

**NOTICE of PUBLIC MEETING:  
FINANCE COMMITTEE**

**Meeting Information**

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Date: March 8, 2016  
Time: 7:00 P.M.  
Location: City Council Chambers  
31 Wakefield Street  
Rochester, New Hampshire

**Agenda**

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1. Call to Order
2. Public Input
3. Unfinished Business - none
4. New Business
  - 4.1 Police Vehicle Video Camera Grant
  - 4.2 School Roof CIP Re-purposing of Funds
  - 4.3 New Hampshire Wing Civil Air Patrol Lease Agreement
5. Finance Director's Report
6. Monthly Financial Statements
7. Other
8. Non-Public - none
9. Adjournment

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_

Locations Posted: (1) \_\_\_\_\_ (2) \_\_\_\_\_

# FINANCE COMMITTEE

## Agenda Item

**Agenda Item Name: In-Car Video Camera through NH Highway Safety**

**Grant Funds**

**Date Submitted: March 1, 2016**

**Name of Person Submitting Item: Chief Michael Allen**

**E-mail Address: Michael.allen@rochesternh.net**

**Meeting Date Requested: Next Available**

**Issue Summary Statement: The Police Department received grant funding from the NH Highway Safety Grant program in the amount of \$5,600, the cost to replace an in car video camera. This funding comes with a caveat of a \$5,600 hard match, which would enable us to purchase two replacement cameras. The entire front-line fleet is in need of this replacement. The current cameras are approximately 10 years old and the technology is no longer supported. There is currently one working camera in the fleet. We have secured a JAG grant which will also be used to replace this equipment in the amount of roughly \$20,000. A FY17 CIP request to replace the remaining fleet has been submitted in the amount of \$60,000. If approved that figure could be reduced by \$5,600. Currently we are projected to have a surplus in salaries which could be utilized as funding as opposed to an appropriation.**

**Recommended Action: Approve the \$5,600 hard match in order to purchase two replacement in car video cameras.**

# FINANCE COMMITTEE

## Agenda Item

**Agenda Item Name:** School Department Roof CIP Funds Re-purposing Request

**Date Submitted:** February 15, 2016

**Name of Person Submitting Item:** Superintendent Hopkins

**E-mail Address:** hopkins.m@rochesterschools.com

**Meeting Date Requested:** March 8, 2016

**Issue Summary Statement:**

At its regular meeting of February 11, 2016, the Rochester School Board voted to approve a request to the City Council to reallocate unspent funds in a capital fund for roof repairs (please see the attached letter dated February 15, 2016).

**Recommended Action:** None

# City of Rochester School Department

**Mr. Michael Hopkins**  
Superintendent of Schools  
e-mail: hopkins.m@rochesterschools.com

**Mrs. Mary A. Moriarty**  
Assistant Superintendent of Schools  
e-mail: moriarty.m@rochesterschools.com

**Ms. Linda Casey**  
Business Administrator  
e-mail: casey.l@rochesterschools.com

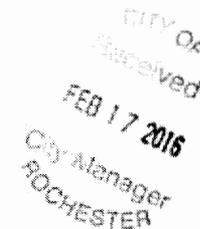
**Mrs. Christiane Allison**  
Director of Student Services  
e-mail: allison.c@rochesterschools.com

Office of the Superintendent  
150 Wakefield Street  
Suite #8  
Rochester, NH 03867-1348  
(603) 332-3678  
FAX: (603) 335-7867



February 15, 2016

**Mr. Daniel Fitzpatrick, City Manager  
and the Rochester City Council**  
Rochester City Hall  
31 Wakefield Street  
Rochester, NH 03867



Dear Mr. Fitzpatrick and Council Members:

At its regular meeting of February 11, 2016, the Rochester School Board voted to approve a request to City Council to reallocate funds in the Roof Line (CIP #15019000-743000-15104) in the amount of \$170,000; and reauthorize those funds for construction of an Athletic/Music Storage Barn.

I request that this be placed on the agenda for your next City Council meeting and to advise us of the date when the request will be considered. We will be happy to attend the meeting to answer any questions you may have.

