

ROCHESTER, NH
POLICE COMMISSION - AGENDA
August 2, 2023 7:00 P.M.
CITY HALL

1. CALL TO ORDER

- A. Pledge
- B. Opening Prayer
- C. Roll Call by the Clerk

2. PUBLIC COMMENT

3. ACCEPTANCE OF MINUTES:

- A. June 7, 2023

4. OLD AND UNFINISHED BUSINESS:

- A. Any Old Business for Discussion

5. NEW BUSINESS:

- A. Retirement Recognitions: Dep. Chief Jason Thomas
- B. Accept Resignations
 - 1.) Officer Vatcher
 - 2.) Officer Velasquez
- C. Monthly Reports
 - 1.) Operations
 - 2.) Administration
- D. Other

6. CORRESPONDENCE:

- A. Off. Masse and Specialist Brinkman are recognized for connecting residents to services
- B. Det. Garstin and Det. Decost are thanked by PSTC Director Scippa for assisting at the 191st Academy Training.
- C. Capt. Swanberry is recognized by William Elwell for his coordination of a successful Citizen's Police Academy.
- D. Off. Lazzar is thanked for participating in the summer reading program kickoff at the Library.

7. INFORMATION:

- A. Information Other; enclosed with Agenda: Any discussion.
- B. Other

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

- A. RSA 91-A:3 (II-a) Personnel
- B. RSA 91-A:3 (II-e) Legal



Rochester Police Commission Rochester, NH 03867

Derek J. Peters, Commissioner
David R. Stevens, Commissioner
David E. Winship, Jr. Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting on Wednesday, May 3, 2023 at 7:00 P.M. in the Police Department Lecture Hall. Participants in this meeting: Comm. Peters, Comm. Stevens, Comm. Winship, Chief Boudreau, Dep. Chief Thomas, Capt. Swanberry, Chaplain Cilley and Secretary Warburton.

The meeting called to order at 7:00 P.M.

All participated in the pledge of allegiance.

Chaplain Cilley led us in prayer.

A. Roll Call. The clerk called the roll marking Comm. Peters, Comm. Stevens and Comm. Winship present.

2. **PUBLIC COMMENT:** No one was present to offer any public comment.

3. **ACCEPTANCE OF MINUTES:**

A. May 3, 2023.

Comm. Stevens MOVED to accept the minutes of the May 3, 2023 meeting. Comm. Winship SECONDED the motion. The motion to accept the minutes as presented PASSED 3-0; Comm. Peters yes, Comm. Winship yes, Comm. Stevens yes.

4. **OLD AND UNFINISHED BUSINESS:**

A. Body Camera Project Update: Chief Boudreau stated that he has a meeting tomorrow with the project vendor moving on this last part so we can bring the cameras on line.

5. **NEW BUSINESS:**

A. Oaths of Office:

1. New Officers. Officer Ball, Officer Bernstein, Officer Harris and Officer McCann all took the oath of office as patrol officers, administered by Secretary Becky Warburton

2. Promotion. Officer Knox to Sergeant. Officer Knox took her oath of promotion to Sergeant, administered by Secretary Becky Warburton.

A fifteen minute recess was called.

The meeting returned to session at 7:36 P.M.

B. 2022 Year End Report. Chief Boudreau stated that every year we compile yearly reports and yearly reviews of several different areas of interest and topics such as arrest data, traffic stops, demographics, service calls, use of force and they're presented to the Commission every year as individual reports. One of the things I've seen is putting it all together and this report does that. It puts all of the data in one report that someone can look at, as a report card for us. So it has taken us a bit longer to put this together than anticipated, but this is the first time we have done this. We worked it, reviewed it, reworked it some more and it's finally in a form to present to the Commission for review and feedback. We also sent it to the City Manager and Deputy City Manager as well for their review and feedback. We intend to put this up on the website for our citizens to see as well.

This report takes into account what we do. Our mission, tells you a little about us, our responsibilities, different units and services we provide. It goes into calls for service data, but not just one year. It's where it's going and trending over a five year period. Calls received, calls we initiate, time allocations, motor vehicle stops, our crash data, those things are important to our community members.

I wasn't going to talk specifics unless you have questions. This is a lengthy report and you can email me questions once you've reviewed it.

Comm. Stevens asked if you were talking in general to the public, what would be three take aways would you say that's changed in Rochester. For example crime areas that took a big decrease, DWI was up a little but not super; some of the crimes we had had a decent decrease.

Chief Boudreau said one that he would mention, the top thing is the decrease in property crimes. Down 30% last year. Huge number. I'd like for the PD to take all the credit, but I won't. This is a team effort, a community effort, from the Police, Other City Departments, our citizens to really make Rochester a better place. It is a constant look at our data, to reflect and to make accurate adjustments that we need to, to serve our community. We've had a significant decrease in crime, consistently. We keep hearing that Rochester is unsafe. The data proves otherwise. It is a very safe place to live.

DWI is something that is always a concern. We look at this constantly in comp stat. The number of DWI arrests, the number of DWI accidents we've had to look for any commonalities in places that we might be able to focus on to curb that because that is a danger to the motoring public.

Comm. Peters said in looking at the case closure rates, some are less than they were in 2021. Is that because some of the crimes committed might be late in the year and won't show up until next year?

Chief Boudreau said it's not one thing. It could go in a couple of directions. Late in the year could be one, or it might be solved next year or a year or more later, depending on the case. An example of a crime. Someone steals an item; a phone. We take a report of the theft of that item. We might catch up to someone in possession of the stolen property, we can charge them with possession of the stolen property, but we might not develop enough information to actually charge them with the theft. It's a little on our software in that aspect. It doesn't show that crime solved and closed, but in reality, we have recovered the stolen item. But it might not show as a closure of that theft. That's a software issue. But another issue we've talked about is our workforce. We've hired 29 new officers since January of 2020. We have a very young workforce and they are still learning. Part of that is learning investigative techniques. I hope as we gain more experience we are better at solving some of our crimes. Being down officers, having those open positions and our call volume at the height that it is, we have struggled at times to dedicate time to those in-depth investigations, which we are getting back to.

Comm. Stevens commented that the data is a good tool for us.

Comm. Winship felt it was a well done report and Comm. Peters noted that it is a lot of information to go through.

Chief Boudreau said that the Captains and Dep. Chief compiled the reports and those were forwarded to the crime analyst.

C. Monthly Reports

1). 1). Operations. Capt. Swanberry noted that the Honor Guard participated in Police Memorial Week ceremonies in Concord for Police Memorial Day, and also participated in the City Memorial Day parade.

The citizens' academy is in full swing. Throughout the month several officers and detectives presented to the academy to demonstrate what they do and what goes on behind the scenes and what happens here in the department.

The Investigations Bureau had 25 cases sent up or detective generated. There are currently 91 cases being investigated. There was one significant case that consumed a large part of the bureau's time. The CEO and POP unit also assisted with that. There were a lot of resources dedicated to that one case and we are still working on it. Luckily there were only a total of three call outs.

The CEO and POP were still able to maintain their regular activities in community outreach and the POP unit was addressing some smaller community issues, such as a criminal mischief case. They continue to also maintain contact with the local hotels and motels.

The Communications Center has two in training. One is in her final observation week and the other is progressing well, working EMS and Fire before transitioning over to police. We have two additional candidates going through the background process. Assuming those backgrounds go well, we will only have two openings which is significantly better than we have been in a long time.

2.) Administration. Dep. Chief Thomas reported that we are 90% through the fiscal year. While we don't have the exact number there will be a six digit number returned to the City, mainly from salaries and open positions during the fiscal year. However in FY24 we project all 65 positions will be filled.

We had no purchases over \$5,000.00 this period.

As June winds down purchase orders and items ordered must be received by June 30. Spending at this point is closely monitored and unless it is an absolute need most things will wait until the next budget.

There was again a plethora of training. Sgt. Will Robinson is in week five of a thirteen-week polygraph school. Officer Birmingham graduated from the last academy and is doing well in field training. Officer Settele and Officer Hill will graduate from the Academy on June 16. They'll finish up some in-house training and then move into field training.

