development Division webpage or in person at the City's offices. No comments were received. A second public hearing was held on April 19, 2022. Two comments were received, from a resident and from a state representative, requesting that the city does not accept federal funds.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
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1	Hard Copy Community Survey	Non- targeted/broa d community	114 responses	Comments said housing was mostly mix of not at all affordable, slightly affordable, and moderately affordable. There was support for a broad range of social services, though more support for homeless shelter services and mental health services than rental assistance programs. Suggested projects include more housing, sidewalks, safe parks and playgrounds, bicycle lanes, and splash pads.	N/A. All comments were accepted.	
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2	Internet Outreach	Non-targeted/broad community	Online Community Survey: 25 responses	Comments said housing was mostly moderately affordable or slightly affordable and becoming a little less affordable. There is support for a broad range of social services addressing homelessness and other vulnerable populations, though there are also concerns that these services serve as band-aids rather than true solutions. Desired bricks-and-mortar projects include repaired and expanded	N/A. All comments were accepted.	<a href="https://www.surveymonkey.com/r/K2WTB6P">https://www.surveymonkey.com/r/K2WTB6P</a>
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				sidewalks, as well as activities for youth and elderly residents.		
3	Public Meeting	Residents of Public and Assisted Housing	Rochester Housing Authority Advisory Council Meeting: 6 PHA residents	The residents discussed needed building repairs and desired amenities, as well as lack of computer access that has been highlighted by the COVID-19 pandemic.	N/A. All comments were accepted.	
4	Public Meeting	Persons with disabilities  LMI residents with mental illnesses	Infinity Peer Support Advisory Board Meeting: 5 residents	The residents discussed the needs of residents with dual diagnoses (SUD and MH) and the need for homeless and public transportation services.	N/A. All comments were accepted.	



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Meeting	Non-targeted/broad community	Rochester City Chat and Community Coffee Meetings: Nine in attendance, including staff, police officers, mayor, and city councilor.	Comments expressed support for downtown revitalization and downtown housing, concerns re: COVID-19 and schools, concerns re: lack of transparency in government, and need for more affordable housing and downtown sidewalks.	N/A. All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Hearing	Non-targeted/broad community	NH State Transportation Ten Year Plan Public Hearing: About 30 persons, including elected officials, municipal staff, and non-profit agency staff	Residents shared desire for Route 11 to be widened to accommodate increased traffic, need for Portland St. to have sidewalks that connect to downtown, and support for public transportation/C OAST.	N/A. All comments were accepted.	
7	Public Hearing	Non-targeted/broad community	First CDBG Public Hearing: No attendance.	No comments were received.	N/A. No comments were received.	
8	Public Comments Period	Non-targeted/broad community	None.	No comments were received.	N/A.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
9	Public Hearing	Non-targeted/broad community	Second CBDG Public Hearing: 1 resident and 1 state representative	Two comments were received, from a resident and from a state representative, requesting that the city does not accept federal funds.	These comments were not accepted as it has been determined that receiving CBDG funds greatly benefits the city and especially lower-income residents.	

**Table 4 – Citizen Participation Outreach**

## **Expected Resources**

### **AP-15 Expected Resources – 91.220(c)(1,2)**

#### **Introduction**

The PY 2022 CDBG grant application requested information on whether CDBG funding would be used to leverage other funding available to the public service agencies. This information was taken under consideration as a factor by the Community Development Committee during the grant application evaluation process, with the goal of maximizing CDBG funding impact through taking advantage of available leveraging opportunities.

The City of Rochester also provides local general city funds to public service agencies every fiscal year: Community Action Partnership of Strafford County, Easter Seals, and Cornerstone VNA. These agencies serve low-income residents, elderly residents, and residents with disabilities. The City of Rochester also uses general city funds to support Rochester Main Street, which provides economic development services to the downtown business district; the Cooperative Alliance for Seacoast Transportation (COAST), which is the main public transportation agency

for the region; SOS Recovery Center, which provides substance use disorder recovery services; and the East Rochester Library.

