

CITY OF ROCHESTER
NOTICE of PUBLIC MEETING:

FINANCE COMMITTEE

Meeting Information

Date: July 14, 2020

Time: 6:30 P.M.

Location: This meeting will be conducted virtually.

The Public may access the meeting by calling in to: 857-444-0744 Conference code: 843095

The meeting will also be broadcast on Atlantic Broadband Channel 26 and on our website:
www.RochesterNH.net

Providing public access to the meeting by telephone: The public can call-in to the above number using the conference code. If you wish to provide public comment, you will need to press 5* on your phone and wait until you have been permitted into the meeting. Some meetings will allow live public input, however you must have pre-registered online, otherwise, the meeting will be set to allow the public to “listen-in” only, and there will be no public comment taken during the meeting.

To submit public input prior to the meeting, please leave a voicemail at 603-509-1908 by noon on the day of the meeting. Or email Mark.Sullivan@RochesterNH.net by 5pm on the day of the meeting.

If any member of the public has difficulty accessing the meeting by phone, please email PublicInput@RochesterNH.net or call 603-332-1167.

City of Rochester, NH
Preamble for the July 14, 2020 Finance Committee Meeting

Good Evening, as Chairperson of the Finance Committee, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their name and ward, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

The Agenda for the July 14, 2020 Finance Committee Meeting can be found on the next page

Agenda

- 1. Call to Order**
- 2. Public Input**
- 3. Unfinished Business-None**
- 4. New Business-**
 - 4.1 All Veteran's Tax Credit Presentation Pg. 1**
 - 4.2 Fire Department-Sole Source Vendor Request-Toyne Pg. 2**
 - 4.3 Fire Department-Emergency Management Grant-Use of City 50% surplus Pg.5**
 - 4.4 Coronavirus Emergency Supplemental Funding Program Grant Acceptance & Discussion Pg.7**
 - 4.5 Economic Development-Microloan conversion to grant-Discussion Pg. 8**
- 5. Reports from Finance & Administration**
 - 5.1 Monthly Financial Report Summaries June 2020, Pg. 9- Revenue review**
 - 5.1 (a) June 30, 2020 Revenues-Pg. 11**
 - 5.1 (b) June 30, 2020 Expenses-Pg. 13**
- 6. Other**
- 7. Adjournment**

FINANCE COMMITTEE

Agenda Item

Agenda Item Name: All Veterans' Tax Credit Presentation & Discussion

Date Submitted: July 6, 2020

Name of Person Submitting Item: Deputy City Manager Ambrose

E-mail Address: kathryn.ambrose@rochesternh.net

Meeting Date Requested: July 14, 2020

Issue Summary Statement: The Finance Committee had previously discussed the All Veterans' Tax Credit in the fall of 2017 and spring of 2018 and took no action. At the request of a Finance Committee member, Chief Assessor Rice will provide an updated presentation on the subject.

Recommended Action: Discussion

FINANCE COMMITTEE

Agenda Item

Agenda Item Name: Eastern Fire Apparatus -Sole Source vendor for Toyne fire engines.

Date Submitted: 6-20-20

Name of Person Submitting Item: Fire Chief Klose, Assistance Fire Chief Wilder

E-mail Address: mark.klose@rochesternh.net

Meeting Date Requested: 7-14-20

Issue Summary Statement: Requesting Eastern Fire Apparatus as a sole source vendor for purchase of Toyne fire engines.

Recommended Action: This request was previously made to Finance Committee on October 9, 2018, below is an excerpt from those meeting minutes. Interpretation is the direction did not grant sole source status, but implies the issue can revisited.

October 9, 2018: 4.6 Standardizing Fire Department Fleet- Fire Chief Mark Klose

Fire Chief Klose gave a brief presentation asking for input from the Finance Committee regarding having Toyne Fire Apparatus be the sole vendor of Fire Engines for the future of the City of Rochester. Chief Klose gave a rundown on the benefits of having Toyne as a sole vendor: There is already staff in-house specifically certified who can perform maintenance on the Toyne's. The chassis, motors, cabs, compartments, etc. on each of these would be the same, the training would be the same for all vehicles, and if the vehicles do need to be sent out for repair they will only need to go to Milton as opposed to Maine or Massachusetts as would be necessary with other manufacturers.

