

The Rochester Police Commission posts notice of their regular monthly meeting on **Wednesday, January 8, 2020, 1:00 P.M.** in the Police Department Lecture Hall, 23 Wakefield Street Rochester, NH

MEETING AGENDA – JANUARY 8, 2020 1:00 P.M.
POLICE DEPARTMENT, LECTURE HALL

1. **CALL TO ORDER**
 - A. Pledge
 - B. Opening Prayer
 - C. Roll Call by the Clerk
 - D. Oath of Office – Commissioner Stanley
 - E. Election of Chair
 - F. Election of Vice Chair
2. **PUBLIC COMMENT**
3. **ACCEPTANCE OF MINUTES:**
 - A. December 4, 2019
4. **OLD AND UNFINISHED BUSINESS:**
 - A. Any Unfinished Business
 - B. Other
5. **NEW BUSINESS:**
 - A. Monthly Reports
 - B. Other
6. **CORRESPONDENCE:**
 - A. Off. Riddle, Off. Williams-Hurley and Off. Govoni are thanked by a resident for compassion and kindness during a drug investigation.
 - B. Sgt. Miehle is thanked for how he addressed a custody dispute.
7. **INFORMATION:**
 - A. Information Other; enclosed with Agenda: Any discussion.
 - B. Other
8. **NON PUBLIC SESSION (Pursuant to: RSA 91-A:3)**
 - A. RSA 91-A:3 (II-a) Personnel
 - B. RSA 91-A:3 (II-e) Legal

Rochester Police Commission
Rochester, NH 03867

Derek J. Peters, Commissioner
David R. Stevens, Commissioner
Lisa M. Stanley, Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting in City Hall Council Chambers on Wednesday, December 4, 2019 at 7:00 P.M. Present at this meeting was Comm. Peters, Comm. Stevens, Comm. Stanley, Chief Toussaint, Dep. Chief Boudreau, Capt. Thomas, and Secretary Warburton. Also present were invited guests and members of the Department and public.

Chaplain Cilley was excused.

The Chair called the meeting to order at 7:00 P.M.

A. Pledge. All participated in the Pledge of Allegiance.

B. Prayer. Chairman Peters delivered the opening prayer.

C. Roll Call. The clerk called the roll marking Commissioner's Peters, Stevens and Stanley present.

2. PUBLIC COMMENT:

No Public Comment.

3. ACCEPTANCE OF MINUTES:

A. November 6, 2019 regular meeting

Comm. Stevens MOVED to accept the minutes of the November 6, 2019 meeting. Comm. Stanley SECONDED the motion. The motion to accept the minutes, PASSED unanimously.

4. OLD AND UNFINISHED BUSINESS:

There was no old or unfinished business to come before the Commission.

5. NEW BUSINESS

A. Presentation: Thank a Police Officer Day 2019. Committee members Lauren Jerr and Tanya Lee Hervey spoke about the success of the second annual Thank a Police Officer day held on September 21, 2019. This national event brings citizens and the community together to thank police officers for the good work they do in our communities every day. The generosity of the sponsors and community through "Paint the City Blue" had residents and business displaying more than 500 bows, 300 blue lights and 100 decals throughout the city expressing support for law enforcement. The art students at Spaulding decorated the downtown business windows. Sponsorships allowed us to purchase and hang flags a week prior to the event. This year was the first year of the decorating contest sponsored by Hervey's Tire was won by Al and Janice Leeman.

This is only the second year of this and it has been so successful we hope to continue to grow it to show our thanks for all the police officers do. A multitude of thank you cards from people who wished to express their thanks, as well as a video of images taken during the event were presented to the Department. The committee presented the Rochester Police Benevolent Association with a \$500 donation that will benefit the Rochester Teen night activities

On behalf of the Rochester Police Benevolent Association, the Police Department and the team that works Teen Night, Nicole Rodler thanked all of the community members for all their support, generosity and generous gifts.

Comm. Stanley thanked the committee. This is a wonderful event that has grown and we hope it continues to do that.

Chief Toussaint, on behalf of the Department added that the outpouring of support was as phenomenal this year as it was last year. The thank you cards especially mean a lot. And we are truly thankful.

Comm. Peters noted his thanks on behalf of the Commission to the committee as well as to the men and women of the department who do an extraordinary job and we are very proud they work for us in Rochester.

B. Awards and Recognitions:

1. Commendation Bar for Bravery – Officer Seager: Chief Toussaint said a medal for bravery is one of the most prestigious awards we give. It is great to see the support here tonight for the officers. Everyone knows that police work can be dangerous. Officers put their lives on the line every day. At times, that danger is ratcheted up.

Chief Toussaint said on August 3, 2019 Off. Seager was on routine patrol and attempted to stop a vehicle that did not stop. He followed this vehicle and could see the driver reaching for something. He maintained eye contact and communicated with dispatch to send additional units his way. This vehicle took a sharp turn onto Periwinkle Drive, into the Saks Mobile Home Park, which is a tightly congested area. The vehicle quickly stopped, the driver bailed out of the car, and he ran into the wood line, followed by Officer Seager. The suspect fell down a steep embankment. Officer Seager demanded the suspect show his hands. He was met with several rounds of gunfire. Officer Seager returned fire. Officer Seager kept his cool and maintained cover radioing for back up while making sure the suspect didn't try to exit the area between the homes.

Chief Toussaint said we like to think Officers know how they would react under similar circumstances, but, until you are in it, you don't truly know. If you read national news, it doesn't always happen this way.

Officer Seager held his post until he was relieved. He gave a detailed description of what happened. His personal safety was placed in danger. For his actions, he is being awarded the medal for bravery. We hope he wears this with pride for the rest of his career.

2. Distinguished Unit Action – Sgt. Cilley, Off. Garneau, Off. Costin, Off. Krochmal, Spec. Spicer. Chief Toussaint said when we have a major incident there are a multitude of people who also are involved and without their dedication this incident could have been worse. Sgt. Cilley, Off. Garneau, Off. Costin, Off. Krochmal, Spec. Spicer are the people who were on shift with Off. Seager that night.

Sgt. Cilley was the shift supervisor and he effectively coordinated efforts to get additional assistance to the area, which included the State Police helicopter, as well as additional SWAT units. Officer Garneau and Officer Costin responded to the scene to maintain perimeter for the safety of responding units and for the residents in this congested area. Officer Krochmal happened to pick up an extra shift in dispatch and along with the experienced dispatcher Ellen Spicer made notifications, maintained the phones, all while taking the normal routine calls that come into dispatch. They both performed at high levels with notifications, detailed call logs and coordinating additional responding units. For that, all of these members are recognized with the distinguished unit action.

Of note is that this is Officer Garneau's third such award. He gets a silver star showing multiple awards, the other officers get a bar for the uniform. Specialist Spicer doesn't wear a uniform, so she is presented with a certificate noting her contributions.

C. Oath of Office: Nicole Knox, Brendan Colson: Officer Knox and Officer Colson took their oaths as patrol officers, administered by Secretary Rebecca Warburton. Their families were on hand to participate and recognize their achievement.

Officer Knox grew up in Lebanon, Maine. She has been a dispatcher with us for four years and has transitioned over to patrol officer. Officer Colson grew up in Rochester, graduated Spaulding High School. He served with the US Navy. Both will be heading off to the Academy for 16 weeks in January.

A ten-minute recess was called. The meeting returned to order at 7:34 P.M.

D. City Purchasing Policy: Discussion. Dep. Chief Boudreau noted that the City had recently updated the purchasing policy. The old policy thresholds required purchases over \$1,000 have three comparable quotes. Anything over \$10,000 required a competitive bid. The new thresholds are anything up to \$5,000. doesn't require comparative quotes. From \$5001. to \$15,000 requires comparative quotes and anything over \$15,000. requires a formal bid, or work completed by a qualified vendor.

For many years, the practice of the Police Department has been that the Police Commission Chair signs off on purchase orders with amounts over \$1,000. There is nothing in policy or charter that says the Commission has to do that. We would like to come more in line with the updated City Policy.

Comm. Stanley commented that signing seems redundant.

Comm. Peters had no issue changing the practice to be in line with the new purchasing threshold. We talk about these purchases in public session anyway.

Comm. Stevens agreed, as long as the Commission knows how the funds are spent.

Comm. Stanley noted that we should amend our practice to align more closely with the dollar value in the City policy. She also noted she was not aware of the Commission's prior practice and thus would like a monthly report out on purchases over \$5,000., similar to what the City Manager does monthly. If there is value on one Commissioner knowing, the entire body should know.

Dep. Chief Boudreau noted he would start adding that data to his monthly reports

E. Monthly Reports

OPERATIONS: Ward 1 was the only ward to meet this period. Attendance was low. There was a discussion on the traffic rotary going in at North Main, Washington and Walnut intersection. We will be working on getting another resident to take the lead for this ward as Councilor Varney steps down from his role on the Council. Ward 1 will move to quarterly meetings for the foreseeable future as we work to promote attendance. The remaining wards have meetings scheduled for

Ward 1: January 8 - 7 PM - City Hall Annex
Ward 2: December - 23 - 7 PM - Frisbie Conference Center
Ward 3: January 15 - 6:30 PM - Briar Ridge Estates
Ward 4: Not Scheduled
Ward 5: January 15 - 6 PM - Community Center Conference Room 2
Ward 6: January 22 - 7 PM - City Hall Annex

The investigations bureau had 34 cases sent up from patrol for review or investigation. There are currently 59 cases assigned. There were 15 cases presented to the Grand Jury all with true bills. There were two detective call outs, both overdose death investigations. There was one polygraph and one background completed. There were 8 sex offender compliance checks. There were 296 pieces of evidence logged in, 42 items returned to owners and an additional 96 pieces destroyed. We continue to work on filling the vacant evidence technician position.