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	245,875	197,861	25,000	468,736	353,039	Program income is calculated in the form of anticipated repayments to the Job Opportunity Benefit (JOB) Loan Program.
Other	public - federal	Admin and Planning Housing Public Services	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of Rochester owns and maintains several recreational facilities, including the land of Hanson Pines Park, Squamanagonic Recreation Area, the Gonic Pool, the East Rochester Pool, Roger Allen Park, and the Rochester Ice Arena. The City also owns the land of Central Square, downtown Factory Court, the land of Rochester Commons, the buildings that house the Rochester Public Library and the Rochester Opera House, the building that houses the James W. Foley Memorial Rochester Community Center, and all public school buildings. Public school buildings include the eight elementary schools (Chamberlain St. School, East Rochester School, Gonic School, Maple St. Magnet School, McClelland School, Nancy Loud School, School St. School, William Allen School), Rochester Middle School, Spaulding High School, and the Richard W. Creteau Regional Technology Center.

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing for Homeless/At-Risk Persons	2020	2025	Affordable Housing Homeless	Citywide	Affordable Housing for Homeless/At-Risk Persons	CDBG: \$17,798	Homeless Person Overnight Shelter: 115 Persons Assisted
2	Affordable Housing Stock Creation/Retention	2020	2025	Affordable Housing Public Housing	Citywide	Retention and Creation of Affordable Housing Stock	CDBG: \$75,000	Homeowner Housing Rehabilitated: 25 Household Housing Unit
3	Increase Access to Quality Facilities/Services	2020	2025		Rochester Low-Moderate Income Census Tracts	Improving the Safety/Livability of Neighborhoods	CDBG: \$116,019	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1347 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 187 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Affordable and Quality Housing for All Residents	2020	2025	Affordable Housing Non-Homeless Special Needs	Citywide	Affordable and Quality Housing for All Residents	CDBG: \$5,584	Public service activities for Low/Moderate Income Housing Benefit: 25 Households Assisted
5	Establish/Stabilize/Expand Small Businesses	2020	2025	Non-Housing Community Development Economic Development	Citywide	Establish/Expand/Stabilize Small Businesses	CDBG: \$197,861	Jobs created/retained: 1 Jobs
6	Public Services Concerned with Employment	2020	2025	Non-Housing Community Development Economic Development	Citywide	Public Services Concerned with Employment	CDBG: \$6,000	Public service activities other than Low/Moderate Income Housing Benefit: 125 Persons Assisted

**Table 6 – Goals Summary**

## Goal Descriptions

1	Goal Name	Affordable Housing for Homeless/At-Risk Persons
	Goal Description	
2	Goal Name	Affordable Housing Stock Creation/Retention
	Goal Description	



<b>3</b>	<b>Goal Name</b>	Increase Access to Quality Facilities/Services
	<b>Goal Description</b>	
<b>4</b>	<b>Goal Name</b>	Affordable and Quality Housing for All Residents
	<b>Goal Description</b>	
<b>5</b>	<b>Goal Name</b>	Establish/Stabilize/Expand Small Businesses
	<b>Goal Description</b>	
<b>6</b>	<b>Goal Name</b>	Public Services Concerned with Employment
	<b>Goal Description</b>	

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The individual activities selected for funding in PY 2022 were established to meet HUD outcomes and were those judged to maximize meeting the most vital needs of the City's low to moderate income population as identified at present and projected over the PY 2020-2025 time span. Within the context of these identified needs and objectives, other eligible activities can and may be undertaken and supported with CDBG funding as new opportunities are defined.

For public services activities, it is estimated that 462 low-moderate income individuals, predominantly homeless families and families at risk of becoming homeless, will benefit from the planned activities. For housing rehabilitation activities, it is estimated that 55 low-income individuals (approximately 25 low-income families) will benefit from the planned activities. For Job Opportunity Benefit Loan Program activities, it is estimated that 1 low-moderate income individual will benefit from the planned activities. For public facilities and infrastructure activities, it is estimated that 1,347 individuals, about 56% of whom are low-moderate income individuals, will benefit from the planned activities.

