

ROCHESTER, NH
POLICE COMMISSION - AGENDA
October 4, 2023 7:00 P.M.
CITY HALL

1. CALL TO ORDER

- A. Pledge
- B. Opening Prayer
- C. Roll Call by the Clerk

2. PUBLIC COMMENT

3. ACCEPTANCE OF MINUTES:

- A. September 6, 2023

4. OLD AND UNFINISHED BUSINESS:

- A. Any Old Business for Discussion

5. NEW BUSINESS:

- A. Oaths for Promotion
 - 1. Thomas Seager to Sergeant
- B. Accept Resignations
 - 1.) Officer Terrero
- C. Monthly Reports
 - 1). Operations
 - 2.) Administration
- D. Other

6. CORRESPONDENCE --

- A. Officer Marshall, Officer Birmingham and Lt. Bossi are recognized for building a rapport and distracting a young child during an investigation at the home.
- B. Officer Granatowski is recognized for going above and beyond in getting a personal item back to the owner.
- C. Officer Lombardi and Sgt. Alexander are recognized for their quick response to a 911 call at the Library.
- D. Det. Garstin was assisted with a retail crime investigation encompassing several New England States where the value of goods was close to \$250,000. There was a successful prosecution of this case.
- E. The following staff are recognized for their assistance in their areas of expertise during the Citizen's Police Academy:

Lt. Anthony Bossi	Lt. Michael Miehle	Sergeant Jacob Benjamin
Lieutenant Elizabeth Turner	Sergeant Spencer Williams-Hurley	Sergeant Cory Krochmal
Detective Justin Livingstone	Sergeant Anthony Deluca	Detective Adam Govoni
Officer Brendan Colson	Detective Kyle Danie	Detective Kendall DeCost
Officer Brandon Kimbrough	Detective Hattie Johnson	Detective Jacob Garstin
Officer Michael Brinkman	Officer Dwayne Hatch & K9 Ripley	
Officer Andrew Jackson	Animal Control Officer Suzanne Paradis	

7. INFORMATION:

- A. Information Other; enclosed with Agenda: Any discussion.
- B. Other

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

- A. RSA 91-A:3 (II-a) Personnel
- B. RSA 91-A:3 (II-e) Legal



Rochester Police Commission Rochester, NH 03867

Derek J. Peters, Commissioner
David R. Stevens, Commissioner
David E. Winship, Jr. Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting on Wednesday, September 6, 2023 at 7:00 P.M. in the Police Department Lecture Hall. Participants in this meeting: Comm. Peters, Comm. Stevens, Comm. Winship, Chief Boudreau, Dep. Chief Swanberry, Capt. Pinkham, Chaplain Cilley, Secretary Warburton and invited guests.

The meeting called to order at 7:00 P.M.

All participated in the pledge of allegiance.

Chaplain Cilley led us in prayer.

A. Roll Call. The clerk called the roll marking Comm. Peters, Comm. Stevens and Comm. Winship present.

2. **PUBLIC COMMENT:** No one was present to offer any public comment.

3. **ACCEPTANCE OF MINUTES:**

A. August 2, 2023

Comm. Stevens MOVED to accept the minutes of the August 2, 2023 meeting. Comm. Winship SECONDED the motion. The motion to accept the minutes as presented PASSED unanimously.

4. **OLD AND UNFINISHED BUSINESS:** There was no old business at this time.

5. **NEW BUSINESS:**

A. Oaths for Promotion

1. Andrew Swanberry to Dep. Chief
2. Jeremy Aucoin to Captain
3. Spencer Williams-Hurley to Lieutenant

After a brief recap of these officers careers to date by Chief Boudreau, Secretary Rebecca Warburton administered promotion oaths to all.

A ten minute recess was called.

Back in session at 7:28 P.M.

B. Accept Resignations

1.) Officer Slankard

Comm. Stevens MOVED to accept the resignation of Officer Slankard, with regret, and wished him well in his endeavors. Comm. Winship SECONDED the motion. The motion PASSED unanimously.

C. Monthly Reports

1). Operations. Capt. Pinkham reported that there were five different call outs for Officer Hatch and Ripley.

Chief Boudreau added that in patrol activity in the downtown. We have had a couple of sprees of criminal mischief happening in the downtown. Patrol responded and we are collecting the reports and obtaining video. These cases will either be moved to the POP unit, or investigations because of the significant spree. We want to package these and deal with them the best way we can.

In Support, Captain Pinkham reported the case load is 90 total cases. There were 38 new cases sent up. There were six cases presented to the Grand Jury. There was one call out. We have been working on an evidence audit to make sure everything lines up in the system as we transition over to the new records management software. This has been a big undertaking by everyone. We are pleased to have that done.

The Community Engagement Officer and POP officers have been active. The CEO Officer Kimbrough has been active in the community at various events including the Senior Breakfast, Touch a Truck at the summer camps, working with the city Outreach Coordinator visiting homeless camps, Crimeline, National Night Out, Summer Camp field trips. He is working with the City's Government Channel Coordinator regarding a public service announcement for crosswalks

The POP unit has been monitoring a couple of issues and working weekends to address one matter they are working on. They have been visiting the homeless camps with the CEO and the city outreach coordinator.

In Communications we have two dispatchers that are in training, and one background underway. If all goes well it will leave us with two open positions. The center had an NCIC audit and they have provided some tips to improve the center and to make it more efficient. We continue to meet weekly with CSI going over call types and responses to import over to the new records management system.

Comm. Peters asked when do we expect to no longer have IMC?

Capt. Pinkham said we expect to start doing some department-wide training at the end of October, and we plan to launch CSI the beginning of November. We will still have access to IMC as a searchable database during that transition.

Chief Boudreau said that IMC will be maintained for probably a year after CSI just to make sure everything came over in the transfer. We won't update it but we can still access the database. This is common to do this.

Comm. Stevens asked what is the big difference between IMC and CSI? Is it supposed to be a better program?

Chief Boudreau said we have had IMC since 1996. IMC has been bought several times over the years. Now it's just one program in the central square technologies company. They have multiple different police applications. Originally IMC was specific mostly to New England. The backend of IMC is an old database design and is old technology. It is also on site and is maintained by IT. CSI is more modern, has a newer platform with different abilities. CSI is also cloud based solution so we won't host any servers on site that we have to maintain. Responding to Comm. Stevens Chief Boudreau said with a lot of things cloud based storage seems to be the way manufacturers and municipalities are going.

Comm. Peters commented that our body cameras and the in car video are cloud based. Will this be compatible?

Chief Boudreau stated it would be. We want to bring CSI on board before we start integrating them.

Comm. Stevens asked if it would be less expensive?

Chief Boudreau said no. It is significantly more money over IMC but is better supported and is newer technology.

Capt. Pinkham said school opened this week. SRO's are back in the schools. We are without an elementary school SRO. We still want a presence and will continue the adopt-a-school program in the elementary schools. There were a lot of interested officers and it worked out well.

Comm. Stevens asked if the schools get extra time per officers vs having just the one elementary SRO?

Chief Boudreau said he wouldn't say more time but we have more officer involvement over having one officer dedicating his day over eight schools. They aren't there a whole 8 hours, they may adjust their schedule for an hour. Mornings, or afternoons, or at lunch. At the elementary school level it is more of a community policing presence as opposed to some of the other functions an SRO does.

Comm. Peters said one of the things he likes is this way the students meet a majority of officers instead of just one officer. They can build a better rapport. I look forward to eventually going back to a full time SRO in the schools, but for now this works out well.

Juvenile Division Coordinator Nicole Rodler sits on a variety of committees. She did a fantastic job coordinating the annual National Night Out with attendance of approximately 5,000. She coordinated Teen Travel camp this summer, she is helping to teach the mental health first aid, and she works with the CEO and the Community Outreach Coordinator conducting outreach to youth and young adults. We are getting a lot of positive things out of that department.

Capt. Pinkham said I don't have a slide but I have some compstat numbers, such as YTD property crime and violent crime, traffic stops and things of that nature.

Comm. Peters asked how are we trending is the question. Are we staying where we have been over the past several years or are we trending down a bit?

Capt. Pinkham said as of now it is trending down significantly in both property crime and violent crime which is a good thing. Traffic stops have increased almost 50% year to date for the same period last year. Most of the stats we are trending better in proactive activity and trending down in the negative areas.

Comm. Peters said this is due to having officers on the street, and sending cases up to detectives which we have reinforced. We look forward to getting cadets out of the academy and on the street.

