

**CITY OF ROCHESTER**  
**NOTICE of PUBLIC MEETING:**  
***FINANCE COMMITTEE***

**Meeting Information**

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**Date:** March 10, 2020  
**Time:** 7:00 P.M.  
**Location:** City Council Chambers  
31 Wakefield Street  
Rochester, New Hampshire

**Agenda**

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1. Call to Order
2. Public Input
3. Unfinished Business
  - 3.1 UAB Water-Sewer Rates-Review-Letter from UAB-Pg. 1
4. New Business
  - 4.1 Economic Development Fund Supplemental Request-M. Scala, Pg.4
  - 4.2 Installation of Lights & Signs North Main Street Crosswalk-Discussion, Pg.6
5. Reports from Finance & Administration
  - 5.1 Monthly Financial Report Summaries February 29, 2020, Pg. 16
    - 5.1 (a) February 29, 2020 Revenues-Pg. 17
    - 5.1 (b) February 29, 2020 Expenses-Pg. 19
    - 5.1 (c) February 29, 2020 General Fund Salary & Benefits-Pg. 22
  - 5.2 Report on Sale of City Property-Pg. 23
6. Other
7. Adjournment

# FINANCE COMMITTEE

## Agenda Item

**Agenda Item Name:** FY20 Water-Sewer User Rates

**Date Submitted:** 3/2/20

**Name of Person Submitting Item:** Mark Sullivan

**E-mail Address:** mark.sullivan@rochesternh.net

**Meeting Date Requested:** 3/10/20

**Issue Summary Statement:** Continued follow up on recommended Water & Sewer User Rate increases. The bonded debt issue for FY20 has been increased based on actual April-20 bond issue details. UAB supports a 5% increase on Water, and believes a 10% rate increase on Sewer is warranted based on the authorized and unissued debt level. Attached is memo from UAB.

**Recommended Action:** Discussion/Review, recommendation to full Council Water-Sewer FY20 User Rate increases.



*City of Rochester, New Hampshire*  
Utility Advisory Board  
31 Wakefield Street Rochester NH 03867  
(603) 332-3110



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## INTEROFFICE MEMORANDUM

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**TO:** FINANCE COMMITTEE  
**FROM:** SHAWN LIBBY, CHAIRMAN UTILITY ADVISORY BOARD(UAB) SL  
**DATE:** January 22, 2020  
**SUBJECT:** 2020 UAB Rate Increase Recommendations  
5% Water  
10% Sewer  
**CC:** Joe Boudreau UAB  
Eli Barnes UAB  
Ralph Sanders UAB  
Brett Johnson UAB

The UAB members appreciated the opportunity to present our recommendations to the Finance Committee last fall. Given the new members of the committee and in understanding the process and decisions that need to be made, we felt we should revisit our proposed increases to the Water and Sewer rates for 2020.

Sewer and water rates have been increased somewhat sporadically over the past 10 years. These rates have not kept up with the CPI during that timeframe. In the same period, the city has spent substantial dollars on improvements to the infrastructure and in adding technology and compliance with external regulations to both sewer and water. These improvements/changes have led to the sewer/water rates being insufficient to support the operation to maintain safe and clean water for the residents of Rochester.

It is also important to note that while the number of users has increased over the past 10 years, the volume of water usage remains basically flat over same time period. This is a result of resident usage of less water and of new appliance requirements for less water, washers, dishwashers, toilets, etc. The UAB sees this trend continuing into the future.

While usage has remained constant, costs are increasing annually. Since the city had not increased rates on an annual basis and for the most part as a smaller percent increase, it is necessary to have a larger increase for 2020.

There is always a concern that increases in water/sewer rates will disadvantage Rochester as a place to live for prospective real estate developers and buyers. UAB research has shown that the increases we are recommending would place us closer to the median for water and sewer rates with comparable local cities.

As the Finance Committee is aware, there are several capital projects that will be funded to maintain the integrity of the system. Because of water issues throughout the country and even in our local areas the city is aware of the potential impact of regulatory agencies on our system.

**The UAB recommends the following:**

Rate increases must go forward, like taxes, be set on an annual basis.

Water rates will increase by 5% - **an increase of \$6.85 per billing cycle (quarterly) for the average user.**  
Sewer rates will increase by 10% for 2020 – **an increase of \$11.90 per billing cycle (quarterly) for the average user.**

The UAB has attached a recommendation as to how the city could inform the residents of the context and rationale for these increases in 2020.

Each year we receive a letter from the City of Rochester showing the tax bill for the coming year. In December 2019 the tax bill letter informed residents of the rationale for the 2020 tax changes. While residents were not universally supportive of the increases that many received in the new tax bill, the city was transparent and gave residents an understanding for the changes.

The UAB believes the City should take this transparent approach to the Water and Sewer rates for 2020. By sharing our rationale with residents this transparency will allow us to be more able to support the necessary increases for 2020. Including this letter provides residents with the context and understanding of the necessity to review water and sewer rates on an annual basis.

**Suggested letter**

The City of Rochester has been proactive in applying the latest technology and processes necessary to provide our residents with clean and safe water. Here are a few of the factors that have benefitted from this focus:

**Our City employees have contributed to our clean and safe water by:**

Constantly upgrading and improving the water and sewer infrastructure and systems

Extending services to underserved sections of the City.

Adding users through the positive housing development in the City

**Our residents have also been part of our success by the smart use of our water resource:**

Purchasing new improved appliances that use less water

Applying conscious awareness to conserve the water resource

The result of actions by our employees and residents has been that overall water volume over the past few years has remained constant. However, costs have continued to increase – personnel, supplies, technology, system improvements, etc.

