MINOR SUBDIVISION APPLICATION

(a total of three or fewer lots)

City of Rochester, New Hampshire

	s a conditional needed? Yes: No:_X Unclear: f so, we encourage you to submit an application as soon as possible.)
Property information	
Tax map #: 250 ; Lot #	('s): 32-2; Zoning district: Agricultural
Property address/location: 38	1 Washington Street
Name of project (if applicable)):
Size of site: 3.9 acres; (Overlay zoning district(s)? Conservation Overlay
Property owner	
Name (include name of individ	dual): Robert Higgins Revocable Trust, Robert Higgins Trustee
Mailing address: PO Box 849, Roo	chester, NH 03866-0849
Telephone #: 603-534-1890	Email: higginsdevelopmentanddesign@gmail.com
Applicant/developer (if di	fferent from property owner)
Name (include name of individ	dual):
Mailing address:	
Telephone #:	Email:
Engineer/surveyor	
Name (include name of individ	dual): Norway Plains Associates, Inc Joel Runnals
Mailing address: PO Box 249, Roch	ester, NH 03867
Telephone #: 603-335-3948	Fax #:
Email address: jrunnals@norwaypla	Professional license #: 865
Proposed project	
Number of proposed lots: 2	; estimated length of new roads: N/A
Number of cubic yard of earth	being removed from the site? N/A
City water? yes no x	How far is city water from the site?
	How far is city sewer from the site?
If city water, what are the est.	total gal. per day?; Are there pertinent covenants?
Where will stormwater be disc	charged?

Wetlands: Is any fill proposed? no ; area to be filled: N/A ; buffer impact? N/A
Comments
Please feel free to add any comments, additional information, or requests for waivers here:
Submission of application This application must be signed by the property owner, applicant/developer (if different from property owner), <i>and/or</i> the agent.
I(we) hereby submit this Subdivision application to the City of Rochester Planning Board pursuant to the <u>City of Rochester Subdivision Regulations</u> and attest that to the best of my knowledge all of the information on this application form and in the accompanying application materials and documentation is true and accurate. As applicant/developer (if different from property owner)/as agent, I attest that I am duly authorized to act in this capacity.
Signature of property owner:
Date: 01-21-24
Signature of applicant/developer:
Date:
Signature of agent: Joel D. Runnals
Date: 01-21-24
Authorization to enter subject property
I hereby authorize members of the Rochester Planning Board, Zoning Board of Adjustment, Conservation Commission, Planning Department, and other pertinent City departments, boards and agencies to enter my property for the purpose of evaluating this application including performing any appropriate inspections during the application phase, review phase, post-approval phase, construction phase, and occupancy phase. This authorization applies specifically to those particular individuals legitimately involved in evaluating, reviewing, or inspecting this specific application/project. It is understood that these individuals must use all reasonable care, courtesy, and diligence when entering the property.
Signature of property owner:
Page 2 (of 2 pages) Date: (1) - 2 - 2

NORWAY PLAINS ASSOCIATES, INC.

LAND SURVEYORS • SEPTIC SYSTEM DESIGNERS • CIVIL ENGINEERS

P.O. Box 249 2 Continental Blvd. Rochester, NH 03866-0249 603-335-3948 www.norwayplains.com



P.O. Box 268 31 Mooney Street Alton, NH 03809-0268 603-875-3948

January 20, 2024

Shanna Saunders, Director Planning and Development Department City of Rochester 33 Wakefield Street Rochester, NH 03867

Re: Authorization of Norway Plains Associates, Inc. as Agent for the Applicant

Tax Map 250, Lot 32-2

Subdivision Plan

381 Washington Street, Rochester, NH

Prepared for: Robert L. Higgins revocable Living Trust Dated January 2024, Norway Plains Associates, Inc.

Dear Mr. O'Connor:

I, Robert L. Higgins, Trustee, hereby authorize Norway Plains Associates, Inc. and its professionals as decision making representatives and designate them as signatories for the Robert L. Higgins Revocable Living Trust during the subdivision proceedings.

