

INVITATION TO BID

The City of Rochester, New Hampshire is accepting sealed bids for a New 2014 Skid Steer” Bids must be submitted to the City at the address below in a sealed envelope plainly marked as follows:

“Sealed Bid, 2014 Skid Steer

“Bid # 14-14”

City of Rochester

31 Wakefield Street

Rochester, NH 03867

Attn: Purchasing Agent

All bids must be received no later than **“August 29, 2013”** at **2:30 PM** Actual bid opening will be at Rochester City Hall, 31 Wakefield Street in Rochester NH, at **2:45 PM**. No late bids, faxed, e-mailed or telephone bids will be accepted. Bid proposals and specifications may be obtained by visiting www.rochesternh.net, or emailing purchasing@rochesternh.net, or by contacting the Purchasing Agent at City Hall, 31 Wakefield Street, Rochester, NH 03867, (603) 335-7602. All bid questions must be submitted in writing (email preferred) to the Purchasing Agent. All bid proposals must be made on the bid proposal forms supplied, and the bid proposal forms must be fully completed when submitted.

2014 NEW SKID STEER BID SPECIFICATIONS

The City of Rochester is looking for bids for a new 2014 Skid Steer with a minimum of 7,000 pound operating weight, 56 Net SAE1340 rated (not max net peak) horsepower, Diesel Engine.

OPERATING WEIGHT:

The minimum operating weight of the unit included in these specifications shall be 7,000 pounds.

ENGINE:

Minimum of 56 Net SAE 1340 rated horsepower, turbo charged, four cylinder tier 4i diesel engine with 12-volt electric starter, glow plug cold weather starting aid. Unit shall have engine test/sampling ports. Unit shall have hand and foot throttle.

COOLING SYSTEM:

Engine to be protected with extended life anti-freeze. Cooling fan must be hydraulically driven. Unit must have a swing up engine and hydraulic cooling core, as well as a coolant recovery bottle.

TRANSMISSION/STEERING:

Electronically Controlled Hydrostatic Transmission, Left joystick to control forward and reverse as well as left/right steering. Unit shall have hydrostatic test/sampling ports. Unit must have anti-stall feature.

AXLES/BRAKES:

Unit shall have the ability to easily adjust the four wheel drive chains. Spring applied/hydraulically released parking brake.

ELECTRICAL:

12 volt electrical system. Alternator shall be a minimum of 85 amp., Battery shall be a minimum of 880 CCA. Unit must have horn and back-up alarm. Unit must have internal 12 volt powerpoints. All electrical wires shall be color coded and numbered. Unit shall have an electric fuel pump.

LIGHTS:

Unit shall have 2 front and 2 rear halogen worklights.

TIRES:

Tires shall be 10 x 16.5 8PR.

CAB:

Deluxe sound suppressed heated cab, with front opening door, headliner, suspension seat, front wipers/washers, interior rear view mirror. Side windows must remove easy for cleaning.

HYDRAULIC SYSTEM:

Direct Drive, load sensing, 16 gpm, 3,335 psi hydraulic system, with pilot controls, Auxiliary hydraulic function to the front of the machine, aux. function control lever to be located in the joystick. Unit shall have hydraulic sampling/test ports. Unit shall have a minimum of 9.2 gallon hydraulic tank and a complete hydraulic system of 14.5 gallons. Hydraulic power to be a minimum of 31.1 hp.

LOADER:

Unit shall have radial lift style linkage, manual quick coupler installed on unit. 66" quick coupler general purpose bucket with reversible bolt on cutting edge. Dump clearance at full lift and 40 degree discharge shall be a minimum of 85.4", Minimum rated operating capacity of 1,600 pounds. Minimum tipping load of 3,000 pounds. Operation of loader and bucket will be performed by a single right hand joystick. Unit shall have self leveling hydraulics.

OTHER FEATURES:

Unit shall have Full Tilt Up cab for easy hydraulic system access. Rear engine enclosure must swing open for ease of servicing.

Unit shall have Heavy 220 pound counterweight

Unit shall have ground level grease points

Unit shall have loader arm mounted work tool harness, with electric switches located in the joysticks.

Cold Planer:

Cold planer shall have a 14" drum width with 42 all purpose conical bits, with hydraulic sideshift, manual depth and tilt. Planer must be able to cut a minimum of 6". Planer must have self level option.