**Therefore, we need to increase the water and sewer rates for 2020.**

Water rates will increase by 5% - an increase of \$6.85 per billing cycle (quarterly) for the average user. Your bill can vary based on your personal usage.

Sewer rates will increase by 10% for 2020 – an increase of \$11.90 per billing cycle (quarterly) for the average user. Your bill can vary based on your personal usage.

As we have seen from reports in the media, both local and nationwide, safe and clean water is not something that we can take for granted. It requires the commitment of the City and our residents. With your continued support, the City of Rochester will strive to provide residents with quality water and sewer.

# FINANCE COMMITTEE

## Agenda Item

**Agenda Item Name:** Economic Development Fund \$18,000 Supplemental Request

**Date Submitted:** 3/2//2020

**Name of Person Submitting Item:** Michael Scala

**E-mail Address:** Michael.scala@rochesternh.net

**Meeting Date Requested:** 3/10/2020

**Issue Summary Statement:** The Economic Development Department is seeking an \$18,000 supplemental appropriation to pay the cost of subdivision and roadwork planning for 3 parcels within the Granite State Business Park. These funds will come from the Economic Development Fund (#7023), Fund balance.

**Recommended Action:** Recommend approval of supplemental appropriation to City Council.

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CITY OF ROCHESTER  
BALANCE SHEET FOR 2020 9

P 1  
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FUND: 7023 ECONOMIC DEVELOPMENT FUND				NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS					
	7023	117201	ESTIMATED REVENUES	.00	100,000.00
	7023	117301	EXPENDITURE CONTROL	100,000.00	100,000.00
TOTAL ASSETS				100,000.00	200,000.00
LIABILITIES					
	7023	220702	DUE TO FROM GEN FUND	-100,000.00	116,778.79
	7023	221800	REVENUE CONTROL	.00	-100,000.00
	7023	221900	APPROPRIATION CONTROL	.00	-100,000.00
TOTAL LIABILITIES				-100,000.00	-83,221.21
FUND BALANCE					
	7023	325301	UNDESIGNATED FUND BALANCE	.00	-116,778.79
TOTAL FUND BALANCE				.00	-116,778.79
TOTAL LIABILITIES + FUND BALANCE				-100,000.00	-200,000.00
				=====	=====

\*\* END OF REPORT - Generated by Roland Connors \*\*

Fiscal Year	Description	Amount	Notes and Assumptions
FY19	Fund Balance as of 06/30/2019	(116,778.79)	
FY20	Expended	100,000.00	Transfer to Wayfinding Project 20502
FY20	Encumbered	-	
FY20	FY20 Adopted Estimated Revenue	(100,000.00)	Transfer from General Fund
	<b>Estimated (Unaudited) Fund Balance as of 03/03/2020</b>	<b>(116,778.79)</b>	

# FINANCE COMMITTEE

## Agenda Item

**Agenda Item Name:** Installation of Lights & Signs at North Main St. Crosswalk

**Date Submitted:** 3/4/2020

**Name of Person Submitting Item:** Mark Sullivan

**E-mail Address:** Mark.sullivan@rochesternh.net

**Meeting Date Requested:** 3/10/2020

**Issue Summary Statement:** City Council referred this project to Finance Committee on the March 4, 2020 meeting. Project estimated to be \$50,000, attached are minutes from the February 19, 2020 Public Safety meeting.

**Recommended Action:** Discussion of project and funding

Public Safety Committee  
Council Chambers  
February 19, 2020  
6:00 PM

**MEMBERS PRESENT**

Councilor Don Hamann, Chair  
Councilor Peter Lachapelle, Vice-chair  
Councilor Jeremy Hutchinson  
Councilor Chris Rice

**MEMBERS ABSENT**

Councilor Palana Belken

**OTHERS PRESENT**

Councilor David Walker  
Michael Bezanson, PE, City Engineer  
Gary Boudreau, Deputy Police Chief  
Mark Klose, Fire Chief  
Dan Camara, GIS Asset Mgmt. Tech.  
Bonnie Billings, 161 Chesley Hill Road  
Lynn Allen, Principal, William Allen School

Minutes

Councilor Hamman brought the meeting to order at 6:00 PM.

1. Public Input

The members of the public that were present were there for items listed on the agenda.

2. 161 Chesley Hill Road-No Outlet Sign

Councilor Hamann summarized the issue. Item number 3 was moved up on the agenda; Bonnie Billings of 161 Chesley Hill Road was present to discuss the safety concerns in her area. Mrs. Billings came to the meeting to request a “no outlet” sign for her driveway; she said she has been at this residence for 37 years and over the years there have been many changes to the road. There is a new development off Chesley Hill Road, and many new houses being built; 3 right near her driveway. This brings more traffic to the area. Her driveway is right off the curve in the road. If people do not know the area, they go down the driveway and then turn around sometimes in the driveway, lawn or their garden. It’s been getting worse lately, so she was hoping a “no outlet” sign would help. She stated that a few years ago her daughter came to a Public Safety meeting regarding concerns with the road; there were a lot of accidents in the area. Curve ahead warning signs and 20 mph advisory speed plaques were placed near the corner. Councilor Lachapelle said that he is



very familiar with this area. He asked if her driveway was paved. Mrs. Billings stated that although there is a paved apron portion, the actual driveway is gravel and she maintains it. Councilor Walker said that a “no outlet” sign typically is placed when there are at least 2 streets but no outlet; if this was a city street, it would warrant a “dead end” sign. Mrs. Billings said she saw a street across from the Kohl’s shopping plaza that had a “no outlet” sign, so that is why she thought of that. She said she knows she could probably get a “private drive” sign, but she just wanted to bring it to the committee to see what could be done. She said 37 years ago there was no lighting down there, so they had Public Service bring a pole and light in; that may be a reason people think it is a road. Councilor Hutchinson said a “private drive” sign would not reflect good at night, putting a reflective “chevron” sign right near the trees would help. ***Councilor Lachapelle made a motion to install 2 “chevron” signs at the corner near Mrs. Billings driveway at the discretion of DPW. The motion was seconded by Councilor Rice. Unanimous voice vote carried the motion.*** Councilor Lachapelle said that if Mrs. Billings wanted to put up a “private drive” sign on her property she could.

