

CITY OF ROCHESTER
NOTICE of PUBLIC MEETING:
FINANCE COMMITTEE

Meeting Information

Date: January 10, 2023
Time: 6:00 P.M.
Location: City Council Chambers
31 Wakefield Street
Rochester, New Hampshire

Agenda

- 1. Call to Order**
- 2. Acceptance of Minutes:** December 13, 2022. Pg.2
- 3. Public Input**
- 4. Unfinished Business: None**
- 5. New Business-**
 - 5.1.1** White Farm Auction Pg.5
 - 5.1.2** DHHS Lease Agreement-Community Center, Pg.16
- Reports from Finance & Administration**
 - 5.2.1** Monthly Financial Report Summary-December 31, 2022, Pg. 18
- 6. Other**
- 7. Adjournment**

Finance Committee

Meeting Minutes

Meeting Information

Date: December 13, 2022

Time: 6:00 P.M.

Location: 31 Wakefield Street

Committee members present: Mayor Callaghan, Deputy Mayor Lachapelle, Councilor Gray, Councilor Hainey, Councilor Larochelle, and Councilor Hamann

City staff present: Finance Director Katie Ambrose. Deputy Finance Director Mark Sullivan.

Agenda & Minutes

1. Call to Order

Mayor Callaghan called the Finance Committee meeting to order at 6:00 PM.

Councilor Lachapelle led the Pledge of Allegiance.

Deputy City Clerk Cassie Givara took the roll call attendance. All Councilors were present except for Councilor Beaudoin, who was excused.

2. Acceptance of Minutes: November 15, 2022

Councilor Lachapelle **MOVED** to **ACCEPT** the minutes of the November 15, 2022 Finance Committee meeting. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

3. Public Input

There was no one present to speak for public input.

4. Unfinished Business: None

5. New Business-

5.1.1 Community Power & Energy Contracts

Finance Director Ambrose presented a PowerPoint giving an overview of Community Power and the potential of the City of Rochester pursuing the option further. She explained that Community Power is a municipal electricity aggregation, formed in 2019 under RSA 53-E which allowed local governments to become the default electricity provider for their communities. The program may help to offer rates that are more competitive, allows more local control, and renewable energy options. She explained that if the City decided to move forward, participation in the program is voluntary. Customers currently on the utilities provided default service will be given the opportunity to decline the program; otherwise they will be rolled over into the Community Power program and rates. Customers who had previously switched their service to a competitive supplier will be notified of the program implementation and given an option to opt in.

Director Ambrose explained the steps which would need to be taken to implement the program, starting with the formation of an ad hoc committee, presentations by the potential energy partners to explain the various models and options, a legal review and subject matter expert consultation, a significant data collection phase, and an aggregation plan developed based on the communities goals. She said there would be public hearings required before adoption, at which point the City could enter an agreement, notify the state and public utilities commission for approval, and would finally need to conduct public outreach and adopt new policies. Director Ambrose summarized the considerations that should be taken prior to making a decision.

Finance Director Ambrose reviewed the City's current energy contracts and rates. She explained that in the last bid cycle, the City entered into a 5-year agreement for both electricity and natural gas. The current electricity rate is 7.5 cents per kilowatt hour through December 31, 2023 at which point the City extended the 5-year agreement for an additional 2-years at 6.8 cents per KWH. Natural gas is currently at 67 cents per therm with the contract expiring December 31, 2022. She gave further detail on the City's energy consumption.

Councilor Larochelle asked if the usage amounts listed were referring to the City as a municipality rather than the usage by its citizens. Director Ambrose clarified that the rates given were usage from municipal properties and City-owned facilities. Councilor Larochelle asked if the Community Power being proposed would be for the municipality or all its citizens. Director Ambrose said this program would be for all residents and small businesses. Deputy Finance Director Mark Sullivan stated that the Eversource rate was around 22.5 cents

Councilor Gray inquired about the current Eversource default rate. Deputy Finance Director Mark Sullivan stated that the Eversource rate was around 22.5 cents. Councilor Gray asked what the default rate would likely be if the City entered into one of these proposed agreements, and what type of rates other communities had received when entering into an agreement. Director Ambrose stated that she did not have this information at this time because it would be researched and gathered as part of the data collection phase.

Councilor Gray stated that there were also "generation" and "transmission" portions of the bill (SB 286, 2019).

5.1.2 Capital Improvements Plan – Process Change FY25

Finance Director Ambrose explained that there would be a process change in the way the CIP process starting in fiscal year 2025. The aim is to involve the City's master plan into the process and to involve the Planning Board for project prioritization. She stated that the process would not begin during the upcoming budget cycle, however the CIP budget books would be given to the Planning Board earlier this year to prepare them for the upcoming process change. Ms. Ambrose said that there would be a City Manager's Committee formed with representation from Planning Board, City Council, and City staff. This Committee would then make recommendations to the City Manager for his proposed budget to help inform on how the projects rank and prioritize into the Master Plan. Ms. Ambrose said that there would be more details to come in the future.

Reports from Finance & Administration

5.2.1 Monthly Financial Report Summary-November 30, 2022

Deputy Finance Director Sullivan reported that non-property tax revenues are trending strong. At the DRA tax rate setting, they did see a \$571,081 increase over the prior fiscal year on the adopted rooms and meals tax revenue (an increase on the amount the City will receive) which did flow down to the City side of the tax rate. However, the county tax increased by almost that same amount. Interest income is substantially elevated, over 2%, due to the interest rates the City has seen on their liquid investment accounts. Expenses are trending to budget and the enterprise funds are doing well. Deputy Director Sullivan gave a brief overview of the other City funds and accounts.

Mayor Callaghan referenced the increase in the rooms and meals tax over the past two years and inquired what was anticipated for next year. Mr. Sullivan stated that the City would look for guidance from the State. He said the City would likely budget at 2.2% unless there is guidance received that they should not be aggressive with this revenue. Director Ambrose said that the DRA current guidance is that this was a one-time increase this year and it should not be expected in the future.