#### Projects

#	Project Name
1	Planning and Administration
2	Public Services
3	Housing Rehabilitation
4	Job Opportunity Benefit Loan Program
5	Public Facilities and Infrastructure

**Table 7 - Project Information**

#### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

These priorities are based on the PY 2020-2025 Consolidated Action Plan as well as the PY 2022 research and consultations that the Community Development Coordinator conducted with local social service agencies, relevant government agencies and departments, local business and civic organizations, and general Rochester residents. Activities and programs providing homeless services and affordable housing were prioritized based on continuing community needs for these services.

Obstacles to addressing underserved needs mostly include the ability of leveraged funding to provide services and administer programs. The available non-CDBG funding of public service agencies applying for CDBG funding was assessed during the grant application process, as well as the extent of need for a

proposed project or program and the impact of a proposed project or program in addressing needs created by the COVID-19 pandemic.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Planning and Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Affordable Housing for Homeless/At-Risk Persons Affordable Housing Stock Creation/Retention Increase Access to Quality Facilities/Services Affordable and Quality Housing for All Residents Establish/Stabilize/Expand Small Businesses Public Services Concerned with Employment
	<b>Needs Addressed</b>	Affordable Housing for Homeless/At-Risk Persons Retention and Creation of Affordable Housing Stock Providing Services for Residents with SUD Improving the Safety/Livability of Neighborhoods Increase Access to Quality Facilities/Services Affordable and Quality Housing for All Residents Establish/Expand/Stabilize Small Businesses Public Services Concerned with Employment Emergency Situations Aid to LMI Persons
	<b>Funding</b>	CDBG: \$49,175
	<b>Description</b>	Planning and Administration
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A.
	<b>Location Description</b>	Office of Economic and Community Development City of Rochester 33 Wakefield St. Rochester, NH 03867
	<b>Planned Activities</b>	Planning and administration costs for the City of Rochester CDBG program (salary, office supplies, environmental reviews, Davis-Bacon Act monitoring, etc.)
2	<b>Project Name</b>	Public Services
	<b>Target Area</b>	Citywide

	<b>Goals Supported</b>	Affordable Housing for Homeless/At-Risk Persons Increase Access to Quality Facilities/Services Affordable and Quality Housing for All Residents Public Services Concerned with Employment
	<b>Needs Addressed</b>	Affordable Housing for Homeless/At-Risk Persons Increase Access to Quality Facilities/Services Affordable and Quality Housing for All Residents Public Services Concerned with Employment
	<b>Funding</b>	CDBG: \$36,881
	<b>Description</b>	Operational expenses for non-profit agencies serving LMI communities
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	462 low-moderate income individuals, predominantly homeless families and families at risk of becoming homeless
	<b>Location Description</b>	My Friend's Place: 368 Washington St., Dover, NH 03820 HAVEN: 20 International Dr., Portsmouth, NH 03801 SHARE Fund: 150 Wakefield St., Rochester, NH 03867 Dover Adult Learning Center: 63 S. Main St., Rochester, NH 03867 Strafford Nutrition Meals on Wheels: 25 Bartlett Ave., Suite A, Somersworth, NH 03878 MY TURN: 1 Winter St., Suite 1, Rochester, NH 03867 CASA of NH: 25 St. Thomas St., Dover, NH 03820 Waypoint NH: 3 Wallace St., Rochester, NH 03867 Fair Housing: 31 Wakefield St., Rochester, NH 03867
	<b>Planned Activities</b>	Homeless shelter funding, homeless youth supportive services, emergency rental assistance funding (e.g., security deposits, first month's rent) for low-moderate income residents, employment and educational assistance funding, meal delivery services, domestic violence services, child abuse and neglect legal services, fair housing
<b>3</b>	<b>Project Name</b>	Housing Rehabilitation
	<b>Target Area</b>	Rochester Low-Moderate Income Census Tracts Citywide
	<b>Goals Supported</b>	Affordable Housing Stock Creation/Retention
	<b>Needs Addressed</b>	Retention and Creation of Affordable Housing Stock
	<b>Funding</b>	CDBG: \$75,000

