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Notice of Decision **Minor Site Review**

Applicant:	Mike Sillow, Aroma Joe's Coffee
Project location:	26B Gonic Road
Type of project:	Aroma Joe's coffee shop and drive-thru
Case #	137-1-B2-13
Date of site review:	Tuesday, July 9, 2013
Date of decision:	Tuesday, July 9, 2013

Dear Mr. Sillow:

This notice is to inform you that your application for Minor Site Plan Review, as presented, per Section 3.5 #2 as identified above, has been **APPROVED** by the Special Site Review Committee with the following conditions:

- The applicant shall apply for, and be granted, any permits required by the Building Safety Department and the Fire Department
- The dumpster may be moved back and additional parking striped to encourage good traffic flow
- The Committee recommended directional traffic signs be placed on site and a "Do Not Enter" sign should be attached to the corner of the building
- The applicant is required to pay a sewer assessment fee before a Certificate of Occupancy is granted
- The Fire Department recommended the applicant/owner install a knox box

It is the applicant's responsibility to obtain any other applicable permits from local, state, and federal agencies. Contact the City of Rochester Building Safety Department at 332-3508 to apply for any necessary permits, including a building permit and certificate of occupancy when applicable. This approval is valid for one year. If a building permit has not been issued or work has not substantially begun on the site pursuant to this approval, then this approval shall be null and void.

Please be advised: Any parties may appeal this decision to the full Planning Board if the appeal is filed within 20 days from the date of decision. If you decide to commence with the project before this 20-day period has expired, you do so at your own risk.

Thank you for your cooperation in the review process. I wish you the best of luck with your project. If you have any questions please feel free to contact me.

Sincerely,

James B. Campbell
Chief Planner

cc: all via email July 31, 2013

Planning Board

Jim Grant, Building Safety Department

Gretchen Young, City Engineer Mary Ellen Humphrey, Economic Development Specialist

Tom Mullin, Assessor

Peter Cutrer, Fire Department

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