6. Other

No discussion.

7. Adjournment

Mayor Callaghan **ADJOURNED** the Finance Committee meeting at 6:17 PM.

Respectfully Submitted,

Cassie Givara
Deputy City Clerk

FINANCE COMMITTEE

Agenda Item

Agenda Item Name: White Farm Auction Inquiry

Name of Person Submitting Item: Katie Ambrose, Deputy City Manager/Director of Finance & Administration

E-mail Address kathryn.ambrose@rochesternh.gov

Meeting Date Requested: January 10, 2023

Issue Summary Statement: At the November meeting Councilor Beaudoin referenced data regarding the state's surplus auction at White Farm and requested discussion and analysis on if this auction could produce higher revenues for surplus property, particularly regarding vehicles and equipment. Results from the October 15th NH State Surplus Live Auction are attached and Finance and DPW staff will be present to report additional information to inform this discussion.

Recommended Action: Discussion

NH State Surplus Live Auction October 15, 2022

<u>Lot#</u>	<u>Item</u>	<u>Amount</u>
1	Perception Rhythm 10' Kayak BLUE	\$125.00
2	Old Town Loon 138 Single Kayak GREEN	\$175.00
3	Old Town Loon 138T Tandem Kayak GREEN	\$275.00
4	Old Town Loon 138T Tandem Kayak GREEN	\$300.00
5	1998 Johnson 25 HP Outboard Motor GRAY	\$450.00
6	Honda 90 HP 4-Stroke Outboard Motor SILVER	\$50.00
7	Honda 90 HP 4-Stroke Outboard Motor SILVER	\$250.00
8	1993 Ski-Doo Tundra II Snowmobile YELLOW	\$550.00
9	Polaris Sportsman 500 4-Wheel ATV OLIVE GREEN	\$1,500.00
10	Polaris Polaris 500 ATV 6x6 GREEN	\$2,250.00
11	Polaris Polaris 500 ATV 6x6 GREEN	\$2,250.00
12	2014 Ford Focus SILVER 114474 MILES	\$3,250.00
13	2016 Ford Fusion BLACK 95813 MILES	\$7,750.00
14	2016 Ford Fusion BLACK 100686 MILES	\$7,500.00
15	2011 Ford Fusion WHITE 104824 MILES	\$4,250.00
16	2014 Chevy Impala BLACK 114285 MILES	\$5,500.00
17	2015 Dodge Charger GREEN 108608 MILES	\$7,500.00
18	2015 Dodge Charger BLACK 165355 MILES	\$7,000.00
19	2014 Dodge Charger GREEN 166847 MILES	\$5,000.00
20	2013 Dodge Charger BLACK 132919 MILES	\$6,000.00
21	2013 Dodge Charger GREEN 179370 MILES	\$5,000.00
22	2012 Dodge Charger BLACK 185321 MILES	\$3,500.00
23	2012 Dodge Charger GREEN 198445 MILES	\$1,750.00
24	2010 Dodge Charger GRAY/TAN 140961 MILES	\$2,750.00
25	2010 Dodge Charger GREEN 162781 MILES	\$3,250.00
26	2017 Dodge Charger GREEN 116918 MILES	\$2,000.00
27	2013 Chevy Suburban 4x4 GREEN 162418 MILES	\$7,500.00
28	2012 Chevy Traverse AWD DK GRAY 122119 MILES	\$4,500.00
29	2015 Honda Pilot 4WD GRAY 135926 MILES	\$8,000.00
30	2014 Jeep Patriot 4X4 WHITE 146258 MILES	\$3,500.00
31	2009 Dodge Caravan BLACK 174646 MILES	\$2,000.00
32	2007 Ford E150 Van SILVER 173036 MILES	\$800.00
33	2006 Chevy Express Van SILVER 83991 MILES	\$2,750.00
34	2011 Ford F150 4x4 BLUE 61152 MILES	\$3,000.00
35	2011 Ford F150 8' Bed ORANGE 112741 MILES	\$4,000.00
36	2011 Ford F150 ORANGE 154513 MILES	\$4,000.00
37	2011 Ford F150 ORANGE 155224 MILES	\$6,000.00
38	2011 Ford F150 ORANGE 183017 MILES	\$1,750.00
39	2008 Ford F150 4X4, Cap WHITE 102833 MILES	\$6,500.00
40	2011 Ford F250 XCAB ORANGE 163710 MILES	\$5,000.00
41	2001 Ford F350 Aerial/Bucket RED 51578 MILES	\$5,500.00
42	2012 Ford F450 4x4, Stake Body ORANGE 107019	\$12,500.00
43	1997 Ford E-Series, Box Truck/Cube Van WHITE	\$3,500.00
44	1997 GMC F7B064 ORANGE 155081 MILES	\$11,000.00
45	2011 International 7400 Dump Truck ORANGE 172992	\$4,500.00
46	2012 International 7401 Dump Truck ORANGE	\$5,000.00
47	2007 Komatsu WA250-5 Loader YELLOW 5842 MILES	\$29,000.00
48	2007 Kubota L3540HST Tractor ORANGE 1475.4 MILES	\$11,000.00
49	2007 Kubota L3540HST Tractor ORANGE 1592.6 MILES	\$10,000.00
50	2010 John Deere 6811LV Tractor GREEN 2,286 HOURS	\$5,000.00