COMP STAT: While the traffic stops are lower than we want them to be, as officers are released from training, we expect proactive activities to increase. There were seven DWI arrests from accidents related to alcohol and/or drugs.

Property crimes are up 45% year to date. Much of this number is coming from thefts from motor vehicles. We implore people to lock your cars. It doesn't matter if you are in your driveway, at a friend's house, at the mall. These are crimes of opportunity. We are starting to get video from residents. We have been sharing the videos and have identified a couple of suspects, which we will be able to charge with trespass because they didn't get into the vehicle. Anyone wishing to share video of people coming in to their yards trying doors, we will take it.

Chief Toussaint said the increase in property crimes, thefts from motor vehicles, burglaries, all other thefts, is a symptom that can be tied to the bail reform situation. A small group of people do this. This is how they support themselves. We are not going to catch them every time. When we do catch them, we book them, bail them, and they go back out and do it again. This presents two issues. They are still on the street, and they don't show up to court. We had one person we could predict on his release date from jail that thefts from motor vehicles would spike. When we can't hold people, it really drives our numbers up. They are never off the street and they continue to do what they do to support themselves, which is why we see these big spikes in these crimes of opportunities.

Comm. Stanley noted that public sentiment is on the side of law enforcement, at least on social media. She understood that there was legislation introduced this session to reform bail reform. Is that going anywhere?

Chief Toussaint said he sits on the bail reform committee as a member of the NH Chief's Association. The committee has several senators, public defenders, the ACLU, all stakeholders coming together to discuss this. The one meeting the committee held thus far, there seems to be a bit of a disconnect in interpretation of the law in different courts.

In the law, there is a section that deals mostly with dangerousness where a person can be held without bail, preventative detention. There is also a section that if you have three or more failures to appear that can be considered for holding someone. What we are experiencing is as long as the crime is not violent, or a crime of dangerousness, (i.e., theft, shoplifting or burglary) they are being released immediately. It is being interpreted that if someone has no money and no source of income that any cash bail, by definition, is excessive. There is a case being argued before the NH Supreme Court. We expect a ruling soon. The committee is continuing to talk about parallel legislation to fix some of the loopholes. We have been beating the drum to keep attention on this. These are the unintended consequences of the law in my opinion.

Comm. Stanley asked how we correct this misinterpretation of the law. Is it an education issue with prosecutors or with Judges?

Chief Toussaint said I don't want to say it's a misinterpretation. It can be argued both ways. The Judges are educated people. They know the law better than I do, but I'm not reading it the same way and not all Judges are reading it the same way.

Comm. Stevens noted that sometimes the intent of one thing people don't realize the consequence the intent can cause. Sometimes, good intent has negative consequences. Which is what I think is happening in this case.

Chief Toussaint said members of the ACLU, whom sponsored the bill, and are in favor of it were at the most recent meeting. They were surprised this is happening because there was a provision put in the law that addresses it. The intent by the people who drafted the legislation is that we can look at whether someone will show up in court.

Comm. Stanley asked if there committee takes public input.

Chief Toussaint said there was no public input at the meeting he attended, so he is not sure what the standard is.

Comm. Stevens said the news has covered Police Departments taking a stand regarding the negative consequences of this.

Chief Toussaint said it is a fine line. Nobody wants to hear excuses out of the police department. But, this is so out of our hands. We are making arrest after arrest after arrest. It's not that we don't see the problems. It's not that we don't care or are lazy. We are trying to make a difference in the community and we are being stone-walled because of this.

Comm. Peters said we bring them in and an hour later, they are out only to return the same day or the next day. Then they don't appear in court so they are arrested again. Four or five times. It's a revolving door. That has to stop. Officers should be out on other calls and this is tying up resources. The arrests have to stick so we can move on.

Chief Toussaint added jail is not the remedy for all of these underlying issues that are causing people to live this lifestyle. Everyone knows about the drug problem and the mental health issues. Until we address these issues the only tool law enforcement has is to arrest people and send them to jail. We feel a bit hamstrung by this.

Comm. Stanley said when the Chief hears about opportunities for public input on legislation for this committee or other issues to please keep the Commission informed so the Commission can reach out to their contacts and garner support.

Capt. Thomas said that we had 77 drug incidents we responded to, which included arrests for possession or overdoses. We are dealing with a resurgence of meth, which causes erratic behavior. We seized drugs that included heroin, fentanyl, marijuana and prescription pills prescribed to other people.

Comm. Peters asked about the NA number for this category in 2018.

Capt. Thomas said we have been so focused on the opiate issue we were not specifically tracking this until this year. We are getting calls daily about meth so we started tracking it as drug events or incidents.

Capt. Thomas noted that violent crime is down year to date by 25%.

Comm. Stanley commented that it is horrifying to have DWI arrests up so dramatically. A 55% increase over last year. Do we have something to attribute to that increase?

Capt. Thomas said there is nothing specific. We started tracking DWI from both narcotics and alcohol. The alcohol numbers are higher. Only a few are linked to leaving an establishment. We can look more into this.

Comm. Stanley said as staffing improves this should be a focus. There is no excuse for this.

Comm. Stevens asked if officers are more trained to recognize the narcotics portion.

Dep. Chief Boudreau said we sent an officer to ARIDE training. This class is above basic field sobriety training. We have asked to host the class in 2020. The number of DWI arrests from accidents is a concern.

Capt. Thomas said when we have dedicated enforcement patrols we are working closely with the crime analyst on targeted areas.

Chief Toussaint said that motor vehicle enforcement is an incredibly important priority of mine. Not just for DWI. There are any number of arrests that can be made from a traffic stop. It is effective for law enforcement. As staffing improves, we will see us get back to prior year numbers.

CEO/ COMMUNITY ENGAGEMENT OFFICER: Off. Danie is working on the 2nd annual Christmas on the Common, Skate with a Cop and has already started planning for Wings and Wheels 2020. Off. Danie and Sgt. Babine have been working random evening shifts teaming up to combat issues related to thefts from cars, homeless camps, the downtown and suspected drug areas. They had an early patrol this week in a neighborhood experiencing thefts from motor vehicles. They came across a homeless

camp but were unable to prove anyone in the camp was involved. Once fully staffed these are things the POP unit will do, target specific problems and problem areas. Capt. Pinkham and Officer Danie provided robbery prevention tips to a local bank, and met with a local business to review active shooter and robbery prevention tips.

COMMUNICATIONS: The two new communications specialists attended SPOTS school and are progressing well through training. We held a dispatch testing this month. Oral boards will be scheduled with the top 9 scoring applicants to plan for anticipated vacancies. The dispatch supervisor attended the Primex Supervisors Academy to assist her in her new role.

The annual Project Good Morning Program Christmas party will be on December 16. For any residents not aware, Project Good Morning is a program we have hosted since 1995, focused toward elderly residents who live alone. They call in every day between 8AM and 10AM, if we have no contact by 10AM, we send an officer to check on them. Usually folks are okay, but there have been occasions where medical help was needed.

DIVERSION: Teen night had 180 youth in November. Nicole worked with the Strafford County partners on planning the Addiction Summit, which was held on November 20. Staff is working with partners to bring a movie and conversation on the impact on youth having incarcerated parents. This movie will allow service providers and community members to learn how best to help our youth, for the population of our community being raised by non-parental custodians.

As reported previously, Nicole attended the week long Juvenile Probation Transformation Certificate Program with the State team in Georgetown and is continuing the work here in NH in developing the statewide plan to roll out January 2020. This plan is to decrease the overutilization of probation and increase the amount of community based alternatives used to work with juveniles, including diversion. Overall we want a full juvenile justice transformation decreasing the amount youth touch the system. Staff will be working on this plan with the State over the next two years.

FINANCIAL: Our FY20 budget is overall in good shape. We are watching a couple of lines, such as medical services, which will be over due to exams for hiring and animal related investigations. Our budget meetings are underway for FY21. All entries are due into the system for January 10, 2020.

HIRING: Sgt. Cost has been working to prepare for the in house training of new hires Colson and Knox who start on 12/2/19. This leaves us with one full time police position still to fill. We are waiting for a background packet from a certified candidate.

Comm. Stanley asked if we are looking at staffing as part of this budget process, building that in for long term.

There is a specific format for new staff requests for the budget. We can work on this.

HOUSING: There has been a reduction in calls with the onset of colder weather. The holiday feast boxes will be distributed on December 6. There were six background checks completed for potential residents. Officer Blair was able to get several bicycle helmets for some of the children in the housing locations. Sgt. Babine has been covering several locations while both housing officers are recuperating from medical leaves.

PROSECUTION - ADULT: There were 255 new cases with 347 charges. There were 99 guilty pleas, 59 not guilty, 26 cases nol prossed. There were 80 who failed to appear, 30 found guilty by the court, 17 cases dismissed by the court and 6 cases placed on file.

PROSECUTION - JUVENILE: Juvenile prosecution had 26 petitions and motion to bring forward a diversion agreement for sentence. There were 11 arraignments (8 set for trial, 1 resolved by plea, 2 rescheduled, continued or failed to appear). There were seven trials (2 pleas, 2 guilty, 2 failed to appear, or were continued and 1 dismissed due to error on the petition). There were two review hearings, six violation hearings, five dispositional hearings. Additionally Lt. Gould completed three investigations (one contempt and two bail jumping), and nine motions to impose suspended sentence.

PURCHASING: The radio project is moving forward. We updated the finance committee on project funding for the cost of the new tower as well as notification and signalization for the Fire Department.

The on line crime reporting project is moving along and at this time there is engineering/IT work on going. We are developing our list of crimes, which we will allow for reporting on line. We will have the ability with this platform to allow more citizen reporting.