### 3. Portland/Franklin Street-Speeding Concerns

Councilor Hamann summarized the issue. He said that he spoke to a woman that requested a “speed limit” sign or a “school zone” sign on Chamberlain Street between Portland and Franklin Street. Councilor Walker said that the speed trailer could be placed in the area to collect data. Councilor Hamann said that the woman said the speed trailer was out in the area previously and the average speed was 28 mph. Deputy Chief Boudreau said he would look to see if he has any data for this area. Councilor Walker stated that the “school zone” signs have already been placed in the area. Mr. Bezanson said that the woman also had a chance to talk to Mr. Nourse, Director of City Services, and that she indicated that in addition to speeding cars, there were also buses speeding in the area. Deputy Chief Boudreau said he would put this area on the list for the speed trailer; he also said that he would have to ask someone if they would be willing to have the speed trailer on their property because it is tight in the area. This was kept in committee, the speed trailer would not be placed until the weather got warmer, maybe April or May.

### 4. Wilson Street/Route 125-Left Turning Traffic-Intersection Concerns

Councilor Hamann summarized the issue. Michael Rademacher of 11 Wilson Street sent an email to the City Manager’s office stating that at the intersection of Wilson Street and Route 125 is dangerous to attempt to continue straight through the intersection onto Old Dover Road as the opposing traffic regularly turns left in front

of him even though they have to yield. Councilor Hamann asked if the traffic signal phases could be adjusted. Mr. Bezanson said that they recently went through and coordinated the timing through the whole corridor; it was difficult to get it just right and it is still not great for some turning movements, but it is the best they could do in the area. It was suggested that a sign that states “left turn yield on green” be installed for traffic on Old Dover Road. Councilor Walker asked where the sign would be placed. Mr. Bezanson stated that the sign would be installed on the mast arm near the signal head. ***Councilor Lachapelle made a motion to place a “left turn yield on green” sign on the mast arm facing Old Dover Road. Councilor Rice seconded the motion. Unanimous voice vote carried the motion.***

#### 5. Granite Street William Allen School Parking/Traffic Concerns

Councilor Hamann summarized the issue. Deputy Chief Boudreau said that Lynn Allen, Principal of William Allen School, was present to discuss the traffic issues in the Woodman and Granite Street Area; Superintendent of Schools Kyle Repucci and School Board Chair Paul Lynch could not make it due to a prior commitment. This issue has been in committee for a couple of months now. The original complaint came from a resident of Glen Street; she said that traffic was backing up on Granite Street and on Charles Street and emergency vehicles could not get down the street. The School Resource Officer has been out in the area; vehicles are stopping and standing on Granite Street and people are passing on double yellow lines on Charles Street, making the area very dangerous. Deputy Chief Boudreau said he and Mr. Bezanson met today with the School Department to go over possible solutions. He stated that any solution would cause some complications. Mr. Bezanson said that the current traffic pattern for student drop-off and pick-up is vehicles go down Charles Street to Granite to the school and buses go down Woodman Street to Davyanne Locke Lane to the school. This traffic pattern was switched during the last construction project due to complaints from residents in the Woodman Street area. One possible long term solution to queue more vehicles before reaching Charles Street is to switch the traffic pattern back with next project, so it queues on Davyanne Locke and Woodman, and potentially Myrtle. Councilor Walker said that just moves the problem to a different area. Mr. Bezanson said Granite is one-way, but Woodman is two-way and emergency vehicles could access the neighborhood more easily on a two-way road. Also, the roadway will be reconstructed with designated parking in certain areas and proper travel lane widths striped, which is much different than the existing condition where vehicles are parked on both sides of Woodman and passing two-way traffic is very difficult. Councilor Walker said he thinks it is time to put “no parking from 2-3” signs on Granite Street with the exemption of the apartment buildings; they will have to get a

sticker so they are not towed. Councilor Rice said he would like to hear from the School Department to see if they have any solutions. Councilor Hamann said no matter what is decided unfortunately for the next 2 years during the construction project there are going to be issues. When the school was built everybody was walking to school; now the parents bring them and wait to pick them up. Lynn Allen, Principal of William Allen School, said they have met collaboratively with City staff, trying to find the best solution. She remembers that the traffic flow changed because some of the neighbors were complaining. She said she was working on the March newsletter to educate the parents to be better neighbors; she said they will continue to get the message out. She said that she has been there for 7 years and they had to get an emergency vehicle down there twice and they were able to do so; people work together during an emergency. Councilor Walker said he knows that the solution he proposed won't be a popular one, but might be the only one that works to get the emergency vehicles down the road. Councilor Lachapelle wanted to thank Ms. Allen for coming and trying to educate parents on the issue. He said he is not so keen on the "no parking" sign idea on Granite Street, but the parents need to be educated about the safety of the kids and access for emergency vehicles; if the parents don't cooperate, there will be no parking on Granite Street. Councilor Walker said that educating people works for short periods of time, then a new year starts and it goes back to how it was. Councilor Hamann asked if the newsletter mentioned anything about not showing up for pick-up until the 3:00 PM dismissal time. Ms. Allen said not in the March letter; she said there was a little different tone to this letter, but she has stated that in the past. Councilor Hamann said that they had the same problem at Maple Street School and that the police came out and moved the vehicles along. Councilor Hamann said why don't we wait to see, try to get the parents educated. This is kept in committee until springtime.

