Public Works and Buildings Committee

December 17, 2015 Council Chambers 7PM

MEMBERS PRESENT

Councilor Ralph Torr – Chairman Councilor Ray Varney- Vice Chairman Councilor Sandy Keans Councilor David Walker Councilor Donald Hamann

OTHERS PRESENT

Councilor James Gray John B. Storer, Director of City Services Kenneth Weston, Architect Oak Point Associates Peter Bruckner, Historic District Commission

MINUTES

Chairman Torr called the Public Works and Buildings Committee to order at 7:00 PM.

1. Approve minutes from November 19, 2015 meeting -

The Chairman requested a recommendation on last month's minutes.

Councilor Walker made a motion to accept minutes as presented for the November 19, 2015 Meeting. The motion was seconded by Councilor Hamann. The Motion passed unanimously.

2. Public Input

None.

3. City Hall Annex

Mr. Storer stated that Oak Point and City Staff have agreed on a basic floor plan and stated that the design is at 30%. He also stated that if there are no other suggestions or objections to the floor plan they can continue with the design. Mr. Storer distributed a floor plan and introduced Kenneth Weston from Oak Point Architects. Mr. Weston described the first floor as an open racetrack type design. He stated the Building, Zoning and Licensing (BZL) Department and the Planning Department will be located on this floor and the Economic Development Department (ED) will be on the second floor along with the conference room / meeting room space. He stated that the original design had large meeting spaces on each floor, but staff preferred to have the BZL inspectors on the 1st floor with the rest of their department instead of on the 2nd floor with ED. It was discussed at the staff level and Department Head level and this plan seems to work best for all. The meeting space can be split by dividers should dual meetings or conferences be necessary, or it can set up for use as one big lecture hall, or as a committee meeting room with tables that face public seating. Councilor Varney asked about the glass

partition walls into the hallway. Mr. Weston explained that those would be on the office side of hallways only and that they would be set into actual walls. They are not just partitions. There was discussion regarding individual copiers or a copy room for all to use. Mr. Weston stated that all offices will be set up with the technology necessary to accommodate individual printers, computers and phones. Councilor Walker stated that there should be a large plan size plotter/copier/ scanner for this building. Mr. Weston thought that was a good plan and stated that the budget would likely support the purchase. He further stated that these are internal City decisions that will need to be made as the project progresses. Security options for access to public spaces and private offices were discussed. Code access and possible slide gates to restrict access after hours to office spaces during any public meetings was discussed, and the ability to provide televised meetings and wireless access to the public and consultants. Mr. Weston stated that all the ideas are good ones and that they will be looking closer at security needs now that the conference / meeting room may be used for after business hours for public meetings. All Councilors liked the basic plan as presented. Mr. Weston stated that now was the time for any real design problems and that if the Council was all set, then Oak Point would proceed with design and be back with 60% plans. Mr. Storer stated that the current schedule had the 60% plans coming back in late January, 90% in March and bidding in April.

4. City Street Lights

Mr. Storer stated that the City staff has begun tracking the light outages reported to Eversource. He stated that while the staff was out doing fall hydrant flushing at night they had kept a list of more than sixty lights that needed to be reported. He said he would update the Committee on the status and the length of time it takes for repairs.

5. Groundwater Development

Mr. Storer stated that the City continues to look into ground water sources for wells and that the current Well #1 is being used a much as the restrictions allow. He stated that Well #2 which is located in the same area off from Farmington Road at the City Concrete site is still an option for the next well, but it will be limited to the same restrictions as the first well and would leave them both off line at the same time. Mr. Storer stated that the most desirable well site is located off from the Salmon Falls Road and is owned by the Fowler Family. He stated that he has heard that they are not interested in selling the property and wondered if the Councilors could confirm that. The Committee was in agreement that the family in question had not been receptive to previous inquiries and advised Mr. Storer that land acquisitions were usually discussed at Non-Public sessions. Mr. Storer stated he would try to gather additional information on the groundwater project, and he would continue with the efforts to raise the Round Pond storage capacity so that if future well development was not an option there could be additional surface water stored and available.