Councilor Keens stated that the Fire Department is not buying vehicles frequently. Several years down the road, the department may prefer another vendor over Toyne. Deputy Mayor Varney concurred that the Fire Department may opt to choose another vendor the next time they need to purchase a vehicle, and it is not necessary to choose a sole vendor. He stated that if the Fire Chief and City Manager wanted to specify Toyne as the department's vendor this year, he is fine with that decision. In future years, the Fire Department should research and determine if Toyne or another manufacture is the best choice. Councilor Lauterborn agreed and expressed concern that choosing a sole vendor could cause the City to lose leverage with the chosen vendor. The City Manager stated the he and the Fire Chief had received the direction that they were seeking.



ROCHESTER FIRE DEPARTMENT

MARK E. KLOSE
CHIEF OF DEPARTMENT



To: Mark Sullivan, Deputy Finance Director
From: Tim Wilder, Assistant Fire Chief *TW*
Date: June 20, 2020
Subject: Sole Source Vendor Justification

Vendor Information:

Eastern Fire Apparatus, LLC
11 Industrial Way
Milton NH, 03851

Manufacturer Information:

Toyne, Inc.
104 Granite Avenue
Breda, IA 51436

The above vendor – Eastern Fire Apparatus, LLC – is being sought as a sole source vendor for the purchase of new fire engines manufactured by Toyne, Inc. for the City of Rochester’s Fire Department. Below you will find reasoning and justification as to why this justification is being sought.

The following facts and information illustrate the reasoning for a sole source request:

1. *Compatibility:*
 - a. A new Toyne purchase would increase our fleet to four pieces of apparatus built by the same manufacturer and serviced by the same vendor
 - b. The operation, maintenance, and reliability would continue to be second nature for the employees that use it daily
2. *Service and Computer Updates:*
 - a. Our current multi-plex computer updating infrastructure is already in place for the like vehicles and by adding another Toyne to the fleet there would continue to be a seamless continuation of service
 - b. Close vendor proximity to the city of Rochester allows for changes and updates on short notice or when emergencies with their products arise
3. *Unique features only found with this vendor:*
 - a. Toyne’s modular pump house is constructed 100% of stainless steel
 - b. Only manufacturer with a compartment floor rating of a 1000lbs

37 Wakefield Street

Rochester NH, 03867
www.rochfd.org

Tel (603) 335-7545



ROCHESTER FIRE DEPARTMENT

MARK E. KLOSE
CHIEF OF DEPARTMENT



- c. 7 year non pro-rated paint warranty
 - d. Stainless steel bolted body construction using 5/16" & 3/8" bolts for easier repair of body parts if needed
 - e. Toyne boasts the only tool less pump panel access for maintenance and repairs
4. *Vendor attributes:*
- a. Proven timely response
 - b. Professional attitude
 - c. High quality maintenance and service
 - d. Their commitment to their products has been unmatched by other like vendors
 - e. Allows for 75% of our front line apparatus to utilize one point of contact for service, maintenance and emergency repairs
5. *Timeliness:*
- a. It is our knowledge that no other vendor will submit a bid for a Toyne, Inc. engine
6. *End User Deployment and Training:*
- a. User controls and functionality operate the same as the other two Toyne's in the fleet
 - b. Driver training can be streamlined due to existing operational awareness
 - c. The chassis, body and pump will have all the same unique features as the employees are currently trained on

Our current Toyne Engines have proven to be dependable, high quality vehicles.

As a department, we need reliable equipment to safely deliver our services. Toyne has built three engines that have been very reliable and robust with few problems. In the past two competitive bid processes for Rochester, Toyne has been the lowest bidder that had met the written specifications. The integrity of the vendor, as well as Toyne, has never been in question.

I look forward to the City of Rochester and Eastern Fire Apparatus being able to continue our well established relationship of providing quality products that meet the current needs of the city.

Any questions please feel free to contact me, thank you for your support.

Tim Wilder
Assistant Chief

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FINANCE COMMITTEE

Agenda Item

Agenda Item Name: EMPG Trailer Grant-City 50% Match Surplus of \$9,966

Date Submitted: 6-16-20

Name of Person Submitting Item: Fire Chief Klose, Assistance Fire Chief Wilder

E-mail Address: mark.klose@rochesternh.net

Meeting Date Requested: 7-14-20

Issue Summary Statement: Requesting using the surplus from the EMPG Trailer grant City 50% match of \$9,966 to purchase a second trailer dedicated 100% to City of Rochester to be used to store and transport PPE.

