

**City Council Public Hearing  
May 19, 2020  
Meeting Conducted Remotely  
6:30 PM**

**COUNCILORS PRESENT**

Councilor Abbott  
Councilor Belken  
Councilor Bogan  
Councilor Gray  
Councilor Hainey  
Councilor Hamman  
Councilor Hutchinson  
Councilor Lachance  
Councilor Lachapelle  
Councilor Rice  
Councilor Walker  
Deputy Mayor Lauterborn  
Mayor McCarley

**OTHERS PRESENT**

Blaine Cox, City Manager  
Katie Ambrose, Deputy City Manager  
Terence O'Rourke, City Attorney  
Tom Kaczynski, resident

**Minutes**

**1. Call to Order**

Mayor McCarley called the City Council Public Hearing to order at 6:30 PM and read the following preamble:

Good Evening, as Chairperson of the City Council, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease

the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their name and ward, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Deputy City Clerk Cassie Givara took the roll call. The following Councilors indicated that they were present and alone in the location from which they were connecting: Councilors Abbott, Belken, Bogan, Gray, Hainey, Hamann, Hutchinson, Lachance, Lachapelle, Rice, Walker, Deputy Mayor Lauterborn, and Mayor McCarley.

- 2. Resolution Authorizing and Approving Fiscal Year 2020 – 2021 Capital Budget for the City of Rochester and Authorizing Borrowing in Connection Therewith (*addendum A*)**
- 3. Resolution Approving Fiscal Year 2020 – 2021 Operating Budget for the City of Rochester (*addendum B*)**
- 4. Resolution for Supplemental Appropriation and Authorizing Borrowing Authority Pursuant to RSA 33:9 to the Department of Public Works (DPW) Sewer Capital Improvements Plan (CIP) Fund for National Pollution Discharge Elimination System (NPDES) Permit Technical and Legal Assistance in an amount not to exceed \$600,000.00 (*addendum C*)**

City Manager Cox reported that there was no one on the conference line to speak and there had been no written correspondence received prior to the meeting.

Councilor Gray stated that there could possibly be confusion with the new meeting start time of 6:30 PM. He suggested that the public hearing be suspended until 7:00 PM and if anyone arrives on the phone line, they could speak at that time. Councilor Lachapelle clarified that the new start time and public hearings had been well publicized with the new start time. Councilors Lachance agreed that the public hearing had been publicized on the City website and in the newspaper. Deputy Mayor Lauterborn agreed with Councilor Gray that the start time should be suspended to allow those who show up at 7:00 PM to

speak.

Mayor McCarley said there had been indication that a resident intended to call in for the hearing, but that resident was not present. She said the hearing would be suspended until the close of the Special meeting, at which time they could reopen the public hearing and take public comment if anyone was present.

Mayor McCarley suspended the public hearing at 6:39 PM.

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Mayor McCarley re-opened the public hearing at 7:15 PM.

Tom Kaczynski, resident, addressed Council in regards to the budget, the budget process, and the tax cap. He also spoke about City government's continuing operations during COVID.

## **5. Adjournment**

Mayor McCarley **ADJOURNED** the City Council Public Hearing at 7:23 PM.

Respectfully Submitted,

Cassie Givara  
Deputy City Clerk

**Resolution Authorizing and Approving Fiscal Year 2020-2021 Capital Budget for the City of Rochester and Authorizing Borrowing in connection therewith**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the capital budget for the City of Rochester for fiscal year 2020-2021 (July 1, 2020 to June 30, 2021) in the total amount specified in **Exhibit A** annexed hereto, be, and hereby is, authorized and appropriated, and, in accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, is hereby authorized to arrange borrowing to finance a portion of said capital budget appropriation as identified on **Exhibit A** annexed hereto.

The aforementioned borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter. The useful lives of the capital projects for which borrowing is authorized by this resolution shall be more particularly set forth in the "City of Rochester, New Hampshire, Proposed CIP Budget, Fiscal Year 2021 (July 1, 2020 – June 30, 2021), as amended.

