

**Regular City Council Meeting
October 3, 2023
Council Chambers
6:00 PM**

COUNCILORS PRESENT

Councilor Beaudoin
Councilor Berlin
Councilor de Geofroy
*Councilor Desrochers
Councilor Fontneau
Councilor Gilman
Councilor Gray
Councilor Hainey
Councilor Hamann
Councilor Larochelle
Councilor Malone
Deputy Mayor Lachapelle
Mayor Callaghan

OTHERS PRESENT

Katie Ambrose, City Manager
Terence O'Rourke, City Attorney
Peter Nourse, Director of City Services
Gary Boudreau, Police Chief

COUNCILORS EXCUSED/ABSENT

Minutes

1. Call to Order

Mayor Callaghan called the Regular City Council meeting to order at 6:00 PM.

2. Opening Prayer

Mayor Callaghan asked all to stand for a moment of silence.

3. Pledge of Allegiance

Mayor Callaghan asked Councilor Beaudoin to lead the Pledge of Allegiance.

4. Roll Call

Kelly Walters, City Clerk, took the roll call attendance. The following Councilors were present in Council Chambers: Councilors Beaudoin, Berlin, de Geofroy, Fontneau, Gilman, Gray, Hainey, Hamann, Larochelle, Malone, Deputy Mayor Lachapelle, and Mayor Callaghan.

Councilor Desrochers remotely connected to the meeting via Teams at 6:16 PM via Teams.

5. Acceptance of Minutes

5.1 Regular City Council Meeting: September 5, 2023 ***consideration for approval***

Councilor Lachapelle **MOVED** to **ACCEPT** the September 5, 2023, Regular City Council meeting minutes. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

5.2 Special City Council Meeting: September 19, 2023 ***consideration for approval***

Councilor Lachapelle **MOVED** to **ACCEPT** the September 19, 2023, Special City Council meeting minutes. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

6. Communications from the City Manager

Katie Ambrose, City Manager, extended an invitation to the City Council to attend a celebration in honor of the Route 202A Water Main Extension Project to take place on October 17, 2023 at 10:00 AM (Rain date: October 24, 2023). She gave details of the event and requested that City Councilors directly RSVP to Director of City Services Peter Nourse.

City Manager Ambrose gave an extensive overview of her re-organization plan, which can be found in the September Finance Committee packet materials. She said there is no funding request for the re-organization plan in this fiscal year's budget; however, there will be funding requests made in conjunction with the FY 25 budget cycle.

City Manager Ambrose's report is as follows:

6.1 City Manager's Report

Contracts and documents executed since last month:

- **Department of Public Works**
 - Estimate, Angela Lane Drainage Improvements – S.U.R.

- Estimate, 125 Milton Rd Demolition – S.U.R.
- Change Order, Opera House egress/remediation – Careno
- Homeowner Option Lien, 129 Franklin Street
- Final project change order, Carbon storage facility – Apex Construction
- Easements, quit claim, & Authorization docs, Round Pond augmentation
- Warranty agreement, Community Center roof restoration
- Addendum to Honeywell contract, removing 45 Old Dover Rd
- Task order, Rt 11 Capacity & safety improvement project
- Scope of Service, Highland St Sidewalk restoration – S.U.R.
- Purchasing waiver, Library roof repair – Industrial Roof Co.
- Installation, operations, and maintenance contracts, Community Center Solar
- 2017 NH NPDES MS4 General Permit 5-year report
- Change Order, Sidewalk construction – S.U.R.
- **Economic Development**
 - CDFA Account Access
 - HUD Certificate of Consistency with consolidated plan.
 - Release of HUD CDBG Funds
 - FY23-34 CAP Weatherization – Old Milton Road
 - Gafney Home Project Status Reports
- **Finance**
 - Contracts for software purchase – Debt Books

The following standard report has been enclosed:

- Personnel Action Report Summary

7. Communications from the Mayor

7.1 Proclamation: Extra Mile Day – November 1, 2023

Mayor Callaghan read the proclamation and declared November 1, 2023, as Extra Mile Day in Rochester.

7.2 Public Hearing on 10/17 for ballot question – Shall the city of Rochester allow the operation of Sports book retail locations?

Mayor Callaghan announced that there would be a Public Hearing on October 17, 2023, relative to the Municipal Ballot question as shown above.

Mayor Callaghan said the PorchFest 2023 Event was successful and he thanked the organizers of the event.

Mayor Callaghan said the November Regular City Council meeting has been delayed by one day due to the Municipal Election. The Regular City Council meeting shall take place on Wednesday, November 8, 2023.

8. Presentation of Petitions and Council Correspondence

No discussion.