Sincerely,

**Michael L. Hopkins**  
Superintendent of Schools

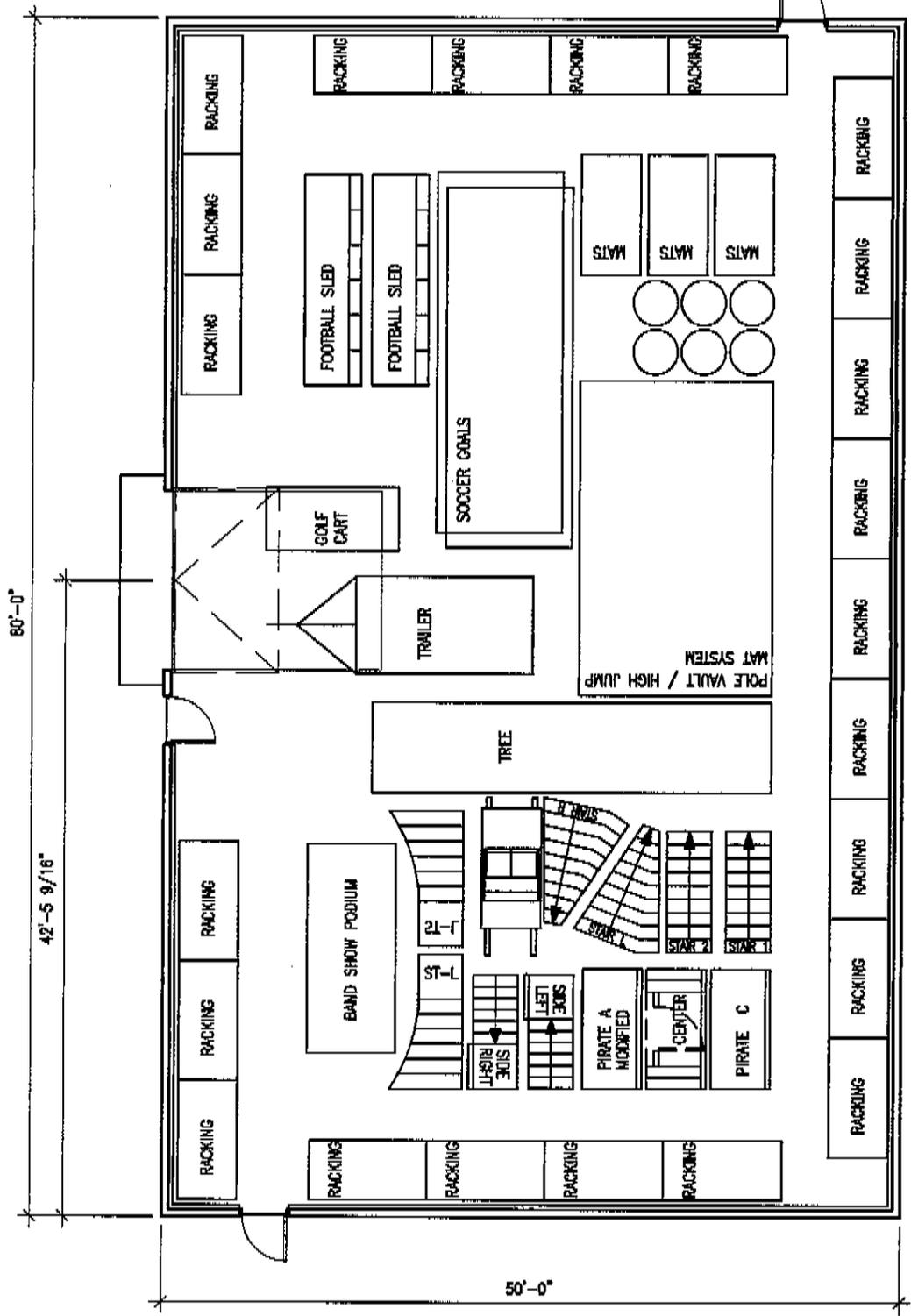
MLH/mgm

cc Rochester School Board

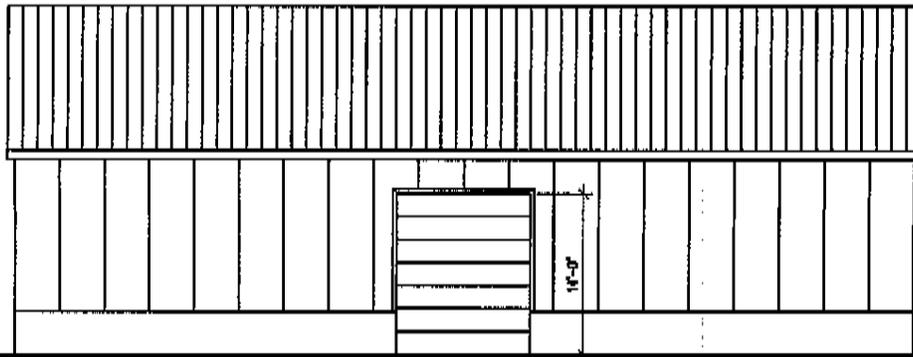


PROPOSED SITE PLAN		
SHS STORAGE BARN		SHEET NO.
JOB NO.	-	SK-0
SCALE	N.T.S.	
DATE	2/3/2016	

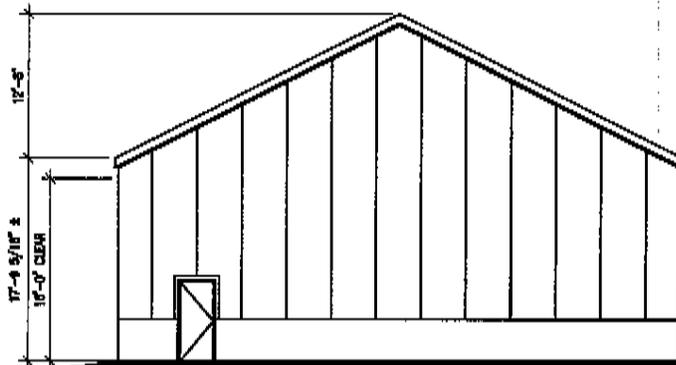
1/20/16



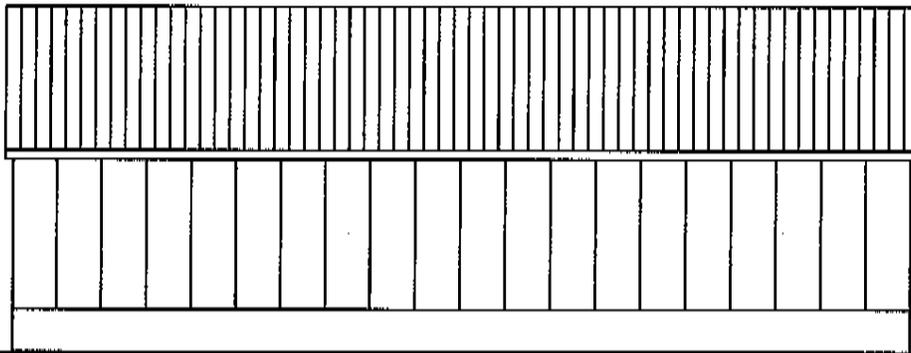
PROPOSED FLOOR PLAN		SHEET NO.
SHS STORAGE BARN		
JOB NO.	-	SK-1
SCALE	3/32" = 1'-0"	
DATE	2/3/2016	



NORTH ELEVATION



EAST & WEST ELEVATION



SOUTH ELEVATION

PROPOSED ELEVATIONS

SHS STORAGE BARN

SHEET NO.

JOB NO.

-

SCALE

3/32" = 1'-0"

SK-2

DATE

2/3/2016

# FINANCE COMMITTEE

## Agenda Item

**Agenda Item Name:** NH Wing Civil Air Patrol Lease Agreement

**Date Submitted:** February 23, 2016

**Name of Person Submitting Item:** City Manager Fitzpatrick

**E-mail Address:** dan.fitzpatrick@rochesternh.net

**Meeting Date Requested:** February 8, 2016

**Issue Summary Statement:**

The NH Wing Civil Air Patrol has requested to renew their lease for the space they currently occupy at the Community Center. The proposed lease agreement is attached. The City Manager seeks a sense of the Council before approving this agreement.

**Recommended Action:**

Approval.

## **MEETING FACILITY LEASE/USE AGREEMENT**

This Lease/Use Agreement is made by and between the City of Rochester, NH ("Lessor") and NH Wing Civil Air Patrol, Highlanders Cadet Squadron ("Tenant") of 51 Airport Road Concord, NH 03301. The parties agree as follows:

**1. PURPOSE AND TERM:** Lessor hereby leases/rents/grants permission to Tenant, and Tenant hereby accepts the premises under the terms and conditions set forth herein from Lessor, sufficient space from City of Rochester, NH situated at 150 Wakefield St, Rochester, NH 03867, for the purpose of conducting weekly meetings between the hours of 5:30PM to 8:45PM Thursday evenings. Sufficient space shall mean appropriate space to conduct said meetings to include at a minimum; two classrooms and one office for non-exclusive use and other space as may be made available by the Lessor.