Comm. Stevens asked that we let folks know where property crimes dropped down this last year.

Capt. Pinkham stated that Burglaries are down 33%, Simple Assaults are down 18%, Aggravated Assaults are down 52%, Robberies are down almost 100%. This is year to date.

Comm. Peters said that means the men and women are doing a good job.

Comm. Stevens commented that the misconception that crime is rampant, there is actually a significant decrease in a lot of crime.

2.) Administration . Dep. Chief Swanberry stated there were a few purchases over \$5,000, most related to the changeover costs for the front line cruisers. We have also started expanding the female locker room so there are carpentry costs associated with that.

Comm. Stevens commented that being out of locker space is a good problem to have for our community. The make up and diversity we have from people all over the country benefits everyone in the City. I see this as a problem, but a good problem.

Dep. Chief Swanberry continued speaking of needing more space we have also paid for some engineering and design of the third floor expansion where the dispatch center is going up there. The last incurred costs over 5k was purchasing four new portable radios for patrol.

We have taken delivery of all the cruisers that we ordered. Two front line and two backline. The backlines are both Ford Escapes. One is an addition and one is to replace one that is highly rusted. The two front lines will replace our 2018 cars. Since NEVO is backlogged we will continue to use the 2018's until the new cruisers are outfitted. Instead of trading the cars to the dealership, we will be part of an auction along with other city departments with property to auction as well.

Comm. Winship asked how far backlogged is NEVO?

Dep. Chief Swanberry stated he is not sure, but they are moving. We will do the front line cars first. NEVO doesn't specify which car we bring to an opening as long as we have the necessary equipment for the install. The backline cars can work off of portable radios and without blue lights more than the front line cars can.

Comm. Peters asked can we reuse any of the equipment from the 2018 cars?

Chief Boudreau said we always reuse whatever we can. However when the body of the cruisers was redesigned in 2019/2020 there were things that didn't fit, such as the back seat. The cage could fit with different mounts, the center console was different, the light bars will fit with different mounting kits. We will use what we can but it will depend on that redesign.

Chief Boudreau added that we do typically trade the vehicles. That decision falls under the authority of the finance department. During the FY2024 budget discussion some of the councilors questioned trading over auction, and is the city getting fair market value for them. We generally trade a car at 3.5 years with 100,000 miles (and not an easy 100,000 miles) on them. I feel we have gotten fair trade value. However Mark Sullivan in finance wanted to try to see where we are, what are the values on trades for the old swat van, the ford focus and the front line interceptors; as compared to auctioning them? There are other Departments in the City participating as well. We need to try to get the best money for the City.

Dep. Chief Swanberry continued noting that in training we have two in FTO that are progressing well and both are projected to be out of FTO by the end of this month. We have four officers at the academy in two separate sessions. Two have completed 12 weeks, and two have completed five weeks. They are also progressing well.

We did have a set back with Great Bay recently canceling their police exam due to low enrollment. There were only ten who registered to take the test. We are still recruiting using InDeed.

Attorney Blanchard, the Deputy City Attorney and prosecutor for the City conducted 2-hour blocks of instruction on DUI investigation/documentation training for all patrol officers and supervisors. He felt officers would benefit from this training.

Comm. Peters commented on Police Standards now offering the mental health training through the Academy.

Chief Boudreau said that CIT is now part of the academy basic curriculum. I am grateful for that. I know they don't want to lengthen the academy but it's possible that could happen to cover certain areas. They have changed the makeup of the training which previously was heaving on lecture and written exam for a more hands on scenario based training.

Comm. Peters asked about the budget.

Dep. Chief Swanberry said it's early but the lines are in good shape. You will see that some are close to 100% spent, but that is normal for the things we purchase and pay for in full at the beginning of a fiscal year.

Comm. Stevens asked about the body cameras. Is there still an issue on the vendor side?

Chief Boudreau said there is an issue with assigning rights to officers. We are going to move forward without the redaction piece. We don't have to redact for court. We will have to monitor what else gets released.

Comm. Stevens inquired when will we be live?

Chief Boudreau said he doesn't have a time frame. This is one city project of several that IT (who are short staffed) is working on. The CSI project is huge.

Comm. Stevens inquired if it's a vendor problem or not.

Chief Boudreau commented its both. Some of this is outside of our control.

Comm. Stevens asked do you regret selecting this vendor?

Chief Boudreau said he does not. We have a great relationship with them.

D. Other

1. NCIC Audit. Chief Boudreau commented on the NCIC audit in Dispatch. This is from the state, they come in and audit our records and different things. The supervisor put together a lot of information. There are some areas we need to correct. Our last audit was about 8 years ago. Our center is high volume and there has been a lot of turnover in staffing. There is other things coming statewide in changing some of our practices and there will be some policy updates happening, related to the audit and best practices.

2. Model Policy and Policy Update. The Police Academy just released a model policy related to internal investigations. The State has an officer conduct review committee. I will be working on updating our policy. Our policy meets the requirements but this is a model policy based on CALEA and national standards so I want to move in that direction.

6. CORRESPONDENCE:

There was no correspondence received for review this month.

7. INFORMATION: There was nothing for discussion.

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

Commissioner Stevens MOVED to enter a nonpublic session at 7:59 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel). Comm. Winship SECONDED the motion. The motion PASSED by roll call vote 3 – 0 with Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship - yes.

The non-public session closed at 8:38 P.M. on a MOTION by Comm. Stevens. Comm. Comm. Winship SECONDED the motion. The motion PASSED by roll call vote 3 – 0 with Comm. Peters – yes, Comm. Stevens – yes, Comm. Winship - yes.

9. MISCELLANEOUS:

Comm. Stevens MOVED to accept the evaluations of Officer Root (top of grade) and to approve the merit track advancements as presented for Officer Jonathan Marshall (track 3). Comm. Winship SECONDED the motion. The motion PASSED unanimously with all Commissioner's voting in the affirmative.

10. ADJOURNMENT:

Comm. Stevens MOVED to adjourn. SECOND by Comm. Peters at 8:38 P.M.

Respectfully Submitted,

Rebecca J. Warburton
Secretary

APPROVED BY COMMISSION:



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POLICE COMMISSION

DEREK J. PETERS
Commissioner
DAVID R. STEVENS
Commissioner
DAVID E. WINSHIP, JR.
Commissioner

GARY M. BOUDREAU
Chief of Police



October 4, 2023

I, **Thomas Seager** do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a **Sergeant** with the Rochester Police Department, according to the best of my ability, agreeable to the rules and regulations of the Constitution and the Laws of the State of New Hampshire, so help me God.

Thomas Seager

STATE OF NEW HAMPSHIRE

STRAFFORD, SS:

Then the above named **Thomas Seager** , appeared and took oath of Office by law prescribed.

Before me

Rebecca J. Warburton
Justice of the Peace

EB
9-11-23

September 8, 2023

Rochester Police Department
31 Wakefield Street
Rochester, NH 03867

Dear Chief Boudreau,

Please accept this letter as a formal notice of my resignation from my role as a Police Officer with Rochester Police Department. My last day will be September 22, 2023.

After much consideration, I have decided to continue my law enforcement career with Manchester Police Department. I have really enjoyed my time working with the City of Rochester, and I am incredibly grateful for all that I have learned and all of the amazing people that I have met. I am especially grateful for your leadership because you create an environment where people really enjoy coming to work and have the opportunity to grow.

In the next two weeks I will continue to fulfill my duties with the same level of commitment, and I will actively work to clear my case management.

Thank you,



Manny Terrero

**Patrol Division
Monthly Report
September 2023**

RPOA:

Lt. Bossi attended the RPOA meeting this past month. A presentation on 1031 exchanges (a tax deferred process for investment properties) was conducted. Lt. Bossi answered questions related to drug use and sales. It was explained what to look for and what information is helpful to law enforcement. There were no concerns brought up during this meeting.

HG:

We have received all the leather gear, equipment, and uniforms for the newest members. We discovered there were no holes put on the collar for the collar brass and we are in the process of working that out with the vendor. There are currently no events planned in the next few months.

K-9:

Ripley and Officer Hatch have been to one community event (pops with a cop) at the library in the past month where they interacted with kids while having popsicles.

They were called to assist with locating a runaway juvenile that had left the Monarch School during school hours. The juvenile was located just prior to their arrival.