9. Nominations, Appointments, Resignations, and Elections

9.1. Resignation: Steve Beaudoin - Joint Building Committee *consideration for approval*

9.2. Resignation: Matthew Winders – Historic District Commission, Seat F *consideration for approval*

9.3. Resignation: Taylor Poro – Ward 2 Selectman *consideration for approval*

Mayor Callaghan stated that if there were no objections the above three resignation would be voted upon all at once.

Councilor Lachapelle **MOVED** to accept the resignations of Steve Beaudoin, Matthew Winders, and Taylor Poro, with regret, as stated above. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

10 Reports of Committee

10.1 Appointments Review Committee:

10.2 Codes & Ordinances Committee

10.2.1 Committee Recommendation: To add roll call attendance to the agenda for all subcommittee meetings per the City Council Rules of Order *consideration for approval*

Councilor Lachapelle **MOVED** to **APPROVE** the committee's recommendation to add a roll call at subcommittee meetings as stated above. Councilor Beaudoin seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Lachapelle announced the Codes and Ordinance Committee is scheduled to meet this Thursday, October 5, 2023.

10.3 Community Development Committee

Councilor Hainey said there is one action item listed under New Business, which is an Amendment to the FY 24 CDBG Action Plan.

10.4 Finance Committee

10.4.1 Resolution Authorizing Transfer of \$250,000 from the General Fund Unassigned Fund Balance to the Trustees of the Trust Fund for the Public Works Large Vehicle Capital Reserve Fund (CRF) *first reading and refer to public hearing October 17, 2023*

Mayor Callaghan read the resolution for a first time as follows:

Resolution Authorizing Transfer of \$250,000 from the General Fund Unassigned Fund Balance to the Trustees of Trust Funds for the Public Works Large Vehicle Capital Reserve Fund (CRF)

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the Mayor and City Council of the City of Rochester hereby transfer Two Hundred Fifty Thousand Dollars (\$250,000) to the Trustees of the Trust Funds for the purpose of funding the Public Works Large Vehicles CRF. The source of funding shall be the General Fund Unassigned Fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such multi-

year, non-lapsing accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

Mayor Callaghan referred the matter to a Public Hearing to be held on October 17, 2023.

10.4.2 Resolution Authorizing Transfer of \$250,000 from the General Fund Unassigned Fund Balance to the Trustees of the Trust Fund for the Fire Department Apparatus Capital Reserve Fund (CRF) *first reading and refer to public hearing October 17, 2023*

Mayor Callaghan read the resolution for a first time as follows:

Resolution Authorizing Transfer of \$250,000 from the General Fund Unassigned Fund Balance to the Trustees of Trust Funds for the Fire Department Apparatus Capital Reserve Fund (CRF)

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the Mayor and City Council of the City of Rochester hereby transfer Two Hundred Fifty Thousand Dollars (\$250,000) to the Trustees of the Trust Funds for the purpose of funding the Fire Department Apparatus CRF. The source of funding shall be the General Fund Unassigned Fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such multi-year, non-lapsing accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

Mayor Callaghan referred the matter to a Public Hearing to be held on October 17, 2023.

10.4.3 Resolution Authorizing Transfer of \$250,000 from the General Fund Unassigned Fund Balance to the Trustees of the Trust Fund for the Public Buildings Capital Reserve Fund (CRF) *first reading and refer to public hearing October 17, 2023*

Mayor Callaghan read the resolution for a first time as follows:

Resolution Authorizing Transfer of \$250,000 from the General Fund Unassigned Fund Balance to the Trustees of Trust Funds for the Public Buildings Capital Reserve Fund (CRF)

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the Mayor and City Council of the City of Rochester hereby transfer Two Hundred Fifty Thousand Dollars (\$250,000) to the Trustees of the Trust Funds for the purpose of funding the Public Buildings CRF. The source of funding shall be the General Fund Unassigned Fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such multi-year, non-lapsing accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

Mayor Callaghan referred the matter to a Public Hearing to be held on October 17, 2023.

