

**Rochester School Board / Rochester City Council**  
**Joint Building Committee**  
School Department Boardroom  
May 8, 2024  
6:00 p.m.

**Agenda**

1. Pledge of Allegiance
2. Approval of the April 17, 2024 Minutes
3. Architect Update
4. Civil Engineering Update
5. Construction Manager Update
6. Owner's Representative Report
7. Other
8. Public Comment
9. Adjournment

Members:

School Board Members:

Sarah Harrington, Chair  
Matthew Beaulieu  
Matthew Pappas  
Shane Downs  
Steven Cusumano

City Council Members:

Donald Hamann, Vice Chair  
Timothy Fontneau  
Paul Callaghan  
Alexander de Geofroy  
Kevin Sullivan

**City of Rochester**  
**Joint School Board – City Council Meeting**  
**School Department Board Room**  
**April 17, 2024**  
**6:30 p.m.**

**DRAFT**

**School Board Present:**

Mrs. Sarah Harrington, Chair  
Mr. Matthew Beaulieu  
Mr. Matthew Pappas

**City Council Present:**

Mayor Paul Callaghan  
Mr. Donald Hamann  
Mr. Alexander de Geofroy  
Mr. Timothy Fontneau  
Mr. Kevin Sullivan

**Others Present:**

Mr. Kyle Repucci  
Mr. Dave Totty  
Ms. Cherie Plummer  
Guests and Public

Mrs. Harrington called the meeting to order at 6:00 p.m. Members and guests participated in the Pledge of Allegiance.

***Approval of Minutes***

Mr. Fontneau moved, seconded by Mr. Pappas, to approve the February 14, 2024 minutes. The motion carried unanimously.

***Civil Engineering Update***

Mr. Eric Doremus, Tighe & Bond, presented the Architect Update. He reviewed the traffic study and explained the changes. Discussion ensued regarding attempts to contact the Fish & Game in an effort to get a permit.

***Letter from Conservation Committee to JBC dated April 1, 2024***

Mrs. Harrington shared a letter from the state regarding the first building aid payment.

Mr. Hamann moved, seconded by Mr. Pappas, to give a minimum of 75% of land behind the school, initiated and finalized within six months of occupancy of the school into conservation. The motion carried unanimously with Mr. Sullivan abstaining.

***Construction Manager Report***

Mr. Keith Kelley, Harvey Construction, gave an update and reviewed the next steps. The project is on budget and the GMP has been established.

***Owner's Representative Report***

Mr. Gordon Bristol shared that the funds have been approved, 100% of contracts are in place, the project is live and ready to go.

***Other*** – Mrs. Harrington shared that a letter was received from the bureau of facilities and we should be receiving the first payment within the next 15 business days. The final payment will be received upon review of the completed project.

Mrs. Harrington, on behalf of the Joint Building Committee, thanked Mr. Totty for his time, commitment and devotion to this project and wished him well with his future endeavors.

Mr. Pappas inquired about the next JBC meeting. Mrs. Harrington stated that the meetings will go back to the second Wednesday of the month and the next meeting will be May 8 at 6:00 p.m.

***Public Comment***

Mr. Ray Wayman, Rochester resident, shared questions with the Committee and asked that someone reach out to him with responses.

***Adjournment***

Mr. Beaulieu moved, second by Mr. Sullivan, to adjourn the meeting at 7:28 p.m. The motion carried unanimously.

Respectfully Submitted,

Kyle M. Repucci  
Board Secretary