Respectfully Submitted,

Captain Jeremy F. Aucoin

**SUPPORT SERVICES DIVISION
MONTHLY REPORT
SEPTEMBER 2023**

INVESTIGATIVE SERVICES BUREAU (ISB):

- 28 TOTAL CASES SENT TO ISB FROM PATROL OR DETECTIVE GENERATED
- 106 TOTAL CASES BEING INVESTIGATED CURRENTLY
- 11 Cases presented at Grand Jury with 11 True Bills
- There were two ISB callout during this reporting period
- 0 Evidence callouts
- 1 Background investigations
- 13 phones analyzed with Cellebrite

Misc:

Two SWAT Trainings during the month, DWI Refresher, Mental Health First Aid, DV Conference

EVIDENCE:

- Number of pieces taken in: 287
- Number of pieces returned: 91
- Number of pieces destroyed: 60

COMMUNITY ENGAGEMENT OFFICER (CEO) and POP UNIT:

- Officer Kimbrough attended a meeting at Community Partners regarding ways they can collaborate with the PD to help lessen the PD's workload.
- Officer Kimbrough conducted directed patrols in the downtown.
- Officer Kimbrough visited homeless camps with multiple patrol officers as well as the City's Community Outreach Coordinator and Juvenile Diversion Coordinator.
- Officer Kimbrough attended multiple Crimeline meetings this month.
- Officer Kimbrough attended and worked the Crimeline/RPBA golf tournament.
- Officer Kimbrough attended and worked the Pride Day event in the downtown.
- Officer Kimbrough collaborated with Celeste from the Government Channel with putting together a crosswalk PSA. Officer Hatch assisted with the filming.
- Officer Kimbrough taught MV laws to a driver's ed class. Also had the class experience the impairment goggles.
- Officer Kimbrough attended Story Time with a police officer at the library.
- Officer Kimbrough attended "pops with cops" at the library.
- Officer Kimbrough attended Senior Breakfast.
- Officer Kimbrough attended a mental health workshop.
- Officer Kimbrough attended a Rochester Police Cadet meeting.
- Officer Kimbrough made several Facebook postings on the departments Facebook page.
- Officer Kimbrough visited multiple schools on the first day back from summer break.
- Officer's Colson and Crawford continued to monitor issues at the storage unit locations and have also been conducting patrols in these areas daily.
- Officer's Colson and Crawford are currently and actively investigating 12 open cases

- Officers Colson and Crawford visited multiple homeless camps.
- Officers have also been working with other agencies regarding a problem residence.
- POP Officers have been investigating multiple Thefts from Motor vehicles in Gonic.
- POP has been keeping an eye on an ongoing issue at Keay Field
- Officer have continued to look into some BB Gun Cases from prior months
- Addressing an issue on Ledgeview Dr where a resident was reporting speeding vehicles.
- Ofc. Crawford attended a breaching class as well as a mental health class.

COMMUNICATION CENTER - DISPATCH:

- We have two dispatchers in training; one in the background – leaving us with 2 open positions. We have been scheduling several interviews with potential candidates. The Dispatch Supervisor is inviting 4 potential candidates for a dispatch test that we have used in the past on Saturday 10/7.
- The Dispatch Supervisor has been working with CSI our new CAD/RMS Program that will be replacing IMC.
- Dispatch Supervisor recently attended a meeting with both FD and PD command staff to start the process of an active shooter training.
- Our dispatcher Alisha Wood and per diem dispatcher Ellen Spicer were recently recognized for a Fire Service Unit Citation Award for their work during a Structure Fire at 132 No. Main Street.
- Our per diem dispatcher, Andrew Neal was also nominated for his calm demeanor during the structure fire of his home and his strength and courage during that time.

JUVENILE PROSECUTION/ SCHOOL RESOURCE OFFICERS/ EXPLORERS

Juvenile Prosecution:

New cases:

PETITIONS TO COURT: 13

PETITIONS TO DHHS: 3

CHINS: 0

CASES TO DIVERSION: 1

In addition to the normal case load work/review, preparation and court etc...

- 6 hours doing District Court/Prosecution work typically done by an Administrative Assistant
- Assisted with cases in District Court two days

SRO highlights:

Elementary Schools:

- We do not have an SRO currently assigned, however we will be employing the same “adopt a school” type program that we did last school year.

Middle School: Sgt. Deluca

- Still getting settled in and will begin LEAD classes prior to the next reporting period

High School: Officer Jackson

- Completed ADD training for all four classes (Freshman-Seniors)
- Full review of school camera system
- Full month of assisting new Freshman students
- Normal lunch duties, monitor students, traffic control, door checks, monitor hallways for issues, Hanson Pines for issues

- LEADs schedule is set up and classes have begun

Explorer Post: Detective Danie and Officer Kimbrough

- Held their first meeting

DIVERSION PROGRAM/TEEN DRUG COURT

- Staff continues to actively sit on the Governor's Commission for Juvenile Justice Reform and the JJ Reform Commission's subcommittee for Racial, Ethnicity and Diversity.
- Staff once again sits on the NH Juvenile Court Diversion Network's Board of Directors as Program Representative and will serve a 2 year term.
- Staff has been requested to sit on the YMCA Advisory Board to help increase youth connections in the community.
- Staff has started up teaching LEADS for the High School Health classes for 9th grade
- A new request for teaching LEAD has been requested by the St Charles school 6th gr., which Staff will be helping schedule and teach.
- Staff is working with the High School to bring in a Red Ribbon guest speaker that addresses the high dosage marijuana use that our kids are facing and the dangerous impacts of its use.
- Staff has worked with the Rec to set up a new year for Teen Night, which will run Dec-March
- Met with the Rochester Mental Health Alliance and the Opiate Abatement Committee.
- Staff is preparing to teach several more rounds of Mental Health First Aid in the community
- Staff continues to work with Waypoint, My Turn and the CEO and City Outreach Coordinator on conducting outreach to youth and young adults in our community.
- Staff is working on a collaborative relationship with the Rec Dept and Community Partners Emergency Services Team- youth workers to develop rapport between our youth and their services.
- Staff has shared details around implementation of the "Handle with Care" model, which would be our ACERT replacement, and has been mentioned nationally for its effectiveness.

HOUSING:

- There were 60 Police/Fire/EMS calls for service over the past month with no major issues or trends.
- At the end of August Housing hosted a pizza party at Cold Spring, which was well attended by over 20 kids.
- Officer Babine completed 11 criminal background checks for new residents.

Respectfully Submitted,

Captain Todd Pinkham
Support Services Division

ADMINISTRATIVE MONTHLY REPORT

September 2023

Financial/Purchasing:

- We made 2 purchases this past month that were over \$5,000. They consisted of ordering 4 portable radios for new hires and outfitting a new backline cruiser.
- We are still working on outfitting the new vehicles we received last month. There is a backlog with the installers, and we are working with them to have equipment installed in those cruisers.

Training/Hiring:

- Officer Rachel Hill successfully completed her field training and was released for solo patrol on 9/25/2023.
- Officer Jack Settele entered the final observation phase of field training on 9/24/2023.
- On 9/29/2023, Officer Zachary Bernstein and Officer Ryan Ball will graduate from the 194th New Hampshire Police Academy. They will complete their in-service starting on 10/2/2023 before beginning field training.
- As of 9/29/2023, Officer Noah McCann and Officer Tiana Adams will have completed their 9th week at the 195th New Hampshire Police Academy. They are expected to graduate 11/17/2023.
- From 9/19/23 to 9/20/23, the Rochester Police Department hosted a 2- day training titled "All Types of Drug Interdiction Class" at the Rochester Public Works facility. The course was presented by BBS Narcotics Enforcement Training and Consulting out of Albuquerque, New Mexico. Due to being a full class and hosting this course, our agency received three (3) seats expense free (\$585.00 savings). Officer Michael Brinkman, Officer Shane Downs, and Officer Katelyn Mills attended this training course.
- From 9/6/23 to 9/7/23, Detective Kendall DeCost and Officer Sarah Lazzar attended the New Hampshire Attorney General's "2023 Partnering for a Future Without Violence Conference" in Manchester. The multidisciplinary conference was presented by the Attorney General's Task Force on Child Abuse and Neglect and Office of Victim/Witness Assistance.
- On 9/20/23, Officer Brandon Kimbrough, Detective James Murphy, Officer Jonathan Marshall, and Officer Matthew Baril attended "Mental Health First Aid" presented by Lt. Spencer Williams-Hurley and Juvenile Division Coordinator Nicole Rodler at the police department.

