

The Rochester Police Commission posts notice of their regular monthly meeting on **Wednesday, February 5, 2020 at 7:00 P.M.** in City Hall, Council Chambers, 31 Wakefield Street Rochester, NH

MEETING AGENDA – FEBRUARY 5, 2020 7:00 P.M.
CITY HALL, COUNCIL CHAMBERS

1. CALL TO ORDER

- A. Pledge
- B. Opening Prayer
- C. Roll Call by the Clerk

2. PUBLIC COMMENT

3. ACCEPTANCE OF MINUTES:

- A. January 8, 2020

4. OLD AND UNFINISHED BUSINESS:

- A. Any Unfinished Business
- B. Other

5. NEW BUSINESS:

- A. Oaths of Office – Promotion to Sergeant: Jacob Benjamin, Cory Krochmal

- B. Awards and Recognitions:

- 1. Commendation Bar for Lifesaving – Sgt. Marc Cilley, Off. James Murphy, Off. Timothy Costin, Off. Hattie Johnson, Civilian Erinn Lindsey
- 2. Blair Memorial Award: Off. Jacob Garstin
- 3. Employees of the Year:

- A. Support of the Year: Stephen Kerlee

- B. Officer of the Year: Sgt. Corey Krochmal

- C. Oaths of Office – Promotion to Sergeant: Jacob Benjamin, Cory Krochmal

- D. Monthly Reports

- E. Other

6. CORRESPONDENCE:

- A. A resident thanks Off. Turgeon and Sgt. Deluca for assisting their child with a bullying incident.

7. INFORMATION:

- A. Information Other; enclosed with Agenda: Any discussion.

- B. Other

8. NON PUBLIC SESSION (Pursuant to: RSA 91-A:3)

- A. RSA 91-A:3 (II-a) Personnel

- B. RSA 91-A:3 (II-e) Legal

Rochester Police Commission
Rochester, NH 03867

Derek J. Peters, Commissioner
David R. Stevens, Commissioner
Lisa M. Stanley, Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting in the Police Department lecture hall on Wednesday, January 8, 2020 at 1:00 P.M. Present at this meeting was Comm. Peters, Comm. Stevens, Comm. Stanley, Chief Toussaint, Dep. Chief Boudreau, Capt. Thomas, Captain Pinkham, Chaplain Cilley and Secretary Warburton.

The meeting was called to order at 1:00 P.M.

A. Pledge. All participated in the Pledge of Allegiance.

B. Prayer. Chaplain Cilley delivered the opening prayer.

C. Roll Call. The clerk called the roll marking Commissioner's Peters, Stevens and Stanley present.

D. Oath of Office – Commissioner Stanley. Comm. Stanley was excused from the elected officials' inauguration on January 2, 2020. Sec. Warburton administered the oath of office for Comm. Stanley.

E. Election of Chairman

Comm. Stevens nominated Comm. Peters as Chair for the upcoming term. Second by Comm. Stanley.

Nominations ceased and one ballot was cast for Comm. Peters as Chair.

The motion to install Comm. Peters as Chair, PASSED unanimously.

F. Election of Vice Chairman

Comm. Stanley nominated Comm. Stevens as Vice-Chair for the upcoming term. Second by Comm. Peters.

Nominations ceased and one ballot was cast for Comm. Stevens as Vice Chair.

The motion to install Comm. Stevens as Vice Chair PASSED unanimously.

2. PUBLIC COMMENT:

No Public Comment.

3. ACCEPTANCE OF MINUTES:

A. December 4, 2019 regular meeting.

Comm. Stevens MOVED to accept the minutes of the December 4, 2019 meeting. Comm. Stanley SECONDED the motion. The motion to accept the minutes, PASSED unanimously.

4. OLD AND UNFINISHED BUSINESS:

There was no old or unfinished business to come before the Commission.

5. NEW BUSINESS

A. Monthly Reports

OPERATIONS: All of the Wards have meetings scheduled in January 2020.

The investigations bureau had 38 cases sent up from patrol for review or investigation. There are currently 68 cases assigned. There were 32 cases presented to the Grand Jury all with true bills. There were three detective call outs, (2 OD Death Investigations and 1 Second Degree Assault). There were three polygraphs and three backgrounds completed. There were three compliance checks for sex offenders. There were 214 pieces of evidence logged in, 52 items returned to owners and an additional 28 pieces destroyed. We continue to work on filling the vacant evidence technician position.

CEO/ COMMUNITY ENGAGEMENT OFFICER: Officer Danie and Sgt. Babine continue to alter shifts for extra eyes during hours when thefts from vehicles are more prevalent. In addition to his normal duties, Officer Danie worked the tree lighting, attended a Christmas Party at the Children's Home and took part in shop with a cop. He is organizing the annual Skate with a Cop scheduled for February 1, 2020. He has been working with patrol on a disorderly residence on Summer Street, and has been assisting with the firearms training for new hires.

COMP STAT: Field activities have doubled since our prior reporting period. Good proactive work occurred with a search warrant on a vehicle where heroin and meth were located. Other arrests from stops included two marijuana cases and a couple drug related warrants as well as a Bench Warrant for prostitution.

There were 13 DWI arrests this period, two from proactive traffic enforcement. We talked about this last month and were unable to find a correction for the increase. We are doing more calls for welfare checks on persons in cars reported as "people nodding off." We are closer to the 2017 numbers than the 2018 numbers. Therefore, it appears the increase is attributable to those welfare checks. We are able to charge them if they are behind the wheel of the vehicle.

Accidents are up 15% year to date. Most are occurring on the main corridor routes through the City. Tuesdays and Fridays between 2 and 4 PM reported the highest number of accidents. North Main, South Main and Farmington Road each had 9 reported accidents. There were 19 parking lot accidents.

Theft from motor vehicles is an on-going problem. All the vehicles have been unlocked, and most of the items taken are not traceable. We did have two persons seen on video surveillance who have been charged with trespass and prowling.

Drug Possession cases were low compared to the prior month. The crime analyst is showing more calls for meth related incidents including people acting out and irrational behavior.

There were two robberies. One was at Service Credit Union and the other was drug related and not a random act. Arrests were made in both cases. Year to date the violent crimes are down 24%.

Comm. Peters commented that the investigations bureau does a very good job on these armed robbery cases. It seems that people are identified quickly and arrests are made. Hats off to them for doing a great job.

COMMUNICATIONS: Our specialist on Field training was released to solo headset. We have one vacancy. A background is underway for that position. Granite Steak and Grille hosted the annual Project Good Morning event. Their hospitality is very generous. The center is currently wear testing a wireless headset that seems to work well. We will be ordering additional units.

DIVERSION: Teen night had 201 youth in December. Our partner agencies will be hosting a movie and conversation on February 21 around the impact on youth of having incarcerated parents. It will allow service providers and community members to learn how best to help our youth, for the population of our community being raised by non-parental custodians.

Over the next two years Nicole Rodler will be working on the Juvenile Probation Transformation Certificate Program with the State team developing the statewide plan to decrease the overutilization of probation and increase the amount of community based alternatives used to work with juveniles, including diversion.

Nicole Rodler met with Representative Gerri Cannon from Somersworth to provide information on what is and how juvenile court diversion works. Representative Cannon has submitted legislation to increase the utilization of diversion for first-time offenders and will be working with the State Juvenile Justice Transformation team to help champion that legislation.

EMD USE: Display and Deploy: One Display Only: One

FINANCIAL/PURCHASING: Our FY20 budget is overall in good shape in O&M lines. We have had to make transfers to the medical services line due to hiring this year. The cruiser maintenance line, typically one to watch, is in very good shape. The greater part of this month had been dedicated to the development of our FY21 operating and CIP budgets. All of our entries are complete and in line with the mandate from the City Manager.

On January 7, 2020, the Council approved funding needed for the radio infrastructure. The project is on track for the spring. Part of the project ties into the new DPW facility. Our site work is an addendum on their build proposal. Their contractor will do the work and our budget will pay for that portion. We saved some money with this coordination.

The online crime reporting software project remains on schedule and on track for a go-live date in March.

The Commission asked how will be publicize this.

There will be a launch page on website for the on-line crime reporting directions, and we will put this out via media, Facebook, the government channel and encourage dispatch to share the information with callers.

Could we have a demo at a televised meeting?

Dep. Chief Boudreau said that we could send the Commission the link to test it. Citizens will get an email that the report has been submitted. A Lieutenant or supervisor will review it and a case number will be generated. Reports can be assigned to an officer if needed.

Comm. Stanley said that if a person has a theft to report to insurance that they submit on line and it gets a case number; can they then download the report for their insurance?

Capt. Pinkham said no, they still have to come here to obtain a copy due to redaction and right to know laws.

Comm. Peters asked for any update on the cruiser purchase as well as on the JAG application.

Dep. Chief Boudreau reported there no new information on either topic.

Comm. Stevens inquired if there are any items in this years' budget for the Commission's concern.

Dep. Chief Boudreau stated that all of the updated salary information has been input and that will give us a better picture and projection for the final six months of this year. We are looking at a project that right now is part of our FY21 CIP request to update the investigations bureau. All of that furniture was donated from the former Cabletron facility when we moved to this building in 2004.

HIRING: We have just one full time police position remaining to be filled. The background is underway and expected to be completed in January.

FORFEITURE SPENDING: None

HONOR GUARD: The Honor Guard participated in the Annual Rochester Holiday Parade by providing a flag detail. The Honor Guard will also participate in the Battle of the Badges, C.H.a.D. game on March 15, 2020.

HOUSING: RPD and Rotary delivered holiday food boxes with Housing Staff. There were three resident Christmas breakfasts held as well. Several officers attended and mingled with housing residents. There were only 19 police related calls for service this month and 7 criminal background checks for new applicants.

K-9: This month the Rochester K-9 unit responded to five calls—four were tracks and one was a drug search. All of the tracks were in Rochester, and the drug search was at a school in Raymond.

PROSECUTION - ADULT: There were 289 new cases with 440 charges. There were 129 guilty pleas, 106 not guilty, 45 cases nol prossed. There were 120 who failed to appear, 12 found guilty by the court, 6 cases dismissed by the court and 4 cases placed on file.

PROSECUTION - JUVENILE: Juvenile prosecution had 10 petitions and five referred to diversion. There were 5 arraignments. There were twelve trials (9 pleas, 1 guilty, 2 failed to appear, or were continued). There were eleven hearings, (5 review, 4 violation, 1 show cause, 2 dispositional). One charge nol prossed for competency of juvenile. There were 15 investigations or complaints /warrant for bail jumping from District Court, 1 investigation or complaint/warrant for theft from District Court, and 9 motions to impose suspended sentences or motions to bring case forward for trial.

