



Rochester Police Commission Rochester, NH 03867

Derek J. Peters, Commissioner
David R. Stevens, Commissioner
David E. Winship, Jr. Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting on Wednesday, November 1, 2023 at 7:00 P.M. in City Hall, Council Chambers. Participants in this meeting: Comm. Peters, Comm. Stevens, Comm. Winship, Chief Boudreau, Dep. Chief Swanberry, Capt. Pinkham, Chaplain Cilley, Secretary Warburton and invited guests.

The meeting called to order at 7:00 P.M.

All participated in the pledge of allegiance.

Chaplain Cilley led the opening prayer.

A. Roll Call. The clerk called the roll marking Comm. Peters, Comm. Stevens and Comm. Winship present.

2. PUBLIC COMMENT: No one was present to offer any public comment.

3. ACCEPTANCE OF MINUTES:

A. October 4, 2023

Comm. Stevens MOVED to accept the minutes of the October 4, 2023 meeting. Comm. Winship SECONDED the motion. The motion to accept the minutes as presented PASSED unanimously.

4. OLD AND UNFINISHED BUSINESS:

A. None for discussion.

5. NEW BUSINESS:

A. Thank a Rochester Cop Committee Presentation

Sheena Downs and her mother, co-chairs of the committee, were able to present a check to the Rochester Police Benevolent Association in the amount of \$500.

B. 20-Year Plaque

1.) Det. Justin Livingstone. Chief Boudreau noted that we are a bit late getting this recognition to Justin. It is not often that you see a person make the 20-year mark in law enforcement. Justin has done that completing twenty years in June 2023. A plaque recognizing this achievement to the citizens of the City and the Department was presented from the Chief (Unit one), to Justin (hat badge one) with appreciation.

C. Monthly Reports

1. Operations. Capt. Pinkham noted that Officer Hatch and K9 Ripley participated in an event for the Working Dog Foundation at the Deerfield Fair. They also completed two article searches.

The Honor Guard is preparing to participate in the Holiday Parade in December.

In Support, the Detectives have 105 open cases. The workload continues to be steady and heavy over the past few months. There were two callouts this period. There were also two backgrounds completed this period, one for Patrol and one for Dispatch.

CEO Kimbrough assisted the Dep. Fire Chief in going door to door at Baxter Lake to ensure residents there know of the street renaming. He participated in the Senior Breakfast, taught a driver education course and also attended various Halloween events in the City.

The POP unit has been handling different calls, assisting patrol and detective with a number of things.

Communications has one specialist in training who is progressing well and it is anticipated she will be released on her own soon. While interviews have been ongoing, the center is still down by four positions.

The Dispatch Supervisor and Capt. Pinkham have been working with CSI the new CAD RMS vendor. Training has intensified as we work toward a go live date.

The SRO's have been very active in their roles at the schools. Both have been busy teaching LEADS and assisting with issues that arise at the schools. The Adopt a School program for our elementary schools is ongoing and we are getting positive feedback. There are some different events coming up at the schools that we have agreed to help and participate in.

Juvenile Diversion Coordinator Nicole Rodler continues in her role on various juvenile justice committees. She assists with teaching LEADS at the high school, and this year will be teaching LEADS at St. Charles school. This is new this year and we are getting good feedback. Nicole is also working with the Recreation Department on dates and ideas for Teen Night. It will be a shortened program this year from December to March.

Housing had 82 calls between PD, Fire and EMS this period. This is an increase over prior months, but more of them were EMS related calls not Police calls. We have seen an increase in the transient population hanging around the housing locations. Officer Babine and Housing are working on ways to mitigate that.

2. Administrative. Dep. Chief Swanberry reported that there was one purchase over \$5,000. For MDT's in the new cruisers. We are still in the queue at NEVO for outfitting. This ensures we have all the parts we need when a slot does open.

We are a third of the way through the budget year. All lines look good and are where we expect them to be at this time in the budget year.

We had a lot of activity in training and hiring this period.

The Great Bay Testing Alliance canceled the October test date due to low enrollment. There were nine signed up and they won't hold it for less than ten. In the past there were over 100 people that would enroll in this test. We continue to recruit from other avenues. We did have oral boards this period. Of the five confirmed, only three showed. All three passed the oral board; but all three failed the PT test.

Officer Bernstein and Officer Ball graduated from the academy and are in the first phase of FTO. Officer McCann and Officer Adams have completed 13 weeks of the academy and have a graduation date of November 17, 2023.

This was another month of heavy training. Detectives' Danie, Decost and Garstin attended the 40-hour CIT training. This is a big focus of ours. We've embraced CIT training since 2009, and now that this course is offered in the academy curriculum for new recruits we are working our way backwards to certify current personnel.

Det. Johnson attended a course "Profiling Teen Killers, School Shooters, and Mass Murderers" in Portland, ME. Lieutenant Spencer Williams-Hurley attended the shotgun instructor course at the police academy and is now certified in handgun, rifle, and shotgun instruction. This is timely certification as we typically do long gun qualifications in November.

3. Other

Chairman Peters stated this is his last meeting in person. He will join us next month remotely. He said it has been his honor and privilege the work with this Department and the men and women for the past ten years. He said he would put them against any agency in this country. I am proud to say publicly I am a Commissioner in Rochester. This is a grade A group of people and I am proud of what they do for the Citizens of Rochester.

6. CORRESPONDENCE:

While there was no written correspondence this period, Comm. Stevens commented on Officer Shane Downs receiving the Red Hayes Award at the Thank a Rochester Cop event in September. He was presented a plaque from the committee at that event. The older generations of Rochester remember Red as the coolest cop anywhere.

Comm. Peters noted that Shane was nominated for this award by his peers. That says a lot about an individual. Congratulations to Shane.

7. INFORMATION: There was nothing for discussion.

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

Commissioner Stevens MOVED to enter a nonpublic session at 7:18 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel) and section E (legal). Comm. Winship SECONDED the motion. The motion PASSED by roll call vote 3 – 0 with Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship - yes.

The non-public session closed at 7:51 P.M. on a MOTION by Comm. Stevens, who also MOVED to seal the minutes. Comm. Winship SECONDED the motion. The motion PASSED by roll call vote 3 – 0 with Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship - yes.

9. MISCELLANEOUS:

Comm. Stevens MOVED to accept the evaluations and approve merit track advancements for Officer Garstin (step 9), Officer Decost (step 6), Officer Bibeau (step 2) and Sgt. Knox (step 2). Comm. Winship SECONDED the motion. The motion PASSED unanimously with all Commissioner's voting in the affirmative.

10. ADJOURNMENT:

Comm. Stevens MOVED to adjourn. SECOND by Comm. Winship at 7:53 P.M.

Respectfully Submitted,

Rebecca J. Warburton
Secretary

APPROVED BY COMMISSION: 01/03/2024