## 6. E911 Update

Councilor Hamann summarized the issue. Deputy Chief Boudreau said that they did not meet this month. Deputy Fire Chief Wilder has been working with Waste Management to renumber the Rochester Neck Road. The consent letters went out and waiting for them to return.

## 7. Emergency Management

Councilor Hamann summarized the issue. Fire Chief Klose said that it has been pretty quiet on the emergency management side, he expects to see a notification to come out before noon tomorrow regarding the cold weather. He said the tri annual seacoast response drill is happening soon, Rochester is the host for Portsmouth.

The training started tonight and is region wide training. This allows them to reach out to community like Farmington, Barrington, and Milton. There will be a drill in September where the city will be raided, it is a practical exercise.

#### 8. Seasonal Cold Weather Warning Center

Councilor Hamann summarized the issue. Fire Chief Klose said that the City Manager has made the decision to open the Cold Weather Shelter, it will be opening tomorrow night at 38 Hanson Street at 9 PM. They are working with Strafford County for volunteers, they are having a hard time getting volunteers from 2am to 6am. He said it opened on February 7<sup>th</sup> and 8<sup>th</sup> and the 1<sup>st</sup> night they had 9 individuals stay the night and 7 or 8 who came to warm up and get some food. The second night they had 12 individuals and 7 or 8 come in to warm up and eat. Fire Chief Klose said Clementos has donated the pizza and some citizens donated food; they had so much that some had to be thrown away the next day. Councilor Walker wanted to know what would happen if the weather was 0-degrees during the day. Fire Chief Klose said he would make that recommendation to the City Manager to open the shelter. Councilor Rice asked about donations. Fire Chief Klose said they need sleeping bags, blankets and socks, he said when they're outside their socks get wet. Councilor Hutchinson talked about trigger temperature when to activate the Cold Weather Shelter and asked if they should have some soft guidelines for it. He has a Task Force meeting tomorrow night and he will bring it up.

#### 9. Other

##### North Main Street Crosswalk Yield Sign

Councilor Rice asked for an update on the signs/lights for the North Main Street crosswalk. Mr. Bezanson showed the Committee a graphic of the new crosswalk location on North Main Street near the municipal parking lot and next door to the Lilac City Grill; the previous crosswalk location went driveway to driveway. Existing streetlight locations were also shown on the graphic; Mr. Bezanson said the existing lights are not in the best locations for the new crosswalk. He showed another graphic that depicted the current guideline for placing streetlights ahead of mid-block crosswalk locations; the distance from the crosswalk depends on a few factors including the height and intensity of the light. Mr. Bezanson also showed a couple of photos of rectangular rapid flashing beacons (RRFB) that could be installed with crosswalk signs and an actuator button. Councilor Lachapelle asked if you hit the button, does it automatically start blinking? Mr. Bezanson said yes. Councilor Rice wanted to know if there is a solar option. Mr. Bezanson said yes, and they may be

cheaper, but not sure if they are as reliable; he recommended that the RRFBs and street lights be hardwired. He said the light poles are about \$9,000 each; total cost including the RRFB installation, installing conduit in the sidewalk/road, repairing the concrete/pavement, etc. will be around \$50,000. Councilor Walker said this should be a budget item in the capital budget. Mr. Bezanson said DPW already met with the City Manager on their proposed budget, but that he could request that the City Manager add it in. **Councilor Lachapelle made a motion to bring to full City Council the budget of \$50,000 to install overhead streetlights and crosswalk signs with RRFBs at the North Main Street crosswalk. The motion was seconded by Councilor Rice. Unanimous voice vote carried the motion.** Mr. Bezanson said there were a couple of options for the streetlight poles/globes and he wanted to present the idea to the Historic District Commission. He also mentioned that the Planning Department is developing a Downtown Master Plan and he should meet with them to discuss the streetlights as well.

South Main Street/Columbus by China Palace

Councilor Lachapelle said last month the request for the “no parking” sign was misunderstood. On South Main Street in front of the China Palace in the last spot they are requesting a “no parking” sign. **Councilor Lachapelle made a motion to place a “no parking here to corner” sign at the corner of South Main Street in front of the China Palace at the discretion of DPW. The motion was seconded by Councilor Rice. Unanimous voice vote carried the motion.**

