

**City Council Regular Meeting  
September 7, 2021  
Council Chambers  
6:30 PM**

**COUNCILORS PRESENT**

Councilor Abbott  
Councilor Bogan  
Councilor Fitzpatrick  
Councilor Gray  
Councilor Hailey  
Councilor Hamann  
Councilor Hunt-Hawkins  
Councilor Jean  
Councilor Lachapelle  
Councilor Rice  
Councilor Walker  
Mayor Lauterborn

**OTHERS PRESENT**

Blaine Cox, City Manager  
Katie Ambrose, Deputy City Manager  
Terence O'Rourke, City Attorney

**COUNCILORS ABSENT**

Councilor Hutchinson

**Minutes**

**1. Call to Order**

Mayor Lauterborn called the meeting to order at 6:30 PM.

**2. Opening Prayer**

Mayor Lauterborn called for a moment of silence.

**3. Pledge of Allegiance**

Mayor Lauterborn led the Pledge of Allegiance.

**4. Roll Call**

Kelly Walters, City Clerk, took a roll call vote. All City Councilor members were present except for Councilor Hutchinson.

Mayor Lauterborn requested to add the following two items to the Agenda under "New Business":

- 13.7 (A) Cocheco Well Upgrades and Round Pond Reservoir Augmentation NH Drinking Water
- 13.7 (B) Ground Water Trust Fund (DWGTF) Infrastructure Assistance Program Application.

Councilor Lachapelle **MOVED** to add the two items to the agenda. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

## 5. Acceptance of Minutes

### 5.1 Regular City Council Meeting: August 3, 2021 *consideration for approval*

Councilor Lachapelle **MOVED** to **APPROVE** the Regular City Council meeting minutes for August 3, 2021. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

## 6. Communications from the City Manager

### 6.1 City Manager's Report

City Manager Cox said that he had nothing additional to report aside from his report, which is in the packet as follows:

#### **Contracts and documents executed since last month:**

##### **City Clerk**

- LHS Poll Pad trial agreement

##### **Department of Public Works**

- Unitil Gas easement deed and plan
- NPDES Signature Authorization
- Onsite drug testing – CDL Drivers
- Engineering services/Construction contract – Brown & Caldwell
- Subscriber agreement – EPA NetDMR
- Bid Award, Rt 11 Pump Station – Northeast Earth Mechanics
- LED lighting project contract – Affinity Lighting
- Scope of Service, Old Dover Rd Water Tie Over – SUR
- Quote for furnishings & installations, new DPW – Office Resources
- Scope of Services/Contract – Greenman-Pederson, Inc
- Bid Award, Little Falls Bridge Turn Lane – G.W. Brooks

& Son

- Engineering Services Contract, Little Falls Bridge Rd – Hoyle, Tanner, and Assoc.
- Design amendment task order, Rt 202 Water Main – Wright Pierce
- Conceptual design task order, Fillmore Drive gravity sewer – Wright Pierce
- Task order, hydraulic modeling assistance – Wright Pierce Task order, Round Pond augmentation – Wright Pierce
- Certificate of final completion, Portland St culvert – Integrity Earthworks, LLC

#### **Economic Development**

- FY 2022 CDBG Contracts – Waypoint NH Amendment
- FY21 CDBG Request for Release of Funds – CAPSC
- GRD Residential Study contract – Weston & Sampson
- F22 CDBG Environmental Reviews – CAP Weatherization

#### **Standard Reports:**

- Permission & Permits Issued -none
- Personnel Action Report Summary

### **7. Communications from the Mayor**

Mayor Lauterborn announced that the November 2, 2021 Municipal Election Filing Period is now open. The filing period will close at 5:00 PM on September 20, 2021. She gave details about the filing period.

Mayor Lauterborn announced that the Regular City Council meeting for November is to be delayed by one day. She said this is due to the November 2, 2021 Election. The meeting shall take place on Wednesday, November 3, 2021, in order to certify the Municipal Votes Cast.

### **8. Presentation of Petitions and Council Correspondence**

No discussion.

### **9. Nominations, Appointments, Resignations, and Elections**

#### **9.1 Resignation: Derek Peters, Police Commission Wards 3 and 4 *consideration for approval***

Councilor Walker **MOVED** to **ACCEPT** the resignation with regret. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn said it is too close to the Municipal

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Election to fill this seat. After the November 2, 2021 results are finalized, the winner of the election for Police Commission (Wards 3 & 4) will be sworn in to office and start serving immediately as opposed to waiting for their term to begin in January of 2022.