NH State Surplus Live Auction October 15, 2022

<u>Lot#</u>	<u>Item</u>	<u>Amount</u>
51	2000 New Holland 545D Tractor YELLOW 1400.6 MILES	\$8,000.00
52	1998 New Holland 545D Tractor YELLOW 1936.3 MILES	\$8,000.00
53	1993 Ford 545D Tractor YELLOW 2502.9 MILES	\$7,250.00
54	Woods Brush Bull BB 600X YELLOW	\$1,750.00
100	1999 INTL 10 WHEEL DUMP GREEN 76312 MILES	\$6,500.00
101	1988 INTL S1900 w/CRANE GREEN 32642 MILES	\$7,000.00
102	2008 FORD F550 DUMP 4 WD YELLOW 81042 MILES	\$6,000.00
103	2008 FORD F550 DUMP 4 WD DIESEL BLACK 47473 MILES	\$18,500.00
104	2005 FORD F550 DUMP 4 WD DIESEL RED 85375 MILES	\$8,750.00
105	2008 FORD F350 DUMP 4WD YELLOW 103644 MILES	\$6,750.00
106	2006 FORD F250 PICKUP 4WD BLACK 79076 MILES	\$4,000.00
107	2006 FORD F250 4WD SERVICE BODY w/PLOW RE/WHT	\$4,500.00
108	2002 FORD F250 PICKUP 4WD WHITE 75478 MILES	\$5,500.00
109	2012 FORD F150 PICKUP WHITE 136257 MILES	\$4,000.00
110	2005 FORD F150 PICKUP WHITE 100325 MILES	\$4,500.00
111	2005 FORD RANGER PICKUP WHITE 83791 MILES	\$3,500.00
112	2009 FORD E-150 VAN WHITE 96262 MILES	\$9,000.00
113	2017 FORD EXPLORER AWD BLUE 103400 MILES	\$7,500.00
114	2016 FORD EXPLORER SILVER 132972 MILES	\$5,500.00
115	2008 CHEV TRAILBLAZER WHITE 70671 MILES	\$5,000.00
116	2016 FORD TAURUS BLACK 124962 MILES	\$4,000.00
117	2013 FORD TAURUS BLACK 112700 MILES	\$4,250.00
118	2008 FORD TAURUS AWD GREEN 88940 MILES	\$3,250.00
119	2009 FORD CROWN VIC WHITE 107681 MILES	\$3,500.00
120	2009 FORD FOCUS BLUE 55173 MILES	\$3,750.00
120a	TEMPORARY OFFICE/TESTING KIOSK (78± SF)	\$2,750.00
121	1961 WENGER 244B TOW BEHIND BANDWAGON	\$3,250.00
122	1995 HARRINGTON PONTOON BOAT w/TRAILER	\$4,000.00
122a	1975 Boston Whaler (13') w/ 18hp Evinrude & '03	\$3,750.00
123	2015 Bluebird School Bus (Diesel) YELLOW 64775 MI	\$10,000.00
124	2015 Bluebird School Bus (Diesel) YELLOW 68735 MI	\$14,000.00
125	2010 Ford Eldorado E450 Aerotech Bus WHITE 242346	\$4,500.00
200	WHISPER WOOD CHIPPER ORANGE	\$4,750.00
201	ADDCO MESSAGE TRAILER ORANGE	\$400.00
202	ADDCO MESSAGE TRAILER ORANGE	\$600.00
203	ADDCO MESSAGE TRAILER ORANGE	\$500.00
204	VERMAC MESSAGE SIGN TRAILER	\$100.00
205	PCS/SMC MESSAGE SIGN TRAILER	\$150.00
206	4 TOP ASPHALT HEATER YELLOW	\$1,200.00
207	ATLAS COPCO 185 CFM COMPRESSOR ORANGE	\$5,250.00
208	ATLAS COPCO 185 CFM COMPRESSOR ORANGE	\$5,750.00
209	SNOPRO ENCLOSED 2 UP SNOWMOBILE TRAILER SILVER	\$4,000.00
210	M101 MILITARY UTILITY TRAILER GREEN	\$800.00
211	FISHER MINUTE MOUNT 2 PLOW YELLOW	\$2,500.00
212	10' BARREL CONE PLOW ORANGE	\$750.00
213	10' BARREL CONE PLOW ORANGE	\$450.00
214	11' BARREL CONE PLOW ORANGE	\$250.00
215	11' BARREL CONE PLOW ORANGE	\$450.00
216	11' BARREL CONE PLOW ORANGE	\$300.00
217	11' BARREL CONE PLOW-DAMAGED ORANGE	\$50.00

NH State Surplus Live Auction October 15, 2022

<u>Lot#</u>	<u>Item</u>	<u>Amount</u>
218	11' BARREL CONE PLOW-DAMAGED ORANGE	\$100.00
219	PAIR BARREL CONE PLOW-BLADES ONLY 2 PIECES ORANG	\$25.00
220	POWER ANGLE PLOW ORANGE	\$1,250.00
221	SINGLE RH PLOW WING w/ARM ORANGE	\$400.00
222	PAIR OF PLOW WINGS ORANGE	\$100.00
223	LAROCHELLE PAIR OF PLOW WINGS ORANGE	\$50.00
224	PAIR OF PLOW WINGS ORANGE	\$25.00
225	PAIR OF PLOW WINGS ORANGE	\$50.00
226	SINGLE RH PLOW WING ORANGE	\$25.00
227	PAIR OF PLOW WINGS ORANGE	\$50.00
228	PAIR OF PLOW WINGS ORANGE	\$75.00
229	PAIR OF PLOW WINGS ORANGE	\$50.00
230	PAIR OF PLOW WINGS ORANGE	\$50.00
231	WATER SKID TANK UNIT ORANGE	\$175.00
232	KELLOGG HORIZONTAL COMPRESSOR BLUE	\$250.00
233	LINCOLN RANGER 300 DLX WELDER RED	\$3,250.00
234	FIRESTONE 17.5-25 TIRE ON RIM BLK/YEL	\$150.00
235	FIRESTONE 17.5-25 TIRE ON RIM BLK/YEL	\$150.00
236	FIRESTONE 14.9-24 TIRE ON RIM BLK/WHT	\$25.00
237	GOODYEAR 14.9-24 TIRE ON RIM BLK/GRY	\$25.00
238	BOBCAT B950 ROCK HAMMER-PARTS UNIT	\$250.00
239	BOBCAT B950 ROCK HAMMER ATTACHMENT	\$1,900.00
240	BOBCAT B950 ROCK HAMMER ATTACHMENT	\$2,500.00
241	CRATE ASSORTED BOLTS	\$75.00
242	CRATE ASSORTED BOLTS	\$45.00
243	CRATE ASSORTED BOLTS	\$50.00
244	CRATE ASSORTED BOLTS	\$175.00
245	CRATE ASSORTED BOLTS	\$175.00
246	CRATE ASSORTED BOLTS	\$50.00
247	CRATE ASSORTED BOLTS	\$125.00
248	CRATE ASSORTED BOLTS	\$125.00
249	CRATE ASSORTED NUTS/HARDWARE	\$300.00
250	CRATE ASSORTED NAILS	\$400.00
251	CRATE ASSORTED NAILS	\$375.00
252	BARREL ASSORTED SPACERS	\$50.00
253	SMALL CRATE SPACERS	\$50.00
254	SMALL CRATE SPACERS	\$50.00
255	PALLET OF MISC PLOW HARDWARE	\$20.00
256	PALLET OF ASSORTED WING ARM PARTS	\$500.00
257	PALLET OF WING ARM PARTS	\$100.00
258	PALLET OF ASSORTED PLOW FRAME PARTS	\$25.00
259	GOODYEAR 3/4" 250 PSI W.P. HOSE ON SPOOL	\$375.00
260	GOODYEAR 3/4" CUT SECTION HOSE	\$110.00
261	GOODYEAR 3/4" CUT SECTION HOSE	\$145.00
300	1999 Tarrant Big-T-Vac	\$2,500.00
301	1998 Tarrant Big-T-Vac	\$3,500.00
302	Brush Bandit Wood Chipper	\$5,500.00
303	Excel Hustler 72" Riding Mower	\$1,500.00
304	Excel Hustler 72" Riding Mower (Needs Repair)	\$1,250.00
305	John Deere F535 Mower	\$700.00