Must supply standard manufacturing warranty information and include service and parts manuals for all equipment.

Bid Form
(Page 1 of 2 to be submitted)

COMPANY NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE# _____ FAX# _____ E-MAIL _____

SIGNATURE: _____

MAKE	MODEL	YEAR	AMOUNT

Specification Comparison Sheet must be submitted with bid.

Bid results will be posted after 48 hours on the City of Rochester's web site:
www.rochesternh.net or will be available by request via e-mail at the following address:
purchasing@rochesternh.net

SPECIFICATION COMPARISION SHEET

(Must be submitted with Bid Form)

(Page 2 Of 2 to be submitted with bid)

Item	Specification	Your Unit Bid
Operating Weight	7,000 Pounds	_____
Engine Horse Power	56 SAE 1340 Net Minimum	_____
	Engine Test/Sample Ports	YES _____ NO _____
	Tier 4i	YES _____ NO _____
Cooling System	Swing-up cooling cores	YES _____ NO _____
Transmission	Electrically Controlled	YES _____ NO _____
	Single Left Joystick Control	YES _____ NO _____
	Hydrostatic Test/Sample Ports	YES _____ NO _____
Elec. System	12 volt System	YES _____ NO _____
	85 Amp Alt	_____ Amp
	Color Coded Wires	YES _____ NO _____
	Wires Numbered	YES _____ NO _____
	880 CCA Battery	YES _____ NO _____
Tires	10 x 16.5 Galaxy 8PR Beefy Baby	YES _____ NO _____
Cab	Deluxe	YES _____ NO _____
	Susp. Seat	YES _____ NO _____
	Front Swing out Doors	YES _____ NO _____
	Sliding Side Windows	YES _____ NO _____
	Single Skid Steer Lever	YES _____ NO _____
	Tilt up Cab	YES _____ NO _____
Hyd. System	Load Sensing	YES _____ NO _____
	16 Gallons per Minute	_____
	3,335 PSI	_____
	9.2 Gallon Hydraulic Tank	_____
	14.5 Gallon Hydraulic System	_____
	Hydraulic Test/Sample Ports	YES _____ NO _____
	31.1 Hydraulic Horsepower	_____
	Aux. Hydraulic Function	YES _____ NO _____
Loader	Radial Lift Style	YES _____ NO _____
	Single Right Joystick Control	YES _____ NO _____
Coupler	Manual	YES _____ NO _____
Full Lift Height 40 Degrees	85.4"	_____
Minimum Rated Operating Cap.	1,600 Pounds	_____
Minimum Tip Load	3,000 Pounds	_____
Bucket Width	66", with BOE	_____
Cold Planer	14" Drum Width	_____
	42 Conical Bits	_____
	Hydraulic Sideshift	YES _____ NO _____
	6" Minimum Cut	_____

INSTRUCTION TO BIDDERS

PREPARATION OF BID PROPOSAL

1. The Bidder shall submit her/his proposal upon the form(s) furnished by the City (attached). The bidder shall specify a unit price for each pay item. All figures shall be in ink or typed.
2. If a unit price or lump sum bid already entered by the bidder on the proposal form is to be altered it should be crossed out with ink, the new unit price or lump sum bid entered above or below it, and initialed by the bidder, also with ink. In case of discrepancy between the prices written in words and those written in figures, the prices written in words shall govern.
3. The bidder's proposal must be signed with ink by the individual, by one or more members of the partnership, by one or more members or officers of each firm representing a joint venture, by one or more officers of a corporation, or by an agent of the contractor legally qualified and acceptable to the owner. If the proposal is made by an individual, his name and post office address must be shown, by a partnership the name and post office address of each partnership member must be shown; as a joint venture, the name and post office address of each must be shown; by a corporation, the name of the corporation and its business address must be shown, together with the name of the state in which it is incorporated, and the names, titles, and business addresses of the President, Secretary, and Treasurer.
4. All questions shall be submitted in writing to and received by the Purchasing Agent at the above address, a minimum of 7 days prior to the scheduled bid opening. The Purchasing Agent, will then forward both the question and the city's response to the question to all prospective bidders.