Deputy Finance Director M. Sullivan Review/Recommended Actions: When this agenda bill was presented back in June-19 it was interpreted that the 50% grant match was \$9,966 (attached). However, the trailer cost was \$9,966, and was fully funded by EMPG. In discussions with the State of NH Homeland Security and Emergency Management grant manager it was explained the Seabrook REP funds were allowed to be used as the grant match. Therefore, the grant application was approved with allowing Seabrook REP funds as the 50% match. This was misunderstood by the Fire Department, and subsequently an agenda bill was created that doubled the total expense. The resolution then identified the City match as \$9,966 from undesignated fund balance. Essentially, it was interpreted that the EMPG grant of \$9,966 was 50% of \$19,932, and the City was responsible for funding the other \$9,966. This was not accurate, and now a budgetary surplus exists of \$9,966.

Fire Chief Klose is seeking to use this surplus to purchase a second trailer for PPE storage. The contemplated actions are allow use of surplus, or deauthorize the surplus, and funds will be returned back to the General Fund.



ROCHESTER FIRE DEPARTMENT

MARK E. KLOSE
CHIEF OF DEPARTMENT



June 16, 2020

Mr. Mark Sullivan
Deputy Finance Director

REF: City of Rochester Emergency Management Trailer

Mark,

After many discussions, we have found that the Emergency Management EMPG grant line 15012020-773100-20569 was doubled. The sum of \$9,966 in expenditures for the purchase of an enclosed trailer to be used to store Seabrook Radiological Emergency equipment and supplies was charged to account 15012020-773100-20569, and the State of NH, Homeland Security and Emergency Management (HSEM) has reimbursed the City of Rochester \$9,966.00. This leaves, an additional \$9,966.00 dollars to spend to zero the account 15012020-773100-20569.

I respectfully request, that the Fire Department under Emergency Management, from account 15012020-773100-20569 to purchase an 8.5' x 22' enclosed trailer for emergency management supplies and equipment dedicated to the City of Rochester. The city would own this support trailer out right and not have to share or be directed by and outside entity (HSEM or NextEra owner of Seabrook Station). We will store equipment and supplies for relative city emergencies such as COVID 19 that we have been dealing with since February/March of 2020.

I also respectfully request, that Central NH Trailer be a signal source vendor as they are the vendor that completed the new Seabrook REP trailer for the city back in fall of 2019. Central NH Trailer will honor the same price as the EMPG Seabrook Trailer.

Any question please feel free to reach out to me. Thanks.

Respectfully submitted,

Mark E. Klose

Chief Mark E. Klose, Fire Chief/EMD

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Rochester NH, 03867
www.rochfd.org

Tel (603) 335-7545

FINANCE COMMITTEE

Agenda Item

Agenda Item Name: Coronavirus Emergency Supplemental Funding Program Grant Acceptance

Date Submitted: July 8, 2020

Name of Person Submitting Item: Deputy City Manager Ambrose

E-mail Address: kathryn.ambrose@rochesternh.net

Meeting Date Requested: July 14, 2020

Issue Summary Statement: An alternative project will be provided for consideration for the funds awarded by the U.S. Bureau of Justice Assistance. In order to change or adjust the grant project, a Grant Adjustment Notice for the alternative expense would need to be submitted after the funds are accepted. The deadline to accept is August 2nd and the Grant Adjustment Notice takes 5-10 business days to process. To move forward I recommend voting to accept the funds, and wait to appropriate the funds as a future business item pending approval of the alternative project.

Recommended Action: Discussion and recommendation to accept the funds.

FINANCE COMMITTEE

Agenda Item

Agenda Item Name: Economic Development Micro-Loan Conversion to Grant

Date Submitted: 7-1-20

Name of Person Submitting Item: Deputy Finance Director Mark Sullivan

E-mail Address: mark.sullivan@rochesternh.net

Meeting Date Requested: 7-14-20

Issue Summary Statement: State of NH GOFERR denied the \$59,000 reimbursement request for the Economic Development business micro-loans. The reason being is the loans will be repaid within (24) months of the 120 day payment deferral period. At the time of establishment of the micro-loan program had it been known GOFERR would reimbursement under a grant scenario the program would have been presented to Council as a grant pass through.

Recommended Action: Approve the conversion of the micro-loan program to a grant, and reimbursement request can be resubmitted.