Comm. Stanley commented that once we have the on line crime reporting demo in house, she would like to look at it. She was looking at the example from a neighboring community and it was not user friendly.

Dep. Chief Boudreau said that several Massachusetts agencies as well as Portland, Maine uses the platform we will be going to, so you can see it working.

Comm. Stanley asked if it could be modified by agency. Dep. Chief Boudreau responded that he believes we can.

RENTAL PROPERTY OWNERS ASSOCIATION: Lt. Bossi attended the November RPOA meeting. Lt. Bossi spoke with them about criminal mischief, and what it takes to meet the elements of the statute. The next meeting will be on December 5th at 219 Long Hill Road in Dover at the Hellenic Center.

SCHOOL RESOURCE OFFICERS: All of the School Resource Officers are teaching LEADS in their respective schools.

High School Highlights: Officer Jackson worked with the school regarding threats made to the school, attended training at UNH, taught two drivers ed courses, consistently conducted security checks at school and throughout area of Pines. He completed 12 Offense reports, 1 Arrest report (tobacco), and a MV Accident report.

Middle School Highlights: Sgt. Deluca has been working with the school on students with social issues, as well as stress and emotional issues. He worked with the City Manager regarding students cutting through the fairgrounds, began teaching, "avoid, deny, and defend" active shooter to the sixth grade, worked on a traffic issue at the William Allen School, and attended Teen night.

Elementary School Highlights: Off. Porfido visited all nine schools. He has made regular visits to the HOPE school. He worked with the kindergarten and Maple St School on an art project, assisted a student at William Allen regarding behavioral issues, worked with staff on the traffic issue at William Allen. He also coordinated a meeting of the Explorers with the NH State Police.

Explorer Post: Officer Jackson

Officer Jackson held 2 meetings this month.

TRAINING: Officer Marshall in in field training. Officer Riddle and Officer Crawford were released to solo patrol. Officer Coffey is progressing well. We have three recruits in the home stretch at the Academy, scheduled to graduate on December 20. We have two recruits set for Academy PT testing on December 16, and hopefully both will start the Academy in January.

We are wrapping up an annual use of force training, which includes handgun, rifle and shotgun qualifications.

Several officers attended various training classes to include:

- Ofc. Seager to Advanced Roadside Impaired Driving Enforcement (ARIDE). We have also requested to host this training in 2020 for Rochester officers.
- Ofc. Johnson to Rape Aggression Defense (RAD) instructor training
- Sgt. Cilley to Coaching for Performance
- The Deputy Chief taught a refresher course on active shooter response for the para-educators of the school district.

F. Other

(1) Traffic at William Allen School. Comm. Stevens noted that a constituent raised a question about this as a safety concern. Is the Police Department aware of this issue?

Dep. Chief Boudreau said we are. It came up as a topic at the November public safety committee. There was a DPW project scheduled to start in the spring that will further exacerbate this issue with parking.

One of the big issues is that we have a school in a congested area, that when built was meant to be a walking neighborhood. Many of the kids don't walk to school any longer and adding parents and cars into the mix further complicates it. Granite Street and Sheridan Avenue are small side streets. Parking is limited to one side so when parents arrive at 2:30-2:40 for pick up, traffic, including the buses backs up on Charles, leaving people in line frustrated, and passing on solid lines just trying to get through there. The residents are concerned that emergency vehicles would not be able to get to them. Further, the residents can't even get home during this time. The Public Safety Committee is looking at traffic solutions and what can be done. The issue is the area is not made for the traffic it gets on a daily basis.

Comm. Stevens said the same issue was occurring on Maple Street and it became an issue of educating parents.

Chief Toussaint added all of the schools have similar problems. People are in their registered vehicles, going to public buildings, so we need to look at traffic pattern changes.

Comm. Stevens just wanted to ensure there is an emphasis on looking at this.

Dep. Chief Boudreau said that he doesn't want to speak for the committee. We need a better solution and we are working on it.

6. CORRESPONDENCE:

Correspondence for the month included: Captain Steven Lee of the UNH Police Department thanks Det. Geoff Moore for his assistance with a drug investigation. Brian Brown thanks the Department for diligence in verifying his bicycle was not stolen.

7. INFORMATION:

There was no discussion.

On behalf of the Police Commission Chair Peters wished everyone a joyous and safe holiday season.

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

Commissioner Stanley MOVED to enter a nonpublic session at 8:15 P.M. pursuant to RSA 91-A:3, paragraph II, section A (personnel) and section E (legal.) Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.

The non-public session closed at 9:49 P.M. on a MOTION by Comm. Stanley. SECOND by Comm. Stevens. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.

Comm. Stanley MOVED to seal the minutes indefinitely. SECOND by Comm. Stevens. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.

9. MISCELLANEOUS:

Comm. Stanley MOVED to award a merit increase on his respective anniversary date to Off. Geoff Moore (4.05%) and a merit track advancement to Off. Eric Ball and Off. Robert Frechette in accordance with the collective bargaining agreement. Comm. Stevens SECONDED the motion. The motion PASSED unanimously.

10. ADJOURNMENT:

Comm. Stevens MOVED to adjourn. SECOND by Comm. Stanley 9:50 P.M.

Respectfully Submitted

Rebecca J. Warburton
Secretary

APPROVED BY COMMISSION:

**PATROL DIVISION
MONTHLY REPORT
December 2019**

R.U.N. Program:

Ward 1: There was no scheduled meeting this month. The next scheduled meeting is January 8, 2020 at 7pm at the City Annex. Ward 1 will be going to quarterly meetings to try and bring more residents into attendance.

Ward 2: There was no meeting this month. The next meeting is scheduled for January 27, 2020 at 6:30pm at the Frisbie Memorial Hospital Conference Center.

Ward 3: There was no meeting this month. The next meeting is scheduled for January 15, 2020 at 6:30pm at the Briar Ridge Estates Community Room.

Ward 4: There is no new information since the last reporting. The next meeting will be at the City Hall Annex building, at 6:30pm on January 14th.

Ward 5: There was no scheduled meeting this month. The next scheduled meeting is January 15, 2020 at 6pm at the Community Center in conference room 2.

WARD 6: The next meeting will be on January 22, 2020 at 7pm at city hall annex.

HONOR GUARD: The Honor Guard participated in the Annual Rochester Holiday Parade by providing a flag detail to march. We have been approved and are making preparations to participate in the Battle of the Badges, C.H.a.D. game on March 15, 2020.

RPOA: Lt. Bossi attended the Rental Property Owners Association meeting on December 5th. Lt. Bossi went over property crime information and numbers. He spoke about the increase in theft from motor vehicles in the month of November, and provided some crime prevention tips. Lt. Bossi informed them about the Ring Neighborhood app that allows them to see activity captured on Ring cameras in their neighborhoods, and answered some questions about cameras and providing video to the PD. Lt. Bossi spoke about the POP Unit and the types of things they will work on, and the benefits of the unit. Lt. Bossi was provided a tip on a possible drug location, which was shared with Detective Moore. The next meeting will be on January 9, 2020 at 8am at the Hellenic Center, 219 Long Hill Road in Dover.

K-9: This month the Rochester K-9 unit responded to five calls—four were tracks and one was a drug search. All of the tracks were in Rochester, and the drug search was in Raymond for a school search.

Comp Stat: Field activity had doubled since last month, and was up significantly from this same month last year. We have had some good proactive work that has in one case

generated a search warrant on a vehicle in which heroin and meth were located. The suspect in this case will be charged on a warrant soon. Other arrests from stops included two marijuana cases and a couple drug related warrants as well as a Bench Warrant for prostitution. The other arrests were mostly MV related offenses.

With accidents, most happened on Tuesdays and Fridays between 2 and 4pm. Our highest roads were North Main, South Main, and Farmington Road at 9 accidents each. There were a total of 19 parking lot accidents, no specific lots being an issue or specific circumstance.

The DWI's are occurring in various parts of the city. There were 8 on eves, 3 on days and 2 on midnights. Two arrests were from proactive traffic enforcement. A majority of the DWI's were reported as welfare checks at different locations.

In Property Crime we did not see anything concerning in Burglaries. There were two garages broken into over the month, but these do not appear to be related. We solved and made an arrest in a business burglary case.

Theft from motor vehicles is an on-going problem. All the vehicles have been unlocked, and most of the items taken are not traceable. We do have two suspects we are looking for who are known to us, and who were seen on a camera. We have also tapped into the Neighborhood Ring app as a resource for hopefully identifying folks caught on Ring video in or around these incidents. Our POP Unit has adjusted hours to hit some of the areas at the times it is happening as well as attended neighborhood meetings. With MV Theft, we did not see any problems, one was a U-Haul that initially was not returned timely, but has since been returned. The other was a roommate situation and the vehicle was involved in a hit and run in Maine.

Drug Possession cases have been from accidents, warrants, DV arrests, Robbery arrests, kids at SHS, traffic stops, and DUI arrests. We have seen pills, heroin, meth, and marijuana in these cases. With OD's, they are still mostly what would appear to be opioid related. The two fatal situations are still waiting for toxicology to come back.

In Violent Crimes we had two Robberies. Arrests were made in both cases. One was the Service Credit Union, and the other would appear to be a drug related matter and not a random act. There were no other notable concerns in violent crimes, and YTD the violent crimes are down 24%.

