

**City Council Special Meeting June 16, 2020**  
**School Department Board Room #2**  
**Community Center – 1<sup>st</sup> Floor**  
**6:39 PM**

**COUNCILORS PRESENT**

Councilor Abbott  
Councilor Belken  
Councilor Bogan  
Councilor Gray  
Councilor Hainey  
Councilor Hamman  
Councilor Hutchinson  
Councilor Lachance  
Councilor Lachapelle  
Councilor Rice  
Councilor Walker  
Deputy Mayor Lauterborn  
Mayor McCarley

**OTHERS PRESENT**

Blaine Cox, City Manager  
Katie Ambrose, Deputy City Manager  
Terence O'Rourke, City Attorney

**Minutes**

**1. Call to Order**

Mayor McCarley called the Special City Council Meeting to order at 6:39 PM. She read the preamble prior to Public Hearing immediately preceding the Special Meeting as follows:

Good Evening, as Chairperson of the City Council, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

a.) **Providing public access to the meeting by telephone:** At this time, I

also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting. The public can call-in to the below number using the conference code. Some meetings will allow live public input, however you must have pre-registered online, otherwise, the meeting will be set to allow the public to "listen-in" only, and there will be no public comment taken during the meeting. [Public Input Registration](#) (Please note: In order to notify the meeting host that you would like to speak, press 5\* to be recognized and unmuted)

Phone number: 857-444-0744 Conference code: 843095

b.) **Public Access Troubleshooting:** If any member of the public has difficulty accessing the meeting by phone, please email [PublicInput@RochesterNH.net](mailto:PublicInput@RochesterNH.net) or call 603-332-1167.

c.) **Public Input:** Due to the ongoing situation with COVID-19, the City of Rochester will be taking extra steps to allow for public input, while still ensuring participant safety and social distancing. In lieu of attending the meeting, those wishing to share comments, when permitted, with the City Council (Public Hearing and/or Workshop settings) are encouraged to do so by the following methods:

- **Mail:** City Clerk/Public Input, 31 Wakefield Street, Rochester, NH 03867 (*must be received at least three full days prior to the anticipated meeting date*)
- **email** [PublicInput@rochesternh.net](mailto:PublicInput@rochesternh.net) (*must be received no later than 4:00 pm of meeting date*)
- **Voicemail** 603-330-7107 (*must be received no later than 12:00 pm on said meeting date in order to be transcribed*)

Please include with your correspondence the intended meeting date for which you are submitting. *All correspondence will be included with the corresponding meeting packet (Addendum).*

d.) **Roll Call:** Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When any member

states their name (and/or ward), also please state whether there is anyone in the room with you during this meeting (if attending remotely), which is required under the Right-to-Know law. (Additionally, Council members are required to state their name and ward each time they wish to speak.)

## **2. Roll Call**

Kelly Walters, City Clerk, called the roll. All Councilors were present at the meeting location, with the exception of Councilor Lachapelle who indicated that he was alone in the location from which he was connecting remotely and Councilor Gray who later joined the meeting remotely at 6:45 PM.

## **3. Resolution Authorizing and Approving Fiscal Year 2020 – 2021 Capital Budget for the City of Rochester and Authorizing Borrowing in Connection Therewith**

Councilor Walker **MOVED** to read the resolution for the second time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous roll call vote of 12 to 0. Councilors Rice, Walker, Belken, Bogan, Lachapelle, Hamann, Lauterborn, Hainey, Abbott, Hutchinson, Lachance, and Mayor McCarley voted in favor of the motion.

Mayor McCarley read the resolution for the second time by title only. See attached.

Councilor Walker **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion.

Councilor Gray joined the meeting remotely at 6:45 PM. Councilor Walker asked what the total amounts were for both the CIP and O & M Budgets. Deputy City Manager Ambrose said the total of the two budgets is \$154,279,827; which is at the level of the Tax Cap, and the estimated Tax-decrease is \$0.15 per thousand of assessed property. Mayor McCarley called for a vote on the motion to approve the CIP Budget. The **MOTION CARRIED** by a 12 to 1 roll call vote. Councilors Hainey, Lauterborn, Abbott, Hutchinson, Gray, Rice, Lachapelle, Bogan, Hamann, Belken, Lachance, and Mayor McCarley voted in favor of the motion. Councilor Walker voted against the motion.