NH State Surplus Live Auction October 15, 2022

<u>Lot#</u>	<u>Item</u>	<u>Amount</u>
306	9' Snowfoil Snow Plow	\$1,500.00
307	8' Fisher Minute Mount 2 Snow Plow	\$1,500.00
308	8' Fisher Minute Mount Snow Plow	\$700.00
309	8' SnoFoil Snow Plow	\$600.00
310	9' American Snow Plow	\$1,000.00
311	9.5' Wing Plow	\$600.00
312	5/8" x 8" x 108" Fischer Cutting Edge	\$100.00
312a	Rockwell MDL 25-0X6 Machine Lathe	\$300.00
312b	Gardall Safe (w/ combination)	\$100.00
312c	2006 Int'l Reman Cummins Engine (Diesel)	\$1,750.00
313	Weather Guard 7.5' Truck Box	\$350.00
314	Knipco Space Heater	\$25.00
315	Jiffy 10" Ice Drill	\$150.00
316	Lot - (2) 10' Sections of 6" Suction Hose	\$15.00
317	Lot - (2) Hospital Beds	\$25.00
318	Lot - (2) Pallets of Misc. Desk Tops	\$0.00
319	Marvin Integrity 47.5" x 72" Double-Hung Window	\$115.00
320	Marvin Integrity 48" x 78" Double-Hung Window	\$150.00
321	Box Lot - Radios, PA's, Sirens, Etc.	\$50.00
322	Vanner A/C Power Inverter	\$40.00
323	Lot - Phillips Ballasts	\$0.00
324	Box - (4) Bullard Thermal Imaging Cameras	\$90.00
325	Lot - (2) Misc. Light Bars	\$75.00
326	Lot - (2) Whelen Light Bars	\$85.00
327	Code 3 SuperVisor MC Light Bar	\$25.00
328	Code 3 Excalibur Light Bar	\$50.00
329	Pair - Ford Rear Floor Mats	\$1.00
330	Lot - (2) Bags of CPR Prompt Training Mannequins	\$10.00
331	Powerzone Gym Equipment	\$1.00
332	Lot - (2) Childrens Bikes	\$5.00
333	Next Turbo Kids Bike	\$2.50
334	Cannondale Warrior Bike	\$40.00
335	Lot - 2 projections screens & 2' x 4' white board	\$1.00
411	Invacare Platinum 10 Oxygen Concentrators	\$35.00
412	Invacare Platinum 10 Oxygen Concentrators	\$35.00
413	Invacare Platinum 10 Oxygen Concentrators	\$35.00
414	Medical Lot - Pumps, Glides, Etc.	\$0.00
415	Phillips Nebulizer	\$5.00
416	Lot - Splints, Trainers, Etc.	\$5.00
417	Lot - Medical Gowns	\$5.00
418	Lot - Catheters, Urine Bags, Etc.	\$5.00
419	Lot - (7) Mason Pressure Pumps	\$5.00
420	Lot - Compresses & Face Masks	\$5.00
421	Lot - Wheelchair Anti-Tippers	\$1.00
422	Lot - EKG Machine & Kangaroo Pump	\$5.00
423	Lot - Security Cameras, Conference Cameras, Etc.	\$10.00
424	Quasar Video Camera & Cable	\$5.00
425	Lot - Voice Recording Equipment	\$0.00
426	Lot - Cassette Recorder & Sony DC-90 Cassettes	\$10.00
427	Video Conference Equipment	\$0.00