We swore in the four new officers tonight. One is out of state certified and will be attending or testing out of the law package. Officer Ball and Bernstein will head off to the academy on June 12. Officer McCann has military obligations for the month of June, so he will attend the July Academy.

D. Accept Retirement Intent: Dep. Chief Jason Thomas.

Comm. Peters said this retirement intent comes to the Commission with severe regrets. It has been my honor and privilege in my career in the Fire Service to not only work with Jason as a dispatcher but as a patrol officer working his way up, and now in the last ten years as a Commissioner.

Comm. Peters MOVED to accept the notice of retirement intent of Deputy Chief Thomas, with regret, and wishing all the best in the future in new endeavors. Comm. Stevens SECONDED the motion. The motion PASSED 3-0.

E. Other

1. No July 2023 Meeting. Comm. Peters announced there would be no regular meeting of the Commission in July 2023 barring any need to do so. Any such meeting will be properly posted.

6. CORRESPONDENCE:

Correspondence received for the month included: Sgt. Cost is thanked by the Director Scippa of Police Standards for assisting with a crime scene processing class. Off. McPherson is thanked by a community member for respectful education on NH laws and building relationships in the process. Off. Dale is thanked for response and follow up to a report of fireworks at a local campground.

7. INFORMATION: There was nothing for discussion.

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

Commissioner Stevens MOVED to enter a nonpublic session at 7:55 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel) and section E (legal). Comm. Winship SECONDED the motion. The motion PASSED by roll call vote 3 – 0 with Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship – yes.

The non-public session closed at 9:13 P.M. on a MOTION by Comm. Peters. Comm. Winship SECONDED the motion. The motion PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship – yes.

Comm. Peters MOVED to seal the minutes of the non-public session. The motion was SECONDED by Comm. Winship. The motion PASSED by roll call vote Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship – yes.

9. ADJOURNMENT:

Comm. Stevens MOVED to adjourn. SECOND by Comm. Winship at 9:14 P.M.

Respectfully Submitted,

Rebecca J. Warburton, Secretary

APPROVED BY COMMISSION:

AGENDA PLACE HOLDER FOR RETIREMENT RECOGNITIONS.

5. NEW BUSINESS:

A. Retirement Recognitions: Dep. Chief Jason Thomas



GARY M. BOUDREAU
Chief of Police

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"Dedication, Pride, Integrity"

7-17-23

POLICE COMMISSION

DEREK J. PETERS
Chairman
DAVID R. STEVENS
Vice-Chairman
DAVID E. WINSHIP, JR.
Commissioner



Chief Boudreau,

Please accept this as an official notice of my intent to resign from the Rochester Police Department and my position of a Patrol Officer. I have decided to take a position of employment with the Hampton Falls Police Department with the start date of August 2, 2023. As such my final day with the Rochester Police Department will be August 1, 2023.

I would like to thank you, the Commission, and the Department for investing in me and helping me begin my career in law enforcement. I also genuinely appreciate the vast, insurmountable experience this agency has to offer. I hope to bring all that I have learned from my time with the Rochester Police Department with me as I continue my career.

Should you need anything prior to my departure, please do not hesitate to reach out.

Respectfully,

Officer Zachary Vatcher

CB
7-12-23

To: Chief Boudreau and The City of Rochester Police Department.

From: Tomás Velásquez

Date: July 12, 2023

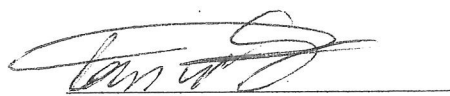
RECEIVED
JUL 12 2023
OFFICE OF THE CHIEF
ROCHESTER POLICE DEPT

I write this letter to inform you of my resignation effective August 5th, 2023. It has been a great time working as a police officer in the force for the last two years. I must admit this was a tough decision, but I believe it's the best decision. I'm thankful for the opportunity to serve in the police force. I wish you all the best.

In the remaining period, please let me know if you'll require my assistance in ensuring a smooth transition.

Truly Yours,

Officer Tomás Velásquez



**Patrol Division
Monthly Report
July 2023**

RPOA:

Lt. Bossi and Sgt. Benjamin attended the last RPOA meeting. A discussion about the benefits of providing contact information for properties in our city was talked about. We have obtained a few landlords information to be added to our site profile for a contact point in the event we have an incident or issue at the property.

HG:

No Events were scheduled during this reporting period.

K-9:

In the past month K-9 Ripley and Officer Hatch participated in the following events:

- Ripley and Ofc. Hatch were called out for a missing juvenile, however the juvenile was found while they were en route.
- Ripley and Ofc. Hatch participated in a community event at a camp at the Gonic Elementary School. Kids were able to pet and interact with Ripley.
- Ripley and Ofc. Hatch were called out for an individual with dementia that had gone missing several hours prior. The track was not successful and the male was located some time later after getting a ride away from home.
- Ripley and Ofc. Hatch participated in a community event at a camp at the Rochester Middle School.

Respectfully Submitted,

Captain Todd Pinkham

**SUPPORT SERVICES DIVISION
MONTHLY REPORT
JULY 2023**

INVESTIGATIVE SERVICES BUREAU (ISB)

- 27 Total cases sent to ISB from Patrol or detective generated.
- 85 Total cases bring investigated currently.
- 11 Cases presented to Grand Jury.
- Number of True Bills not yet returned – no expected issues.
- 2 ISB callouts including on-duty callouts.
- 1 Evidence callouts.
- 3 Background investigation.
- 6 Compliance checks.

EVIDENCE

- 292 Pieces taken in.
- 32 Pieces returned.
- 26 Pieces destroyed.

An internal evidence audit is underway, which is a significant undertaking as there are over 50,000 pieces of evidence to be inventoried by hand.

**COMMUNITY ENGAGEMENT OFFICER (CEO) & PROBLEM ORIENTED
POLICING UNIT (POP)**

The CEO's activity included:

- Involved Patrol in summer camp activities including safety talks with children.
- Attended the monthly Crimeline meeting.
- Taught motor vehicle laws to a local driver's education class.
- Assisted the city Community Outreach Coordinator with homelessness issues.
- Attended Senior Breakfast.
- Assisted the Recreation Department as a chaperone for Teen Travel Camp.
- Conducted extra patrols and footbeats in the downtown.
- Attended planning meetings for National Night Out, Thank-a-Cop Day, and Crimeline golf tournament.

POP's activity included:

- Officers Colson and Crawford continued to monitor the storage unit locations, conducting patrols daily.
- Officers continue to foster relationships with management at hotels and motels.
- Currently investigating 15 open cases.
- Made 9 arrests.

- Continually assisted the FBI Major Offender Task Force.
- Assisted the CEO with checks of homeless camps.

COMMUNICATIONS CENTER (DISPATCH)

- Our dispatcher in training resigned.
- One dispatcher started on July 10 and is progressing well in their training.
- Two background investigations are being completed on dispatcher applicants.
- If all offered positions result in hirings, 2 openings will remain.
- The dispatch supervisor and a dispatcher attended an active shooter training.
- The Mobile Command Unit was utilized at the Lilac City Fun Fest.
- The dispatch supervisor has been working with the vendor on the implementation of our new CAD/RMS program.

JUVENILE DIVISION / SCHOOL RESOURCE OFFICERS (SROs) / EXPLORERS

Juvenile Prosecution:

New Cases:

PETITIONS TO COURT: 45

PETITIONS TO DHHS: 28

CHINS: 0

CASES TO DIVERSION: 5

In addition to the normal case load work/review, preparation and court etc,

- 28 spent hours doing District Court/Prosecution work typically done by an Administrative Assistant

SRO Highlights:

- As the schools are on summer break, there is nothing to report in this category.

DIVERSION PROGRAM/TEEN DRUG COURT

- Finalized planning for National Night Out to be held this year August 1st 1730-2000 with a movie after.
- Conducted Teen Travel Camp activities.
- Continues to actively sit on the Governor's Commission for Juvenile Justice Reform and the JJ Reform Commission's subcommittee for Racial, Ethnicity and Diversity.
- Continued to meet with the Rochester Mental Health Alliance and the Opiate Abatement Committee. Currently working on strategic format and requests for funding to the Council.
- Attended training in youth suicide preventions and worked with the school district on their program for providing mental health and well-being resources to students.