Columbus Avenue- “No Right Turn On Red” sign on South Main Street

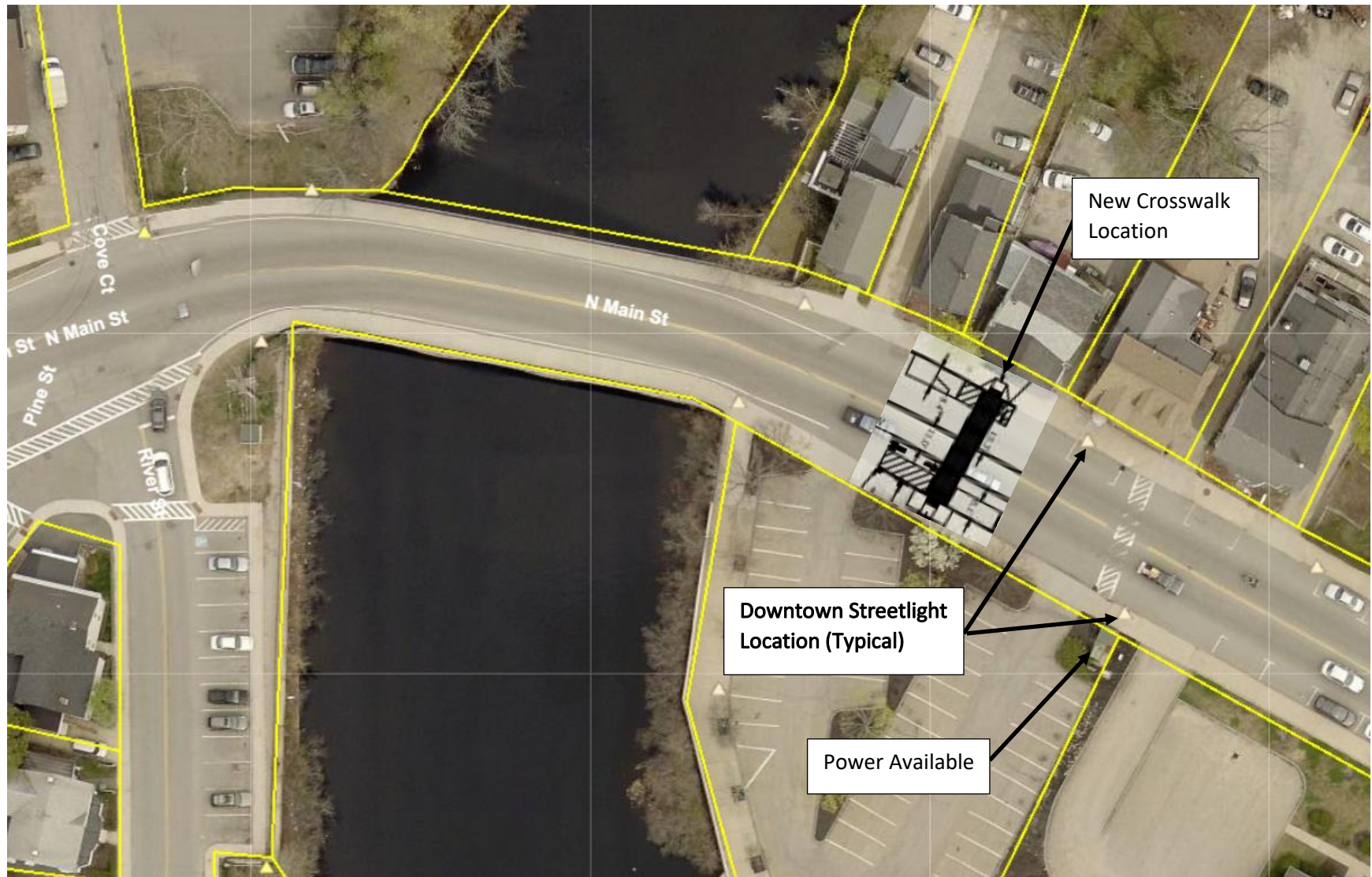
Councilor Lachapelle said that the “no right turn on red” sign that is on the mast arm on South Main Street is very small and vehicles are not obeying the sign. Councilor Hamann said maybe the stop line could be painted further back and a duplicate sign could be installed on the side of the road. Mr. Bezanson said that they could leave the current sign on the mast arm, but move it a little bit to avoid early morning shadows. No action had to be taken by the Committee for this item.

Councilor Lachapelle made a motion to adjourn the meeting at 7:21 PM. Councilor Rice seconded the motion. The motion passed unanimously.

Minutes respectfully submitted by Laura Miller, Secretary II.



**Figure 12. Drawing. New design for midblock crosswalk lighting layout.**









# FINANCE COMMITTEE

## Agenda Item

**Agenda Item Name:** Monthly Financial Statements Summary – as of February 29, 2020

For the full detail report, click here: [February 2020 Financial Detail Report](#)

**Name of Person Submitting Item:** Mark Sullivan Deputy Finance Director

**E-mail Address:** mark.sullivan@rochesternh.net

**Meeting Date Requested:** February 18, 2020

### **Issue Summary Statement**

The February 29, 2020 financial summary reports are attached. We are approximately 67% through fiscal year 2020. General Fund expenses are trending to budget, and revenues are slightly above budget. Contingency balance is adequate at \$148K. Overall General Fund Salary and Benefits are trending slightly below budget. However, on the expenditure side Fire Regular OT and Winter Maintenance are nearing 100% expended.

Regarding General Fund Revenues, Motor Vehicle, Host Community Fee, Building Permits and Interest Income revenues remain strong, and we likely exceed budgeted amounts. We will continue to monitor budget performance and advise of any concerns.