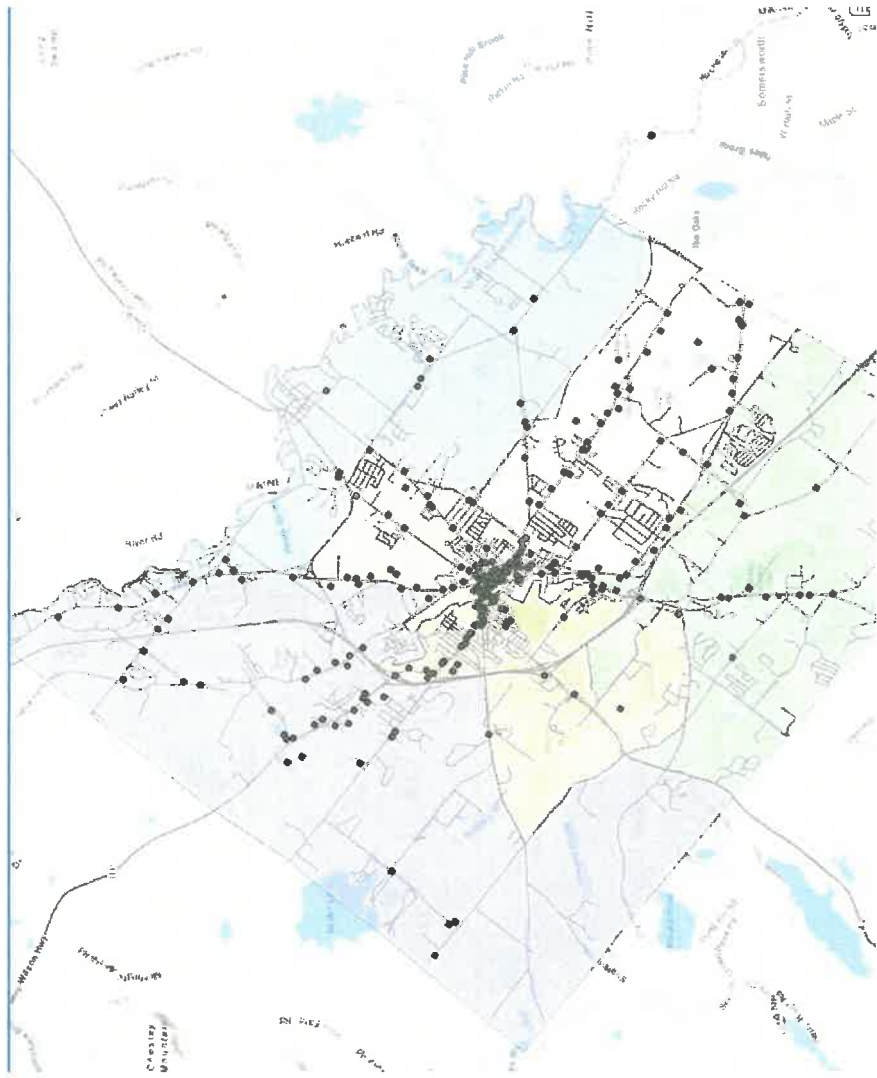
Respectfully submitted,

Captain Jason Thomas

Rochester Police Department

November 2019 Comp Stat Report



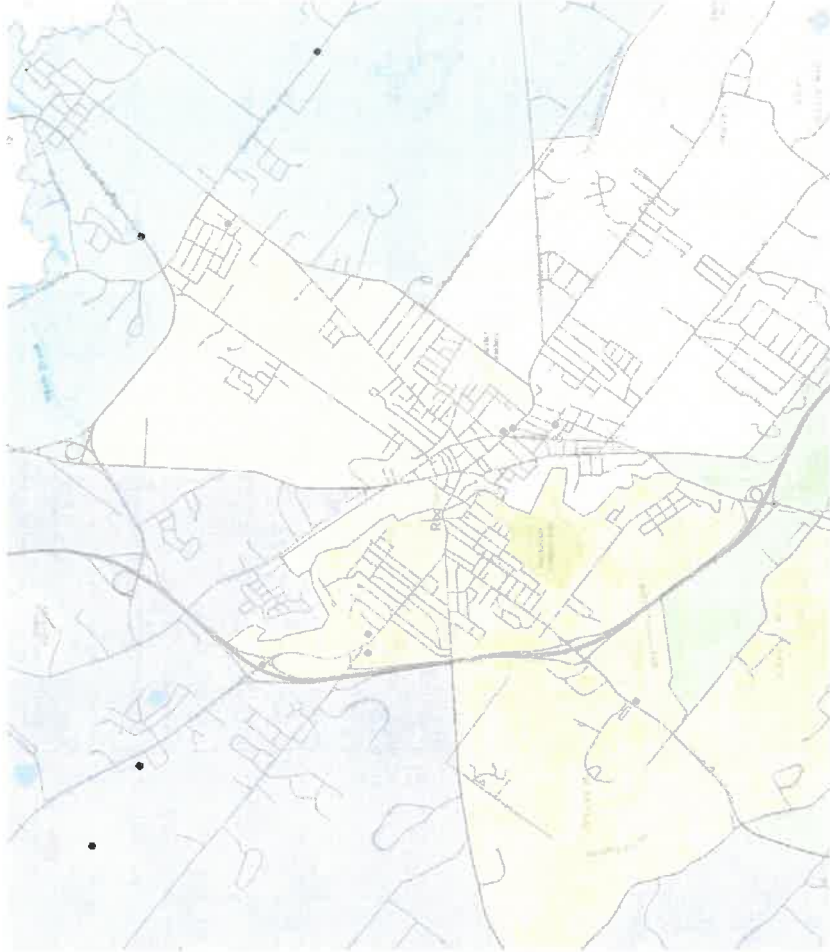


Traffic Stops

- 555 Traffic Stops.
- 32 Arrests
- 9 Summons
- 494 Warnings

Continued trend of majority of traffic stops occurring in high density, downtown area.





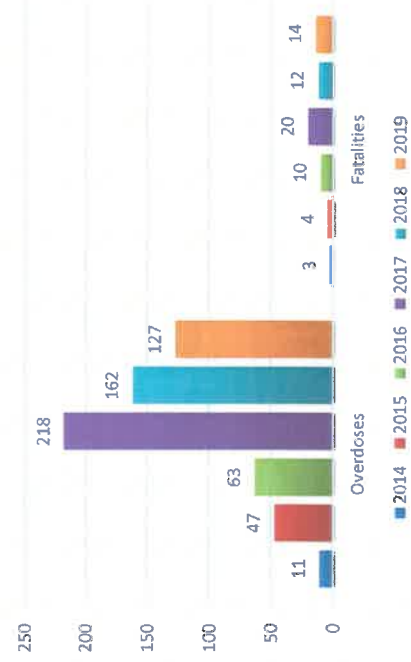
13 DWI arrests

- 7 arrests result of welfare check
- 4 arrests result of traffic accident
- 2 arrest result of motor vehicle stop
- No identifiable trend
- 1 individual claimed she was drinking at 99 Restaurant in Dover. She was located during a welfare check.
- 1 individual claimed she was drinking at Smokey's, her incident resulted in a crash.
- 1 individual had been drinking at home and drove to McDonalds where he was apprehended after a welfare check.



Drug Incidents

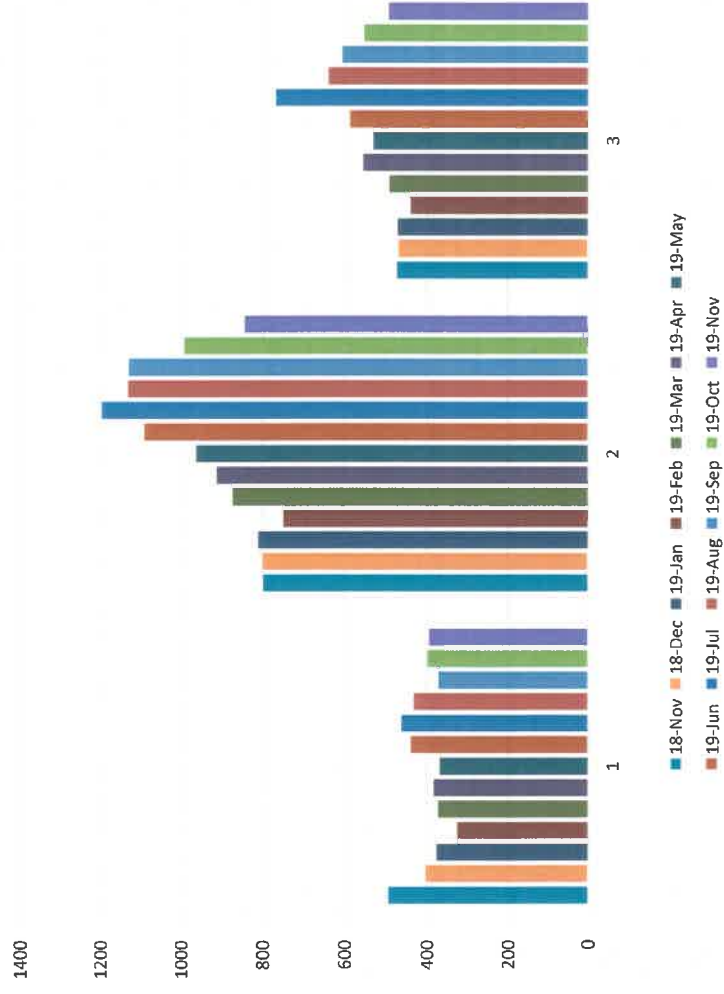
| All Incident Reports | | | | | | | | | | | | | |
|----------------------|-----------|-----------|------------|-----------|-------------|-----------|------------|------------|----------|-----------------------|-----------------------|------------|--|
| Specific Crimes | Nov-19 | Nov-18 | % Change | Oct-19 | % Change | Sep-19 | YTD-19 | YTD-18 | % Change | YTD 2019 Closure Rate | YTD 2018 Closure Rate | YTD 17 | |
| Possession | 12 | 15 | -20% | 13 | -8% | 13 | 124 | 158 | -22% | 84% | 89% | 179 | |
| Drug Events | 14 | N/A | N/A | 64 | -78% | 52 | 354 | N/A | N/A | | | N/A | |
| Overdoses | 9 | 9 | 0% | 8 | 13% | 10 | 118 | 162 | -27% | | | 218 | |
| Fatal | 2 | 2 | 0% | 0 | 0% | 2 | 10 | 12 | -17% | | | 20 | |
| Total Drug | 35 | 24 | 46% | 77 | -55% | 65 | 478 | 320 | | | | 417 | |
| Arrests | | | | | | | | | | | | | |
| Specific Crimes | Nov-19 | Nov-18 | % Change | Oct-19 | % Change | Sep-19 | YTD-19 | YTD-18 | % Change | YTD 17 | | | |
| Possession | 9 | 15 | -40% | 9 | 0% | 12 | 104 | 141 | -26% | 167 | | | |