IRREGULAR PROPOSALS

Bid proposals will be considered irregular and may be rejected for any of the following reasons:

1. If the proposal is on a form other than that furnished by the Owner or if the form is altered or any part thereof is detached.
2. If there are unauthorized additions, conditional or alternate bids, or irregularities of any kind which may tend to make the proposal incomplete, indefinite or ambiguous as to its meaning.
3. If the bidder adds any provisions reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.
4. If the proposal does not contain a unit price for each pay item listed, except in the case of authorized alternate pay items.

DELIVERY OF BID PROPOSALS

When sent by mail, the sealed proposal shall be addressed to the City of Rochester, Purchasing Agent, 31 Wakefield Street, Rochester, NH 03867. All proposals shall be filed prior to the time and at the place specified in the invitation for bids. Proposals received after the time for opening of the bids will be returned to the bidder, unopened. Emailed or faxed bid proposals are not acceptable.

WITHDRAWAL OF BID PROPOSALS

A bidder will be permitted to withdraw his proposal unopened after it has been deposited if such request is received in writing prior to the time specified for opening the proposals.

PUBLIC OPENING OF BID PROPOSALS

Proposals will be opened and read publicly at the time and place indicated in the invitation for bids. Bidders, their authorized agents, and other interested parties are invited to be present.

DISQUALIFICATION OF BIDDERS

Either of the following reasons may be considered as being sufficient for the disqualification of a bidder and the rejection of her/his bid proposal(s):

1. Evidence of collusion among bidders.
2. Failure to supply complete information as requested by the bid specifications.

CONSIDERATION OF PROPOSALS

1. Bids will be made public at the time of opening and may be reviewed only after they have been properly recorded. In case of discrepancy between the prices written in words and those written figures, the prices written in words shall govern. In case of a discrepancy between the total shown in the proposal and that obtained by adding the products of the quantities of items and unit bid prices, the latter shall govern.
2. The right is reserved to reject any or all proposals, to waive technicalities or to advertise for new proposals, if in the judgment of the City, the best interest of the City of Rochester will be promoted thereby.
3. Bid results will be available on the website at www.rochesternh.net within 48 hours of the bid opening.

AWARD OF CONTRACT

The City holds the right, in its judgment, to award the contract to the bidder, which it feels is in the best interest of the City. If a contract is to be awarded, the Contractor/Vendor selection shall be based in part on possession of the necessary experience, organization, technical and professional qualifications, skills and facilities, reference checks, project understanding, approach, ability to comply with proposed or required time to completion or performance, licensing or certification, in good standing with Federal, State and Local agencies, possession of satisfactory record of performance, cost and to a responsible and qualified bidder whose proposal complies with all the requirements prescribed as soon as practical after the bid opening. No bid shall be withdrawn for a period of (60) sixty days subsequent to the opening of bids without the consent of the City of Rochester. The successful bidder will be notified, by the form mailed to the address on his proposal, that his bid has been accepted and that he has been awarded the contract.

CANCELLATION OF AWARD

The City reserves the right to cancel the award of any contract at any time before the execution of such contract by all parties without any liability against the City.

BID EVALUATION

In addition to the bid amount, additional factors will be considered as an integral part of the bid evaluation process, including, but not limited to:

1. The bidder's ability, capacity, and skill to perform within the specified time limits.
2. The bidder's experience, reputation, efficiency, judgment, and integrity.
3. The quality, availability and adaptability of the supplies and materials sold.
4. The bidder's past performance.
5. The sufficiency of bidder's financial resources to fulfill the contract.
6. The bidder's ability to provide future maintenance and/or services.
7. Any other applicable factors as the City determines necessary and appropriate (such as compatibility with existing equipment).

CONDITIONS AT SITE

Bidders shall be responsible for having ascertained pertinent local conditions, such as: location, accessibility and general character of the site of the building. The character and extent of existing work within or adjacent to the site, and any other work being performed thereon at the time of the submission of her/his bid.

LAWS, PERMITS AND REGULATIONS

1. The Contractor shall obtain and pay for all licenses and permits as may be required of him by law, and shall pay for all fees and charges for connection to outside services, and use of property other than the site of the work for storage of materials or other purposes.
2. The Contractor shall comply with all State and Local laws, ordinances, regulations and requirements applicable to work hereunder, including building code requirements. If the Contractor ascertains at any time that any requirement of this Contract is at variance with applicable laws, ordinances, regulations or building code requirements, she/he shall promptly notify the City of Rochester in writing.

