

Public Works and Buildings Committee
Meeting Minutes
August 15, 2019
Council Chambers

MEMBERS PRESENT

Councilor Ralph Torr, Chairman
Councilor Ray Varney- Vice Chairman
Councilor Sandy Keans
Councilor David Walker

MEMBERS ABSENT

Councilor Geoffrey Hamann

OTHERS PRESENT

Blaine M. Cox, City Manager
Katie Ambrose, Deputy City Manager
Peter C. Nourse PE, Director of City Service
James Quinn, GIS / Asset Management
J. P. Parnes, Weston & Sampson Engineers

MINUTES

Chairman Torr called the Public Works and Buildings Committee to order at 7:00 PM.

1. **Approve minutes from the July 18, 2019 Public Works & Buildings Committee Meeting.**

Chairman Torr requested comments or a recommendation on last month's meeting.

Councilor Walker made a motion to accept minutes as presented for July 18, 2019 Public Works & Building Committee meeting. The motion was seconded by Councilor Varney. The Motion passed unanimously.

2. **Public Input - None**
3. **New DPW Facility**

Mr. Nourse stated that the DPW Facility is about 66% designed a Request for Qualifications (RFQ) will be out within the next few weeks. He explained the RFQ process was to determine a list of prequalified contractors to be used in the bidding process. Mr. Nourse stated that the actual bid is expected to go out in October and open six weeks after that in November. Mr. Nourse stated that the City's consultant from Weston & Sampson Engineers is here to explain some of the details of the building and for the Councilors to ask any questions regarding the new facility. Mr. Nourse introduced JP Parnas from Weston & Sampson Engineers. Mr. Parnas displayed images of the site and building. He explained the internal & external components of the project. There was a color coded image depicting the spaces and the uses within building. He explained that the engineers have been coordinating with Police Department to

accommodate the radio tower to be placed on site, and coordinating with the Information Technologies (IT) Department to ensure all needs are met there as well. Mr. Parnas pointed out the wash bay. Councilor Keans asked about the catch system for the water in wash bay and the oil in the garage bays. Councilor Walker asked about the exhaust systems. Mr. Parnas explained those how the new systems work. He discussed the exhaust systems and monitoring systems, and he explained that the wash water will be stored in tanks and pumped for hauling to offsite treatment. Mr. Cox asked about future expansion capabilities in the vehicle storage areas. Mr. Parnas explained that the end bay has been designed to accommodate and additions if necessary. Councilor Keans asked if there is still a space left to build a fire station as discussed previously. Mr. Parnas explained that a large space had been left for that purpose. He stated the site would support a facility larger than the current Central Fire Station. Councilor Varney requested that the powerpoint be posted on the website for the public and other councilors to view and he asked the bulletin board in City Council Chambers be updated with latest renderings.

4. **Old Town Farm Cemetery**

Mr. Nourse describe the CIP project that has been funded to replace approximately 850 feet of fencing around this North Main Street cemetery. He stated that we would be replacing it with similar chain link fence and that he is recommending the black vinyl coated fencing. Councilor Keans asked about the height. Mr. Nourse stated it would be the same as the current fence. Mr. Nourse asked if the Committee Members had a preference for pole mounting or fence mounting of the sign that had been donated by a relatives that have family interred in the cemetery. There was a discussion about the location of a gate. Councilor Walker suggested the area that nearest cemetery and North Main. Mr. Nourse requested guidance regarding the sign placement. The consensus was for two signs, one facing the gate side and one on the North Main Street side. There was a discussion on galvanized or vinyl coated fencing. The Committee agreed on black vinyl.

5. **Road Safety Audit – Tebbetts Road and Old Dover Road Intersection**

Mr. Nourse stated the NH DOT would be here to conduct the safety audit on the intersection of Tebbetts Road and Old Dover Road at 8AM on September 12, 2019. He stated that they would be meeting in the City Hall Annex Conference room and then moving to the site. Mr. Nourse stated that the City Council members are welcome to attend and that it will be about a ½ day long event.

6. **Columbus / Summer Street Intersection**

Mr. Nourse stated that during the FY2020 budgeting process the project to widen this intersection and install new traffic signals was removed or possibly pushed back a few years. He stated that he believed that previous discussion about applying for grant funding had been favorable and stated staff was looking to apply for a grant. Mr. Nourse stated that the department would be applying for a Congestion and Air Quality Mitigation

Grant. He stated that the application for the 80/20 grant is due next month and he is looking for a letter of support from the Mayor and/or City Council to include in the grant packet. Councilor Keans asked if there was any land purchases or takings needed. Mr. Nourse stated it might be necessary to acquire some land from the Profile Bank property. Councilor Varney suggested that the letter should come from the full City Council and Mayor.

7. GSBP Water Extension

Mr. Nourse stated that there were six (6) bidders for the construction of this project. He stated that the Defelice Corporation from Massachusetts is the low bidder at \$1,213,211.65 and that the City's consultant has vetted the company and we will awarding to them. Mr. Nourse stated that this is a four (4) month project and we are hoping to get started soon. He stated that there are still a few loose ends to tie up with North Coast Railroad Company and with Albany for right of way and pavement issues. He stated the project will be starting from the Whitehall Road end and that should allow the project to get started while those issues are being cleared up. Councilor Keans asked about future property sales and the location of water. Mr. Nourse stated that they will be presenting the plan to accommodate future sales to the full City Council at the meeting on August 20, 2019.