FINANCE COMMITTEE

Agenda Item

Agenda Item Name: Monthly Financial Statements Summary – as of June 30, 2020

For the full detail report, click here: [June 2020 Financial Detail Report](#)

Name of Person Submitting Item: Mark Sullivan Deputy Finance Director

E-mail Address: mark.sullivan@rochesternh.net

Meeting Date Requested: July 14, 2020

Issue Summary Statement

The June 30, 2020 financial summary reports are attached. General Fund expenses are 97.5% of budget, and revenues collections are at 93% of budget. Transfer to CIP expense is the driver in expenses being higher than revenues. Use of General fund unassigned fund balance was used to fund various CIP projects. Below are summaries of the revenues Finance has been tracking since March-20.

Motor Vehicle Registrations-UPDATED: A softening began in March-20 revenues down 14% from March-19, April-20 revenues down 36% from April-19. However, May-20 revenues recovered to only 2.72% down from May-19 revenues, and June-20 revenues were also strong. Total FY20 revenue receipts are approximately \$5.5MM, \$200k over FY19 level. This revenue did not succumb to Covid-19 slow-downs.

Waste Management Host Fees-STATUS QUO: The final revenue check for FY20 was received, and the FY20 revenue is \$3,558,793. The School Department did not need the \$878k allocation in FY20 so all the revenue remains on the City side. This is once again a strong revenue similar to FY19 & FY18. However, we need to keep in mind that all of this revenue was prior to Covid-19, the payments are made based on the prior quarters. The next payment to be received in July-20 will be for the period Apr-20 to Jun-20.

Building Permits-UPDATED: March-20 revenues were down 30% from March-19, April-20 revenues down 45% from April-19, and May-20 revenues down 39% over May-19 revenues. Jun-20 building permit revenues did a complete flip, and were 39% higher than Jun-19 revenues. Total revenue is \$425,000, which has exceeded FY20 budget of \$350,000 by \$75,000.

Interest Income-UPDATED: Interest income through Apr-20 has is \$475,000, and has exceeded the FY20 by \$125,000. Even though the interest rates on our liquid accounts is down from 2.2% to .50%, the levels of cash, primarily from the recent \$20MM bond issue, generated more interest income. The budget freeze/slow down was also a contributing factor to cash reserve build up.

Interest on Delinquent Taxes-UPDATED: Interest on delinquent taxes has recovered primarily due to the recent tax lien process in Apr-20, and stands a \$382,000, only \$18,000 lower from the FY20 budget.

State of NH Rooms & Meals-UPDATED: Confirmation received from the State of NH Budget

Director that revenue thresholds for municipalities have been set in the State's Treasury Budget as flat amounts. The revenues are not directly tied to current revenue receipts, and we should anticipate the same level of funding as we received since 2018, which is approximately \$1.5 million.

Water-Sewer User Fee payment-UPDATED: Water User Fee collections were up 14% March 20- versus March-19, April-20 collections were down 12% from April-19, and May-20 collections were down 34% from May-19. Jun-20 revenue collections recovered to only 13% down from Jun-19. Since Covid-19 revenues collections are 20% down, but are showing signs of recovery. The water billing for the quarter Apr-20 to June-20 was 10% higher on residential side versus same period in 2019. Prior to Covid-19 FY20 collections were at same level as FY19. Total FY20 collections through Jun-20 are only down 5.5% from same period FY19.

Highway Block Subsidy-UPDATED-The final payment for FY20 has been received. However the May revenue has not yet be recorded in Munis. The total FY20 budgeted revenue has not been decreased. City received the full \$649k,

Summary-UPDATED : Non property tax revenues have performed a V-shaped bounce to recovery. Down March-20-April-20, then sharp recoveries in May-20-Jun-20. The preliminary tax billing generated approximately \$34.5 million in property tax revenues. Bills were mailed on 6-1-20 with the last day due before interest begins of 7-1-20. Overall collections as of 6-30-20 were 77%, or \$26MM. Property tax collections are a little softer than the same mark in 2019, which was approximately 88%. However, several large commercial property owners have not submitted their payments as of 6-30-20, but anticipate they will by end of day 7-1-20. This would push collections to the in the mid 80% collection range. The budget freeze has ended, our cash holdings and revenue receipts are in good shape. In the event there is another stay at home order we now have some experience on what to expect.

