

Michelle Mears,
Senior Planner
Planning & Development
33 Wakefield Street
Rochester, NH 03867
(603) 335-1338
Michelle.mears@rochesternh.net



City of Rochester
HISTORIC DISTRICT COMMISSION Minutes
April 11, 2018 at 7 pm

*Conference Room, City Hall Annex
33 Wakefield Street, Rochester, NH*

(These minutes were approved May 9, 2018)

Members Present

Molly Meulenbroek, *Chair*
Joyce Bruckner, *(Planning Board Rep)*
Peter Bruckner
Matt Wyatt, *Alternate*
Nancy Dibble
Martha Wingate, *V Chair*
Sandra Keans

Members Absent

Marilyn Jones

Guest: Lorraine St. Jean Resident

I. **Call to Order.** The meeting was called to order at 7:04 p.m. by Ms. Meulenbroek.

II. **Approval of minutes for March 14, 2018.**

The minutes from March 14, 2018 were approved by Ms. Wingate and seconded by Ms. Keans with a minor change to the guest name from Saint Jean to St Jean.

III. **Bob McGuire, 5 & 7 Dreyer Way** Request for Extension for approved new two story office building Case# HDC 120 – 322&323 – DC – 18

Ms. Mears explained that the application for the certificate of approval expired in August 2017. There will be no changes to the application as it was submitted in 2015.

The extension request for 5&7 Dreyer Way was approved by Mr. Bruckner and seconded by Ms. Dibble.

IV. **38 Hanson Street**

Ms. Mears explained that 38 Hanson Street will be going to the City Council workshop meeting August 2018 for vote on tearing down the building or selling it. Mr. Bruckner reach out to Deputy City Manager, Blaine Cox regarding the packaging of the request for proposal for 38 Hanson Street. Mr. Bruckner reach out to Dover Economic Development Manager regarding request for proposals examples. The market for Hanson Street is real because of the changes in the density regulations. Ms. Keans asked if the city is looking for a realtor for the property. Rochester Main Street is supporting the HDC with this project. The HDC would like to hold a joint meeting with Economic Development Commission.

V. Design Guidelines Update

The Planning and Development Department has selected the consultant BendonAdams to work on the design guidelines for the City of Rochester.

VI. City Hall Annex

- a. NH Preservation Alliance Preservation Award Application (May 8, 2018 Awards presented in Concord City Auditorium)

Staff is waiting to hear from the NH Preservation Alliance regarding an award for the City Hall Annex building.

VII. Design Guidelines Update

The Planning and Development Department has selected the consultant BendonAdams to work on the design guidelines for the City of Rochester. They will be working with the HDC on these. The HDC agreed to hold a second meeting in the month of April if needed to go over the design guidelines.

Planning and Development are waiting to hear regarding the NH Preservation Alliance award.

VIII. Other Business/Non-scheduled Items

None

IX. Adjournment

A motion was made by Ms. Wingate to adjourn the meeting at 7:54 pm and seconded by Ms. Keans. The motion carried unanimously.

Respectfully submitted,

Michelle Mears, *Senior Planner*