

Historic District Commission

Molly Meulenbroek, *Chair*
Martha Wingate, *V. Chair*
Mayor, Caroline McCarley
Peter Bruckner
Nancy Dibble
Marilyn Jones
Matt Winders-Alternate



Michelle Mears,
Senior Planner
Planning Department
City Hall Annex
33 Wakefield Street
Rochester, NH 03867-1917
(603) 335-1338 Phone
(603) 335-7585 Fax
michelle.mears@rochesternh.net

AGENDA

City of Rochester

HISTORIC DISTRICT COMMISSION

Wednesday September 9, 2020 at 7 pm

City Hall Annex (second floor conference room)
33 Wakefield Street, Rochester, NH

City of Rochester, NH

Preamble for Historic District Commission Meetings during COVID-19

Good Evening, as Chairperson of the (Historic District Commission), I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

a.) **Providing public access to the meeting by telephone:** At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting. The public can call-in to the below number using the conference code. This is currently set to allow the public to “listen-in” only, there will be no public comment taken during the meeting.

Phone number: 1-857-444-0744

Conference code: 689461

b.) **Public Access Troubleshooting:** If any member of the public has difficulty accessing the meeting by phone, please email PublicInput@RochesterNH.net or call 603-332-1167.

c.) **Public Input:** Due to the ongoing situation with COVID-19, the City of Rochester will be taking extra steps to allow for public input, while still ensuring participant safety and social distancing. In lieu of attending the meeting, those wishing to share comments, when permitted, with the City Council (Public Hearing and/or Workshop settings) are encouraged to do so by the following methods:

- **Mail:** Planning Department/Public Input, 33 Wakefield Street, Rochester, NH 03867
(must be received at least three full days prior to the anticipated meeting date)

*“Working with our community partners to preserve and enhance
the historic architecture and cultural heritage of the city of Rochester”*

- email michelle.mears@rochesternh.net or PublicInput@rochesternh.net (must be received no later than 4:00 pm of meeting date)
- Voicemail 603-335-1338 (must be received no later than 12:00 pm on said meeting date in order to be transcribed)

Please include with your correspondence the intended meeting date for which you are submitting. All correspondence will be included with the corresponding meeting packet (Addendum).

d.) **Roll Call:** Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

The Public may call in to:

Phone number: 857-444-0744

Conference code: 843095

The public can call-in to the above number using the conference ID #. Please remember there will be no public input allowed during this particular meeting. If any member of the public has difficulty accessing the meeting by phone, please email michelle.mears@RochesterNH.net or call 603-335-1338.

I. The meeting will be Call to Order

II. Approval August 12, 2020 Meeting Minutes

III. Administrative Approval

- a. Collec-tiques 56 North Main Street Rochester, NH Map 121 Lot 15-0006, Downtown Commercial Zone and Historic Overlay District
- b. 16 Wakefield Street Rochester, NH Map 121 Lot 15-0006, Downtown Commercial Zone and Historic Overlay District

IV. Certified Local Government Grant- Request For Proposal

V. Murals Draft Zoning Language

VI. Other Business/Non-scheduled Items

VII. Adjournment

*Please note the following:

The public is invited to attend all meetings of the Historic District Commission via the above call in number. The public is welcome to submit public input to michelle.mears@rochesternh.net or PublicInput@rochesternh.net (must be received no later than 4:00 pm of meeting date).

Postponements. For any items marked as postponements the Historic District Commission will determine at the beginning of the meeting whether to postpone the item and to which date. Interested citizens are advised to attend at the beginning of the meeting to learn the details of any proposed postponement or to contact the Planning Department for more information.

Proposed actions. Proposed actions are shown in bold caps (on final agendas). The Historic District Commission may or may not take these actions and may take other actions not stated.

Other information.

a) Files on the applications and items, above, including the full text of any proposed ordinances, regulations, or other initiatives are available for inspection in the Planning Office, from 8:30 a.m. to 4:30 p.m., Monday through Friday or via email to michelle.mears@rochesternh.net

b) Contact the Planning Department if you have questions or comments about these or any related matters or if you have a disability requiring special provision