

# **LIBRARY BOARD OF TRUSTEES**

## **REGULAR MEETING**

June 21, 2022  
Community Room  
6:30 PM

## **MINUTES**

1. Meeting Call to Order  
Peg Higgins, Ward 1  
Samantha Gee, Ward 2  
Candy Bailey, Ward 3  
Kathy Noble, Ward 4  
Bruce Jolin, Ward 6

Logged in with Teams:

Nat Goodspeed, City Manager's Designee  
Katherine Parker-Wright, Patrons Services Supervisor  
Marie LeJeune, Library Director

Not present:

Pam Hubbard, Ward 5

2. Acceptance of the Minutes of the April 19, 2022 Regular Meeting  
BJ1, SG2
3. Treasurer's Report
  - a. 92.5% of the Library's Budget has been spent so far
4. Friends of the Library Report  
The Friends met the first Monday in June which was not an official meeting. They have not heard back as of yet regarding the National Night Out or Rochester Pride Day. They will meet again in September, having a retreat day talking about the bylaws, mission statement and plans for the upcoming year.
5. Communications from the Library Director
  - a. Training: Active Shooter Training is mandatory for all City employees. Marie and Katherine attended a training on Communication which they found to be very helpful.
  - b. Survey Results: Marie has old information at this time. Marie and Katherine met with Kevin Duffy from True Marketing. Results showed that most of the patrons get their information from the Facebook page. Kevin Duffy noted that other communities received most of their information from their Library Website.
  - c. Circulation Comparison: Comparing May 22 to June 2019, circulation is down.  
Comparing July 2019 to March 2020 with July 2021 to March 2022 shows:  
Main desk is down 41%  
Non-children's is down 38%

Children's room is down 25%  
Which is a total of 34% down

Children's Room checkout is recovering at a higher rate than the adult section.

d. Upcoming Events:

- i. There was a Lighthouse Program today
- ii. Tomorrow night Wildlife Encounters will be here outside at 6:00
- iii. On 6/27 there will be a Teen Drawing Class
- iv. On 6/29 there will be a program on Whales
- v. On 7/21 there will be a Self-Defense Class
- vi. There are ongoing Book Groups as well as Make It and Take It activities

6. Old Business

- a. Policy Discussion: The Meeting Room Policy has been updated. The Story Time Room is now available for use. The Reservation Form is now easier to use.

There was a move to accept the new Policies with edits as discussed.

CB1, SG2

Roll Call:

Peg Higgins, Ward 1

Samantha Gee, Ward 2

Candy Bailey, Ward 3

Kathy Noble, Ward 4

Bruce Jolin, Ward 6

Nat Goodspeed, City Manager's Designee

7. New Business

- a. Patron Concern: There was an email sent to Candy regarding having more LGBTQ books than Christian books. Marie met with the patrons on June 13<sup>th</sup> and had a very positive conversation regarding this.
- b. Library Logo: Kevin Duffy from True Marketing took the logo for his Marketing Department to work on.

8. Adjourn

Meeting Adjourned at 7:29 PM

CB1, BJ2

Vote was unanimous to adjourn the meeting.

Next meeting will be Tuesday, September 20, 2022 at 6:30 PM