



Program Scholarship Application

Step 1: Please review the rules and conditions listed on the back of this application.

Step 2: Proof of Rochester Residency

Attach proof of parent/guardian Rochester Residency to this application. Acceptable documents include driver's license/state ID card, utility bill issued within the last 60 days or a lease/rental agreement all containing a valid Rochester address.

Step 3: Family Information

Child's Name: _____ Birthdate ____/____/____ Age: _____
FIRST LAST

What grade are they currently in? _____ What school does your child attend? _____

Desired Program: _____

Parent/Guardian Name: _____ Relationship to Child: _____
FIRST LAST

Home Address: _____
STREET APT # CITY STATE ZIP

Phone: (_____) _____ Email: _____

Step 4: Documentation of Financial Hardship

Please check any of the following services that you receive AND provide documentation stapled to this application. All documentation must be issues within the last 60 days.

_____ City Welfare _____ Food Stamps _____ Healthy Kids _____ Free/Reduced School Lunch
_____ Housing Subsidy _____ TANF Other: _____
_____ Fuel Assistance from Community Action Partnership _____ Social Security Insurance/Social Security Disability

Rochester Recreation & Arena may provide scholarships up to 50% of a program's registration fee.

If your family can afford more than this amount, please indicate here: \$ _____.

Step 5: The Benefit of Program Participation to Your Family *This section must be completed*

Please tell us why you need financial assistance and how it will benefit your child. If you do not receive any of the services listed above, please describe any extenuating circumstances that have caused you financial hardship. You may attach additional pages if necessary.

Step 6: Authorization & Parent/Guardian Commitment

I hereby give the City of Rochester New Hampshire Department of Recreation & Arena permission to verify the information contained in this application. This may include communicating and sharing information on this application with officials from the City of Rochester and Rochester School Department. I have read and understand Program Scholarship Rules and Conditions as stated on the reverse of this application. I understand that if I am found to have provided falsified information or have purposefully excluded information, I will be subjected to consequences that may affect future eligibility for financial aid. **If my family receives a Program Scholarship, my participant will attend the full program and I will be an active part of their success and involvement.**

PARENT/GUARDIAN SIGNATURE: _____ DATE: _____

Program Scholarship Rules and Conditions

What are Program Scholarships?

Program Scholarships are partial fee waivers available to help eligible families decrease the cost of Recreation & Arena youth program fees. Program Scholarships are available for seasonal youth recreation programs, not Summer Camp. Financial Assistance for Rochester Summer Camp involves a separate process and completion of a Camp-Aid Application during the camp pre-season.

Eligibility

- Only Rochester Residents are eligible for Program Scholarships.
- Scholarships are provided at the sole discretion of the City of Rochester's Department of Recreation & Arena.
- Scholarships are only offered for youth programs.
- Assistance is provided only if financial hardship is determined.
- Youth are eligible for one scholarship per program season. If the program is sessions based (ex. Swim Lessons, Learn to Skate) recipients are only eligible for one session of scholarship assistance.

Commitment of Participation

- Families who receive Program Scholarships are required to participate in the entire program in which the scholarship was received for. Failure to do so may result in family ineligibility for future financial assistance.

Application Process

- Program Scholarship Applications must be submitted at least two weeks prior to the start of a program.
- Program Scholarship availability is limited per program and is granted on a first come first served basis to eligible applicants.
- Parent/guardian must submit a separate application for each youth.
- All applications and supporting documents must be delivered to the Rochester Recreation Office.
- Proof of Rochester Residency must be copied and attached to the application upon submission.
- Documentation of services received must be photo copied and attached to the application upon submission.
- Incomplete applications will not be reviewed and will be discarded. If an application does not contain all necessary documentation/information at time of submission it is considered incomplete.
- Applicants who submit a complete application will be notified of decision by phone and or/email within 7 business days of submission.
- It is the responsibility of an applicant to communicate with Recreation staff if they have not received a decision within this time frame.

Program Registration

- Program registration forms should NOT be submitted with Program Scholarship Applications. If received, they will be discarded.
- Submission of Program Scholarship Application does not guarantee applicant a space in the program.
- Once an applicant is awarded a Program Scholarship, they still must the registration, including payment of parent/guardian portion of the registration fee.
- Space in most programs is limited and registration is accepted on a first come first serve basis.

Program Fees

- Scholarship awards are based on a program's early registration fee.
- Awards may not be applied to program late fees.
- Awards cannot be transferred to another program.

For questions or help completing this application, contact:

Para preguntas o ayuda con esta solicitud, contacta a:

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