Sincerely,

Robert L. Higgins

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P.O. Box 268 31 Mooney Street Alton, NH 03809-0268 603-875-3948

January 20, 2024

Shanna Saunders, Director Department of Planning Development Rochester City Hall Annex 33 Wakefield Street Rochester, NH 03867-1917

Re: Narrative: Subdivision of Land - Robert L. Higgins Revocable Living Trust Tax Map 250, Lot 32-2, 381 Washington Street, Rochester, NH

Dear Shanna Saunders,

Robert Higgins is proposing a two-lot subdivision of his property located at 381 Washington Street, Tax Map 250, Lot 32-2.

The current Lot 32-2 is 3.90 acres and has a two-family duplex, driveway, septic system, and well located on the northerly side of the property. The parcel is in the Agricultural Zone which allows a two-family duplex. Our subdivision will create two lots with Lot 32-2 being reduced to 75,815 square feet / 1.74 acres and a new Lot 32-3 having 94,080 square feet / 2.13 acres. All the existing developed areas with remain on Lot 32-2. Both lots with require NHDES subdivision approval since they will have their own individual wells and sewer systems and are under five acres in size.

This section of Washington Street / NH Route 202 is maintained by NHDOT which controls the driveway entrances. This subdivision has a driveway easement for Lot 32-3 across Lot 32-2 to share the same driveway entrance onto Washington Street.

Thank you for your consideration with this application.

Sincerely,

NORWAY PLAINS ASSOCIATES, INC.

jrunnals@norwayplains.com

Minor Subdivision Checklist

(Minor subdivisions a total of 3 or fewer lots)

*To be filled out by applicant/agent (with notes to be inserted by staff)

See regulations for other specific requirements

City of Rochester Planning & Development Department

Project Name:			250	Lot: 32-2	Date: 6/20/21
Applicant/agent: Norway Plains Associates, Inc.	_ Signa	ature:	Allong B	adju	
(Staff review by:		_ Date	*)
<u>General items</u>	Yes	No	N/A	Waiver Requested	Comments
<u>4</u> sets completed application	\boxtimes				
Total application fee	X				
<u>4</u> copies of narrative	\boxtimes				
<u>3</u> sets of full-size plans	X				
<u>2</u> sets of 11 X 17 reductions	\boxtimes				
Completed abutters list	\boxtimes				
Copy of existing covenants, easements,			X		
and deed restrictions					
<u>Plan Information</u> Basic information including:	П	П	П		
Title sheet	\square				
Name of project	$\overline{\mathbf{X}}$				
• Date	X				
North arrow	X				
• Scale	\mathbf{X}				
• Legend	X				
 Revision block 	X				
Vicinity sketch - no less than 1" = 1,000	\boxtimes				
Approval block (for signature by staff attesting to Planning Board approval)	X				And the second s
Name and address of developer/applicant	\boxtimes				
Name, stamp, and NH license # of	X				

General items Continued				Waive		
Name, stamp, and NH license # of licensed engineer for streets, utilities and drainage	Yes	No	N/A	Reque	ested ———	Comments
City tax map & lot #'s	X					
Subdivision approval	X					
statement (per regulations) Notation on plans: "For more information about this subdivision contact"	\boxtimes					
References to neighboring plans and subdivisions	X					
Information on abutting properties: owner name owner address tax map and lot # square footage of lots approximate building footprints use						
<u>Zoning</u>						
Zoning designations of subject tract and in vicinity of tract	\boxtimes					
Zoning requirements for district: • frontage • lot dimensions/density • all setbacks • lot coverage Zoning overlay districts						
Existing Topographic Features						
Contour lines and spot elevations	X					
Soil types and boundaries		X				
Soil test pit locations, profiles, and depth to water table and ledge	X					
Percolation test locations and results	X					

Existing Topographic Features Continu	Waiver					
Water features (ponds, streams)	Yes	No	N/A	Reque	sted 	Comments
Wetlands including name of certified wetlands scientist & license # who delinear	⊠ ted					
Statement whether located in flood area, and if so, 100 year flood elevation	X					
Delineation of treed and open areas	X					
Overview of types of trees and vegetation	X					
Location of rock outcroppings					-	
Stone walls and archaeological features	X					
Locations of trails and paths			X			
Other natural/cultural resources (productive farmland, habitats, scenic views, historic structures, etc.)			X			
Existing buildings/structures	X					
Existing driveways and access points	\boxtimes				Summer of the second se	
Platting Surveyed property lines including: • existing and proposed bearings • existing and proposed distances • existing and proposed pins	X					
Existing and proposed location of:monumentsbenchmarks	\boxtimes					
Proposed square footage for each lot Subdivision # on each lot (1, 2, 3, etc.) Include error of closure statement	X					