03/03/2020 14:21  
mark.sullivan

CITY OF ROCHESTER  
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 08

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
<hr/>						
1000 GENERAL FUND	<hr/>					
11011 ECONOMIC DEVELOPMENT REVENUE	0	1,000	1,000	2,602.25	-1,602.25	260.2%
11031 CITY CLERK REVENUE	105,920	0	105,920	68,649.21	37,270.79	64.8%
11051 ASSESSORS REVENUES	0	0	0	220.50	-220.50	100.0%
11061 BUSINESS OFFICE REVENUE	350,000	0	350,000	355,553.09	-5,553.09	101.6%
11062 BUSINESS OFFICE REVENUE	1,000	0	1,000	.01	999.99	.0%
11071 TAX COLLECTOR REVENUE	32,271,384	531,787	32,803,171	32,826,343.82	-23,172.82	100.1%
11072 TAX COLLECTOR REVENUE	0	3,308	3,308	.00	3,308.00	.0%
11081 GENERAL OVERHEAD REVENUE	4,080,748	5,522,508	9,603,256	3,420,813.32	6,182,442.76	35.6%
11082 GENERAL OVERHEAD REVENUE	1,548,683	14,074	1,562,757	2,248,834.70	-686,077.70	143.9%
11091 PUBLIC BLDGS REVENUE	0	0	0	6,523.97	-6,523.97	100.0%
11101 PLANNING	16,250	0	16,250	23,333.69	-7,083.69	143.6%
11201 REV LEGAL OFFICE	50,000	0	50,000	33,673.21	16,326.79	67.3%
12011 POLICE CITY REVENUE	325,400	0	325,400	225,185.75	100,214.25	69.2%
12021 FIRE CITY REVENUE	25,500	0	25,500	23,266.23	2,233.77	91.2%
12022 FIRE STATE REVENUE	41,812	0	41,812	3,375.00	38,437.00	8.1%
12031 DISPATCH CENTER	60,290	0	60,290	.00	60,290.00	.0%
12041 CODE ENFORCEMENT REVENUE	394,175	0	394,175	335,733.30	58,441.70	85.2%
13011 PUBLIC WORKS REVENUE	33,700	0	33,700	23,484.89	10,215.11	69.7%
13012 STATE HIGHWAY SUBSIDY	634,612	14,563	649,175	519,340.37	129,834.63	80.0%
14011 WELFARE REVENUE	2,500	0	2,500	5,131.24	-2,631.24	205.2%
14021 RECREATION REVENUE	120,000	0	120,000	107,759.59	12,240.41	89.8%
14031 LIBRARY REVENUE	14,200	0	14,200	6,968.82	7,231.18	49.1%
TOTAL GENERAL FUND	40,076,174	6,087,240	46,163,414	40,236,792.96	5,926,621.12	87.2%
<hr/>						
5001 WATER ENTERPRISE FUND	<hr/>					
510001 WATER WORKS REVENUE	6,607,310	0	6,607,310	2,201,846.78	4,405,463.22	33.3%
TOTAL WATER ENTERPRISE FUND	6,607,310	0	6,607,310	2,201,846.78	4,405,463.22	33.3%
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5002 SEWER ENTERPRISE FUND	<hr/>					
520001 SEWER WORKS REVENUE	8,017,640	0	8,017,640	2,636,538.80	5,381,101.20	32.9%
520002 SEWER WORKS REVENUE	411,989	0	411,989	61,613.00	350,376.00	15.0%
TOTAL SEWER ENTERPRISE FUND	8,429,629	0	8,429,629	2,698,151.80	5,731,477.20	32.0%

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 mark.sullivan

CITY OF ROCHESTER  
 YEAR-TO-DATE BUDGET REPORT

P 2  
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FOR 2020 08

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
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5003 ARENA ENTERPRISE FUND						
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530001 ARENA REVENUE	402,865	0	402,865	291,083.78	111,781.22	72.3%
TOTAL ARENA ENTERPRISE FUND	402,865	0	402,865	291,083.78	111,781.22	72.3%
6000 COMMUNITY CENTER SP REV FUND						
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600001 COMMUNITY CENTER REVENUE	861,466	0	861,466	577,669.14	283,796.86	67.1%
TOTAL COMMUNITY CENTER SP REV FUND	861,466	0	861,466	577,669.14	283,796.86	67.1%
GRAND TOTAL	56,377,444	6,087,240	62,464,684	46,005,544.46	16,459,139.62	73.7%