6. BackFlow Device Program Updates

Mr. Storer stated that Karen Bonneau in the Utility Billing office has gone above and beyond to keep our business owners in compliance. He stated that some of the business owners did not make it easy, but he was happy to report that none of the operating businesses were turned off and all are either in compliance or have scheduled appointments to be in compliance by the end of December.

7. Homeland Security Grants WWTP and WTP

Mr. Storer stated that last month the City Council approved to have staff apply for the available Homeland Security Grants and we have since been awarded \$25,000 to proceed with Camera Security Systems at the WWTP. He also stated that the Water Treatment Plant has applied for the same grant to install fencing. That award is still pending.

8. City Hall Mailboxes

Mr. Storer stated that staff found some options for code access to the City Manager's office and Council's mail location. Mr. Storer stated that he was ready to proceed with purchase and install. Councilor Keans stated that if any antique fixtures were removed that they should be stored for later access if requested.

9. Electronic Message Boards

Mr. Storer stated that he had looked at several locations outside the Historic District for the message boards as directed at the previous Public Works Committee meeting. He supplied 4 pictures demonstrating where and the design (**see attachment**) at the following locations;

- The intersection of Columbus Ave. and Wakefield Street (Near Gafney Home)
- The straight away on Columbus Ave. between Lowell and Upham Streets
- Wakefield Street near roadway at the Community Center
- The intersection of Columbus Ave. and Lowell Street (near Village Pizza)

Mr. Storer also discussed a fifth option in area adjacent to Columbus Avenue behind City Hall. Councilor Keans was opposed to any locations in the Historic District and suggested the Rt.11 corridor into the City. Councilor Varney was opposed to the area across from the Gafney Home and any of the other adopt-a-spots. Councilor Walker suggested any distraction at the already dangerous pedestrian crossing located near the Gafney Home would not be good. Chairman Torr liked the area near the Community Center. Mr. Fitzpatrick stated that he is very much in favor of this type of sign. He stated he liked the area behind City Hall. Mr. Storer stated he would bring back a rendering of a sign in that area and that they could discuss again if a second sign is available with current funding.

10. Trapping on City Property

Mr. Storer stated he wanted to inform the Committee that there was a complaint about trapping on the City Wastewater Lagoon property. He stated that the complaint was about the possibility of injuring dogs or other animals. Mr. Storer stated that two permits had been issued this year and that historically a couple of permits are issued each year.

After a brief discussion Chairman Torr made the following motion.

Chairman Torr made a motion to recommend that the full City Council ban trapping on all City owned properties. The motion was seconded by Councilor Walker. The motion passed unanimously.

11. Granite State Business Park Sewer Pump Station

Mr. Storer stated that a sewer pump station was put in to pump from the Safron site up to the sewer main line. He stated all of the original design plans called for gravity sewer from this site but that sometime during construction the location of the sewer line exiting the building had changed, and a sewer pump station became necessary. He stated that he has to date been unsuccessful in locating any approval of this design change and he asked if any of the Councilors remember discussion of this nature. Councilors Keans, Walker, Torr and Varney did not remember any particular references to the sewer pump station. Councilor Keans asked if he had researched Public Works Committee meeting Minutes. Mr. Storer stated that he had and that he would continue to check into it. Mr. Storer further stated that due to this construction change the adjacent property will not have access to a gravity run sewer main and the current pump station is undersized and would not support additional tie ins to the sewer line

12. Rt 125 Pedestrian Bridge Project

Mr. Storer stated that the bridge installation date has been pushed back to January 16th. He stated it is later than he had hoped but fortunately the weather has held out so this has not been a plowing issue yet. He stated that the actual bridge is being galvanized now and they hope to stay on track with the January date.

13. Project Priorities

Mr. Storer stated that he has been working on the project priorities list with the finance office for the last few weeks. He stated he would like to have Councilor Varney take a look at it to see if they were on the same page with information to be conveyed. He also stated that the Wastewater Treatment Plants pending permit will weigh heavily on the sewer system projects to be planned.