10.4.4 Resolution for Supplemental Appropriation to FY24 School General Fund Capital Improvement Plan (CIP) in the amount of \$34,000,000 for the Construction of a New School *first reading and refer to public hearing October 17, 2023*

Mayor Callaghan read the resolution for a first time as follows:

Resolution for Supplemental Appropriation and Authorizing Borrowing Authority Pursuant to RSA 33:9 to the FY24 School General Fund Capital Improvements Plan (CIP) Fund in an amount not to exceed \$34,000,000.00 for the New School Construction Project

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the Mayor and City Council of the City of Rochester hereby appropriate Thirty Four Million Dollars (\$34,000,000) to the FY2024 School General Fund Capital Improvement Plan (CIP) for the purpose of paying costs associated with construction of a new 68,000 square foot elementary school. The new school shall reduce crowding, and will consolidate the Nancy Loud school, and School Street school, and close the modular sections at the William Allen and Chamberlain schools. The

new School shall have a capacity of approximately four hundred and twenty (420) students. The funding sources for this supplemental appropriation shall be derived from the following;

1. **State of New Hampshire Building Aid Grant:** Fifteen Million Seven Hundred Sixty Nine Thousand Five Hundred Eighty Dollars, (\$ 15,769,580).
2. **Local School Capital Reserve Fund (CRF):** One Million Two Hundred Ninety Thousand Dollars, (\$1,290,000).
3. **State of NH Adequacy Grant-Additional Funding:** One Million Four Hundred Thousand Dollars, (\$1,400,000).
4. **General Obligation Bond Funding:** Eight Million Dollars, (\$ 8,000,000).
5. **General Fund Unassigned Fund Balance:** Seven Million Five Hundred Forty Thousand Four Hundred Twenty Dollars. (\$7,540,420)

Further, in accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, is hereby authorized to borrow the sum of Eight Million Dollars (\$8,000,000.00) through the issuance of bonds and/or notes, and/or through other legal form(s), such borrowing to be on such terms and conditions as the said Treasurer and City Manager may deem to be in the best interest of the City of Rochester. Such borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter to the extent required, necessary and/or appropriate.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such multi-year, non-lapsing accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

Mayor Callaghan referred the matter to a Public Hearing to be held on October 17, 2023.

10.4.5 *Committee Recommendation:* To approve the creation, description, and classification of the Deputy Chief Administrative Officer position *consideration for approval*

Councilor Lachapelle **MOVED** to approve the creation, description, and classification of the Deputy Chief Administrative Officer position. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

10.4.6 Committee Recommendation: To approve the creation, description, and classification of the Chief Community Development Officer, Battalion Chief, and Training Officer positions *consideration for approval*

Councilor Lachapelle **MOVED** to approve the creation, description, and classification of the Chief Community Development Officer, Battalion Chief and Training Officer positions. Councilor de Geofroy seconded the motion. The **MOTION CARRIED** by a majority voice vote.

10.5 Planning Board

No discussion.

10.6 Public Safety

10.6.1 Committee Recommendation: To add a 30-mph speed limit sign on Bernard Road *consideration for approval*

Councilor Lachapelle **MOVED** to **APPROVE** the Committee Recommendation: To add a 30-mph speed limit sign on Bernard Road. Councilor de Geofroy seconded the motion. The City Council briefly discussed the matter. The **MOTION CARRIED** by a unanimous voice vote.

10.7 Public Works

No discussion.

11 Unfinished Business

11.1 Amendment to Chapter 275 of the General Ordinances of the City of Rochester Regarding Charitable Gaming and Commercial Bingo Halls *second reading and consideration for adoption*

Mayor Callaghan read the Amendment by title only as follows:

**Amendment to Chapter 275 of the General Ordinances of
the City of Rochester Regarding Charitable Gaming and
Commercial Bingo Halls**

THE CITY OF ROCHESTER ORDAINS:

That Chapter 275 of the General Ordinances of the City of Rochester and currently before the Rochester City Council, be amended as follows (deletions struck out additions in **RED**):

Chapter 275, Table 18, Use Table

ADD: Commercial Bingo Hall – Permitted in Highway Commercial and Granite Ridge Zones

275-2.1 – Definitions

ADD: Collocation: Facilities, equipment, or uses located within the same structure or parcel, often sharing the same driveway and parking facilities.

Commercial Bingo Hall: Any hall owned or leased by an individual, corporation, realty trust, partnership, association, or any other person who rents or leases the hall to a charitable organization for the operation of bingo games or Lucky 7, excluding halls owned by any charitable organization or governmental subdivision as defined by RSA 287-E:1.

275-20.2 Conditions for Particular Use

ADD: Commercial Bingo Hall. Commercial Bingo Halls are permitted only when collocated with Charitable Gaming Facilities or by Special Exception.

- 1.** Facilities and buildings are subject to Parking, Landscaping, and Architectural standards set by Charitable Gaming Facilities as per Zoning Ordinance Regulations 275-20.2
- 2.** The facility is required to submit a safety and security plan subject to approval by the Rochester Fire and Police Departments. The plan shall outline all aspects of life safety to include emergency egress, access, site security, and occupancy limitations.

Amendments take effect upon passage.