NH State Surplus Live Auction October 15, 2022

<u>Lot#</u>	<u>Item</u>	<u>Amount</u>
428	Lot - Radio Equipment, Etc.	\$20.00
429	Lot - (3) Boxes Misc. Radios, Etc.	\$35.00
430	Lot - (2) TOA 900 Amplifiers	\$1.00
431	Lot - Camera, Phones, Etc.	\$5.00
432	Lot - Misc. Communication Equipment	\$20.00
433	Lot - Misc. Communication Equipment	\$0.00
434	Lot - (2) Crown Amplifiers	\$25.00
435	Lot - (2) Crown Amplifiers	\$30.00
436	Lot - (2) Crown Amplifiers	\$35.00
437	Lot - Precedent Amplifier & Power Supply	\$25.00
438	Lot - (2) Crown Amplifiers	\$35.00
439	Lot - (2) Crown Amplifiers	\$45.00
440	Lot - (2) Overhead Projectors	\$5.00
441	Lot - (4) Misc. Projectors	\$10.00
442	Lot - (5) Misc. Projectors	\$20.00
443	Lot - (3) Misc. Projectors	\$10.00
444	Lot - (2) Misc. Projectors	\$5.00
445	Lot - (2) Misc. Projectors	\$5.00
446	Lot - (4) Misc. Projectors	\$5.00
447	Lot - (4) Misc. Projectors	\$5.00
448	Lot - (4) Misc. Projectors	\$35.00
449	Lot - (5) Misc. Projectors	\$5.00
450	Bunn VPS Coffee Brewer	\$5.00
451	Cecilware Sta-Hot Warmer	\$5.00
452	Lot - (2) Keurig Coffee Brewers	\$10.00
453	Lot - Grinder & Fry Baskets	\$5.00
454	Lot - Cisco Routers, Etc.	\$75.00
455	Lot - (2) Lakewood Heaters & Fan	\$20.00
456	Lot - (2) IBM Typewriters	\$1.00
457	Lot - (2) IBM Typewriters	\$0.00
458	Lot - (2) IBM Typewriters	\$0.00
459	Garmin Marine GPS	\$25.00
460	Lot - CPU Stands, Mousepads, Etc.	\$5.00
461	Lot - Misc. Computer Accessories, Etc.	\$0.00
462	Lot - Misc. Computer Cables, Etc.	\$30.00
463	Lot - (4) Touch Screen Monitors, Speakers, Etc.	\$1.00
464	Lot - (3) Boxes HP Bond Paper	\$30.00
465	Lot - Misc. Toner Cartridges	\$35.00
466	Lot - (3) Telephone Headsets	\$20.00
467	Lot - (4) Misc. Headset Systems	\$5.00
468	Lot - Misc. Toner Cartridges	\$25.00
469	Lot - Misc. Toner Cartridges	\$20.00
470	Lot - CD's & Cassette Tapes	\$1.00
471	Large Lot - Cubicle Lighting	\$5.00
472	Swingline Shredder	\$5.00
473	Lot - (2) Lexmark Printers	\$5.00
474	Lot - Misc. Vacuum Bags	\$20.00
475	Lot - Misc. Cisco Phones, Etc.	\$60.00
476	Lot - Card Reader Stands, Holders, Etc.	\$35.00
477	Lot - Cisco Routers, Equipment, Etc.	\$5.00

NH State Surplus Live Auction October 15, 2022

<u>Lot#</u>	<u>Item</u>	<u>Amount</u>
478	Kodak Carousel Projector & Slide Trays	\$5.00
479	Lot - Sensor Floor Machine & Mastercraft Vac	\$5.00
480	Lot - Dirt Devil & Shark Vacuums	\$20.00
481	Lot - TV & TV Stands	\$5.00
482	Classic Metal Detector	\$30.00
483	Lot - Misc. Meters & Testing Equipment	\$20.00
484	Virtis 23 Homogenizer	\$1.00
485	Lot - (2) Dual Exchange Valve Pumps	\$10.00
486	Lot - Misc. Water Testing Equipment	\$20.00
487	Everstar Humidifier	\$5.00
488	TV w/ Gator Case	\$20.00
489	LG 43" TV	\$10.00
490	DuPont Bax System	\$10.00
491	National Cash Register	\$5.00
492	Winegard Rayzar Automatic	\$70.00
493	Lot - TV , Wall Mount, Playstation	\$40.00
494	Lot - (2) Misc. Cash Registers & Printer	\$1.00
495	Lot - (7) Clear TV's	\$10.00
496	Lot - (8) Clear TV's	\$0.00
497	Friden Neopost Scale	\$5.00
498	Lot - (2) Detecto Scales	\$20.00
499	Ultegra Scale	\$0.00
500	Insignia 40" TV	\$25.00
501	Lot - (2) 32" TV's	\$40.00
502	Lot - (2) 32" TV's	\$20.00
503	Lot - (2) 32" TV's	\$20.00
504	Lot - (2) 29" TV's	\$20.00
505	Lot - (2) 26" TV's w/ VCR	\$10.00
506	Large Lot - Misc. Fasteners	\$150.00
507	Large Lot - Misc. Fasteners	\$150.00
508	Large Lot - Misc. Fasteners	\$65.00
509	Lot - Tire Repair Kits & Buffer	\$35.00
510	Lot - Misc. Inflators, Jacks, Hitches, Etc.	\$55.00
511	Lot - (12) Wire Brushes	\$5.00
512	Lot - (12) Wire Brushes	\$5.00
513	Lot - Shocks, AC Pumps, Etc.	\$30.00
514	Lot - Lights, Mirrors, Etc.	\$50.00
515	Lot - Clutch, Brake Disc, Etc.	\$20.00
516	Bucket - Trailing Arms, Struts, Etc.	\$30.00
517	Lot - (2) THH Motorcycle Helmets Sz. L	\$40.00
518	Lot - (6) Riot Helmets	\$65.00
519	Lot - (5) Riot Helmets	\$65.00
520	Box - Helmet Shields	\$20.00
521	Lot - Kitchen Whites	\$0.00
522	Lot - Army Fatigues	\$25.00
523	Rescue Suit	\$10.00
524	Lot - Holsters	\$10.00
525	Plastic Travel Case	\$1.00
526	Lot - Broom & Mop Handles, Etc.	\$1.00
527	Lot - Step Stool & Wire Covers	\$1.00