- Coordinated with Lt. Turner and Human Resources for city-level Mental Health First Aid training.

HOUSING

- There were 38 Police calls for service and 14/Fire/EMS calls for service over the past month with no major issues or trends, however one domestic situation being worked on at Linscott Court Apartments was responsible for several of the calls to that location.
- Only 5 background checks were completed for new residents.
- Officer Babine took feedback from recent meetings and deployed the speed trailer on Brock Street.
- The next informal meeting that Officer Babine will be hosting will be on August 8th at Wellsweep Circle.

Respectfully Submitted,

Captain Andrew Swanberry
Support Services Division

ADMINISTRATIVE MONTHLY REPORT

July 2023

Financial/Purchasing:

- The start of FY24 started off busy with completing purchase orders and paying our yearly service fees.
- We are also off to a great start with purchasing our four (4) vehicles that were authorized in FY24 CIP. Those were: new SWAT van; new backline vehicle; and two new frontline cruisers. Details on these vehicles are as follows:
 - 2023 Ford Transit Crew Van from McGovern Ford in Mass. This was only on their lot because it was a special order that fell through. This vehicle replaces a 2005 E450 van which has not been road worthy for well over a year.
 - 2022 Ford Escape from Irwin Motors. Out of all the quotes, they were the least expensive and this vehicle is on their lot. This vehicle replaces a 2013 Ford Focus with heavy rust.
 - (2) 2023 Ford Police Interceptors from Irwin Motors. These were on their lot from a canceled order, otherwise no other dealership has these vehicles available. They are replacing two 2018 models.
- There were several purchase orders over \$5,000. Most were yearly services fees such as Tri-Tech (records management system), PowerDMS, Lexis Nexis, as well as blanket PO's for things like Eversource, Verizon, and Until to name a few. Actual purchases over \$5,000 were: tactical protective vests for new hire officers and vehicles (noted above).

Training/Hiring:

- On 07/02/23, Officer Jack Settele and Officer Rachel Hill entered Phase 1 of field training. Due to military obligations, Officer Settele's field training period was suspended from 07/12/23 to 07/29/23. His field training is to resume as of 07/30/23.
- On 07/07/23, Officer Randy Smith and Officer Jason Harris successfully completed and passed their required Law Package Test Out through New Hampshire Police Standards and Training (PSTC) in order to attain their full time law enforcement certifications for New Hampshire.
- On 07/09/23, Officer Jason Harris started his Phase 1 of field training with Field Training Officer Michael Brinkman on the 0800 to 1600 hours shift.
- On 07/09/23, Officer Aidan Birmingham entered Phase 3 of his field training. According to the daily observation reports submitted by his field training officers, Officer Birmingham

performance and activity has exceeded expectations at this point of his field training. Fast forward to 07/24/23, Officer Birmingham went before his final training board after completing his field training earlier than anticipated after exceeding the expectations of his assigned field training officers, and he was successfully released to solo patrol.

- On 07/09/23, Officer Tiana Adams started her employment with the department and began her in-service training before departing to the 194th New Hampshire Police Academy starting on 07/31/23 in Concord.
- From 07/10/23 to 07/14/23, Officer Brian Dale and Officer Zachary Wilson attended “Crisis Intervention Team (CIT) Mental Health Awareness and De-Escalation Training” held at the Tilton Police Department.
- From 07/10/23 to 07/12/23, Lt. Elizabeth Turner, Sgt. Spencer Williams-Hurley, Detective Justin Livingstone, Officer Michael Brinkman, Officer Aaron Garneau, and Officer Steven McPherson attended “Assisting Individuals in Crisis and Group Crisis Intervention” presented by Anne Balboni of the International Critical Incident Stress Foundation at the Dover Police Department. The training is for the establishment of a departmental peer support group for crisis or critical incident situations impacting law enforcement officers.
- From 07/11/23 to 07/13/23, Detective Hattie Johnson, Detective Matthew Kimball, and Detective Timothy Rummo attended the training course titled, “Homicide Investigations and Crime Scene Management”. The training course took place at the Derry Police Department.
- Between 07/16/23 and 09/30/23, recertification for the TASER X26 is to be completed by all sworn personnel who have been certified, issued, and carry the TASER X26 through training material presented in PowerDMS and practical exercises by the department’s certified TASER instructors.
- From 07/17/23 to 07/21/23, Officer Michael Brinkman attended “Basic Crime Scene Processing” at PSTC.
- From 07/17/23 to 07/21/23, Animal Control Officer (ACO) Suzanne Paradis attended the “New England Animal Control Humane Academy (NEACHA) Training Conference” at the University of New Hampshire in Durham.
- On 07/24/23, Communications Specialist Heather Stevens attended “Active Shooter/Assailant for 911 Professionals” presented by American Emergency Preparedness (AEP) at the Hooksett Police Department.
- From 07/24/23 to 07/25/23, Sgt. Spencer Williams-Hurley attended “PepperBall Instructor and Armorer Class” at the University of New Hampshire in Durham.
- As of 07/31/23, Officer Zachary Bernstein and Officer Ryan Ball will have completed seven (7) weeks of the 193rd New Hampshire Police Academy in Concord.

- On 07/31/23, Officer Noah McCann and Officer Tiana Adams started the 194th New Hampshire Police Academy in Concord.

Other:

- This month, Sgt. Cost made arrangements to host two (2) separate training courses through Triton Training Group and BBS Narcotics Enforcement Training and Consulting. The course “All Types of Drug Interdiction Class” will be held in September. By hosting this class, the department receives three (3) free seats at a cost \$195.00 per student. The course “Remington Shotgun / AR-15/M4 Armorer’s Classes” will be held in December. By hosting this class, the department receives one (1) free seat for each armorer’s class at a cost of \$450.00 per student.

Respectfully Submitted,

Jason Thomas
Deputy Chief of Police

ADMINISTRATIVE MONTHLY REPORT

June 2023

Financial/Purchasing:

- The FY23 budget has come to an end. We had no major concerns and ended in good financial shape.
- As we begin FY24, I will be working on the vehicle purchases to replace out going vehicles.
- There were no purchases over \$5,000 this month.

Training/Hiring:

- On 06/04/23, Officer Randy Smith started his remedial field training period with Field Training Officer Michael Brinkman due to his extended administrative leave. With the exception of New Hampshire Police Standards and Training (PSTC) law package test out (scheduled for 07/07/23 at 0900 hours), Officer Smith has fulfilled all the required mandates issued by PSTC in order to reinstate his full time law enforcement certification.
- On 06/06/23, Detective Matthew Kimball and Officer Jeffrey Slankard attended and became certified as Glock handgun armorers at the Derry Police Department.
- On 06/11/23, Officer Aidan Birmingham entered Phase 2 of field training. He was assigned to Field Training Officer Jonathan Labosier on the 0800 to 1600 hours shift.
- From 06/12/23 to 06/16/23, Sgt. Nicole Knox, Detective Hattie Johnson, Officer Brian Dale, Officer Manolin Terrero, and Officer David Lombardi completed Crisis Intervention Team (CIT) Mental Health Awareness and De-Escalation Training at the Conway Police Department.
- On 06/12/23, Officer Brian Dale attended the Standardized Field Sobriety Testing (SFST) Refresher course at PSTC.
- On 06/12/23, Officer Zachary Bernstein and Officer Ryan Ball started the 193rd New Hampshire Police Academy. Both will have completed 2 weeks of the police academy on 06/30/23.
- On 06/16/23, Officer Jack Settele and Officer Rachel Hill graduated from the 192nd New Hampshire Police Academy. Officer Settele was the recipient of the Arthur D. Kehas award, one of the police academy's highest honors.

- From 06/23/23 to 06/24/23, Lt. Elizabeth Turner attended the Wellness and Resilience Conference presented by Districts 1 and 2 Law Enforcement Training Council in Portland, Maine.
- Problem Orientated Police (POP) Officers Douglas Crawford and Brendan Colson attended "Informants Class" presented by BBS Narcotics Enforcement Training at the New England HIDTA Training Center in Methuen, Massachusetts.
- From 06/26/23 to 06/30/23, Detective Kendall DeCost completed Defensive Tactics Instructor certification at PSTC.
- As of 06/30/23, all sworn personnel have completed the annual mandated online training courses of "3x2's Ethics, De-Escalation, and Implicit Bias" as directed by PSTC.