Councilor Lachapelle **MOVED** to **ADOPT** the Amendment. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

At 6:16 PM, Mayor Callaghan announced that *Councilor Desrochers had successfully connected to the meeting remotely. He asked Councilor Desrochers if it was reasonably impractical for her to attend the meeting in person and for what reason (RSA 91-A,III a). Councilor Desrochers confirmed this was true based on medical/illness. Mayor Callaghan asked if Councilor Desrochers was alone in the room (RSA 91-A,III c). Councilor Desrochers replied that she was alone in the room with her dog.

11.2 Resolution Authorizing Donation to the Veterans of Foreign Wars (VFW) Concord in the amount of \$49,640.57 *first reading and refer to public hearing October 17, 2023*

Mayor Callaghan read the resolution by title only as follows:

Resolution Authorizing Donation to the Veterans of Foreign Wars (VFW) Concord in the amount of \$49,640.57

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the City of Rochester hereby makes a donation to the Veterans of Foreign Wars (VFW)- Concord in the amount of Forty Nine Thousand Six Hundred Forty Dollars and Fifty Seven Cents (\$49,640.47). The source of funds shall be derived from General Fund Unassigned Fund Balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such multi-year, non-lapsing accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

Mayor Callaghan referred the matter to a Public Hearing to be held on October 17, 2023.

12 Consent Calendar

No discussion.

13 New Business

13.1 Resolution Authorizing the Acceptance of a Juvenile Alcohol Grant from the State of New Hampshire in the amount of \$4,240.00 *first reading and consideration for adoption*

Mayor Callaghan read the resolution by title only as follows:

Resolution Authorizing the Acceptance of a Juvenile Alcohol Grant from the State of New Hampshire in the amount of \$4,240.00

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

The City hereby accepts a Juvenile Alcohol Grant of Four Thousand Two Hundred Forty Dollars (\$4,240.00.00) from the State of New Hampshire to be used by the Rochester Police Department as part of its New Hampshire Juvenile Court Diversion Network SBIRT Program.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution and to establish special revenue, non-lapsing, multi-year fund accounts(s) as necessary to which said sums shall be recorded.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a roll call vote of 13 to 0 as follows: Councilors de Geofroy, Beaudoin, Hamann, Desrochers, Lachapelle, Malone, Berlin, Hailey, Larochelle, Gray, Gilman, Fontneau, and Mayor Callaghan voted in favor of the motion.

13.2 Resolution Authorizing the Acceptance of a JAG Grant from the State of New Hampshire in the amount of \$27,065.00 *first reading and consideration for adoption*

Mayor Callaghan read the resolution by title only for a first time as follows:

Resolution Authorizing the Acceptance of a JAG Grant from the State of New Hampshire in the amount of \$27,065.00

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

The City hereby accepts a JAG Grant of Twenty Seven Thousand Sixty Five Dollars (\$27,065.00) from the State of New Hampshire to be used by the Rochester Police Department for the purchase of law enforcement equipment.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution and to establish special revenue, non-lapsing, multi-year fund accounts(s) as necessary to which said sums shall be recorded.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Hamann seconded the motion. Mayor Callaghan wished to confirm there were no matching funds required from the City. Chief Boudreau confirmed that no matching funds were required. The **MOTION CARRIED** by a roll call vote of 13 to 0 as follows: Councilors Hainey, Gray, Malone, Gilman, Fontneau, Larochelle, de Geofroy, Desrochers, Berlin, Beaudoin, Hamann, Lachapelle, and Mayor Callaghan voted in favor of the motion.

13.3 Resolution Amending the Adopted FY 2024 Rochester CDBG "Action Plan for the City of Rochester, N.H." for Community Action Partners and Strafford Nutrition Meals on Wheels *first reading and consideration for adoption*

Mayor Callaghan read the resolution by title only as follows:

RESOLUTION AMENDING THE ADOPTED FY 2024 ROCHESTER CDBG
"ACTION PLAN FOR THE CITY OF ROCHESTER, N.H." FOR COMMUNITY ACTION PARTNERS AND STRAFFORD NUTRITION MEALS ON WHEELS

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the FY 2024 Rochester CDBG "Action Plan for the City of Rochester, N.H." be and hereby is amended to allocate an additional Four Thousand One Hundred Seventy Five and 02/100 Dollars (\$4,175.02) to Community Action Partners for its Weatherization Program and to

allocate an additional Two Hundred Dollars (\$200.00) to Strafford Nutrition Meals on Wheels.

This Resolution is effective upon adoption.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a roll call vote of 13 to 0 as follows: Councilors Berlin, Desrochers, Gray, Fontneau, Hamann, Hainey, Lachapelle, Larochelle, Beaudoin, Malone, Gilman, de Geofroy, and Mayor Callaghan voted in favor of the motion.