## **4. Resolution Approving Fiscal Year 2020 – 2021 Operating Budget for the City of Rochester**

Councilor Walker **MOVED** to read the resolution for the second time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous roll call vote of 13 to 0. Councilors Hamann, Walker, Gray, Hutchinson, Belken, Lachance, Abbott, Rice, Bogan, Hainey, Lachapelle, Lauterborn, and Mayor McCarley voted in favor of the motion.

Mayor McCarley read the resolution for the second time by title only. *See attached.*

Councilor Walker **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a 13 to 0 roll call vote. Councilors, Gray, Belken, Hamann, Rice, Lauterborn, Hainey, Lachapelle, Hutchinson, Walker, Lachance, Abbott, Bogan, and Mayor McCarley voted in favor of the motion.

**5. Resolution Authorizing Acceptance of a \$1,664,000.00 Grant from the New Hampshire Department of Environmental Services (NHDES) Drinking Water/Groundwater Trust Fund (DWGWTF) and a \$993,000.00 Grant from the MTBE Remediation Bureau Fund and Supplemental Appropriation to the Water Fund CIP in an amount of \$3,888,000.00 for Route 202A Water Main Extension Project In Connection Therewith 7**

Councilor Walker **MOVED** to read the resolution by title only for a second time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a 13 to 0 roll call vote. Councilors Belken, Gray, Lachapelle, Hamann, Rice, Walker, Lauterborn, Hainey, Abbott, Hutchinson, Lachance, and Mayor McCarley voted in favor of the motion. Mayor McCarley read the resolution by title only as follows:

**Resolution Authorizing Acceptance of a \$1,664,000.00 Grant from the New Hampshire Department of Environmental Services (NHDES) Drinking Water/Groundwater Trust Fund (DWGWTF) and a \$993,000.00 Grant from the MTBE Remediation Bureau Fund and Supplemental Appropriation to the Water Fund CIP in an amount of \$3,888,000.00 for Route 202A Water Main Extension Project In Connection Therewith**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:**

The City of Rochester hereby accepts a grant from the NHDES DWGWTF in the amount of One Million Six Hundred Sixty Four Thousand Dollars (\$1,664,000.00) and a grant from the MTBE Remediation Bureau Fund in the

amount of Nine Hundred Ninety Three Thousand Dollars (\$993,000.00).

It is further resolved that the amount of Three Million Eight Hundred Eighty Eight Thousand Dollars (\$3,888,000.00) is hereby appropriated as a supplemental appropriation to the Department of Public Works Water CIP fund for the purpose of paying costs associated with the Route 202A Water Main Extension

The cash funds for this supplemental appropriation shall be derived as follows: Nine Hundred Ninety Three Thousand Dollars (\$993,000.00) from an MtBE Remediation Bureau Grant, One Million Six Hundred Sixty Four Thousand Dollars (\$1,664,000.00) from an NHDES DWGWTF Grant, and One Million Two Hundred Fifty One Thousand Dollars (\$1,251,000.00) from the Water Fund Retained Earnings Account.

Councilor Walker **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous roll call vote. Councilors Bogan, Gray, Walker, Lachapelle, Rice, Hutchinson, Abbott, Lauterborn, Hainey, Hamann, Belken, Lachance, and Mayor McCarley voted in favor of the motion.

**6. Resolution Authorizing the Department of Public Works (DPW) to Apply for a Loan From the Clean Water State Revolving Fund (CWSRF) in the Amount of \$1,200,000.00 for the Route 11 Pump Station Upgrade Project**

Councilor Walker **MOVED** to read the resolution by title only for a second time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a 13 to 0 roll call vote. Councilors, Gray, Abbott, Lachance, Belken, Hutchinson, Walker, Hamann, Rice, Bogan, Hainey, Lachapelle, Lauterborn, and Mayor McCarley voted in favor of the motion. Mayor McCarley read the resolution by title only as follows:

**Resolution Authorizing the Department of Public Works (DPW) to Apply for a Loan From the Clean Water State Revolving Fund (CWSRF) in the Amount of \$1,200,000.00 for the Route 11 Pump Station Upgrade Project**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, approve the submission of a loan application in an amount up to

One Million Two Hundred Dollars (\$1,200,000.00) to the Clean Water State Revolving Fund (CWSRF) in order to fund the Route 11 Pump Station Upgrade Project.