14. **DPW Vehicles**

Mr. Storer stated there are remaining funds available in the vehicle and equipment purchase lines. He stated these funds are available due to carry over from previous years and this year's planned purchases coming in under budget. He stated that during the budgeting process a pavement roller and trailer were cut. He also stated that there is a one ton body that the staff would like to replace with a stainless steel body and they would also like to purchase an additional poly sander for one of the vehicles in the fleet. Mr. Storer stated that the current funding would support the purchases in the respective budgets for these vehicles and equipment and he shared a spreadsheet detailing the existing account balances along with the estimated cost for the purchase to be made. Mr. Storer stated that he had viewed all of the existing equipment to be replaced and he is in agreement with the staff that these purchases are necessary. There was a brief discussion

and the following motion was made.

Councilor Walker made a motion to recommend that the full City Council approve the described purchases do be purchased with existing funds. The motion was seconded by Councilor Hamann. The motion passed unanimously.

15. Other

Economic Development Administration (EDA) Sewer Extension Project – Chairman Torr asked the status of the project. Mr. Storer stated that all permits and easements are now in place and the plan has been sent to the EDA for Approval. Mr. Storer stated that staff would like to get this out to bid early spring.

Milton Road / Flat Rock Ridge Road Intersection Improvement – Chairman Torr asked about the status of the intersection improvements. Mr. Storer stated that the project is in engineering and should be out to bid in the spring.

Columbus Ave Parking Lot - Councilor Varney asked about the status of the joint funded parking lot project. Mr. Storer stated that City Staff would be reaching out to the business owner for design comments and funding planning.

Community Center Locker Room Project - Mr. Storer stated that this project is just about completed. There is just some minor work left and it looks good.

Ten Rod Road Industrial Park Sign – Councilor Varney asked if this sign was lit up and if the City is paying the light bill. Mr. Storer stated that he would look into the status of lighting the sign.

Arena Roofing Project – Councilor Varney asked if Mr. Storer had been assisting Mr. Bowlen with this project. Mr. Storer stated that he had met with Mr. Bowlen on site and that they had conferred with a local steel contractor, Bud Meader, and a structural engineer. He stated that they were awaiting Mr. Meader's recommendations.

Wallace Street Property – Councilor Varney asked if there was any further information on the Wallace Street property. Mr. Storer stated that Hoyle Tanner & Associates was working with the Nobis staff to complete sampling and that he would keep the committee informed with results. Councilor Gray stated that the Community Development Committee had discussed the idea of Skate Park in this area. Councilor Walker stated that he did not want to see a skate park at this location.

Whitehall Road / Granite State Business Park Water Line Loop - Councilor Varney asked if this project was a necessity or a preference for the business park. Mr. Fitzpatrick explained some of the history with the existing water line and the problems that occurred when the Rochester Hill Water Tank was off line. He stated that he would defer to Mr. Storer, but in his experience it is always preferable to have a water loop vs. a dead end. Mr. Storer stated that his preference is to have the line looped. He stated it would depend on what type of industry comes in as to whether it is necessary. He stated the flows are currently sufficient for the industry on that line.

Rt. 11 / Little Falls Bridge Road Mast Arms and Traffic Light Equipment - Chairman Torr asked if the equipment was being upgraded or replaced. He stated if that

equipment was replaced the City should be getting the equipment back as we had been forced to upgrade that intersection several years ago and we had paid for the cost. Mr. Storer stated he would check into the issue.

Hillsdale Drive – Councilor Walker stated he received a call regarding barricades placed at the end of this road in the area that was going to be designated as parking. He asked Mr. Storer to check into why the barricades were blocking the parking area. Mr. Storer stated he would look into it.

Christmas Tree Bulb Donation – Mr. Storer stated that last year a resident donated hard plastic decorations to the City. He stated that they are hung up around City Hall if the Councilor's were not familiar with the style. Mr. Storer stated that he was not here at the time but has heard it was controversial and had made newspaper headlines when they were not used on the downtown tree. Mr. Storer explained the tradition around the tree decorations and he explained the staff's desire to continue with local school children providing and installing their handmade style decorations for the tree. Mr. Fitzpatrick stated that they did not need to be exclusive, both could be used at the same time, and that donor just wanted to see them used. Mr. Storer stated that staff has decorated City Hall with them so they are being used. He asked for the Committee's opinion as to the need to use them on the tree. Councilor Keans stated that using them on the tree would likely brighten it up a bit. She stated that the lights were not large enough and that the balls might help. Councilor Varney stated that the tree looked nice as it is.