Respectfully Submitted,

Jason Thomas
Deputy Chief of Police

July 2023

Expense & Revenue Reports

FINANCIALS FOR JULY 2023

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
1000 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENC/REQ	BUDGET	USED
12010053 PD ADMINISTRATIVE SERVICES							
12010053 511001 SALARIES - FULL	877,773	0	877,773	67,850.80	.00	809,922.20	7.7%
12010053 511002 SALARIES - PART	122,317	0	122,317	9,237.22	.00	113,079.78	7.6%
12010053 511003 SALARIES - EARL	0	0	0	.00	.00	.00	.0%
12010053 511004 SALARIES - HOLI	0	0	0	.00	.00	.00	.0%
12010053 511005 SALARIES - OUTS	210,000	0	210,000	7,560.35	.00	202,439.65	3.6%
12010053 511099 SALARIES - ADJU	0	0	0	.00	.00	.00	.0%
12010053 513001 OVERTIME - REGU	0	0	0	.00	.00	.00	.0%
12010053 513002 OVERTIME - TRAI	0	0	0	.00	.00	.00	.0%
12010053 513004 OVERTIME GRANT	0	0	0	.00	.00	.00	.0%
12010053 514000 EDUCATION INCEN	9,500	0	9,500	557.67	.00	8,942.33	5.9%
12010053 516000 LONGEVITY	4,175	0	4,175	.00	.00	4,175.00	.0%
12010053 521100 HEALTH INSURANC	81,682	0	81,682	8,230.00	.00	73,452.00	10.1%
12010053 521200 DENTAL INSURANC	1,807	0	1,807	171.66	.00	1,635.34	9.5%
12010053 521300 LIFE INSURANCE	1,905	0	1,905	164.01	.00	1,740.99	8.6%
12010053 522000 SOCIAL SECURITY	17,429	0	17,429	1,205.81	.00	16,223.19	6.9%
12010053 523000 RETIREMENT CONT	341,876	0	341,876	22,375.39	.00	319,500.61	6.5%
12010053 523300 RETIREMENT STAT	0	0	0	.00	.00	.00	.0%
12010053 525000 UNEMPLOYMENT CO	0	0	0	.00	.00	.00	.0%
12010053 526000 WORKERS' COMPEN	64,181	0	64,181	.00	.00	64,181.00	.0%
12010053 528001 DISABILITY INSU	5,712	0	5,712	491.60	.00	5,220.40	8.6%
12010053 531002 STIPEND	0	0	0	.00	.00	.00	.0%
12010053 532001 STAFF DEVELOPME	24,495	0	24,495	6,208.18	549.00	17,737.82	27.6%
12010053 532200 CONTRACTED SERV	79,597	0	79,597	.00	77,646.18	1,950.82	97.5%
12010053 533003 PHOTO DEVELOPME	300	0	300	.00	.00	300.00	.0%
12010053 533004 MEDICAL SERVICE	9,425	0	9,425	.00	9,425.00	.00	100.0%
12010053 533005 ANIMAL DISPOSAL	1,000	0	1,000	.00	500.00	500.00	50.0%
12010053 533009 LEGAL	0	0	0	.00	.00	.00	.0%
12010053 533010 LABOR NEGOTIATI	0	0	0	.00	.00	.00	.0%
12010053 533011 ANIMAL BOARDING	4,000	0	4,000	.00	2,150.00	1,850.00	53.8%
12010053 534001 STATE FEE COMPU	0	0	0	.00	.00	.00	.0%
12010053 541100 WATER/SEWAGE	4,160	0	4,160	.00	3,500.04	659.96	84.1%
12010053 543001 VEHICLES MAINT	35,000	0	35,000	1,237.11	5,562.89	28,200.00	19.4%
12010053 543002 EQUIPMENT MAINT	70,220	0	70,220	27,199.16	28,271.99	14,748.85	79.0%
12010053 543500 INSURANCE CLAIM	5,000	0	5,000	1,000.00	.00	4,000.00	20.0%
12010053 544200 RENTAL OF EQUIP	400	0	400	.00	400.00	.00	100.0%
12010053 544500 LEASE COPIER/PR	13,436	0	13,436	.00	.00	13,436.00	.0%
12010053 544900 RENTAL OF OTHER	0	0	0	.00	.00	.00	.0%
12010053 552001 FLEET INSURANCE	11,730	0	11,730	.00	.00	11,730.00	.0%
12010053 552002 PROPERTY INSURA	5,091	0	5,091	.00	.00	5,091.00	.0%
12010053 552003 GENERAL LIABILI	32,016	0	32,016	.00	.00	32,016.00	.0%

FINANCIALS FOR JULY 2023

FOR 2024 01

ACCOUNTS 1000	FOR: GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053	552004	OFFICERS LIABIL	50,246	0	50,246	.00	.00	50,246.00	.0%
12010053	553000	COMMUNICATIONS	41,443	0	41,443	.00	24,324.00	17,119.00	58.7%
12010053	553400	POSTAGE FEES	8,475	0	8,475	.00	.00	8,475.00	.0%
12010053	554000	ADVERTISING	0	0	0	.00	.00	.00	.0%
12010053	555000	PRINTING AND BI	4,000	0	4,000	.00	500.00	3,500.00	12.5%
12010053	556000	TUITION	0	0	0	.00	.00	.00	.0%
12010053	558000	TRAVEL	6,100	0	6,100	.00	.00	6,100.00	.0%
12010053	561003	OFFICE SUPPLIES	5,473	0	5,473	.00	.00	5,473.00	.0%
12010053	561005	PUBLICATIONS	2,259	0	2,259	.00	159.50	2,099.50	7.1%
12010053	561006	AMMUNITION	27,276	0	27,276	.00	2,000.00	25,276.00	7.3%
12010053	561008	VEHICLE SUPPLIE	13,970	0	13,970	.00	.00	13,970.00	.0%
12010053	561009	TRAINING MATERI	350	0	350	.00	.00	350.00	.0%
12010053	561010	CLOTHING	80,500	0	80,500	4,519.76	16,939.74	59,040.50	26.7%
12010053	561032	OTHER OPERATION	19,335	0	19,335	.00	2,323.87	17,011.13	12.0%
12010053	562200	ELECTRICITY	58,000	0	58,000	.00	46,000.00	12,000.00	79.3%
12010053	562400	HEATING FUEL	10,500	0	10,500	.00	6,300.00	4,200.00	60.0%
12010053	562600	VEHICLE FUEL	82,124	0	82,124	.00	.00	82,124.00	.0%
12010053	573200	NEW VEHICLES	0	0	0	.00	.00	.00	.0%
12010053	573401	ADMIN EQUIPMENT	1,500	0	1,500	206.00	.00	1,294.00	13.7%
12010053	573900	OTHER EQUIPMENT	16,760	0	16,760	.00	579.60	16,180.40	3.5%
12010053	581000	DUES AND FEES	3,440	0	3,440	420.00	1,470.00	1,550.00	54.9%
12010053	581100	DONATION EXPEND	0	0	0	.00	.00	.00	.0%
12010053	589003	SEIZED PROPERTY	0	0	0	.00	.00	.00	.0%
12010053	589004	SEIZED PROPERTY	0	0	0	.00	.00	.00	.0%
12010053	589005	DARE CONTRIBUTI	0	0	0	.00	.00	.00	.0%
12010053	589006	DARE CONTRIBUTI	0	0	0	.00	.00	.00	.0%
12010053	589007	CITY WIDE PROGR	15,750	0	15,750	.00	199.90	15,550.10	1.3%
12010053	589100	LLEBG 102 RECEI	0	0	0	.00	.00	.00	.0%
12010053	589101	LLEBG 102 FEDER	0	0	0	.00	.00	.00	.0%
12010053	589102	LLEBG 102 CITY	0	0	0	.00	.00	.00	.0%
12010053	589113	LLEBG 115 RECEI	0	0	0	.00	.00	.00	.0%
12010053	589114	LLEBG 115 FEDER	0	0	0	.00	.00	.00	.0%
12010053	589115	LLEBG 115 CITY	0	0	0	.00	.00	.00	.0%
12010053	589130	COPSMORE 032 RE	0	0	0	.00	.00	.00	.0%
12010053	589131	COPSMORE 032 FE	0	0	0	.00	.00	.00	.0%
12010053	589132	COPSMORE 032 CI	0	0	0	.00	.00	.00	.0%
TOTAL PD ADMINISTRATIVE SERVICES			2,481,728	0	2,481,728	158,634.72	228,801.71	2,094,291.57	15.6%