**NOTE: Occupant shall provide the City of Rochester, NH a current Certificate of Insurance, and any other documentation requested.**

**The primary use of these facilities is to conduct weekly unit meetings. Tenant understands and agrees that, should Tenant cease to use these facilities this Lease Agreement shall immediately terminate regardless of any other provision herein.**

**2. RENT AND CHARGES:** Tenant shall not be required to pay rent or provide a security deposit.

**3. UTILITIES:** Tenant shall not be responsible for any utilities.

**4. FACILITY CONDITION:** Rubbish, trash, and food items in and about the Facility will not be tolerated. Tenant shall keep the Facility clean at all times and it shall be subject to inspection by the Lessor at any time and if found to be in an un-kept condition, Tenant shall be so informed and Tenant shall immediately clean the Facility.

Tenant agrees to use the waste receptacles provided at the various Facility locations only to dispose of small amounts of refuse generated at the Facility. Use of these Lessor-sponsored receptacles to dispose of household trash, or other refuse from outside sources is prohibited.

**5. MAINTENANCE OF FACILITY – CONDITION ON RETURN:** Tenant agrees that it will at all times during the term of the Lease Agreement and any extension thereof, and at its own cost and expense, keep and maintain the Facility and any improvements placed thereon in a clean and orderly condition at all times and in a good state of repair, that it will use all reasonable precautions to prevent waste, damage, or injury to the Facility, reasonable wear and tear and damage by fire, the elements or from other causes beyond Tenant's control excepted. Tenant shall return the Facility to Lessor in the same or better condition and without abandoned personal property remaining in the Facility. Tenant agrees to maintain the Facility in accordance with all New Hampshire and local Fire and Building Codes which may apply to storage and other applicable federal, state and local laws and ordinances. Tenant shall be responsible for clean up and maintenance due to use by the squadron members and guests.

**6. COMPLIANCE WITH RULES:** Tenant shall become familiar with and shall at all times abide by all of Lessor's Rules and Regulations relating to use of the Facility and the use of any of Lessor's other facilities, whether promulgated before or after the execution of this Lease Agreement.

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7. **SNOW PLOWING:** Lessor agrees to provide snow removal services to Tenant in the Facility area.

8. **PARKING:** Tenant shall at all times comply with posted signs regulating the movement of vehicles.

9. **ALTERATIONS:** Tenant shall not alter any existing fixtures or improvements or alter the Facility walls, floor, ceiling or electrical system in any manner; nor shall Tenant hang anything from the ceiling, walls, beams, door or fixtures in the Facility; nor shall Tenant add fixtures or improvements or in any other way modify the Facility without the express and prior written approval of the Lessor. Any and all such work approved by Lessor, after presentation of plans or other documents showing the intended alterations, shall be conducted at Tenant's sole cost and expense.

10. **INSURANCE:** Tenant hereby certifies that it currently maintains, and will continue to maintain, at its sole expense, to maintain in full force and effect during the Initial Term of this Lease Agreement, and any extension thereof, commercial general liability insurance protecting the City of Rochester, NH against any and all liability by reason of Tenant's conduct incident to the use of the Facility, or resulting from any accident occurring on or about the roads, driveways or other public places, used by Tenant at the Facility, caused by or arising out of any negligent or wrongful act or omission of Tenant or its agents, in the minimum amount of \$1,000,000 each occurrence. The insurance company providing such insurance shall be qualified to do business in the State of New Hampshire with a financial rating of A- or better in "Best's Insurance Guide".

A. **Owner as Additional Insured:** The insurance specified above shall name the City of Rochester, NH as an ADDITIONAL INSURED for the full amount of the policy limits.

B. **Adjustments to Insurance Coverage:** The limits of liability as set forth herein shall be periodically reviewed and adjustments made so as to provide insurance coverage in keeping with increases in the Consumer Price Index and what is deemed to be prudent and reasonable. In the event that the Lessor determines that the limits need to be adjusted at some time after the Initial Term, it shall give notice to the Tenant in writing of the new limits and Tenant shall make such adjustments to its insurance policies within 60 days of such notice.

C. **Notice to Owner as to Any Claim:** Tenant agrees to notify the Owner in writing as soon as practicable of any claim, demand or action arising out of an occurrence covered hereunder of which Tenant has knowledge, and to cooperate with the Owner in the investigation and defense thereof.

D. **Notice to Owner of Changes or Cancellation:** All insurance policies required herein shall contain a provision that written notice of cancellation or changes in coverage limits shall be delivered to Lessor thirty (30) days in advance, except for cancellation for nonpayment which shall be delivered to Lessor ten (10) days in advance. Tenant shall provide Owner with certification or proof of current insurance prior to use of the Facility by Tenant and upon request by Lessor at any time thereafter.

11. **TERMINATION:** The term of this lease shall be month to month and can be terminated by either party upon 30 days prior written notice.

