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HISTORIC DISTRICT COMMISSION Minutes
City of Rochester
HISTORIC DISTRICT COMMISSION
Wednesday April 10, 2019 at 7 pm
City Hall Annex (second floor conference room)
33 Wakefield Street, Rochester, NH
(These minutes were adopted on May 8, 2019)

Members Present

Molly Meulenbroek, *Chair*
Joyce Bruckner, (*Planning Board Rep*)
Peter Bruckner
Nancy Dibble
Sandra Keans

Members Absent

Martha Wingate, *V Chair*
Marilyn Jones

I. **Call to Order.** Ms. Meulenbroek called the meeting to order at 7:01p.m.

II. **Approval of minutes for March 13, 2019.**

The minutes from March 13, 2018 were approved by Mr. Bruckner and seconded by Ms. Keans.

III. **Citizens Bank, R & J 90 North Main Street, Certificate of Approval for new roof, siding, canopy's, and signage Case# HDC 121-17-19 DTC**

Citizen Bank landscaping plan 90 North Main Street less than acre site renovations to building, drive-through ATM, sealcoating the parking lot, replacing landscaping year round. Dumpster screening- vinyl

Repairing façade bringing in small canopy existing masonry block keep the copula to keep with the details of the building. The Cupola Citizen's bank wanted to take the roofline the green is the corporate colors buildings. Sign over door three goose neck lights railroad station lights. Redo the roofing on the building. New awnings and existing finishes being painted bringing in clapboards. Warm gray façade, shutters, and trim, mimics the night drop and ATM. Clock in copula removing shed. The awnings are flat no overhang its sunbrella. Blade awning.

Signage- freestanding signage in the front. New Awnings and signage over doorway non

illuminated gooseneck lighting, and window signage.

The certificate of approval for 90 North Main Street exterior renovation was approved by Mr. Bruckner and seconded by Ms. Jones.

IV. Administrative Approval 86 Wakefield Street and 61 Hanson Street memo.

Ms. Mears went over the administrative approvals.

V. This Place Matters Campaign- May 2019

Ms. Meulenbroek explained This Place Matters Campaign. The month of May is historic preservation month the National Trust for Historic Preservation does a national campaign of places and historic structures that matter to the community. Rochester will be setting up a with Rochester Main Street.

VI. HDC Online ArcGIS- photo campaign

VII. Scenic and Salinger Update

Ms. Meulenbroek gave an update on the RFP process for the Scenic and Salinger Block.

VIII. Other Business/Non-scheduled Items

The Planning Department applied for funding thru the Community Development Block Grant Program for a sign and façade improvement program for the Historic District Commission. The RFP's were sent out for the Downtown Master Plan update in 2019 and a steering committee to review has been established.

IX. Adjournment

A motion was made by Mr. Bruckner to adjourn the meeting at 8:18 pm and seconded by Ms. Dibble. The motion carried unanimously.

Respectfully submitted,

Michelle Mears, *Senior Planner AICP*