	<b>Description</b>	Housing rehabilitation activities to create and/or preserve affordable housing stock
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 low-income individuals (approximately 25 low-income families)
	<b>Location Description</b>	Multiple locations. All homeowners will be low-moderate income residents.
	<b>Planned Activities</b>	Weatherization assistance and lead remediation rehabilitation for low-income homeowners.
4	<b>Project Name</b>	Job Opportunity Benefit Loan Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Establish/Stabilize/Expand Small Businesses
	<b>Needs Addressed</b>	Establish/Expand/Stabilize Small Businesses
	<b>Funding</b>	CDBG: \$197,861
	<b>Description</b>	Job loans to Rochester small businesses for the creation and/or retention of quality jobs made available to LMI residents
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 low-moderate income individual
	<b>Location Description</b>	Office of Economic and Community Development City of Rochester 33 Wakefield St. Rochester, NH 03867
5	<b>Planned Activities</b>	JOB Loans job creation loan program (revolving loan fund). Funds are from previously established RLF, not entitlement funds.
	<b>Project Name</b>	Public Facilities and Infrastructure
	<b>Target Area</b>	Rochester Low-Moderate Income Census Tracts
	<b>Goals Supported</b>	Increase Access to Quality Facilities/Services
	<b>Needs Addressed</b>	Increase Access to Quality Facilities/Services
	<b>Funding</b>	CDBG: \$109,819

	<b>Description</b>	Construction projects related to public facilities and infrastructure
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,347 individuals, about 56% of whom are low-moderate income individuals, will benefit from the planned activities
	<b>Location Description</b>	Recreation Department – Hanson Pine Park Improvements: 4 Yeagley Way, Rochester, NH 03867
	<b>Planned Activities</b>	Recreation Department – Hanson Pine Park Improvements: Installation of pickle ball court, teen recreational area equipment, and security cameras



## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Assistance will be directed primarily to low-income residents. This prioritization will be achieved through two methods. First, assistance will be provided through public services aimed specifically at low-income clients, such as homeless shelter and rental assistance services, and through housing and facilities projects that benefit low-income persons, such as weatherization of low-income housing. Second, public facilities projects that are not based on clientele verified income will be directed toward census tracts identified by HUD as comprised of 51% or greater low-income households.

Data from the U.S. Census Bureau and from Strafford Regional Planning Commission indicate that there is one census tract of Racially or Ethnically Concentrated Areas of Poverty (R/ECAP) within the City of Rochester. This area overlaps, to large extent, the census block groups classified by HUD as 51% or greater low to moderate income.

The low-moderate income percentages map and minority population map are included under Grantee Unique Appendices.

### Geographic Distribution

Target Area	Percentage of Funds
Rochester Low-Moderate Income Census Tracts	94
Citywide	6

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

Combining clientele-specific targeting (such as projects aimed specifically at residents with disabilities or residents experiencing homelessness) and low-income census tract-specific targeting is calculated to serve the greatest number of low-income residents.

### Discussion

The 6% of funding that will not occur within Rochester low-moderate income census tracts is funding for the My Friend's Place homeless shelter. All individual clients served through these funds will be low-to moderate-income based on presumed benefit (i.e., status as homeless person and/or a domestic violence survivor).

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Focus is placed on housing stock rehabilitation, rather than housing acquisition, as housing rehabilitation have been identified as budget-maximizing approaches to increasing access to affordable housing. A large number of elderly residents live in manufactured housing that requires weatherization services, and Community Action Partnership of Strafford County's weatherization assistance program consistently reports that over half of its served Rochester clients are elderly residents and/or living in manufactured housing.