**Further**, the Mayor and City Council of the City of Rochester, by adoption of this Resolution authorize the City Manager and/or the Deputy City Manager to act as the City's representative(s) for the execution of all documents necessary to complete the application to the CWSRF.

Councilor Walker **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous roll call vote. Councilors, Belken, Gray, Hamann, Rice, Lauterborn, Hainey, Lachapelle, Hutchinson, Walker, Lachance, Abbott, Bogan, and Mayor McCarley voted in favor of the motion.

**7. Resolution Authorizing the Department of Public Works (DPW) to Apply for a Loan From the Clean Water State Revolving Fund (CWSRF) in the Amount of \$4,900,000.00 for the Woodman Area Improvement Project**

Councilor Walker **MOVED** to read the resolution by title only for a first time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a 13 to 0 roll call vote. Councilors, Gray, Rice, Walker, Belken, Bogan, Lachapelle, Hamann, Lauterborn, Hainey, Abbott, Hutchinson, Lachance, and Mayor McCarley voted in favor of the motion. Mayor McCarley read the resolution by title only as follows:

**Resolution Authorizing the Department of Public Works (DPW) to Apply for a Loan From the Clean Water State Revolving Fund (CWSRF) in the Amount of \$4,900,000.00 for the Woodman Area Improvement Project**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, approve the submission of a loan application in an amount up to Four Million Nine Hundred Dollars (\$4,900,000.00) to the Clean Water State Revolving Fund (CWSRF) in order to fund the Woodman Area Improvement Project.

**Further**, the Mayor and City Council of the City of Rochester, by adoption of this Resolution authorize the City Manager and/or the Deputy City Manager to

act as the City's representative(s) for the execution of all documents necessary to complete the application to the CWSRF.

Councilor Walker **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous roll call vote. Councilors, Gray, Abbott, Hailey, Lauterborn, Hutchinson, Walker, Lachapelle, Rice, Bogan, Hamann, Belken, Lachance, and Mayor McCarley voted in favor of the motion.

**8. Resolution Authorizing the Department of Public Works (DPW) to Apply for a Loan From the Clean Water State Revolving Fund (CWSRF) in the Amount of \$4,000,000.00 for the Colonial Pines Sewer Extension Project-Phase**

Councilor Walker **MOVED** to read the resolution by title only for a first time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a 13 to 0 roll call vote. Councilors, Gray, Lachance, Walker, Belken, Lauterborn, Hamann, Hutchinson, Abbott, Rice, Bogan, Hailey, Lachapelle, and Mayor McCarley voted in favor of the motion. Mayor McCarley read the resolution by title only as follows:

**Resolution Authorizing the Department of Public Works (DPW) to Apply for a Loan From the Clean Water State Revolving Fund (CWSRF) in the Amount of \$4,000,000.00 for the Colonial Pines Sewer Extension Project-Phase 3**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, approve the submission of a loan application in an amount up to Four Million Dollars (\$4,000,000.00) to the Clean Water State Revolving Fund (CWSRF) in order to fund the Phase 3 of the Colonial Pines Sewer Extension Project.

**Further,** the Mayor and City Council of the City of Rochester, by adoption of this Resolution authorize the City Manager and/or the Deputy City Manager to act as the City's representative(s) for the execution of all documents necessary to complete the application to the DWSRF.

Councilor Walker **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous roll call vote. Councilors, Bogan, Gray, Belken, Hamann, Lauterborn, Rice, Hailey,

Lachapelle, Hutchinson, Lachance, Walker, Abbott, and Mayor McCarley voted in favor of the motion.

**9. Resolution Approving Cost Items Associated with Proposed City of Rochester Multi-Year Collective Bargaining Agreement with New England Police Benevolent Association Local 123 (Communications Personnel)**

Councilor Walker **MOVED** to read the resolution by title only for a first time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a 13 to 0 roll call vote. Councilors, Walker, Bogan, Gray, Rice, Belken, Lachapelle, Lachance, Hamann, Lauterborn, Hainey, Abbott, Hutchinson, and Mayor McCarley voted in favor of the motion. Mayor McCarley read the resolution by title only as follows:

