



Rochester City Council

Community Development Committee

MEETING MINUTES

Laura Hainey, Chair
Harlan "Skip" Gilman
Tim Fontneau
Amy Malone
John Larochelle

Meeting Date:	Monday, July 18, 2022	
Members Present:	Laura Hainey Tim Fontneau John Larochelle Amy Malone	Members Absent: None
Guests/Staff:	Jennifer Marsh, Ass. Dir. Of Economic Development	

Councilor Hainey called the meeting to order at 6:00 p.m. Motion was made by Councilor Malone to approve the March 21, 2022 meeting minutes and was seconded by Councilor Larochelle. The motion passed unanimously.

PUBLIC INPUT	There was no public input.
HOMELESS CENTER OF STRAFFORD COUNTY – Request for City to serve as Grantee	<p>Councilor Hainey noted that the HCSC was on the agenda at the 7/19 City Council meeting for approval to apply for a CDFA – CV grant. Councilor Fontneau noted that the HCSC had applied for \$75,000 City CDBG funds for this project but was denied. He noted that the ask of \$120,000 was for the extra funds needed to pay a grant writer and other expenses. The Committee has done this for Easter Seals and the Gafney home and that if HCSC found a source of funding outside of City CDBG funds that they could support this project.</p> <p>Councilor Fontneau made a recommendation to support the HCSC applying for the grant. Councilor Malone seconded the motion. The motion passed unanimously.</p>
COMMUNITY ACTION PARTNERSHIP/GAFNEY HOME Request for Amendment	<p>Betsey Parker Andrews, ED of CAP approached Blaine and asked him to support CAP applying for an amendment to their CDFA CDBG grant. The amendment would request Gap Financing for \$171,116 to cover additional expenses brought about by COVID.</p> <p>Councilor Malone made a motion to support the amendment. Councilor Fontneau seconded the motion. The motion passed unanimously.</p>

COMMUNITY DEVELOPMENT PROGRAM UPDATES	<p>Jenn explained to the Committee that she has not had time to produce reports for the Committee but would ensure that if they still wanted monthly reports that Kiersten would be able to produce those one she started the position. Kiersten starts this Wednesday the 20th.</p> <p>In the past few months Jenn has sent out almost all of the FY23 contracts for CDBG and the municipal funded non-profits. She has sent out reminders to all applicants regarding their Q4 reports and worked with CAP and HCSC on their grant application requests.</p>
OTHER BUSINESS	<p>Mr. Long stated that he met with Government Channel Coordinator Celeste Plaia to discuss the ability to record committee meetings but that the City Hall Annex will not have the technological capability to do so in the near future.</p>

The meeting was adjourned at 6:54 p.m.

Next Meeting – Monday, August 15, 2022, at 6:00 p.m., Cocheco Conference Room, City Hall Annex, 33 Wakefield St.

Topics Introduction to new CDBG Coordinator, CAP and HCSC grant application updates