



City of Rochester, New Hampshire  
PUBLIC WORKS DEPARTMENT  
209 Chestnut Hill Road • Rochester, NH 03867  
(603) 332-4096 Fax (603) 335-4352  
[www.rochesternh.gov](http://www.rochesternh.gov)

## Excavation Permit Application

Permit Fee \$100

### **CONTRACTOR INFORMATION:**

Date: \_\_\_\_\_

Name \_\_\_\_\_ Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone # \_\_\_\_\_ Cell/Business # \_\_\_\_\_

Email Address: \_\_\_\_\_

Utility or Purpose: \_\_\_\_\_

### **EXCAVATION INFORMATION**

Street Address of Excavation: \_\_\_\_\_

Size of Excavation: \_\_\_\_\_ Depth of Excavation: \_\_\_\_\_

(Estimated length and width)

### **SKETCH OF EXCAVATION SITE**

Please show nearby landmarks (e.g. building w/ address, utility pole, fire hydrants, streets, sidewalks, trees, fences, etc.), the size, and location of excavation. Additional sheets or plan may be attached

PERMIT FEE \$ \_\_\_\_\_ CASH \_\_\_\_\_ CHECK NO. \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_



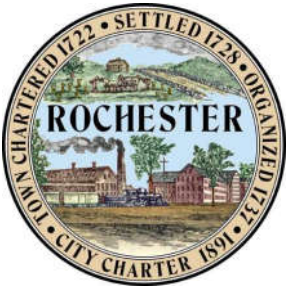
CONDITIONS ATTACHED IF BOX TO THE LEFT IS CHECKED

\_\_\_\_\_  
Department of Public Works  
(Authorized signature)

\_\_\_\_\_  
Excavation Permit No.

**NOTE: PERMIT NOT VALID WITHOUT AUTHORIZED SIGNATURE AND PERMIT NUMBER**

BUILDINGS AND GROUNDS · HIGHWAY · WATER · SEWER · ENGINEERING



City of Rochester, New Hampshire  
PUBLIC WORKS DEPARTMENT  
209 Chestnut Hill Road • Rochester, NH 03867  
(603) 332-4096 Fax (603) 335-4352  
[www.rochesternh.gov](http://www.rochesternh.gov)

Permit Procedure

1. Applicant must obtain a signed and numbered permit before starting any work in the field.
2. Contractor shall provide 24-hours prior notice before work is to begin so adequate inspection can be arranged.
3. All excavation shall be properly backfilled, compacted, and paved areas temporarily patched at the completion of work. In no case shall an open excavation be left overnight unless specifically waived by the Commissioner of Public Works. All temporary patches shall be of an acceptable cold patch material, and all permanent patches shall be of an acceptable hot asphalt concrete mix.
4. Contractor then has 10 days to return the permanent patch completion portion of this application to the Department of Public Works. (See reverse)
5. The City may require that a performance bond be posted. See any permit conditions that may be attached.

**NOTE:** This Application, which will become an Excavation Permit when fully executed, has been applied for by the Applicant for the purpose of gaining access to the public right(s)-of-way in order to repair, maintain, install, relocate and/or remove materials and/or infrastructure of the City (or of some other governmental entity) and/or of materials and/or infrastructure which is owned and/or controlled by the Applicant, and which is located in, on or above the public right(s)-of-way with the consent and authority of the City of Rochester. To the extent that applicable law provides authority for the City (or other governmental entity) to assess taxes on Applicant, pursuant to RSA 72:23, 1(b), 72:8-a, 73:10 and/or 48-B:4, or otherwise, the City (or other governmental entity) shall impose such tax(es) and Applicant hereby acknowledges his/her/its obligation to pay such taxes to the extent required by applicable law. Failure of the Applicant to pay properly assessed real and personal property taxes by the due date shall be cause for City (or other governmental entity) to terminate any Excavation Permit(s) authorized herein, any then outstanding Excavation Permit(s) held by the Applicant, as well as any authorization of the Applicant to locate its owned and/or controlled materials and/or infrastructure in the public right(s)-of-way.

**PERMANENT PATCH COMPLETION**

PERMIT NO. \_\_\_\_\_

TYPE OF PATCH MATERIAL \_\_\_\_\_

NUMBER OF LIFTS AND THICKNESS #1 \_\_\_\_\_ #2 \_\_\_\_\_

APPLICANT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

City use only below

**COMPLETION INSPECTION**

INSPECTOR \_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_

DATE \_\_\_\_\_ REASON \_\_\_\_\_

**30-DAY INSPECTION**

INSPECTOR \_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_

DATE \_\_\_\_\_ REASON \_\_\_\_\_

**1-YEAR INSPECTION**

INSPECTOR \_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_

DATE \_\_\_\_\_ REASON \_\_\_\_\_