Lt. Gould attended Teen Night and handled district court arraignments for Attorney Mitrushi on December 23. She attended a meeting related to the court pilot program for text messaging court dates.

RENTAL PROPERTY OWNERS ASSOCIATION: Lt. Bossi attended the Association meeting on December 5, 2019. Lt. Bossi reviewed property crime information and numbers. He spoke about the increase in theft from motor vehicles in the month of November, and provided some crime prevention tips. Lt. Bossi informed them about the Ring Neighborhood app that allows them to see activity captured on Ring cameras in their neighborhoods, and answered some questions about cameras and providing video to the PD. Lt. Bossi spoke about the POP Unit and the types of things they will work on, and the benefits of the unit. The next meeting will be on January 9, 2020 at 8am at the Hellenic Center, 219 Long Hill Road in Dover.

SCHOOL RESOURCE OFFICERS: All of the School Resource Officers are teaching LEADS in their respective schools.

High School Highlights: Officer Jackson worked with the school regarding the surveillance cameras and addressing areas where the cameras need to cover. He provided a special needs student with a bicycle from the PD. He completed the monthly/daily security checks both inside and outside the building. He attended Teen night.

Middle School Highlights: Sgt. Deluca covered absences for the elementary school SRO for two weeks. He attended Teen night. He worked with specific students, teaching them common social cues, and worked with 12 different students regarding issues of interventions, stress issues for the students and ways to cope with it. Sgt. Deluca graduated 160 students from LEAD. He worked with the guidance department at the middle school on a fundraiser for underprivileged children for Christmas.

Elementary School Highlights: Off. Porfido has been working with McDonalds on a program to hand out gift cards to deserving students. He has been dealing with a couple of schools on issues involving students, including a student suspended. He has done school lunch consistently, and he has been working with a group of students to improve reading skills. He also assisted Patrol with a juvenile bullying matter that occurs when the student walks home after school.

Explorer Post: Officer Jackson

- Officer Jackson held two meetings this month. He has also started the process for re-chartering.

TRAINING: Officers' Miller, Bilodeau, and Flathers graduated from the NH Police Academy on 12/20/19. After some re-fresher in house training, they have started their field-training program. We expect them to finish their field training in early March. Recruits Colson and Knox started the academy on 1/6/20. Officer Marshall is in phase 2 of his field-training program and appears to be progressing positively through the program.

6. CORRESPONDENCE:

A. Correspondence for the month included: Off. Riddle, Off. Williams-Hurley and Off. Govoni are thanked by a resident for compassion and kindness during a drug investigation. Sgt. Miehle is thanked for how he addressed a custody dispute.

7. INFORMATION:

There was no discussion.

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

Commissioner Stanley MOVED to enter a nonpublic session at 1:30 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel) and section E (legal.) Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.

The non-public session closed at 1:58 P.M. on a MOTION by Comm. Stanley. SECOND by Comm. Stevens. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.

Comm. Stanley MOVED to seal the minutes indefinitely. SECOND by Comm. Stevens. The motion PASSED by roll call vote 3 - 0 with Comm. Peters, Comm. Stevens and Comm. Stanley voting in the affirmative.

9. MISCELLANEOUS:

Comm. Stanley MOVED to award a merit increase on his respective anniversary date to Off. Thomas Blair (3.35%), Off. Donovan Funk (2.79%), Sgt. Christopher Cost (3.75%), Sgt. Anthony Deluca (3.45%), Lt. Anne Gould (3.7%), Capt. Todd Pinkham (3.75% plus .75% equity adjustment) Capt. Jason Thomas (3.95% plus .75% equity adjustment), Dep. Chief Gary Boudreau (3.85% plus .75% equity adjustment), Chief Paul Toussaint(3.8% plus .75% equity adjustment), and a merit track advancement to Sgt. Eric Babine in accordance with the collective bargaining agreement. Comm. Stevens SECONDED the motion. The motion PASSED unanimously.

10. ADJOURNMENT:

Comm. Stevens MOVED to adjourn. SECOND by Comm. Stanley 2:01 P.M.

Respectfully Submitted

Rebecca J. Warburton
Secretary

APPROVED BY COMMISSION:

DRAFT - PENDING APPROVAL BY COMMISSION

A. Oaths of Office – Promotion to Sergeant

Jacob Benjamin

Cory Krochmal



ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

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DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner

PAUL R. TOUSSAINT
Chief of Police



February 5, 2020

I, **Jacob Benjamin** do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a **Sergeant** with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

Jacob Benjamin

STATE OF NEW HAMPSHIRE

STRAFFORD, SS:

Then the above named **Jacob Benjamin** , appeared and took oath of Office by law prescribed.

Before me

Andrea Mitrushi,
Justice of the Peace



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February 5, 2020

I, **Cory Krochmal** do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a **Sergeant** with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

Cory Krochmal

STATE OF NEW HAMPSHIRE

STRAFFORD, SS:

Then the above named **Cory Krochmal** , appeared and took oath of Office by law prescribed.

Before me

Andrea Mitrushi,
Justice of the Peace

1. Commendation Bar for Lifesaving

Off. Hattie Johnson

Off. Timothy Costin

Off. James Murphy

Sgt. Marc Cilley

Civilian Erinn Lindsey



City of Rochester, New Hampshire
23 Wakefield Street Rochester, NH 03867
603-330-7128

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INTEROFFICE MEMORANDUM

TO: CAPTAIN JASON THOMAS
FROM: Lieutenant Jeremy F. Aucoin
DATE: December 5, 2019
SUBJECT: Life Saving Award

Capt., Thomas,

On November 24, 2019 at approximately 0153, Officer Hattie Johnson was on directed patrol when she came across a vehicle that appeared to have driven off the roadway and into the grassy shoulder on Farmington Road near Rochester Toyota.

Officer Johnson investigated this vehicle further when she came across a male that was slumped over in the driver's seat of the vehicle. Officer Johnson radioed to dispatch that it appeared that she might be out with a person that was overdosing as she described the male driver to be unresponsive, eyes glazed over and pin point pupils. Officer Johnson was unable to get into the vehicle and she had to break the window to get inside the vehicle. Once inside, Officer Johnson had to shut the vehicle off as it was running and still in "drive".

Officer Johnson evaluated the male, checking for a pulse, to which there was none. At this time, Officers Costin, Murphy and Sgt. Cilley arrived on scene. Officer Johnson then pulled the male from the vehicle and onto his back so as to assess him further while on the ground. It was determined that the male was overdosing and he had no pulse so the Officers worked together to start CPR. Officer Johnson was doing chest compressions along with Sgt. Cilley who would change out with her after several cycles of CPR. Officer Murphy was using the bag valve mask and Officer Costin was getting the AED out along with the Narcan. While the Officers were doing this, an off duty nurse driving by stopped to assist. This nurse helped administer the Narcan as well as setting up the AED. The Officers and nurse administered CPR for seven minutes before EMS and Fire personnel arrived on scene.

I would like to recommend all those mentioned above for a Lifesaving award for their actions. Without their efforts individually and combined, the male involved might not be alive today.

Respectfully submitted,

Lieutenant Jeremy F. Aucoin



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Chief of Police

January 15, 2020



Erinn Lindsey

[Redacted Address: Old Tate Lane, Middleton, NH]

Dear Ms. Lindsey:

We are writing to you today to request your attendance at the February 5, 2020 Police Commission meeting, to recognize your life saving contributions back on November 24, 2019 on Farmington Road in Rochester where in your capacity as a nurse you helped to set up the AED, performed CPR and administered Narcan alongside the officers.

We plan to recognize the officers that were there and your contributions were also significant that morning and should be recognized.

The Commission meets in City Hall, Council Chambers 31 Wakefield Street, at 7:00 PM. We would be honored if you would join us. Please feel free to bring any family members with you.

Please RSVP to my assistant Becky Warburton at 603-330-7131, or at becky.warburton@rochesternh.net by February 3, 2020.

Sincerely Yours,

Paul R. Toussaint
Chief of Police

**NEW BUSINESS AWARDS AND
RECOGNITIONS - BLAIR MEMORIAL AWARD
OFFICER JACOB GARSTIN**

2019 BLAIR MEMORIAL AWARD

NOMINEES

HATTIE JOHNSON

JACOB BENJAMIN

JACOB GARSTIN

CORY KROCHMAL

ANTHONY BOSSI



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December 9, 2019

To Whom It May Concern:

I am pleased to nominate now Detective Jacob Garstin for the 2019 Chief Theodore W. Blair Memorial Award in recognition of the positive traits that Jacob exhibits which I feel are commensurate with this most prestigious award.

Jacob was just recently assigned to the Investigative Services Bureau and prior to that, he was assigned as a Patrol Officer where I served as a supervisor in his chain-of-command for a large portion of the five years that he has been with the Rochester Police Department. From the beginning of his career, I noted that Jacob was highly driven; seeking to have an impact on crime in the city, yet I found that he was extremely compassionate and would frequently try to help citizens in ways such as giving courtesy rides during cold weather under certain circumstances. Despite that Jacob worked on a very busy patrol shift, I would frequently observe him exhibiting patience, taking the time to help those in need of his services. I have also observed Jacob in the face of argumentative, violent, and rude individuals, yet Jacob has consistently maintained his professionalism, treating everyone he encounters with the respect owed to them using his sense of humor in a professional manner to mitigate the frustrations that come with police work. Jacob has also attended more than his share of R.U.N. meetings throughout the city – a testament to his commitment to the agency and community he serves.

Jacob is extremely dedicated to his chosen profession. I consistently see him seeking to improve as an officer, and he certainly has over the years. Jacob has become a Field Training Officer in recent years, mentoring new officers as they graduate from the police academy. Before being assigned to the Investigative Services Bureau, Jacob was a Patrolman that his peers would look up to and he would unknowingly inspire younger officers. Jacob's enthusiasm for the profession can be seen in his status as a Field Training Officer, his advancement to Detective, along with the fact that he is pursuing a Master's Degree in Criminal Justice.

I know of nobody more deserving of Chief Theodore W. Blair Memorial Award than Detective Jacob Garstin. I would be happy to answer any questions.