**RESOLUTION APPROVING COST ITEMS ASSOCIATED WITH PROPOSED CITY OF ROCHESTER MULTI-YEAR COLLECTIVE BARGAINING AGREEMENT WITH NEW ENGLAND POLICE BENEVOLENT ASSOCIATION LOCAL 123 (Communications Personnel)**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That pursuant to, and in accordance with, the provisions of Chapter 273-A of the New Hampshire Revised Statutes Annotated, the cost items associated with the multi-year collective bargaining agreement between the City of Rochester and the New England Police Benevolent Association Local 123 Bargaining Unit, covering the period July 1, 2020 to June 30, 2023, as set forth in the proposed contract, and as more particularly detailed on the attached "**EXHIBIT A: COMMUNICATIONS – 02/27/2020 Tentative Agreement**," which includes a summary financial analysis of the annual costs of the contract to the City provided by the Rochester Director of Finance, is hereby approved. The provision of funds necessary to fund the aforementioned, and hereby approved, collective bargaining agreement "cost items" in the first year of the agreement will be contained in the Fiscal Year 2021 operating budget of the City.

Councilor Walker **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous roll call vote. Councilors, Gray, Walker, Lachance, Belken, Hamann, Bogan, Hainey, Lauterborn, Abbott, Hutchinson, Rice, Lachapelle, and Mayor McCarley voted in favor of the motion.



- **Amendment to the Agenda:**

Councilor Lauterborn **MOVED** to suspend the Rules of Order in order to Amend the Agenda and to take a first reading for a resolution because the City of Rochester has received additional Community Development Block Grant (CDBG) funds through the Coronavirus Aid, Relief, and Economic Security (CARES) Act and to refer the matter to a Public Hearing. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a 13 to 0 roll call vote. Councilors, Gray, Hamann, Lauterborn, Belken, Rice, Hainey, Lachapelle, Bogan, Abbott, Lachance, Walker, Hutchinson, and Mayor McCarley voted in favor of the motion. The Resolution title to be added is as follows:

**DRAFT – CITY OF ROCHESTER FY 21 CDBG ACTION PLAN  
AMENDMENT  
Resolution to Amend the Community Development Block Grant  
(CDBG) Funds for Fiscal Year 2021**

Councilor Lauterborn **MOVED** to read the Resolution for a first time and refer the matter to a Public Hearing on July 7, 2020. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a 13 to 0 roll call vote. Councilors, Gray, Hamann, Lauterborn, Belken, Rice, Hainey, Lachapelle, Bogan, Abbott, Lachance, Walker, Hutchinson, and Mayor McCarley voted in favor of the motion.

**DRAFT – CITY OF ROCHESTER FY 21 CDBG ACTION PLAN  
AMENDMENT  
Resolution to Amend the Community Development Block Grant  
(CDBG) Funds for Fiscal Year 2021**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

**WHEREAS**, the City of Rochester has received additional Community Development Block Grant (CDBG) funds through the Coronavirus Aid, Relief, and Economic Security (CARES) Act eligible projects and has unallocated prior year CDBG funds;

**WHEREAS**, the Mayor and City Council of the City of Rochester desire to program these additional funds into other worthwhile activities;

**THEREFORE**, the Mayor and City Council of the City of Rochester, by adoption of this resolution, hereby adopt the following allocations: Three Thousand

Dollars (\$3,000.00) to the Homeless Center for Strafford County, Twenty-Five Thousand Dollars (\$25,000.00) to the Community Action Partnership of Strafford County, Ten Thousand Dollars (\$10,000.00) to Strafford Nutrition Meals on Wheels, Twenty Thousand Dollars (\$20,000.00) to My Friend's Place, Thirty Thousand Dollars (\$30,000.00) to HAVEN, Two Thousand Five Hundred Dollars (\$2,500.00) to SHARE Fund, Fifteen Thousand Two Hundred Seventy One Dollars and Twenty Cents (\$15,271.20) to Cross Roads House, Two Thousand Dollars (\$2,000.00) to Strafford County Public Health Network, and Twelve Thousand Dollars (\$12,000.00) to Dover Adult Learning Center.

**FURTHER**, that the funds necessary to fund the above appropriation shall be drawn in their entirety from the above-mentioned CARES Act CDBG grant funds that the City of Rochester has received from the federal government.

**FURTHER STILL**, to the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund accounts(s) as necessary to which said sums shall be recorded.