One Year Goals for the Number of Households to be Supported	
Homeless	115
Non-Homeless	40
Special-Needs	25
Total	180

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	25
Acquisition of Existing Units	0
Total	25

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

Homeless goals include the residents to be served by My Friend's Place and Waypoint NH. Non-homeless goals include the residents to be served by the SHARE Fund. Special needs goals include the residents to be served by HAVEN.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Rochester's Community Development Division plans to continue to work with the Rochester Housing Authority (RHA) to identify and address public housing needs, such as the need for more transportation options for public housing residents, especially elderly residents and residents with disabilities, and technology access needs.

### **Actions planned during the next year to address the needs to public housing**

The City of Rochester's Community Development Division plans to continue to work with the Rochester Housing Authority (RHA) to identify and address public housing needs, such as the need for more transportation options for public housing residents, especially elderly residents and residents with disabilities, and technology access needs. This Annual Action Plan provides for funding for transportation services for elderly residents through municipal funding of COAST public transit services.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Community Development Coordinator and Rochester Housing Authority plan to continue to hold meetings to engage public housing residents in the management process as well as to help identify unmet community needs and opportunities for new programs to better serve Rochester Housing Authority residents. The Rochester Housing Authority also has a residents' advisory council, comprised of public housing residents, that meets regularly with the RHA executive director.

To encourage participation in homeownership, the Rochester Community Development Coordinator makes available to the Rochester Housing Authority informational brochures on state homeownership programs aimed at lower-income potential homebuyers, as well as grant opportunities that might be able to fund homeownership or public housing programs.

In addition, the City of Rochester's CDBG program funds a number of economic services to build financial self-sufficiency of public housing residents and other low-income residents. This includes HiSET testing preparation classes and youth vocational supportive services. The Community Development Coordinator also ensures that all CDBG-funded construction project bid invitations are provided to Rochester Housing Authority residents so that residents have an opportunity to bid on such projects. This helps RHA residents to build the financial security and savings that can facilitate homeownership.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be**

**provided or other assistance**

N/A. The Rochester Housing Authority is not designated as troubled.

**Discussion**

N/A.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Consultations with public service agencies and local government staff regarding housing issues and homelessness indicate a continuing and substantial need for homeless shelters, homeless prevention, and housing supportive services. This Annual Action Plan incorporates continued funding for the provision of services through regional homeless shelters as well as services aimed at preventing homelessness, such as weatherization to preserve affordable housing stock.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In PY 2022, the City of Rochester plans to continue to participate actively with the Home for All homeless coalition and the New Hampshire Balance of State Continuum of Care. This will include attendance by the Community Development Coordinator at all relevant meetings with regional homeless services providers, the City of Rochester's welfare officer, and other key officials and stakeholders to coordinate on serving the City's homeless population.

The City of Rochester will also continue to participate in the Home for All coalition that focuses on ending homelessness in the Seacoast region. The Rochester Community Development Coordinator serves on the Home for All leadership team and assists in the implementation of landlord incentives to encourage Seacoast landlords to accept housing vouchers from homeless shelter clients.

The City of Rochester will also fund a wide range of public service agencies that provide services such as emergency housing and homelessness prevention. This includes direct CDBG funding to regional homeless shelters and services providers, including youth-specific services. The homeless shelters, as part of their protocols and their participation in Coordinated Entry, assess individual needs during the intake process and prioritize unsheltered persons for shelter and services.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Rochester will fund the region's regional homeless shelters and services providers, including youth-specific services. My Friend's Place provides emergency and transitional shelter for families and single women. Waypoint NH provides supportive services for youth experiencing homelessness and housing instability.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to**

**permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of Rochester will fund the region's regional homeless shelters and services providers, including youth-specific services. My Friend's Place provides emergency and transitional shelter for families and single women. Waypoint NH provides supportive services for youth experiencing homelessness and housing instability. Post-housing case management focuses on eviction prevention for recently homeless clients. My Friend's Place also provide transitional housing services.