Sincerely,

Andrew Swanberry
Rochester Police Department

**NEW BUSINESS AWARDS AND
RECOGNITIONS - 2019 SUPPORT
AWARD OF THE YEAR
STEPHEN KERLEE**

2019 SUPPORT PERSON OF THE YEAR

NOMINEES

STEPHEN KERLEE

TIFFANY PEARCE

KATE DREW



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To: Captain Jason Thomas
Re: Civilian Support Person of the Year

Captain Thomas,

I am writing this letter to nominate Steve Kerlee as the Civilian support person of the year. While Steve was in evidence, he was always quick to assist any employees with evidence related issues. Steve always took the time to explain why a task needs to be completed in the fashion it was. This was extremely helpful for many new recruits in learning how to package evidence properly.

Since Steve has gone to his new position as the Crime Analyst, his value has absolutely stood out for the agency. Steve uses his past experience as a Police Officer and investigator to benefit the entire Police Department. Steve uses his resources to constantly create leads that end up leading to suspects and potential arrests, sometimes in situations where in the past, the case would have been closed without being resolved. Steve has outstanding communication skills. In briefings, Steve is consistently sharing valuable information with shifts, most of which we employ on the streets. Steve consistently shares new criminal trends which also assists patrol. In my 14 years employed at this agency, we have had some good crime analysts. In my opinion, due to his experience and expertise, Steve Kerlee is the best we have had. As an agency, we are very fortunate to have him and that is the reason I feel he should be nominated for the 2019 Support Person of the Year.

Sincerely,

Officer Michael Brinkman

**NEW BUSINESS AWARDS AND
RECOGNITIONS - 2019 OFFICER OF
THE YEAR AWARD CORY
KROCHMAL**

2019 OFFICER OF THE YEAR

NOMINEES

MICHAEL BRINKMAN

CORY KROCHMAL

MICHAEL MIEHLE



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December 9, 2019

To Whom It May Concern:

I am pleased to nominate Officer Cory Krochmal for the 2019 Police Officer of the Year Award in recognition of the consistently superior effort he gives in performance of his duties.

Cory comes to this agency with prior law enforcement experience, and consistently shows that he has the knowledge, abilities, and drive of an excellent police officer. Not only does Cory put forth an excellent effort in his assigned patrol duties, I have found him to be very eager to help in the firearms training programs at this agency. Cory is also a Field Training Officer, and I was particularly pleased to see how he recently sought out actual events that would directly benefit his trainee, striving to improve a junior officer.

Cory maintains an excellent attitude, each and every day. Cory can frequently be heard exchanging friendly banter with other department members – interactions that have a positive effect on morale. Cory's positive demeanor is also apparent when he engages with the public, as he is kind and professional in those interactions. The department recently received a letter praising Cory's efforts in a simple lost bicycle incident, which is just one example of how Cory has presented a positive image of himself and this agency.

I have also been impressed by Cory's recruitment efforts. Since being employed here Cory has successfully encouraged a peer from his previous agency to apply here, and that individual has since been hired and is proving to be an excellent officer as well. I have known Cory to continue his recruiting efforts at outside trainings, trying to encourage certified officers to apply to Rochester PD.

Cory gets along well with everyone in this agency, yet does not shy away from speaking his mind when he expects to see higher performance by his peers. This is an important leadership trait in that Cory holds himself to a high professional standard and does not hesitate to try to motivate others to hold themselves to that same standard. From conversations I have had with Cory, I know that he is looking forward to new challenges within this agency, and I believe that he will continue to strive to improve himself.

For all of the above reasons, Officer Cory Krochmal exemplifies the term, "Police Professional" and should be appropriately recognized by receiving the 2019 Police Officer of the Year Award. I would be happy to answer any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew Swanberry". The signature is fluid and cursive, with a long horizontal stroke at the end.

Andrew Swanberry
Rochester Police Department

**PATROL DIVISION
MONTHLY REPORT
January 2020**

R.U.N. Program:

Ward 1: Officer Oswald, Sgt. Powers, and Lt. Aucoin attended the Ward 1 meeting on January 8th which was held at the City Hall Annex. There is nothing to report whereas no one showed up for the meeting. The next Ward 1 meeting is scheduled for April 8th at 7pm at the City Annex.

Ward 2: The meeting was held on January 27th, and attended by Officer DeCost. Issues discussed included suspicious persons walking throughout the neighborhoods, and who they might be. Questions were raised about Ring type camera video, the department's ability to view such videos, and questions about the quality of the video. There was a request for more interaction with assigned ward 2 officers, so that those officers might be able to better know their assigned ward. The next meeting is tentatively scheduled for April 27th, location TBD (traditionally the meetings have been held at FMH Conference Center, however, the ownership change has put a freeze on the availability of that facility).

Ward 3: The meeting was held on January 15th at the Briar Ridge Community Room, and was attended by Officer Ball. There was only one resident in attendance, who is the Association President of Briar Ridge Estates. Officer Ball went over crime statistics from the previous months, and provided education on the differences between certain crimes. Concern was expressed about noise complaints coming from Brook Farm Village. The next meeting has not yet been scheduled.

Ward 4: Sgt. Powers attended the meeting on January 14th, but no one from the ward showed. The next meeting is scheduled for April 14th at 7pm at the annex building.

Ward 5: Sgt. Krochmal and Lt. Aucoin attended the meeting on January 15th at the Community Center. In attendance was City Councilor Chris Rice, Commissioner Stanley, and one resident. They talked about the new Sergeant positions and the new online crime reporting coming. Councilor Rice talked a little about future project developments within the City specifically at the Ridge. Councilor Rice also notified us that he received an email from a concerned resident on speeding vehicles, and increased traffic to Chestnut Hill Road when DPW is completed. There were no other issues or concerns brought up. The next Ward 5 meeting is scheduled for April 15th at 6pm at the City Annex.

WARD 6: Officer Costin attended the meeting on January 22nd at City Hall Annex. There were five residents present, as well as Commissioner Stanley and Councilor Gray. Officer Costin provided information from the Compstat report. He had printouts including graphs showing overall activity in the ward and city from October until the end of the year. The graphs came from LexisNexis, and he recommended the community crime map as a resource that those interested can check out. Officer Costin believes the printouts were

well received, providing those present with some stats and visuals of the work we are doing. Only a few questions were asked, revolving around theft vs burglary vs shoplifting. Overall, there were no major concerns of recent activity in the ward. Other topics discussed throughout the meeting were potential plans with the vacant buildings downtown, plans with the Ridge, DPW, and some brief state/county topics. The next ward meeting will be on February 26th at 7pm at the City Annex.

HONOR GUARD: Nothing new to report this month. The unit is still making preparations to participate in the Battle of the Badges, C.H.a.D. game on March 15th.

RPOA: Lt. Bossi attended the RPOA meeting on January 9th. Lt. Bossi went over some information regarding the proposed house bill that was brought up with regards to a Disorderly House statute. Lt. Bossi discussed ways landlords can work with their police departments when they have problem tenants. He answered some questions with regards to restraining orders, disorderly conduct and ordinances reference to amplified sound. One landlord inquired about records requests after the meeting, and was provided information on what is public information and how to attain certain records. The remainder of the meeting was mostly about other bills at the state legislation, and how they can affect landlords and properties. Lt. Bossi did provide some tips when they are reporting crimes and when to report them. It was explained how we track crimes and use the information as a way to analyze to help with our patrols and solvability. The next meeting will be on February 6th at 8am at the Hellenic Center, 219 Long Hill Road in Dover.

K-9: This month the Rochester K-9 unit responded to a total of 7 calls for service.

- 6 were tracks (4 Rochester, 2 out of town)
- 1 drug search out of town

They attended several Holiday events to include parades and holiday gatherings in Rochester as well as outside of Rochester.

Comp Stat: The number of traffic stops is in the same range as last month, and patrol supervisors are continually working to increase this figure as officers are being worked into the patrol matrix. The vast majority of traffic stops are focused on the downtown area as well as the major routes in the city. There was a significant increase in traffic crashes, which largely seems to be contributed to some significant snow storm that occurred towards the beginning of the month. The majority of crashes occurred on the major routes as well as in parking lots of shopping centers. All of the DUI arrests from December are alcohol related, which is a deviation from the previous trend of drug-related DUI arrests. Officers were able to establish that half of the DUI arrestees had come from establishments in the area that serve alcohol, and reports were forwarded to Liquor Enforcement for potential review of liquor licenses at those establishments.

In regards to property crimes, a trend was uncovered in recent months of items being stolen from motor vehicles being of lesser dollar value but of more obvious use to a transient individual. That trend did not continue this past month, as many of the stolen items included electronics and power tools which have resale value on the black market,

but little obvious use to a transient individual. There was one date in particular where two individuals went through at least 10 cars, stealing items from at least 5 of them in a particular area. The two suspects were seen on a Ring camera, and one of them was positively identified by officers. Although it could not be proven that this individual was stealing, they were appropriately charged with Criminal Trespass and Loitering/Prowling. As sometimes happens during the holiday season, some packages and mail that had been delivered were stolen. Overall property crime is down 1% from last year.

Drug incidents continue to involve a variety of different drugs, including heroin/fentanyl, methamphetamine, marijuana, cocaine, and prescription drugs. All of the drug arrests made were as a result of some sort of search incident to arrest for a separate crime.

No trends or concerns were identified with respect to violent crimes for the month—which ended the year at a 14% decrease from 2018.

Respectfully submitted,

Captain Jason Thomas

Rochester Police Department

December 2019 Comp Stat Report



Field Activities

Specific Crimes	Dec-19	Dec-18	% Change	Nov-19	% Change	Oct-19	YTD 19	YTD 18	% Change	YTD 17
Traffic Stops	498	402	24%	555	-10%	209	5237	7648	-32%	6667
Arrests from Stops	18	15	20%	32	-44%	14	258	330	-22%	265
Summons	6	19	-68%	9	-33%	11	218	478	-54%	407
Warnings	457	347	32%	494	-7%	176	4557	6601	-31%	5798
No Action	10	17	-41%	14	-29%	5	169	210	-20%	174
Accidents	121	90	34%	102	19%	93	1120	956	17%	1140
Summons from ACs	4	4	0%	6	-33%	6	37	32	16%	31
Arrests from ACs	1	5	-80%	6	-83%	1	50	47	6%	83
Field Interviews	6	6	0%	3	100%	1	105	128	-18%	170
DWI	6	6	0%	13	-54%	10	96	78	23%	97
Narcotics	0	1	-100%	4	-100%	4	24	19	26%	32
Alcohol	6	5	20%	9	-33%	6	72	59	22%	65
DWI from Accidents	5	2	150%	5	0%	7	35	26	35%	33

Traffic Stops

- 498 Traffic Stops.
- 18 Arrests
- 6 Summons
- 457 Warnings

The majority of traffic stops this month occurred in the high-density enforcement area downtown and along main roads that lead into that area.