#### **10. Department Reports:**

Councilor Lachance questioned if the Welfare Director had been present for this evening's meeting. It was determined that he was not present. Councilor Lachance said that, according to the Welfare report, there had been a significant decrease in direct assistance, in particular "housing assistance," for the City of Rochester for May 2020 compared to May 2019. He stated that this seems very strange with the current pandemic causing a lot of hardship to our citizens. He wished to know if the Welfare Director anticipates an increase with housing assistance by August 2020. Mayor McCarley recalled that the Director did mention that this situation is similar to other surrounding communities; however, there is the anticipation that the direct assistance program is likely to have increased requests in the near future.

#### **11. Non-Public/Non-Meeting – Cancelled.**

Mayor McCarley said there is no Non-Public Session for this evening and asked if City Councilors had anything else they would like to discuss.

Councilor Lachance asked for an update on the new position created for media relations under the Economic Development Department. City Manager Cox said the job description has been completed, which will be sent for review

to the Personnel Advisory Board on June 25<sup>th</sup>. He said once they review the job description, it will be sent back to the City Council on July 7<sup>th</sup>.

Councilor Lachapelle said restaurant owners and the City have done an outstanding job with the additional outdoor dining options. He hoped that the City Council would consider extending the season past the September deadline. It seems that by allowing more restaurants to open outdoor dining options, it has really brought the downtown area back to life. He added that it would be good to allow some outside entertainment as well and suggested that it could be discussed further at the next Codes and Ordinances Committee meeting.

Councilor Rice questioned when the City would resume regular Committee meetings either in person or virtually. He mentioned the safety concern outside of Lilac City Grill Restaurant with the dim lighting and crosswalk concerns. He inquired about the status of that project. Councilor Walker said the project had been postponed by one year. Mayor McCarley said the Governor is set to give more updates on meetings and gathering protocol in the next few weeks. She hopes that the Committees can resume meeting on a regular schedule.

Councilor Lachance stated that he hoped the local restaurants would be invited to participate in the conversations about extending the allowance for outdoor dining and discussing whether or not it is a good option for the local business owners. He agreed that the outdoor dining has been great in the downtown area.

Councilor Belken reported that she had received positive feedback from the local restaurant owners on this matter.

Councilor Belken agreed with Councilor Rice that it would be good to get back to the Committee meetings. She said the Arts and Culture Commission would be discussing how to bring about a proposal for outdoor performances.

Mayor McCarley reminded the City Council that the Committees could be meeting virtually. City Manager Cox agreed and that social distancing guidelines are still in place otherwise.

Councilor Hutchinson said if committees can meet on Teams, than Committee meetings should resume now. Mayor McCarley mentioned that some Committees are already meeting.

## **12. Adjournment**

City of Rochester

Special City Council Meeting  
June 16, 2020

Mayor McCarley **ADJOURNED** the Special City Council Meeting at 7:54 PM.

Respectfully Submitted,

Kelly Walters, CMC  
City Clerk

**Resolution Authorizing and Approving Fiscal Year 2020-2021  
Capital Improvements Program (CIP) Budget for the City of Rochester  
and Authorizing Borrowing in connection therewith**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY  
OF ROCHESTER:

That the Capital Improvements Program budget for the City of Rochester for fiscal year 2020-2021 (July 1, 2020 to June 30, 2021) in the total amount specified in **Exhibit A** annexed hereto, be, and hereby is, authorized and appropriated, and, in accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, is hereby authorized to arrange borrowing to finance a portion of said Capital Improvements Program budget appropriation as identified on **Exhibit A** annexed hereto.

The aforementioned borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter. The useful lives of the capital projects for which borrowing is authorized by this resolution shall be more particularly set forth in the "City of Rochester, New Hampshire, Adopted CIP Budget, Fiscal Year 2021 (July 1, 2020 –June 30, 2021), as amended.

**CAPITAL BUDGET SUMMARY**

	<b><u>Adopted</u></b>
<b>Capital Appropriations:</b>	
City	\$8,412,000
School	\$1,883,500
Water Works	\$ 1,410,000
Sewer Works	\$ 920,000
Arena	\$ -
Community Center	\$ -
Tax Incremental Financing Districts	\$ -
<b>Total Appropriations</b>	<b><u>\$ 12,625,500</u></b>
 <b>Source of Revenues</b>	
<b>General Fund</b>	
Bonding and/or other Borrowing	\$8,478,500
Operating Budget	\$1,790,000
Other Sources	\$ 27,000
<b>Subtotal General Fund Revenues</b>	<b><u>\$ 10,295,500</u></b>
 <b>Enterprise Funds &amp; Tax Incremental Financing</b>	
Bonding and/or other Borrowing	\$ 1,895,000
Operating Budget	\$ 435,000
<b>Subtotal Enterprise Funds &amp; Tax Incremental Financing</b>	<b><u>\$ 2,330,000</u></b>
 <b>Total Revenues</b>	<b><u>\$ 12,625,500</u></b>