8. Colonial Pines Project Update

Mr. Nourse stated that this is on the agenda to discuss the drainage funding. He stated that in order to address both the surface and subsurface drainage the City Council would have to appropriate the one (1) million dollars per the estimate from the construction contractor on site. He stated that in order to install the drainage the sewer work would slow down and we would not be making it to the Tingley Street connection until next season. He stated that approximately ½ of this phase would have both sewer and drainage done before winter and then the other half next year. Mr. Nourse stated that if the City Council intends to install drainage to the entire neighborhood and fix all existing drainage it would be approximately \$1.2 million in additional funding for the next phase and \$1.5 million in additional funding for the final phase. Councilor Torr asked about the family on Tingley that is in need of sewer. Mr. Nourse stated that if we agree to the drainage piece now, we would not be getting that family sewer this season. Councilor Varney asked about the schedule for a supplemental appropriation for the drainage project. Ms. Ambrose stated that if recommended tonight by the Committee, the first reading and referral to a public hearing would be on the Special City Council Meeting scheduled for August 20th. She stated that the Public Hearing would be prior to the Regular City Council Meeting on the September 3rd. The Council would then need to complete the second reading and adoption at that meeting in order to have funding completed in time to meet the construction schedule as discussed.

Councilor Varney made a motion to recommend that the full City Council complete

a supplemental appropriation in the amount of 1 million dollars from the General Fund Un-Assigned Fund Balance for the Colonial Pines Phase 2 Drainage Project. The motion was seconded by Councilor Walker. The Motion passed unanimously.

9. Road Work

Mr. Nourse stated FY19 Paving is completed with just some striping left. He stated that the DPW has run the pavement condition index (PCI) report and he displayed the list of paving recommendations for the FY2020 funding. He stated that it was run with both \$900K and \$1.1 million and it basically sent out the same list. The list was displayed on the monitors. The roads listed were Chapman, Jonathan, Huckins, Columbus Ave from Lowell to Knight St, Cross Road from Milton Road to Stacy Drive, Salmon Falls from Stonewall to Eagle Drive, all of Dartmouth, Edgewood, Nature, Sunset and Jeremiah Lane. Mr. Nourse stated that he did not need a resolution this meeting as it could wait until the next meeting. Councilor Torr asked about Betts Road. Mr. Nourse stated that the Committee had asked him to get some estimates on the larger roads that are in poor shape, but due to the high cost to rebuild them they are not coming up when the PCI is run. He said these roads include Estes Rd, Betts Rd, Sheepboro Rd, Four Rod Road and the lower part of Salmon fall Road. Mr. Nourse explained what work would be needed and showed a picture of the ideal road structure. He stated that it is about \$250 per foot to rebuild these road, and to do all of them it would be about \$11 Million. Mr. Nourse stated that he had discussed North Road with the City's oncall contractor and he he was given an estimate of \$88,000 to lower the pavement, tie in the grades to the catch basins and repave the road. Mr. Nourse stated that the Committee had also asked him to look into the conditions on Osborne Street. He stated that Osborne Street was reclaimed and paved and there are driveways that are lower than the roads, just as they were before the new paving. He stated that a catch basin was installed as there was some standing water. He stated it was installed too high and then it was fixed and it is working, though it is a little lower than it ideally should be. He stated that he was unable to get a price to reconstruct the road as there was not an interest by the contractor to work on the road. He stated that if he had to estimate a number, he would base it on the estimate for North Street and as North Street about 1/2 the length and has many more driveways he would estimate \$200,000. Mr. Nourse stated that Osborn Street was contracted as a reclaim and pave and that is what was done. He stated that the paving plan is to replace pavement or overlay pavement. It is not for road reconstruction. Osborn was not scheduled to be reconstructed. Councilor Walker asked for a quote to reconstruct Osborn Street.

10. Other

Arena Parking Lot – Councilor Varney asked when the arena parking lot would be completed. Mr. Nourse stated that he did not have an exact date but the drainage plan is ready and we will need to have a contractor install (4) catch basins prior to paving. He stated that we will work with the arena to mitigate the impacts to the operation of the facility.

Woodman Park – Mr. Nourse stated that Wright Pierce Engineers will be coming back to the Committee in October with finalized plans and that he would like some guidance on the fountain. Specifically, should it mirror the one at Duval Park or Torr Park, as they are currently two different fountains? The Committee suggest that it should mirror the one at Torr Park in front of the High School.

Police Department Masonry Wall & Flag Poles – Mr. Nourse stated that the Buildings and Grounds staff have put a dry lock finish paint on the masonry work and it looks great. Councilor Torr agreed and stated that he was going to mention how nice it looks. Councilor Torr asked that the flag poles at the PD be looked at for flag etiquette. He stated that the US Flag should be on the taller pole and the State flag should be slightly lower and to the right of the US flag. Mr. Nourse stated that he would look into it.

Councilor Walker made a motion to adjourn at 8:12PM. Councilor Varney seconded the motion. The motion passed unanimously.

Minutes respectfully submitted by Lisa J. Clark, City of Rochester DPW Administration and Utility Billing Supervisor.