Councilor Walker made a motion for adjournment at 8:32 PM. Councilor Hamann seconded the motion. The motioned passed unanimously.

Minutes respectfully submitted by Lisa J. Clark, City of Rochester Office Manager.

Spacers: TBD

■ Yes □ No

Seal: CAST PLAQUE MOUNTED W/ STUDS

ALL COLORS ARE FOR REPRESENTATION ONLY. SEE ACTUAL SAMPLES FOR COLOR MATCH.

Post/Base: BRICK MASONRY

SCALE: 3/4"=1'-0"

OPTION

Sign Area: 38.55 SQ. FT.

Sign Deposition:

Artwork Req: ☐ Yes ■ No

REMOVE EXISTING & DISPOSE

Photos Avail:

Corp Specs Avail: ☐ Yes ■ No



Date:

Date:

Date:

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Date:

Underwriters Laboratories Inc.®

B-15-10-15539

File Name: Main Street Welcome Sign 151015539 12-01

SHEET: 1.0

Design:

Estimating Sales:

Production:

Installation

SCALE: 3/4"=1'-0"

OPTION 2

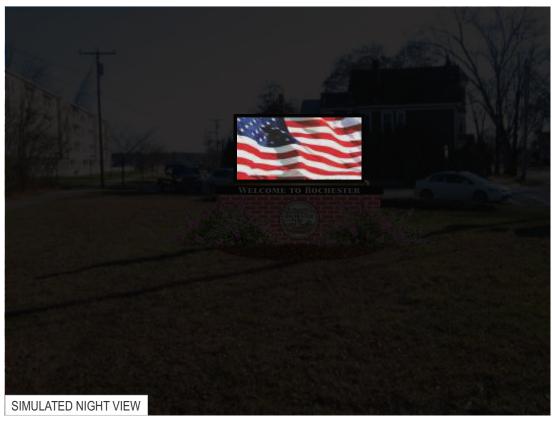


SCALE: N.T.S.

OPTION 1 LOC. A







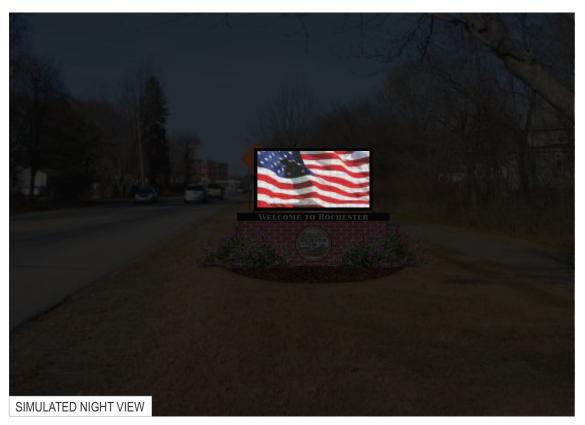
JOB#:	MONUMENT SIGN	GENERAL NOTES	REVISIONS	Job Name: MAIN ST. WELCOME SIGN		
SCOPE OF WORK	Cabinet: ALUM. CABINET TO HOUSE (2) EMC's Cabinet Depth: 18"	SITE SURVEY REQUIRED	Date Comment	Location: WAKEFIELD ST. & MAIN ST., ROCHESTER, NH		
ITEM A - MANUFACTURE & INSTALL	Face/Background: 10mm. EMC	SITE SURVET REQUIRED	11-04-15 CHANGE SEAL/FCO LOC. ADD EMC DETAIL BOX	Design Specifications Accepted By: Drawn By: JOE N.		
D/F MONUMENT SIGN W/ MASONRY BASE & 10mm. EMC	Cap: .125" ALUM. CAP PAINTED BLACK	ALL LANDSCAPING TO BE DONE		DM. 130 dieciey 3t., fludson, full 030		
	Copy: □ Vinyl □ Digital □ Painted ■ FCO □ Push Through ■ Non-Illuminated ■ Non-Illuminated	BY OTHERS	12-01-15 SHOW SIGN AT 4 LOCATIONS	(603) 882-7638 Fax (603) 882-76		
	Material: .5" ACRYLIC	·		PROJECT APPROVAL © COPYRIGHT 2015 THE BARLO GROUP THIS DESIGN CONCEPT IS THE PROPERTY OF THE RANGO GROUP ALL PRODUCTION AND DUPICATION RIGHTS ARE RESERVED BY THE RA		
Sign Area: 38.55 SQ. FT.	Spacers: TBD			Design: Date: This print is designed for your personal use and is not to be used outside your organization or exhibited in any fashion.		
Artwork Req: ☐ Yes ■ No Photos Avail: ■ Yes ☐ No	Seal: CAST PLAQUE MOUNTED W/ STUDS			Engineering: Date: Estimating: Date: Ul Underwriters Laboratories Inc. Image: Date: Underwriters Laboratories Inc. Image: Date: Underwriters Laboratories Inc. Image: Date: Underwriters Laboratories Inc.		
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OPTION 1 LOC. B