**Resolution Approving Fiscal Year 2020-2021  
Operating & Maintenance (O&M) Budget for the City of Rochester**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That a twelve (12) month operating budget for the City of Rochester be, and hereby is, approved and appropriated for the period beginning July 1, 2020 and ending June 30, 2021 in the amounts and for the purposes more particularly set forth in the City of Rochester, Adopted Operating & Maintenance (O&M) Budget, Fiscal Year 2021 (July 1, 2020 - June 30, 2021), as amended, the provisions of which are incorporated herein by reference thereto by attached **Exhibit A**.

This budget may be reconsidered before the tax rate is set if City, School and/or County revenues are changed by the State of New Hampshire or by the Federal Government. The budget appropriations contained in this Resolution are predicated upon projected revenues as more particularly set forth in the City of Rochester, Adopted Operating & Maintenance (O&M) Budget, Fiscal Year 2021 (July 1, 2020 - June 30, 2021), as amended, the provisions of which are incorporated herein by reference thereto.

**OPERATING BUDGET SUMMARY**

<b>Appropriations:</b>		<b><u>Adopted</u></b>
City	\$	33,576,916
City Grants and Donations	\$	70,000
Community Center	\$	889,241
County Tax	\$	6,941,353
Overlay	\$	350,000
Estimated Veteran's Credits	\$	675,125
State Property Tax	\$	5,160,517
School	\$	72,195,431
School Federal Grants	\$	3,210,000
School Lunch	\$	1,900,000
Water Works	\$	6,710,052
Sewer Works	\$	8,341,303
Arena	\$	416,031
Tax Incremental Financing Districts	\$	1,218,358
<b>Sub Total</b>	<b>\$</b>	<b><u>141,654,327</u></b>
<b>Revenues:</b>		
City	\$	11,048,884
Use of Fund Balance	\$	1,000,000
City Grants and Donations	\$	70,000
Community Center	\$	889,241
School	\$	38,699,546
School Federal Grants	\$	3,210,000
School Lunch	\$	1,900,000
Water Works	\$	6,710,052
Sewer Works	\$	8,341,303
Arena	\$	416,031
Tax Incremental Financing Districts	\$	1,218,358
Amount to be Raised by Taxes	\$	<b><u>68,150,912</u></b>
<b>Sub Total</b>	<b>\$</b>	<b><u>141,654,327</u></b>



## COMMUNICATIONS - 02/27/2020 Tentative Agreement

City Health Contribution	80/20	80/20	80/20	80/20
Health Plan	SOS \$20/40 RX 10/20/45 DED \$1000/3000	SOS \$20/40 RX 10/20/45 DED \$1000/3000	SOS \$20/40 RX 10/20/45 DED \$1000/3000	SOS \$20/40 RX 10/20/45 DED \$1000/3000
Projected Health Increase			3.5%	3.5%
Projected Pay Adjustment		MERIT TRACK	COLA & MERIT TRACK	COLA & MERIT TRACK
	<b>Current FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>
<b>Wages</b>				
Base Wage	443,914	473,998	496,020	518,812
Shift Differential	-	10,220	10,220	10,220
Holiday Pay	18,781	20,054	20,985	21,950
Longevity	2,125	2,125	2,450	3,375
Total Wages	464,820	506,397	529,675	554,357
Dollar Change		41,577	23,279	24,682
<b>% Change</b>		<b>8.94%</b>	<b>4.60%</b>	<b>4.66%</b>
<b>Benefits</b>				
FICA	28,819	31,397	32,840	34,370
Medicare	6,740	7,343	7,680	8,038
Health Insurance	112,042	117,307	121,413	125,662
Opt Out	2,400	2,400	2,400	2,400
Dental	3,300	3,300	3,300	3,300
Disability Insurance	4,475	4,778	5,000	5,230
Life Insurance	693	739	774	809
Total Rollups	129,649	135,867	140,567	145,440
Dollar Change		6,219	4,700	4,873
<b>% Change</b>		<b>4.80%</b>	<b>3.46%</b>	<b>3.47%</b>
<b>Totals</b>				
Total Wages Benefits and Rollups	594,468	642,264	670,242	699,797
Dollar Change		47,796	27,978	29,554
<b>% Change</b>		<b>8.04%</b>	<b>4.36%</b>	<b>4.41%</b>

