

**INVITATION TO BID**

The City of Rochester, New Hampshire is accepting sealed bids for ***Police Vehicle Equipment***. Bids must be submitted in a sealed envelope plainly marked:

“Sealed Bid, “Police Vehicle Equipment”

**Bid # 12-12**

City of Rochester

31 Wakefield Street

Rochester, NH 03867

Attn: Purchasing Agent

All bids must be received no later than October 20, 2011 at 2:15 p.m. Actual bid opening will be at 2:45 pm. No late bids, faxed, e-mailed or telephone bids will be accepted. Bid proposals and specifications may be obtained by visiting [www.rochesternh.net](http://www.rochesternh.net) , or email [purchasing@rochesternh.net](mailto:purchasing@rochesternh.net), or by contacting the Purchasing Agent at City Hall, 31 Wakefield St, Rochester NH 03867, (603) 335-7602. All bid questions must be submitted in writing (email preferred) to the Purchasing Agent. All bid proposals must be made on the bid form supplied, and the bid proposals forms must be fully completed when submitted.

**BID SPECIFICATIONS**

The Rochester Police Department is seeking to obtain proposals for the purchase of police vehicle equipment to be installed in a new 2011 Ford Crown Victoria with the following specifications:

<b>Item Number</b>	<b>Qty</b>	<b>Item Description</b>
<b>1</b>	1	<b>Lighting/Siren Controller Amplifier/Speaker:</b> Whelen Multi-Purpose Controller.
	1	Remote Siren Amplifier.
	1	123dB Siren Speaker, Nylon Composite.
	1	Mounting Bracket. 1998 + UP Ford Crown Victoria.
<b>2</b>		<b>Light Bar:</b>
	1	LFL Liberty SS Series Super LED Serial Communication Lightbar
	4	Blue Inboard Super-LED Directional Lightheads
	2	Super-LED Flashing Take-Down Lights
	2	Super-LED Flashing Alley Lights
	1	CROWN VIC STRAP KIT 92-07 48"-50"
<b>3</b>		<b>Preemption System: Installed in lightbar.</b>
	1	1 PE215 Whelen Preemption strobe power supply.
	2	500 series linear strobe tube/reflector assembly.
	1	2-Way Park Kill Module V1.1.
<b>4</b>		<b>Lower Lighting:</b>
	1	Wig-Wag: Digital Headlight Flasher
<b>5</b>		<b>Equipment Console:</b>
	1	Stout Mount 8" Enclosed Console.
	1	Monitor Mounting Bracket For Angled Console.
	1	Equipment Mounting Bracket for Motorola W4/W5 Remote
	1	Equipment Mounting Bracket For Whelen 295HFS4/MPC01
	1	3" Filler Plate
	1	3.5" Filler Plate
	1	Track Mount Cup Holders
	1	Wiring cover panel for Crown Victoria.
	1	Crown Victoria Trak-Mount Base With Mounting Brackets
	1	Combination Box W/Hinged Armrest & Three 12v Lighter Outlets
1	Single Chrome Accessory Outlet.	
<b>6</b>	1	<b>Prisoner Containment:</b> Partition: 10-S Poly Horizontal sliding center-section feature with coated Polycarbonate window. (includes shipping and handling charges) Vehicle: Crown Vic Year: 2011 Side Curtain Air Bags: Yes
	1	Bucket Seat Adaptor Plate. Crown Victoria, no center harness.
<b>7</b>		<b>Weapon Lock:</b>
	1	ELS-270 ELS series rack system. For Weapon: AR15 Override type: Cuff Key Flat or Roll Mount: Roll
		<b>Computer System:</b>
	1	Modem - Raven X EVDO Rev A. Verizon Wireless (Includes AC power cable and 3 year warranty) 1 Serial Port, 1 Ethernet Port
	1	25' Cat5e Patch Cable 6.00
	1	GPS/Cellular Antenna

9	1	CHARGE GUARD automatic on/off timer switch.
	1	Hella 7" Flexible Map Light
10	1	<b>Watchguard Video:</b> DV-1, Overhead System 3rd Generation Includes: Overhead Recorder Unit, Combination Front/Cabin Camera, Cabin Microphone, Hardware & Cabling, Lifetime software Upgrades, One (1) Year Factory Warranty
	1	<b>Radar System:</b> Kustom Signal Golden Eagle II Directional
11	1	<b>Miscellaneous Hardware:</b> Custom Fit Trunk Organizer for 1999-2006 Crown Victoria
	1	Heavy Duty 1/4 w/Spring 132-525MHz
	1	NMO Mount 17' Antenna Cable
	1	Mini UHF Antenna Connector
	1	Power Distribution Module
	1	Four Position ATC Fuse Holder/Power Distribution Block
	1	.438" Double Row Barrier Terminal Strip.
	2	SPDT Horn Relay
	2	Pre-wired Relay Socket
	1	Equipment Mounting Board

**NOTES:**

1. The contract shall include all shipping and handling charges directly associated with the items covered by this agreement which is charged by the vendor for the purpose of conveying the article from the vendor to the police department.