Motor Vehicle Crashes

- 121 total crashes
- 5 reported crashes that resulted in DWI arrests.
- Parking lot trend w/minor crashes continues.
- Roads with highest crashes:
 - Farmington Rd (15) +6 from November
 - Washington St (9) +3 from November
 - Milton Rd (6) +1 from November





6 DWI arrests

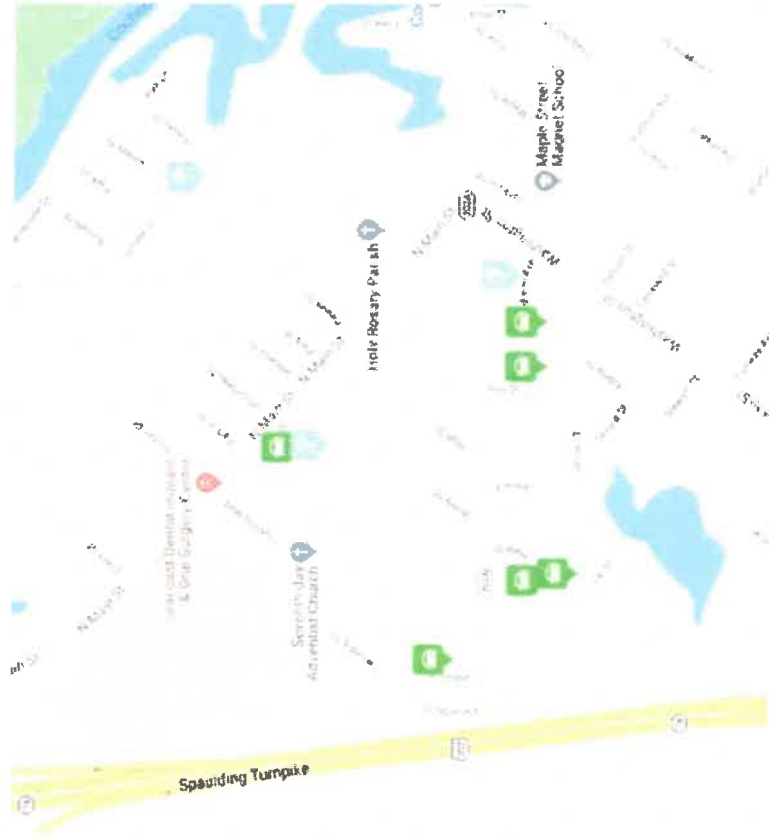
- 5 arrests result of traffic accident
- 1 arrest result of motor vehicle stop
- No identifiable trend
- 1 individual claimed she was drinking at **99 Restaurant** in Dover. She was called in for bad driving and was found at home after crashing into her house.
- 1 individual claimed she was drinking at the **China Palace**, she was discovered driving the wrong way on the street.
- 1 individual left Irving Circle K and drove on a flattened tire after leaving the scene of a crash.
- 1 Individual had been drinking at the American Legion prior to being involved in a crash while driving home.
- 1 individual was involved in an accident after drinking with friends after work. **He was underage.**



Property Crimes

All Incident Reports											
Specific Crimes	Dec-19	Dec-18	% Change	Nov-19	% Change	Oct-19	YTD 19	YTD 18	% Change	YTD 2019 Closure Rate	YTD 2018 Closure Rate
Burglary	7	9	-22%	4	75%	4	104	89	17%	15%	13%
Shoplifting	27	35	-23%	11	145%	17	227	259	-12%	82%	79%
Theft from a Building	11	13	-15%	22	-50%	19	186	211	-12%	28%	12%
Theft from M/V (including Parts)	9	8	13%	27	-67%	13	240	187	28%	4%	4%
All Other Theft	10	6	67%	10	0%	20	180	148	22%	7%	10%
M/V Theft	2	3	-33%	2	0%	3	34	48	-29%	18%	27%
Vandalism	27	29	-7%	28	-4%	31	391	430	-9%	28%	33%
Total Property	93	103	-10%	104	-11%	107	1362	1372	-1%	28%	28%
Arrests											
Specific Crimes	Dec-19	Dec-18	% Change	Nov-19	% Change	Oct-19	YTD 19	YTD 18	% Change		
Burglary	1	1	0%	1	0%	1	16	12	33%	YTD 17 15	
Shoplifting	17	34	-50%	10	70%	10	186	205	-9%	186	
Theft from a Building	2	0	0%	12	-83%	3	52	25	108%	51	
Theft from M/V (including Parts)	0	1	-100%	0	0%	0	9	8	13%	20	
All Other Theft	0	1	-100%	0	0%	0	12	15	-20%	16	
M/V Theft	0	1	-100%	0	0%	0	6	13	-54%	6	
Vandalism	6	12	-50%	10	-40%	13	110	141	-22%	123	
Total Property	26	50	-48%	33	-21%	27	391	419	-7%	417	

Hale St/Lois St/Schley St Incident



Monday, December 9, 2019

Suspicious Activity/Theft from M/V Incident began Hale St area and continued through to Schley St, between 0100 and 0220 hrs. Two suspects were captured on a couple of different cameras.

Maria Molway and Noah Dumont are suspected of these incidents after having been identified committing the same crimes during the same time of day in the Lyons St neighborhood during the month of November.

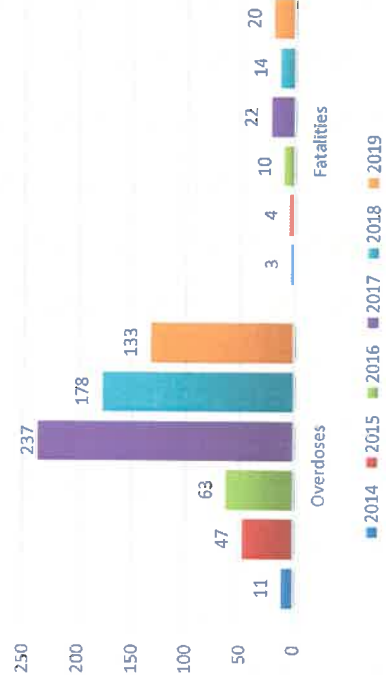
Suspicious Activity	
Location	Action
4 Schley St	Owner alerted/called police
8 Lois St	Vehicle rummaged
3 Madison St	Vehicle rummaged
16 Madison St	Vehicle rummaged
3 Hale St	Vehicles locked/video

Theft Offense	
Location	Items Stolen
1 Lois St	2 Portable DVD Players/Change
42 Lois St	2 Ladies Winter/Rain Coats
8 Hale St	Sunglasses
15 Snow St	DVD's
10 Madison St	Assorted Change



Drug Incidents

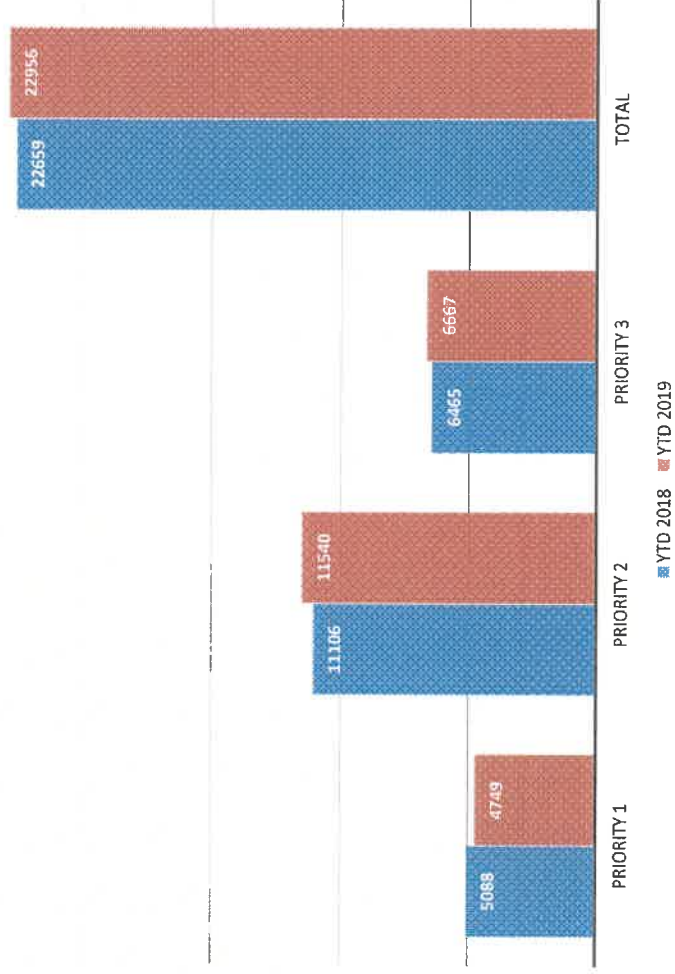
All Incident Reports												
Specific Crimes	Dec-19	Dec-18	%Change	Nov-19	%Change	Oct-19	YTD 19	YTD 18	% Change	YTD 2019 Closure Rate	YTD 2018 Closure Rate	YTD 17
Possession	14	12	17%	12	17%	13	138	182	-24%	80%	86%	192
Drug Events	23	N/A	N/A	14	64%	64	372	N/A	N/A			N/A
Overdoses	10	9	11%	13	-23%	8	133	178	-25%			237
Fatal	5	1	400%	2	150%	0	20	14	43%			22
Total Drug	37	21	76%	26	42%	77	510	360	42%			429
Arrests												
Specific Crimes	Dec-19	Dec-18	%Change	Nov-19	%Change	Oct-19	YTD 19	YTD 18	% Change			YTD 17
Possession	7	8	-13%	9	-22%	9	111	157	-29%			177