2019 Threshold

| Crime | Monthly Average | Normal Range | Current Month | Activity Level |
|---------------------|------------------------|---------------------|----------------------|-----------------------|
| Accidents | 86 | 72-100 | 102 | Slightly High |
| Traffic Stop | 772 | 426-1118 | 555 | Normal |
| DWI | 7 | 5-10 | 13 | Slightly High |
| Robbery | 2 | 0-3 | 2 | Normal |
| Aggravated Assault | 6 | 3-8 | 3 | Normal |
| Simple Assault | 39 | 30-47 | 22 | Low |
| Burglary | 9 | 5-13 | 4 | Slightly Low |
| Shoplifting | 24 | 17-31 | 11 | Low |
| Theft from Building | 18 | 11-25 | 22 | Normal |
| Theft from MV | 16 | 7-25 | 24 | Normal |
| MV Theft | 3 | 1-5 | 3 | Normal |
| Vandalism | 35 | 27-43 | 28 | Normal |
| Possession | 16 | 10-21 | 12 | Normal |
| Crime | Monthly Average | Normal Range | Current Month | Activity Level |
| Violent | 46 | 36-56 | 27 | Low |
| Property | 123 | 94-151 | 102 | Normal |

Calls for Service by Month 2019



**DV COMPSTAT
November 2019**

Breakdown of Domestic Violence cases for the month of November:

Misdemeanor Arrests: 15. Of those 15, two cases involved non-arrest calls for service in the preceding 12 months. Both were intimate partner cases.

Felony Arrests: 3. Of those 3, one involved a non-arrest call for service in the preceding 12 months. This was a familial case (adult brothers).

No-arrest: 11.

Total Cases: 29



**SUPPORT SERVICES DIVISION
MONTHLY REPORT
DECEMBER 2019**

**NEW BUSINESS MONTHLY
REPORT SUPPORT**

INVESTIGATIVE SERVICES BUREAU (ISB):

- 38 TOTAL CASES SENT TO ISB FROM PATROL OR DETECTIVE GENERATED
- 68 TOTAL CASES BEING INVESTIGATED CURRENTLY
- 32 cases presented at Grand Jury with 32 true bills
- 3 phones analyzed with Cellebrite
- There were 3 callouts during this period (2 OD Death Investigations and 1 Second Degree Assault).
- 1 Evidence callouts (DV Investigation)
- 3 Polygraph examinations
- 3 Background investigations
- 3 Sexual offender compliance checks
- 0 Pawn shop compliance checks
- For the past couple of months Sgt. Emerson and Det. Rousseau have taken over all evidence duties with the reassignment of Steve Kerlee a few months ago. A background investigation is underway on a candidate.

EVIDENCE:

- Number of pieces taken in: 214
- Number of pieces returned: 52
- Number of pieces destroyed: 28

COMMUNITY ENGAGEMENT OFFICER (CEO):

- Officer Danie and Sgt. Babine have been working on the thefts from vehicles with the Crime Analyst. The focus has been to put cases together for officers through use of the Ring App, researching cases and getting officers to make positive ID. A suspect has been identified and charges are pending.
- Officer Danie and Sgt. Babine continue to alter shifts to be extra eyes during the early morning hours when thefts from vehicles occur.
- Officer Danie has also been very busy with all of his responsibilities. In addition to his normal duties Officer Danie worked the tree lighting, attended a Christmas Party at the Children's Home and took part in shop with a cop. He is organizing the annual Skate with a Cop scheduled for February 1, 2020
- Officer Danie has been assisting with the firearms program for the new hires.
- Officer Danie worked with Detective Moore on the issues at a Summer Street residence.
- Sgt. Babine has been filling in for Sgt. Cost regarding training while Sgt. Cost recovers from a medical procedure. The two new hires both passed the entry PT for the academy, which begins on January 6th. We have been updating their training and getting them through the firearms program.

COMMUNICATION CENTER - DISPATCH:

- Khristine is now “solo headset” and filling the open dayshift position.
- Interviews for the final open position and a background is underway.
- Dispatch started union negotiations for their upcoming new contract
- Khristine and Jolene attended trainings for the month of December. One regarding talking to suicidal callers and the other was on how to utilize tools protecting law enforcement.
- Our annual Project Good Morning Christmas party was held on December 16th at Granite Steak and Grill- we had 11 out of 14 members attend. We were able to deliver to the homes of the others. It was a fantastic turnout and we would like to thank Granite Steak and Grille for their hospitality and generosity during this time of year.
- We received a new wireless headset in the center to demo with the radios and phones. We were able to iron out a few kinks and will be ordering the remaining three others for the other dispatch stations. These headsets will allow the dispatchers to use the radio and phone through the headset rather than one device at a time.

ADULT PROSECUTION

- Cases: 289
- Charges: 440
- Guilty Plea: 129
- Not Guilty Plea: 106
- Nol Pros: 45
- Failure to Appear: 120
- Guilty by Court: 12
- Dismissed by Court: 6
- POF: 4
- Continued: 18

JUVENILE PROSECUTION/ SCHOOL RESOURCE OFFICERS/ EXPLORERS

Juvenile Prosecution:

New cases:

- Petitions: 10
- Diversion: 5
- CHINS: 0
- Motions To Impose Suspended Sentences: 0
- Motions to Bring Forward a Diversion Agreement for Sentence: 0
- Completed new investigation: 1

Hearings:

- 1 = Show Cause
- 0 = Emergency Placement AND/OR Arraignment
- 5 = Arraignments (set for trial)
- 0 = Arraignments (resolved with a plea)
- 1 = Arraignment rescheduled, MTC, FTA
- 5 = Review hearings
- 4 = Violation hearings

- 9 = Trials resolved with a plea
- 1 = Trials with True (guilty) finding
- 2 = Trials either FTA or MTC
- 1 = Nol Prossed due to juvenile not competent to stand trial
- 2 = Dispositional Hearing

Completed Investigation District Courts Cases:

- 15 Investigations/complaint/warrant for **Bail Jumping** from District Court
- 1 Investigation/complaint/warrant for **Theft** from District Court
- 9 Motion to **Impose suspended** sentences or Motions to **Bring case forward for trial**

Other:

- 46 hours: doing District Court/Prosecution work typically done by an Administrative Assistant
- 11/27 Use of Force Training and pistol qualification
- 12/4 District Court text message pilot program meeting (also attended by Chief Toussaint and Captain Pinkham)
- Kronos schedule system training
- 12/6 shot gun qualification
- 12/7 Teen Night
- 12/23 handled District Court arraignments for Attorney Mitrushi

SRO highlights:

High School: Officer Jackson

- Officer Jackson worked with the school regarding the surveillance cameras and addressing areas where the cameras need to cover, but at the moment do not
- Provided a special needs student with a bicycle from the PD
- taught LEAD classes
- completed the monthly/daily security checks both inside and outside the building
- served food and handed out presents to underprivileged students
- Teen Night

Middle School: Sgt. Deluca

- Due to Officer Porfido being out for more than 2 weeks with a medical issue, Sgt. Deluca consistently visited 8 elementary schools during that time
- Attended Teen Night
- worked on a project for Deputy Chief Boudreau with the William Allen School
- worked with specific students, teaching them common social ques, etc.
- worked with 12 different students regarding issues of interventions, stress issues for the students and how they can deal with it, etc.
- graduated 160 students from LEAD
- completed the monthly/daily security checks both inside and outside the building
- is assisting with an issue regarding the Fair Grounds w/the City Manager and DPW
- teaching ADD with 6th grade students
- worked with St. Charles Home regarding ADD

- worked with the Guidance Department at RMS regarding a fund raiser for underprivileged children at Christmas (raised over \$500 in the first 3 days, total of \$1,500)
- working on a phone harassment investigation

Elementary School (9): Officer Porfido

- Officer Porfido was out sick for approximately 2 weeks this month.
- working with McDonalds for 500 gift cards for deserts to hand out to deserving students
- participated in the Explorer Post meetings
- Dealing with McClelland School regarding a suspended student and related issues
- School Street issues involving students
- working with Officer Danie for Skate w/a Cop night
- met with many parents this month
- worked on meeting with several students on a regular basis during different school lunches
- Officer Porfido personally purchased gift cards for deserving students as it relates to LEAD's curriculum
- participates in morning recess to play with kids
- there is a group of kids that Officer Porfido works with regarding their reading skills
- assisting Officer Robinson regarding a juvenile bullying matter that happens after school as a student walks home

Explorer Post: Officer Jackson

- held two Explorer meetings this month, all has been going well.
- started the process of the Re-Charter for the Post.