**9.2     *Nomination:*     Jon   Batson,   NHDES   Local   River  
Management Advisory Committee (Cocheco River)  
*consideration for approval***

Mayor Lauterborn **MOVED** to **APPROVE** the Planning Board's nomination of Jon Batson, NHDES Local River Management Advisory Committee. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**10.     Reports of Committees**

**10.1   Codes and Ordinances   Committee**

Councilor Lachapelle said there were no action items this month. The September Committee meeting had been cancelled, due to lack of agenda items. The Committee plans to continue the discussion and review of the City of Rochester's Ethics and Conduct Policy at the next meeting in October. He anticipated that additional feedback would be forthcoming from the School Board and the Police Commission. The policy should be presented to the full City Council as early as November 3, 2021.

**10.2   Community Development**

**10.2.1   Resolution   to   Amend   the   Community  
Development Block Grant (CDBG) Funds for  
Fiscal Year 2021   *first   reading   and  
consideration for adoption***

Councilor Bogan **MOVED** to read the resolution for a first time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution for the first time by title only as follows:

**CITY OF ROCHESTER FY 21 CDBG ACTION PLAN AMENDMENT  
Resolution to Amend the Community Development Block Grant  
(CDBG) Funds for Fiscal Year 2021**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

**WHEREAS,** the City of Rochester has received additional requests for funding for Community Development Block Grant (CDBG) eligible projects and has unallocated prior year CDBG funds;

**WHEREAS,** the Mayor and City Council of the City of Rochester desire to program these additional funds into other worthwhile activities;

**THEREFORE,** the Mayor and City Council of the City of Rochester, by adoption of this resolution, hereby appropriate Eight Hundred Fifty Dollars (\$850.00) in unexpended prior year CDBG funds for the Rochester Child Care Center fire doors project.

**FURTHER,** that the funds necessary to fund the above appropriation shall be drawn in their entirety from the above-mentioned FY 2021 and prior fiscal year CDBG grant funds that the City of Rochester has received from the federal government.

**FURTHER STILL,** to the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund accounts(s) as necessary to which said sums shall be recorded.

Councilor Bogan **MOVED** to **ADOPT** the resolution. Councilor Walker seconded the motion. Councilor Walker questioned the total cost of this amendment. Councilor Bogan replied that the additional funding for the Rochester Child Care Center fire doors project is \$850.00. Mayor Lauterborn explained that the funding is to be withdrawn from the unallocated prior year CDBG funds. The **MOTION CARRIED** by a unanimous voice vote.

### **10.3 Fidelity Committee**

- 10.3.1 Committee recommendation:** In accordance with the Master Plan approved by the Tri-City Councils in 2019, to endorse the recommendation of the Fidelity Committee to find a permanent home for the resource trailers and to allow the Committee to approach the Salvation Army to apply for a variance for this purpose *consideration for approval*

Mayor Lauterborn indicated that the Chair of the Fidelity Committee is absent.

Councilor Hunt-Hawkins volunteered to speak about this item that she is familiar with. She explained that this proposal is relative to the "shower" trailers which have been discussed at previous meetings. The Salvation Army has agreed to host these trailers and a local construction company has agreed to install these trailers at no cost to the City. She said one of the issues holding up the process has been a permitting issue relative to the sewer connection.

Mayor Lauterborn asked how the City Council wished to proceed. Councilor Walker **MOVED** to **TABLE** the motion. Councilor Gray seconded the motion. Councilor Fitzpatrick called for a point-of-order and said a motion to table is to allow a vote/discussion to be set aside during the current meeting. A vote/discussion could be postponed until a time certain. Councilor Gray disagreed and explained that he offered a second to the motion only because he is not interested in setting a time to take this item off the table. Mayor Lauterborn agreed that the motion to table is a past practice for this type of occurrence, which has been understood to be non-debatable. Councilor Fitzpatrick withdrew his point-of-order.

Mayor Lauterborn called for a vote on the motion to table. The **MOTION CARRIED** by a majority voice vote.