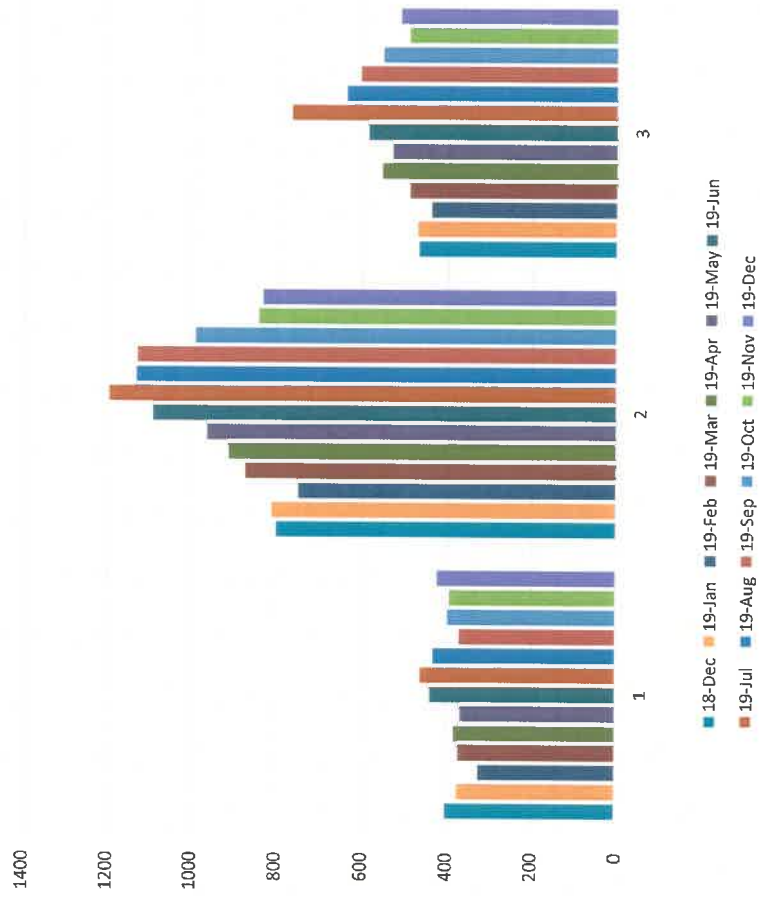
2019 Threshold

Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	87	72-101	121	Moderately High
Traffic Stop	768	423-1113	498	Normal
DWI	7	5-10	6	Normal
Robbery	2	0-3	0	Normal
Aggravated Assault	6	3-8	5	Normal
Simple Assault	39	30-47	38	Normal
Burglary	9	5-13	7	Normal
Shoplifting	24	17-31	24	Normal
Theft from Building	18	11-25	16	Normal
Theft from MV	16	7-25	9	Normal
MV Theft	3	1-5	2	Normal
Vandalism	35	27-43	27	Normal
Possession	16	10-21	13	Normal
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Violent	46	36-56	43	Normal
Property	122	94-150	122	Normal

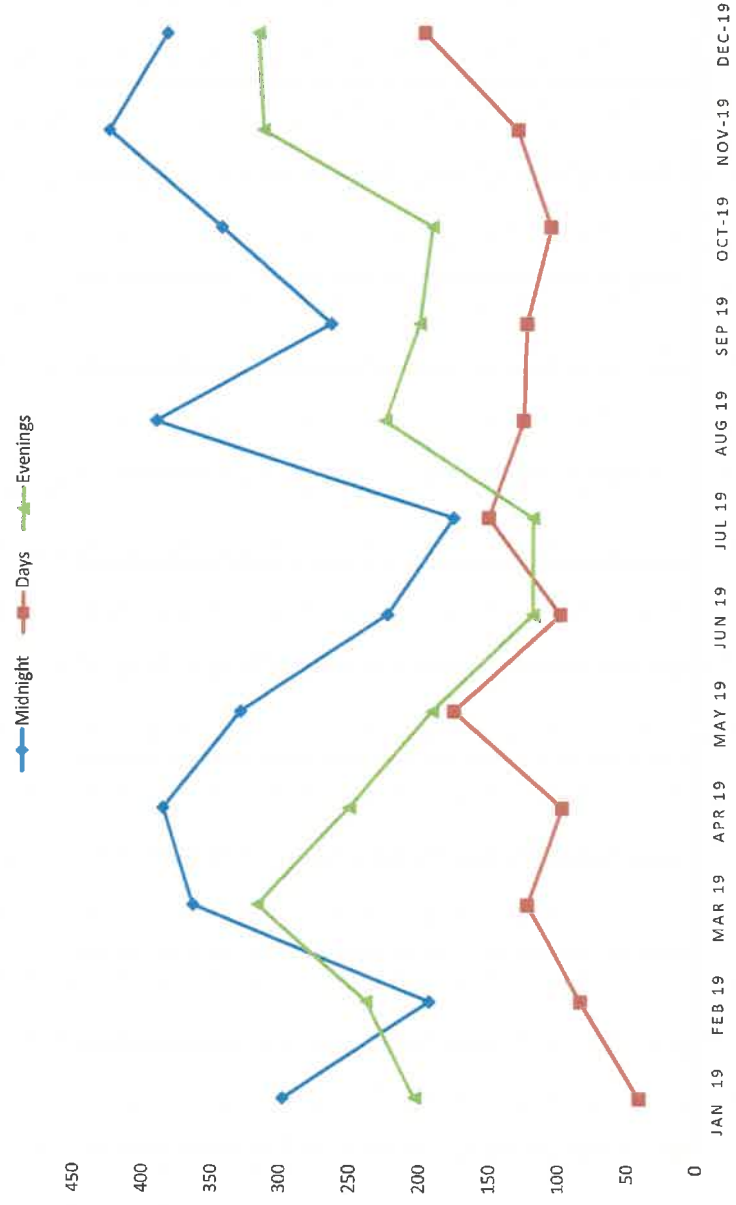
Calls for Service 2018 v 2019



Calls for Service by Month 2019



Month 2019 Proactive Hours by Shift



**DV COMPSTAT
December 2019**

Breakdown of Domestic Violence cases for the month of December:

Misdemeanor Arrests: 19. Of those 19, one case involved non-arrest calls for service in the preceding 12 months. Both were intimate partner cases.

Felony Arrests: 4. Of those 4, none involved a non-arrest call for service in the preceding 12 months.

Total Cases: 23

No matter how educated,
talented, rich, or cool you believe
you are, how you treat people
ultimately tells all.



Integrity is
Everything.



**NEW BUSINESS MONTHLY
REPORT - SUPPORT**

**SUPPORT SERVICES DIVISION
MONTHLY REPORT
JANUARY 2020**

INVESTIGATIVE SERVICES BUREAU (ISB):

- 57 TOTAL CASES SENT TO ISB FROM PATROL OR DETECTIVE GENERATED
- 74 TOTAL CASES BEING INVESTIGATED CURRENTLY
- 10 cases presented at Grand Jury
- 10 true bills
- 3 phones analyzed with Cellebrite
- Det. Moore worked with SCSO and Somersworth PD regarding a Granite Shield Operation in Somersworth, but with Rochester ties.
- There were 3 callouts during this period (2 Deaths and 1 Storage Thefts case).
- 1 Evidence callouts (Death Investigation)
- 2 Polygraph examinations
- 3 Background investigations
- 6 Sexual offender compliance checks
- 0 Pawn shop compliance checks
- For the past several months Sgt. Emerson and Det. Rousseau have taken over all evidence duties with the reassignment of Steve Kerlee a few months ago. Our newly hired evidence technician started work on Jan 27th and will be training with Det. Rousseau for the next few weeks.

EVIDENCE:

- Number of pieces taken in: 424
- Number of pieces returned: 39
- Number of pieces destroyed: 0

COMMUNITY ENGAGEMENT OFFICER (CEO):

- This was a slower month with the holidays and other responsibility needed around the department.
- Officer Danie did some work with Detective Moore regarding some ongoing issues/cases as well as some proactive work.
- Officer Danie has been hard at work balancing community events, planning and POP work.
- Officer Danie has been working diligently with an ongoing issue on Summer St, he's been working with the Crime Analyst on areas of concern and developing strategies to combat theft and drug use.
- Officer Danie has successfully planned the RAD program that will be kicking off next month.
- Skate with a COP is being held Saturday February 1st.

COMMUNICATION CENTER - DISPATCH:

- After issuing a conditional offer for the final opening in the center, we are nearly through the background phase with candidate and hope to have her on board at some point in February.
- Captain Pinkham and Communications Center Manager Keri Devine continued union negotiations for their upcoming new contract
- We received new wireless headsets in the center last month to demo with the radios and phone and will be purchasing some in the near future.
- We will be installing SPOTS terminals at all the workstations

ADULT PROSECUTION

- Cases: 349
- Charges: 470
- Guilty Plea: 149
- Not Guilty Plea: 101
- Nol Pros: 44
- Failure to Appear: 108
- Guilty by Court: 22
- Dismissed by Court: 14
- POF: 4
- Continued: 28

JUVENILE PROSECUTION/ SCHOOL RESOURCE OFFICERS/ EXPLORERS

Juvenile Prosecution:

New cases:

- Petitions: 30
- Diversion: 1
- CHINS: 2
- Motions To Impose Suspended Sentences: 0
- Motions to Bring Forward a Diversion Agreement for Sentence: 0
- Completed new investigation: 2

Hearings:

- 1 = Show Cause
- 1 = Emergency Placement AND/OR Arraignment
- 6 = Arraignments (set for trial)
- 2 = Arraignments (resolved with a plea)
- 2 = Arraignment rescheduled, MTC, FTA
- 8 = Review hearings
- 4 = Violation hearings
- 2 = Trials resolved with a plea
- 0 = Trials with True (guilty) finding
- 1 = Trials either FTA or MTC
- 1 = Nol Prossed due to juvenile turning 18 after case was previously held
- 1 = Dispositional Hearing

Completed Investigation District Courts Cases:

- 0 Investigations/complaint/warrant for **Bail Jumping** from District Court
- 4 Investigation/complaint/warrant for **Theft** from District Court
- 5 Motion to **Impose suspended** sentences or Motions to **Bring case forward for trial**

Other:

- 28 hours: doing District Court/Prosecution work typically done by an Administrative Assistant
- 1/7 had a meeting with SAU 54 Assistant Superintendent regarding the school needing to perform manifestation reviews on all cases going to court when juvenile has an IEP.
- 1/8 met with Dr. Shulik to discuss a competency case

- 1/13 meeting at Seacoast Learning Collaborative to prepare investigations for court
- 1/14 observed Sgt. Deluca teaching a LEADS class at Rochester Middle School

SRO highlights:

High School: Officer Jackson

- taught finger printing to Criminal Justice students
- demonstrated new police equipment for Criminal Justice students
- counseled a student and parents regarding issues occurring at school
- security checks on outside doors throughout the month
- completed another LEADs class
- assisted school administration in locating specific video footage of school incidents
- evacuated students from a smoking bus while the Fire Department responded
- completed 5 offense reports
- completed 5 arrest reports