- 9/7/23, Officer Douglas Crawford and Officer Isaac Moon attended the “American Sign Language Training for First Responders” presented by the Northeast Deaf and Hard of Hearing Services held at the Lee Safety Complex in Lee.
- On 9/11/23, Detective Matthew Kimball attended the training course titled “Background Investigations 2023” at the New Hampshire Police Standards and Training facility in Concord.
- From 9/20/23 to 9/21/23, Officer Carl Root attended the training course “Strengthening Child Abuse and Exploitation Cases with Statement Evidence” at the Merrimack County Complex in Concord presented by the National Criminal Justice Training Center and hosted by the Granite State Children’s Alliance.
- From 9/19/23 to 9/20/23, Officer Douglas Crawford and Detective Jacob Garstin attended “SWAT/Task Force Focused Basic Breaching Training at the Dover and Rollinsford Police Departments presented by the New Hampshire Tactical Officers Association.
- Between 07/19/23 and 09/30/23, all sworn personnel who have been certified and issued a TASER X26 have completed the recertification course for 2023.

Respectfully Submitted,

Andrew Swanberry
Deputy Chief of Police

FINANCIALS FOR SEPTEMBER 2023

FOR 2024 03

ACCOUNTS 1000	FOR: GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12010053	552004	OFFICERS LIABIL	50,246	0	50,246	56,462.83	.00	-6,216.83	112.4%
12010053	553000	COMMUNICATIONS	41,443	0	41,443	5,968.53	22,780.82	12,693.65	69.4%
12010053	553400	POSTAGE FEES	8,475	0	8,475	2,355.77	.00	6,119.23	27.8%
12010053	554000	ADVERTISING	0	0	0	.00	.00	.00	.0%
12010053	555000	PRINTING AND BI	4,000	0	4,000	255.00	500.00	3,245.00	18.9%
12010053	556000	TUITION	0	0	0	.00	.00	.00	.0%
12010053	558000	TRAVEL	6,100	0	6,100	235.15	.00	5,864.85	3.9%
12010053	561003	OFFICE SUPPLIES	5,473	0	5,473	2,680.16	361.43	2,431.41	55.6%
12010053	561005	PUBLICATIONS	2,259	0	2,259	.00	159.50	2,099.50	7.1%
12010053	561006	AMMUNITION	27,276	0	27,276	4,317.60	4,878.40	18,080.00	33.7%
12010053	561008	VEHICLE SUPPLIE	13,970	0	13,970	.00	.00	13,970.00	.0%
12010053	561009	TRAINING MATERI	350	0	350	.00	.00	350.00	.0%
12010053	561010	CLOTHING	80,500	0	80,500	8,441.33	23,140.92	48,917.75	39.2%
12010053	561032	OTHER OPERATION	19,335	0	19,335	1,776.22	1,942.18	15,616.60	19.2%
12010053	562200	ELECTRICITY	58,000	0	58,000	11,076.28	34,923.72	12,000.00	79.3%
12010053	562400	HEATING FUEL	10,500	0	10,500	513.58	5,786.42	4,200.00	60.0%
12010053	562600	VEHICLE FUEL	82,124	0	82,124	11,261.48	.00	70,862.52	13.7%
12010053	573200	NEW VEHICLES	0	0	0	.00	.00	.00	.0%
12010053	573401	ADMIN EQUIPMENT	1,500	0	1,500	206.00	.00	1,294.00	13.7%
12010053	573900	OTHER EQUIPMENT	16,760	0	16,760	.00	9,295.52	7,464.48	55.5%
12010053	581000	DUES AND FEES	3,440	0	3,440	420.00	1,470.00	1,550.00	54.9%
12010053	581100	DONATION EXPEND	0	0	0	.00	.00	.00	.0%
12010053	589003	SEIZED PROPERTY	0	0	0	.00	.00	.00	.0%
12010053	589004	SEIZED PROPERTY	0	0	0	.00	.00	.00	.0%
12010053	589005	DARE CONTRIBUTI	0	0	0	.00	.00	.00	.0%
12010053	589006	DARE CONTRIBUTI	0	0	0	.00	.00	.00	.0%
12010053	589007	CITY WIDE PROGR	15,750	0	15,750	1,398.86	739.87	13,611.27	13.6%
12010053	589100	LLEBG 102 RECEI	0	0	0	.00	.00	.00	.0%
12010053	589101	LLEBG 102 FEDER	0	0	0	.00	.00	.00	.0%
12010053	589102	LLEBG 102 CITY	0	0	0	.00	.00	.00	.0%
12010053	589113	LLEBG 115 RECEI	0	0	0	.00	.00	.00	.0%
12010053	589114	LLEBG 115 FEDER	0	0	0	.00	.00	.00	.0%
12010053	589115	LLEBG 115 CITY	0	0	0	.00	.00	.00	.0%
12010053	589130	COPSMORE 032 RE	0	0	0	.00	.00	.00	.0%
12010053	589131	COPSMORE 032 FE	0	0	0	.00	.00	.00	.0%
12010053	589132	COPSMORE 032 CI	0	0	0	.00	.00	.00	.0%
TOTAL PD ADMINISTRATIVE SERVICES			2,481,728	0	2,481,728	913,267.60	143,158.82	1,425,301.58	42.6%

12012453 PD PATROL SERVICES

12012453	511001	SALARIES - FULL	3,396,858	0	3,396,858	1,002,446.85	.00	2,394,411.15	29.5%
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FINANCIALS FOR SEPTEMBER 2023

FOR 2024 03									
ACCOUNTS 1000	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12012453	511002	SALARIES - PART	153,796	0	153,796	28,864.53	.00	124,931.47	18.8%
12012453	511003	SALARIES - EARL	105,158	0	105,158	18,935.80	.00	86,222.20	18.0%
12012453	511004	SALARIES - HOLI	151,961	0	151,961	8,517.33	.00	143,443.67	5.6%
12012453	511099	SALARIES - ADJU	0	0	0	.00	.00	.00	.0%
12012453	513001	OVERTIME - REGU	111,546	0	111,546	51,275.31	.00	60,270.69	46.0%
12012453	513002	OVERTIME - TRAI	78,940	0	78,940	16,264.87	.00	62,675.13	20.6%
12012453	513004	OVERTIME GRANT	0	0	0	.00	.00	.00	.0%
12012453	514000	EDUCATION INCEN	8,500	0	8,500	2,288.37	.00	6,211.63	26.9%
12012453	515001	ON CALL	7,800	0	7,800	5,475.00	.00	2,325.00	70.2%
12012453	516000	LONGEVITY	7,000	0	7,000	2,000.00	.00	5,000.00	28.6%
12012453	521100	HEALTH INSURANC	498,181	0	498,181	109,001.66	.00	389,179.34	21.9%
12012453	521200	DENTAL INSURANC	11,049	0	11,049	2,709.70	.00	8,339.30	24.5%
12012453	521300	LIFE INSURANCE	3,089	0	3,089	711.36	.00	2,377.64	23.0%
12012453	522000	SOCIAL SECURITY	56,320	0	56,320	16,156.34	.00	40,163.66	28.7%
12012453	523000	RETIREMENT CONT	1,181,540	0	1,181,540	341,281.82	.00	840,258.18	28.9%
12012453	523300	11539 RETIREMENT	0	0	0	.00	.00	.00	.0%
12012453	525000	UNEMPLOYMENT CO	0	0	0	.00	.00	.00	.0%
12012453	526000	WORKERS' COMPEN	0	0	0	.00	.00	.00	.0%
12012453	528001	DISABILITY INSU	0	0	0	.00	.00	.00	.0%
12012453	532001	STAFF DEVELOPME	0	0	0	.00	.00	.00	.0%
12012453	533003	PHOTO DEVELOPME	0	0	0	.00	.00	.00	.0%
12012453	533004	MEDICAL SERVICE	0	0	0	.00	.00	.00	.0%
12012453	533005	ANIMAL DISPOSAL	0	0	0	.00	.00	.00	.0%
12012453	533011	ANIMAL BOARDING	0	0	0	.00	.00	.00	.0%
12012453	543001	VEHICLES MAINT	0	0	0	.00	.00	.00	.0%
12012453	543002	EQUIPMENT MAINT	0	0	0	.00	.00	.00	.0%
12012453	544200	RENTAL OF EQUIP	0	0	0	.00	.00	.00	.0%
12012453	544900	RENTAL OF OTHER	0	0	0	.00	.00	.00	.0%
12012453	553000	COMMUNICATIONS	0	0	0	.00	.00	.00	.0%
12012453	553400	POSTAGE FEES	0	0	0	.00	.00	.00	.0%
12012453	554000	ADVERTISING	0	0	0	.00	.00	.00	.0%
12012453	555000	PRINTING AND BI	0	0	0	.00	.00	.00	.0%
12012453	556000	TUITION	0	0	0	.00	.00	.00	.0%
12012453	558000	TRAVEL	0	0	0	.00	.00	.00	.0%
12012453	561003	OFFICE SUPPLIES	0	0	0	.00	.00	.00	.0%
12012453	561005	PUBLICATIONS	0	0	0	.00	.00	.00	.0%
12012453	561010	CLOTHING	0	0	0	.00	.00	.00	.0%
12012453	561032	OTHER OPERATION	0	0	0	.00	.00	.00	.0%
12012453	562600	09529 VEHICLE FU	0	0	0	.00	.00	.00	.0%
12012453	573200	NEW VEHICLES	0	0	0	.00	.00	.00	.0%
12012453	573401	ADMIN EQUIPMENT	0	0	0	.00	.00	.00	.0%
12012453	573900	OTHER EQUIPMENT	0	0	0	.00	.00	.00	.0%
12012453	581000	DUES AND FEES	0	0	0	.00	.00	.00	.0%
TOTAL PD PATROL SERVICES			5,771,738	0	5,771,738	1,605,928.94	.00	4,165,809.06	27.8%