12. **RISK OF LOSS:** Tenant bears all risk of loss or damage to tenants property stored in the Facility.

13. **NOTICES:** Any notice herein required or permitted to be given or served hereunder whether pursuant to the terms of this Lease Agreement or any provision of law shall be served by Certified Mail/ Return Receipt to the respective addresses set forth herein, and, in the case of Tenant, to the alternative address

set forth herein, or at such other address as the party to be notified may from time to time designate in writing. Notice by telephone, fax or e-mail shall not be required, but may be given as a courtesy at the sole discretion of Lessor.

- A. Notice Mailing address for Tenant: All communications sent to the Tenant shall be sent to the following:

Commander  
Highlanders Cadet Squadron  
NH Wing Civil Air Patrol  
38 Buttonwood Drive  
Berwick, ME 03901

HEADQUARTERS  
NH Wing Civil Air Patrol  
51 Airport Road  
Concord, NH 03301

***This Lease/Use Agreement becomes effective on the date of approval by National Headquarters Civil Air Patrol as evidenced by its signature.***

***Agreed By:***

**LESSOR**

\_\_\_\_\_ Date: \_\_\_\_\_

Signature of \_\_\_\_\_

\_\_\_\_\_  
Printed Name

**TENANT**

\_\_\_\_\_ Date: \_\_\_\_\_  
Signature CAP Corp. Chief Operating Officer or designee

\_\_\_\_\_  
Printed Name

**Acknowledgement of Document**

The existence of this Lease/Use Agreement is hereby acknowledged and approved.

\_\_\_\_\_ Date: \_\_\_\_\_  
Kevin N. Harbison, Colonel CAP  
Commander  
New Hampshire Wing



To: TOR does it need council approval

City of Rochester, New Hampshire  
OFFICE OF THE CITY ATTORNEY  
19 Wakefield Street • Rochester, NH 03867  
(603) 335-7564  
[www.RochesterNH.net](http://www.RochesterNH.net)

to Finance Committee

CITY OF  
Received  
FEB 23 2016  
City Manager  
ROCHESTER

# Memorandum

To: Daniel W. Fitzpatrick, City Manager  
From: Terence O'Rourke, City Attorney *TOR*  
Date: February 23, 2016  
Re: Lease/Use Agreement with New Hampshire Wing Civil Air Patrol

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After reviewing the proposed Lease/Use Agreement provided by the New Hampshire Wing Civil Air Patrol, I have concluded that this contract is legally sufficient and protects the interests of the City.

# REPORT from FINANCE:

March 3, 2016

## Finance Committee Meeting Information

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Date: March 3, 2016  
Time: 7:00 P.M.  
Location: City Council Chambers  
31 Wakefield Street  
Rochester, New Hampshire

## Items

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1. East Rochester School Bond Expense Update – Here is a breakdown of the funding of this project to date:

- Total Appropriation = \$13,100,000
- Amount Bonded to date = \$12,205,000
- Amount not yet bonded = \$ 895,000
  
- Expended to date = \$11,441,456.44
- Encumbered = \$841,110.51
- Amount Committed = \$12,282,566.95

In December, Business Administrator Casey reported: “At this point it is premature to state a final (project completion) figure. We still have painting that will be completed in the spring. We are currently going to report that our estimated figure for the ER project is \$12,205,000. It could potentially be \$200,000 less but we won’t know that until the end of spring next year.” **UPDATE: The School Department will be discussing this week what to do with the unspent bond proceeds from the East Rochester School project. They are looking at proposing to use these funds towards the debt service payments due in FY2017 on the project. This**

is not an approach the City has taken with unspent bond proceeds for two reasons. First, the use of one time revenues for a reoccurring annual operating expense creates a “revenue hole” for the next budget cycle that will need to be filled. Second, use of funds that you will be paying debt service on for 20 years for an annual operating expense is not prudent fiscally.

2. Granite Ridge Phase 1 Bond Expense Update – Here is a breakdown of the project expenditures to date:

- Total Project Appropriation: \$5,000,000 (TIF Bond Appropriation)
- Expended to date = \$2,965,011.67
- Remaining Work in Progress = \$1,013,776 .29

Please note that there could be some final adjustments up or down, based on final pavement and completion of work.

- Estimated Total = \$3,978,787.96 (Expended + Remaining Work)
- Remaining Unassigned approximately = \$1,021,212.04 (possible de-authorization).