FOR 2020 12

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
1000 GENERAL FUND						
11011 ECONOMIC DEVELOPMENT REVENUE	0	1,000	1,000	2,602.25	-1,602.25	260.2%
11031 CITY CLERK REVENUE	105,920	0	105,920	114,376.66	-8,456.66	108.0%
11051 ASSESSORS REVENUES	0	0	0	249.50	-249.50	100.0%
11061 BUSINESS OFFICE REVENUE	350,000	0	350,000	474,802.27	-124,802.27	135.7%
11062 BUSINESS OFFICE REVENUE	1,000	0	1,000	.01	999.99	.0%
11071 TAX COLLECTOR REVENUE	32,271,384	531,787	32,803,171	33,726,138.21	-922,967.21	102.8%
11072 TAX COLLECTOR REVENUE	0	3,308	3,308	.00	3,308.00	.0%
11081 GENERAL OVERHEAD REVENUE	4,080,748	5,647,508	9,728,256	4,487,937.49	5,240,318.59	46.1%
11082 GENERAL OVERHEAD REVENUE	1,548,683	14,074	1,562,757	2,248,835.19	-686,078.19	143.9%
11091 PUBLIC BLDGS REVENUE	0	0	0	27,795.96	-27,795.96	100.0%
11101 PLANNING	16,250	0	16,250	61,757.42	-45,507.42	380.0%
11201 REV LEGAL OFFICE	50,000	0	50,000	42,602.55	7,397.45	85.2%
12011 POLICE CITY REVENUE	325,400	0	325,400	309,464.03	15,935.97	95.1%
12021 FIRE CITY REVENUE	25,500	0	25,500	25,057.23	442.77	98.3%
12022 FIRE STATE REVENUE	41,812	0	41,812	3,375.00	38,437.00	8.1%
12031 DISPATCH CENTER	60,290	0	60,290	61,109.02	-819.02	101.4%
12041 CODE ENFORCEMENT REVENUE	394,175	0	394,175	454,352.10	-60,177.10	115.3%
13011 PUBLIC WORKS REVENUE	33,700	0	33,700	52,916.25	-19,216.25	157.0%
13012 STATE HIGHWAY SUBSIDY	634,612	14,563	649,175	519,340.37	129,834.63	80.0%
14011 WELFARE REVENUE	2,500	0	2,500	5,781.24	-3,281.24	231.2%
14021 RECREATION REVENUE	120,000	0	120,000	109,413.73	10,586.27	91.2%
14031 LIBRARY REVENUE	14,200	0	14,200	7,803.77	6,396.23	55.0%
TOTAL GENERAL FUND	40,076,174	6,212,240	46,288,414	42,735,710.25	3,552,703.83	92.3%
5001 WATER ENTERPRISE FUND						
510001 WATER WORKS REVENUE	6,607,310	0	6,607,310	3,687,726.01	2,919,583.99	55.8%
TOTAL WATER ENTERPRISE FUND	6,607,310	0	6,607,310	3,687,726.01	2,919,583.99	55.8%
5002 SEWER ENTERPRISE FUND						
520001 SEWER WORKS REVENUE	8,017,640	0	8,017,640	4,725,646.97	3,291,993.03	58.9%
520002 SEWER WORKS REVENUE	411,989	0	411,989	198,128.64	213,860.36	48.1%
TOTAL SEWER ENTERPRISE FUND	8,429,629	0	8,429,629	4,923,775.61	3,505,853.39	58.4%

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CITY OF ROCHESTER
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 12

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
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5003 ARENA ENTERPRISE FUND						
530001 ARENA REVENUE	402,865	0	402,865	396,785.38	6,079.62	98.5%
TOTAL ARENA ENTERPRISE FUND	402,865	0	402,865	396,785.38	6,079.62	98.5%
6000 COMMUNITY CENTER SP REV FUND						
600001 COMMUNITY CENTER REVENUE	861,466	0	861,466	666,955.25	194,510.75	77.4%
TOTAL COMMUNITY CENTER SP REV FUND	861,466	0	861,466	666,955.25	194,510.75	77.4%
GRAND TOTAL	56,377,444	6,212,240	62,589,684	52,410,952.50	10,178,731.58	83.7%

