

Public Works and Buildings Committee

Meeting Minutes

August 20, 2020

Meeting Conducted Remotely

MEMBERS PRESENT

Councilor David Walker, Chairman
Councilor Jim Gray- Vice Chairman
Councilor Don Hamann
Councilor Chris Rice
Councilor Doug Lachance

OTHERS PRESENT

Blaine M. Cox, City Manager
Peter C. Nourse PE, Director of City Service
Daniel Camara, GIS / Asset Management
Jennifer Marsh, Economic Development
David Green, Chief Operator Wastewater Treatment
Mark Allenwood, PE Brown & Caldwell Engineers

MINUTES

Councilor Walker called the Public Works and Building Committee to order at 7PM and he read the following statement:

“Good Evening, as Chairperson of the Public Works and Buildings Committee I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A: 2, III (b). Federal, State and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency. As such this meeting will be conducted without a quorum of this body physically present in the same room.

Providing public access to the meeting by telephone: At this time, we welcome members of the public accessing this meeting remotely. In order for any public attendee to be allowed to comment during the public input portion of our meeting, you must have registered before the meeting with your name and the telephone number that you will use to call in. You may register now online [here](https://bit.ly/35Ru0Wu) or by coping or typing the following address into your browser: <https://bit.ly/35Ru0Wu>. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum do apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting. The public can call-in to listen at the below number using the conference code.

Phone Number: 857-444-0744

Conference Code: 843095

Public Access Troubleshooting: If any member of the public has difficulty accessing the meeting by phone, please email lisa.clark@rochesternh.net or call 603-335-7572.

Public Input: Due to the ongoing situation with COVID-19, the City of Rochester will be taking extra steps to allow for public input, while still ensuring participant safety and social distancing. In lieu of attending the meeting, those wishing to share comments, are encouraged to do so by the following methods:

- Mail: Rochester Public Works & Buildings Committee 45 Old Dover Road, Rochester, NH 03867 (*must be received at least three full days prior to the anticipated meeting date*)
- Email – Lisa.Clark@rochesternh.net (*must be received no later than 4:00 pm of meeting date*)
- Voicemail 603-335-7572 (*must be received no later than 12:00 pm on said meeting date in order to be transcribed*)

Please include with your correspondence the intended meeting date for which you are submitting. *All correspondence will be included with the corresponding meeting packet (Addendum).*

Roll Call: Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their name and ward, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law. Additionally, Committee members are required to state their name and ward each time they wish to speak. “

<i>Councilor Hamann</i>	<i>Ward 5</i>	<i>Present</i>
<i>Councilor Gray</i>	<i>Ward 6</i>	<i>Present</i>
<i>Councilor Rice</i>	<i>Ward 5</i>	<i>Present</i>
<i>Councilor Lachance</i>	<i>Ward 1</i>	<i>Present</i>
<i>Councilor Walker</i>	<i>Ward 4</i>	<i>Present</i>

1. Public Input

Councilor Walker asked Ms. Clark if there were any members of the Public Waiting in the virtual lobby that were waiting to speak. Ms. Clark stated that there were none.

2. FY2021 Paving Program

Mr. Nourse displayed on the monitor and reminded the Committee of the streets listed for paving as part of the previous years (FY20) plan. Those streets included Chapman, Johathan, Huckins, Columbus ave from Lowel to Knight, the Cross Road from Milton Rd to Stacy Drive, and Salmon Falls Road. He stated that work should begin on Salmon Fall Road next week. Mr. Nourse informed the Committee that after working with the Finance Office and with the City Manager approval he is seeking a one million dollar supplemental for the FY2021 Paving Rehab Plan. Mr. Nourse noted that the FY2020 Paving Rehab funding was cut from the budget due concerns of the Covid-19 Pandemic

and possible revenue shortfalls.

Councilor Hamann made a motion to recommend the Full City Council approve a supplemental appropriation in the amount of one million dollars for Pavement Rehabilitation. Councilor Rice seconded the motion.

A Roll Call Vote was taken:

Councilor Rice	Ward 5	Yes
Councilor Lachance	Ward 1	Yes
Councilor Walker	Ward 4	Yes
Councilor Gray	Ward 6	No
Councilor Haman	Ward 5	Yes

Councilor Walker asked what roads were going to be paved. Mr. Nourse stated that the Pavement Conditions Index (PCI) recommendations list is not ready and he stated that we do have a few months before we have to make the street list final. Councilor Walker asked if Mr. Nourse could have that list ready for the September City Council Meeting. Mr. Nourse stated that he could.

3. FY2021 Sidewalk Program

Mr. Nourse display the City's sidewalk condition index graphic on the monitor. He stated that like the paving funds the Finance Department and the City Manager have approved him requesting a \$250,000 supplemental appropriation for the FY2021 Sidewalk Rehabilitation Program. He stated that this funding was also cut from the FY2020 Budget due concerns of the Covid-19 Pandemic and possible revenue shortfalls.

Councilor Hamann made a motion to recommend the Full City Council approve a supplemental appropriation in the amount of \$250,000 for Sidewalk Replacements. Councilor Rice seconded the motion.

A Roll Call Vote was taken:

Councilor Haman	Ward 5	Yes
Councilor Gray	Ward 6	No
Councilor Rice	Ward 5	Yes
Councilor Lachance	Ward 1	Yes
Councilor Walker	Ward 4	Yes

Councilor Walker asked what sidewalks were being recommended. Mr. Nourse stated that in FY20 the Committee and Council approved the Sidewalk Replacement Funds be used to replace many sidewalks in East Rochester. At the time it was either East Rochester or the long run of Oak Street in Gonic. He then displayed a map that laid out the sidewalks in the poorest conditions. He stated that many of the poorest condition sidewalks fall into bigger CIP Project areas that is in the 5-7 Year CIP Program. Mr. Nourse stated that Oak Street, Walnut Street, Pine Street and Railroad Avenue as the streets for consideration as they have no future planned work. Mr. Nourse stated that Oak Street is in rough shape and he would like replace it with concrete sidewalks.