NH State Surplus Live Auction October 15, 2022

<u>Lot#</u>	<u>Item</u>	<u>Amount</u>
528	Lot - (3) In-Sight Tissue Dispensers	\$1.00
529	Lot - Scent & Sanitizer Dispensers, Etc.	\$1.00
530	Quattro Select Chemical Dispenser w/ Product	\$10.00
531	Ecolab Dispenser & Misc. Product	\$15.00
532	Lot - Misc. Cleaners	\$15.00
533	Lot - Misc. Cleaners & Body Wash, Etc.	\$10.00
534	Lot - Back Splash, Etc.	\$10.00
535	Lot - Black Cooling Racks	\$1.00
536	Lot - Thread, Etc.	\$15.00
537	Key Cabinet	\$40.00
538	Lot - (4) Bins of Incandescent Lamps	\$0.00
539	Crate - Misc. Electric & Plumbing Supplies	\$30.00
540	Large Lot - Door Handles, Bearing Assemblies,	\$75.00
541	8' Folding table	\$5.00
542	Hand Crank Sewing Machine	\$40.00
543	Hermes Routing Edging Machine	\$10.00
544	Lot - (3) Cafeteria Tables w/ Chairs	\$0.00
545	Lot - (2) Cafeteria Tables w/ Chairs	\$0.00
546	Tan Office Desk	\$0.00
547	Lot - (2) Computer Work Stations	\$1.00
548	Lot - (2) 5' Work Tables	\$5.00
549	Lot - (2) 5' Work Tables	\$5.00
550	Office Desk	\$5.00
551	Laundry Cart	\$5.00
552	Lot - (2) Desks	\$0.00
553	Lot - (2) Desks	\$0.00
554	Worktable	\$1.00
555	Lot - (2) Metal Worktables	\$5.00
556	Bin of Misc. Clothing	\$0.00
557	Bin of Misc. Clothing	\$0.00
558	Lot - (4) Misc. Office Chairs	\$1.00
559	Lot - (4) Misc. Office Chairs	\$1.00
560	Lot - (4) Misc. Office Chairs	\$0.00
561	Lot - (4) Misc. Office Chairs	\$1.00
562	Lot - (4) Misc. Side Chairs	\$1.00
563	Lot - (6) Brown Side Chairs	\$5.00
564	Lot - (6) Brown Side Chairs & 1 Wheeled Chair	\$0.00
566	Lot - (4) Side Chairs	\$5.00
567	Lot - (4) Side Chairs	\$5.00
568	Lot - (9) Stacking Chairs	\$0.00
569	Lot - (6) Stacking Chairs	\$0.00
570	Lot - (8) Stacking Chairs	\$5.00
571	LOT - (3) Metal Bookshelves	\$0.00
572	Wardrobe	\$1.00
573	Lot - (4) Plastic Workstations	\$1.00
574	2-Door Storage Cabinet	\$5.00
575	Lot - (2) Rolling Workstations	\$1.00
576	Large Office Desk	\$0.00
577	Lot - Desk & Side Table	\$5.00
578	Lot - 3-Drawer & 2-Drawer File Cabinets	\$0.00

NH State Surplus Live Auction October 15, 2022

<u>Lot#</u>	<u>Item</u>	<u>Amount</u>
579	Lot - (2) 5-Drawer Legal Size File Cabinets	\$1.00
580	Lot - (3) 4-Drawer File Cabinets	\$0.00
581	Lot - (2) 4-Drawer File Cabinets	\$1.00
582	Lot - (2) Grey Legal Size File Cabinets	\$20.00
583	Lot - (2) Card File Cabinets	\$30.00
584	Lot - (2) 5-Drawer File Cabinets	\$0.00
585	Lot - (2) 5-Drawer File Cabinets	\$1.00
586	2-Door Storage Cabinet	\$5.00
587	Grey 4-Shelf Bookcase	\$0.00
588	Storage Cabinet	\$0.00
589	Lot - (3) 5-Drawer File Cabinets	\$0.00
590	Lot - (3) 4-Drawer File Cabinets	\$0.00
591	Lot - (3) 4-Drawer File Cabinets	\$0.00
592	Lot - (3) 4-Drawer File Cabinets	\$0.00
593	Lot - (3) 4-Drawer File Cabinets	\$0.00
594	Lot - (2) 4-Drawer File Cabinets	\$0.00
595	Lot - (2) 4-Drawer File Cabinets	\$0.00
596	Lot - (2) 5-Drawer File Cabinets	\$0.00
597	Tan 2-Door Storage Cabinet	\$5.00
598	Pair - Glass Doors	\$0.00
599	Lot - (3) Broda Chairs	\$0.00
599a	Lot - (2) Broda Chairs	\$0.00
600	Box - HP Laptop Bags (new)	\$40.00
601	Box - Misc. Laptop Bags	\$5.00
602	Box - Misc. Laptop Bags	\$5.00
603	Box - Misc. Laptop Bags	\$0.00
604	Box - Misc. Laptop Bags	\$5.00
605	Box - Misc. Laptop Bags	\$0.00
606	Box - Dell Laptop Bags (new)	\$5.00
607	Box - Dell Laptop Bags (new)	\$20.00
608	Box - Dell Laptop Bags (new)	\$20.00
609	Bin - Misc. DeWalt Cordless Tools (No Batteries)	\$55.00
610	Bin - Misc. Adjustable Wrenches	\$145.00
611	Bin - Misc. Hammers	\$45.00
612	Bin - Misc. Utility Knives	\$85.00
613	Bin - Misc. Electric Drivers	\$10.00
614	Bin - Misc. Electric Drivers	\$10.00
615	Bin - Misc. Screwdrivers	\$65.00
616	Bin - Misc. Hammers	\$25.00
617	Bin - Misc. Pliers	\$225.00
618	Bin - Misc. Utility Knives	\$100.00
619	Bin - Misc. Pliers	\$175.00
620	Bin - Misc. Screwdrivers	\$50.00
621	Bin - Misc. Screwdrivers	\$150.00
622	Bin - Misc. Screwdrivers	\$125.00
623	Bin - Misc. Wire Strippers & Pliers	\$150.00
624	Bin - Misc. Combination Wrenches	\$325.00
625	Bin - Misc. Hammers	\$50.00
626	Lot - (3) First Aid Stations (Incomplete)	\$70.00
627	Lot - (4) Misc. First Aid Kits (Incomplete)	\$40.00

