

LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
May 21st, 2019
Rose Room, 6:00 P.M.
MINUTES

1. Meeting Call to Order at 6:00 PM:
Pam Hubbard, Lori Chick, Nick Bellows, Bruce Jolin, Steve Maimes, Nat Goodspeed and Brian Sylvester, Director.
2. Acceptance of the Minutes of the April 16th 2019 Regular Meeting: LC1, BJ2, accepted.
3. Treasurer's Report
Escrow account (aka special account) is significantly down over past years. Supplementing that revenue with money from the restricted trust fund. May have to recommend cuts, going forward. One theory is the rise in patrons' use of digital assets: digital assets don't get damaged, don't get charged late fees.
We're not likely to spend anything this year for microforms, moving that line item.
No donations this year.
Otherwise, tracking pretty well for this point in the year.
Equipment maintenance goes to the security gates, maybe all of Sierra support.
NB: How does our ratio of electronic vs. print compare with other libraries? Brian will put that together.
4. Friends of the Library Report
Lori didn't attend last month. Sweet Art May 4th had a steady but not bursty crowd. Winner was "Avalon," a teen, for bourbon pecan pies. June meeting will be Monday June 3rd for dinner at Granite Steak & Grill – email Barbara Graham to adjust headcount. Between raffle baskets and Sweet Art, they brought in over \$1000.
5. Communications from the Library Director
 - a. Buildings and Grounds update
No update on flagpole.
Order has been placed for equipment to stabilize stacks.
 - b. IT update
City IT's new city-wide phone system installation has more or less stalled Library IT updates. On the other hand, updating the Library's 2002 Nortel system will be useful.
 - c. Upcoming programs: see agenda attachment
6. Old Business
 - a. FY20 Budget update
Proposed budget does include funding for the Librarian 1 role.
Meeting room upgrade will be championed, but is not yet locked in.
Possibility of the meeting room upgrade being submitted as a CIP was discussed, but was not the option selected.
 - b. Draft Fine Read-Off sponsorship letter
A couple suggested amendments received. Ideally Brian would like to spend the summer lining up donors, then start the program around September.

7. New Business
 - a. None
8. Nonpublic Session Per 91-A: 3 II (a), (c), (d) and 91-A: 2 I (b), (c)
None
9. Other
Kathy Mallett will be retiring at the end of May.
10. Adjourn: NB1, SM2, adjourned at 6:41 PM.
Next meeting will be June 18th at 6:00 PM.
Next after that will be September 17th at 6:00 PM.