## PROPOSED 2020-2021 CAPITAL BUDGETS-EXHIBIT A

### CAPITAL BUDGET SUMMARY

#### Proposed Capital Appropriations:

City	\$	8,567,000
School	\$	2,179,500
Water Works	\$	1,675,000
Sewer Works	\$	1,960,000
Arena	\$	-
Community Center	\$	-
Tax Incremental Financing Districts	\$	-
<b>Total Appropriations</b>	<b>\$</b>	<b>14,381,500</b>

#### Source of Revenues

##### General Fund

Bonding and/or other Borrowing	\$	8,874,500
Operating Budget	\$	1,845,000
Other Sources	\$	27,000
<b>Subtotal General Fund Revenues</b>	<b>\$</b>	<b>10,746,500</b>

##### Enterprise Funds & Tax Incremental Financing Districts

Bonding and/or other Borrowing	\$	3,170,000
Operating Budget	\$	465,000
<b>Subtotal Enterprise Funds &amp; Tax Incremental Financing Revenues</b>	<b>\$</b>	<b>3,635,000</b>

<b>Total Revenues</b>	<b>\$</b>	<b>14,381,500</b>
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**Resolution Approving Fiscal Year 2020-2021 Operating Budget for the  
City of Rochester**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That a twelve (12) month operating budget for the City of Rochester be, and hereby is, approved and appropriated for the period beginning July 1, 2020 and ending June 30, 2021 in the amounts and for the purposes more particularly set forth in the City of Rochester, Proposed Budget, Fiscal Year 2021 (July 1, 2020 - June 30, 2021), as amended, the provisions of which are incorporated herein by reference thereto by attached **Exhibit A**.

This budget may be reconsidered before the tax rate is set if City, School and/or County revenues are changed by the State of New Hampshire or by the Federal Government. The budget appropriations contained in this Resolution are predicated upon projected revenues as more particularly set forth in the City of Rochester, Proposed Budget, Fiscal Year 2021 (July 1, 2020 - June 30, 2021), as amended, the provisions of which are incorporated herein by reference thereto.

## PROPOSED 2020-2021 OPERATING BUDGET-EXHIBIT A

### OPERATING BUDGET SUMMARY

#### **Proposed Appropriations:**

City	\$	33,076,916
City Grants & Special Revenues	\$	70,000
Community Center	\$	889,241
County Tax	\$	6,941,353
Overlay *	\$	350,000
Estimated Veteran's Credits *	\$	675,125
State Property Tax	\$	5,160,517
School	\$	72,715,554
School Federal Grants	\$	3,210,000
School Lunch	\$	1,900,000
Water Works	\$	6,760,052
Sewer Works	\$	8,356,303
Arena	\$	408,531
Tax Incremental Financing Districts	\$	1,218,358
<b>Sub Total</b>	<b>\$</b>	<b>141,731,950</b>

#### **Proposed Revenues:**

City	\$	10,548,884
Use of Fund Balance	\$	1,000,000
City Grants and Donations	\$	70,000
Community Center	\$	889,241
School	\$	39,212,470
School Federal Grants	\$	3,210,000
School Lunch	\$	1,900,000
Water Works	\$	6,760,052
Sewer Works	\$	8,356,303
Arena	\$	408,531
Tax Incremental Financing Districts	\$	1,218,358
Amount to be Raised by Taxes *	\$	68,158,111
<b>Sub Total</b>	<b>\$</b>	<b>141,731,950</b>

**Resolution for Supplemental Appropriation and Authorizing Borrowing Authority  
Pursuant to RSA 33:9 to the Department of Public Works (DPW) Sewer Capital  
Improvements Plan (CIP) Fund for National Pollution Discharge Elimination System  
(NPDES) Permit Technical and Legal Assistance in an amount not to exceed \$600,000.00**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the Mayor and City Council of the City of Rochester hereby appropriate an amount not to exceed Six Hundred Thousand Dollars (\$600,000.00) to the DPW Sewer CIP Fund for the purpose of paying costs associated with procuring technical and legal assistance related to the NPDES Permit, and further;

In accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, be, and hereby is authorized to borrow the sum of Six Hundred Thousand Dollars (\$600,000.00) through the issuance of bonds and/or notes, and/or through other legal form(s), such borrowing to be on such terms and conditions as the said Treasurer and City Manager may deem to be in the best interest of the City of Rochester. Such borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter to the extent required, necessary and/or appropriate

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such multi-year, non-lapsing accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.