

## **Rochester Police Commission**

**Rochester, NH 03867**

Derek J. Peters, Chairman

Bruce E. Lindsay, Commissioner

Lucien G. Levesque, Commissioner

### **MINUTES OF THE POLICE COMMISSION MEETING**

The Rochester Police Commission held their regular monthly meeting in City Hall Council Chambers on Wednesday, January 4, 2017. Present at this meeting was Comm. Lindsay, Comm. Levesque, Chief Toussaint, Dep. Chief Boudreau, Capt. Thomas, Chaplain Reverend Edward Cilley, and Secretary Warburton as well as members of the Department, the public, and the media.

The meeting was called to order at 7:00 P.M.

A. Pledge. All participated in the Pledge of Allegiance.

B. Prayer. Chaplain Cilley led the opening prayer.

C. Roll Call. The clerk called the roll marking Comm. Lindsay and Comm. Levesque present. Comm. Peters was excused.

#### **2. PUBLIC COMMENT:**

There was no comment from the public.

#### **3. ACCEPTANCE OF MINUTES:**

A. December 7, 2016, regular meeting.

**Comm. Lindsay MOVED to accept the minutes of the December 7, 2016, regular meeting as presented. SECOND by Comm. Levesque and PASSED unanimously.**

#### 4. OLD AND UNFINISHED BUSINESS:

No old business for discussion.

#### 5. NEW BUSINESS:

##### A. Awards and Recognitions

1. Chaplain Ron Lachapelle – Retirement. Chaplain Lachapelle was recognized for 12 years of service to the Police and Fire services as Chaplain. He was presented with a plaque. He thanked the Department for honoring his service and specifically mentioned he could not have been as successful without the full support of his wife.

2. Blair Memorial Award – Off. Andrew Jackson. Officer Andrew Jackson was selected as the recipient for this award, the most prestigious award the Department issues. The Blair family was on hand to assist with the presentation.

##### B. Oath of Office – Promotions

1. Deputy Chief – Gary Boudreau
2. Captain – Todd Pinkham
3. Lieutenant – Jeremy Aucoin
4. Sergeant – Jamey Balint

Oaths of Office were administered by Attorney Andrea Mitrushi for the promotions. Chief Toussaint commented on each persons history with the agency and badge pinning was done by family members.

C. Policy 45.2.1.8 Applicant Fingerprints: Update; First Reading. This update is housekeeping as the State has changed how fees are collected for fingerprints. Previously the Department collected and sent the funds on behalf of the applicant. Now it is the applicant's responsibility to do so.

**Comm. Levesque MOVED to place Policy 45.2.1.8 Applicant Fingerprints into a first reading and to suspend the rules and place Policy 45.2.1.8 into a second reading for adoption. Second by Comm. Lindsay.**

**The MOTION to adopt Policy 45.2.1.8 Applicant Fingerprints as presented PASSED unanimously.**

**D. Monthly Reports**

1). Operations. The support operations had 35 cases sent up from patrol for review and investigation. There are currently 88 cases open. There were 21 cases presented to the Grand Jury with 21 True Bills. There were 238 pieces of evidence logged in with 79 pieces returned to owners. There were additionally 458 pieces of contraband destroyed. An officer on temporary alternate duty has been assisting the evidence technician.

Comm. Levesque asked the amount of evidence getting thinned?

We hold about 55,000 pieces of evidence. the average is 1/3 of it is moved. It helps to have the extra assistance to get those numbers down, but it is slow. It is contingent upon several things including court schedules and time limitations for found property.

There was one call out for an untimely death. We also participated with our local and federal partners in a "granite hammer" grant to address the drug problem. We made three arrests and seized a large quantity of heroin.

In dispatch we will be down two positions. One left on December 23 due to relocating and another will be taking a job with the E911 Center. We have started a hiring process and interviews will be next week.

We had one applicant for the open lead position in dispatch. The process is moving forward for that promotion.

Officer Blair and Officer Funk addressed 25 police related calls at housing properties this month. They also participated in the senior breakfast that is coordinated bi-monthly with the Recreation Department. This has become quite popular.

There were 275 youth at Teen night this period. This continues to be a very well-attended event.

We will be rolling out the LEAD program this week. Officer Ball begins in the elementary schools 3<sup>rd</sup> grades and Sgt. Deluca starts next week with the 6<sup>th</sup> grade. Officer Jackson will soon start with the 9<sup>th</sup> grades as well. We are excited to get the program moving forward.