Middle School: Sgt. Deluca

- taught the principals of ADD at St. Charles Children's Home
- worked Teen Night
- worked a minimum of twelve different instances with a student dealing with their lack of normal social skills
- worked with the Guidance office for nine different students having issues
- started new LEADs lesson for 150 students
- completed security checks for building throughout month
- taught ADD to students
- had an arrest for Poss Tobacco
- working on an Active Shooter lesson plan for end of the school year drill
- completed 2 offense reports
- completed 1 arrest report

Elementary School (9): Officer Porfido

- weekly check-in at all the schools
- participated in afternoon recess, gym classes and lunches with students
- finished LEADs classes for 5 schools, gave students certificates
- handed out McDonalds gift cards to deserving students
- worked two dayshifts in patrol
- attended two Police Explorer meetings
- conducted crossing guard responsibilities at Portland/School Street school
- worked Teen Night
- working with Officer Danie regarding Skate-with-a-Cop
- did a lockdown drill at Chamberlain Street School
- worked two sessions of fingerprinting with Rotary
- dealt with a student at Chamberlain Street school reference a bus behavior issue
- chaperone for a field trip to Boston at the Museum of Science
- participated in a parent/teacher re-entry meeting for a student
- participated with the Booster event at Chamberlain Street School
- completed 4 offense reports (3 regarding SRO duties and 1 patrol duty)

- completed 1 arrest report while working a patrol shift

Explorer Post: Officer Jackson

- Officer Jackson held two Explorer meetings this month.
- Officer Jackson is still working on the process of the Re-Charter for the Post.
- The members of the post were taken to the Strafford County Jail for a walk-thru

DIVERSION PROGRAM/TEEN DRUG COURT

- January's Teen Night had great attendance again, with 215 youth participating in the evening's events. We had Seacoast Outright and the American Foundation for Suicide Prevention attend as the local service providers connecting to the youth for the month.
- The flyers have started to be passed around the community for the documentary and panel titled Tre Mason Daison, about the impact on youth having incarcerated parents to be shown February 21st at the Community Center. This movie will allow service providers and community members to learn how best to help our youth, as our community faces a large population of youth being raised by non-parental custodians.
- Staff continues to work on the Juvenile Probation Transformation Certificate Program with the State team in developing the state-wide plan with our first 2page concept handed in January 10 and our comprehensive plan to be prepared for March. This plan is meant to decrease the overutilization of probation and increase the amount of community based alternatives used to work with juveniles, including diversion. The intent overall is a full juvenile justice transformation with the intent to decrease the amount youth touch the juvenile justice system. Staff will be working on this plan with the State over the next two years.
- Staff started working with the Diversion Network on the Annual Summit which will introduce the Juvenile Justice Transformation plan in May to the entire juvenile justice system.
- Staff helped the Community Policing Unit plan and prepare for our large Skate with a Cop event to be held February 1.

HOUSING:

- We had 37 Police related calls for service this month. This is a slight uptick in the activity, which is most likely due to the absence of Officer Blair the few weeks he was out on medical and the continued absence of Officer Funk.
- Sgt. Babine did fill in the best he could in Blair's absence and patrol helped supplement when they could as well.
- In looking at the calls for service there were no patterns or areas where we should be concerned.
- There were four criminal record checks for new applicants.
- One positive community event that took place were the holiday breakfasts for the housing residents. These took place at Wyandotte, Wellsweep and Cold Spring. Sgt. Babine, Officer Danie, Officer Knox and Officer Blair assisted with cooking and service of food to the residents while other officers came and shared a hot meal. Great interaction was had with the staff and residents of the housing authority.
- Officer Blair has returned to his regular duty.

Respectfully Submitted,

Captain Todd Pinkham
Support Services Division

**NEW BUSINESS MONTHLY
REPORT - ADMIN**

ADMINISTRATIVE MONTHLY REPORT
January 2020

Financial/Purchasing

- At the halfway point of the FY19 budget we look to be in good condition overall. Most of the O&M lines are on track for this point of the year. The line for heating fuel we are now projecting to be significantly over due to a different supplier than last year and we will be making a transfer to cover the additional costs. Rhonda has completed the first of our budget projections which we complete monthly through the second half of the fiscal year. At this point we are projecting the overall PD accounts to be over \$300,000 in surplus. This is driven by salary and benefits due to open positions we have had through the majority of the year.
- FY21 budget is completed and we are schedule to make a presentation to the City Manager and Finance Department on February 3rd to review our needs and requests. At this point we do not have any dates for our budget presentation to the City Council.
- Our online crime report project continues to move forward. We continue to not have any major updates as it is all of the backend engineering work which is continuing. As we get towards the end of February into March we will have more movement on the outward facing pages and testing.
- On January 28th we had our radio project kickoff meeting. This brought our team from the city which included police, fire and IT together with the team from 2-Way. This meeting provided the overview of the project and timetable for start and a projected completion date. At this point infrastructure equipment has already been arriving at 2-Way's facility. We anticipate the initial work on site to start in April and substantial completion to be in September. The only major part of the project which is an unknown is bringing the new tower at DPW online as it will be dependent upon the construction of that facility and when power and data will be available. We will also be bringing a new site online at a later date at the new water tower being designed at Highfield Commons.
- After months of not hearing further on this year's JAG grant award, we received our award notification. Our notification was delayed due to a clerical error. We have submitted the award paperwork to be accepted by the City Council at their February meeting. Once we receive the funds we will move forward with the purchase of the load bearing carriers and gear pouches for officers.
- I have communicated with the dealership who we are purchasing the new frontline vehicles through to get an update on potential delivery. I was advised they have finally been given a build date the week of 3/09. They estimate we likely won't see the vehicles until sometime in April.
- We have had no purchases of \$5000 or more which would require a signature from the commission this month.

Training/Hiring

- Sgt. Cost our training coordinator who was out for a significant part of December for medical reasons returned to work. Sgt. Babine did an excellent job of filling during Sgt. Cost's absence.
- Recruit Officers Knox and Colson have completed the first 4 weeks of the police academy and have been doing excellent, with no concerns for their performance.
- Officers Bilodeau, Miller and Flathers have entered the second phase of their FTO program and are progressing as scheduled. We anticipate them completing the FTO program near the end of February and barring no setbacks in training being released to solo patrol for the start of the next patrol rotation which starts on March 8th.
- Officer Jon Marshall has now entered the third phase of the FTO program and is schedule to enter his final observation week on February 2nd. We anticipate him being released to solo patrol on February 10th.
- During January we are completing our annual Taser recertification's.
- We were scheduled to host a Glock armorer's training on January 7th, unfortunately due to low enrollment Glock cancelled the class. We had scheduled two officers to attend this training free of charge, since we were hosting. We currently only have one certified armorer on staff and we will now be looking to send these officers to another armorer class. Unfortunately, we will now need to pay for their attendance.
- During the month we sent personnel to various training classes which included;
 - Capt. Pinkham and Record Clerk Elizabeth Green to a class on Right to Know Laws
 - Ofc. Garneau to firearms instructor certification.

Respectfully Submitted,
Gary Boudreau
Deputy Chief of Police



**"Injustice anywhere is a threat to justice everywhere."
--Martin Luther King Jr.**

January 2020 Expense & Revenue Reports

**NEW BUSINESS MONTHLY
REPORT - FINANCIALS**



FOR 2020 07

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053 552004 OFFICERS LIABIL	43,423.00	.00	43,423.00	39,774.00	3,649.00	.00	100.0%
12010053 553000 COMMUNICATIONS	43,118.00	.00	43,118.00	20,247.89	3,211.04	19,659.07	54.4%
12010053 553400 POSTAGE FEES	8,050.00	.00	8,050.00	5,092.76	.00	2,957.24	63.3%
12010053 554000 ADVERTISING	4,000.00	.00	4,000.00	248.30	.00	251.70	49.7%
12010053 555000 PRINTING AND BI	4,000.00	.00	4,000.00	993.32	855.00	2,151.68	46.2%
12010053 556000 TUITION	6,100.00	.00	6,100.00	1,944.69	1,362.76	2,792.55	54.2%
12010053 558000 TRAVEL	5,473.00	.00	5,473.00	1,624.90	1,610.79	2,237.31	59.1%
12010053 561003 OFFICE SUPPLIES	2,250.00	.00	2,250.00	110.43	591.00	1,548.57	31.2%
12010053 561006 PUBLICATIONS	25,974.00	.00	25,974.00	23,246.82	1,000.00	1,727.18	93.4%
12010053 561008 AMMUNITION	11,030.00	.00	11,030.00	753.50	.00	10,276.50	6.8%
12010053 561009 VEHICLE SUPPLIE	350.00	.00	350.00	8.70	305.02	36.28	89.6%
12010053 561010 TRAINING MATERI	37,500.00	.00	37,500.00	17,899.78	3,981.82	15,618.40	58.4%
12010053 561010 CLOTHING	16,885.00	.00	16,885.00	1,919.40	3,118.79	11,846.81	29.8%
12010053 561032 OTHER OPERATION	60,000.00	.00	60,000.00	29,247.95	30,016.21	735.84	98.8%
12010053 562000 ELECTRICITY	7,500.00	3,000.00	10,500.00	4,929.24	2,570.76	3,000.00	71.4%
12010053 562400 HEATING FUEL	77,984.00	-3,435.00	74,549.00	23,717.42	.00	50,831.58	31.8%
12010053 562600 VEHICLE FUEL	.00	.00	.00	.00	.00	.00	.0%
12010053 573200 NEW VEHICLES	1,500.00	.00	1,500.00	155.65	10.88	1,333.47	11.1%
12010053 573401 ADMIN EQUIPMENT	14,244.00	-544.00	13,700.00	4,579.94	.00	9,120.06	33.4%
12010053 573900 OTHER EQUIPMENT	2,520.00	.00	2,520.00	1,128.00	1,090.00	302.00	88.0%
12010053 581000 DUES AND FEES	.00	.00	.00	.00	.00	.00	.0%
12010053 581100 DONATION EXPEND	.00	.00	.00	.00	.00	.00	.0%
12010053 589003 SEIZED PROPERTY	.00	.00	.00	.00	.00	.00	.0%
12010053 589004 SEIZED PROPERTY	.00	.00	.00	.00	.00	.00	.0%
12010053 589005 SEIZED PROPERTY	.00	.00	.00	.00	.00	.00	.0%
12010053 589006 DARE CONTRIBUTI	.00	.00	.00	.00	.00	.00	.0%
12010053 589006 DARE CONTRIBUTI	.00	.00	.00	.00	.00	.00	.0%
12010053 589007 CITY WIDE PROGR	15,750.00	.00	15,750.00	9,193.17	6,568.43	-11.60	100.1%*
12010053 589100 LLEBG 102 RECEI	.00	.00	.00	.00	.00	.00	.0%
12010053 589101 LLEBG 102 FEDE	.00	.00	.00	.00	.00	.00	.0%
12010053 589102 LLEBG 102 FEDE	.00	.00	.00	.00	.00	.00	.0%
12010053 589113 LLEBG 115 RECEI	.00	.00	.00	.00	.00	.00	.0%
12010053 589114 LLEBG 115 FEDE	.00	.00	.00	.00	.00	.00	.0%
12010053 589115 LLEBG 115 FEDE	.00	.00	.00	.00	.00	.00	.0%
12010053 589130 COPSMORE 032 RE	.00	.00	.00	.00	.00	.00	.0%
12010053 589131 COPSMORE 032 FE	.00	.00	.00	.00	.00	.00	.0%
12010053 589132 COPSMORE 032 CI	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD ADMINISTRATIVE SERVIC	1,976,055.00	.00	1,976,055.00	1,192,513.22	83,176.45	700,365.33	64.6%
12012453 PD PATROL SERVICES							
12012453 511001 SALARIES - FULL	3,040,202.00	.00	3,040,202.00	1,596,198.41	.00	1,444,003.59	52.5%