11 Total Employees - 100% FT

**FY21 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE**

DEPARTMENT/DESCRIPTION	*C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	ED FUND	GRANT	LIFE
<b>General Fund</b>								
<b>City Manager</b>								
Public, Educational, Government (PEG) Equipment	27,000	27,000	0	0	0	0	27,000	10
<b>Subtotal: City Manager</b>	<b>27,000</b>	<b>27,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27,000</b>	
<b>Information Technology Services</b>								
Annual Hardware Replacement	3,130	95,000	0	95,000	0	0	0	5
Annual Software Upgrades	39,766	10,000	0	10,000	0	0	0	5
IT Security	15,000	44,000	0	44,000	0	0	0	7
Network Upgrade / Expansion	280,344	40,000	0	40,000	0	0	0	7
<b>Subtotal: MIS</b>	<b>338,240</b>	<b>189,000</b>	<b>0</b>	<b>189,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Public Buildings</b>								
Vehicle Replacement Program - Pub Bldgs	0	64,000	0	64,000	0	0	0	5
<b>Subtotal: Public Buildings</b>	<b>0</b>	<b>64,000</b>	<b>0</b>	<b>64,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Planning Department</b>								
Downtown Parking & Parking Garage Study	0	10,000	0	10,000	0	0	0	10
<b>Subtotal: Planning Department</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Police</b>								
Taser Replacements	0	16,000	0	16,000	0	0	0	5
Vehicle & Equipment Replacement Program-Police	18,018	186,000	0	186,000	0	0	0	4
<b>Subtotal: Police</b>	<b>18,018</b>	<b>202,000</b>	<b>0</b>	<b>202,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Fire</b>								
Apparatus Replacement Program	351,138	1,940,000	1,940,000	0	0	0	0	15
Mobile and Portable Radio Replacement Program	0	80,000	0	80,000	0	0	0	10
Purchase of New Personal Protective Equipment	3,781	50,000	0	50,000	0	0	0	10
Replacement of Fire Hose, Hand Tools and Assorted Equipment	8,934	15,000	0	15,000	0	0	0	10
Technical Rescue Operations and Equipment	5,681	15,000	0	15,000	0	0	0	10
Personnel Protective Equipment - Washer/Extractor	3,462	15,000	0	15,000	0	0	0	10
Fire Gear Replacement	4,058	50,000	0	50,000	0	0	0	10
Vehicle & Equipment Replacement	0	130,000	0	130,000	0	0	0	5
<b>Subtotal: Fire</b>	<b>7,520</b>	<b>2,295,000</b>	<b>1,940,000</b>	<b>355,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Public Works</b>								
Traffic Signal Upgrade Program	50,000	50,000	0	50,000	0	0	0	20

