



## **HISTORIC DISTRICT COMMISSION**

### **Minutes**

City of Rochester

**Wednesday November 17, 2021**

*City Hall Annex (second floor conference room)*

33 Wakefield Street, Rochester, NH

*(These minutes were approved on January 19, 2022)*

#### Members Present

Molly Meulenbroek, *Chair*

Laura Hainey

Marilyn Jones

Matthew Winders

#### Members Absent

Peter Bruckner, excused

Alec Taliaferro, absent

Staff: Crystal Galloway, *Planner I*

**I. Call to Order.** Ms. Meulenbroek called the meeting to order at 7:00 p.m.

#### **II. Approval of Minutes**

The minutes from October 20, 2021 were reviewed.

*A motion was made by Mr. Winders and seconded by Ms. Hainey to approve the October 20, 2021 minutes with the changes discussed. The motion carried unanimously.*

#### **III. City of Rochester, 19 Wakefield Street**

Deputy City Manager and Finance Director Katie Ambrose explained the doors and windows at the Revenue Building are being replaced due to age. She said the doors will be an exact replacement but there were three choice options for the windows. Ms. Ambrose explained the windows will be aluminum in a dark bronze color and further explained the different configuration options available.

The Commission members discussed the choice options for the windows. Ms. Meulenbroek said the building was built in 1959, she didn't have any objection to the materials that were proposed but did have concern over changing the configuration of the windows.

Ms. Ambrose told the Commission the concrete on the building will also be painted. She said Staff was going to match the current paint color but if the Commission had any color suggestions they are open to it.

Ms. Hainey suggested staying with the original paint color to keep it historical.

*A motion was made by Mr. Winders and seconded by Ms. Hainey to approve Design Option One, exact replacement and to paint the concrete as close to the original color. The motion carried unanimously.*

#### **IV. Review of 2022 Meeting Dates**

*A motion was made by Mr. Winders and seconded by Ms. Jones to approve the 2022 meeting dates. The motion carried unanimously.*

#### **V. Other Business**

##### **A. Election of Vice Chair**

*A motion was made by Mr. Winders and seconded by Ms. Jones to postpone the election to the Annual Meeting in January. The motion carried unanimously.*

##### **B. Other**

Mr. Winders gave an update of his historical sign project. Ms. Meulenbroek suggested adding Black Heritage information to the project.

#### **VI. Adjournment**

*A motion was made by Mr. Winders and seconded by Ms. Jones to adjourn at 7:32pm. The motion carried unanimously.*

Respectfully submitted,  
Crystal Galloway,  
Planner I