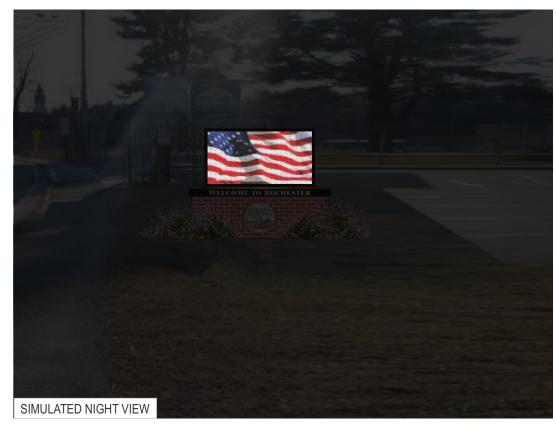
JOB#:	MONUMENT SIGN	GENERAL NOTES	REVISIONS	Job Name: MAIN ST. WELCOME SIGN	DADIO
SCOPE OF WORK ITEM A - MANUFACTURE & INSTALL D/F MONUMENT SIGN W/ MASONRY BASE & 10mm. EMC	Cabinet: ALUM. CABINET TO HOUSE (2) EMC's Cabinet Depth: 18" Face/Background: 10mm. EMC Cap: .125" ALUM. CAP PAINTED BLACK Copy: □ Vinyl □ Digital □ Painted ■ FCO □ Push Through Non-Republication Cabinet Depth: 18" Illumination: □ Fluorescent □ LED LED Non-Republication	ALL LANDSCAPING TO BE DONE	Date Comment 11-04-15 CHANGE SEAL/FCC ADD EMC DETAIL B ADD ARTWORK REC	Q. NOTE Client: Sales Rep: M	TER, NH DE N. ALT 158 Greeley St., Hudson, NH 03051 (603) 882-7680
Sign Area: 38.55 SQ. FT.	☐ WHITE Waterial: .5" ACRYLIC Spacers: TBD		12-01-15 SHOW SIGN AT 4 LO	PROJECT APPROVAL Design: Date: THIS DESIGN CONCEPT IS THE PROPERTY OF THIS THIS PRINT IS DESIGNED FOR YOUR PERSONAL IT.	ARLO GROUP BARLO GROUP, ALL PRODUCTION AND DUPLICATION RIGHTS ARE RESERVED BY THE BARLO GROUP. JSE AND IS NOT TO BE USED OUTSIDE YOUR ORGANIZATION OR EXHIBITED IN ANY FASHION.
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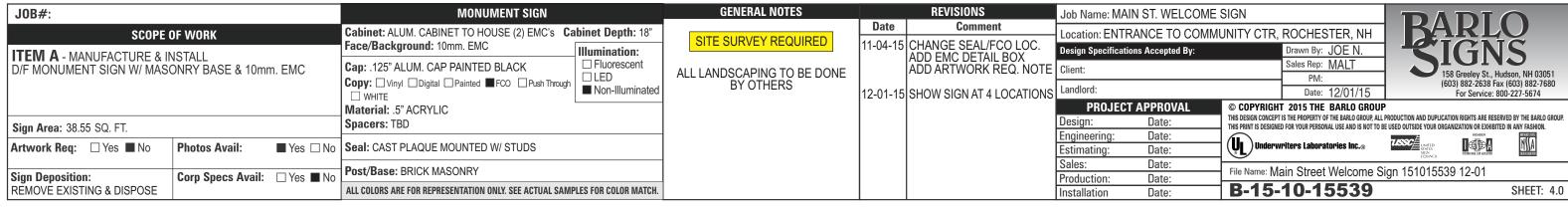
SCALE: N.T.S.