## **10.4 Planning Board**

### **10.4.1 Resolution Authorizing the Acceptance of a \$40,000.00 New Hampshire Division of Historical Resources CLG Grant by the City of Rochester and Supplemental Appropriation in Connection Therewith *first reading and consideration for adoption***

Councilor Walker **MOVED** to read the resolution for the first time by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**Resolution Authorizing the Acceptance of a \$40,000.00 New Hampshire Division of Historical Resources CLG Grant by the City of Rochester and Supplemental Appropriation in Connection Therewith**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:**

That a Forty Thousand Dollar (\$40,000.00) New Hampshire Division of Historical Resources CLG Grant is hereby accepted by the City.

Further, the City Council authorizes a supplemental appropriation to the Planning Department in the amount of Forty Thousand Dollar (\$40,000.00) with the entirety of the supplemental appropriation being derived from said Grant.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution and to establish special revenue, non-lapsing, multi-year fund accounts(s) as necessary to which said sums shall be recorded.

Councilor Walker **MOVED to ADOPT** the resolution. Councilor Lachapelle seconded the motion. Shanna Saunders, Director of Planning and Development gave a brief overview of the project and said this is the second Certified Local Government Grant (CLG) which the City has received. The **MOTION CARRIED** by a unanimous voice vote.

**10.4.2 Resolution Authorizing Issuance of Building Permit(S) on a Portion of The Class VI Section of the So Called Two Rod Road Pursuant to RSA 674:41 I (C) *first reading and consideration for adoption***

Councilor Walker **MOVED** to read the resolution for the first time by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**RESOLUTION AUTHORIZING ISSUANCE OF BUILDING PERMIT(S) ON A PORTION OF THE CLASS VI SECTION OF THE SO CALLED TWO ROD ROAD PURSUANT TO RSA 674:41 I (C)**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

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That in accordance with the provisions of RSA 674:41, I(c) (1), the Mayor and City Council hereby authorize the issuance of building permit(s) for construction of a project located off the Class VI portion of so called Two Rod Road, in said Rochester, NH. The current owner of the property which the project is to be located is Granite State Credit Union, and lots on which the construction is to occur are depicted on Rochester Tax Map 208, as Lot 4 and Lot 5. This approval is granted subject to the requirement that, prior to issuance of such building permit(s), compliance with the requirements of RSA 674:41, I (c) (3) is achieved. Furthermore, pursuant to the provisions of RSA 674:41 (c) (2), by authorizing the issuance of the above building permit(s), the City of Rochester neither assumes responsibility for maintenance of the aforesaid portion of the Two Rod Road on which the project is to be constructed, nor liability for any damages resulting from the use thereof, and that an acknowledgement, waiver and release of the City of such responsibility signed by the property owner(s), shall be recorded in Strafford Country Registry of Deeds prior to the issuance of any building permit(s) hereby authorized. If determined necessary by the City of Rochester a street sign shall be installed prior to the issuance of a certificate of occupancy.

Councilor Walker **MOVED to ADOPT** the resolution. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

## 10.5 Public Works

### 10.5.2 **Committee Recommendation:** To approve the Walnut Street sidewalks to be the next area for sidewalk reconstruction *consideration for approval*

Councilor Walker **MOVED to APPROVE** the Committee Recommendation as stated above. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

### 10.5.3 **Committee Recommendation:** To approve the City Flag as submitted *consideration for approval*

Councilor Walker **MOVED to APPROVE** the Committee Recommendation as stated above. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

## 10.6 Redistricting Committee



Councilor Walker said the Committee met last week to review the City's ward boundaries/population. The City came up with a scenario in which the wards are separated within a 2% population margin of each other. Councilor Hainey thanked Councilor Walker for his work on this matter. Councilor Gray gave additional insight on how the numbers could work another way. It was determined that Scenario 1 would be presented to the City Council at the Regular Meeting in October and referred to a public hearing at the October Workshop. An anticipated final vote is scheduled for the Regular Meeting in November.

## **11. Old Business**

### **11.1 Amendment to Chapter 275 of the General Ordinances of the City of Rochester Related to the Dimensional Standards of Table 19-B *second reading and consideration for adoption***

Councilor Walker **MOVED** to read the resolution for the second time by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

#### **Amendment to Chapter 275 of the General Ordinances of the City of Rochester related to the Dimensional Standards of Table 19-B**

#### **THE CITY OF ROCHESTER ORDAINS:**

That Chapter 275, Table 19-B of the General Ordinances of the City of Rochester and currently before the City Council, be amended as shown in Exhibit A attached to this resolution (Amendments are highlighted in yellow) – *Addendum A of this set of minutes*

These amendments shall take effect upon passage.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

## **12. Consent Calendar**

No discussion.