12012453 PD PATROL SERVICES

12012453	511001	SALARIES - FULL	3,396,858	0	3,396,858	286,563.34	.00	3,110,294.66	8.4%
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FINANCIALS FOR JULY 2023

FOR 2024 01									
ACCOUNTS 1000	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012453	511002	SALARIES - PART	153,796	0	153,796	7,414.24	.00	146,381.76	4.8%
12012453	511003	SALARIES - EARL	105,158	0	105,158	5,329.08	.00	99,828.92	5.1%
12012453	511004	SALARIES - HOLI	151,961	0	151,961	8,517.33	.00	143,443.67	5.6%
12012453	511099	SALARIES - ADJU	0	0	0	.00	.00	.00	.0%
12012453	513001	OVERTIME - REGU	111,546	0	111,546	16,761.86	.00	94,784.14	15.0%
12012453	513002	OVERTIME - TRAI	78,940	0	78,940	8,252.32	.00	70,687.68	10.5%
12012453	513004	OVERTIME GRANT	0	0	0	.00	.00	.00	.0%
12012453	514000	EDUCATION INCEN	8,500	0	8,500	653.82	.00	7,846.18	7.7%
12012453	515001	ON CALL	7,800	0	7,800	1,675.00	.00	6,125.00	21.5%
12012453	516000	LONGEVITY	7,000	0	7,000	.00	.00	7,000.00	.0%
12012453	521100	HEALTH INSURANC	498,181	0	498,181	37,729.23	.00	460,451.77	7.6%
12012453	521200	DENTAL INSURANC	11,049	0	11,049	898.76	.00	10,150.24	8.1%
12012453	521300	LIFE INSURANCE	3,089	0	3,089	241.69	.00	2,847.31	7.8%
12012453	522000	SOCIAL SECURITY	56,320	0	56,320	4,739.26	.00	51,580.74	8.4%
12012453	523000	RETIREMENT CONT	1,181,540	0	1,181,540	104,920.12	.00	1,076,619.88	8.9%
12012453	523300	11539 RETIREMENT	0	0	0	.00	.00	.00	.0%
12012453	525000	UNEMPLOYMENT CO	0	0	0	.00	.00	.00	.0%
12012453	526000	WORKERS' COMPEN	0	0	0	.00	.00	.00	.0%
12012453	528001	DISABILITY INSU	0	0	0	.00	.00	.00	.0%
12012453	532001	STAFF DEVELOPME	0	0	0	.00	.00	.00	.0%
12012453	533003	PHOTO DEVELOPME	0	0	0	.00	.00	.00	.0%
12012453	533004	MEDICAL SERVICE	0	0	0	.00	.00	.00	.0%
12012453	533005	ANIMAL DISPOSAL	0	0	0	.00	.00	.00	.0%
12012453	533011	ANIMAL BOARDING	0	0	0	.00	.00	.00	.0%
12012453	543001	VEHICLES MAINT	0	0	0	.00	.00	.00	.0%
12012453	543002	EQUIPMENT MAINT	0	0	0	.00	.00	.00	.0%
12012453	544200	RENTAL OF EQUIP	0	0	0	.00	.00	.00	.0%
12012453	544900	RENTAL OF OTHER	0	0	0	.00	.00	.00	.0%
12012453	553000	COMMUNICATIONS	0	0	0	.00	.00	.00	.0%
12012453	553400	POSTAGE FEES	0	0	0	.00	.00	.00	.0%
12012453	554000	ADVERTISING	0	0	0	.00	.00	.00	.0%
12012453	555000	PRINTING AND BI	0	0	0	.00	.00	.00	.0%
12012453	556000	TUITION	0	0	0	.00	.00	.00	.0%
12012453	558000	TRAVEL	0	0	0	.00	.00	.00	.0%
12012453	561003	OFFICE SUPPLIES	0	0	0	.00	.00	.00	.0%
12012453	561005	PUBLICATIONS	0	0	0	.00	.00	.00	.0%
12012453	561010	CLOTHING	0	0	0	.00	.00	.00	.0%
12012453	561032	OTHER OPERATION	0	0	0	.00	.00	.00	.0%
12012453	562600	09529 VEHICLE FU	0	0	0	.00	.00	.00	.0%
12012453	573200	NEW VEHICLES	0	0	0	.00	.00	.00	.0%
12012453	573401	ADMIN EQUIPMENT	0	0	0	.00	.00	.00	.0%
12012453	573900	OTHER EQUIPMENT	0	0	0	.00	.00	.00	.0%
12012453	581000	DUES AND FEES	0	0	0	.00	.00	.00	.0%
TOTAL PD PATROL SERVICES			5,771,738	0	5,771,738	483,696.05	.00	5,288,041.95	8.4%

FINANCIALS FOR JULY 2023

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
1000 GENERAL FUND							
12012553 PD SUPPORT SERVICES							
12012553 511001 SALARIES - FULL	236,383	0	236,383	19,177.58	.00	217,205.42	8.1%
12012553 511002 SALARIES - PART	195,009	0	195,009	12,964.19	.00	182,044.81	6.6%
12012553 511003 SALARIES - EARL	0	0	0	.00	.00	.00	.0%
12012553 511004 SALARIES - HOLI	0	0	0	.00	.00	.00	.0%
12012553 511099 SALARIES - ADJU	0	0	0	.00	.00	.00	.0%
12012553 513001 OVERTIME - REGU	3,000	0	3,000	184.15	.00	2,815.85	6.1%
12012553 513002 OVERTIME - TRAI	0	0	0	.00	.00	.00	.0%
12012553 513004 OVERTIME GRANT	0	0	0	.00	.00	.00	.0%
12012553 514000 EDUCATION INCEN	0	0	0	.00	.00	.00	.0%
12012553 516000 LONGEVITY	2,406	0	2,406	.00	.00	2,406.00	.0%
12012553 521100 HEALTH INSURANC	50,284	0	50,284	4,291.70	.00	45,992.30	8.5%
12012553 521200 DENTAL INSURANC	1,200	0	1,200	100.00	.00	1,100.00	8.3%
12012553 521300 LIFE INSURANCE	512	0	512	44.64	.00	467.36	8.7%
12012553 522000 SOCIAL SECURITY	32,831	0	32,831	2,415.89	.00	30,415.11	7.4%
12012553 523000 RETIREMENT CONT	32,688	0	32,688	2,670.59	.00	30,017.41	8.2%
12012553 523300 11539 RETIREMENT	0	0	0	.00	.00	.00	.0%
12012553 525000 UNEMPLOYMENT CO	0	0	0	.00	.00	.00	.0%
12012553 526000 WORKERS' COMPEN	0	0	0	.00	.00	.00	.0%
12012553 528001 DISABILITY INSU	2,511	0	2,511	215.20	.00	2,295.80	8.6%
12012553 532001 STAFF DEVELOPME	0	0	0	.00	.00	.00	.0%
12012553 533003 PHOTO DEVELOPME	0	0	0	.00	.00	.00	.0%
12012553 533004 MEDICAL SERVICE	0	0	0	.00	.00	.00	.0%
12012553 543001 VEHICLES MAINT	0	0	0	.00	.00	.00	.0%
12012553 543002 EQUIPMENT MAINT	0	0	0	.00	.00	.00	.0%
12012553 544200 RENTAL OF EQUIP	0	0	0	.00	.00	.00	.0%
12012553 544900 RENTAL OF OTHER	0	0	0	.00	.00	.00	.0%
12012553 553000 COMMUNICATIONS	0	0	0	.00	.00	.00	.0%
12012553 553400 POSTAGE FEES	0	0	0	.00	.00	.00	.0%
12012553 554000 ADVERTISING	0	0	0	.00	.00	.00	.0%
12012553 555000 PRINTING AND BI	0	0	0	.00	.00	.00	.0%
12012553 556000 TUITION	0	0	0	.00	.00	.00	.0%
12012553 558000 TRAVEL	0	0	0	.00	.00	.00	.0%
12012553 561003 OFFICE SUPPLIES	0	0	0	.00	.00	.00	.0%
12012553 561005 PUBLICATIONS	0	0	0	.00	.00	.00	.0%
12012553 561009 TRAINING MATERI	0	0	0	.00	.00	.00	.0%
12012553 561010 CLOTHING	0	0	0	.00	.00	.00	.0%
12012553 561032 OTHER OPERATION	0	0	0	.00	.00	.00	.0%
12012553 562600 09529 VEHICLE FU	0	0	0	.00	.00	.00	.0%
12012553 573200 NEW VEHICLES	0	0	0	.00	.00	.00	.0%
12012553 573401 ADMIN EQUIPMENT	0	0	0	.00	.00	.00	.0%