** END OF REPORT - Generated by Mark Sullivan **

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CITY OF ROCHESTER
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1000 GENERAL FUND							
11000051 CITY MANAGER	470,894	0	470,894	434,266.43	5,361.63	31,265.94	93.4%
11012351 ECONOMIC DEVELOPMENT	510,030	22,800	532,830	449,881.66	40,109.09	42,839.25	92.0%
11020050 IT SERVICES	797,462	-8,800	788,662	731,611.78	28,150.07	28,900.15	96.3%
11030051 CITY CLERK	334,803	-8,100	326,703	319,838.23	14,052.72	-7,187.95	102.2%
11040050 ELECTIONS	54,479	0	54,479	43,277.65	85.19	11,116.16	79.6%
11050070 ASSESSORS	569,498	0	569,498	536,238.59	244.00	33,015.41	94.2%
11060051 BUSINESS OFFICE	543,461	0	543,461	524,867.75	3,076.12	15,517.13	97.1%
11063151 HUMAN RESOURCES	213,071	10,000	223,071	217,037.81	8,305.53	-2,272.34	101.0%
11070070 TAX COLLECTOR	382,295	0	382,295	364,130.05	8,955.99	9,208.96	97.6%
11080050 GENERAL OVERHEAD	1,021,733	-397,258	624,475	537,431.36	75,586.32	11,457.32	98.2%
11090050 PB CITY WIDE 50	668,503	12,068	680,571	659,493.92	24,316.82	-3,239.28	100.5%
11090051 PB CITY HALL 51	66,066	0	66,066	71,186.99	791.58	-5,912.57	108.9%
11090052 PB OPERA HOUSE 52	48,551	0	48,551	38,241.41	4,337.94	5,971.65	87.7%
11090054 PB CENTRAL FIRE 54	10,979	0	10,979	9,712.47	842.14	424.39	96.1%
11090055 PB GONIC FIRE 55	10,594	0	10,594	7,888.39	1,140.00	1,565.61	85.2%
11090056 PB LIBRARY 56	18,893	0	18,893	17,117.59	238.51	1,536.90	91.9%
11090057 PB DPW GARAGE 57	11,874	0	11,874	10,306.84	1,134.50	432.66	96.4%
11090059 PB ER FIRE STATION 59	775	0	775	164.45	.00	610.55	21.2%
11090061 PB HISTORICAL MUSEUM 61	1,520	0	1,520	784.25	364.00	371.75	75.5%
11090063 PB HANSON POOL 63	5,100	0	5,100	4,434.05	248.67	417.28	91.8%
11090064 PB GONIC POOL 64	2,900	0	2,900	2,014.66	.00	885.34	69.5%
11090065 PB EAST ROCHESTER POOL 65	2,600	0	2,600	1,715.13	.00	884.87	66.0%
11090068 PB GROUNDS 68	12,160	4,596	16,756	15,994.25	.00	761.29	95.5%
11090069 PB DOWNTOWN 69	17,000	0	17,000	9,842.10	2,798.10	4,359.80	74.4%
11090070 PB REVENUE BUILDING 70	22,331	0	22,331	19,944.09	2,717.59	-330.68	101.5%
11090071 PB PLAYGROUNDS 71	3,000	0	3,000	898.29	.00	2,101.71	29.9%
11090075 PB NEW POLICE STATION	24,252	0	24,252	18,512.58	1,620.91	4,118.51	83.0%
11090077 PB ANNEX	4,260	0	4,260	1,775.59	866.00	1,618.41	62.0%
11102051 PLANNING	433,139	-20,000	413,139	393,571.60	5,633.93	13,933.47	96.6%
11200051 LEGAL OFFICE	597,718	-37,000	560,718	527,973.12	4,716.12	28,028.76	95.0%
12010053 PD ADMINISTRATIVE SERVICES	1,976,055	1,000	1,977,055	1,831,838.62	37,933.92	107,282.46	94.6%
12012453 PD PATROL SERVICES	4,951,564	-51,000	4,900,564	4,869,454.05	.00	31,109.95	99.4%
12012553 PD SUPPORT SERVICES	425,815	0	425,815	393,267.92	.00	32,547.08	92.4%
12020054 FIRE DEPARTMENT	4,669,781	19,000	4,688,781	4,800,680.84	83,192.76	-195,092.60	104.2%
12020055 FIRE DEPT 55 GONIC SUBSTAT	28,735	0	28,735	18,014.96	4,100.33	6,619.71	77.0%
12020754 CALL FIRE	31,373	-9,000	22,373	15,812.94	1,627.67	4,932.39	78.0%
12023354 EMERGENCY MANAGEMENT	41,812	50,000	91,812	17,355.16	20,474.10	53,982.74	41.2%
12030153 DISPATCH CENTER	882,328	0	882,328	790,946.38	2,066.21	89,315.41	89.9%
12040051 CODE ENFORCEMENT	606,553	0	606,553	571,509.91	10,964.30	24,078.79	96.0%
12050050 AMBULANCE	61,832	0	61,832	61,832.08	.00	-.08	100.0%

