

**LIBRARY BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**February 22, 2022**  
**Community Room**  
**6:30 PM**  
**MINUTES**

1. Meeting Call to Order at 6:30 PM

Marie LeJeune, Library Director  
Katherine Parker-Wright, Patron Services Supervisor  
Peg Higgins, Ward 1  
Samantha Gee, Ward 2  
Candy Bailey, Ward 3  
Kathy Noble, Ward 4  
Bruce Jolin, Ward 6

Logged in with Teams:  
Pam Hubbard, Ward 5

Not Present:  
Nat Goodspeed, City Manager's Designee

2. Acceptance of the Minutes of the January 11, 2022 Regular Meeting  
CB1, PegH2

Roll Call:  
Peg Higgins, Ward 1  
Samantha Gee, Ward 2  
Candy Bailey, Ward 3  
Kathy Noble, Ward 4  
Pam Hubbard, Ward 5  
Bruce Jolin, Ward 6

3. Treasurer's Report

Very little new to report. Spending is how it should be at this time of year. There was a concern over the electricity bill, but since the LED lighting was installed, the bill has been 30% less.

4. Friends of the Library Report

The Friends met virtually on February 7.

- a. There will be a Children's book and movie sale on Saturday, February 26, 2022 in the Children's Room.
- b. Looking into a potential museum pass for Bedrock Gardens in Lee. This was tabled until March or April as Bedrock Gardens is a seasonal event.
- c. Katherine spoke to Marie about having a Retreat/Development Day for the Friends on a Saturday. Similar to a Staff Development Day to go over the mission statement and bylaws.
- d. Free Comic Book Day was also discussed which is the first Saturday in May.
- e. The Friends are hoping to meet in person on March 7.

## 5. Communications from the Library Director

- a. Upcoming Programs
  - i. Spring Story Time will be starting in March
  - ii. Abby's "For Love of Chocolate" was a successful event
  - iii. A True Crime book club has started tonight
  - iv. On February 25, Spirit Chasers are coming in to set-up equipment and will be in the library from 6:00 PM until midnight.
  - v. There is a Story Walk going on this week for the vacation week which families can participate in.
  - vi. On March 9, Songs of Emigration will be in the Library.
  - vii. Abby has started a Writer's Group which will meet on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month.
- b. ARPA Grant Update
 

No update on the ARPA Grant. Library has not received the survey as of yet. The survey will be available on the website and the surveyors will be out and about the city asking the public questions. It needs to be completed by the end of July.
- c. Library Podcast
 

Katherine and Marie met with Matt, who approached Marie about starting a Podcast. It will be twice a month with conversations talking about books, movies; talking to City employees about the things they are watching/reading.

## 6. Old Business

- a. Budget Review
 

Last Tuesday, February 15, 2022, Marie met with the Finance Department. The Budget is simple this year. OCLC is going up by \$300 which Marie mentioned in the Budget Review and it was okayed. The next step is the Budget Retreat which is a Friday and half of a Saturday. This will be something new instead of presenting to the City Council on a Tuesday evening.
- b. Friendly's Building
 

Marie spoke with Shauna Saunders from the Planning Department. There is no action on the building at the moment. There could be a plan to utilize the building in the future. Shauna suggested pop-up branches of the library could be an idea. Making use of empty store fronts, the Rec Center, etc. Bring library items to a specific place for people to browse in hopes they will come to the library.

## 7. New Business

- a. Election of Officers

Officers are usually elected in February/March. Looking at electing officers for the upcoming year.

b. Upcoming Contract Negotiations

City is coming up to another contract negotiation. The Board needs to be thinking about this and keep it on the radar.

8. Other

a. Library-related legislative proposals in NH

A few things are happening and need to be made aware of. House Bill 1529 is a bill for background checks on volunteers in which the volunteers will need to pay for. This should not impact us as we do not use volunteers. The warrant article is regarding materials that are used in the schools need to be available at the public libraries for parents to be able to look at.

b. Roll-top desk

There is a roll-top desk behind the reference desk that needs to be moved, preferably in a non-public area.

c. Candy asked about the projector in the Community Room and it is going to be reinstalled now that the lighting is finished.

d. Marie would like to set aside some time next month for policies.

9. Adjourn

Meeting was adjourned at 7:26 PM

PegH1, CB2

Vote was unanimous to adjourn the meeting.

Next meeting will be Tuesday, March 15, 2022 at 6:30 PM