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City of Rochester
HISTORIC DISTRICT COMMISSION Minutes
March 14, 2018 at 7 pm
Conference Room, City Hall Annex
33 Wakefield Street, Rochester, NH
(These minutes were approved April 11, 2018)

Members Present

Molly Meulenbroek, *Chair*
Joyce Bruckner, (*Planning Board Rep*)
Peter Bruckner
Marilyn Jones

Members Absent

Matt Wyatt, Alternate
Nancy Dibble
Martha Wingate, *V Chair*
Sandra Keans

Guest: Angela Mill, Executive Director, Rochester Main Street and Lorraine St. Jean

- I. **Call to Order.** The meeting was called to order at 7:07 p.m. by Ms. Meulenbroek.
- II. **Approval of minutes for February 14, 2018.**

The minutes from January, 2018 were approved by Ms. Jones and seconded by Mr. Bruckner.

I. 38 Hanson Street

Ms. Mears explained that 38 Hanson Street will be going to the City Council workshop meeting April 17, 2018 for vote. There was a guest at the meeting Lorraine Saint Jean who worked for Robbins Auto. She suggested that the building be used by the historical society as a museum to store the fire trucks. She noted that the Historical Society does not have enough funds to purchase the building. She does not believe that the building should be demolished for a parking lot. The HDC members suggested that she attend the City Council meeting speaking in support of keeping the building. Ms. Meulenbroek stressed the importance of the HDC not coming up with the use for the building. The HDC members received a letter from the NH Preservation Alliance in support of the project. There was a conversation about the number of municipal parking lots and spaces in the downtown. Ms Meulenbroek also stated that we have to use the certified local government regarding 38 Hanson Street. The Certified Local Government and HDC are

held to certain standards regarding historic preservation. Main Street will be holding their Board meeting and will be voting on submitting a letter of support for the project.

II. Scenic Theater

The HDC members had a discussion about the condition of the scenic theater. The building will be going up for auction in April. Ms. Mears asked if the HDC supported the idea of having developers submit RFP's regarding the building. All of the HDC members were in favor.

III. Workforce Housing Charrette

Ms. Mears updated the HDC on when the Workforce Housing Charrette will be taking place September 2018.

IV. Training for Certified Local Government

There is upcoming training available for the HDC members the NH Preservation Alliance Old House and Barn Expo and Office of Strategic Initiatives Spring 2018 Planning and Zoning Conference held on April 28, 2018.

V. Design Guidelines Update

The Planning and Development Department has selected the consultant BendonAdams to work on the design guidelines for the City of Rochester. They will be working with the HDC on these. The HDC agreed to hold a second meeting in the month of April if needed to go over the design guidelines.

VI. City Hall Annex

- a. NH Preservation Alliance Preservation Award Application (May 8, 2018 Awards presented in Concord City Auditorium)

Planning and Development are waiting to hear regarding the NH Preservation Alliance award.

VII. Other Business/Non-scheduled Items

Celeste will be reaching out regarding interviews for the City Hall Annex building.

VIII. Adjournment

A motion was made by Ms. Jones to adjourn the meeting at 8:06 pm and seconded by Mr. Bruckner. The motion carried unanimously.

Respectfully submitted,

Michelle Mears, *Senior Planner*