FINANCIALS FOR SEPTEMBER 2023

FOR 2024 03

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENC/REQ	AVAILABLE	PCT
1000 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
12012553 PD SUPPORT SERVICES							
12012553 511001 SALARIES - FULL	236,383	0	236,383	70,217.75	.00	166,165.25	29.7%
12012553 511002 SALARIES - PART	195,009	0	195,009	46,469.91	.00	148,539.09	23.8%
12012553 511003 SALARIES - EARL	0	0	0	.00	.00	.00	.0%
12012553 511004 SALARIES - HOLI	0	0	0	.00	.00	.00	.0%
12012553 511099 SALARIES - ADJU	0	0	0	.00	.00	.00	.0%
12012553 513001 OVERTIME - REGU	3,000	0	3,000	1,112.94	.00	1,887.06	37.1%
12012553 513002 OVERTIME - TRAI	0	0	0	.00	.00	.00	.0%
12012553 513004 OVERTIME GRANT	0	0	0	.00	.00	.00	.0%
12012553 514000 EDUCATION INCEN	0	0	0	.00	.00	.00	.0%
12012553 516000 LONGEVITY	2,406	0	2,406	1,200.00	.00	1,206.00	49.9%
12012553 521100 HEALTH INSURANC	50,284	0	50,284	12,975.10	.00	37,308.90	25.8%
12012553 521200 DENTAL INSURANC	1,200	0	1,200	312.50	.00	887.50	26.0%
12012553 521300 LIFE INSURANCE	512	0	512	140.58	.00	371.42	27.5%
12012553 522000 SOCIAL SECURITY	32,831	0	32,831	8,927.74	.00	23,903.26	27.2%
12012553 523000 RETIREMENT CONT	32,688	0	32,688	9,864.34	.00	22,823.66	30.2%
12012553 523300 11539 RETIREMENT	0	0	0	.00	.00	.00	.0%
12012553 525000 UNEMPLOYMENT CO	0	0	0	.00	.00	.00	.0%
12012553 526000 WORKERS' COMPEN	0	0	0	.00	.00	.00	.0%
12012553 528001 DISABILITY INSU	2,511	0	2,511	682.89	.00	1,828.11	27.2%
12012553 532001 STAFF DEVELOPME	0	0	0	.00	.00	.00	.0%
12012553 533003 PHOTO DEVELOPME	0	0	0	.00	.00	.00	.0%
12012553 533004 MEDICAL SERVICE	0	0	0	.00	.00	.00	.0%
12012553 543001 VEHICLES MAINT	0	0	0	.00	.00	.00	.0%
12012553 543002 EQUIPMENT MAINT	0	0	0	.00	.00	.00	.0%
12012553 544200 RENTAL OF EQUIP	0	0	0	.00	.00	.00	.0%
12012553 544900 RENTAL OF OTHER	0	0	0	.00	.00	.00	.0%
12012553 553000 COMMUNICATIONS	0	0	0	.00	.00	.00	.0%
12012553 553400 POSTAGE FEES	0	0	0	.00	.00	.00	.0%
12012553 554000 ADVERTISING	0	0	0	.00	.00	.00	.0%
12012553 555000 PRINTING AND BI	0	0	0	.00	.00	.00	.0%
12012553 556000 TUITION	0	0	0	.00	.00	.00	.0%
12012553 558000 TRAVEL	0	0	0	.00	.00	.00	.0%
12012553 561003 OFFICE SUPPLIES	0	0	0	.00	.00	.00	.0%
12012553 561005 PUBLICATIONS	0	0	0	.00	.00	.00	.0%
12012553 561009 TRAINING MATERI	0	0	0	.00	.00	.00	.0%
12012553 561010 CLOTHING	0	0	0	.00	.00	.00	.0%
12012553 561032 OTHER OPERATION	0	0	0	.00	.00	.00	.0%
12012553 562600 09529 VEHICLE FU	0	0	0	.00	.00	.00	.0%
12012553 573200 NEW VEHICLES	0	0	0	.00	.00	.00	.0%
12012553 573401 ADMIN EQUIPMENT	0	0	0	.00	.00	.00	.0%

FINANCIALS FOR SEPTEMBER 2023

FOR 2024 03			ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENC/REQ	AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL FUND		APPROP	ADJSTMTS	BUDGET			BUDGET	USED
12010053 PD ADMINISTRATIVE SERVICES									
12010053	511001	SALARIES - FULL	877,773	0	877,773	298,037.49	.00	579,735.51	34.0%
12010053	511002	SALARIES - PART	122,317	0	122,317	32,310.00	.00	90,007.00	26.4%
12010053	511003	SALARIES - EARL	0	0	0	.00	.00	.00	.0%
12010053	511004	SALARIES - HOLI	0	0	0	.00	.00	.00	.0%
12010053	511005	SALARIES - OUTS	210,000	0	210,000	46,404.33	.00	163,595.67	22.1%
12010053	511099	SALARIES - ADJU	0	0	0	.00	.00	.00	.0%
12010053	513001	OVERTIME - REGU	0	0	0	.00	.00	.00	.0%
12010053	513002	OVERTIME - TRAI	0	0	0	.00	.00	.00	.0%
12010053	513004	OVERTIME GRANT	0	0	0	.00	.00	.00	.0%
12010053	514000	EDUCATION INCEN	9,500	0	9,500	2,442.21	.00	7,057.79	25.7%
12010053	516000	LONGEVITY	4,175	0	4,175	1,700.00	.00	2,475.00	40.7%
12010053	521100	HEALTH INSURANC	81,682	0	81,682	25,790.36	.00	55,891.64	31.6%
12010053	521200	DENTAL INSURANC	1,807	0	1,807	494.14	.00	1,312.86	27.3%
12010053	521300	LIFE INSURANCE	1,905	0	1,905	497.58	.00	1,407.42	26.1%
12010053	522000	SOCIAL SECURITY	17,429	0	17,429	5,425.61	.00	12,003.39	31.1%
12010053	523000	RETIREMENT CONT	341,876	0	341,876	97,216.85	.00	244,659.15	28.4%
12010053	523300	RETIREMENT STAT	0	0	0	.00	.00	.00	.0%
12010053	525000	UNEMPLOYMENT CO	0	0	0	.00	.00	.00	.0%
12010053	526000	WORKERS' COMPEN	64,181	0	64,181	100,912.65	.00	-36,731.65	157.2%
12010053	528001	DISABILITY INSU	5,712	0	5,712	1,578.14	.00	4,133.86	27.6%
12010053	531002	STIPEND	0	0	0	.00	.00	.00	.0%
12010053	532001	STAFF DEVELOPME	24,495	0	24,495	7,462.13	.00	17,032.87	30.5%
12010053	532200	CONTRACTED SERV	79,597	0	79,597	77,297.58	553.60	1,745.82	97.8%
12010053	533003	PHOTO DEVELOPME	300	0	300	.00	.00	300.00	.0%
12010053	533004	MEDICAL SERVICE	9,425	0	9,425	.00	9,425.00	.00	100.0%
12010053	533005	ANIMAL DISPOSAL	1,000	0	1,000	.00	500.00	500.00	50.0%
12010053	533009	LEGAL	0	0	0	.00	.00	.00	.0%
12010053	533010	LABOR NEGOTIATI	0	0	0	.00	.00	.00	.0%
12010053	533011	ANIMAL BOARDING	4,000	0	4,000	.00	2,150.00	1,850.00	53.8%
12010053	534001	STATE FEE COMPU	0	0	0	.00	.00	.00	.0%
12010053	541100	WATER/SEWAGE	4,160	0	4,160	204.12	3,295.92	659.96	84.1%
12010053	543001	VEHICLES MAINT	35,000	0	35,000	8,789.43	7,841.06	18,369.51	47.5%
12010053	543002	EQUIPMENT MAINT	70,220	0	70,220	42,456.69	13,014.46	14,748.85	79.0%
12010053	543500	INSURANCE CLAIM	5,000	0	5,000	2,000.00	.00	3,000.00	40.0%
12010053	544200	RENTAL OF EQUIP	400	0	400	.00	400.00	.00	100.0%
12010053	544500	LEASE COPIER/PR	13,436	0	13,436	.00	.00	13,436.00	.0%
12010053	544900	RENTAL OF OTHER	0	0	0	.00	.00	.00	.0%
12010053	552001	FLEET INSURANCE	11,730	0	11,730	13,181.33	.00	-1,451.33	112.4%
12010053	552002	PROPERTY INSURA	5,091	0	5,091	5,720.90	.00	-629.90	112.4%
12010053	552003	GENERAL LIABILI	32,016	0	32,016	35,977.27	.00	-3,961.27	112.4%