DIVERSION PROGRAM/TEEN DRUG COURT

- December's Teen Night had great attendance again, with 201 youth participating in the evening's events. We had Avis Goodwin Community Health and our Strafford County Prevention partners as the local service providers connecting to the youth for the month.
- Staff is working with partners on bringing a movie and conversation around the impact on youth of having incarcerated parents to be shown February 21st at the Community Center. This movie will allow service providers and community members to learn how best to help our youth, as our community faces a large population of youth being raised by non-parental custodians.
- Staff continues to work with on the Juvenile Probation Transformation Certificate Program with the State team in developing the state-wide plan be submitted January 10, 2020. This plan is meant to decrease the overutilization of probation and increase the amount of community based alternatives used to work with juveniles, including diversion. The intent overall is a full juvenile justice transformation with the intent to decrease the amount youth touch the juvenile justice system. Staff will be working on this plan with the State over the next two years.
- Staff worked with the NH Juvenile Court Diversion Network on a Service to Science submission for the tool and processes we use in diversion to be declared evidence -based practices. The first step was completed in December and Staff will be working on the second interviews for February.
- Staff met with Representative Gerri Cannon from Somersworth to educate the Representative on what and how juvenile court diversion works, as the Representative has submitted legislation to increase the utilization of diversion for first-time offenders. Rep Cannon will be working with the State JJ Transformation team to help champion that legislation.

HOUSING:

- RPD and Rotary delivered holiday food boxes with Housing Staff. There were three resident Christmas breakfasts were held as well. Several officers attended and mingled with housing residents.
- Sgt. Babine covered the housing needs for just over two weeks while Officer Blair was out. There were no real issues and Officer Blair is back to full duty.
- We still have the absence of Officer Funk at this time.
- There were only 19 police related calls for service this month and seven criminal background checks for new applicants.

Respectfully Submitted,

Captain Todd Pinkham
Support Services Division

ADMINISTRATIVE MONTHLY REPORT
December 2019

Financial/Purchasing

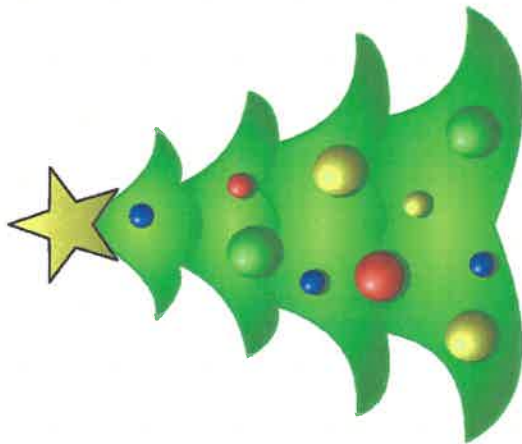
- We are still waiting for full council approval of the additional \$250,000 funding to complete the radio project, which the Finance committee approved in November. It is now scheduled for a vote on January 7th as part of the projects to utilize the excess fund balance.
- The online crime reporting software project remains on schedule and on track for a go-live date in March. Currently there is some engineering/IT work which is continuing which will be followed by IMC completing some work on our system to allow for the transfer and conversion of data into the IMC report format.
- In review of our FY20 budget we overall are in good shape in our O&M lines. The one line we have had to make transfers to is the medical services line due to the hiring we have done this year. The cruiser maintenance line which typically is one to watch is in very good shape.
- The greater part of this month had been dedicated to the development of our FY21 operating and CIP budget. Our O&M lines have a max increase of 2%. Anything over that requires the issues and options forms. All of our entries are complete and in line with the with the mandate from the City Manager.
- Currently we still have no solid timetable to for the arrival of our two new frontline cruisers.
- We have had no purchases of \$5000 or more which would require a signature from the commission this month.

Training/Hiring

- Sgt. Cost has been out for most of the month due to medical procedure and recovery, he is expected to be back in the beginning of January. Sgt. Babine has been covering for him in his absence.
- Recruits Miller, Bilodeau, and Flathers graduated from the NH Police Academy on 12/20/19. They spent their first week back in re-fresher in house training and now have started their field training program. We expect them to finish their field training in early March.
- The background investigation has continued for the certified officer for our last open position. The background is expected to be done the first week on January.

- New Officer Jonathan Marshall is currently in phase 2 of his field training program. He appears to be progressing positively through the program. Due to his limited experience prior to employment here we have tailored his training as if he had no prior experience to ensure we help him develop a solid foundation.
- Ofc. Marshall also completed his required physical agility testing for the academy this month and will have his certification re-instated.
- Recruits Colson and Knox have been working on several areas during their in house training prior to starting the academy on 1/6/20.

Respectfully Submitted,
Gary Boudreau
Deputy Chief of Police



**December 2019
Expense & Revenue Reports**



FOR 2020 06

| ACCOUNTS FOR: 1000 GENERAL FUND | ORIGINAL APPROP | TRANSFERS/ ADJUSTMENTS | REVISED BUDGET | YTD EXPENDED | ENC/REQ | AVAILABLE BUDGET | PCT USED |
|------------------------------------|-----------------|---------------------------|----------------|--------------|-----------|------------------|----------|
| 12010053 561032 OTHER OPERATION | 16,885 | 0 | 16,885 | 1,604.48 | 3,066.25 | 12,214.27 | 27.7% |
| 12010053 562200 ELECTRICITY | 60,000 | 0 | 60,000 | 24,144.98 | 35,119.18 | 7,335.84 | 98.8% |
| 12010053 562400 HEATING FUEL | 7,984 | 0 | 7,500 | 3,350.30 | 4,149.70 | .00 | 100.0% |
| 12010053 562600 VEHICLE FUEL | 77,984 | -435 | 77,549 | 15,929.79 | .00 | 61,619.21 | 20.5% |
| 12010053 573401 ADMIN EQUIPMENT | 1,500 | 0 | 1,500 | 4,579.94 | 155.65 | 1,344.35 | 10.4% |
| 12010053 573900 OTHER EQUIPMENT | 14,244 | -544 | 13,700 | 800.00 | .00 | 9,120.06 | 33.4% |
| 12010053 581000 DUES AND FEES | 2,520 | 0 | 2,520 | 5,118.39 | 1,342.00 | 378.00 | 85.0% |
| 12010053 589007 CITY WIDE PROGR | 15,750 | 0 | 15,750 | 1,065,193.44 | 9,273.07 | 1,358.54 | 91.4% |
| TOTAL PD ADMINISTRATIVE SERVICES | 1,976,055 | 0 | 1,976,055 | 1,065,193.44 | 97,600.62 | 813,260.94 | 58.8% |
| 12012453 PD PATROL SERVICES | | | | | | | |
| 12012453 511001 SALARIES - FULL | 3,040,202 | 0 | 3,040,202 | 1,364,660.42 | .00 | 1,675,541.58 | 44.9% |
| 12012453 511002 SALARIES - PART | 48,787 | 0 | 48,787 | 25,095.59 | .00 | 23,691.41 | 51.4% |
| 12012453 511003 SALARIES - EARL | 92,769 | 0 | 92,769 | 28,572.04 | .00 | 64,196.96 | 30.8% |
| 12012453 511004 SALARIES - HOLI | 128,978 | 0 | 128,978 | 87,490.06 | .00 | 41,487.94 | 67.8% |
| 12012453 511099 SALARIES - ADJU | 1,571 | 0 | 1,571 | .00 | .00 | 1,571.00 | 0% |
| 12012453 513001 OVERTIME - REGU | 108,546 | 0 | 108,546 | 68,357.03 | .00 | 40,188.97 | 63.0% |
| 12012453 513002 OVERTIME - TRAI | 28,940 | 0 | 28,940 | 14,311.57 | .00 | 14,628.43 | 49.5% |
| 12012453 514000 EDUCATION INCEN | 21,000 | 0 | 21,000 | 9,172.71 | .00 | 11,827.29 | 43.7% |
| 12012453 516000 LONGEVITY | 0 | 0 | 0 | 1,500.00 | .00 | -1,500.00 | 100.0%* |
| 12012453 521100 HEALTH INSURANC | 460,576 | 0 | 460,576 | 209,961.65 | .00 | 250,614.35 | 45.6% |
| 12012453 521200 DENTAL INSURANC | 11,244 | 0 | 11,244 | 5,399.39 | .00 | 5,844.61 | 48.0% |
| 12012453 521300 LIFE INSURANCE | 464 | 0 | 464 | 250.57 | .00 | 213.43 | 54.0% |
| 12012453 522000 SOCIAL SECURITY | 48,101 | 0 | 48,101 | 22,069.36 | .00 | 26,031.64 | 45.9% |
| 12012453 523000 RETIREMENT CONT | 960,386 | 0 | 960,386 | 436,317.39 | .00 | 524,068.61 | 45.4% |
| 12012453 528001 DISABILITY INSU | 0 | 0 | 0 | 15.01 | .00 | -15.01 | 100.0%* |
| TOTAL PD PATROL SERVICES | 4,951,564 | 0 | 4,951,564 | 2,273,172.79 | .00 | 2,678,391.21 | 45.9% |
| 12012553 PD SUPPORT SERVICES | | | | | | | |
| 12012553 511001 SALARIES - FULL | 145,718 | 0 | 145,718 | 75,759.00 | .00 | 69,959.00 | 52.0% |
| 12012553 511002 SALARIES - PART | 195,384 | 0 | 195,384 | 73,193.56 | .00 | 122,190.44 | 37.5% |
| 12012553 511099 SALARIES - ADJU | 1,749 | 0 | 1,749 | .00 | .00 | 1,749.00 | 0% |
| 12012553 513001 00589 OT ADMINIS | 3,000 | 0 | 3,000 | 499.77 | .00 | 2,500.23 | 16.7% |
| 12012553 513002 OVERTIME - TRAI | 0 | 0 | 0 | 736.58 | .00 | -736.58 | 100.0%* |
| 12012553 516000 LONGEVITY | 2,530 | 0 | 2,530 | 1,465.00 | .00 | 1,065.00 | 57.9% |
| 12012553 521100 HEALTH INSURANC | 31,737 | 0 | 31,737 | 16,542.42 | .00 | 15,194.58 | 52.1% |