In addition, in PY 2022 the City of Rochester plans to fund guardian ad litem services for abused and neglected children, which includes homeless children and children at risk for homeless. This project is intended to serve unaccompanied youth as well as accompanied youth.

The City of Rochester will also continue to participate in the Home for All coalition that focuses on ending homelessness in the Seacoast region. The Rochester Community Development Coordinator serves on the Home for All leadership team and assists in the implementation of landlord incentives to encourage Seacoast landlords to accept housing vouchers from homeless shelter clients.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City of Rochester plans to support low-income individuals and families to avoid becoming homeless through a variety of approaches. Rochester will fund rental assistance to those who are at risk of becoming homeless as well as fund programs and activities aimed at assisting low-income individuals and families over a longer term through investments in educational and employment/vocational training, such as Dover Adult Learning Center's provision of high-school equivalency exam preparation services and MY TURN's provision of employment training and supportive services for low-income young adults.

## **Discussion**

N/A.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

County region and of New Hampshire generally. These barriers include the combination of high rental rates (median rent of \$1,394 for a two-bedroom apartment in Strafford County, an increase of 29% over the last five years) and continuing extremely low vacancy rates in the rental housing market (currently, well under 1% vacancy statewide). These data were taken from New Hampshire Housing Finance Authority's 2021 Rental Survey Report.

In PY 2022, the City of Rochester plans to continue its ongoing partnerships with regional public service agencies, such as the Community Action Partnership of Strafford County and the SHARE Fund, to address these continuing barriers to affordable housing. In addition, the City of Rochester's Community Development Division plans to continue to coordinate with the Rochester Housing Authority to identify potential funding sources for permanent supportive housing and public housing projects.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Barriers to affordable housing in the City of Rochester largely mirror those of the Strafford County region and of New Hampshire generally. These barriers include the combination of high rental rates (median rent of \$1,394 for a two-bedroom apartment in Strafford County, an increase of 29% over the last five years) and continuing low vacancy rates in the rental housing market (currently, well under 1% vacancy statewide). In PY 2022, the City of Rochester plans to continue its ongoing partnerships with regional public service agencies, such as the Community Action Partnership of Strafford County, to address these continuing barriers to affordable housing.

In addition, the City of Rochester's Community Development Division plans to continue to coordinate with the Rochester Housing Authority to identify potential funding sources for permanent supportive housing and public housing projects. The Rochester Community Development Coordinator also serves on the leadership team of the Home for All coalition. In PY 2022, Home for All plans to continue its landlord incentives program that is aimed at encouraging landlords to rent to low-income tenants who hold housing vouchers. Incentives include sign-up bonuses, case management services, and damage mitigation funds.

### **Discussion:**

N/A.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The Community Development Coordinator plans in PY 2022 to continue collaborations with regional public service agencies, local and state government entities, and local business organizations to maximize the impact of available CDGB funds. This will include serving on the leadership team of the Home for All homeless coalition, participation in the fidelity committee continuing the work of the Tri-City Mayoral Homelessness Task Force, and partnership with agencies such as the Community Action Partnership of Strafford County and Strafford County Public Health Network to address lead-based paint hazards in housing.

### **Actions planned to address obstacles to meeting underserved needs**

Underserved needs continue to be comprised mostly of continued shortage of affordable housing and the need for comprehensive, integrated services for mental health. In PY 22, the City of Rochester's CDBG funding will go toward homeless services, rental assistance for lower income residents, and funding for mental health supportive services.

In addition, the Community Development Coordinator will continue to be actively engaged with the Home for All homeless coalition, which meets bimonthly to discuss homelessness issues in the region and functions as a local-level continuum of care. The Home for All coalition also operates a regional landlord incentives program aimed at securing housing for homeless residents with Section 8 vouchers.