FINANCIALS FOR SEPTEMBER 2023

FOR 2024 03			ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENC/REQ	AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL	FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
12012553	573900	OTHER EQUIPMENT	0	0	0	.00	.00	.00	.0%
12012553	581000	DUES AND FEES	0	0	0	.00	.00	.00	.0%
12012553	589007	CITY WIDE PROGR	0	0	0	.00	.00	.00	.0%
TOTAL PD SUPPORT SERVICES			556,824	0	556,824	151,903.75	.00	404,920.25	27.3%
TOTAL GENERAL FUND			8,810,290	0	8,810,290	2,671,100.29	143,158.82	5,996,030.89	31.9%
TOTAL EXPENSES			8,810,290	0	8,810,290	2,671,100.29	143,158.82	5,996,030.89	

FINANCIALS FOR SEPTEMBER 2023

FOR 2024 03

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL 8,810,290 0 8,810,290 2,671,100.29 143,158.82 5,996,030.89 31.9%

** END OF REPORT - Generated by Rhonda Morganti **

FINANCIALS FOR DISPATCH SEPTEMBER 2023

FOR 2024 03			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL FUND		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENC/REQ	BUDGET	USED
12030153 DISPATCH CENTER									
12030153	511001	SALARIES - FULL	559,304	0	559,304	139,348.73	.00	419,955.27	24.9%
12030153	511002	SALARIES - PART	2,000	0	2,000	6,161.77	.00	-4,161.77	308.1%
12030153	511004	SALARIES - HOLI	20,724	0	20,724	1,012.00	.00	19,712.00	4.9%
12030153	511005	SALARIES - OUTS	0	0	0	2,339.28	.00	-2,339.28	100.0%
12030153	511012	SHIFT DIFFERENT	0	0	0	3,821.27	.00	-3,821.27	100.0%
12030153	511099	SALARIES - ADJU	0	0	0	.00	.00	.00	.0%
12030153	513001	OVERTIME - REGU	44,000	0	44,000	44,873.04	.00	-873.04	102.0%
12030153	513002	OVERTIME-TRAINI	0	0	0	2,079.58	.00	-2,079.58	100.0%
12030153	516000	LONGEVITY	975	0	975	575.00	.00	400.00	59.0%
12030153	521100	HEALTH INSURANC	157,205	0	157,205	22,506.15	.00	134,698.85	14.3%
12030153	521200	DENTAL INSURANC	3,207	0	3,207	565.69	.00	2,641.31	17.6%
12030153	521300	LIFE INSURANCE	1,360	0	1,360	246.45	.00	1,113.55	18.1%
12030153	522000	SOCIAL SECURITY	44,475	0	44,475	12,913.48	.00	31,561.52	29.0%
12030153	523000	RETIREMENT CONT	84,569	0	84,569	30,207.52	.00	54,361.48	35.7%
12030153	525000	UNEMPLOYMENT	0	0	0	.00	.00	.00	.0%
12030153	526000	WORKERS' COMPEN	682	0	682	1,071.72	.00	-389.72	157.1%
12030153	528001	DISABILITY INSU	6,024	0	6,024	1,150.73	.00	4,873.27	19.1%
12030153	532001	STAFF DEVELOPME	5,542	0	5,542	478.00	1,595.00	3,469.00	37.4%
12030153	532200	CONTRACTED SERV	0	0	0	.00	.00	.00	.0%
12030153	533004	MEDICAL SERVICE	0	0	0	.00	.00	.00	.0%
12030153	533010	LABOR NEGOTIATI	0	0	0	.00	.00	.00	.0%
12030153	534001	STATE FEE COMPU	1,584	0	1,584	.00	396.00	1,188.00	25.0%
12030153	534003	SOFTWARE MAINT/	0	0	0	.00	.00	.00	.0%
12030153	543002	EQUIPMENT MAINT	24,031	0	24,031	11,405.76	1,600.00	11,025.24	54.1%
12030153	544500	LEASE COPIER/PR	0	0	0	.00	.00	.00	.0%
12030153	552003	GENERAL LIABILI	3,474	0	3,474	3,903.83	.00	-429.83	112.4%
12030153	553000	COMMUNICATIONS	500	0	500	161.92	.00	338.08	32.4%
12030153	554000	ADVERTISING	0	0	0	.00	.00	.00	.0%
12030153	556000	TUITION	0	0	0	.00	.00	.00	.0%
12030153	558000	TRAVEL	2,000	0	2,000	.00	.00	2,000.00	.0%
12030153	561003	OFFICE SUPPLIES	1,750	0	1,750	.00	95.18	1,654.82	5.4%
12030153	561010	CLOTHING	3,200	0	3,200	.00	.00	3,200.00	.0%
12030153	561032	OTHER OPERATION	2,500	0	2,500	.00	16.09	2,483.91	.6%
12030153	573401	ADMIN EQUIPMENT	14,150	0	14,150	.00	800.00	13,350.00	5.7%
12030153	573900	OTHER EQUIPMENT	0	0	0	.00	.00	.00	.0%
12030153	581000	DUES AND FEES	550	0	550	.00	550.00	.00	100.0%
TOTAL DISPATCH CENTER			983,806	0	983,806	284,821.92	5,052.27	693,931.81	29.5%
TOTAL GENERAL FUND			983,806	0	983,806	284,821.92	5,052.27	693,931.81	29.5%
TOTAL EXPENSES			983,806	0	983,806	284,821.92	5,052.27	693,931.81	

FINANCIALS FOR DISPATCH SEPTEMBER 2023

FOR 2024 03								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	983,806	0	983,806	284,821.92	5,052.27	693,931.81	29.5%	

