

Historic District Commission

Molly Meulenbroek, Chair
Martha Wingate, V. Chair
Mayor, Caroline McCarley
Peter Bruckner
Nancy Dibble
Marilyn Jones
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AGENDA

Special Meeting

City of Rochester

HISTORIC DISTRICT COMMISSION

Friday, January 29, 2021 at 1 pm

Virtual Meeting

City of Rochester, NH

Preamble for Historic District Commission Meetings during COVID-19

Good Evening, as Chairperson of the Historic District Commission I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

a.) Providing public access to the meeting by telephone: At this time, I welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting. The public can call-in to the below number using the conference code. Some meetings will allow live public input, however you must have pre-registered online, otherwise, the meeting will be set to allow the public to “listen-in” only, and there will be no public comment taken during the meeting. (Please note: In order to notify the meeting host that you would like to speak, press 5* to be recognized and unmuted)

Phone number: 857-444-0744

Conference Code: 843095

b.) Public Access Troubleshooting: If any member of the public has difficulty accessing the meeting by phone, please email nicolette.womack@rochesternh.net.

c.) Public Input: Due to the ongoing situation with COVID-19, the City of Rochester will be taking extra steps to allow for public input, while still ensuring participant safety and social distancing. In lieu of attending the meeting, those wishing to share comments, when permitted, with the Planning Board (Public Hearing and/or Workshop settings) are encouraged to do so by the following methods:

- **Mail:** Planning Department / Public Input, 33 Wakefield Street, Rochester, NH 03867 (*must be received at least three full days prior to the anticipated meeting date*)
- **email** nicolette.womack@rochesternh.net (*must be received no later than 4:00 pm of meeting date*)
- **Voicemail** 603-335-1338 (*must be received no later than 12:00 pm on said meeting date in order to be transcribed*)

*“Working with our community partners to preserve and enhance
the historic architecture and cultural heritage of the city of Rochester”*

Please include with your correspondence the intended meeting date for which you are submitting. *All correspondence will be included with the corresponding meeting packet (Addendum).*

I. Call to Order

II. Historic Resources Survey Kick Off

III. Adjournment

Please note: The public is invited to attend all meetings of the Historic District Commission. Contact the Planning Department if you have a disability requiring special provisions for your participation or if you have questions or concerns about the Historic District Commission or any planning related matters. Additional information and documentation on the above items is available for inspection in Planning Office, which is open from 8:00 a.m. to 5:00 p.m., Monday through Friday.