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<u>Lot#</u>	<u>Item</u>	<u>Amount</u>
628	Lot - (5) Smilee Tooth Whitening Kits	\$10.00
629	Datacard SP55 Card Printer	\$100.00
630	Lot - Misc. Soap & Sanitizer Dispensers	\$25.00
631	Lot - (4) Cube-It Plus Cabinet Storage Systems	\$70.00
632	Server Rack	\$25.00
633	Duke 4-Bay Food Warmer	\$105.00
634	Institutional Plate Warmer	\$5.00
635	Institutional Plate Warmer	\$0.00
636	Vulcan Convection Oven	\$10.00
637	Blodgett Dual Flow Convection Oven	\$70.00
638	Metro Heated Cabinet	\$70.00
639	Hobart 2-Door Refrigerator	\$1.00
640	Kent Carpet Cleaner	\$45.00
641	Advance Floor Machine	\$25.00
642	Pallet - Misc. Cleaning Supplies	\$25.00
643	Pallet - Misc. Cleaning Supplies	\$45.00
644	Pallet - Misc. Cleaning Supplies	\$45.00
645	Lot - (2) S&C Safes (No Combination)	\$10.00
646	4-Drawer Fire Proof File Cabinet	\$25.00
647	Pallet - Misc. Lab Equipment	\$40.00
648	Pallet - Misc. Lab Equipment	\$25.00
649	Pallet - Millipore Lab Water System Components	\$5.00
650	Pallet - Misc. Lab Equipment	\$2,750.00
651	Pallet - Misc. Lab Equipment	\$600.00
652	Pallet - Misc. Lab Equipment	\$650.00
653	Pallet - Lab Scales, Microscopes, Etc.	\$300.00
654	Pallet - Misc. Weather Instruments	\$95.00
655	Lot - (2) Pallets Microwaves w/ Antennas	\$110.00
656	Pallet - Misc. Automotive Parts	\$450.00
657	Pallet - Misc. Automotive Parts	\$350.00
658	Pallet - Misc. Automotive Tools	\$50.00
659	Pallet - (4) Jackhammers, Etc.	\$200.00
660	Pallet - (5) Jackhammers, Etc.	\$100.00
661	CM 1-Ton Hoist	\$50.00
662	Dayton 10" Drill Press	\$50.00
663	Pallet - Vacuum Pumps	\$200.00
664	Pallet - Sharpener, Etc.	\$20.00
665	Swing-Away T-51	\$10.00
666	Pallet - Air Tanks, Electric Motors, Etc.	\$80.00
667	Pallet - Pryco Components, Vent Pipe, Etc.	\$10.00
668	Pallet - Misc. Electrical Supplies	\$50.00
669	Pallet - Misc. Plumbing Supplies	\$20.00
670	Lot - (2) Toshiba Air Conditioners	\$175.00
671	Lot - Speed Queen Stackable Washer & Dryer	\$1.00
672	Bin - Temporary Fencing	\$30.00
673	Pallet - Misc. Metal Brushes	\$10.00
674	Pallet - Air Filters	\$10.00
700	EXMARK QUEST ZERO TURN MOWER	\$400.00
701	CUB CADET10Z8 SNOW BLOWER	\$5.00
702	SIMPLICITY SNO-AWAY SNOW BLOWER	\$30.00

NH State Surplus Live Auction October 15, 2022

<u>Lot#</u>	<u>Item</u>	<u>Amount</u>
703	LOT OF 2 MISC LAWN MOWERS	\$5.00
704	LOT OF 2 SNAPPER MOWERS	\$0.00
705	LOT OF 3 MISC LAWN MOWERS	\$5.00
706	PALLET OF MISC POWER TOOLS	\$5.00
707	STIHL MIS180C CHAINSAW	\$35.00
708	STIHL 034AV CHAINSAW	\$55.00
709	HUSQVARNA CHAINSAW	\$55.00
710	PALLET OF 3 TRIMMERS & 1 BLOWER	\$20.00
711	PALLET OF 3 TRIMMERS	\$40.00
712	RIDGID K-1000 RODDER	\$25.00
713	DEWALT 1200 PSI POWER WASHER	\$45.00
714	KENT SELECTSPRAY 1500E POWER WASHER	\$65.00
715	SOLAR 550 BATTERY CHARGER	\$45.00
716	ENDURO 3000 WATT GENERATOR	\$75.00
717	PROPANE SPACE HEATER	\$5.00
718	HYDRAULIC PALLET JACK (4,500 LB)	\$45.00
719	CRATE OF PUMPS, WELDER, AIR TOOLS	\$175.00
720	EMERGENCY EYEWASH STATION	\$0.00
721	SHARPENING WHEEL	\$35.00
722	EARLY PIPE THREADER	\$65.00
723	PALLET OF CONCRETE VIBRATORS	\$40.00
724	CRAFTSMAN 17" DRILL PRESS	\$75.00
725	ALUMA-TOWER CRANK UP TOWER	\$400.00
726	ALUMA-TOWER CRANK UP TOWER	\$450.00
727	ALUMA-TOWER CRANK UP TOWER	\$350.00
728	ALUMA-TOWER CRANK UP TOWER	\$400.00
729	SENTRY COMBINATION SAFE	\$0.00
730	BLODGETT CONVECTION OVEN	\$5.00
731	BLODGETT CONVECTION OVEN	\$0.00
732	STACK OF 15 WOOD PALLETS	\$5.00
733	STACK OF 15 WOOD PALLETS	\$5.00
734	STACK OF 15 WOOD PALLETS	\$5.00

FINANCE COMMITTEE

Agenda Item

Agenda Item Name: DHHS Lease Agreement – Community Center

Name of Person Submitting Item: Katie Ambrose, Deputy City Manager/Director of Finance & Administration

E-mail Address kathryn.ambrose@rochesternh.gov

Meeting Date Requested: January 10, 2023

Issue Summary Statement: NH Health and Human Services is leasing 18,000 sq ft of office space and 1,750 sq ft of storage space at the James W. Foley Memorial Community Center for \$25,184.80/month or \$302,217.50 annually. The current lease extension is expiring on April 30th, 2024.