** END OF REPORT - Generated by Rhonda Morganti **

REVENUE SEPTEMBER 2023

FOR 2024 03							
ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT	
1000 GENERAL FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL	
12011 POLICE CITY REVENUE							
12011 400403 AMUSEMENT PERMITS	0	0	0	.00	.00	.0%	
12011 400407 PISTOL PERMITS	-1,200	0	-1,200	-200.00	-1,000.00	16.7%	
12011 402110 INCOME FROM COPY M	-7,000	0	-7,000	-971.10	-6,028.90	13.9%	
12011 402111 OUTSIDE SECURITY S	-210,000	0	-210,000	-11,331.95	-198,668.05	5.4%	
12011 402112 OUTSIDE DUTY ADMIN	0	0	0	.00	.00	.0%	
12011 402115 ALARM FEES	-5,200	0	-5,200	-230.00	-4,970.00	4.4%	
12011 402120 WRECKER SERVICE IN	0	0	0	-5.00	5.00	100.0%	
12011 402121 DOG SHELTER & TRAN	-2,000	0	-2,000	-50.00	-1,950.00	2.5%	
12011 402122 DOG FINES	-12,000	0	-12,000	-3,760.00	-8,240.00	31.3%	
12011 405201 COURT FINES	-5,500	0	-5,500	.00	-5,500.00	.0%	
12011 405202 PARKING TICKETS	-4,300	0	-4,300	-915.00	-3,385.00	21.3%	
12011 405203 EXCESS ALARM PENAL	-2,200	0	-2,200	.00	-2,200.00	.0%	
12011 406201 MISCELLANEOUS REVE	-2,200	0	-2,200	-1,999.00	-201.00	90.9%	
12011 406209 POLICE RESTITUTION	-300	0	-300	-728.91	428.91	243.0%	
12011 406210 WITNESS FEES	0	0	0	.00	.00	.0%	
12011 406216 HOST TRAINING FEES	-6,000	0	-6,000	.00	-6,000.00	.0%	
12011 406299 INSURANCE CLAIM RE	-10,000	0	-10,000	.00	-10,000.00	.0%	
TOTAL POLICE CITY REVENUE	-267,900	0	-267,900	-20,190.96	-247,709.04	7.5%	
12012 POLICE STATE REVENUE							
12012 402116 DRUG GRANT NEW HAM	0	0	0	.00	.00	.0%	
12012 402117 HIGHWAY SAFETY GRA	0	0	0	.00	.00	.0%	
12012 402118 PEDESTRIAN GRANT	0	0	0	.00	.00	.0%	
12012 402119 DWI GRANT	0	0	0	.00	.00	.0%	
TOTAL POLICE STATE REVENUE	0	0	0	.00	.00	.0%	
12013 POLICE FEDERAL REVENUE							
12013 402113 LLEBG GRANT	0	0	0	.00	.00	.0%	
12013 402114 JUSTICE DEPARTMENT	0	0	0	.00	.00	.0%	
TOTAL POLICE FEDERAL REVENUE	0	0	0	.00	.00	.0%	
TOTAL GENERAL FUND	-267,900	0	-267,900	-20,190.96	-247,709.04	7.5%	
TOTAL REVENUES	-267,900	0	-267,900	-20,190.96	-247,709.04		

REVENUE SEPTEMBER 2023

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
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GRAND TOTAL	-267,900	0	-267,900	-20,190.96	-247,709.04	7.5%
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** END OF REPORT - Generated by Rhonda Morganti **

RECORD #	<u>ROCHESTER POLICE DEPARTMENT</u>	<u>PERSONNEL RECORDS ENTRY FORM</u>
1. <u>EMPLOYEE NAME</u> : Jonathan Marshall		DATE: 8/27/2023 TIME: 1400
2. <u>TYPE OF ENTRY</u>		
<input checked="" type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/> OTHER		

On August 27 during the course of an investigation, Officers entered a home with firearms drawn. They noted immediately there was a young child being held by a person in the residence. Firearms were secured and officers worked to calm and develop a rapport with the child. The child was brought back to the Police Department, and officers read books and played games with them. The empathy and concern for the child was evident and the family expressed their gratitude towards the officers.

4. <u>ACTION TAKEN BY SUPERVISOR:</u> Completed and submitted. Thank you for showing compassion and ensuring what could have been a poor experience, was nothing but a great experience.	
SIGNATURE: 	DATE: <u>8/31/2023</u>
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>Thank you for your compassion towards this child during this event.</i>	
SIGNATURE: 	DATE: <u>9/7/23</u>
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <i>Great job, Jonathan. Thank you for everything you do!</i>	
SIGNATURE: 	DATE: <u>9.18.2023</u>

7. COMMENTS OF CHIEF OF POLICE: Outstanding work and show
of compassion to the situation. Thank you Jon!

SIGNATURE: _____

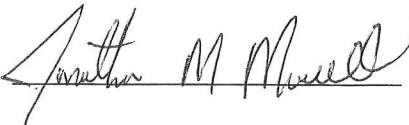


DATE: 9-19-23

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and
afforded an opportunity to review the associated documentation.




EMPLOYEE SIGNATURE: _____



DATE: 9/25/2023

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. EMPLOYEE NAME: Aiden Birmingham		DATE: 8/27/2023 TIME: 1400
2. TYPE OF ENTRY <input checked="" type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/> OTHER		

On August 27 during the course of an investigation, Officers entered a home with firearms drawn. They noted immediately there was a young child being held by a person in the residence. Firearms were secured and officers worked to calm and develop a rapport with the child. The child was brought back to the Police Department, and officers read books and played games with them. The empathy and concern for the child was evident and the family expressed their gratitude towards the officers.

Completed and submitted. Thank you for volunteering yourself to help minimize risk and keep our Officers and the public safe. SIGNATURE: <u></u> DATE: <u>8/31/2023</u>	
5. COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER: <i>Thank you for assisty with this incident + volunteering your time to stay late.</i> SIGNATURE: <u></u> DATE: <u>9/7/23</u>	
6. COMMENTS OF DEPUTY CHIEF OF POLICE: <i>Great Job, Aiden. Thank you for everything you do!</i> SIGNATURE: <u></u> DATE: <u>9.18.2023</u>	

7. COMMENTS OF CHIEF OF POLICE: Thank you for your assistance
Aiden!

SIGNATURE:  DATE: 9-19-23


8. ACKNOWLEDGMENT OF EMPLOYEE:


I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.


EMPLOYEE SIGNATURE:  DATE: 9/23/23

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME</u> : Anthony Bossi		DATE: 8/27/2023 TIME: 1400
2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> RECOMMENDATION ___ COUNSELING ___ TRAINING INTERVIEW ___ DISCIPLINARY ___ EVALUATION/FOLLOW UP ___ OTHER		

On August 27 during the course of an investigation, Officers entered a home with firearms drawn. They noted immediately there was a young child being held by a person in the residence. Firearms were secured and officers worked to calm and develop a rapport with the child. The child was brought back to the Police Department, and officers read books and played games with them. The empathy and concern for the child was evident and the family expressed their gratitude towards the officers.

4. <u>ACTION TAKEN BY SUPERVISOR</u> : Completed and submitted. Thank you for showing compassion and ensuring what could have been a poor experience, was nothing but a great experience.
SIGNATURE: <u></u> DATE: <u>8/31/2023</u>

5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> :
<p style="text-align: center;"><i>Thank you for your compassion with this child.</i></p> SIGNATURE: <u></u> DATE: <u>9/7/23</u>

6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> :
<p style="text-align: center;"><i>Great job, Tony. Thank you for everything you do!</i></p> SIGNATURE: <u></u> DATE: <u>9.18.2023</u>

7. COMMENTS OF CHIEF OF POLICE: Thank you for your compassion and dedication Tony!

SIGNATURE: _____



DATE: 9-19-23




8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: _____



DATE: 9/21/23

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. EMPLOYEE NAME: Adam Granatowski	DATE: 8/27/2023 TIME: 1400	
2. TYPE OF ENTRY <input checked="" type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/> OTHER		
3. <u>NARRATIVE</u> : Officer Adam Granatowski went above and beyond on a case to get personal belonging back to a victim. Officer Granatowski quickly identified a problem, drafted a search warrant and arrest warrant within an hour and had this granted by a judge in an exceptional time frame. Officer Granatowski then amended the search warrant on his own to further the investigation and located the items for the victim. Without Officer Granatowski's quick thinking and dedication, this case may have slipped through. 23-1609-AR		
4. <u>ACTION TAKEN BY SUPERVISOR</u> : Completed and submitted. Thank you for your dedication to the victim and your efforts in ensuring this case came to a resolution. Great work! SIGNATURE:  DATE: 8/28/2023		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER</u> : <i>Thank you for your dedication in assisting this victim</i> SIGNATURE:  DATE: 9/7/23		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE</u> : <i>Great job, Adam. Thank you for everything you do!</i> SIGNATURE:  DATE: 9.18.2023		

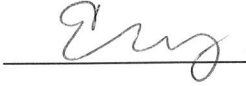

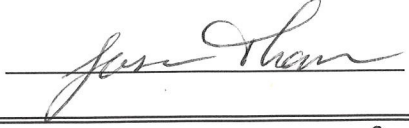

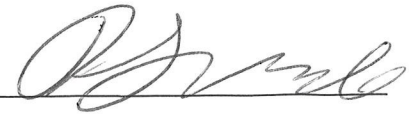
7. COMMENTS OF CHIEF OF POLICE: Thank you for your assistance
Adam! Great job!