FOR 2020 07

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012453 511002 SALARIES - PART	48,787.00	.00	48,787.00	29,571.18	.00	19,215.82	60.6%
12012453 511003 SALARIES - EARL	92,769.00	.00	92,769.00	33,861.57	.00	58,907.43	36.5%
12012453 511004 SALARIES - HOLI	128,978.00	.00	128,978.00	91,289.35	.00	37,688.65	70.8%
12012453 511099 SALARIES - ADJU	1,571.00	.00	1,571.00	.00	.00	1,571.00	.0%
12012453 513001 OVERTIME - REGU	108,546.00	.00	108,546.00	77,203.60	.00	31,342.40	71.1%
12012453 513002 OVERTIME - TRAI	28,940.00	.00	28,940.00	15,103.03	.00	13,836.97	52.2%
12012453 513004 OVERTIME GRANT	.00	.00	.00	.00	.00	.00	.0%
12012453 514000 EDUCATION INCEN	21,000.00	.00	21,000.00	10,557.27	.00	10,442.73	50.3%
12012453 516000 LONGEVITY	.00	.00	.00	1,500.00	.00	-1,500.00	100.0%*
12012453 521100 HEALTH INSURANC	460,576.00	.00	460,576.00	248,449.43	.00	212,126.57	53.9%
12012453 521200 DENTAL INSURANC	11,244.00	.00	11,244.00	6,347.49	.00	4,896.51	56.5%
12012453 521300 LIFE INSURANCE	464.00	.00	464.00	294.89	.00	169.11	63.6%
12012453 522000 SOCIAL SECURITY	48,101.00	.00	48,101.00	25,581.76	.00	22,519.24	53.2%
12012453 523000 RETIREMENT CONT	960,386.00	.00	960,386.00	507,439.13	.00	452,946.87	52.8%
12012453 523000 11539 RETIREMENT	.00	.00	.00	.00	.00	.00	.0%
12012453 525000 UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	.0%
12012453 526000 WORKERS' COMPEN	.00	.00	.00	.00	.00	.00	.0%
12012453 528001 DISABILITY INSU	.00	.00	.00	15.01	.00	-15.01	100.0%*
12012453 532001 STAFF DEVELOPME	.00	.00	.00	.00	.00	.00	.0%
12012453 533003 PHOTO DEVELOPME	.00	.00	.00	.00	.00	.00	.0%
12012453 533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	.0%
12012453 533005 ANIMAL DISPOSAL	.00	.00	.00	.00	.00	.00	.0%
12012453 533011 ANIMAL BOARDING	.00	.00	.00	.00	.00	.00	.0%
12012453 543001 VEHICLES MAINT	.00	.00	.00	.00	.00	.00	.0%
12012453 543002 EQUIPMENT MAINT	.00	.00	.00	.00	.00	.00	.0%
12012453 544200 RENTAL OF EQUIP	.00	.00	.00	.00	.00	.00	.0%
12012453 544900 RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	.0%
12012453 553000 COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012453 553400 POSTAGE FEES	.00	.00	.00	.00	.00	.00	.0%
12012453 554000 ADVERTISING	.00	.00	.00	.00	.00	.00	.0%
12012453 555000 PRINTING AND BI	.00	.00	.00	.00	.00	.00	.0%
12012453 556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12012453 558000 TRAVEL	.00	.00	.00	.00	.00	.00	.0%
12012453 561003 OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	.0%
12012453 561005 PUBLICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012453 561010 CLOTHING	.00	.00	.00	.00	.00	.00	.0%
12012453 561032 OTHER OPERATION	.00	.00	.00	.00	.00	.00	.0%
12012453 562600 09529 VEHICLE FU	.00	.00	.00	.00	.00	.00	.0%
12012453 573200 NEW VEHICLES	.00	.00	.00	.00	.00	.00	.0%
12012453 573401 ADMIN EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012453 573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012453 581000 DUES AND FEES	.00	.00	.00	.00	.00	.00	.0%
TOTAL PD PATROL SERVICES	4,951,564.00	.00	4,951,564.00	2,643,412.12	.00	2,308,151.88	53.4%
12012553 PD SUPPORT SERVICES							



FOR 2020 07

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012553 511001 SALARIES - FULL	145,718.00	.00	145,718.00	87,020.61	.00	58,697.39	59.7%
12012553 511002 SALARIES - PART	195,384.00	.00	195,384.00	83,773.38	.00	111,610.62	42.9%
12012553 511003 SALARIES - EARL	.00	.00	.00	.00	.00	.00	.0%
12012553 511004 SALARIES - HOLI	.00	.00	.00	.00	.00	.00	.0%
12012553 511099 SALARIES - ADJU	1,749.00	.00	1,749.00	.00	.00	1,749.00	.0%
12012553 513001 OVERTIME - REGU	3,000.00	.00	3,000.00	538.02	.00	2,461.98	17.9%*
12012553 513002 OVERTIME - TRAI	.00	.00	.00	736.58	.00	-736.58	100.0%*
12012553 513004 OVERTIME GRANT	.00	.00	.00	.00	.00	.00	.0%
12012553 514000 EDUCATION INCEN	.00	.00	.00	.00	.00	.00	.0%
12012553 516000 LONGEVITY	2,530.00	.00	2,530.00	1,465.00	.00	1,065.00	57.9%
12012553 521100 HEALTH INSURANC	31,737.00	.00	31,737.00	19,300.60	.00	12,436.40	60.8%
12012553 521200 DENTAL INSURANC	900.00	.00	900.00	524.85	.00	375.15	58.3%
12012553 521300 LIFE INSURANCE	228.00	.00	228.00	172.57	.00	55.43	75.7%
12012553 522000 SOCIAL SECURITY	25,885.00	.00	25,885.00	12,874.10	.00	13,010.90	49.7%
12012553 523000 RETIREMENT CONT	17,010.00	.00	17,010.00	9,692.00	.00	7,318.00	57.0%
12012553 523300 11539 RETIREMENT	.00	.00	.00	.00	.00	.00	.0%
12012553 525000 UNEMPLOYMENT CO	.00	.00	.00	.00	.00	.00	.0%
12012553 526000 WORKERS' COMPEN	.00	.00	.00	.00	.00	.00	.0%
12012553 528001 DISABILITY INSU	.00	.00	.00	.00	.00	.00	.0%
12012553 532001 STAFF DEVELOPME	1,674.00	.00	1,674.00	901.02	.00	772.98	53.8%
12012553 532002 PHOTO DEVELOPME	.00	.00	.00	.00	.00	.00	.0%
12012553 533003 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	.0%
12012553 533004 VEHICLES MAINT	.00	.00	.00	.00	.00	.00	.0%
12012553 543001 EQUIPMENT MAINT	.00	.00	.00	.00	.00	.00	.0%
12012553 543002 RENTAL OF EQUIP	.00	.00	.00	.00	.00	.00	.0%
12012553 544200 RENTAL OF OTHER	.00	.00	.00	.00	.00	.00	.0%
12012553 544900 COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012553 553000 POSTAGE FEES	.00	.00	.00	.00	.00	.00	.0%
12012553 553400 ADVERTISING	.00	.00	.00	.00	.00	.00	.0%
12012553 554000 PRINTING AND BI	.00	.00	.00	.00	.00	.00	.0%
12012553 555000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12012553 556000 TRAVEL	.00	.00	.00	.00	.00	.00	.0%
12012553 558000 OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	.0%
12012553 561003 PUBLICATIONS	.00	.00	.00	.00	.00	.00	.0%
12012553 561005 TRAINING MATERI	.00	.00	.00	.00	.00	.00	.0%
12012553 561009 CLOTHING	.00	.00	.00	.00	.00	.00	.0%
12012553 561010 OTHER OPERATION	.00	.00	.00	.00	.00	.00	.0%
12012553 561032 NEW VEHICLES FU	.00	.00	.00	.00	.00	.00	.0%
12012553 562600 09529 VEHICLES	.00	.00	.00	.00	.00	.00	.0%
12012553 573200 ADMIN EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012553 573401 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12012553 573900 DUES AND FEES	.00	.00	.00	.00	.00	.00	.0%
12012553 581000 CITY WIDE PROGR	.00	.00	.00	.00	.00	.00	.0%
12012553 589007 TOTAL PD SUPPORT SERVICES	425,815.00	.00	425,815.00	216,998.73	.00	208,816.27	51.0%

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ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL GENERAL FUND	7,353,434.00	.00	7,353,434.00	4,052,924.07	83,176.45	3,217,333.48	56.2%
TOTAL EXPENSES	7,353,434.00	.00	7,353,434.00	4,052,924.07	83,176.45	3,217,333.48	



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CITY OF ROCHESTER
FINANCIALS FOR JANUARY 2020

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	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	7,353,434.00	.00	7,353,434.00	4,052,924.07	83,176.45	3,217,333.48	56.2%

