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City of Rochester
HISTORIC DISTRICT COMMISSION Minutes
February 14, 2018 at 7 pm
Conference Room, City Hall Annex
33 Wakefield Street, Rochester, NH
(These minutes were approved March 14, 2018)

Members Present

Sandra Keans
Joyce Bruckner, (*Planning Board Rep*)
Peter Bruckner
Martha Wingate, *V Chair*
Matt Wyatt, Alternate

Members Absent

Molly Meulenbroek, *Chair*
Nancy Dibble
Marilyn Jones

- I. **Call to Order.** The meeting was called to order at 7:04 p.m. by Ms. Wingate.
- II. **Approval of minutes for January 10, 2018.**

The minutes from January, 2018 were approved by Mr. Wyatt and seconded by Mr. Bruckner.

- III. **Massage Essential**, 18 North Main Street Unit #6, Certificate of Approval for a projecting sign and door sign. Case# HDC 121 –11– DTC – 18.

The applicant Angela Jensen presented the vinyl door signage and projecting sign. The applicant current business is located at Doctor Crosses office and the applicant wanted to move to a downtown location. She has been a massage therapist for 12 years teaching at Great Bay Community College. Mr. Bruckner asked the applicant what material the sign would be made out of which is diabond. Mr. Wyatt congratulated the applicant on locating to downtown. The HDC members expressed that the sign fits well in the downtown and is simple and classic.

A motion was made by Mr. Bruckner to approve the application and seconded by Mr. Wyatt. The motion carried unanimously.

- IV. **38 Hanson Street Update**

Ms. Mears explained that she met with NH Preservation Alliance last Friday regarding Hanson Street and the Scenic Theater. The NH Preservation Alliance will be looking into other similar statewide projects for the Historic District Commission. It will be forwarded along to the HDC members.

V. Spaulding High School

Ms. Mears contact Peter Michaud from the NH Division of Historical Resources regarding the process to adding the site to the National Register. We are waiting to hear back regarding that process. Ms. Wingate shared the data that has been collected over the years from Spaulding High School.

VI. City Hall Annex Updates

- a. NH Preservation Alliance Preservation Award Application (May 8, 2018 Awards presented in Concord City Auditorium)

Ms. Mears is working on the application needs to follow up with Oakpoint Associates regarding meeting the Secretary of Interiors Standards.

- b. Richard H. Driehaus Foundation National Preservation Award Letter of Support

The Historic District Commission members were all in favor drafting this letter of support.

- c. AIA Rick and Duffy Monahan Award for Design Excellence in Architectural Restoration and Preservation [City Hall Annex 2018](#)

Ms. Mears shared the AIA Rick and Duffy award information with the HDC.

II. Other Business/Non-scheduled Items

The HDC approved to combine the sign permit application with the HDC application to make the process streamlined for applicants.

III. Adjournment

A motion was made by Mr. Wyatt to adjourn the meeting and seconded by Ms. Keans The motion carried unanimously.