3. General Fund Unassigned Fund Balance – Here is an updated fund balance using the audit figures presented to the Council at the February 16<sup>th</sup> meeting:

Fiscal Year	Beginning of Year Fund Balance	End of Year Fund Balance	Net Change in Fund Balance
2005	\$ 4,751,456	\$ 5,867,505	\$ 1,116,049
2006	\$ 5,867,505	\$ 7,919,174	\$ 2,051,669
2007	\$ 7,919,174	\$ 9,004,277	\$ 1,085,103
2008	\$ 9,004,277	\$ 9,723,326	\$ 719,049
2009	\$ 9,723,326	\$ 10,929,204	\$ 1,205,878
2010	\$ 10,929,204	\$ 11,861,101	\$ 931,897
2011	\$ 11,861,101	\$ 12,773,907	\$ 912,806
2012	\$ 12,773,907	\$ 14,497,809	\$ 1,723,902
2013	\$ 14,497,809	\$ 14,580,421	\$ 82,612
2014	\$ 14,580,421	\$ 12,623,318	\$ (1,957,103)
2015	\$ 12,623,318	\$ 14,738,835	\$ 2,115,517

4. Budget Development Fiscal Year 2017 Calendar – Please find below a tentative Budget Development Calendar detailing dates & processes. Please note that this document has been revised from the document included in last month’s Finance Committee packet.

- **April 19<sup>th</sup> City Council Workshop** - City Manager makes formal presentation of his FY2017 Proposed Budget. **April 19<sup>th</sup> Special City Council Meeting** - CDBG Action Plan 1<sup>st</sup> Reading and Refer to Public Hearing on April 26<sup>th</sup>.
- **April 26<sup>th</sup> City Council Budget Workshop** – CDBG Action Plan Public Hearing; School Department; Police & Communications Departments; Fire Department.
- **May 3<sup>rd</sup> City Council Regular Meeting** – CDBG Action Plan 2<sup>nd</sup> Reading and Adoption; O&M and CIP Budgets 1<sup>st</sup> Readings and Refer to Public Hearings (on May 31<sup>st</sup>).
- **May 10<sup>th</sup> City Council Budget Workshop** – Main Library; East Rochester Library; Economic Development; BZLS; Planning; Recreation & Arena; Legal; Assessing; MIS & Gov. Channel; City Clerk & Elections; Welfare.
- **May 24<sup>th</sup> City Council Budget Workshop** – Tax Collector; Public Works; Public Buildings; Community Center; Water & Sewer Funds; TIF Districts; Business Office; City Manager; City Council; General Overhead; Debt Service Analysis.
- **May 31<sup>st</sup> City Council Budget Workshop** – O&M and CIP Budgets Public Hearings; “Final Adjustments” from Finance Office; Council deliberations & final budget adjustments.
- **June 7 Special City Council Meeting** – O&M and CIP Budgets 2<sup>nd</sup> Readings & Adoption.
- June 14 HOLD –
- June 21 HOLD –
- June 28 HOLD –
- Is there any interest in once again discussing the concept of a one or two day long “budget retreat” as opposed to the traditional calendar as depicted above?

# FINANCE COMMITTEE

## Agenda Item

**Agenda Item Name:** Monthly Financial Statements Summary

For the full detail report, click here: [FEB FINANCIALS DETAIL REPORT](#)

### Revenues

ACCOUNT DESCRIPTION	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>% COLL</u>
11011 ECONOMIC DEVELOPMENT REV	\$ -	\$ 125	100.0
11031 CITY CLERK REVENUE	\$ 106,420	\$ 53,998	50.7
11051 ASSESSORS REVENUES	\$ -	\$ 194	100.0
11061 BUSINESS OFFICE REVENUE	\$ 55,000	\$ 38,623	70.2
11062 BUSINESS OFFICE REVENUE	\$ 1,000	\$ -	0.0
11071 TAX COLLECTOR REVENUE	\$ 28,908,379	\$ 28,345,536	98.1
11081 GENERAL OVERHEAD REVENUE	\$ 4,199,344	\$ 2,317,822	55.2
11082 GENERAL OVERHEAD REVENUE	\$ 1,434,205	\$ 1,434,205	100.0
11091 PUBLIC BLDGS REVENUE	\$ -	\$ 7,470	100.0
11101 PLANNING	\$ 15,250	\$ 25,148	164.9
11201 REV LEGAL OFFICE	\$ 50,000	\$ 29,167	58.3
12011 POLICE CITY REVENUE	\$ 351,845	\$ 142,254	40.4
12021 FIRE CITY REVENUE	\$ 11,825	\$ 8,964	75.8
12022 FIRE STATE REVENUE	\$ 40,000	\$ 1,067	2.7
12031 DISPATCH CENTER	\$ 62,044	\$ 59,166	95.4
12041 CODE ENFORCEMENT REVENUE	\$ 323,125	\$ 375,124	116.1
13011 PUBLIC WORKS REVENUE	\$ 35,200	\$ 35,489	100.8
13012 STATE HIGHWAY SUBSIDY	\$ 591,229	\$ 472,983	80.0
14011 WELFARE REVENUE	\$ 8,500	\$ 4,638	54.6
14021 RECREATION REVENUE	\$ 129,800	\$ 117,634	90.6
14031 LIBRARY REVENUE	\$ 13,383	\$ 7,978	59.6
<b>1000 GENERAL FUND</b>	<b>\$ 36,336,549</b>	<b>\$ 33,477,584</b>	<b>92.1</b>
	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>% COLL</u>
5001 WATER ENTERPRISE FUND	\$ 5,468,531	\$ 1,905,297	34.8
	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>% COLL</u>
5002 SEWER ENTERPRISE FUND	\$ 6,825,394	\$ 2,405,785	35.2
	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>% COLL</u>
5003 ARENA ENTERPRISE FUND	\$ 586,067	\$ 337,997	57.7