SIGNATURE:  DATE: 9-19-23

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE:  DATE: 9/25/23

RECORD #	ROCHESTER POLICE DEPARTMENT	PERSONNEL RECORDS ENTRY FORM
1. <u>EMPLOYEE NAME:</u> Officer David Lombardi		DATE: 8/2/2023 TIME: 1600
2. <u>TYPE OF ENTRY</u> <input checked="" type="checkbox"/> RECOMMENDATION <input type="checkbox"/> COUNSELING <input type="checkbox"/> TRAINING INTERVIEW <input type="checkbox"/> DISCIPLINARY <input type="checkbox"/> EVALUATION/FOLLOW UP <input type="checkbox"/> OTHER		
3. <u>NARRATIVE:</u> Officer Lombardi was thanked by Library staff for handling a call for service regarding an unconscious female.		
4. <u>ACTION TAKEN BY SUPERVISOR:</u> Completed letter and recommendation for entry in personnel file. SIGNATURE: <u></u> DATE: 8/3/23		
5. <u>COMMENTS/RECOMMENDATIONS OF PATROL COMMANDER:</u> <i>Great job! Keep up the good work! Forward to Commission for recognition</i> SIGNATURE: <u></u> DATE: 8-4-23		
6. <u>COMMENTS OF DEPUTY CHIEF OF POLICE:</u> <i>Great work David! Thank you for all you do.</i> SIGNATURE: <u></u> DATE: 8-4-23		
7. <u>COMMENTS OF CHIEF OF POLICE:</u> <i>Great job David! Thank you for your professionalism and response</i> SIGNATURE: <u></u> DATE: 8-4-23		
8. <u>ACKNOWLEDGMENT OF EMPLOYEE:</u> I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation. EMPLOYEE SIGNATURE: <u></u> DATE: 9/16/23		



GARY M. BOUDREAU
Chief of Police

ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
<https://police.rochesternh.gov>

"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS
Chairman
DAVID R. STEVENS
Vice-Chairman
DAVID E. WINSHIP, JR.
Commissioner



8/2/2023

To: Captain Todd Pinkham
From: Lieutenant Elizabeth Turner

Ref: 23-27115

Captain Pinkham,

A library employee contacted Chief Boudreau, thanking the Department for a quick and professional response to the library regarding a possible drug overdose on 7/18/23. The officers who responded were Sgt. Nicholas Alexander and Officer David Lombardi. See attached email, call for service, and personnel entry forms. I recommend that this be submitted to both officers' personnel files.

Respectfully,

Lieutenant Elizabeth Turner

Gary Boudreau

From: Katherine Parker-Wright
Sent: Wednesday, July 19, 2023 12:31 PM
To: Dennis Dube; Gary Boudreau
Subject: Thank you!

Chief Dube and Chief Boudreau,

I wanted to compliment both of you on the quick response, professionalism and efficiency of both of your departments last night. We had what appeared to be an overdose at the Library and staff was on the scene before I could even finish providing information to the 911 operator. As the senior person on duty at the time, it was wonderful to know that highly qualified help would arrive quickly and take care of the situation without hesitation or delay. I truly appreciate all that you do to keep our city and its citizens safe, and I hope you'll pass along my thanks to the staff who responded to my call last night.

Katherine

Katherine Parker-Wright
Patron Services Supervisor
Rochester Public Library
65 South Main Street
Rochester, NH 03867
(603) 509-1913

*** PLEASE NOTE*** my email address has changed and now ends in **.gov** instead of **.net!**

Email sent to and from this City of Rochester email address is subject to NH RSA 91-A (the NH Public Records Law) and may, subject to certain exemptions, be subject to disclosure to third parties. This email message and any attachments may contain information that is confidential and/or legally privileged in accordance with applicable laws or regulations. It is intended only for the use of the person and/or entity identified as recipient(s) in the message. If you are not an intended recipient of this message, please notify the sender immediately and delete the material. Do not print, deliver, distribute or copy this message, and do not disclose its contents or take any action in reliance on the information it contains unless authorized to do so. Thank you.



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POLICE COMMISSION

DEREK J. PETERS
Chairman
DAVID R. STEVENS
Vice-Chairman
DAVID E. WINSHIP, JR.
Commissioner



To Whom It May Concern:

The Rochester Police Department recently concluded its 9th session of the Citizen's Academy. This program is designed to bring citizens into our agency, introduce them to our personnel and what they do at the agency, as well as build relationships and trust with the community. The program lasted 11 weeks and was extremely successful. The participants expressed that they were exposed to more of the agency than they were hoping for, and they greatly enjoyed the experience. Multiple attendees have since contacted me, expressing that they wanted to repeat the Citizen's Academy next year.

Each of our department presenters took the time to create engaging content to share with the academy class and presented wonderfully. This dedication and professionalism come as no surprise to me, as all our people consistently perform at the highest level in all aspects, yet I am extremely pleased that members of the public we able to witness their efforts in a positive setting. As with anything in our agency, the success of this program could not have been successful without the teamwork of our greatest asset, our people.

I am writing this letter to formally thank and recognize those who participated in the 2023 Citizen's Academy, and I request that this letter be included in their evaluation file. Those who presented were:

Lieutenant Anthony Bossi
Lieutenant Michael Miehle
Lieutenant Elizabeth Turner
Detective Justin Livingstone
Detective Adam Govoni
Officer Brendan Colson
Officer Brandon Kimbrough
Detective Jacob Garstin
Officer Dwayne Hatch (and K9 partner Ripley)
Officer Andrew Jackson

Sergeant Jacob Benjamin
Sergeant Spencer Williams-Hurley
Sergeant Cory Krochmal
Sergeant Anthony Deluca
Detective Kyle Danie
Detective Kendall DeCost
Detective Hattie Johnson
Animal Control Officer Suzanne Paradis
Officer Michael Brinkman
Officer John Gantert

Sincerely,

Andrew Swanberry
Captain

8. ACKNOWLEDGMENT OF EMPLOYEE:

I have, this date, been made aware of the information contained on this record and afforded an opportunity to review the associated documentation.

EMPLOYEE SIGNATURE: _____



DATE:

9/27/23



Department of Justice

**United States Attorney Jane E. Young
District of New Hampshire**

FOR IMMEDIATE RELEASE
July 31, 2023
www.justice.gov/usao/nh
@USAO_NH

CONTACT: JESSICA A. KURON
Phone 603-230-2526
usanh.media@usdoj.gov
Press Release #2023-119

NEW YORK MAN PLEADS GUILTY TO STRING OF RETAIL THEFTS

CONCORD – A New York man pleaded guilty today in federal court in Concord to transporting stolen goods across state lines, U.S. Attorney Jane E. Young announced.

Jalil McIntyre, 32, pleaded guilty to Transportation of Stolen Goods. U.S. District Court Judge Paul J. Barbadoro scheduled sentencing for November 6, 2023.

McIntyre and his co-defendant, Deshun Jackson, traveled to Lowe's and Home Depots across the northeastern United States, including New Hampshire, Massachusetts, Rhode Island, Connecticut, New York, and New Jersey. They stole high-value commercial items, such as circuit breakers. They were seen on surveillance footage grabbing products off shelves, placing them into large plastic bags, and walking out of the stores. In total, they stole \$195,604.76 worth of products across 23 separate thefts. They also attempted to steal another \$46,619.07 worth of products during 11 additional unsuccessful thefts. The stolen products were brought back to New York, where both McIntyre and Jackson lived.

Jackson is currently in state custody in New York and will be transported by law enforcement to New Hampshire.

The charging statute provides a sentence of no greater than 10 years in prison, 3 years of supervised release, and a fine of \$250,000. Sentences are imposed by a federal district court judge based upon the U.S. Sentencing Guidelines and statutes which govern the determination of a sentence in a criminal case.

Federal Bureau of Investigation led the investigation. Valuable assistance was provided by the Hillsborough County Attorney's Office, the Rockingham County Attorney's Office, the Rochester Police Department, the Suffolk County District Attorney's Office in New York, Seabrook Police Department, Nashua Police Department, Windham Police Department, and Derry Police Department. Assistant U.S. Attorney Alexander S. Chen is prosecuting the case.

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