



Rochester City Council

Community Development Committee

MEETING MINUTES

Elaine Lauterborn, Chair
Donna Bogan, Vice Chair
Doug Lachance
Laura Hailey
Palana Belken

Meeting Date:	Monday, January 25, 2021	
Members Present:	Palana Belken Donna Bogan Laura Hailey Doug Lachance Elaine Lauterborn	Members Absent: None
Guests/Staff:	Julian Long, Rochester Community Development Coordinator	

Councilor Lauterborn called the meeting to order at 6:00 p.m. Councilor Bogan made a motion to approve the November 16, 2020 committee meeting minutes, and Councilor Hailey seconded the motion. The motion passed unanimously.

PUBLIC INPUT	No public input was received.
FY 2022 CDBG GRANT APPLICATIONS – First Review	<p>The committee members discussed the Community Development Block (CDBG) Grant applications requesting FY 2022 CDBG funding and whether the actual FY 2022 grant allocation would likely be more than the current estimate.</p> <p>Public Service Agencies</p> <ul style="list-style-type: none"> • My Friend's Place: \$7,500 • Dover Adult Learning Center: \$5,000 • Strafford Nutrition Meals on Wheels: \$2,000 <i>(if additional funds become available, \$1,000 in additional funds should be allocated for SNMOW)</i> • MY TURN: \$4,000 • Cross Roads House: \$6,448 • Court-Appointed Special Advocates of NH: \$1,000 • HAVEN: \$2,500 • SHARE Fund: \$4,000 <p><i>Motion was made by Councilor Bogan and was seconded by Councilor Hailey to approve the above funding recommendations.</i></p> <p>The motion passed unanimously. The committee will hold these recommendations for possible revision during the February Community Development Committee meeting.</p>

	<p>Housing Rehabilitation and Public Facilities</p> <ul style="list-style-type: none"> • Homeless Center for Strafford County – Ductwork for New Shelter: \$35,000 • Waypoint NH – New Drop-in Center for Homeless Youth: \$50,000 • Community Action Partnership of Strafford County – Weatherization Program: \$55,572 <p>The committee agreed to table these tentative funding recommendations until the February Community Development Committee meeting.</p>
FY 2022 MUNICIPAL FUNDING APPLICATIONS – First Review	<p>The committee members discussed the municipal funding grant applications requesting FY 2022 funding and impact of potential FY 2022 revenues.</p> <ul style="list-style-type: none"> • EasterSeals (formerly The Homemakers): \$9,500 • Cornerstone VNA: \$28,826 • Community Action Partnership of Strafford County: \$10,000 • COAST: \$187,427 • SOS Recovery Center: \$25,000 • East Rochester Library: \$5,000 (<i>subject to pro-rating should the library remain closed to the public due to COVID-19</i>) <p><i>Motion was made by Councilor Bogan and seconded by Councilor Lachance to approve the above funding recommendations and to forward the recommendations for inclusion in the draft FY 2022 city budget. The motion passed unanimously.</i></p>
FY 2022 DRAFT ANNUAL ACTION PLAN – First Review	<p>Mr. Long gave a brief overview of the draft FY 2022 Annual Action Plan and which sections are dependent on funding allocations. <i>Motion was made by Councilor Hainey and seconded by Councilor Bogan to accept the draft FY 2022 Annual Action Plan.</i> The motion passed unanimously. The draft action plan will be submitted to the full City Council for consideration after the funding allocations have been finalized by the Community Development Committee.</p>
COMMUNITY DEVELOPMENT PROGRAM REPORT	<p>Mr. Long gave a brief overview of recent CDBG program activity, including the quarter 2 JOB Loan Program. Mr. Long explained that there has been a lack of JOB Loan Program applications received due to businesses' lack of interest in expansion during the ongoing COVID-19 pandemic.</p>
OTHER BUSINESS	<p>Mr. Long informed the committee that he had attended a meeting with EasterSeals regarding a potential affordable housing project. EasterSeals is interested in presenting on the potential project before the Community Development Committee. The committee suggested the July 2021 meeting for the presentation and, should that not be soon enough, the February 2021 meeting.</p>

The meeting was adjourned at 7:13 p.m.

Next Meeting – Monday, February 22, 2021, at 6:00 p.m., Cocheco Conference Room, City Hall Annex, 33 Wakefield St.

Topics – FY 2022 Grant Applications, FY 2022 Draft Annual Action Plan, Program Report