<u>Streets</u>				Waiver	
Street plan (including utilities)	Yes	No	N/A	Reques	sted Comments
Street profiles including vertical data and street stations and utilities			\boxtimes		
Street cross sections including (if appropriate):					
 width of pavement travel and parking lanes striping curbing lawn strips sidewalks street trees drainage structure of base and pavement all utilities 					
Curb, intersection, and cul de sac radii			X		
Limits of construction/ground disturbance			\boxtimes		
Traffic control devices (stop signs, etc.)			X		
Street light locations and details			X		
Spacing, species, specifications for street trees			X		
Landscaped island in cul de sacs			X		
Proposed street names			\boxtimes		
<u>Utilities</u> Show existing and proposed for all subject materials, and all appropriate details.	t lots a	nd with	in right	t of way.	Include plans, profiles, sizes,
Water lines/well (with appropriate radius)	\times				
Sewer lines/septic and leaching areas	X				

<u>Utilities Continued</u>	Yes	No	N/A	Waiver Reque		Comments
Pump stations			X			
Stormwater management system: pipes, culverts, catch basins, detention/ retention basins, swales, rip rap, etc.			×			
Fire hydrant locations and details			X		***************************************	
Electric, telephone, cable TV (underground)	X					
Gas lines			\times			
Other Elements						
Phasing plan, if appropriate			X			
Traffic study, if appropriate			X			
Drainage study with calculations, storm water impact analysis, and mitigation plan			X		Management	uum amuun minimmanaan ka minimmän minimmän kirjoitti (1900–190 dele ele ele ele ele ele ele ele ele el
Grading plan			X		***************************************	
Earth being removed from site(in cubic yards)		X			
Erosion and sedimentation plan			X		***************************************	
Mitigation plan for environmental impacts during construction			\square		***************************************	
Proposed open space areas			X			Western 6-7-0-7-10-7-
Proposed recreation facilities on site			X		NUMBER 1	
School bus pickup/drop off plan			X		•	
Proposed covenants, easements, and deed restrictions	\boxtimes				**************************************	
Fiscal impact study (if requested)			\boxtimes			
Road Acceptance Policy and Procedure: Is there a public road proposed?		X				
If yes, Have you read and understand the Road acceptance procedure?			\square		***************************************	
Additional Comments:						
						<u></u>



Abutters List

January 19, 2024

Property Owner:

Robert L. Higgins Revocable Living Trust

Phone:

Robert L. Higgins, Trustee

Project Address:

381 Washington Street – NH Route 202

LEGAL OWNER OF SUBJECT LOT

MA	P LOT	ZONE	OWNER NAME MA	AILING ADDRESS
250	32-2	_	Robert L. Higgins Revocable Living Trust	385 Washington Street
250	32-2	A	c/o Robert L. Higgins, Trustee	Rochester, NH 03839-4956

ABUTTING LOT OWNERS

MAP	LOT	OWNER NAME	MAILING ADDRESS
250	16	Michael L & Janet L Berube	358 Washington Street Rochester, NH 03839-4955
250	17	William P & Bonalu M Lemaire	374 Washington Street Rochester, NH 03839-4956
250	18	Bruce & Carol Wright Family Trust c/o B I & C A M Wright	PO Box 214 Rochester, NH 03866-0214
250	32	Robert L Higgins Living Trust c/o Robert L Higgins Trustee	385 Washington Street Rochester, NH 03839-4956
250	35	S & L Sweet Properties LLC c/o Michael & Wendy Main	29 Secretariat Way Rochester, NH 03867

PROFESSIONALS AND EASEMENT HOLDERS

PROFESSION/EASEMENT HOLDER	NAME	MAILING ADDRESS
Civil Engineers / Surveyor / Agent	Norway Plains Associates, Inc. Joel D. Runnals, LLS	PO Box 249 Rochester, NH 03866-0249
Wetland Scientist	Joseph W. Noel, CWS	PO Box 174 South Berwick, ME 03908





