

**LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
October 17, 2023
Community Room
6:30 PM
MINUTES**

In Attendance:

Peg Higgins, Ward 1
Samantha Gee, Ward 2
Candy Bailey, Ward 3
Kathy Noble, Ward 4
Bruce Jolin, Ward 6
Marie LeJeune, Library Director
Katherine Parker-Wright, Patron Services Supervisor

Not Present:

Pam Hubbard, Ward 5
Nat Goodspeed, City Manager's Designee

1. Meeting Call to Order at 6:30 PM
2. Acceptance of the Minutes of the September 19, 2023 Regular Meeting (amended to include Names and Wards. CB1, BJ2)
3. Treasurer's Report
Spending is going as expected.
4. Friends of the Library Report
The Friends met at the beginning of the month. They are again doing a raffle basket for the Festival of Trees. They also have donated money for new furniture for the library.
5. Communications from the Library Director
 - a. September Staff Meeting
The meeting went well. Discussed the changes with regards to KOHA. It was a very productive day.
 - b. Building and Grounds
 - i. Updates
 1. The Little Free Library location was changed and is now located next to the Library sign.
 2. The new sign has been installed out in front of the Library

3. There is also a new bulletin board for outside as the one that was there had some water damage and needed to be replaced.
 - ii. Security
 1. There has been more patrolling of the Rochester Police Department
6. Old Business
- a. Policy Updates
 - i. Bulletin Board Policy
Peg H motioned to approve the new Bulletin Board Policy. BJ1, CB2
This policy was unanimously accepted.
 - ii. Patron Conduct and Use
Peg H motioned to approve the new policy as long as it has approval by the Legal Department. BJ1, SG2 This policy was unanimously accepted.
7. New Business
- a. Special Collections
The Special Collections Room is located in the old section of the basement. Marie would like to move the Special Collections Room next to the Story Time Room and then turn the Special Collections Room into a Staff Room. Also, to have Kenneth Gloss to curate items in the Special Collections. Peg H motioned to this. CB1, SG2

This was unanimously approved.
8. Other
- a. Peg H gave a shout out to Christina's Toddler Story Time
 - b. With the winter weather coming, Peg asked about the possibility of meeting through TEAMS. It might be difficult to do this and as long as there is a quorum (4) that will meet in person, things will remain as they are.
9. Adjourn

Meeting adjourned at 7:35 PM

Peg H motioned and BJ2

It was unanimous to adjourn the meeting

Next meeting will be November 21, 2023 at 6:30 in the Community Room