FINANCIALS FOR JULY 2023

FOR 2024 01									
ACCOUNTS FOR: 1000	GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012553	573900	OTHER EQUIPMENT	0	0	0	.00	.00	.00	.0%
12012553	581000	DUES AND FEES	0	0	0	.00	.00	.00	.0%
12012553	589007	CITY WIDE PROGR	0	0	0	.00	.00	.00	.0%
TOTAL PD SUPPORT SERVICES			556,824	0	556,824	42,063.94	.00	514,760.06	7.6%
TOTAL GENERAL FUND			8,810,290	0	8,810,290	684,394.71	228,801.71	7,897,093.58	10.4%
TOTAL EXPENSES			8,810,290	0	8,810,290	684,394.71	228,801.71	7,897,093.58	

FINANCIALS FOR JULY 2023

FOR 2024 01								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	8,810,290	0	8,810,290	684,394.71	228,801.71	7,897,093.58	10.4%	

** END OF REPORT - Generated by Rhonda Morganti **

DISPATCH FINANCIALS FOR JULY 2023

FOR 2024 01			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL FUND		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENC/REQ	BUDGET	USED
12030153 DISPATCH CENTER									
12030153	511001	SALARIES - FULL	559,304	0	559,304	39,757.06	.00	519,546.94	7.1%
12030153	511002	SALARIES - PART	2,000	0	2,000	1,832.89	.00	167.11	91.6%
12030153	511004	SALARIES - HOLI	20,724	0	20,724	820.88	.00	19,903.12	4.0%
12030153	511012	SHIFT DIFFERENT	0	0	0	1,042.14	.00	-1,042.14	100.0%
12030153	511099	SALARIES - ADJU	0	0	0	.00	.00	.00	.0%
12030153	513001	OVERTIME - REGU	44,000	0	44,000	10,288.86	.00	33,711.14	23.4%
12030153	513002	OVERTIME-TRAINI	0	0	0	675.08	.00	-675.08	100.0%
12030153	516000	LONGEVITY	975	0	975	375.00	.00	600.00	38.5%
12030153	521100	HEALTH INSURANC	157,205	0	157,205	7,064.06	.00	150,140.94	4.5%
12030153	521200	DENTAL INSURANC	3,207	0	3,207	179.15	.00	3,027.85	5.6%
12030153	521300	LIFE INSURANCE	1,360	0	1,360	73.37	.00	1,286.63	5.4%
12030153	522000	SOCIAL SECURITY	44,475	0	44,475	3,489.30	.00	40,985.70	7.8%
12030153	523000	RETIREMENT CONT	84,569	0	84,569	8,548.08	.00	76,020.92	10.1%
12030153	525000	UNEMPLOYMENT	0	0	0	.00	.00	.00	.0%
12030153	526000	WORKERS' COMPEN	682	0	682	.00	.00	682.00	.0%
12030153	528001	DISABILITY INSU	6,024	0	6,024	341.25	.00	5,682.75	5.7%
12030153	532001	STAFF DEVELOPME	5,542	0	5,542	478.00	1,595.00	3,469.00	37.4%
12030153	532200	CONTRACTED SERV	0	0	0	.00	.00	.00	.0%
12030153	533004	MEDICAL SERVICE	0	0	0	.00	.00	.00	.0%
12030153	533010	LABOR NEGOTIATI	0	0	0	.00	.00	.00	.0%
12030153	534001	STATE FEE COMPU	1,584	0	1,584	.00	396.00	1,188.00	25.0%
12030153	534003	SOFTWARE MAINT/	0	0	0	.00	.00	.00	.0%
12030153	543002	EQUIPMENT MAINT	24,031	0	24,031	11,405.76	2,229.31	10,395.93	56.7%
12030153	544500	LEASE COPIER/PR	0	0	0	.00	.00	.00	.0%
12030153	552003	GENERAL LIABILI	3,474	0	3,474	.00	.00	3,474.00	.0%
12030153	553000	COMMUNICATIONS	500	0	500	.00	.00	500.00	.0%
12030153	554000	ADVERTISING	0	0	0	.00	.00	.00	.0%
12030153	556000	TUITION	0	0	0	.00	.00	.00	.0%
12030153	558000	TRAVEL	2,000	0	2,000	.00	.00	2,000.00	.0%
12030153	561003	OFFICE SUPPLIES	1,750	0	1,750	.00	.00	1,750.00	.0%
12030153	561010	CLOTHING	3,200	0	3,200	.00	.00	3,200.00	.0%
12030153	561032	OTHER OPERATION	2,500	0	2,500	.00	.00	2,500.00	.0%
12030153	573401	ADMIN EQUIPMENT	14,150	0	14,150	.00	.00	14,150.00	.0%
12030153	573900	OTHER EQUIPMENT	0	0	0	.00	.00	.00	.0%
12030153	581000	DUES AND FEES	550	0	550	.00	550.00	.00	100.0%
TOTAL DISPATCH CENTER			983,806	0	983,806	86,370.88	4,770.31	892,664.81	9.3%
TOTAL GENERAL FUND			983,806	0	983,806	86,370.88	4,770.31	892,664.81	9.3%
TOTAL EXPENSES			983,806	0	983,806	86,370.88	4,770.31	892,664.81	

DISPATCH FINANCIALS FOR JULY 2023

FOR 2024 01								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	983,806	0	983,806	86,370.88	4,770.31	892,664.81	9.3%	

** END OF REPORT - Generated by Rhonda Morganti **

REVENUE FOR JULY 2023

FOR 2024 01							
ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT	
1000 GENERAL FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL	
12011 POLICE CITY REVENUE							
12011 400403 AMUSEMENT PERMITS	0	0	0	.00	.00	.0%	
12011 400407 PISTOL PERMITS	-1,200	0	-1,200	-10.00	-1,190.00	.8%	
12011 402110 INCOME FROM COPY M	-7,000	0	-7,000	-276.00	-6,724.00	3.9%	
12011 402111 OUTSIDE SECURITY S	-210,000	0	-210,000	-390.35	-209,609.65	.2%	
12011 402112 OUTSIDE DUTY ADMIN	0	0	0	.00	.00	.0%	
12011 402115 ALARM FEES	-5,200	0	-5,200	-80.00	-5,120.00	1.5%	
12011 402120 WRECKER SERVICE IN	0	0	0	.00	.00	.0%	
12011 402121 DOG SHELTER & TRAN	-2,000	0	-2,000	-25.00	-1,975.00	1.3%	
12011 402122 DOG FINES	-12,000	0	-12,000	.00	-12,000.00	.0%	
12011 405201 COURT FINES	-5,500	0	-5,500	.00	-5,500.00	.0%	
12011 405202 PARKING TICKETS	-4,300	0	-4,300	-50.00	-4,250.00	1.2%	
12011 405203 EXCESS ALARM PENAL	-2,200	0	-2,200	.00	-2,200.00	.0%	
12011 406201 MISCELLANEOUS REVE	-2,200	0	-2,200	-40.00	-2,160.00	1.8%	
12011 406209 POLICE RESTITUTION	-300	0	-300	-150.00	-150.00	50.0%	
12011 406210 WITNESS FEES	0	0	0	.00	.00	.0%	
12011 406216 HOST TRAINING FEES	-6,000	0	-6,000	.00	-6,000.00	.0%	
12011 406299 INSURANCE CLAIM RE	-10,000	0	-10,000	.00	-10,000.00	.0%	
TOTAL POLICE CITY REVENUE	-267,900	0	-267,900	-1,021.35	-266,878.65	.4%	
12012 POLICE STATE REVENUE							
12012 402116 DRUG GRANT NEW HAM	0	0	0	.00	.00	.0%	
12012 402117 HIGHWAY SAFETY GRA	0	0	0	.00	.00	.0%	
12012 402118 PEDESTRIAN GRANT	0	0	0	.00	.00	.0%	
12012 402119 DWI GRANT	0	0	0	.00	.00	.0%	
TOTAL POLICE STATE REVENUE	0	0	0	.00	.00	.0%	
12013 POLICE FEDERAL REVENUE							
12013 402113 LLEBG GRANT	0	0	0	.00	.00	.0%	
12013 402114 JUSTICE DEPARTMENT	0	0	0	.00	.00	.0%	
TOTAL POLICE FEDERAL REVENUE	0	0	0	.00	.00	.0%	
TOTAL GENERAL FUND	-267,900	0	-267,900	-1,021.35	-266,878.65	.4%	
TOTAL REVENUES	-267,900	0	-267,900	-1,021.35	-266,878.65		