## **13. New Business**

**13.1 Resolution Accepting NH Department of Environmental Services (NHDES) Grant, in Connection with 2022 Household Hazardous Waste Day and Authorizing City Manager to Enter Into a Contract with NHDES not to exceed \$14,206.00 *first reading and consideration for adoption***

Councilor Walker **MOVED** to read the resolution for the first time by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**Resolution Accepting  
NH Department of Environmental Services (NHDES) Grant,  
in Connection with 2022 Household Hazardous Waste Day  
and Authorizing City Manager to Enter Into a  
Contract with NHDES not to exceed \$14,206.00**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That a NHDES Grant, in the amount not to exceed Fourteen Thousand Two Hundred Six Dollars (\$14,206.00) to the City of Rochester, for the purpose of hosting hazard mitigation, is hereby accepted by the City of Rochester. The associated revenue and expenses accounts have previously been approved by the Council in the Department of Public Works 2022 operating budget of the City of Rochester.

**Additionally,** the City Manager of the City of Rochester, be, and hereby is authorized to enter into a contract with the NHDES with respect to such grant and the conduct of the aforementioned 2022 Household Hazardous Waste Day.

**Furthermore,** to the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

Councilor Walker **MOVED to ADOPT** the resolution. Councilor Lachapelle seconded the motion. Shanna Saunders, Director of Planning and Development gave a brief overview of the project. The **MOTION CARRIED** by a unanimous voice vote.

**13.2 Amendment to Chapter 254 of the General Ordinances of the City of Rochester Regarding Storage of Recreational Vehicles, Travel Trailers, Campers and Boats *first reading and refer to Codes & Ordinances Committee***

Councilor Walker **MOVED** to read the resolution for the first time by title only and refer the matter to the Codes and Ordinances Committee. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**Amendment to Chapter 254 of the General Ordinances of the City of Rochester Regarding Storage of Recreational Vehicles, Travel Trailers, Campers and Boats**

**THE CITY OF ROCHESTER ORDAINS:**

That Chapter 254 of the General Ordinances of the City of Rochester and currently before the Rochester City Council, be amended as follows (additions in *italics*):

**§ 254-28 Additional parking regulations.**

***D. Storage of recreational vehicles, travel trailers, campers and boats. Recreational vehicles, travel trailers, campers or boats shall be stored in a carport, enclosed building or rear yard area and shall not be located within 10 feet of the lot line. No such equipment shall be used for living, sleeping or housekeeping purposes.***

**The effective date of these amendments shall be upon passage.**

**13.3 Resolution Authorizing Acceptance of \$1,296,285.00 of Additional State Education Adequacy Aid and Transfer of the same to the School Building Capital Reserve Fund *first reading and refer to public hearing September 21, 2021***

Councilor Walker **MOVED** to read the resolution for the first time by title only and refer the matter to a public hearing. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**Resolution Authorizing Acceptance of \$1,296,285.00 of Additional**

**State Education Adequacy Aid and Transfer of the same to the School Building Capital Reserve Fund**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That City hereby accepts One Million Two Hundred Ninety Six Thousand Two Hundred Eighty Five Dollars (\$1,296,285.00) in additional State Education Adequacy Aid from the State of New Hampshire.

**Further**, pursuant to New Hampshire RSA Chapter 34, that One Million Two Hundred Ninety Six Thousand Two Hundred Eighty Five Dollars (\$1,296,285.00) be, and hereby is, transferred to the School Building Capital Reserve Fund, which was created by the City Council by way of Resolution on December 15, 2015, with the funds being derived in their entirety from the aforementioned additional State Education Adequacy Aid.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

**13.4 Resolution Approving Tri-City Agreement with Community Action Partnership for Warming Center Staffing *first reading and consideration for adoption***

Councilor Walker **MOVED** to read the resolution for the first time by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**Resolution Approving Tri-City Agreement with Community Action Partnership for Warming Center Staffing**

**WHEREAS:** The City of Dover owns a facility that has been outfitted to function as an emergency cold weather warming center at 30 Willand Drive, Somersworth, N.H. ("Warming Center") to be used as an Emergency Extreme Cold Weather Warming Center in the area to provide for the welfare of those in need and meets safety needs related to COVID-19; and