** END OF REPORT - Generated by Rhonda Young **



CITY OF ROCHESTER
DISPATCH FINANCIALS FOR JANUARY 2020

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ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12030153 DISPATCH CENTER							
12030153 511001 SALARIES - FULL	509,061.00	.00	509,061.00	265,892.91	.00	243,168.09	52.2%
12030153 511002 SALARIES - PART	2,000.00	.00	2,000.00	5,036.11	.00	-3,036.11	251.8%
12030153 511004 SALARIES - HOLI	18,794.00	.00	18,794.00	14,260.88	.00	4,533.12	75.9%
12030153 511099 SALARIES - ADJU	.00	.00	.00	.00	.00	.00	.0%
12030153 513001 OVERTIME - REGU	34,000.00	.00	34,000.00	18,475.07	.00	15,524.93	54.3%
12030153 513002 OVERTIME-TRAINI	10,000.00	.00	10,000.00	2,375.46	.00	7,624.54	23.8%
12030153 516000 LONGEVITY	2,250.00	.00	2,250.00	1,849.98	.00	400.02	82.2%
12030153 521100 HEALTH INSURANC	136,038.00	.00	136,038.00	63,473.48	.00	72,564.52	46.7%
12030153 521200 DENTAL INSURANC	3,324.00	.00	3,324.00	1,664.25	.00	1,659.75	50.1%
12030153 522000 LIFE INSURANCE	879.00	.00	879.00	550.14	.00	328.86	62.6%
12030153 523000 SOCIAL SECURITY	40,989.00	.00	40,989.00	21,998.72	.00	18,990.28	53.7%
12030153 523000 RETIREMENT CONT	64,135.00	.00	64,135.00	33,778.52	.00	30,356.48	52.7%
12030153 525000 UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	.0%
12030153 526000 WORKERS' COMPEN	1,367.00	.00	1,367.00	696.85	670.15	.00	100.0%
12030153 528001 DISABILITY INSU	4,935.00	.00	4,935.00	2,871.29	.00	2,063.71	58.2%
12030153 532001 STAFF DEVELOPME	3,300.00	.00	3,300.00	916.00	.00	2,384.00	27.8%
12030153 532000 CONTRACTED SERV	.00	.00	.00	.00	.00	.00	.0%
12030153 533004 MEDICAL SERVICE	.00	.00	.00	.00	.00	.00	.0%
12030153 533010 LABOR NEGOTIATI	.00	.00	.00	.00	.00	.00	.0%
12030153 534001 STATE FEE COMPU	4,500.00	.00	4,500.00	1,716.00	.00	2,784.00	38.1%
12030153 534003 SOFTWARE MAINT//	4,130.00	.00	4,130.00	.00	4,130.00	.00	100.0%
12030153 543002 EQUIPMENT MAINT	29,360.00	.00	29,360.00	21,004.94	4,130.00	7,100.00	75.8%
12030153 544500 LEASE COPIER/PR	.00	.00	.00	.00	.00	.00	.0%
12030153 552003 GENERAL LIABILI	2,867.00	.00	2,867.00	2,626.00	241.00	.00	100.0%
12030153 553000 COMMUNICATIONS	500.00	.00	500.00	403.02	.00	96.98	80.6%
12030153 554000 ADVERTISING	68.00	.00	68.00	.00	.00	68.00	.0%
12030153 556000 TUITION	.00	.00	.00	.00	.00	.00	.0%
12030153 558000 TRAVEL	2,000.00	.00	2,000.00	607.90	24.39	1,367.71	31.6%
12030153 561003 OFFICE SUPPLIES	1,250.00	.00	1,250.00	509.98	58.97	681.05	45.5%
12030153 561010 CLOTHING	1,300.00	.00	1,300.00	199.00	.00	1,101.00	15.3%
12030153 561032 OTHER OPERATION	2,500.00	.00	2,500.00	606.37	.00	1,893.63	24.3%
12030153 573401 ADMIN EQUIPMENT	2,312.00	.00	2,312.00	.00	.00	2,312.00	.0%
12030153 573900 OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00	.0%
12030153 581000 DUES AND FEES	469.00	.00	469.00	339.00	.00	130.00	72.3%
TOTAL DISPATCH CENTER	882,328.00	.00	882,328.00	461,851.87	6,379.57	414,096.56	53.1%
TOTAL GENERAL FUND	882,328.00	.00	882,328.00	461,851.87	6,379.57	414,096.56	53.1%
TOTAL EXPENSES	882,328.00	.00	882,328.00	461,851.87	6,379.57	414,096.56	



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DISPATCH FINANCIALS FOR JANUARY 2020

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	882,328.00	.00	882,328.00	461,851.87	6,379.57	414,096.56	53.1%

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CITY OF ROCHESTER
REVENUE FOR JANUARY 2020

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ACCOUNTS FOR:
1000 GENERAL FUND

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
12011 POLICE CITY REVENUE						
12011 400403 AMUSEMENT PERMITS	.00	.00	.00	.00	.00	.0%
12011 400407 PISTOL PERMITS	-2,000.00	.00	-2,000.00	-885.50	-1,114.50	44.3%*
12011 402110 INCOME FROM COPY M	-5,000.00	.00	-5,000.00	-11,732.99	6,732.99	234.7%
12011 402111 OUTSIDE SECURITY S	-255,000.00	.00	-255,000.00	-165,906.05	-89,093.95	65.1%*
12011 402112 OUTSIDE DUTY ADMIN	.00	.00	.00	.00	.00	.0%
12011 402115 ALARM FEES	-5,000.00	.00	-5,000.00	-475.00	-4,525.00	9.5%*
12011 402120 WRECKER SERVICE IN	.00	.00	.00	.00	.00	.0%
12011 402121 DOG SHELTER & TRAN	-1,600.00	.00	-1,600.00	-1,304.00	-296.00	81.5%*
12011 402122 DOG FINES	-14,000.00	.00	-14,000.00	-16,468.00	2,468.00	117.6%
12011 405201 COURT FINES	-10,000.00	.00	-10,000.00	-450.91	-9,549.09	4.5%*
12011 405202 PARKING TICKETS	-5,000.00	.00	-5,000.00	-2,710.00	-2,290.00	54.2%*
12011 405203 EXCESS ALARM PENAL	-800.00	.00	-800.00	-100.00	-700.00	12.5%*
12011 406201 MISCELLANEOUS REVE	-8,000.00	.00	-8,000.00	-4,972.93	-3,027.07	62.2%*
12011 406209 POLICE RESTITUTION	-1,000.00	.00	-1,000.00	-226.35	-773.65	22.6%*
12011 406210 WITNESS FEES	-7,000.00	.00	-7,000.00	-2,141.15	-4,858.85	30.6%*
12011 406216 HOST TRAINING FEES	-6,000.00	.00	-6,000.00	.00	-6,000.00	.0%*
12011 406299 INSURANCE CLAIM RE	-5,000.00	.00	-5,000.00	.00	-5,000.00	.0%*
TOTAL POLICE CITY REVENUE	-325,400.00	.00	-325,400.00	-207,372.88	-118,027.12	63.7%
12012 POLICE STATE REVENUE						
12012 402116 DRUG GRANT NEW HAM	.00	.00	.00	.00	.00	.0%
12012 402117 HIGHWAY SAFETY GRA	.00	.00	.00	.00	.00	.0%
12012 402118 PEDESTRIAN GRANT	.00	.00	.00	.00	.00	.0%
12012 402119 DWI GRANT	.00	.00	.00	.00	.00	.0%
TOTAL POLICE STATE REVENUE	.00	.00	.00	.00	.00	.0%
12013 POLICE FEDERAL REVENUE						
12013 402113 LIEBG GRANT	.00	.00	.00	.00	.00	.0%
12013 402114 JUSTICE DEPARTMENT	.00	.00	.00	.00	.00	.0%
TOTAL POLICE FEDERAL REVENUE	.00	.00	.00	.00	.00	.0%
TOTAL GENERAL FUND	-325,400.00	.00	-325,400.00	-207,372.88	-118,027.12	63.7%
TOTAL REVENUES	-325,400.00	.00	-325,400.00	-207,372.88	-118,027.12	



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CITY OF ROCHESTER
REVENUE FOR JANUARY 2020

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	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	-325,400.00	.00	-325,400.00	-207,372.88	-118,027.12	63.7%

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RECORD #

PERSONNEL RECORDS ENTRY

**ROCHESTER POLICE
DEPARTMENT
Rochester, New Hampshire**

1.) Employee Officer Alexander Turgeon

Date: 1/10/20Time: 1420hrs

2.) Type of Entry:

Recommendation
 Training Interview
 Evaluation

Counseling
 Disciplinary
 Other

3.) Narrative: I received a phone call from a local resident advising who wanted to make sure the administration of the department knew of the good work which was done by Ofc. Turgeon and Sgt. Deluca. This individual's teen step-daughter had been dealing with a bully incident both in and out of school. He stated both officers were very good to deal with and they both took the incident serious. He was very thankful for their assistance with the matter.

4.) Action Taken By Supervisor:

DATE

5.) Comments of Bureau Commander:

DATE

6.) Comments of Deputy Chief of Police: Great work Alex! Copy to Police Commission and employee file.



Signature of Deputy Chief of Police1-10-2020_____
DATE

7.) Comments of Chief of Police:

Nice job Alex!



Signature of Chief of Police1-13-20_____
DATE

8.) Acknowledgment of Employee:

I have this date been made aware of the information contained on this record, and afforded an opportunity to review the associated documentation.



Signature of Employee1/15/20_____
DATE

**ROCHESTER POLICE
DEPARTMENT
Rochester, New Hampshire**

1.) Employee Sergeant Anthony Deluca

Date: 1/10/20

Time: 1420hrs

2.) Type of Entry:

- Recommendation
- Training Interview
- Evaluation
- Counseling
- Disciplinary
- Other

3.) Narrative: I received a phone call from a local resident advising who wanted to make sure the administration of the department knew of the good work which was done by Ofc. Turgeon and Sgt. Deluca. This individual's teen step-daughter had been dealing with a bully incident both in and out of school. He stated both officers were very good to deal with and they both took the incident serious. He was very thankful for their assistance with the matter.


4.) Action Taken By Supervisor:

_____ DATE

5.) Comments of Bureau Commander:

_____ DATE

6.) Comments of Deputy Chief of Police: Great work Tony! Copy to Police Commission and employee file.

 1-10-2020
Signature of Deputy Chief of Police DATE

7.) Comments of Chief of Police:

Nice job Tony!
 1-13-20
Signature of Chief of Police DATE

8.) Acknowledgment of Employee:

I have this date been made aware of the information contained on this record, and afforded an opportunity to review the associated documentation.

 1/15/2020
Signature of Employee DATE