REVENUE FOR JULY 2023

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
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GRAND TOTAL	-267,900	0	-267,900	-1,021.35	-266,878.65	.4%
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** END OF REPORT - Generated by Rhonda Morganti **

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. EMPLOYEE NAME: Officer Zachary Masse		DATE: 6/30/2023
2. TYPE OF ENTRY <u>XX</u> RECOMMENDATION __ COUNSELING __ TRAINING INTERVIEW __ DISCIPLINARY __ EVALUATION/FOLLOW UP __ OTHER		
3. NARRATIVE: On 06/15/23, a citizen came into the station to thank Officer Masse for helping him get access to services and for getting him in touch with Outreach Coordinator Erin Nasino.		
4. ACTION TAKEN BY SUPERVISOR: Letter of recommendation completed. SIGNATURE: <u>[Signature]</u> DATE: 6/30/23		
5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER: Great job! Keep up the good work! Forward to Comm. es. on for recognition. SIGNATURE: <u>[Signature]</u> DATE: 7.3.23		
6. COMMENTS OF DEPUTY CHIEF OF POLICE: Great Customer Service Zach!! Thank you! SIGNATURE: <u>[Signature]</u> DATE: 7.3.23		
7. COMMENTS OF CHIEF OF POLICE: Great job Zach! Thank you SIGNATURE: <u>[Signature]</u> DATE: 7-5-23		
8. ACKNOWLEDGMENT OF EMPLOYEE: I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation. EMPLOYEE SIGNATURE: <u>[Signature]</u> DATE: 7/20/23		



GARY M. BOUDREAU
Chief of Police

ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
<https://police.rochesternh.gov>

"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS
Chairman
DAVID R. STEVENS
Vice-Chairman
DAVID E. WINSHIP, JR.
Commissioner



June 30, 2023

To: Captain Pinkham
From: Lieutenant Turner
Ref: Citizen thank you

Captain Pinkham,

On June 15, 2023, [REDACTED] came to the station lobby wanting to express his gratitude to Officer Zachary Masse for helping him and his son with getting in touch with Erin Nasino. They had come to the lobby to warm up a few weeks back and he said Officer Masse was very helpful with telling them about available resources and was very kind to them. Since getting in touch with Erin, they are no longer homeless and are in a temporary housing situation while Erin is working with them further.

Officer Masse's efforts prompted a citizen to want to come to the station and thank him personally. Officer Masse wasn't working at the time but I have since passed it along. I recommend that this letter be added to Officer Masse's personnel file.

Respectfully,

Lieutenant Elizabeth Turner

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Madeline Brinkman (Moule)		DATE: 6/20/2023 TIME: 1134
2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Maddie assisted a patron and his son in the lobby along with Officer Masse on helping get resources to the male and his son. They were displaced and had no living arrangements. Maddie recommended getting him in touch with Erin Nasino at the welfare office and the male and his son now have suitable housing. The male came in and expressed his gratitude - See attached email from Lt. Turner.		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : <i>Great job, Maddie!</i> SIGNATURE: <u><i>K. Devine</i></u> DATE: <u>6/20/23</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF SUPPORT COMMANDER</u> : <i>Thank you for your service to the community! Great job!</i> SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>6.21.2023</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Maddie - Thank you for your professionalism!</i> SIGNATURE: <u><i>Jason Thomas</i></u> DATE: <u>6-21-23</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Great job Maddie!! Thank you for your dedication</i> SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>6-23-23</u>		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE</u> : I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation. EMPLOYEE SIGNATURE: <u><i>Madeline Brinkman</i></u> DATE: <u>7/11/23</u>		

Keri Devine

From: Elizabeth Turner
Sent: Thursday, June 15, 2023 10:12 PM
To: Keri Devine
Subject: Thank you

Keri,

Just letting you know that [REDACTED] came in tonight wanting to express his gratitude to Maddie and Officer Masse for their help in getting him and his son in touch with Erin. They had come in the lobby to warm up one night and he said Maddie was very helpful and kind to them. Since their help and getting in touch with Erin, they are no longer homeless and are in a temporary housing situation while Erin is working with them further.

Just wanted to pass it along.

Liz

Lieutenant Elizabeth Turner
Patrol Division
Rochester Police Department
23 Wakefield Street
Rochester, NH 03867
(603) 330-7128

Email sent to and from this City of Rochester email address is subject to NH RSA 91-A (the NH Public Records Law) and may, subject to certain exemptions, be subject to disclosure to third parties. This email message and any attachments may contain information that is confidential and/or legally privileged in accordance with applicable laws or regulations. It is intended only for the use of the person and/or entity identified as recipient(s) in the message. If you are not an intended recipient of this message, please notify the sender immediately and delete the material. Do not print, deliver, distribute or copy this message, and do not disclose its contents or take any action in reliance on the information it contains unless authorized to do so. Thank you.

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
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1. <u>EMPLOYEE NAME</u> : Garstin, Jacob	DATE: 06/02/2023 TIME: 0845
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2. TYPE OF ENTRY RECOMMENDATION COUNSELING
 TRAINING INTERVIEW DISCIPLINARY
 EVALUATION/FOLLOW UP OTHER

3. NARRATIVE:
 Detective Garstin was thanked by Director Scippa of the New Hampshire Police Standards and Training for providing training assistance to the 191st Full Time Academy. Director Scippa wrote "Your assistance was a substantial help to our staff and to the recruits of this session. The support that you have provided to the training efforts of our recruits serves New Hampshire law enforcement and the communities that these recruits will serve."

4. ACTION TAKEN BY SUPERVISOR:
 Thank you for your commitment to this State and providing assistance in training the next generations of New Hampshire law enforcement.

SIGNATURE: *Jacob A Benjamin* DATE: 06/02/2023

5. COMMENTS/RECOMMENDATIONS OF SUPPORT COMMANDER:
Great job Jake! Thank you for your dedication to our profession.

SIGNATURE: *[Signature]* DATE: 6.5.2023

6. COMMENTS OF DEPUTY CHIEF OF POLICE:
Great work Jake! Thank you for all you do.

SIGNATURE: *[Signature]* DATE: 6.7.23

7. COMMENTS OF CHIEF OF POLICE: *Great work! Thank you for helping train the next generation of cops.*

SIGNATURE: *[Signature]* DATE: 6-7-23

8. ACKNOWLEDGMENT OF EMPLOYEE:
 I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: *[Signature]* DATE: 7/6/23



*Sheriff Christopher D. Connelly
Chairman*

State of New Hampshire

POLICE STANDARDS & TRAINING COUNCIL

Arthur D. Kehas
Law Enforcement Training Facility & Campus
17 Institute Drive, Concord, N.H. 03301-7413
603-271-2133 – Fax: 603-271-1785
TDD Access: Relay NH 1-800-735-2964



*John V. Scippa
Director*

May 08, 2023

Detective Jacob Garstin
Rochester Police Department
23 Wakefield Street
Rochester, NH 03867

Thank you!