STANDARDS

1. Materials specified by reference to the number, symbol or title of a specific standard, such as a Commercial Standard, a Federal Specification, Department's Standard Specifications, a trade association standard or other similar standard. Shall comply with requirements in the latest revision thereof and any amendment or supplement thereto in effect on the date of advertisement, except as limited to type, class or grade or modified in such reference.
2. Reference in the Specifications to any article, device, product, material, fixture, form or type of construction by name, make or catalog number shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition. In such cases the Contractor may, at his option, use any articles, device, product, material fixture, form or type of construction that, in the judgment of the City expressed in writing to all Bidders before opening of bids as an addendum, is an acceptable substitute to the specified.

3. Substitution During Bid Time: Whenever any particular brand or make of material or apparatus is called for in the Specifications, a Bidder's Proposal must be based upon such material or apparatus, or upon a brand or make which has been specifically approved as a substitution in an Addendum issued to all Bidders during the bidding time.
4. The intent is that the brand or make of material or apparatus that is called for herein establishes a standard of excellence that, in the opinion of the Consultant and Engineer, is necessary for this particular Project.
5. Substitution After Bid Opening: No substitutions will be considered after bids have been opened unless necessary due to strikes, lockouts, bankruptcy or discontinuance of manufacture, etceteras. In such cases, the Contractor shall apply to the City, in writing within ten (10) days of his realizing his inability to furnish the article specified, describing completely the substitution he desires to make.

EXTRAS

Except as otherwise herein provided, no charge for any extra work or material will be allowed unless the Director of Public Works has ordered the same, in writing.

GUARANTEE OF WORK

1. Except as otherwise specified, all work shall be guaranteed by the Contractor against defects resulting from the use of inferior materials, equipment or workmanship for one (1) year from the Date of Final Acceptance.
2. Make good any work or material, or the equipment and contents of said building or site disturbed in fulfilling any such guarantee.
3. In any case, wherein fulfilling the requirements of the Contract or of any guarantee, should the Contractor disturb any work guaranteed under another contract, the Contractor shall restore such disturbed work to a condition satisfactory to the Director of Public Works. And guarantee such restored work to the same extent as it was guaranteed under such other contracts.
4. If the Contractor, after notice, fails to proceed promptly to comply with the terms of the guarantee, the City of Rochester may have the defects corrected and the Contractor shall be liable for all expense incurred.
5. All special guarantees applicable to definite parts of the work that may be stipulated in the Specifications or other papers forming a part of the Contract shall be subject to the terms of this paragraph during the first year of the life of such special guarantee.

DEFAULT AND TERMINATION OF CONTRACT

If the Contractor:

1. Fails to begin work under Contract within the time specified in the notice to proceed;
or
2. Fails to perform the work with sufficient workers and equipment, or with sufficient materials to assume prompt completion of said work; or
3. Performs the work unsuitably or neglects or refuses to remove materials or to perform anew such work as may be rejected as unacceptable and unsuitable; or

4. Discontinues the prosecution of the work; or
5. Fails to resume work, which has been discontinued, within a reasonable time after notice to do so; or
6. Becomes insolvent or has declared bankruptcy, or commits any act of bankruptcy or insolvency; or
7. Makes an assignment for the benefit of creditors; or
8. For any other causes whatsoever, fails to carry on the work in an acceptable manner the City of Rochester will give notice, in writing, to the Contractor for such delay, neglect, and default.

If the Contractor does not proceed in accordance with the Notice, then the City of Rochester will have full power and authority without violating the Contract to take the prosecution of the work out of the hands of the Contractor. The City of Rochester may enter into an agreement for the completion of said Contract according to the terms and conditions thereof, or use such other methods as in the City's opinion will be required for the completion of said Contract in an acceptable manner.

All extra costs and charges incurred by the City of Rochester as a result of such delay, neglect or default, together with the cost of completing the work under the Contract will be deducted from any monies due or which may become due to said Contractor. If such expenses exceed the sum which would have been payable under the contract, then the Contractor shall be liable and shall pay to the City of Rochester the amount of such excess.

OBTAINING BID RESULTS

Bid results will be available on the website at www.rochesternh.net within 48 hours of the bid opening.