**INSTRUCTIONS TO BIDDERS**

I. Preparation of Bid Proposal

- A. The Bidder shall submit her/his proposal upon the forms furnished by the City (attached). The Bidder shall specify the unit price or lump sum bid, both in words and figures for each pay item listed. All words and figures shall be in ink or typed.
- B. If an amount entered by the bidder on the proposal form is to be altered it should be crossed out with ink, the new unit price or lump sum bid entered

above or below it, and initialed by the bidder, also with ink. In a case of discrepancy between the prices written in words and those written in figures, the prices written in words shall govern.

- C. The Bidder's proposal must be signed with ink by the individual, by one or more members of the partnership, by one or more members or officers of each firm representing a joint venture, by one or more officers of a corporation, or by an agent of the contractor legally qualified and acceptable to the owner. If the proposal is made by an individual, his name and post office address must be shown; as a joint venture, the name and post office address of each must be shown; by a corporation, the name of the corporation and its business address must be shown, together with the name of the state in which it is incorporated, and the names, titles, and business address of the President, Secretary, Treasurer.
- D. All questions shall be submitted in writing to and received by the Purchasing Agent at the above address, a minimum of 7 days prior to the scheduled bid opening. The purchasing agent will then forward both the question and the City's response to the question to all prospective bidders.

## II. Irregular Proposals

Bid proposals will be considered irregular and may be rejected for any of the following reasons:

- A. If the proposal is on a form other than furnished by the Owner, or if the form is altered or any thereof is detached.
- B. If there are unauthorized additions, conditional or alternated bids, or irregularities of any kind which may tend to make the proposal incomplete, indefinite, or ambiguous as to its meaning.
- C. If the bidder adds any provisions reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.
- D. If the proposal does not contain a unit price for each pay item listed, except in the case of authorized alter pay items.

## III. Interpretations

No oral interpretations will be made to any vendor as to the meaning of the specifications or terms and conditions of this sealed proposal invitation.

## IV. Withdrawal of Bid Proposals

A bidder will be permitted to withdraw his proposal unopened after it has been deposited if such request is received in writing prior to the time specified for opening the proposals.

No bid may be withdrawn, for a period of (60) sixty days subsequent to the opening of bids, without express written consent of the City of Rochester, NH.

V. Public Opening of Proposals

Proposals will be opened and read publicly at the time and place indicated in the invitation for bids. Bidders, their authorized agents, and other interested parties are invited to be present.

VI. Disqualification of Bidders

Either of the following reason may be considered as being sufficient for the disqualification of a bidder and the rejection of his proposal of proposals:

- A. Evidence of collusion among bidders.
- B. Failure to supply complete information as requested by bid specifications.

**AWARD AND EXECUTION OF CONTRACT**

I. Consideration of Proposals

- A. Bids will be made public at the time of opening and may be reviewed only after they have been properly recorded. In case of discrepancy between the prices written in words and those written figures, the written in words shall govern. In case of discrepancy between the total shown in the proposal and that obtained by adding the products of the quantities of items and bid prices, the latter shall govern.
- B. The right is reserved to reject any or all proposals, to waive technicalities or to advertise for new proposals, if in the judgment of the City, the best interest of the City of Rochester will be promoted thereby.

II. Award of Contract

If a contract is to be awarded, the award will be made to the lowest responsible and qualified bidder whose proposal complies with all the requirements prescribed as soon as practical after the bid opening. No bid shall be withdrawn for a period of (60) sixty days subsequent to the opening of bids, without the consent of the city of Rochester. The successful bidder will be notified, by the form being mailed to the address on his proposal, that his bid has been accepted and that he has been awarded the contract.

III. Cancellation of Award

The City reserves the right to cancel the award of any contract at any time before the execution of such contract by all parties without any liability against the City.

### **BID EVALUATION**

In addition to the bid amount, additional factors will be considered as an integral part of the bid evaluation process including, but not limited to:

- A. The bidder's ability, capacity, and skill to perform within specified time limits.
- B. The bidder's experience, reputation, efficiency, judgment, and integrity.
- C. The quality, availability and adaptability of the supplies and materials sold.
- D. Bidder's last performance.
- E. Sufficiency of bidder's financial resources to fulfill the contract.
- F. Bidder's ability to provide future maintenance and/or services.
- G. Other applicable factors as the City determines necessary or appropriate (such as compatibility with existing equipment).

### Police Vehicle Equipment Bid

Vendor Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Item #1 BID PRICE \_\_\_\_\_  
(in figures) (in words)

Item #2 BID PRICE \_\_\_\_\_  
(in figures) (in words)

Item #3 BID PRICE \_\_\_\_\_  
(in figures) (in words)

Item #4 BID PRICE \_\_\_\_\_  
(in figures) (in words)

Item #5 BID PRICE \_\_\_\_\_  
(in figures) (in words)

Item #6 BID PRICE \_\_\_\_\_  
(in figures) (in words)

Item #7 BID PRICE \_\_\_\_\_  
(in figures) (in words)

Item #8 BID PRICE \_\_\_\_\_  
(in figures) (in words)

Item #9 BID PRICE \_\_\_\_\_  
(in figures) (in words)

Item #10 BID PRICE \_\_\_\_\_  
(in figures) (in words)

Item #11 BID PRICE \_\_\_\_\_  
(in figures) (in words)

**All Bids are to be submitted on this form and in a sealed envelope, plainly marked on the outside with the Bidder's name and address and the Project name as it appears at the top of the Proposal Form**