RE: Letter of Appreciation

Dear Detective Jacob Garstin:

On behalf of my entire staff, I want to take this opportunity to thank you for providing assistance to the New Hampshire Police Standards and Training during the 191st Full Time Academy session. Your assistance was a substantial help to our staff and to the recruits of this session.

The support that you have provided to the training efforts of our recruits serves New Hampshire law enforcement and the communities that these recruits will serve.

Thank you again for your assistance, and please pass along my appreciation and warm thoughts to your agency.

Sincerely,

John V. Scippa
Director

New Hampshire Police Standards and Training

JVS/dlm

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : DeCost, Kendall		DATE: 06/02/2023 TIME: 0845
2. <u>TYPE OF ENTRY</u> <input type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input checked="" type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Detective DeCost was thanked by Director Scippa of the New Hampshire Police Standards and Training for providing training assistance to the 191 st Full Time Academy. Director Scippa wrote "Your assistance was a substantial help to our staff and to the recruits of this session. The support that you have provided to the training efforts of our recruits serves New Hampshire law enforcement and the communities that these recruits will serve."		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Thank you for your commitment to this State and providing assistance in training the next generations of New Hampshire law enforcement. SIGNATURE: <u><i>Jacob A Benjamin</i></u> DATE: <u>06/02/2023</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF SUPPORT COMMANDER</u> : <i>Great job Kendall! Thank you for your dedication to our profession</i> SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>6.5.2023</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Great work Kendall!! Thank you for all you do!</i> SIGNATURE: <u><i>Jasen Thum</i></u> DATE: <u>6.7.23</u>		
7. <u>COMMENTS OF CHIEF OF POLICE</u> : <i>Great job Kendall! Thank you for helping the next generation of cops.</i> SIGNATURE: <u><i>[Signature]</i></u> DATE: <u>6-7-23</u>		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE</u> : I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation. EMPLOYEE SIGNATURE: <u><i>Kendall DeCost</i></u> DATE: <u>7/6/2023</u>		



Sheriff Christopher D. Connelly
Chairman

State of New Hampshire
POLICE STANDARDS & TRAINING COUNCIL
Arthur D. Kehas
Law Enforcement Training Facility & Campus
17 Institute Drive, Concord, N.H. 03301-7413
603-271-2133 – Fax: 603-271-1785
TDD Access: Relay NH 1-800-735-2964



John V. Scippa
Director

May 08, 2023

Detective Kendall DeCost
Rochester Police Department
23 Wakefield Street
Rochester, NH 03867

RE: Letter of Appreciation

Dear Detective Kendall DeCost:

On behalf of my entire staff, I want to take this opportunity to thank you for providing assistance to the New Hampshire Police Standards and Training during the 191st Full Time Academy session. Your assistance was a substantial help to our staff and to the recruits of this session.

The support that you have provided to the training efforts of our recruits serves New Hampshire law enforcement and the communities that these recruits will serve.

Thank you again for your assistance, and please pass along my appreciation and warm thoughts to your agency.

Sincerely,

John V. Scippa
Director

New Hampshire Police Standards and Training

THANK YOU!

JVS/dlm

**ROCHESTER POLICE
DEPARTMENT
Rochester, New Hampshire**

1.) Employee: Andrew Swanberry

Date: 7-5-23

Time: _____

2.) Type of Entry:

- | | |
|---|---|
| <input type="checkbox"/> Recommendation | <input type="checkbox"/> Counseling |
| <input type="checkbox"/> Training Interview | <input type="checkbox"/> Disciplinary |
| <input type="checkbox"/> Evaluation | <input checked="" type="checkbox"/> Other |

3.) Narrative: Capt. Swanberry is thanked by a recent graduate of the Citizens Academy.

4.) Action Taken By Supervisor:

DATE

5.) Comments of Bureau Commander:

DATE

6.) Comments of Chief of Police: Great job Andrew, the citizen's academy is a great way to display the great things we do at the PD. Organizing this program is not an easy task, but you did a great job to ensure the participants were exposed to as many aspects of the department as possible.



Signature of Chief of Police

7-5-23

DATE

7.) Acknowledgment of Employee:

I have this date been made aware of the information contained on this record, and afforded an opportunity to review the associated documentation.



Signature of Employee:

7-5-23

DATE

Chief Gary Boudreau
Rochester Police Department
31 Wakefield Street
Rochester, NH 03867

RECEIVED
JUN 22 2023
OFFICE OF THE CHIEF
ROCHESTER POLICE DEPT

June 22, 2023

RE: Rochester Police Department Citizens' Police Academy.

Chief Boudreau,

I am writing to acknowledge what a great experience I had as a participant in the Citizens' Police Academy, Class of 2023.

The Academy allowed me to experience first-hand what the Rochester Police Department is really all about. My expectations when enrolling were to learn about the department as an organization within the city and to better understand its' role in the community.

The class was set up to do just that by encouraging active class participation in each topic area covered. Each Rochester P. D. presenter to the class made a point to use real situations as examples in order to help the participants better understand the topic.

Captain Swanberry did an exceptional job in aligning classroom and field activities which gave participants a clear understanding of how the Rochester P. D. operates in serving the City and its community members.

Sincerely,





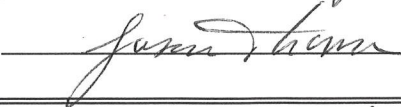

William L. Elwell

Copy to:

Police Commission Board Members

Rochester City Manager

Rochester Police Captain Andrew Swanberry

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME:</u> Officer Lazzar	DATE: 7/1/2023 TIME: 1600	
2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> RECOMMENDATION ___ COUNSELING ___ TRAINING INTERVIEW ___ DISCIPLINARY ___ EVALUATION/FOLLOW UP ___ OTHER		
3. <u>NARRATIVE:</u> On 6/20/2023, Christina Paquette emailed the department to thank Officer Lazzar for her participation in their summer reading program's summer kick off. Christina stated that Officer Lazzar was amazing with the families that attended, stating that she may have found her true calling as the Bubble Master. Officer Lazzar's participation had a great impact on the families that day and is a shining example of how our presence can build positive connections and trust with our citizens and community.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Copy submitted to be placed in Officer Lazzar's personnel record. SIGNATURE: <u></u> DATE: <u>7/2/23</u>		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>Community Policing at its best! Great job Sarah! Forward to Commission for recognition</i> SIGNATURE: <u></u> DATE: <u>7-7-23</u>		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <i>Nice job Sarah!! Thank you for all you do!</i> SIGNATURE: <u></u> DATE: <u>7-10-23</u>		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Awesome job Sarah! These types of interactions make huge impacts, thank you.</i> SIGNATURE: <u></u> DATE: <u>7-11-23</u>		

Nicole Knox

From: Elizabeth Turner
Sent: Thursday, June 22, 2023 6:09 PM
To: Nicole Knox
Subject: Fwd: Thank You!
Attachments: Lazzar 2.jpg; Lazzar.jpg

Follow Up Flag: Follow up
Flag Status: Flagged

Nicole,

Can you complete an atta boy for her?

Liz

Get [Outlook for iOS](#)

From: Keri Devine <keri.devine@rochesternh.gov>
Sent: Wednesday, June 21, 2023 4:46:10 PM
To: PD Supervisors <pdsupervisors@rochesternh.gov>
Subject: FW: Thank You!

From: Christina Paquette <christina.paquette@rochesternh.gov>
Sent: Tuesday, June 20, 2023 12:59 PM
To: Keri Devine <keri.devine@rochesternh.gov>; Jason Thomas <jason.thomas@rochesternh.gov>
Cc: Gary Boudreau <gary.boudreau@rochesternh.gov>
Subject: Thank You!

Good Afternoon,
As your Officers always are, Officer Lazzar was amazing with our families. We appreciate all that your entire Dept. does for us.

I think she may have found her true calling while she was here. Bubble Master....

Christina Paquette
Children's Librarian
Rochester Public Library

603-335-7549

"Play is often talked about as if it were a relief from serious learning. But for children play is serious learning. Play is really the work of childhood." Fred Rogers