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CITY OF ROCHESTER
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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13010057 PUBLIC WORKS	2,301,219	82,284	2,383,503	2,254,036.38	125,834.13	3,632.49	99.8%
13010957 WINTER MAINTENANCE	518,492	0	518,492	458,920.65	7,772.83	51,798.52	90.0%
13020050 CITY LIGHTS	218,000	0	218,000	173,923.70	22,261.94	21,814.36	90.0%
14010051 WELFARE	469,070	0	469,070	422,757.06	2,124.24	44,188.70	90.6%
14022072 RECREATION ADMINISTRATION	650,242	-2,800	647,442	624,870.07	2,316.82	20,255.11	96.9%
14022150 RECREATION PLAYGROUNDS/CAM	98,951	0	98,951	89,435.43	839.75	8,675.82	91.2%
14022250 RECREATION POOLS	83,588	2,800	86,388	68,119.84	5,106.49	13,161.67	84.8%
14030056 LIBRARY	1,299,148	23,410	1,322,558	1,241,065.29	14,577.50	66,915.21	94.9%
15000051 COUNTY TAX	6,610,000	104,406	6,714,406	6,714,406.00	.00	.00	100.0%
17010051 TRANSFERS/PAYMENTS DEBT SV	4,159,335	0	4,159,335	4,057,107.97	.00	102,227.03	97.5%
17030050 OVERLAY	92,000	455,495	547,495	129,378.28	.00	418,116.72	23.6%
17040051 TRANSFER TO CIP & OTHER FU	3,040,340	5,958,339	8,998,679	8,998,679.08	.00	.00	100.0%
TOTAL GENERAL FUND	40,076,174	6,212,240	46,288,414	44,573,565.69	576,886.46	1,137,961.93	97.5%
5001 WATER ENTERPRISE FUND							
51601057 WATER WORKS EXPENSE	5,294,828	19,500	5,314,328	3,711,741.77	15,527.62	1,587,058.61	70.1%
51601073 WATER TREATMENT PLANT	1,250,396	-19,500	1,230,896	1,047,835.37	39,157.61	143,903.02	88.3%
51601570 WATER REVENUE OFFICE	62,086	0	62,086	62,478.38	.00	-392.38	100.6%
TOTAL WATER ENTERPRISE FUND	6,607,310	0	6,607,310	4,822,055.52	54,685.23	1,730,569.25	73.8%
5002 SEWER ENTERPRISE FUND							
52602057 SEWER WORKS EXPENSE	4,513,071	118,450	4,631,521	4,515,041.73	12,230.48	104,248.79	97.7%
52602074 SEWER TREATMENT PLANT	3,855,328	-118,450	3,736,878	1,640,474.50	158,680.08	1,937,723.42	48.1%
52602470 SEWER REVENUE OFFICE	61,230	0	61,230	62,578.79	.00	-1,348.79	102.2%
TOTAL SEWER ENTERPRISE FUND	8,429,629	0	8,429,629	6,218,095.02	170,910.56	2,040,623.42	75.8%
5003 ARENA ENTERPRISE FUND							
53603060 ARENA EXPENSE	402,865	0	402,865	372,127.58	11,175.26	19,562.16	95.1%
TOTAL ARENA ENTERPRISE FUND	402,865	0	402,865	372,127.58	11,175.26	19,562.16	95.1%
6000 COMMUNITY CENTER SP REV FUND							

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6000	COMMUNITY CENTER SP REV FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6070572	COMMUNITY CENTER EXPENSE	861,466	0	861,466	703,983.11	64,421.97	93,060.92	89.2%
	TOTAL COMMUNITY CENTER SP REV FUND	861,466	0	861,466	703,983.11	64,421.97	93,060.92	89.2%
	GRAND TOTAL	56,377,444	6,212,240	62,589,684	56,689,826.92	878,079.48	5,021,777.68	92.0%

** END OF REPORT - Generated by Mark Sullivan **