



**City of Rochester, NH  
Preamble for May 4, 2021 City Council Public Hearing  
Regular Meeting And  
Committee of the Whole Budget Workshop**

Good Evening, as Chairperson of the City Council, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

a.) **Public Input:** Due to the ongoing situation with COVID-19, the City of Rochester will be taking extra steps to allow for public input, while still ensuring participant safety and social distancing. In lieu of attending the meeting, those wishing to share comments, when permitted, with the City Council (Public Hearing and/or Workshop settings) are encouraged to do so by the following methods:

- **Mail:** City Clerk/Public Input, 31 Wakefield Street, Rochester, NH 03867  
(*must be received at least three full days prior to the anticipated meeting date*)
- **email** [PublicInput@rochesternh.net](mailto:PublicInput@rochesternh.net) (*must be received no later than 4:00 pm of meeting date*)
- **Voicemail** 603-330-7107 (*must be received no later than 12:00 pm on said meeting date in order to be transcribed*)

Please include with your correspondence the intended meeting date for which you are submitting. *All correspondence will be included with the corresponding meeting packet (Addendum).*

In addition to the above listed public access information, the City Council will be allowing the public to enter the Community Room and speak in person during the Public Input portion of this meeting. In an effort to adhere to CDC guidelines: enter only into the right side door on the Chestnut Hill Road entrance at the rear of the building and exit through the opposing door. Please adhere to 6-foot social distancing while inside. Hand sanitizer and facemasks will be available at the Community Room entrance. The public will be allowed to attend the meeting in-person. Please note, seating will be provided that is arranged such that 6-foot social distancing can be maintained.

At this time, I also welcome members of the public accessing this meeting by phone. The public can call-in to the below number using the conference code. This meeting will be set to allow the public to "listen-in" only, and there will be no public comment taken via conference line during the meeting.

Phone number: 857-444-0744      Conference code: 843095

b.) **Roll Call:** Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their name (and/or ward), also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law. (Additionally, Council members are required to state their name and ward each time they wish to speak.)

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**City Council Public Hearing  
May 4, 2021  
Community Room  
James W. Foley Community Center  
150 Wakefield Street &  
Remotely via Microsoft Teams  
6:30 PM**

**Agenda**

- 1. Call To Order**
  - 2. Resolution Authorizing Certain Renumbering on Tebbetts Road**
  - 3. Adjournment**
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**City Council Regular Meeting  
May 4, 2021  
Community Room  
James W. Foley Community Center  
150 Wakefield Street &  
Remotely via Microsoft Teams  
*following the Public Hearing***

- 1. Call to Order**
- 2. Opening Prayer**

**3. Pledge of Allegiance**

**4. Roll Call**

**5. Acceptance of Minutes**

**5.1 Regular City Council Meeting: April 6, 2021 *consideration for approval***

**6. Communications from the City Manager**

**6.1 City Manager's Report**

**7. Communications from the Mayor**

**8. Presentation of Petitions and Council Correspondence**

**9. Nominations, Appointments, Resignations, and Elections**

**9.1 *Resignation:* Douglas Lachance, Ward 1 Seat B City Council consideration for approval**

**10. Reports of Committees**

**10.1 Codes & Ordinances Committee**

**10.1.1 *Committee Recommendation:*** to accept the amendments to Chapter 135 (Mobile Home Parks) of the City Ordinances as presented by City staff *consideration for approval*

**10.1.2 *Committee Recommendation:*** to accept the amendments to Chapter 176 (Planning Board) of the City Ordinances as presented by City staff *consideration for approval*

**10.2 Fidelity Committee**

**10.3 Finance Committee**

**10.3.1 *Committee recommendation:*** To approve \$14,527 in unexpended FY20 and FY21 funds for Fire Department UTV *consideration for*

***approval***

**10.3.2 Committee recommendation:** To approve the changes to the Granite Ridge developer's agreement ***consideration for approval***

**10.3.3 Committee recommendation:** to approve the non-union classifications and compensation plan ***consideration for approval***

**10.4 Planning Board**

**10.5 Public Works**

**10.5.1 Committee recommendation:** To authorize installation of solar powered RRFB (Rectangular Rapid Flashing Beacons) at the 105 North Main Street crosswalk and to delay the lighting change ***consideration for approval***

**10.6 Public Safety**

**10.6.1 Committee recommendation:** To install a streetlights at the intersection of Chestnut Hill Road and Elmo Lane ***consideration for approval***

**10.6.2 Committee recommendation:** To install a "hidden driveway" sign at the expense of the City near 201 Chestnut Hill Road ***consideration for approval***

**10.6.3 Committee recommendation:** To install dash lines down Portland Street to delineate Portland Street as it rounds the corner ***consideration for approval***

**10.6.4 Committee recommendation:** To recommend the removal of the "Deaf Person" sign on Willey Street ***consideration for approval***

**10.6.5 Committee recommendation:** To make the intersection of Maple Street and Sylvain Street a 4-Way stop ***consideration for approval***

***approval***

**11. Old Business**

- 11.1 Resolution Adopting a FY 2022 Rochester CDBG "Action Plan for the City Of Rochester, N.H." and Approving and Appropriating the FY 2022 Community Development Budget for the City Of Rochester *second reading and consideration for adoption***

**12. Consent Calendar**

**13. New Business**

- 13.1 Resolution Deauthorizing Department of Public Works (DPW) CIP Sewer Fund Project Funding For Various Projects in the Amount of \$145,216.16 and Deauthorization of Bond Authority *first reading and consideration for adoption***
- 13.2 Resolution Deauthorizing Department of Public Works (DPW) CIP Water Fund Project Funding For Various Projects in the Amount of \$698,429.76 and Deauthorization of Bond Authority *first reading and consideration for adoption***
- 13.3 Resolution Authorizing the Department of Public Works (DPW) to Submit a Clean Water State Revolving Fund (CWSRF) Loan Application in an amount up to \$75,000.00 *first reading and consideration for adoption***
- 13.4 Resolution for Supplemental Appropriation and Authorizing Borrowing Authority Pursuant to RSA 33:9 to the Department of Public Works (DPW) Sewer Capital Improvements Plan (CIP) Fund in the amount of \$500,000.00 *first reading and refer to public hearing***
- 13.5 Resolution for Supplemental Appropriation of \$270,000 to Department of Public Works (DPW)-Sewer CIP Fund *first reading and consideration for adoption***

**14. Other**

**15. Adjournment**

**Committee of the Whole Budget Workshop  
May 4, 2021  
Community Room  
James W. Foley Community Center  
150 Wakefield Street &  
Remotely via Microsoft Teams  
*Immediately following the Regular meeting***

**AGENDA**

- 1. Call to Order**
- 2. Public Input**
- 3. Budget Presentations:**
  - 3.1. Fire**
  - 3.2. Public Works, Public Buildings, Water, Sewer, Community Center**
  - 3.3. Economic Development**
  - 3.4. Information Technology**
- 4. Other**
- 5. Adjournment**