### **Actions planned to foster and maintain affordable housing**

Barriers to affordable housing in the City of Rochester largely mirror those of the Strafford County region and of New Hampshire generally. These barriers include the combination of high rental rates (median rent of \$1,394 for a two-bedroom apartment in Strafford County, an increase of 29% over the last five years) and continuing low vacancy rates in the rental housing market (currently, well under 1% vacancy statewide). In PY 2022, the City of Rochester plans to continue its ongoing partnerships with regional public service agencies, such as the Community Action Partnership of Strafford County and the SHARE Fund, to address these continuing barriers to affordable housing. In addition, the City of Rochester's Community Development Division plans to continue to coordinate with the Rochester Housing Authority to identify potential funding sources for permanent supportive housing and public housing projects.

Community Action Partnership's weatherization assistance program reduces energy expenses and thereby lowers overall home ownership and maintenance expenses for low-income householders. Rental assistance, provided by the SHARE Fund, helps lower-income residents to obtain safe, quality housing in a rental market with continually rising rent rates. Focus is placed on rental assistance and housing stock rehabilitation because both of these activities are considerably lower cost than the



creation of new housing.

### **Actions planned to reduce lead-based paint hazards**

In PY 2022, the City of Rochester plans to continue to fund the housing weatherization work of the Community Action Partnership of Strafford County, which includes lead-safe work practices and lead remediation when applicable. The City of Rochester also has joined a workgroup led by the Strafford County Public Health Network that focuses on lead-based paint hazards on the regional level. The Rochester Community Development Coordinator will continue as part of this workgroup in PY 2022.

### **Actions planned to reduce the number of poverty-level families**

The City of Rochester plans to support a range of anti-poverty efforts in PY 2022. High school equivalency testing, supplied by the Dover Adult Learning Center, will be funded, as the City of Rochester continues to recognize the value of investing in education for ensuring residents' long-term advancement out of poverty. MY TURN provides vocational skills training, transportation and child care assistance, and paid internship opportunities for lower-income young adults.

The City of Rochester also will continue to operate and promote its Job Opportunity Benefits (JOB) Loan Program, which provides loans to small businesses to encourage the hiring of low and moderate income employees. Conditions for receiving a loan require a commitment to creating or retaining a certain number of jobs that are made available to low and moderate income employees. Such jobs must include the potential for advancement.

### **Actions planned to develop institutional structure**

The City of Rochester's Community Development Division plans to work with other City departments (such as the Office of Economic Development, the Planning Department, the Department of Public Works, and the Welfare Office) to implement the programs and activities outlined in this Annual Action Plan. The Community Development Division will also continue to work with other City departments to identify further program needs within the City and to research other funding sources for City projects that are not and/or cannot be funded through CDBG funds. This includes meeting with newly hired staff in such departments, such as the Planning Department, to plan new projects focusing on downtown and the historic district.

The Rochester Community Development Coordinator also plans in PY 2022 to continue to serve as a liaison between the City and Rochester Housing Authority and between the City's CDBG program and the New Hampshire Balance of State Continuum of Care.

### **Actions planned to enhance coordination between public and private housing and social**

## **service agencies**

The Community Development Division plans to build on existing relationships to coordinate activities among a broad range of non-profit agencies, for-profit housing developers, and city staff. This will include regional non-profit housing developer and housing services provider Community Action Partnership of Strafford County, the statewide New Hampshire Housing Finance Authority, and the Workforce Housing Coalition of the Greater Seacoast. The Community Development Coordinator also plans to continue to actively participate in the New Hampshire Balance of State Continuum of Care, the Home for All homeless coalition, the Tri-City Mayoral Homeless Task Force and its fidelity committee, and the Strafford County Public Health Network's addiction task force and lead poisoning task force. All of these coalitions focus on enhancing coordination between government officials, housing providers, and social service agencies.

## **Discussion:**

N/A.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

The program income from the Job Opportunity Benefit (JOB) Loan Program is continually reinvested back into the JOB Loan Program.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	68.00%

Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan:

100% PSA, 68% total, PY 2022

## Attachments

## Grantee Unique Appendices