FOR 2020 06

| ACCOUNTS FOR: 1000 GENERAL FUND | ORIGINAL APPROP | TRANSFERS/ ADJUSTMTS | REVISED BUDGET | YTD EXPENDED | ENC/REQ | AVAILABLE BUDGET | PCT USED |
|------------------------------------|--------------------|-------------------------|-------------------|--------------|-----------|---------------------|-------------|
| 12012553 521200 DENTAL INSURANC | 900 | 0 | 900 | 449.85 | .00 | 450.15 | 50.0% |
| 12012553 521300 LIFE INSURANCE | 228 | 0 | 228 | 145.93 | .00 | 82.07 | 64.0% |
| 12012553 522000 SOCIAL SECURITY | 25,885 | 0 | 25,885 | 11,257.81 | .00 | 14,627.19 | 43.5% |
| 12012553 523000 RETIREMENT CONT | 17,010 | 0 | 17,010 | 8,429.80 | .00 | 8,580.20 | 49.6% |
| 12012553 528001 DISABILITY INSU | 1,674 | 0 | 1,674 | 770.86 | .00 | 903.14 | 46.0% |
| TOTAL PD SUPPORT SERVICES | 425,815 | 0 | 425,815 | 189,250.58 | .00 | 236,564.42 | 44.4% |
| TOTAL GENERAL FUND | 7,353,434 | 0 | 7,353,434 | 3,527,616.81 | 97,600.62 | 3,728,216.57 | 49.3% |
| TOTAL EXPENSES | 7,353,434 | 0 | 7,353,434 | 3,527,616.81 | 97,600.62 | 3,728,216.57 | |



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CITY OF ROCHESTER
YTD FY20

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FOR 2020 06

| | ORIGINAL APPROP | TRANSFRS/ ADJSTMNTS | REVISED BUDGET | YTD EXPENDED | ENC/REQ | AVAILABLE BUDGET | PCT USED |
|-------------|-----------------|---------------------|----------------|--------------|-----------|------------------|----------|
| GRAND TOTAL | 7,353,434 | 0 | 7,353,434 | 3,527,616.81 | 97,600.62 | 3,728,216.57 | 49.3% |

** END OF REPORT - Generated by Rhonda Young **



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|CITY OF ROCHESTER
|YTD DISPATCH FY20

12/30/2019 09:39
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FOR 2020 06

ACCOUNTS FOR:
1000 GENERAL FUND

12030153 DISPATCH CENTER

| | ORIGINAL APPROP | TRANFRS/ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENC/REQ | AVAILABLE BUDGET | PCT USED |
|----------------------------------|-----------------|------------------|----------------|--------------|----------|------------------|----------|
| 12030153 511001 SALARIES - FULL | 509,061 | 0 | 509,061 | 229,869.21 | | 279,191.79 | 45.2% |
| 12030153 511002 08536 SALARIES - | 2,000 | 0 | 2,000 | 5,036.11 | | -3,036.11 | 251.8%* |
| 12030153 511004 SALARIES - HOLI | 18,794 | 0 | 18,794 | 13,337.12 | | 5,456.88 | 71.0% |
| 12030153 513001 OVERTIME - REGU | 34,000 | 0 | 34,000 | 17,757.89 | | 16,242.11 | 52.2% |
| 12030153 513002 OVERTIME-TRAINI | 10,000 | 0 | 10,000 | 2,375.46 | | 7,624.54 | 23.8% |
| 12030153 516000 LONGEVITY | 2,250 | 0 | 2,250 | 1,849.98 | | 400.02 | 82.2% |
| 12030153 521100 HEALTH INSURANC | 136,038 | 0 | 136,038 | 54,728.95 | | 81,309.05 | 40.2% |
| 12030153 521200 DENTAL INSURANC | 3,324 | 0 | 3,324 | 1,430.93 | | 1,893.07 | 43.0% |
| 12030153 521300 LIFE INSURANCE | 879 | 0 | 879 | 464.64 | | 414.36 | 52.9% |
| 12030153 522000 SOCIAL SECURITY | 40,989 | 0 | 40,989 | 19,303.23 | | 21,685.77 | 47.1% |
| 12030153 523000 RETIREMENT CONT | 64,135 | 0 | 64,135 | 29,571.39 | | 34,563.61 | 46.1% |
| 12030153 526000 WORKERS' COMPEN | 1,367 | 0 | 1,367 | 696.85 | 670.15 | .00 | 100.0% |
| 12030153 528001 DISABILITY INSU | 4,935 | 0 | 4,935 | 2,454.83 | | .00 | 49.7% |
| 12030153 534001 STATE FEE COMPU | 3,300 | 0 | 3,300 | 458.00 | 458.00 | 2,840.00 | 27.8% |
| 12030153 534003 SOFTWARE MAINT/ | 4,500 | 0 | 4,500 | .00 | 1,716.00 | 2,784.00 | 38.1% |
| 12030153 543002 EQUIPMENT MAINT | 4,130 | 0 | 4,130 | .00 | 4,130.00 | .00 | 100.0% |
| 12030153 552003 GENERAL LIABILI | 29,360 | 0 | 29,360 | 21,004.94 | 1,241.00 | 7,100.00 | 75.8% |
| 12030153 553000 COMMUNICATIONS | 2,867 | 0 | 2,867 | 2,626.00 | | .00 | 100.0% |
| 12030153 554000 ADVERTISING | 500 | 0 | 500 | 315.14 | | 184.86 | 63.0% |
| 12030153 558000 TRAVEL | 68 | 0 | 68 | .00 | | 68.00 | .0% |
| 12030153 561003 OFFICE SUPPLIES | 2,000 | 0 | 2,000 | 607.90 | | 1,392.10 | 30.4% |
| 12030153 561010 CLOTHING | 1,250 | 0 | 1,250 | 385.26 | 85.98 | 778.76 | 37.7% |
| 12030153 561032 OTHER OPERATION | 1,300 | 0 | 1,300 | .00 | 199.00 | 1,101.00 | 15.3% |
| 12030153 573401 ADMIN EQUIPMENT | 2,500 | 0 | 2,500 | 235.90 | 450.00 | 1,814.10 | 27.4% |
| 12030153 581000 DUES AND FEES | 2,312 | 0 | 2,312 | .00 | | 2,312.00 | .0% |
| 12030153 581000 DUES AND FEES | 469 | 0 | 469 | 339.00 | | 130.00 | 72.3% |
| TOTAL DISPATCH CENTER | 882,328 | 0 | 882,328 | 404,848.73 | 9,205.19 | 468,274.08 | 46.9% |
| TOTAL GENERAL FUND | 882,328 | 0 | 882,328 | 404,848.73 | 9,205.19 | 468,274.08 | 46.9% |
| TOTAL EXPENSES | 882,328 | 0 | 882,328 | 404,848.73 | 9,205.19 | 468,274.08 | 46.9% |

FOR 2020 06

| | ORIGINAL APPROP | TRANSFRS/ ADJUSTMTS | REVISED BUDGET | YTD EXPENDED | ENC/REQ | AVAILABLE BUDGET | PCT USED |
|-------------|-----------------|---------------------|----------------|--------------|----------|------------------|----------|
| GRAND TOTAL | 882,328 | 0 | 882,328 | 404,848.73 | 9,205.19 | 468,274.08 | 46.9% |

** END OF REPORT - Generated by Rhonda Young **



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CITY OF ROCHESTER
YTD REVENUE FY20

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FOR 2020 06

ACCOUNTS FOR:
1000 GENERAL FUND





| | ORIGINAL ESTIM REV | ESTIM REV ADJUSTMTS | REVISED EST REV | ACTUAL YTD REVENUE | REMAINING REVENUE | PCT COLL |
|---------------------------------|-----------------------|------------------------|--------------------|-----------------------|----------------------|-------------|
| 12011 POLICE CITY REVENUE | | | | | | |
| 12011 400407 PISTOL PERMITS | -2,000 | 0 | -2,000 | -765.50 | -1,234.50 | 38.3%* |
| 12011 402110 INCOME FROM COPY M | -5,000 | 0 | -5,000 | -10,932.18 | 5,932.18 | 218.6% |
| 12011 402111 OUTSIDE SECURITY S | -255,000 | 0 | -255,000 | -118,345.48 | -136,654.52 | 46.4%* |
| 12011 402115 ALARM FEES | -5,000 | 0 | -5,000 | -400.00 | -4,600.00 | 8.0%* |
| 12011 402121 DOG SHELTER & TRAN | -1,600 | 0 | -1,600 | -979.00 | -621.00 | 61.2%* |
| 12011 402122 DOG FINES | -14,000 | 0 | -14,000 | -16,283.00 | 2,283.00 | 116.3% |
| 12011 405201 COURT FINES | -10,000 | 0 | -10,000 | -450.91 | -9,549.09 | 4.5%* |
| 12011 405202 PARKING TICKETS | -5,000 | 0 | -5,000 | -2,125.00 | -2,875.00 | 42.5%* |
| 12011 405203 EXCESS ALARM PENAL | -800 | 0 | -800 | -100.00 | -700.00 | 12.5%* |
| 12011 406201 MISCELLANEOUS REVE | -8,000 | 0 | -8,000 | -4,657.21 | -3,342.79 | 58.2%* |
| 12011 406209 POLICE RESTITUTION | -1,000 | 0 | -1,000 | -226.35 | -773.65 | 22.6%* |
| 12011 406210 WITNESS FEES | -7,000 | 0 | -7,000 | -2,141.15 | -4,858.85 | 30.6%* |
| 12011 406216 HOST TRAINING FEES | -6,000 | 0 | -6,000 | .00 | -6,000.00 | .0%* |
| 12011 406299 INSURANCE CLAIM RE | -5,000 | 0 | -5,000 | .00 | -5,000.00 | .0%* |
| TOTAL POLICE CITY REVENUE | -325,400 | 0 | -325,400 | -157,405.78 | -167,994.22 | 48.4% |
| TOTAL GENERAL FUND | -325,400 | 0 | -325,400 | -157,405.78 | -167,994.22 | 48.4% |
| TOTAL REVENUES | -325,400 | 0 | -325,400 | -157,405.78 | -167,994.22 | |



