**City of Rochester Planning Board**

Monday June 15, 2015

City Council Chambers

31 Wakefield Street, Rochester, NH 03867

*(These minutes were approved on July 13, 2015)*

*Members Present*

Nel Sylvain, *Chair*

Rick Healey, *Vice Chair*

Matthew Kozinski, *Secretary*

Tim Fontneau

Robert Jaffin

Dave Walker

Tom Willis

*Members Absent*

Charles Grassie, excused

Mark Sullivan, excused

*Alternate Members Present*

James Gray

Fred Leonard

Robert May

Staff: James Campbell, Director of Planning & Development

 Crystal DeButts, Planning Secretary

(These are the legal minutes of the meeting and are in the format of an overview of the meeting. A recording of the meeting will be on file in the City clerk’s office for reference purposes. It may be copied for a fee.)

Mr. Sylvain called the meeting to order at 7:00 p.m.

The Planning Secretary conducted the roll call.

**III. Seating of Alternates**

Mr. May to vote for Mr. Grassie.

**IV. Communications from the Chair**

Mr. Sylvain held a moment of silence for the former long time Chair of the Planning Board Bruce Roberts.

**V. Opening Discussion/Comments**

 **A. Public Comment**

There was no one from the public present to speak.

 **B. Discussion of general planning issues**

None of the Board members had any issues to discuss.

**VI. Approval of minutes**

*A motion was made by Mr. Fontneau and seconded by Mr. Walker to approve the June 1, 2015 meeting minutes. The motion carried unanimously.*

Mr. Fontneau recused himself.

**VII. Extension / Continued Applications**

 **A. Timothy & Sally Fontneau, 1062 Salmon Falls Road**

Mr. Fontneau explained he was requesting an extension for the approved subdivision. He said nothing has changed, he is just trying to avoid taking down the existing barn that would be on the subdivided lot.

Mr. Leonard asked what the issue is. Mr. Fontneau explained a building that is not the primary use cannot be left on a lot. Mr. Campbell explained it was part of the original approval that the barn would need to be taken down.

*A motion was made by Mr. Walker and seconded by Mr. Willis to approve the extension to July 4, 2016 as requested. The motion carried unanimously.*

**VIII. Other Business**

Mr. Campbell informed the Board that the appeal for 66 Rochester Hill Road had been dissolved. He said the developer and the abutter were able to reach an agreement.

Mr. Walker asked the Planning Department look into the TIGER grant for the railroad crossing. Mr. Jaffin said the State is getting ready to work on signalization for the railroad crossing.

**IX. Adjournment**

*A motion was made by Mr. Walker and seconded by Mr. Healey to adjourn at 7:14 p.m. The motion carried unanimously.*

Respectfully submitted,

Crystal DeButts,

Planning Secretary