OPTION 1 LOC. C



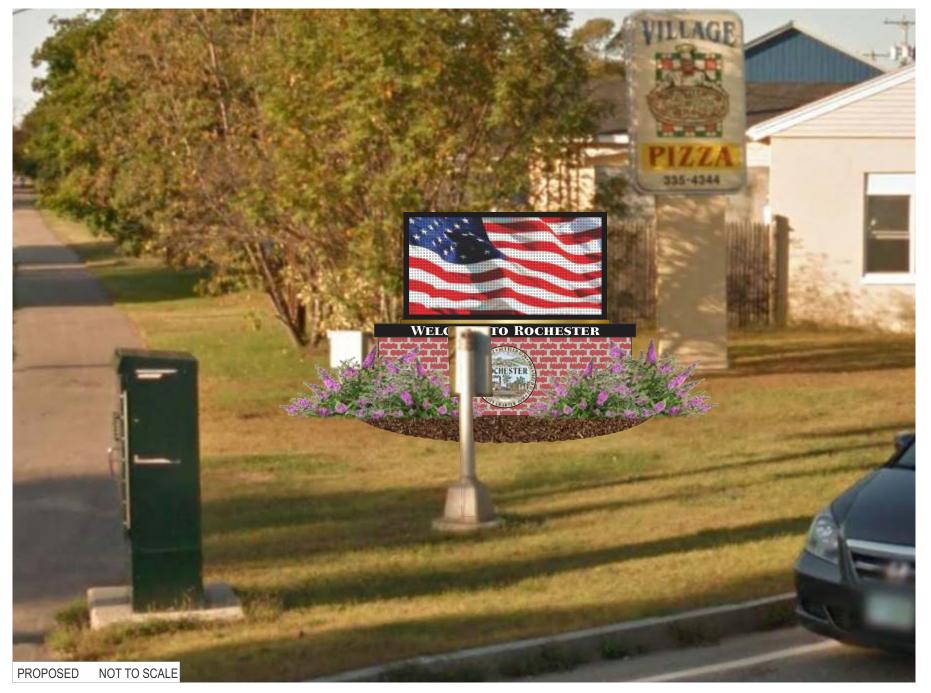






SCALE: N.T.S.

OPTION 1 LOC. D







J0B#:		MONUMENT SIGN	GENERAL NOTES		REVISIONS	Job Name: MAI	N ST. WELCOME	SIGN	RADIO
SCOPE OF WORK		Cabinet: ALUM. CABINET TO HOUSE (2) EMC's Cabinet Depth: 18	ALL LANDSCAPING TO BE DONE	Date	Comment	Location: ISLAND AT MAIN ST. & HANCOCK ST., ROCHESTER, NH		RAKLU	
ITEM A - MANUFACTURE & INSTALL D/F MONUMENT SIGN W/ MASONRY BASE & 10mm. EMC		Face/Background: 10mm. EMC Cap: .125" ALUM. CAP PAINTED BLACK Copy: □ Vinyl □ Digital □ Painted ■ FCO □ Push Through			IADD EMIC DETAIL BOX	Design Specification	ons Accepted By:	Drawn By: JOE N. Sales Rep: MALT	- CIGNS
					ADD ARTWORK REQ. NOTE		PM:		158 Greeley St., Hudson, NH 03051 (603) 882-2638 Fax (603) 882-7680
		WHITE Material: .5" ACRYLIC			SHOW SIGN AT 4 LOCATIONS		T APPROVAL	Date: 12/01/15 © COPYRIGHT 2015 THE BARLO GROUP	For Service: 800-227-5674
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