**FY21 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE**

<b>DEPARTMENT/DESCRIPTION</b>	<b>*C/O AMOUNT</b>	<b>AMOUNT</b>	<b>BORROWING PROCEEDS</b>	<b>O&amp;M CASH</b>	<b>FUND BAL RET EARN</b>	<b>ED FUND</b>	<b>GRANT</b>	<b>LIFE</b>
Chestnut Hill Rd/Little Falls Bridge Rd Int Improvements	0	175,000	175,000	0	0	0	0	40
Colonial Pines Drainage Improvements	29,351	1,500,000	1,500,000	0	0	0	0	40
Columbus/Summer Intersection	0	180,000	180,000	0	0	0	0	25
Corrective Drainage	90,169	100,000	100,000	0	0	0	0	40
EPA MS4 Stormwater Permit	7,781	300,000	300,000	0	0	0	0	25
North Street Reconstruction	0	100,000	100,000	0	0	0	0	40
Vehicle Replacement Program - DPW	12,943	420,000	0	420,000	0	0	0	5
Wakefield Street Overhead Utilities to Underground	0	2,800,000	2,800,000	0	0	0	0	50
<b>Subtotal: Public Works</b>	<b>140,244</b>	<b>5,625,000</b>	<b>5,155,000</b>	<b>470,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Sub Total City</b>	<b>531,022</b>	<b>8,412,000</b>	<b>7,095,000</b>	<b>1,290,000</b>	<b>0</b>	<b>0</b>	<b>27,000</b>	
<b>School Department</b>								
Alarm Panel Upgrades	0	15,000	0	15,000	0	0	0	20
Asbestos Abatement	0	180,000	180,000	0	0	0	0	30
Auditorium & Stage Improvements	0	140,000	140,000	0	0	0	0	20
Electrical Upgrades	13,394	20,000	0	20,000	0	0	0	20
Flooring	2,540	10,000	0	10,000	0	0	0	20
Roof Upgrades	0	335,000	335,000	0	0	0	0	20
Food Service Equipment	0	15,000	0	15,000	0	0	0	20
Paving Cycle - District	1,161	350,000	0	350,000	0	0	0	20
Plumbing & HVAC Upgrades	46,498	20,000	0	20,000	0	0	0	20
Vehicle Replacement	3,770	70,000	0	70,000	0	0	0	15
Boiler & Domestic Hot Water Upgrades	0	50,000	50,000	0	0	0	0	20
Bud Carlson Cafeteria/Entry	0	60,000	60,000	0	0	0	0	20
Electric Infrastructure	0	200,000	200,000	0	0	0	0	25
Field Irrigation	0	93,500	93,500	0	0	0	0	20
Playground Improvements	30,000	100,000	100,000	0	0	0	0	20
SHS Field Storage Building	0	150,000	150,000	0	0	0	0	20
William Allen Fence	0	75,000	75,000	0	0	0	0	20
<b>School Total</b>	<b>97,363</b>	<b>1,883,500</b>	<b>1,383,500</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>General Fund Total</b>	<b>628,385</b>	<b>10,295,500</b>	<b>8,478,500</b>	<b>1,790,000</b>	<b>0</b>	<b>0</b>	<b>27,000</b>	<b>0</b>

**FY21 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE**

<b>DEPARTMENT/DESCRIPTION</b>	<b>*C/O AMOUNT</b>	<b>AMOUNT</b>	<b>BORROWING PROCEEDS</b>	<b>O&amp;M CASH</b>	<b>FUND BAL RET EARN</b>	<b>SRF</b>	<b>GRANT</b>	<b>LIFE</b>
<b>Enterprise Funds</b>								
<b>Water Works</b>								
WTP Residuals Disposal	400,000	600,000	600,000	0	0	0	0	40
Water Distribution System Upgrades	245,178	100,000	100,000	0	0	0	0	40
Reservoir Bathymetry Update/Dredging Evaluation	0	35,000	0	35,000	0	0	0	40
Salmon Falls Rd Booster Pump Station Upgrade	0	400,000	400,000	0	0	0	0	30
Vehicle Replacement Program - Water	5,883	100,000	0	100,000	0	0	0	10
Watershed Protection	0	50,000	0	50,000	0	0	0	75
Work Force Study - Water	0	25,000	0	25,000	0	0	0	5
WTP Filter Backwash Upgrades	0	60,000	60,000	0	0	0	0	15
WTP Iron/Manganese Online Analyzer	0	40,000	0	40,000	0	0	0	10
<b>Subtotal: Water Works</b>	<b>651,061</b>	<b>1,410,000</b>	<b>1,160,000</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Sewer Works</b>								
Collection System Upgrade	74,611	100,000	100,000	0	0	0	0	40
Colonial Pines Sewer Construction	4,003,595	160,000	160,000	0	0	0	0	40
WWTF Lagoon 1 Solids Removal	200,000	300,000	300,000	0	0	0	0	4
Industrial Pretreatment Local Limits Determination	0	100,000	0	100,000	0	0	0	5
Pump Station Replacement Program	0	175,000	175,000	0	0	0	0	25
Vehicle Replacement Program - Sewer	0	35,000	0	35,000	0	0	0	10
Work Force Study - Sewer	0	50,000	0	50,000	0	0	0	5
<b>Subtotal: Sewer Works</b>	<b>4,278,206</b>	<b>920,000</b>	<b>735,000</b>	<b>185,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>All Totals</b>	<b>5,557,652</b>	<b>12,625,500</b>	<b>10,373,500</b>	<b>2,225,000</b>	<b>0</b>	<b>0</b>	<b>27,000</b>	

\*Note- Carry Over Amounts based on Available Budgets as of 4-17-20