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CITY OF ROCHESTER  
YEAR-TO-DATE BUDGET REPORT

P 1  
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FOR 2020 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1000 GENERAL FUND							
11000051 CITY MANAGER	470,894	0	470,894	292,778.21	16,146.45	161,969.34	65.6%
11012351 ECONOMIC DEVELOPMENT	510,030	1,000	511,030	332,340.67	27,680.27	151,009.06	70.5%
11020050 IT SERVICES	797,462	6,200	803,662	484,292.65	56,180.68	263,188.67	67.3%
11030051 CITY CLERK	334,803	0	334,803	206,932.69	-2,159.44	130,029.75	61.2%
11040050 ELECTIONS	54,479	0	54,479	36,695.64	-2,286.44	20,069.80	63.2%
11050070 ASSESSORS	569,498	0	569,498	355,813.12	6,685.46	206,999.42	63.7%
11060051 BUSINESS OFFICE	543,461	0	543,461	343,722.42	3,760.26	195,978.32	63.9%
11063151 HUMAN RESOURCES	213,071	10,000	223,071	143,893.79	17,469.54	61,707.67	72.3%
11070070 TAX COLLECTOR	382,295	0	382,295	242,503.82	3,239.03	136,552.15	64.3%
11080050 GENERAL OVERHEAD	1,021,733	-143,533	878,200	393,362.69	122,731.89	362,105.42	58.8%
11090050 PB CITY WIDE 50	668,503	11,639	680,142	410,198.35	60,852.61	209,091.04	69.3%
11090051 PB CITY HALL 51	66,066	0	66,066	42,827.65	13,898.16	9,340.19	85.9%
11090052 PB OPERA HOUSE 52	48,551	0	48,551	27,279.70	15,044.26	6,227.04	87.2%
11090054 PB CENTRAL FIRE 54	10,979	0	10,979	7,758.26	2,297.25	923.49	91.6%
11090055 PB GONIC FIRE 55	10,594	0	10,594	5,606.27	2,119.75	2,867.98	72.9%
11090056 PB LIBRARY 56	18,893	0	18,893	12,997.50	4,466.51	1,428.99	92.4%
11090057 PB DPW GARAGE 57	11,874	0	11,874	7,594.72	3,057.25	1,222.03	89.7%
11090059 PB ER FIRE STATION 59	775	0	775	157.43	167.57	450.00	41.9%
11090061 PB HISTORICAL MUSEUM 61	1,520	0	1,520	396.34	631.00	492.66	67.6%
11090063 PB HANSON POOL 63	5,100	0	5,100	1,839.38	50.00	3,210.62	37.0%
11090064 PB GONIC POOL 64	2,900	0	2,900	928.88	.00	1,971.12	32.0%
11090065 PB EAST ROCHESTER POOL 65	2,600	0	2,600	928.88	.00	1,671.12	35.7%
11090068 PB GROUNDS 68	12,160	0	12,160	4,093.78	-363.78	8,430.00	30.7%
11090069 PB DOWNTOWN 69	17,000	0	17,000	6,246.12	.00	10,753.88	36.7%
11090070 PB REVENUE BUILDING 70	22,331	0	22,331	12,681.02	8,943.19	706.79	96.8%
11090071 PB PLAYGROUNDS 71	3,000	0	3,000	.00	1,073.78	1,926.22	35.8%
11090075 PB NEW POLICE STATION	24,252	0	24,252	13,275.46	5,853.81	5,122.73	78.9%
11090077 PB ANNEX	4,260	0	4,260	1,287.59	1,522.15	1,450.26	66.0%
11102051 PLANNING	433,139	0	433,139	265,729.96	6,344.86	161,064.18	62.8%
11200051 LEGAL OFFICE	597,718	0	597,718	342,788.14	5,290.31	249,639.55	58.2%
12010053 PD ADMINISTRATIVE SERVICES	1,976,055	0	1,976,055	1,316,243.69	72,602.74	587,208.57	70.3%
12012453 PD PATROL SERVICES	4,951,564	0	4,951,564	3,017,191.98	.00	1,934,372.02	60.9%
12012553 PD SUPPORT SERVICES	4,425,815	0	4,425,815	248,180.26	.00	1,777,634.74	58.3%
12020054 FIRE DEPARTMENT	4,669,781	10,000	4,679,781	3,143,705.37	12,163.54	1,523,912.09	67.4%
12020055 FIRE DEPT 55 GONIC SUBSTAT	28,735	0	28,735	14,780.01	-11,377.95	25,332.94	11.8%
12020754 CALL FIRE	31,373	0	31,373	6,799.01	1,627.67	22,946.32	26.9%
12023354 EMERGENCY MANAGEMENT	41,812	0	41,812	2,072.97	450.00	39,289.03	6.0%
12030153 DISPATCH CENTER	882,328	0	882,328	515,096.11	6,402.17	360,829.72	59.1%
12040051 CODE ENFORCEMENT	606,553	0	606,553	367,657.62	11,490.33	227,405.05	62.5%
12050050 AMBULANCE	61,832	0	61,832	30,916.04	30,916.05	-.09	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13010057 PUBLIC WORKS	2,301,219	82,284	2,383,503	1,412,731.28	-164,765.14	1,135,536.86	52.4%
13010957 WINTER MAINTENANCE	518,492	0	518,492	338,703.52	93,061.62	86,726.86	83.3%
13020050 CITY LIGHTS	218,000	0	218,000	108,332.85	79,393.15	30,274.00	86.1%
14010051 WELFARE	469,070	0	469,070	297,107.94	9,230.15	162,731.91	65.3%
14022072 RECREATION ADMINISTRATION	650,242	-800	649,442	432,257.35	7,871.83	209,312.82	67.8%
14022150 RECREATION PLAYGROUNDS/CAM	98,951	0	98,951	85,019.33	-6,424.50	20,356.17	79.4%
14022250 RECREATION POOLS	83,588	800	84,388	66,040.65	-4,438.02	22,785.37	73.0%
14030056 LIBRARY	1,299,148	23,410	1,322,558	849,320.44	27,056.72	446,180.84	66.3%
15000051 COUNTY TAX	6,610,000	104,406	6,714,406	6,714,406.00	.00	.00	100.0%
17010051 TRANSFERS/PAYMENTS DEBT SV	4,159,335	0	4,159,335	3,235,272.40	.00	924,062.60	77.8%
17030050 OVERLAY	92,000	455,495	547,495	14,564.58	.00	532,930.42	2.7%
17040051 TRANSFER TO CIP & OTHER FU	3,040,340	5,526,339	8,566,679	8,566,679.08	.00	.00	100.0%
TOTAL GENERAL FUND	40,076,174	6,087,240	46,163,414	34,780,029.61	545,956.74	10,837,427.73	76.5%
5001 WATER ENTERPRISE FUND							
51601057 WATER WORKS EXPENSE	5,294,828	0	5,294,828	2,801,227.05	50,468.81	2,443,132.14	53.9%
51601073 WATER TREATMENT PLANT	1,250,396	0	1,250,396	698,532.39	145,063.39	406,800.22	67.5%
51601570 WATER REVENUE OFFICE	62,086	0	62,086	42,437.89	-1,204.13	20,852.24	66.4%
TOTAL WATER ENTERPRISE FUND	6,607,310	0	6,607,310	3,542,197.33	194,328.07	2,870,784.60	56.6%
5002 SEWER ENTERPRISE FUND							
52602057 SEWER WORKS EXPENSE	4,513,071	0	4,513,071	3,727,461.74	9,386.61	776,222.65	82.8%
52602074 SEWER TREATMENT PLANT	3,855,328	0	3,855,328	1,009,954.09	306,876.10	2,538,497.81	34.2%
52602470 SEWER REVENUE OFFICE	61,230	0	61,230	42,280.51	-1,204.12	20,153.61	67.1%
TOTAL SEWER ENTERPRISE FUND	8,429,629	0	8,429,629	4,779,696.34	315,058.59	3,334,874.07	60.4%
5003 ARENA ENTERPRISE FUND							
53603060 ARENA EXPENSE	402,865	0	402,865	272,119.94	-28,304.63	159,049.69	60.5%
TOTAL ARENA ENTERPRISE FUND	402,865	0	402,865	272,119.94	-28,304.63	159,049.69	60.5%
6000 COMMUNITY CENTER SP REV FUND							