**WHEREAS:** The Tri-City Partnership, led by the Cities of Dover, Rochester and Somersworth seek to engage the Community Action Partnership of Strafford County ("CAP") to operate the Warming

Center on an as needed basis through the 2021 – 2022 winter season; and

**WHEREAS:** CAP has provided a budget for operating the Warming Center seeking funding of \$99,866.64 for the 2021-2022 winter season; and

**WHEREAS:** As part of the Agreement to Operate the Warming Center, the Cities of Dover and Rochester will provide up to \$49,433.50 each, based on monthly invoices, in support of CAP's operations, and the City of Somersworth will provide municipal services as the host community.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:**

The City Manager is hereby authorized to enter into an agreement with the Cities of Dover and Somersworth and the Community Action Partnership of Strafford County, for the staffing and operation of the center through this winter. The amount of this authorization shall be limited so as not to exceed available funding.

**AND, FURTHER BE IT RESOLVED THAT:**

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund accounts(s) as necessary to which said sums shall be recorded.

Councilor Walker **MOVED to ADOPT** the resolution. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**13.5 Resolution Authorizing \$20,000.00 Appropriation from the Economic Development Special Reserve Fund for Water Street Paving *first reading and consideration for adoption***

Councilor Walker **MOVED** to read the resolution for the first time by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by

a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**Resolution Authorizing \$20,000.00 Appropriation from the Economic Development Special Reserve Fund for Water Street Paving**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:**

That, in accordance with §7-63 (A) (2), the amount of Twenty Thousand Dollars (\$20,000.00) is hereby appropriated from the Economic Development Special Reserve Fund to pay for the costs associated with paving portions of Water Street associated with the City's Development Agreement for the so-called Scenic/Salinger Project which is part of the economic revitalization of the City's historic downtown.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such multi-year, non-lapsing accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. All projects will be assigned a unique account number for tracking and reported purposes.

Councilor Walker **MOVED to ADOPT** the resolution. Councilor Lachapelle seconded the motion. Shanna Saunders, Director of Planning and Development gave a brief overview of the project. The **MOTION CARRIED** by a unanimous voice vote.

**13.6 Resolution Establishing Polling Places and Times for the November 2, 2021 Rochester Municipal Election *first reading and consideration for adoption***

Councilor Lachapelle **MOVED** to read the resolution for the first time in its entirety. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution in its entirety as follows:

**Resolution Establishing Polling Places and Times for the November 2, 2021 Municipal Election**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:**

That the following polling places are hereby established for the City of Rochester for the upcoming November 2, 2021 Municipal Election.

**WARD 1: East Rochester Elementary School**  
773 Portland Street, East Rochester

**WARD 2: Chamberlain Street School**  
65 Chamberlain Street, Rochester

**WARD 3: Gonic Elementary School**  
10 Railroad Avenue, Gonic

**WARD 4: McClelland Elementary School**  
59 Brock Street, Rochester

**WARD 5: James W. Foley Memorial Community Center a/k/a Rochester Community Center**  
150 Wakefield Street/Community Way,  
Rochester

**WARD 6: Elks Lodge #1393**  
295 Columbus Avenue, Rochester

**Further, that in accordance with RSA 659:4, and Section 47 of the City Charter – All polling places shall be open from 8:00 A.M. to 7:00 P.M., on said Election Day. The Processing of Absentee Ballots shall begin at 10:00 AM on Election Day.**

Councilor Walker **MOVED to ADOPT** the resolution. Councilor Lachapelle seconded the motion. Shanna Saunders, Planning Director of Planning and Development gave a brief overview of the project. The **MOTION CARRIED** by a unanimous voice vote.

### **13.7 A: Cocheco Well Upgrades and Round Pond Reservoir Augmentation NH Drinking Water**

Councilor Lachapelle **MOVED** to read the resolution for the first time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

### **Resolution Authorizing the Application for a State of New Hampshire**

**Department of Environmental Services (NHDES) Drinking Water and Ground Water Trust Fund (DWGTF) Loan & Grant for the Round Pond Reservoir Augmentation Project in the Amount of up to \$6,200,000.00**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, authorize the Department of Public Works to submit a loan and grant application in the amount of up to Six Million Two Hundred Thousand Dollars (\$6,200,000.00) to the NHDES DWGTF Loan & Grant program in order to finance the Round Pond Reservoir Augmentation Project.