Councilor Walker asked the cost difference for bituminous (paved) sidewalks. Mr. Nourse stated that there is an approximated 15% premium but the concrete last much longer. Councilor Walker stated that he preferred bituminous for Oak Street. There was a short discussion on locations and bituminous vs. concrete. Councilor Gray noted that he was not in favor of the supplemental appropriations and he was not going to pick areas for sidewalks when he is not in favor of funding them at this time.

Councilor Hamann made a motion to recommend the Full City Council approve Oak Street for concrete sidewalk replacement. Councilor Lachance seconded the motion.

A Roll Call Vote was taken:

Councilor Haman	Ward 5	Yes
Councilor Gray	Ward 6	No
Councilor Rice	Ward 5	Yes
Councilor Lachance	Ward 1	Yes
Councilor Walker	Ward 4	Yes

4. Update Four Rod Road and &Portland Street Culvert Projects.

Four Rod Road Culvert Project - Mr. Nourse displayed the graphics for this culvert repair project. He stated that this culvert was 45' corrugated metal pipe culvert was installed in 1965 and it is classified as bridge due to the span being greater than a 10 foot span under the road. He stated that this is the only NHDOT Red Listed Bridge in the City and the plan is to repair it with a cured in place polymer coating that is sprayed on approximately 2.5" thick inside of the culvert to the entire surface. Mr. Nourse stated that this should extend the life of the culvert another 15 or more years. There was detailed discussion regarding the polymer application. Councilor Walker asked if this repair would satisfy NHDOT and allow for the bridge to be removed from the red list. Councilor Gay asked if detouring traffic during application would further ensure the integrity of the polymer application. Mr. Nourse stated he would look into that. Mr. Nourse explained that the project had gone out to bid earlier in the day and there was an approximate shortfall in funding of \$30,000. Mr. Nourse explained that there is funding in the Corrective Drainage CIP to cover that short fall and as the project timeline includes work to be completed in the preferred low water conditions, he plans to proceed if there are no objections. There were no objections

Portland Street Twin Culvert Project -

Mr. Nourse described the twin culverts on Portland Street near the intersection with Flower Lane. He stated that these two 36" corrugated metal pipes are failing and that the current orientation or alignment doesn't follow the streams natural directional flow. He stated this project will replace the metal pipes with reinforced concrete pipes, address the natural orientation with the stream, and the pipes will be installed longer than the existing pipes to leave room for future sidewalks in the area. Mr. Nourse stated that this bid

opening occurred earlier in the day and there was a short fall of approximately \$65,000 that will use the Corrective Drainage CIP to cover. He stated that this project award is also important due to the timing of low water flow in the stream. Mr. Nourse did stated that using these fund is the responsible thing to do in order to move these projects forward, but he did say if we have an major drainage problems occur over the winter or next spring, we may need to consider an appropriation at that time. Councilor Gray mentioned that he has been made aware of drainage problems in this area. Councilor Lachance asked if there would be road closures. Mr. Nourse stated that yes, there would be a traffic detour plan. Councilor Hamann asked the approximate start date. Mr. Nourse state that both the Four Rod Road and the Portland Street Culvert Projects would start next month. Councilor Lachance asked if the Director needed any Committee action. The Committee agreed on the plan to proceed and no that actions were needed.

5. Non Public RSA 91-A:3, II (c)

Councilor Hamann made a motion to enter Non Public session siting RSA 91-A:3, II (c) at 7:34PM. Councilor Rice Seconded the Motion

A Roll Call Vote was taken:

Councilor Hamman	Ward 5	Yes
Councilor Gray	Ward 6	Yes
Councilor Rice	Ward 5	Yes
Councilor Lachance	Ward 1	Yes
Councilor Walker	Ward 4	Yes

The Committee reconvened

Councilor Lachance made a motion to leave non-public session at 8:17PM. The Motion was seconded by Councilor Rice.

A Roll Call Vote was taken:

Councilor Hamman	Ward 5	Yes
Councilor Gray	Ward 6	Yes
Councilor Rice	Ward 5	Yes
Councilor Lachance	Ward 1	Yes
Councilor Walker	Ward 4	Yes

Councilor Walker made a motion to seal the minutes indefinitely citing it may render a proposed action ineffective. Councilor Rice seconded the motion.

A Roll Call Vote was taken:

Councilor Hamman	Ward 5	Yes
Councilor Gray	Ward 6	Yes
Councilor Rice	Ward 5	Yes
Councilor Lachance	Ward 1	Yes
Councilor Walker	Ward 4	Yes

6. . Other.

Councilor asked all Committee Member if they had any items to bring up for discussion.

There were no others for discussion.

Councilor Lachance made a motion to adjourn at 8:24 pm. Councilor Rice seconded the motion. The motion passed unanimously.

A Roll Call Vote was taken:

Councilor Hamman	Ward 5	Yes
Councilor Gray	Ward 6	Yes
Councilor Rice	Ward 5	Yes
Councilor Lachance	Ward 1	Yes
Councilor Walker	Ward 4	Yes

Minutes respectfully submitted by Lisa J. Clark, City of Rochester Administration and Utility Billing Supervisor.