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6000	COMMUNITY CENTER SP REV FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6070572	COMMUNITY CENTER EXPENSE	861,466	0	861,466	453,455.08	149,289.10	258,721.82	70.0%
	TOTAL COMMUNITY CENTER SP REV FUND	861,466	0	861,466	453,455.08	149,289.10	258,721.82	70.0%
	GRAND TOTAL	56,377,444	6,087,240	62,464,684	43,827,498.30	1,176,327.87	17,460,857.91	72.0%

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ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
511001 SALARIES - FULL TIME	11,609,178	22,858	11,632,036	7,305,041.44	.00	4,326,994.22	62.8%
511002 SALARIES - PART TIME	1,178,363	8,610	1,186,973	760,416.26	22.00	426,534.74	64.1%
511003 SALARIES - EARLY REPORTING	92,769	0	92,769	39,002.92	.00	53,766.08	42.0%
511004 SALARIES - HOLIDAY PAY	251,185	0	251,185	158,063.70	.00	93,121.30	62.9%
511005 SALARIES - OUTSIDE DUTIES	212,000	0	212,000	158,069.20	.00	53,930.80	74.6%
511009 SALARIES - ELECTED OFFICIALS	45,300	0	45,300	31,667.30	.00	13,632.70	69.9%
511099 SALARIES - ADJUSTMENT	66,358	0	66,358	.00	.00	66,358.00	.0%
513001 OVERTIME - REGULAR	577,910	0	577,910	474,976.76	.00	102,933.24	82.2%
513002 OVERTIME - TRAINING	67,940	0	67,940	25,076.80	.00	42,863.20	36.9%
514000 EDUCATION INCENTIVE	55,450	0	55,450	41,326.21	.00	14,123.79	74.5%
515001 ON CALL	11,241	0	11,241	9,696.75	.00	1,544.25	86.3%
516000 LONGEVITY	39,608	1,125	40,733	33,547.45	.00	7,185.55	82.4%
519000 TRAVEL ALLOWANCE	16,200	0	16,200	7,976.91	.00	8,223.09	49.2%
521100 HEALTH	2,189,794	0	2,189,794	1,391,754.15	.00	798,039.85	63.6%
521200 DENTAL	45,390	0	45,390	28,486.89	.00	16,903.11	62.8%
521300 LIFE	13,384	0	13,384	10,003.78	.00	3,380.22	74.7%
522000 SOCIAL SECURITY	613,982	0	613,982	388,205.92	.00	225,776.08	63.2%
523000 RETIREMENT	2,698,148	0	2,698,148	1,676,460.25	.00	1,021,687.75	62.1%
526000 WORKERS' COMPENSATION	264,564	0	264,564	279,476.94	53,269.38	-68,182.32	125.8%
528001 DISABILITY INSURANCE	66,497	0	66,497	44,485.80	.00	22,011.20	66.9%
TOTAL GENERAL FUND	20,115,261	32,593	20,147,854	12,863,735.43	53,291.38	7,230,826.85	64.1%

**FY20 Sale of City Property (11081-405801)**  
as of December 30, 2019

Map	Lot	Block	No.	Street	Amount Owed	Payments Applied	Note	Taxpayer Agreement
0204	0080	0108	40	Day Lilly Lane	13,028.41	13,028.41	Deeded Property Redeemed by former owner	-
0256	0070	0045	7	Martinique Drive	21,831.58	8,100.00	Deeded Property Redeemed by former owner	13,731.58
0108	0043	0000	0	Broadway Street	12,403.65	700.00	Auction	-
0259	0016	0037	24	D'Amours Avenue	3,611.50	500.00	Auction	-
0239	0120	0000	0	Dora Drive	1,016.13	1,016.13	Auction	-
0222	0004	0120	12	Downfield Lane	12,385.50	100.00	Auction	-
0256	0070	0039	10	Lanai Drive	14,014.59	14,014.59	Auction	-
0125	0035	0001	35	Linden Street	19,743.93	5,000.00	Auction	-
0115	0008	0000	5	Lois Street	21,261.17	31,000.00	Auction	-
0103	0123	0000	19	Main Street (ER)	-	72,000.00	Auction	-
0202	0008	0000	0	Old Wakefield Road	4,173.46	400.00	Auction	-
					-	-		-
					-	-		-
					-	-		-
					-	-		-
					-	-		-
					-	-		-
					<b>123,469.92</b>	<b>145,859.13</b>		<b>13,731.58</b>