**Further**, the Mayor and City Council of the City of Rochester, by adoption of this Resolution authorize the City Manager and/or the Finance Director to act as the City's representative(s) for the execution of all documents necessary to complete the application to the DWGTF, process disbursements and execute loan documents associated with DWGTF.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded

Councilor Lachapelle **MOVED to ADOPT** the resolution. Councilor Walker seconded the motion. Councilor Rice asked if these resolutions were time sensitive. Mayor Lauterborn replied yes. Councilor Jean asked what this project entails. Peter Nourse, Director of Public Works, said this is a project that has been discussed by the Public Works Committee and the City Council level after there had been a water audit conducted. He said that Round Pond is one of the City's drinking water reservoirs and the water level is in need of being raised to ensure the City has an adequate drinking water supply in ten years' time accounting for the City's growth. These are grant proceeds in which the City is hopeful to receive in order to assist with the construction cost of such a project. The **MOTION CARRIED** by a unanimous voice vote.

**13.7 B: Ground Water Trust Fund (DWGTF) Infrastructure Assistance Program Application**



Councilor Lachapelle **MOVED** to read the resolution for the first time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**Resolution Authorizing the Application for a State of New Hampshire Department of Environmental Services (NHDES) Drinking Water and Ground Water Trust Fund (DWGTF) Loan & Grant for the Cocheco Well Upgrades Project in the Amount of up to \$4,262,500.00**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, authorize the Department of Public Works to submit a loan and grant application in the amount of up to Four Million Two Hundred Sixty Two Thousand Five Hundred Dollars (\$4,262,500.00) to the NHDES DWGTF Loan & Grant program in order to finance the Cocheco Well Upgrades Project.

**Further**, the Mayor and City Council of the City of Rochester, by adoption of this Resolution authorize the City Manager and/or the Finance Director to act as the City's representative(s) for the execution of all documents necessary to complete the application to the DWGTF, process disbursements and execute loan documents associated with DWGTF.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded.

Councilor Lachapelle **MOVED to ADOPT** the resolution. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**14. Other**

Councilor Hunt-Hawkins asked about absentee voting as it relates to Covid-19 concerns. City Clerk Walters replied that anyone with concerns about Covid-19 still qualifies for an absentee ballot application under "disability". Councilor Gray gave additional information about how that process came to be.

Councilor Gray said the City Council received a detailed email about a

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beloved resident of Rochester who recently passed away and the impact he had upon Rochester, as well as the famous bicycle he rode around town. He questioned which Committee could organize some type of recognition. It was determined that the matter would be vetted through the Community Development Committee.

Councilor Rice stated that there are three uniformed Police Officers parting ways with Rochester. He questioned if the City Manager had been conducting exit interviews and questioned the plan moving forward. Councilor Lachapelle explained that several years ago there had been some conflicts between the responsibilities of the Police Commission vs the City Council. He said at that time there was a Memorandum of Understanding drafted to set specific guidelines. He said the City Council only has authority over the Police Department's budget.

Councilor Rice redirected the same question to the Police Chief. Chief Toussaint replied that the Police Department does conduct exit interviews. He said two of the officers took jobs in Maine and it is understood that there is a much better retirement system in place in Maine. He said the other officer moved further South to be closer to their family and less time commuting.

Councilor Rice asked if there is a major difference between the Maine and New Hampshire retirement systems. Chief Toussaint gave a few details about the benefits of Maine vs New Hampshire; however, stated that he is not positive about all of the benefits.

## **15. Non-Public/Non-Meeting**

No discussion.

## **16. Adjournment**

Mayor Lauterborn **ADJOURNED** the Regular City Council meeting at 7:13 PM.

Respectfully submitted,

Kelly Walters, CMC  
City Clerk

**Amendment to Chapter 275 of the General Ordinances of the City of Rochester related to the Dimensional Standards of Table 19-B**

THE CITY OF ROCHESTER ORDAINS:

That Chapter 275, Table 19-B of the General Ordinances of the City of Rochester and currently before the Rochester City Council, be amended as shown in **Exhibit A** attached to this Resolution (amendments highlighted in yellow).

**These amendments shall take effect upon passage.**