## Expenditures

ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	AVAILABLE BUDGET	% USED
11000051 CITY MANAGER	\$ 278,414	\$ 180,772	\$ 5,059	\$ 92,583	66.70
11012351 ECONOMIC DEVELOPMENT	\$ 296,187	\$ 207,328	\$ 2,492	\$ 86,367	70.80
11020050 MUNICIPAL INFORMATION	\$ 444,691	\$ 257,683	\$ 13,184	\$ 173,823	60.90
11030051 CITY CLERK	\$ 293,290	\$ 165,067	\$ 13,444	\$ 114,779	60.90
11040050 ELECTIONS	\$ 44,016	\$ 38,736	\$ 4,640	\$ 639	98.50
11050070 ASSESSORS	\$ 387,319	\$ 269,865	\$ 3,782	\$ 113,673	70.70
11060051 BUSINESS OFFICE	\$ 515,644	\$ 329,379	\$ 4,199	\$ 182,066	64.70
11063151 HUMAN RESOURCES	\$ 127,107	\$ 92,473	\$ 5,771	\$ 28,863	77.30
11070070 TAX COLLECTOR	\$ 336,758	\$ 214,193	\$ 574	\$ 121,990	63.80
11080050 GENERAL OVERHEAD	\$ 705,267	\$ 539,743	\$ 97,053	\$ 68,471	90.30
11090050 PB CITY WIDE 50	\$ 561,764	\$ 392,906	\$ 1,937	\$ 166,921	70.30
11090051 PB CITY HALL 51	\$ 79,800	\$ 36,442	\$ 6,328	\$ 37,030	53.60
11090052 PB OPERA HOUSE 52	\$ 34,176	\$ 27,852	\$ 1,725	\$ 4,599	86.50
11090054 PB CENTRAL FIRE 54	\$ 33,523	\$ 31,728	\$ 1,241	\$ 554	98.30
11090055 PB GONIC FIRE 55	\$ 17,843	\$ 15,360	\$ 1,923	\$ 560	96.90
11090056 PB LIBRARY 56	\$ 21,920	\$ 15,352	\$ 3,663	\$ 2,905	86.70
11090057 PB DPW GARAGE 57	\$ 10,887	\$ 7,739	\$ 2,730	\$ 418	96.20
11090059 PB ER FIRE STATION 59	\$ 750	\$ 171	\$ -	\$ 579	22.80
11090061 PB HISTORICAL MUSEUM	\$ 1,600	\$ 240	\$ 600	\$ 760	52.50
11090063 PB HANSON POOL 63	\$ 5,005	\$ 643	\$ 50	\$ 4,312	13.80
11090064 PB GONIC POOL 64	\$ 2,880	\$ 333	\$ -	\$ 2,547	11.60
11090065 PB EAST ROCHESTER POO	\$ 2,650	\$ 337	\$ -	\$ 2,313	12.70
11090068 PB GROUNDS 68	\$ 14,300	\$ 5,428	\$ 5,744	\$ 3,128	78.10
11090069 PB DOWNTOWN 69	\$ 15,000	\$ 2,894	\$ 5,327	\$ 6,778	54.80
11090070 PB REVENUE BUILDING 7	\$ 19,860	\$ 12,097	\$ 2,140	\$ 5,623	71.70
11090071 PB PLAYGROUNDS 71	\$ 1,850	\$ 558	\$ -	\$ 1,292	30.20
11090075 PB NEW POLICE STATION	\$ 22,923	\$ 14,877	\$ 4,952	\$ 3,094	86.50
11102051 PLANNING	\$ 348,964	\$ 236,237	\$ 5,497	\$ 107,230	69.30
11200051 LEGAL OFFICE	\$ 559,899	\$ 309,391	\$ 4,384	\$ 246,124	56.00
12010053 PD ADMINISTRATIVE SER	\$ 1,868,416	\$ 1,185,154	\$ 51,618	\$ 631,644	66.20
12012453 PD PATROL SERVICES	\$ 4,525,429	\$ 3,004,225	\$ -	\$ 1,521,204	66.40