Over in patrol two of the six wards met in December with no major issues. Four of the wards have meetings scheduled this month.

The Honor Guard represented the community participating in the Chamber Christmas parade, presenting the colors at the Bruins game in Boston on December 8 and the Change of Command Ceremony on December 28.

The K9 program was called out three times. There were 2 tracks and 1 drug search. They also did a demonstration for the Rochester Civil Air Patrol. They participated in the Christmas parade and events for the Working Dog Foundation.

We continue with our drug interdiction work, with heavy motor vehicle enforcement. There were more than 1,000 traffic stops in December. Property crime still appears to be trending down. There were no DWI arrests, and no DWI accidents on New Years Eve/Day this year.

2). Administrative. Chief Toussaint said we have ordered the Patrol PC units, but there is going to be a delay in delivery by two weeks. Because of that delay they are going to upgrade the units and still give them to us for the original pricing. The E-ticket equipment has been ordered, but cannot be installed until the Patrol PC units are in.

We have taken delivery of all the new cruisers. One is on the road, the other will be on the road tomorrow and the third is at the radio vendor.

We are on track with getting the FY18 budget done. The parameters were a 1% increase, less salary and benefit lines. That equates to a \$5,800. increase, which pretty much flat lines the budget from last year.

We are doing an updated projection to ensure we stay on track in our current budget.

Officers' Alexander and Gagnon successfully completed field training and have been released to solo patrol.

We had a CIT annual refresher training with the assistance of Chief Goldstien of the Franklin NH Police Department. His assistance is deeply appreciated.

All of our annual required training for Police Standards was completed by years end and the report has been filed with them.

Officer Mann has left for the Academy this week. After graduating from the academy, she will complete her in house training before being released to field training.

As of January 1 we had six openings, which includes the COPS grant. Det. Rousseau has been busy conducting polygraphs, and backgrounds are underway.

Comm. Levesque inquired if there is recertification for polygraph operators and breath operators.

Chief Toussaint said this is tracked by our training sergeant, Chris Cost who ensures these certifications don't lapse.

## **6. CORRESPONDENCE:**

Correspondence for the month included: Off. Bentz is recognized for his efforts in assisting with a training session as an instructor, adjusting his schedule to meet the training objectives. Lt. Pinkham assisted Barrington PD with Sergeant oral board and was thanked for his assistance by Chief Williams. Specialists Behr, McVay and Neal are thanked for extra efforts given to locate a family member so unexpected news could be compassionately relayed. Library Director Brian Sylvester thanks the Department for extra patrols of the facility keeping patrons safe. Off. Kimbrough and Jackson are thanked for providing a block of training to the High School criminal justice class. Chief Allen thanks Chief Williams for permitting Lt. Banaian to assist with recent promotional oral boards. Chief Allen thanks Chief Goldstein of Franklin for training our crisis intervention team. Off. Balint is thanked by the Eames family for solving a burglary. Off. Turner is thanked by Mr. Eaton for her kindness in taking a report following recent access to his banking information. Derek Jones thanks Off.

Jackson, MacKenzie and Lt. Pinkham for recently judging the Pack 186 Cub Scout Cookie bake off.

**7. INFORMATION:**

A. Information Other; enclosed with Agenda. No discussion.

**8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)**

**Commissioner Levesque MOVED to enter a nonpublic session at 7:56 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel) and section E (legal.) SECOND by Comm. Lindsay. The motion PASSED by roll call vote 2 – 0 with Comm. Levesque and Comm. Lindsay voting in the affirmative. A five-minute recess was called. The non-public session closed at 8:25 P.M. on a MOTION by Comm. Levesque. SECOND by Comm. Lindsay and PASSED unanimously.**

**9. MISCELLANEOUS**

**Comm. Lindsay MOVED to award merit increases on the respective anniversary dates to Off. Thomas Blair (2.52%) and Sgt. Eric Babine (3.95). Comm. Levesque SECONDED the motion and it PASSED 2-0.**

**10. ADJOURNMENT:**

**Comm. Lindsay MOVED to adjourn. SECOND by Comm. Levesque at 8:29 P.M.**

**Respectfully Submitted**

**Rebecca J. Warburton  
Secretary**