The State has expressed an interest in entering into a longer-term lease with the City. DPW is currently working with them on the budgeted CIP Carpeting Project, and we intend to paint their space while the carpet project is in progress. DHHS had previously requested significant renovations for the leased premises but now believe that the carpet and painting project will be sufficient for their needs. They are asking if the City would commit to a 10 year lease without any renovations other than carpets and paint.

A recommendation is sought from Finance Committee on if the City desires to enter into a new lease with NH Health and Human Services, and the recommended duration of a new lease if it is supported. Historic lease revenue data is attached to inform the discussion.

Recommended Action: Discussion

From	To	Office Space 18,000 sq ft	Storage Space 1,750 sq ft	Monthly Revenue	Annual Revenue
5/1/2022	4/30/2024	\$24,705.00	\$479.80	\$25,184.80	\$302,217.60
4/30/2020	4/30/2022	\$24,000.00	\$466.67	\$24,466.67	\$293,600.04
8/31/2018	4/30/2020	\$23,415.00	\$455.00	\$23,870.00	\$286,440.00
12/31/2016	12/31/2018	\$22,950.00	\$446.25	\$23,396.25	\$280,755.00
12/31/2015	12/31/2016	\$22,500.00	\$437.50	\$22,937.50	\$275,250.00
6/30/2015	12/31/2015	\$22,500.00	\$437.50	\$22,937.50	\$275,250.00
6/30/2013	6/30/2015	\$22,500.00	\$437.50	\$22,937.50	\$275,250.00
6/30/2011	6/30/2013	\$22,500.00	\$437.50	\$22,937.50	\$275,250.00
6/30/2010	3/30/2011	\$22,500.00	\$437.50	\$22,937.50	\$275,250.00
7/1/2005	6/30/2010 Yr 5	\$22,500.00	\$437.50	\$22,937.50	\$275,250.00
7/1/2005	6/30/2010 Yr 4	\$22,500.00	\$437.50	\$22,937.50	\$275,250.00
7/1/2005	6/30/2010 Yr 3	\$21,125.00	\$437.50	\$21,562.50	\$258,750.00
7/1/2005	6/30/2010 Yr 2	\$21,750.00	\$0.00	\$21,750.00	\$261,000.00
7/1/2005	6/30/2010 Yr 1	\$21,375.00	\$0.00	\$21,375.00	\$256,500.00

FINANCE COMMITTEE

Monthly Financial Summary Report

Agenda Item Name: Monthly Financial Statements Summary – as of December 31, 2022

For the full detail report, click here: [December 31, 2022 Financial Detail Report](#)

Name of Person Submitting Item: Mark Sullivan Deputy Finance Director

E-mail Address: mark.sullivan@rochesternh.net

Issue Summary Statement

Below are the revenues & expense highlights through December 31, 2022, which represents approximately 59% completion of FY23. A “Pending” designation means no revenues for that category were received by December 31, 2022

GENERAL FUND NON PROPERTY TAX REVENUES

Motor Vehicle Registrations: FY23 Adopted \$5,100,000: \$2,792,429 collected, 55%.

Waste Management Host Fees: First & Second payments received, total \$2,379,807; **Note:** FY23 City Adopted Budget \$3,300,000, School Budget \$878,127-Total \$4,178,127.

Building Permits: FY23 Adopted \$350,000: \$464,423 collected, 133%.

Interest Income: FY23 Adopted \$50,000: \$295,542,849 collected, 591%- Interest rates above 2% on investment accounts.

Interest on Delinquent Taxes: FY23 Adopted \$360,000: \$271,714, collected, 76%- Tax Year 2021 Tax Lien Notices submitted 9-30-22.

State of NH Rooms & Meals: FY23 Adopted \$2,296,678: \$2,867,759, collected, 125%

Highway Block Subsidy: FY23 Adopted \$617,000: \$381,236 collected, (two quarterly payments), 62%. State of NH DRA confirmed this revenue will increase to \$635,694.

Cablevision: FY23 Adopted \$235,000: \$71,726 collected, 31%.

Recreation-Summer/Fall Programs: FY23 Adopted \$115,550: \$117,495 collected, 102%.

GENERAL FUND EXPENSES: FY23 overall expenses are slightly above budget at 57%-Allocation 53% Expended, 4% Encumbered.

Police Patrol Overtime: FY23 Adopted \$108,546: Expended \$117,224, 108%

Dispatch Overtime: FY23 Adopted \$34,000: Expended \$102,001, 300%

Fire Overtime: FY23 Adopted \$240,000: Expended \$171,741, 72%

Public Works-Winter Maintenance: FY23 Adopted \$535,782: Expended \$29,917, 7%

COUNTY TAX: FY23 Adopted \$7,254,738: State of NH DRA confirmed \$7,785,827.

WATER-SEWER SPECIAL REVENUE FUNDS:

Summary Water-Sewer Funds:

Water Fund FY23 Adopted Revenues/Expenses \$7,686,468: Revenues 26%, Expenses 28%.

Sewer FY23 Adopted Revenues/Expenses \$10,524,422: Revenues 15%, Expenses 41%.

Note: Water & Sewer revenues decreased approximately 4% from August-31, 2022 Financial Report. This was due to a fiscal year end accrual reclassification of revenues received in FY23 that belonged in FYE22.

Community Center: FY23 Adopted Revenues/Expenses \$941,071,66: Revenues 37% collected, Expenses 51 %

Arena Special Revenue: FY23 Adopted Revenues/Expenses \$431,66: Revenues 43% collected Expenses 56%.