FOR 2020 06

| | ORIGINAL ESTIM REV | ESTIM REV ADJUSTMTS | REVISED EST REV | ACTUAL YTD REVENUE | REMAINING REVENUE | PCT COLL |
|-------------|-----------------------|------------------------|--------------------|-----------------------|----------------------|-------------|
| GRAND TOTAL | -325,400 | 0 | -325,400 | -157,405.78 | -167,994.22 | 48.4% |

** END OF REPORT - Generated by Rhonda Young **

| RECORD # | ROCHESTER POLICE DEPARTMENT | PERSONNEL RECORDS ENTRY FORM |
|---|--------------------------------|---------------------------------|
| 1. <u>EMPLOYEE NAME:</u> Jeremy Riddle | | DATE: 11/22/19 TIME: 2200 |
| 2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER | | |
| 3. <u>NARRATIVE:</u> Officer Jeremy Riddle was recognized by a resident for his understanding, compassion and kindness during an overdose drug investigation he handled at Periwinkle Drive on the resident's son. | | |
| 4. <u>ACTION TAKEN BY SUPERVISOR:</u> Submitted attached letter for review. SIGNATURE: <u></u> DATE: <u>11/22/19</u> | | |
| 5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <u>Jeremy, Thank you for your professionalism! Forward to eval file.</u> SIGNATURE: <u></u> DATE: <u>11/26/19</u> | | |
| 6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <u>Great work Jeremy!</u> SIGNATURE: <u></u> DATE: <u>11/27/19</u> | | |
| 7. <u>COMMENTS OF CHIEF OF POLICE:</u> <u>Nice work Jeremy! Copy to Police Commission.</u> SIGNATURE: <u></u> DATE: <u>12/3/19</u> | | |

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:

A handwritten signature in black ink, appearing to be "J. M. [unclear]", written over a horizontal line.


DATE:

12/12/19


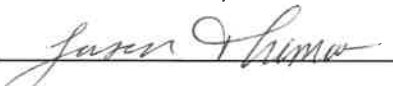


Jeremy Aucoin

From: Ellen Spicer
Sent: Friday, November 22, 2019 11:12 AM
To: Police Dept
Subject: Recognition

Good morning!

 would like to pass along that she was so happy to have such a great response and kindness from Officers Williams-Hurley, Riddle, and Govoni. She has been dealing with recently finding out that her son is an addict and could not say enough about the kindness and understanding given to her at her house when her son overdosed last night. She really wanted to make sure it was passed along to everyone. Thanks guys!! 😊

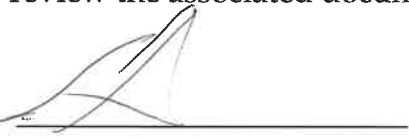
Ellen Spicer
Communications Specialist
Rochester NH Police Dept.
23 Wakefield St.
Rochester, NH 03867
603.330.7128

| RECORD # | ROCHESTER POLICE DEPARTMENT | PERSONNEL RECORDS ENTRY FORM |
|---|--------------------------------|---------------------------------|
| 1. <u>EMPLOYEE NAME:</u> Spencer Williams Hurley | | DATE: 11/22/19 TIME: 2200 |
| 2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER | | |
| 3. <u>NARRATIVE:</u> Officer Williams Hurley was recognized by a resident for his understanding, compassion and kindness during an overdose drug investigation he handled at Periwinkle Drive on the resident's son. | | |
| 4. <u>ACTION TAKEN BY SUPERVISOR:</u> Submitted attached letter for review. SIGNATURE: <u></u> DATE: <u>11/22/19</u> | | |
| 5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>Spencer, Thank you for your professionalism! Forward to eval file</i> SIGNATURE: <u></u> DATE: <u>11/26/19</u> | | |
| 6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <i>Great work Spencer</i> SIGNATURE: <u></u> DATE: <u>11/27/19</u> | | |
| 7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Nice work Spencer! Copy to Police Commissioner</i> SIGNATURE: <u></u> DATE: <u>12/3/19</u> | | |

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: _____

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, written over a solid horizontal line.


DATE:

12/6/19





Jeremy Aucoin

From: Ellen Spicer
Sent: Friday, November 22, 2019 11:12 AM
To: Police Dept
Subject: Recognition

Good morning!

 would like to pass along that she was so happy to have such a great response and kindness from Officers Williams-Hurley, Riddle, and Govoni. She has been dealing with recently finding out that her son is an addict and could not say enough about the kindness and understanding given to her at her house when her son overdosed last night. She really wanted to make sure it was passed along to everyone. Thanks guys!! 😊

Ellen Spicer
Communications Specialist
Rochester NH Police Dept.
23 Wakefield St.
Rochester, NH 03867
603.330.7128

| RECORD # | ROCHESTER POLICE DEPARTMENT | PERSONNEL RECORDS ENTRY FORM |
|---|--------------------------------|---------------------------------|
| 1. <u>EMPLOYEE NAME:</u> Adam Govoni | | DATE: 11/22/19 TIME: 2200 |
| 2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER | | |
| 3. <u>NARRATIVE:</u> Officer Adam Govoni was recognized by a resident for his understanding, compassion and kindness during an overdose drug investigation he handled at Periwinkle Drive on the resident's son. | | |
| 4. <u>ACTION TAKEN BY SUPERVISOR:</u> Submitted attached letter for review. SIGNATURE: <u></u> DATE: <u>11/22/19</u> | | |
| 5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>Adam, thank you for your professionalism! Forward to eval file.</i> SIGNATURE: <u></u> DATE: <u>11/26/19</u> | | |
| 6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <i>Great work Adam</i> SIGNATURE: <u></u> DATE: <u>11/25/19</u> | | |
| 7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Nice work Adam! Copy to Police Commissioner.</i> SIGNATURE: <u></u> DATE: <u>12/3/19</u> | | |

8. ACKNOWLEDGMENT OF EMPLOYEE:


I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: Adam Gwi DATE: 12-6-19





Jeremy Aucoin

From: Ellen Spicer
Sent: Friday, November 22, 2019 11:12 AM
To: Police Dept
Subject: Recognition

Good morning!

 would like to pass along that she was so happy to have such a great response and kindness from Officers Williams-Hurley, Riddle, and Govoni. She has been dealing with recently finding out that her son is an addict and could not say enough about the kindness and understanding given to her at her house when her son overdosed last night. She really wanted to make sure it was passed along to everyone. Thanks guys!! 😊

Ellen Spicer
Communications Specialist
Rochester NH Police Dept.
23 Wakefield St.
Rochester, NH 03867
603.330.7128

| RECORD # | ROCHESTER POLICE DEPARTMENT | PERSONNEL RECORDS ENTRY FORM |
|---|--------------------------------|---------------------------------|
| 1. <u>EMPLOYEE NAME</u> : Miehle, Michael | | DATE: 12.5.2019 TIME: 1930 |
| 2. <u>TYPE OF ENTRY</u> ___ RECOMMENDATION ___ COUNSELING ___ TRAINING INTERVIEW ___ DISCIPLINARY ___ EVALUATION/FOLLOW UP ___ <u>X</u> OTHER | | |
| 3. <u>NARRATIVE</u> : A resident left a voicemail with the department praising Sergeant Miehle for his handling of a child custody matter. Sergeant Miehle was cited as being patient and doing a wonderful job of diffusing a highly stressful situation. <i>19-4398-OF</i> | | |
| 4. <u>ACTION TAKEN BY SUPERVISOR</u> : Thank you Mike for your professionalism. SIGNATURE: <u></u> DATE: <u>12.5.2019</u> | | |
| 5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Nice work Mike. Thank yw for all yw do. Forward to eval file.</i> SIGNATURE: <u></u> DATE: <u>12-6-19</u> | | |
| 6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Great work M.ike, this was above and beyond!</i> SIGNATURE: <u></u> DATE: <u>12-9-19</u> | | |
| 7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Nice job Mike! Copy to Police Commission.</i> SIGNATURE: <u></u> DATE: <u>12/10/19</u> | | |

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: _____ DATE:

ROCHESTER POLICE DEPARTMENT



PAUL R. TOUSSAINT
Chief of Police

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS
Chairman
DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner



December 30, 2019

Chief William Hart
Londonderry Police Department
268 Mammoth Rd Ste A
Londonderry, NH 03053


RE: Letter of Appreciation

Dear Chief Hart:

I am writing to thank you for allowing Captain Patrick Cheetham to assist the Rochester Police Department during recent promotional oral boards. With each promotion, we start to lay a foundation for individual career development but also for the future of the agency. The ability to rely on levels of experience outside our jurisdiction is very valuable. To that end, Captain Cheetham's assistance is deeply appreciated.

Cooperation and partnerships among law enforcement agencies is the cornerstone of our success. If the need should arise where we can return the favor, please just let us know.

Sincerely Yours,


Paul R. Toussaint
Chief of Police

cc: Rochester Police Commission