13.4 Resolution Establishing Polling Places and Times for the November 7, 2023 Municipal Election *first reading and consideration for adoption*

Councilor Lachapelle **MOVED** to read the resolution in its entirety. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a roll call vote of 13 to 0 as follows: Councilors Gilman, de Geofroy, Gray, Hainey, Larochelle, Berlin, Lachapelle, Fontneau, Hamann, Beaudoin, Desrochers, Malone, and Mayor Callaghan voted in favor of the motion. Mayor Callaghan read the resolution in its entirety as follows:

Resolution Establishing Polling Places and Times for the November 7, 2023, Municipal Election

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the following polling places are hereby established for the City of Rochester for the upcoming November 7, 2023, ~~State-General~~ **Municipal** Election.

WARD 1: East Rochester Elementary School
773 Portland Street, East Rochester

WARD 2: Chamberlain Street School
65 Chamberlain Street, Rochester

WARD 3: Gonic Elementary School
10 Railroad Avenue, Gonic

WARD 4: McClelland Elementary School
59 Brock Street, Rochester

**WARD 5: James W. Foley Memorial Community Center a/k/a
Rochester Community Center**

150 Wakefield Street/Community Way, Rochester

WARD 6: Elks Lodge #1393

295 Columbus Avenue, Rochester

Further, that in accordance with RSA 659:4, and Section 47 of the City Charter – All polling places shall be open from 8:00 A.M. to 7:00 P.M., on said Election Day. *The Processing of Absentee Ballots shall begin at 10:00 AM on Election Day.*

Councilor Lachapelle **MOVED** to **AMEND** the resolution as follows:

That the following polling places are hereby established for the City of Rochester for the upcoming November 7, 2023, ~~State-General~~ **Municipal** Election.

Councilor de Geofroy seconded the motion. The **MOTION CARRIED** by a roll call vote of 13 to 0 as follows: Councilor Hamann, Desrochers, Gilman, Malone, Fontneau, Larochelle, Gray, de Geofroy, Berlin, Hainey, Lachapelle, Beaudoin, and Mayor Callaghan voted in favor of the motion to amend the resolution.

Mayor Callaghan called for a vote on the motion as amended. The **MOTION CARRIED** by a roll call vote of 13 to 0 as follows: Councilors Desrochers, Gray, Hamann, de Geofroy, Beaudoin, Hainey, Lachapelle, Gilman, Malone, Fontneau, Larochelle, Berlin, and Mayor Callaghan voted in favor of the motion.

14 Non-Meeting/Non-Public Session

14.1 Non-Public Session – Land, RSA 91-A:3, II (d)

Councilor Lachapelle **MOVED** to enter a Non-Public Session under Land, RSA 91-A:3, II (d), at 6:23 PM. Councilor de Geofroy seconded the motion. The **MOTION CARRIED** by a roll call vote of 13 to 0 as follows: Councilors Larochelle, Gilman, Berlin, Beaudoin, de Geofroy, Fontneau, Hamann, Lachapelle, Malone, Desrochers, Gray, Hainey, and Mayor Callaghan voted in favor of the motion.

Councilor Lachapelle **MOVED** to exit the Non-Public Session at 6:58 PM. Councilor Malone seconded the motion. The **MOTION**

CARRIED by a roll call vote of 13 to 0 as follows: Councilors Lachapelle, Larochelle, Hainey, Desrochers, Gilman, Berlin, de Geofroy, Gray, Malone, Fontneau, Beaudoin, Hamann, and Mayor Callaghan voted in favor of the motion.

Councilor Lachapelle **MOVED** to seal the minutes of the Non-Public Session because disclosure would render the proposed action ineffective. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a 13 to 0 roll call vote as follows: Councilors Malone, Gray, Hamann, de Geofroy, Beaudoin, Desrochers, Lachapelle, Gilman, Hainey, Fontneau, Larochelle, Berlin, and Mayor Callaghan voted in favor of the motion.

15 Adjournment

Councilor Lachapelle **MOVED** to **ADJOURN** the Regular City Council Meeting at 6:59 PM. Councilor de Geofroy seconded the motion. The **MOTION CARRIED** by a unanimous roll call vote of 13 to 0 as follows: Councilors Gray, Larochelle, Hainey, Desrochers, Gilman, Lachapelle, de Geofroy, Berlin, Fontneau, Beaudoin, Malone, Hamann, and Mayor Callaghan voted in favor of the motion.

Respectfully Submitted,

Kelly Walters, CMC
City Clerk