12012553 PD SUPPORT SERVICES	\$ 395,656	\$ 265,955	\$ -	\$ 129,701	67.20
12020054 FIRE DEPARTMENT	\$ 4,200,614	\$ 2,776,064	\$ 30,075	\$ 1,394,475	66.80
12020055 FIRE DEPT 55 GONIC SU	\$ 28,556	\$ 12,220	\$ -	\$ 16,336	42.80
12020754 CALL FIRE	\$ 29,926	\$ 4,668	\$ -	\$ 25,258	15.60
12022754 FOREST FIRES	\$ 861	\$ 106	\$ -	\$ 755	12.40
12030153 DISPATCH CENTER	\$ 735,861	\$ 483,141	\$ 2,409	\$ 250,311	66.00
12040051 CODE ENFORCEMENT	\$ 527,429	\$ 365,341	\$ 9,082	\$ 153,007	71.00
12050050 AMBULANCE	\$ 54,913	\$ 27,457	\$ 27,457	\$ -	100.00
13010057 PUBLIC WORKS	\$ 2,014,232	\$ 1,286,171	\$ 241,123	\$ 486,938	75.80
13010957 WINTER MAINTENANCE	\$ 463,666	\$ 301,918	\$ 3,763	\$ 157,985	65.90
13020050 CITY LIGHTS	\$ 257,500	\$ 151,921	\$ 840	\$ 104,739	59.30
14010051 WELFARE	\$ 451,998	\$ 249,135	\$ 3,032	\$ 199,830	55.80
14022072 RECREATION ADMINISTRA	\$ 550,335	\$ 387,498	\$ 6,177	\$ 156,659	71.50
14022150 RECREATION PLAYGROUND	\$ 81,451	\$ 70,630	\$ 200	\$ 10,621	87.00
14022250 RECREATION POOLS	\$ 72,790	\$ 51,535	\$ 373	\$ 20,882	71.30
14030056 LIBRARY	\$ 1,117,547	\$ 761,546	\$ 28,773	\$ 327,228	70.70
15000051 COUNTY TAX	\$ 5,980,421	\$ 5,980,421	\$ -	\$ -	100.00
17010051 TRANSFERS/PAYMENTS DE	\$ 4,535,036	\$ 4,140,034	\$ -	\$ 395,002	91.30
17030050 OVERLAY	\$ 225,203	\$ 64,479	\$ -	\$ 160,724	28.60
17040051 TRANSFER TO CIP & OTH	\$ 2,576,422	\$ 2,576,422	\$ -	\$ -	100.00
<b>1000 GENERAL FUND</b>	<b>\$ 35,878,549</b>	<b>\$ 27,551,864</b>	<b>\$ 603,363</b>	<b>\$ 7,723,322</b>	<b>78.50</b>
	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>ENCUMBRANCE</b>	<b>AVAILABLE BUDGET</b>	<b>% USED</b>
<b>5001 WATER ENTERPRISE FUND</b>	<b>\$ 5,468,531</b>	<b>\$ 3,288,313</b>	<b>\$ 118,660</b>	<b>\$ 2,061,558</b>	<b>62.30</b>
	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>ENCUMBRANCE</b>	<b>AVAILABLE BUDGET</b>	<b>% USED</b>
<b>5002 SEWER ENTERPRISE FUND</b>	<b>\$ 6,825,394</b>	<b>\$ 4,156,244</b>	<b>\$ 138,031</b>	<b>\$ 2,531,120</b>	<b>62.90</b>
	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>ENCUMBRANCE</b>	<b>AVAILABLE BUDGET</b>	<b>% USED</b>
<b>5003 ARENA ENTERPRISE FUND</b>	<b>\$ 586,067</b>	<b>\$ 370,773</b>	<b>\$ 9,814</b>	<b>\$ 205,479</b>	<b>64.90</b>